

**Minutes of the North Logan City
City Council
Held on March 18, 2026
At the North Logan City Offices, North Logan, Utah**

(0:00:00 - Time stamps throughout the minutes below, indicate the time an item begins in the recording of the meeting.)

Item #1 - Opening Business

The meeting was called to order by Mayor Lyndsay Peterson at 6:32 p.m.

Council members present were: Lyndsay Peterson, Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, Mark Hancey, and Larry Hepworth.

Others present were: Alan Luce, Scott Perkes, Jordan Oldham, Scott Bennett, Trent Bateman, Police Chief Kent Goodrich, Fire Chief Nate Thompson, Cathy Larsen, Russell Goodwin, Karen Jewkes, and the North Logan City Youth Council (Mayor Shiloh Burt. Leadership Team Members Kate Bouck, Ashlyn Ginos, Danny Rowe, and Norah Washburn. Adult Advisor Ann Reese).

The Pledge of Allegiance was led by Emily Schmidt

An invocation was given by Larry Hepworth

Adoption of Agenda

(0:01:15)

Motion

Emily Schmidt made a motion to adopt the agenda, as presented. Buzzy Mullahkhel seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, Mark Hancey, and Larry Hepworth voting in favor.

Recognition of North Logan Youth City Council

Lyndsay Peterson took a moment to formally recognize and express appreciation for the contributions of the North Logan Youth City Council. Kenny Reese reported that the youth council is comprised of approximately 60 high school-aged members, supported by four dedicated adult advisors and a youth leadership team. Together, they thoughtfully plan and carry out monthly service projects that benefit the community, and they consistently offer their assistance with a variety of city activities, including library and recreation events. Through their involvement, these young individuals receive valuable training that fosters leadership development, encourages lifelong civic engagement, and instills a strong work ethic. The Leadership Team consists of Mayor Shiloh Burt and Leadership Team Members Camden Bell (absent), Kate Bouck, Ashlyn Ginos, Danny Rowe, and Norah Washburn.

Recognition of Exemplary Staff Member

Lyndsay Peterson recognized Karen Jewkes as a dedicated and dependable part of the city team during her 13 years with North Logan. Karen has quietly taken on countless behind-the-scenes responsibilities that keep Human Resources and Payroll running smoothly.

Recognition of Exemplary Department

Lyndsay Peterson recognized the Human Resource Department (Karen Jewkes and Madison Saurey) for their hard work during Employee Appreciation. They went above and beyond to plan thoughtful activities and make sure every employee felt recognized and valued.

Reports from Public Safety Officials

Police Chief Kent Goodrich's report included:

- Call for Service (March 8-14): 108 (89 North Logan, 19 Hyde Park), including an increase in priority calls such as child welfare cases and mental health-related incidents.
- Traffic enforcement and e-bike education efforts were also discussed.

58 **Review of Strategic Directives and Action Items**

59 Alan Luce reviewed items with the Council, including:

- 60 • Utilities:
- 61 ○ Sewer lining underway.
 - 62 ○ Sewer Master Plan expected within 1–2 months.
 - 63 ○ Stormwater Master Plan forthcoming.
- 64 • Streets: Early crack sealing initiated.
- 65 • Engineering:
- 66 ○ Right-of-way negotiations nearing completion.
 - 67 ○ Bonneville Shoreline Trail alignment updated.
 - 68 ○ Waterline grant received.
- 69 • Parks & Trails: Trail expansion planning ongoing
- 70 • Recreation Programs: 26 summer camps planned, Easter Egg Hunt: March 28, 11:00 AM
- 71 • Community Development:
- 72 Multiple projects in progress (Main Street Gateway, 2500 North, subdivisions).
- 73 • Economic Development: Rush Funplex now open.
- 74

75 **Consent Items**

76 **(0:16:00)**

77 **Motion**

78 *Buzzy Mullahkhel made a motion to approve the consent items, as presented. Emily Schmidt seconded*
79 *the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily*
80 *Schmidt, Kenny Reese, Mark Hancey, and Larry Hepworth voting in favor. The consent items were City*
81 *Council open session and closed session meeting minutes for March 18.*

82

83 **New Business**

84 Item #2: Consider approving a city-initiated Zoning Map Amendment (Rezone) of 26 full parcels and 1
85 partial parcel from the Commercial General (CG) zone to the Main Street Commercial Gateway (MSCG)
86 zone. The subject properties are located approximately between 200 West and 100 East, and between
87 2500 North and 3100 North in North Logan.

88 Scott Perkes presented the following:

- 89 • Amendment to rezone 26 full parcels and 1 partial parcel from CG to MSCG.
- 90 • Key Points:
- 91 ○ Brings alignment with General Plan.
 - 92 ○ Encourages improved aesthetics and design standards.
 - 93 ○ Limits high-intensity uses (e.g., warehousing, auto services).
 - 94 ○ Supports economic development along Main Street.
 - 95 ○ Addresses infill growth constraints.
- 96 • Public Input:
- 97 ○ Concerns about non-conforming uses.
 - 98 ○ Clarified grandfathering provisions.
- 99

100 **(0:31:23)**

101 **Motion**

102 *Emily Schmidt made a motion to approve the city initiative zoning map amendment of 26 full parcels and*
103 *one partial parcel from the commercial general zone to the main street commercial gateway zone, with*
104 *the staff report and facts and finding. Mark Hancey seconded the motion. A vote was called and the*
105 *motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, Mark Hancey, and*
106 *Larry Hepworth voting in favor.*

107

108 Item #3: Consider an ordinance modifying procurement procedures related to federal funds, along with a
109 change to the threshold for funds that shall be classified as capital expenditures.

110 Alan Luce explained the proposed ordinance:

- 111 • Adds federal procurement compliance language.
- 112 • Increases capitalization threshold from \$3,000 to \$5,000 to account for inflation.
- 113

114 Council discussion included clarification that “upper management” be defined as the Mayor, City
115 Administrator or City Recorder.

116

117 **(0:35:55)**

118 **Motion**

119 *Emily Schmidt made a motion to approve the ordinance modifying the procurement procedures related*
120 *to federal funds, along with the change to the threshold for funds that shall be classified as capital*
121 *expenditures, with the clarification that upper management would consist of the city administrator, the*
122 *city recorder, or the mayor. Buzzy Mullahkhel seconded the motion. A vote was called and the motion*
123 *passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, Mark Hancey, and Larry*
124 *Hepworth voting in favor.*

125

126 Item #4: Consider authorizing the signing of an addendum to an Interlocal Agreement for Payment of
127 Tax Increment Revenues, specifically related to the final year's allocation of the former RDA.

128 Mayor Peterson and Alan Luce explained the proposal includes:

- 129 • Clarifying a perceived discrepancy between a 11-year vs. a 12-year RDA term.
- 130 • Payments already received based on 12-year assumption.
- 131 • Authorize negotiation of addendum confirming 12-year term.

132

133 **(0:42:05)**

134 **Motion**

135 *Mark Hancey made a motion to grant authority to negotiate and sign the RDA Addendum final version.*
136 *Larry Hepworth seconded the motion. A vote was called and the motion passed unanimously with*
137 *Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, Mark Hancey, and Larry Hepworth voting in favor.*

138

139 Item #5: Consider an ordinance amending the Animal Control Code related to nuisance animals.

140 Scott Perkes explained the proposed amendments:

- 141 • Prohibit roosters explicitly.
- 142 • Reduce allowable number of chickens.
- 143 • Require proper containment (coop/run).
- 144 • Clarify nuisance standards.

145

146 Council discussion included clarification of noise enforcement, and cross-reference to noise ordinance
147 added.

148

149 **(0:48:00)**

150 **Motion**

151 *Buzzy Mullahkhel made a motion amend the Animal Control Code Ordinance as recommended, with the*
152 *addition of referencing the noise control ordinance for after-hours enforcement. Kenny Reese seconded*
153 *the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily*
154 *Schmidt, Kenny Reese, Mark Hancey, and Larry Hepworth voting in favor.*

155

156 **City Council Work Session Items**

157

158 Item #6: FY2027 Draft Budget Proposal for the Fire Department.

159 Fire Chief Nate Thompson reviewed the budget proposal, including:

160

- 161 • Background:
 - 161 ○ Fire services merged with Logan City in 2019.
 - 162 ○ Contract included: 9 firefighters + 1 Fire Marshal, annual 3% increase, and shared
 - 163 responsibilities (facility, equipment, staffing).
- 164 • Current Issues:
 - 165 ○ FY 2026-27 requires addition of 3 firefighters.
 - 166 ○ Financial Impact: estimated cost about \$1.3M to \$1.6M depending on staffing level
 - 167 ○ Current cost imbalance emerging.
- 168 • Discussions:
 - 169 ○ Maintaining minimum staffing levels.

- 170 ○ Supporting ISO rating (affects insurance costs).
- 171 ○ Regional service coverage (~82,000 residents).
- 172 ○ Need for future negotiations.
- 173 ○ Emphasis on maintaining partnership.
- 174 ○ Potential for future revenue offsets.

175

176 Item #7: FY2027 Draft Budget Proposal for the Library Department.

177 Library Director Trent Bateman presented the proposed budget, noting that most line items remain
178 consistent with prior years, with adjustments primarily related to the community center facility.

179 • Overview:

- 180 ○ The dedicated library property tax remains the primary funding source, accounting for
181 approximately 60–65% of total revenue. This tax rate has not increased since the early 2000s
182 and only grows incrementally through population increases.
- 183 ○ A new line item was introduced for facility reservations and rentals associated with the new
184 building. Estimated revenue is \$20,000 (conservative estimate). This revenue is intended to help
185 offset increased operational costs.
- 186 ○ Grants: The library continues to pursue various grants. State technology grants (~\$12,000
187 annually). Federal grants recent applications have been unsuccessful due to reduced funding.
- 188 ○ Personnel: Budget includes increased wages above typical 3–5% adjustments. Hiring a new
189 part-time employee to support operations in the expanded facility and facility management.
190 Event setup and rentals and public access support.
- 191 ○ Utilities and Operations: Utilities (gas, electricity, waste) expected to increase by approximately
192 \$15,000, reflective of operation of a significantly larger facility (inclusive of anticipated
193 efficiencies of the new building). Additional increases include telephone and communication
194 costs, and IT and professional services (including AV system support)

195

196 Library discussions with the City Council included:

- 197 • The library faces an estimated \$37,000 shortfall. Existing funding - primarily the dedicated library
198 property tax - has not increased in many years and has not kept pace with inflation.
- 199 • To address the gap, the Council and staff discussed several options, including:
 - 200 ○ Potential adjustment to the dedicated library property tax.
 - 201 ○ Pursuit of grants and external funding.
 - 202 ○ Increasing revenue through programming and facility rentals.
 - 203 ○ Council acknowledged this will be a transition year and emphasized balancing community use
204 with financial sustainability.

205

206 Item #8: Updates regarding North Logan's water capital improvement projects.

207 Jordan Oldham reviewed updates:

- 208 • New Water Tank construction progressing well.
 - 209 ○ Fourth wall section expected to be near completion by the end of the month.
 - 210 ○ Roof portion expected to take several months.
- 211 • The City has received a state grant to fund a new water line connecting multiple reservoirs,
212 improving system redundancy, pressure, and water supply.
- 213 • Additional pipeline work is expected to begin within weeks, with the goal of having the system
214 operational by mid-to-late summer.

215

216 Item #9: Updates on Civic Center.

217 Alan Luce reviewed updates:

- 218 • City Center planning is ongoing:
 - 219 ○ Collaboration between staff and design interns to reduce costs.
 - 220 ○ Due to limited parks staffing and budget, some work may be completed in-house while larger
221 portions will require external support. A RAPZ grant application has been submitted; decisions
222 are expected in April.

223

224 Item #10: Reports from City officers, boards, and committees.

225 Scott Perkes reviewed Community Development, including:

- 226 • Continued Planning Commission discussions on the 2500 North Gateway project, with potential

- 227 Council action anticipated in May.
228 • Several subdivision projects are in various stages of review.
229

230 Alan Luce reviewed some general updates and events:

- 231 • Recognition was given for a well-executed retirement event for Craig Humphreys.
232 • Upcoming events include:
233 ○ Ribbon cutting for "The Rush" on April 11 at 10 a.m.
234 ○ USU Mechanical Engineering soapbox event following at 11 a.m.
235 ○ Noted scheduling conflict with the Cache County Republican Convention on April 11.
236 ○ Royalty Pageant: April 24th.
237 ○ ULCT Spring Conference reminder: April 22-24.
238

239 Item #11: Mayor item updates and coordination with legislators, ULCT, Fire District, CMPO, COG, CWC,
240 RAPZ, Recreation Center Committee, Public Communication, ... etc.

241 Mayor Lyndsay Peterson reviewed items, including:

- 242 • Responding to a recent media article and coordinating response with regional leaders regarding a
243 developer-related issue, with ongoing communication with state officials.
244 • Upcoming meetings include recreation and fire department discussions.
245

246 **(1:55:48)**

247 **Motion**

248 *Emily Schmidt made a motion to adjourn the meeting. Buzzy Mullahkhel seconded the motion. . A vote*
249 *was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese,*
250 *Mark Hancey, and Larry Hepworth voting in favor.*
251

252 The meeting adjourned at: 8:28pm

253

254 Approved by City Council:

April 8, 2026

255

256 Transcribed by: Scott Bennett

257

258 Recorded by:

259



Scott Bennett/City Recorder