



**ROY CITY**  
**Roy City Council Meeting Minutes**  
**March 3, 2026– 5:30 p.m.**  
Roy City Council  
5051 S 1900 W Roy, UT 84067

Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on March 3, 2026, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Jackson  
Councilmember Hulbert  
Councilmember Jackson  
Councilmember Saxton  
Councilmember Sphar  
Councilmember Wilson

City Manager, Matt Andrews  
City Recorder, Brittany Fowers  
C.E.D Director/Assistant City Manager, Brody Flint

Excused: N/A

Also present were: Police Captain, Armando Perez; Fire Chief, Theron Williams; Parks and Recreation Deputy Director, Travis Flint; Public Works Director, Brandon Edwards; Management Services Director, Amber Kelley.

Gary Holley, Elizabeth Brown, Leon Wilson, Natalie Pierce, Nancy Inman, Glenda Moore, Shelley Poulston, Kevin Homer, Michael Ghan, Cindy Whinham, David Young

**A. Welcome & Roll Call**

Mayor Jackson welcomed those in attendance and noted Councilmembers Hulbert, Jackson, Saxton, Sphar, and Wilson were present.

**B. Moment of Silence**

Councilmember Hulbert invited the audience to observe a moment of silence.

**C. Pledge of Allegiance**

Councilmember Hulbert led the audience to recite the Pledge of Allegiance.

**D. Consent Items**

1. January 20, 2026, Roy City Council Meeting Minutes
2. Appointment of Alternate Planning Commissioner David Young

The Council welcomed Alternate Commissioner Young.

**Councilmember Wilson motioned to approve the consent items with adjustments to the meeting minutes as provided. Councilmember Jackson seconded the motion, all present members voted “Aye” and the motion carried.**

**E. Public Comments – 3 minutes.** Mayor Jackson reminded the public of the rules for the public

comment period.

Mayor Jackson opened the floor for public comments.

David Young congratulated all of the newly-elected Councilmembers and Mayor Jackson. Mr. Young expressed that he would do his best on the Planning Commission and said that he would always do his due diligence in investigating an issue before he voted on it.

Mayor Jackson closed the floor for public comment.

## F. Action Items

### PUBLIC HEARING

- a. Consideration of Resolution 26-3; A Resolution of the Roy City Council Approving Enterprise Fund Transfers.

Management Services Director Kelley explained that any time money was transferred from a utility fund to another fund, they were required by law to hold a public hearing. She recalled the last time they had held such a hearing and elaborated on the purpose of holding a hearing. Management Services Director Kelley outlined the noticing and hearing requirements outlined by State Code. She presented charts that showed the proposed transfer.

**Councilmember Hulbert motioned to enter a Public Hearing to consider Resolution 26-3; A Resolution of the Roy City Council Approving Enterprise Fund Transfers. Councilmember Wilson seconded the motion, a roll call vote was taken, all present members voted “Aye” and the body entered a Public Hearing.**

**Public Hearing Comments:** None

**Councilmember Hulbert motioned to exit a Public Hearing to consider Resolution 26-3; A Resolution of the Roy City Council Approving Enterprise Fund Transfers. Councilmember Wilson seconded the motion, all present members voted “Aye” and the body exited the Public Hearing.**

The Councilmembers did not have questions for Management Services Director Kelley. They thanked Management Services Director Kelley for her explanation.

**Councilmember Wilson motioned to approve Resolution 26-3; A Resolution of the Roy City Council Approving Enterprise Fund Transfers. Councilmember Hulbert seconded the motion, a roll call vote was taken, all present members voted “Aye” and the motion carried.**

### PUBLIC HEARING

- b. Consideration of Resolution 26-4; A Resolution of the Roy City Council Approving Adjustments to the Fiscal Year 2026 Budget.

Management Services Director Kelley explained that this resolution was to account for items that were included in the previous year’s budget but had not been completed, and as such they needed to be re-budgeted into the current year budget. She listed the items and the funds to which this pertained,

including the leisure pool cover, park improvements at Fox Glen Park, and some City vehicles. She stated that the proposed resolution would decrease the previously approved General Fund budget and increase the Capital Project and Water and Sewer Utility Funds. She recommended that the Council take public comment and then consider approval.

**Councilmember Wilson motioned to enter a Public Hearing to consider Resolution 26-4; A Resolution of the Roy City Council Approving Adjustments to the Fiscal Year 2026 Budget. Councilmember Sphar seconded the motion, a roll call vote was taken, all present members voted “Aye” and the body entered a Public Hearing.**

**Public Hearing Comments:** None

**Councilmember Sphar motioned to exit a Public Hearing to consider Resolution 26-4; A Resolution of the Roy City Council Approving Adjustments to the Fiscal Year 2026 Budget. Councilmember Wilson seconded the motion, all present members voted “Aye” and the body exited the Public Hearing.**

**Councilmember Jackson motioned to approve Resolution 26-4; A Resolution of the Roy City Council Approving Adjustments to the Fiscal Year 2026 Budget. Councilmember Wilson seconded the motion, a roll call vote was taken, all present members voted “Aye” and the motion carried.**

#### **G. Discussion Item**

##### 1. ULCT Youth Essay Contest Participation

Councilmember Hulbert asked the Council if they would approve of moving forward with the Utah League of Cities and Towns essay contest. She said that Roy City would just have to advertise the contest and reported that the winner got a prize, as did their school. The other Councilmembers thought this was a great idea.

##### 2. Development of a Traffic Calming Device Policy

Councilmember Hulbert asked for permission to follow up on this item, noting that the former mayor had begun working on this issue last winter. Public Works Director Edwards opined that this would be great for the public to have a way to reach out to the City and highlight areas in town where they felt traffic was an issue. Public Works Director Edwards anticipated that any issues with the process could be circumvented or mitigated by the Council and expressed that overall, it was a good idea to have in place. City Attorney Wilson clarified how the traffic calming device policy would work procedurally.

##### 3. FY26 COLA

Councilmember Saxton covered this item. He thought the COLA increases should be restored to City employees. He noted that City Manager Andrews was already working on the FY 2027 budget, so they needed to think about COLA increases now. Councilmember Saxton said that they could restore COLA increases by dipping into their reserve funds, although the downside was that they would then be obligated in 2027 for the 450, which could require an increase to property taxes. He noted that the need for a property tax increase could be mitigated if the City increased its sales tax revenue. Councilmember Saxton elaborated about why he felt the COLA increases were valuable to do and opined that they would help raise employee morale and help stem their turnover.

Mayor Jackson thanked Councilmember Saxton for bringing this topic up. She agreed that it was important to think about this now.

Councilmember Wilson asked about timeline if they were to reach into the Rainy Day Fund, noting that they generally did not do back payments anymore. Councilmember Jackson clarified that they would need to use the Rainy Day Fund for May through August. City Manager Andrews explained that once they voted on the tax increase, it would go for all of the fiscal year. City Manager Andrews elaborated that typically, the COLA would not be implemented until the tax increase went through. Councilmember Wilson asked what would happen if they did not raise the taxes to pay for the COLA increases. Councilmember Wilson expressed that she felt cautious about doing this since there was a chance that they could end up committed to COLA increases without having a mechanism to pay for them.

Councilmember Saxton opined that it was strange to him that the City had a savings account that they chose not to use in times of need. He worried that the gap was just getting wider.

Councilmember Jackson said that she was not entirely opposed to the idea, but she was worried about using one-time funds. She thought it might be more effective to pay employees as a bonus, so that they would not be committed to future COLA raises. She proposed that if they should hold a work session to look into this further, noting again that she was slightly apprehensive about the idea. She thought it was important to get input from the department heads and hear their feedback before they moved forward. Councilmember Jackson appreciated Councilmember Saxton's point that they needed to be proactive and show the employees that the City valued them.

Councilmember Saxton reiterated that the other Councilmembers should consider the idea of some kind of COLA. Councilmember Jackson stated again that she was willing to think about the idea, but said that they needed to collaborate with the department heads to get their opinion as to if COLA raises would help mitigate the turnover issue.

City Manager Andrews said if the Council wanted to have a work session they just needed to schedule one and give sufficient notice. City Manager Andrews said he could find a date that worked for everyone and he explained how work sessions were generally scheduled.

#### 4. Future Work Session/Town Hall Meetings

Councilmember Jackson reported on upcoming work sessions to think about options for the Roy City Fire Department. She recalled that the Council had already heard one idea at a previous meeting, but she said there were other options and felt it was important to seriously continue each one and also relay the information to the public. She asked what the most effective way was to communicate the options to the public and City Manager Andrews replied that an Open House would be the best format. City Manager Andrews and Councilmember Jackson had a conversation about how an Open House worked.

Councilmember Hulbert proposed that they also make a slideshow of the options and present it at the Open House, and also post it online for those who could not attend. Councilmember Hulbert suggested that they should have one work session in which they heard all of the options, then solicit public feedback, and then hold another meeting where they could discuss further and make an informed decision. The Council continued to discuss that it was best to have an Open House, in part because the format was more casual and approachable for residents who may not feel comfortable speaking in a formal public comment period. The Council also brainstormed ways to get the word out about the Open House.

## **H. City Manager & Council Report**

City Manager Andrews reported on some upcoming events in Roy City that the Councilmembers were invited to attend. He asked the Councilmembers to confirm if they planned to attend an upcoming conference.

Councilmember Hulbert shared that the egg hunt and Spring kickoff would be held the Saturday before Easter.

Councilmember Hulbert also gave a shout out to the Roy Recreation Center. She commented that their programs were great and thought it was good to give children and teenagers the option to try a lot of activities so they could find the ones that they liked.

Councilmember Jackson reported that she and Councilmember Hulbert served on the Utah League of Cities and Towns and had been monitoring the Utah State Legislature. She said that the legislature session was about to close and stated she and Councilmember Hulbert planned to report on what items might be relevant to Roy City soon.

Mayor Jackson expressed that there were many good people in Roy City and said they were very lucky to have such kind, high-quality people working for the City. She acknowledged that she was a new mayor and thanked everyone for their patience as she adjusted to the role.

- I. **Closed Door Meeting** – to discuss strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, or to discuss a proposed development agreement, project proposal, or financing proposals related to the development of land owned by the state or a political subdivision.

**Councilmember Hulbert motioned to enter a closed door meeting to be held in the council chambers to discuss strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, or to discuss a proposed development agreement, project proposal, or financing proposals related to the development of land owned by the state or a political subdivision. Councilmember Sphar seconded the motion. A roll call vote was taken, all present members voted “Aye” and the body entered a closed-door meeting.**

**Councilmember Wilson motioned to exit the closed door meeting held in the council chambers to discuss strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, or to discuss a proposed development agreement, project proposal, or financing proposals related to the development of land owned by the state or a political subdivision. Councilmember Saxton seconded the motion, all present members voted “Aye” and the body exited the closed-door meeting.**

- J. **Adjournment**

**Councilmember Sphar motioned to adjourn the meeting, Councilmember Wilson seconded the motion, all present Councilmembers voted “Aye” and the meeting adjourned at 7:13 p.m.**

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Ann Jackson  
Mayor

Attest:

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Brittany Fowers  
City Recorder

dc:

FINAL