



Sugar House Park Authority
Board Meeting Agenda
sugarhousepark.org

6332 S. Airport Road,
West Jordan, UT 84084
385-468-7275
parks@saltlakecounty.gov

Date Thursday, April 9, 2025
Time 6:00 – 9:00 pm
Location This meeting will be conducted electronically via Webex.

Join from the meeting link
<https://slco.webex.com/slco/j.php?MTID=m0206c7a2c8886c9b8be1eecd0fbe899c>

Join by meeting number
Meeting number (access code): **2496 219 5180**
Meeting password: **VJurSE3XD28**

Join by phone
+1-213-306-3065 United States Toll (Los Angeles)
+1-602-666-0783 United States Toll (Phoenix)

Physical Location:

Contact If you have questions or require additional assistance, please contact Jeniffer Goodman at (385) 468-1800 within three working day’s notice.

Public Notice Agendas, recordings, and past meeting minutes can be accessed on the Utah Public Notice site at utah.gov/pmn/

Attendance:

Board Members

Roxanne Christensen Chair
Richard Layman Vice Chair
Shehan Jaro Treasurer
Siavash Ghaffari Member
Jacqueline Rosen Member
Eric Forbush Member
Maxwell Stocking Member
Kim Shelley Salt Lake City Representative
Patrick Leary Salt Lake County Representative

Attendance:

In-person Online Absent
 In-person Online Absent
 In-person Online Absent
 In-person Online Absent
 In-person Online Absent
 In-person Online Absent
 In-person Online Absent
 In-person Online Absent
 In-person Online Absent

Other Attendees:

Name / Title or Organization		Attendance:
Jeniffer Goodman	Salt Lake County	<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
Diane Booth	Salt Lake County	<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
Lauren Brady	Salt Lake County	<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
		<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
		<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
		<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent
		<input type="checkbox"/> In-person <input type="checkbox"/> Online <input type="checkbox"/> Absent

AGENDA

	TOPIC	PRESENTER	TIME
1	Welcome and Roll Call <i>Informational Only</i>	Roxanne Christensen	6:00 p.m.
2	Public Comment Period This 15 min for comments from the public on any agenda item, issue, or matter for the park authority's consideration and attention. A board member may be appointed to follow up if further discussion and follow-up are required. Public comments are limited to 2 minutes per person. <i>Informational Only</i>	Roxanne Christensen	6:01 p.m.
3	Approval of Special Events and Athletic field Use Requests <i>Action Item: Park Authority Vote(s) Required</i>	Roxanne Christensen	6:15 p.m.

Organization/Event/Name	Pavilion(s) or Field(s)	Document Ref.	Date(s)	Approved (Yes or No)
Red Bull Chariot Race	Entire Park	Portfolio 1	10/30/2026	
Red Road Recovery PowWow	Fabian Lakeside	Portfolio 2	06/27/2026	
Risen Life Church 5K Guatemala Fundraiser	Big Field	Portfolio 3	05/23/2026	
Utah XC Alumni Run	Entire Park	Portfolio 4	10/31/2026	
*PKD Salt Lake City Walk	Fabian Lakeside	Portfolio 5	10/03/2026	
*These event requests are exempt from appearing before the Park Authority for approval because they have been held for three or more consecutive years.				

	TOPIC	PRESENTER	TIME
ADMINISTRATIVE			
2	Revocable License with County Watershed <i>Action Item: Park Authority Vote(s) Required</i>	Jacqueline Rosen	6:40 p.m.
3	Volunteer Agreement <i>Action Item: Park Authority Vote(s) Required</i>	Jacqueline Rosen	6:50 p.m.
4	Meeting Minutes Approval a. February 2026 b. March 2026 <i>Action Item: Park Authority Vote(s) Required</i>	Roxanne Christensen	7:00 p.m.
5	Financial Statement Approval a. SHPA March 2026 b. County O&M (previous two months) <i>Action Item: Park Authority Vote(s) Required</i>	Shehan Jaro	7:10 p.m.
6	Financial Expenditures 1. LWCF Signage 2. Salt Lake City Police Department 3. Curb Painting & Crosswalks <i>Action Item: Park Authority Vote(s) Required</i>	Roxanne Christensen	7:25 p.m.

7	Operation & Maintenance	Shehan Jaro	7:35 p.m.
	1. O&M Budget Approval for 2027, \$531,938.10		
	Action Item: Park Authority Vote(s) Required		
8	General Updates	Roxanne Christensen	7:45 p.m.
	1. LWCF Park Boundary		
	2. OPMA Training		
	3. Dog Survey		
	<i>Informational Only</i>		
9	SLCSD / HHS Garden Center Lease	Roxanne Christensen	8:00 p.m.
	Action Item: Park Authority Vote(s) Required		
10	SHGC Management Contract	Jacqueline Rosen	8:20 p.m.
	Action Item: Park Authority Vote(s) Required		
11	Updates from Salt Lake County	Patrick Leary	8:40 p.m.
	a. Pond Dredging Project		
	b. Culinary Waterline Study & Design		
	c. Incident Reports		
	d. SLCDPU Water Meters		
	e. Salt Lake County Contract with SHPA		
	<i>Informational Only</i>		
12	Updates from Salt Lake City	Kim Shelley	8:45 p.m.
	<i>Informational Only</i>		
13	On-going Board Items	Roxanne Christensen	8:50 p.m.
	A. Park Security Report – Siavash		
	A. Hotel Project on Sizzler Property – Jackie		
	B. TreeUtah Partnership – Roxanne		
	C. Social Media / Website Report – Roxanne		
	D. Other Board Business – Open to the Board		
	<i>Informational Only</i>		
14	Adjourn	Roxanne Christensen	9:00 p.m.