



Regular Meeting - Feb 24 2026 Minutes

Tuesday, February 24, 2026 at 3:30 PM

Park City School District Offices

Page

1. Call to Order/Pledge of Allegiance

1.1 Call to Order and Pledge of Allegiance

Board President Reed called the meeting to order at 3:31 p.m. and led the pledge of allegiance.

2. Closed Session

The Board adjourned to Closed Session for the purpose of:

- a. A strategy session to discuss pending or reasonably imminent litigation
- b. Discuss the character, professional competence, or physical or mental health of an individual or personnel.

Member Hill made a motion to adjourn to Closed Session. Member Britton seconded the motion. Roll call vote: The Board adjourned to Closed Session. The Board adjourned at 3:33 p.m.

The Board reconvened at 4:00 p.m. Member Gallagher joined via Zoom. President Reed recognized Superintendent Huntsman for her first anniversary as Superintendent.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

3. Discussion

3.1 School Highlight

9 - 17

Tricia Wilbourne, Trailside Elementary School Principal, presented some highlights of great things happening at Trailside Elementary this year. Two goals this year have been:

Growing ALL Students Academically

MLL , Special Needs, DLI, and Grade Level Spectrums

Growing ALL Social Potentials

Crayons to College, Counseling Services, Excellent Elk, PBIS, Blazer Bucks, and PTO.

Principal Wilbourn went on to say that it is important to develop the potential of every student through data-driven and best learning practices to be academically successful and prepared for life beyond graduation. Some of their strategies include:

Supporting Academic Success

- Alignment with All ES
- Weekly PLCs
- Friday PD
- Weekly Grade Level Data Dive
- Coaches Meetings
- ES Principal Work Sessions
- Curriculum Walkthroughs
- MLL Walkthroughs
- Parent Teacher Conferences

Provide districtwide leadership that exhibits transparency, clarity, and accountability at all times and in all situations.

Student

Excellent Elks, 5th Grade Jobs and Buddy Readers, Class Leaders, and Crayons to College

Staff

Committee Leaders, PD, PCBL Leaders, Safety Committee, and Specialists

Community Alliances: ***We Love Our Community!***

LIA, Youth In Sports, Big Brother Big Sisters, EATS, Kimball Arts Center, Power Chess, Dancing Little Stars, Yoga with Randi Jo, PCEF, Rocky Mountain Therapy Dogs, Luna Lobos, Deputy Moody, Hope Alliance, Peoples Health Clinic, Summit County Health Dept

Twilight Rotary, Recycle Utah, Egyptian Youth Theater, and Brandon Bailey-Teeth First

Creating a culture of respect for all employees through recruiting, retaining, and providing professional development, while building the district's leadership capacity.

Staff recognitions include:

Carolyn Jackson, 3rd/4th Grade ELA and Megan Luckan, Front Office Administrative Assistant. The gift to each employee was sponsored by Vail/Park City Mountain and PCEF.

[Trailside Report](#) 

4. **Consent Agenda**

Regular Session Minutes of January 20, 2026

Closed Session Minutes of January 20, 2026

Retreat Minutes of February 11, 2026

Arts and Letters Curriculum Adoption

School Leadership Alliance Contract

Rocky Mountain Easements

Travel Requests

Personnel

Board Revenue and Expenditures of January 2026

Classified Hires

Name	Location	Position	FTE
Axel Solander	PCAC	Lifeguard	.7375

Amber Mortensen	PPES	Instructional Assistant	.7375
Dana Feeny	TSES	Instructional Assistant - preschool	.875
Laura Wallace	PCEF	Senior Development Manager	1.0
Mackenzie Johnson	JRES	Instructional Assistant	.4875
Richard Putney	TRANSP	Sub Bus Driver	NA
Ashlee Jensen	PCHS	Admin Secretary - high school	1.0
Kathy Esquivel	PCHS	Counseling Secretary	1.0
Vicki Sime	PCHS	Attendance Secretary	1.0
Heather McCrory	MPES	Preschool Secretary	.7375
Phoebe Davenport	TSES	After School Coordinator	.70

4.1 Motion to approve Consent Agenda as presented and/or amended.

18 - 58

[Regular Meeting - Jan 20 2026 - Minutes - Html](#) 

[Board Retreat - Feb 11 2026 - Minutes - Html](#) 

[Arts & Letters Curriculum Adoption](#)  [Contract](#) 

[Travel Request-Debate Kentucky](#) 

[Travel Request-Track Boston](#) 

[Rocky Mountain Easement](#)  [WO#7549945 - Easement Doc .pdf](#) 

[7549945 UT_gnsrv .pdf](#)  [007549945-Sketch.pdf](#) 

[Revenues](#)  [Expenses](#)  [Check Register](#) 

Member Hill made a motion to approve the Consent Agenda as presented. Member Britton seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried


5. Monthly Reports

Student on the Board-Lila Owens presented her monthly report to the Board. The Winter Formal was very well attended. Students want dances to last no more than 3 hours and perhaps a smaller space at dances so it feels like more students are there. Student Council sponsored a Sophomore and Junior Pickleball tournament this year, which was the most attended event they have had. Student Council has had conversations with Mr. Fine about the new Mascot. The Student Council would like to stick with Mannie and revamp him a bit. Mr. Miner has been cancelled, because not enough people wanted to participate. Wish Week will begin on March 1. Several events have been planned to raise money for Journey to go on her Wish Trip to Orlando.

Kristen Hall PCEA shared her monthly report via email. President Reed read the information for the Board. Thank you to the Board of Education and the district office for your continued support and responsiveness in addressing their concerns. We appreciate the time, communication, and collaboration you've shown with educators, and we value the positive working relationship we have built together. The Park City Education Association is looking forward to beginning the negotiations process for the Local Professional Agreement this week. We are hopeful for productive, transparent discussions that support our educators and ultimately benefit our students and schools. We are also closely watching the Utah legislative session and will continue to stay engaged at the state level on policies that impact public education and the educators we represent. Thank you again for your partnership and commitment to our school community.

6. Decision

6.1 Go Miners Athletic Foundation 59 - 65

Go Miners Athletic Foundation is seeking approval from the Board to move forward with its foundation. [MOU](#) 

Member Hill made a motion to approve the Memorandum of Understanding with the Go Miners Athletic Foundation as presented to the Board of Education, contingent on the IRS recognition as a 501C3 entity. Member Goldberg seconded the motion. Motion carried.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

6.2 Open Enrollment Applications 66 - 87

Randy Upton presented updated class sizes and out-of-boundary requests.

[10010 Student Enrollment](#)  [Open Enrollment Data](#) 

Member Hill made a motion to approve open enrollment for the 2026-2027 school year, allowing out-of-boundary students to attend Park City School District Schools with the following conditions.



1. The maximum number of out-of-boundary students allowed will be determined by space availability by grade at each school.
2. Priority will be given to out-of-boundary early enrollment applications received as of February 6, 2026.
3. If the Superintendent determines there is available space in a school/grade, and adequate teaching staff can be funded as presented with the proposed 2026-2027 budget, the Superintendent has authority to allow additional out-of-boundary students. Member Goldberg seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

6.3 FY27 School Fees-1st Reading 88 - 156

Business Administrator Randy Upton reviewed the proposed fees for the FY27 school year and provided the public with the opportunity to comment. The hearing was open for public comment on school fees. [School Fees](#)  [Spend Plans](#) 

Member Hill made a motion to approve the School Fees and Spend Plans for 1st reading. Member Goldberg seconded the motion. Motion carried.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

7. Policies for Adoption

7.1 The following policies have been posted for 20 days, and they are now before the Board of adoption. 157 - 179

[3004 Student Membership Policy and Procedure](#) 

[7060 Sick Leave Bank](#) 

[7090 Substitutes](#) 

[7110 Resignations](#) 

[10025 Home School, Private School, Charter School, and Dual Enrollment](#) 

Member Hill made a motion to adopt the policies as presented. Member Goldberg seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

8. Adjourn

Member Hill made a motion to adjourn to the Regular Session on April 6, 2026. Member Britton seconded the motion. Motion passed unanimously

Meeting adjourned at 5:06 p.m.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

Meredith Reed

Board President