



**Planning and Development Services**

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**\*\*Notice of this meeting was mailed to affected entities, posted at the anchor location, and noticed to the Utah Public Notice Website November 20, 2025 to <https://www.utah.gov/pmn/sitemap/notice/1039859.html>\*\***

**MEETING MINUTE SUMMARY  
KEARNS PLANNING COMMISSION MEETING  
Monday, December 1, 2025, 6:00 p.m.**

**\*\*Meeting minutes approved on April 6, 2026\*\***

**Approximate meeting length:** 27 minutes

**Number of public in attendance:** 0

**Summary Prepared by:** Wendy Gurr

**Meeting Conducted by:** Commissioner Taylor

**\*NOTE:** **Staff Reports** referenced in this document can be found on the State and County websites, or from Planning & Development Services.

**ATTENDANCE**

| Commissioners            | Public Mtg | Business Mtg | Absent |
|--------------------------|------------|--------------|--------|
| David Taylor (Chair)     |            |              | x      |
| Joy Nelson               | x          | x            |        |
| Laura Koester            | x          | x            |        |
| Michael Reynolds         | x          | x            |        |
| Gray Thomas (Vice Chair) | x          | x            |        |

| Planning Staff / DA | Public Mtg | Business Mtg |
|---------------------|------------|--------------|
| Wendy Gurr          | x          | x            |
| Brian Tucker        | x          | x            |
| Bianca Paulino      | x          | x            |
| Nathan Bracken      | x          | x            |

**BUSINESS MEETING**

**Meeting began at – 6:00 p.m.**

- 1) Welcome and Approval of the Agenda. (Motion/Voting)

*Commissioner Koester motioned to approve the agenda, Commissioner Nelson seconded that motion.*

- 2) **Commissioner Discussion and Staff Assignments:** this standing agenda item allows Planning Commissioners the opportunity to raise and discuss important issues related to current and long range planning in Kearns Metro Township. The Commission may direct assignments to planning staff related to discussion items. (Discussion and Staff Direction: Planning Staff)

*Nothing to discuss.*

- 3) Approval of November 3, 2025, Planning Commission Meeting Minutes. (Motion/Voting)  
**Motion:** To table November 3, 2025, Planning Commission Meeting Minutes to January 5, 2026.  
**Motion by:** Commissioner Reynolds  
**2<sup>nd</sup> by:** Commissioner Koester

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

4) 2026 Planning Commission Schedule. (Discussion)

*Mr. Bracken said the only conflict would be in September but could find someone else to cover for him. This is tentative and will bring back to the January 5<sup>th</sup> Planning Commission Meeting for voting.*

5) Rules of Order and Procedure update and discussion. **Counsel:** Nathan Bracken

*Mr. Bracken took the comments provided and revised the Rules of Order and Procedure and made the suggested changes from Commissioner Nelson with grammatic changes and will bring back for voting.*

6) Other Business Items. (As Needed)

*No other business items to discuss.*

**PUBLIC HEARING(S)**

**Hearing began at – 6:08 p.m.**

**OAM2025-001538** - Consideration of an ordinance enacting Section 15.08.011 of the Kearns Municipal Code to adopt the 2006 Edition of the Utah Wildland-Urban Interface Code and to adopt an official wildland-urban interface map for the City of Kearns to comply with H.B. 48. The public should note that the Unified Fire Authority has determined that there are no areas of Kearns that qualify as wildland-urban interface areas. Therefore, the proposed Wildland-Urban Interface Map designates all of Kearns as the lowest category for risk to life and property from wildland exposures and for risk of fire spread to wildland fuels. **Planner:** MSD Planning (Discussion/Recommendation)

*Greater Salt Lake Municipal Services District Planning Manager Brian Tucker and Counsel Nathan Bracken provided an analysis of enacting Section 15.08.011.*

*Commissioners and staff had a brief discussion regarding hydrants, parks, imposition and compliance.*

*Commissioner Reynolds motioned to open the public hearing, Commissioner Nelson seconded that motion.*

**PUBLIC PORTION OF HEARING OPENED**

*No one from the public is present to speak.*

*Commissioner Koester motioned to close the public hearing, Commissioner Nelson seconded that motion.*

**PUBLIC PORTION OF HEARING CLOSED**

**Motion:** To recommend file #OAM2025-001538 Consideration of an ordinance enacting Section 15.08.011 of the Kearns Municipal Code to adopt the 2006 Edition of the Utah Wildland-Urban Interface Code and to adopt an official wildland-urban interface map for the City of Kearns to comply with H.B. 48. The public should note that the Unified Fire Authority has determined that there are no areas of Kearns that qualify as wildland-urban interface areas. Therefore, the proposed Wildland-Urban Interface Map designates all of

Kearns as the lowest category for risk to life and property from wildland exposures and for risk of fire spread to wildland fuels to the Kearns Council for approval as presented.

**Motion by:** Commissioner Reynolds

**2<sup>nd</sup> by:** Commissioner Nelson

**Vote:** Commissioners voted unanimously in favor (of commissioners present)

*Commissioner Nelson motioned to adjourn, Commissioner Koester seconded that motion.*

**MEETING ADJOURNED**

**Time Adjourned – 6:27 p.m.**