

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Julie Thompson

550 North 800 West
West Bountiful, Utah 84087

Phone (801) 292-4486
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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A WORK SESSION AT 6:15 PM AND A REGULAR MEETING AT 7:30 PM ON TUESDAY, APRIL 7TH, 2026, AT THE CITY OFFICES

AGENDA

6:15 pm – Work Session – FY 2027 Budget First Look and Priorities Discussion
7:30 pm – Regular Meeting

Invocation/Thought – Julie Thompson; Pledge of Allegiance – Kelly Enquist

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. UTA Front Runner Double Track Presentation.
4. Consider Johnson Utility Overcharge Reimbursement Request.
5. Consider Toastmasters Club City Hall Rental Fee Waiver Request.
6. Consider Request to Defer the Construction of Public Improvements for Gappmayer Property at 1307 West 400 North.
7. Consider Playground Options for Child's Park Remodel.
8. Consider Proposed Police Department Budget Amendment Request.
9. Consider Miscellaneous Concrete Award.
10. Consider Purchase Approval of Asphalt at Lakeside Golf Course.
11. Consider Mill/Pavement Award.
12. Consider 2026 Storm Water Coalition Interlocal Agreement with Davis County.
13. Monthly Finance Report.
14. Meeting Minutes from February 17th and 27th, 2026.
15. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
16. Mayor/Council Reports.
17. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
18. Adjourn.

This agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCityut.gov), posted at city hall, and emailed to the Mayor and City Council on April 3rd, 2026.

FRONTRUNNER 2X

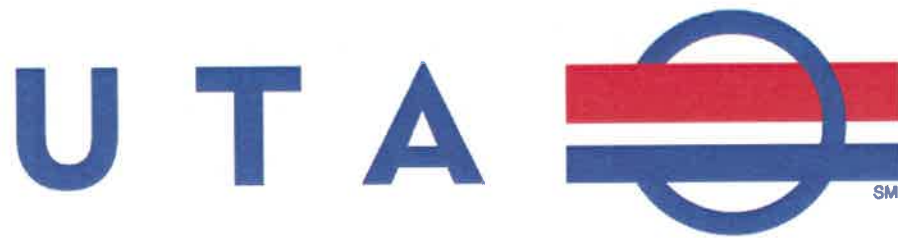
UTA  

West Bountiful City Council Meeting

April 7, 2026

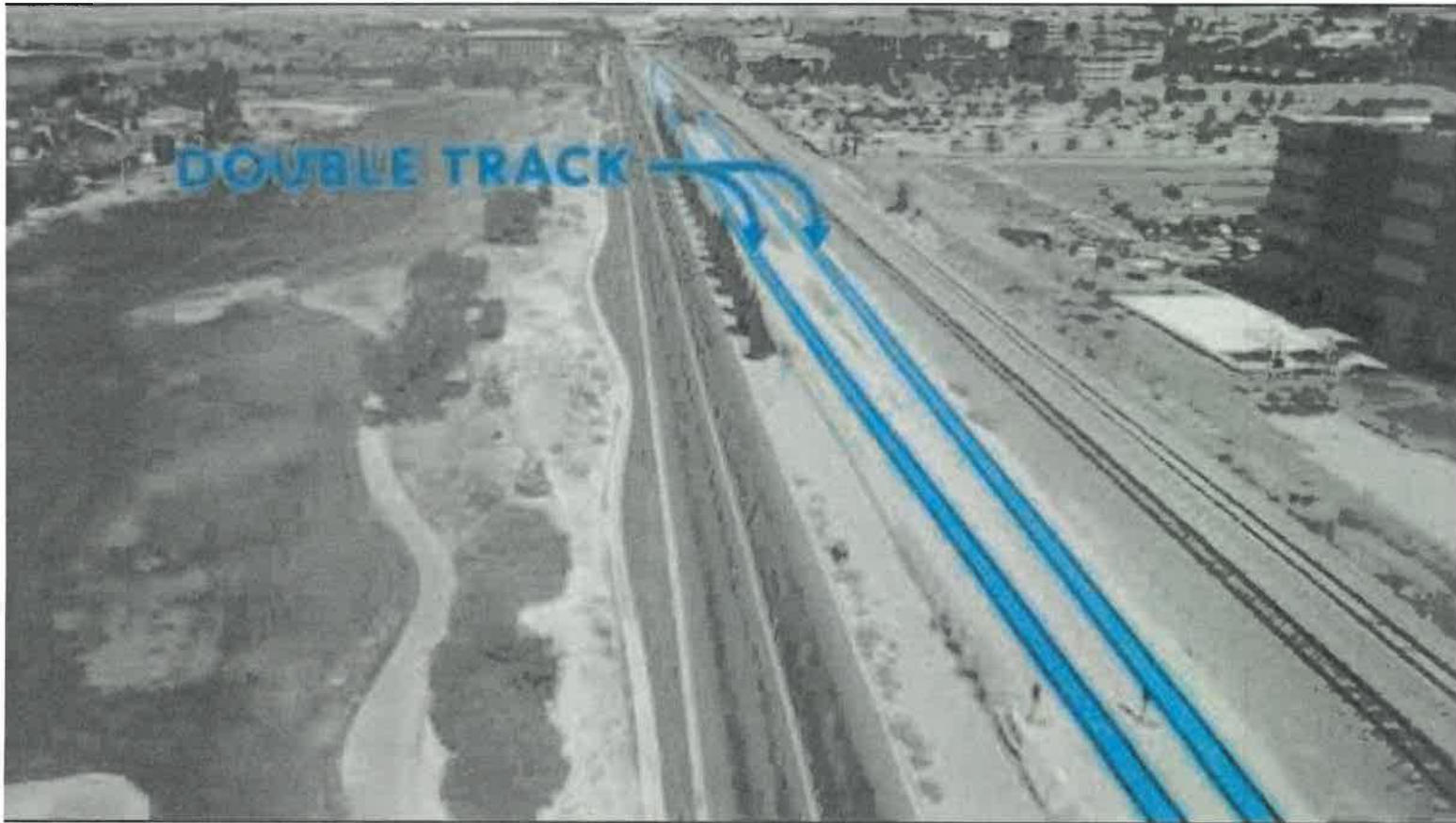


Project Team



FRONTRUNNER 2X

Why Strategic Double Tracking?



Project Purpose



- FrontRunner ridership is at 90% capacity in the peak hour peak direction.
- The project would double (2X) train frequency in the existing FrontRunner corridor to reduce congestion and increase ridership.



Project Benefits



Increased Frequency
(15-minute peak, 30 minute off peak)



Increased Ridership
(53% increase)



Improved Reliability



Increased Choice
(17% faster than I-15 by 2050)



Supports Economic Development



FrontRunner 2X Improvements



11 Double Track Sections



1 New Station



1 Track Realignment



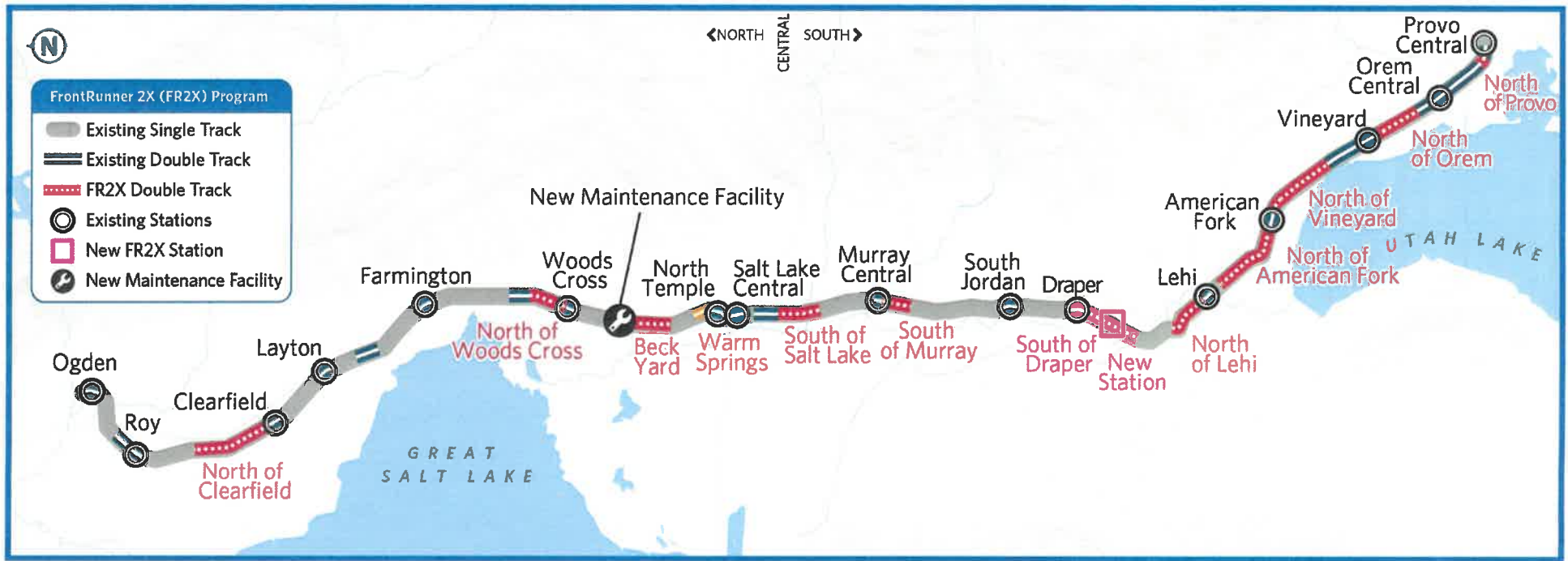
10 New Trainsets



1 Maintenance Facility

FRONTRUNNER 2X

Project Map



North of Woods Cross

Design Overview

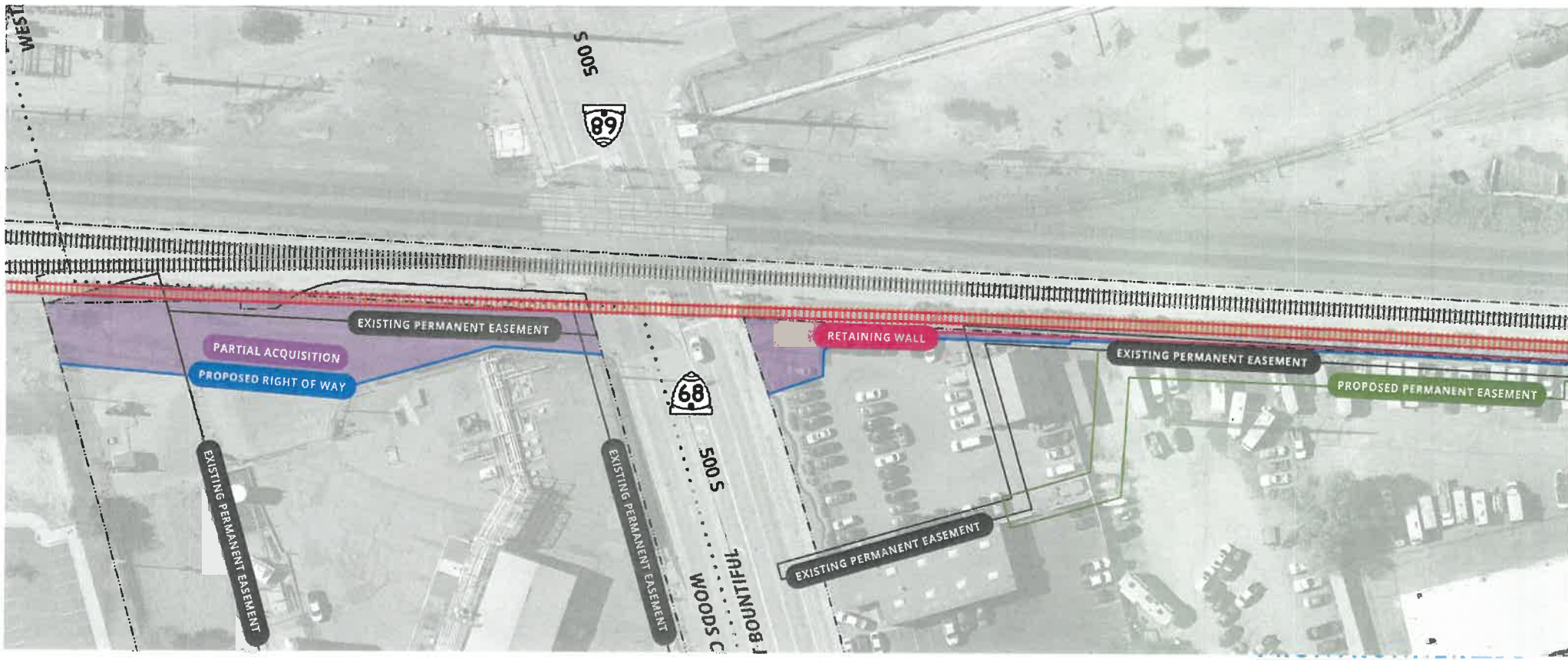
North Point: 2050 North, West Bountiful (technically Centerville)

South Point: 1500 South, Woods Cross

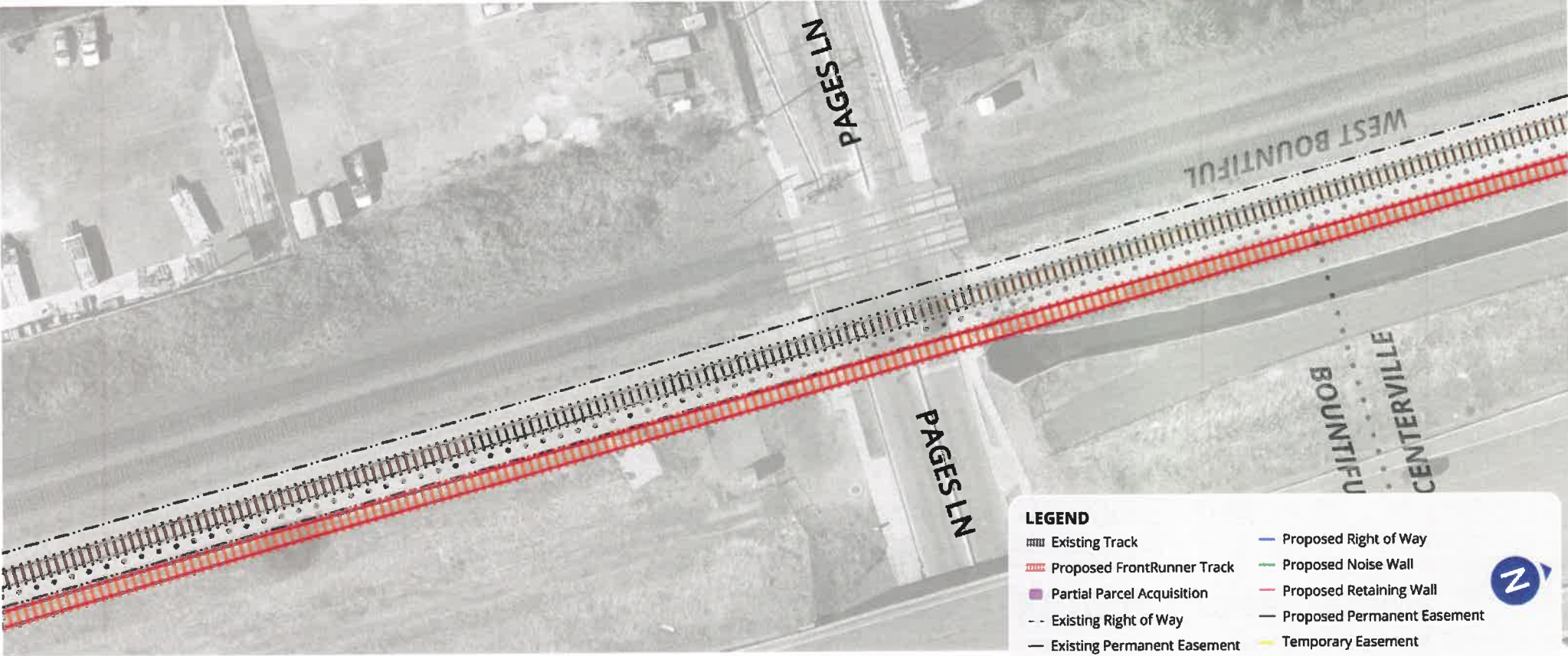
Length: 2.5 mi



North of Woods Cross Design: West Bountiful Crossing at 500 South



North of Woods Cross Design: West Bountiful Crossing at Pages Lane



Environmental Overview



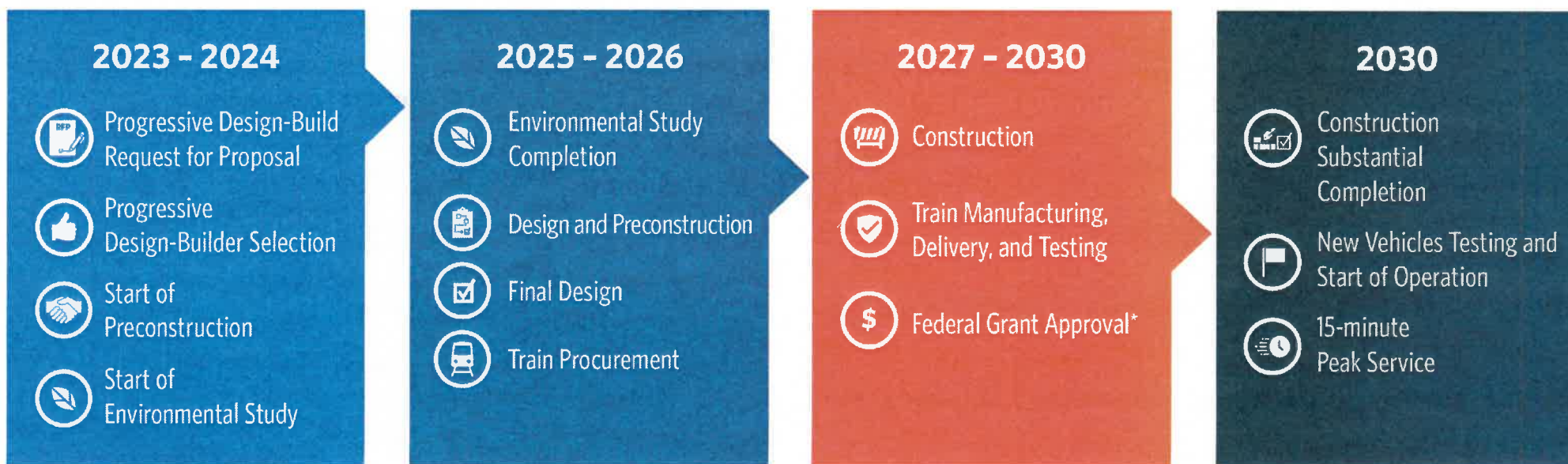
- Minor property impacts to non-residential property in West Bountiful (design is still underway).
- No impacts to historic properties in West Bountiful.
- No impacts to cultural areas, public parks, or recreation facilities.
- No noise and vibration impacts in West Bountiful that require mitigation.

Public Outreach Overview

- Conducted geotechnical testing and utility investigations to inform rail design.
- Ongoing engagement with city staff.
- Expanded community outreach will begin in later 2026.



Project Timeline



*Expected 2027

Schedule is dependent on federal grants



Next Steps

- Currently finalizing design.
- Coordinating with city staff.
- Engagement will continue to expand in 2026.
- Construction is anticipated as early as 2027.

Stay Informed

Website: FrontRunner2X.utah.gov

Email: FrontRunner2X@utah.gov

Phone: 888-882-0373



FRONT RUNNER 2X

MEMORANDUM



TO: Mayor and City Council

DATE: April 3, 2026

FROM: Duane Huffman, City Administrator

RE: **Johnson Utility Overcharge**

This memo requests a decision from the City Council regarding a refund request submitted by Mr. Michael Johnson for long-term overbilling related to a second garbage can that was likely never issued.

Background

West Bountiful Municipal Code establishes a requirement that all residents pay a monthly garbage service charge as set by resolution of the city council (WBMC 8.08.030). This section of code does not address refunds or appeals; however, other sections involving services provided by the city designate the city council as a board of equalization “to hear complaints and make corrections of any assessments alleged to be illegal, unequal, or unjust” (see WBMC 13.04.040).

Mr. Johnson resides at 1040 W 600 N. As explained in the attached letter, he discovered that he was being billed for two garbage cans, though he only has one garbage can. Here are the pertinent details:

- Mr. Johnson has kept every utility bill he has received dating back to the 1980s (much better records than the city has).
- The utility bills have never shown (and still do not show) the number garbage cans that are being billed to a property, just the total dollar amount.
- Mr. Johnson claims that he has never had 2 cans, and the city has no record of ever issuing him a 2nd can.
- Based on his billing and crossing checking the city's resolutions/minutes, it appears that he was charged for two cans beginning in 1991, and has been charged the 2-can amount ever since.
- The total amount of over-charge is likely \$3,332.50.

Analysis and Options

Staff has reviewed Mr. Johnson’s records, and can confirm that they show he has been billed for a 2nd can since 1991 without record of him requesting or receiving that can.

Mr. Johnson makes the argument that based on the billing postcard, there was no way for him to know that he was being billed for 2 cans instead of 1. The city's fee structure is posted on-line, making it generally available to the public. However, staff understand the argument that in general residents wouldn't research the fees unless they had reason to believe there was an error. Staff could find no references to the per-can rate in the available city newsletters.

Staff has also consulted with legal counsel and found that:

- While not necessarily legally binding for the city, Utah Administrative Code limits refunds for overbilling to a 24-month period for some utilities (e.g electric services).
 - There are some specific circumstances where corrections can go all the way back to the date of the original error.
- Utah Code generally provides a 3-year limitation period for relief on the ground of fraud or mistake.
- Utah Code also has a 4-year limitation period for an open account or other relief not otherwise provided by law.
- Finally, Utah Code has a 6-year limitation for any contract, obligation, or liability founded upon an instrument in writing.

In determining a refund amount, the council should also consider what precedent it wants to set for any similar claims in the future.

In terms of options, the Council may consider the following:

- A. Provide a refund or credit for a 24-month period (\$264.00)
- B. Provide a refund or credit for a 36-month period (\$396.00)
- C. Provide a refund or credit for a 48-month period (\$528.00)
- D. Provide a refund or credit for a 72-month period (\$792.00)
- E. Provide a full refund or credit (\$3,332.50)
- F. Provide a refund or credit below the full amount as determined by the council.

Finally, staff note that as the per-can rate is currently \$11, it would take a rather long time for any significant credit to be fully used.

Michael R. Johnson
1040 W 600 North
West Bountiful, Utah 84087-1901

Documentation of double fees charged for garbage removal services:

Attached: Documentation of \$22.00 a month charges for garbage services being assessed by West Bountiful City back to billing due date of 08/25/2014. Number of garbage bins being charged has never been noted on any bills.

Prior to 08/25/2014, garbage service fee charged was \$20.00 a month.

The large black garbage bins were provided by West Bountiful City in 1987 when the Bountiful City Landfill, formerly known as the BARD, began only servicing Bountiful City Residents. That is when West Bountiful City garbage was taken to the Davis Energy Recovery Facility in Layton.

During that entire time from 1987 to present, my household never once had or taken possession or delivery of a second garbage bin.

Where the current \$22.00 monthly fee for two garbage bins only goes back to the city utility bill due date of 08/25/2014, that will be the date from which I will request reimbursement or credit for. I do have hard copies that go back to 1987 when the new garbage services first occurred, if requested.

For this reason, I am requesting reimbursement or account credit for \$1,540.00 for the 140 months of the double charges I paid for garbage services.

To summarize my original email, I will restate the more important points below:

I have been a continuous resident at 1040 W 600 N since May 1985. During that time, I was also on the Planning and Zoning Commission for eight years, including serving with our current mayor, Ken Romney.

Earlier this month I discovered I was being charged \$22.00 a month for the one garbage bin I have when I accidentally got my neighbors city utility bill in the mail and noticed he was only being charged \$11.00 for the one and only bin he has. I then called the city and asked what the normal monthly fee was for a single garbage bin, and I was told that it was \$11.00 a

month. It was at that moment I knew that I had been overcharged all the way back to when the large black household garbage bins became required back to 1987.

When these containers were required, I vividly recall being asked how many I would want. I requested one and at some later date one and only one was delivered with the serial number of #001001. Since the delivery of that original container, I would assume that the city has records of what residents have and what container that has been assigned to each home. I would be interested to know what the serial number is of the second container that I am being charged for.

I have computer records of my payments to the city that go back to April 2012 that show me paying the amount for two containers. I have paper records of all my billing notices and payments back to 1987 that are archived.

*When you get an electric bill, you are given the kWh of your usage.

*When you pay your natural gas bill, you are given the number of decatherms you have used.

*When you get your sewer bill, it is a fixed amount whether you flushed 10 times or a thousand.

*When you get your water bill, you are given the number of gallons used for the month.

*On the West Bountiful City utility bill, it does not delineate how many garbage containers you are being charged for or what the fee is for each, and therein lies the problem. I was given one container and I naturally thought the \$22.00 monthly fee was for that one bin. At some point the city made what was probably an honest mistake, but the city has not been transparent on their charges for trash collection, delineating the number of bins being charged for, the rate per bin, and therefore should be liable when their mistakes resulting in a resident being overcharged.

I would welcome any additional questions or inquiries.

Thanks, Michael R. Johnson

MEMORANDUM



TO: Mayor and City Council

DATE: April 3, 2026

FROM: Duane Huffman, City Administrator

RE:

This memo introduces a request for a waiver fees associated with renting the conference room at City Hall by Alan Sutton of the TnT Toastmasters club in Bountiful (see attached letter).

Background

The city's Facility Rental Policy (last updated in 2012) allows portions of city hall to be reserved and used by the public during non-business hours for the fees as listed in the fee schedule.

Currently, the rental fees as follows:

Council chambers and lobby	\$50 residents, \$100 non-residents - per day
Conference room, large	\$30 residents, \$60 non-residents - per day
Conference room, small	\$20 residents, \$40 non-residents - per day

The policy also states that “the City Council may, in its discretion, discount or waive fees in certain cases where the user makes a significant contribution to the City and its programs. Fees may also be waived for use by other governmental agencies or approved non-profit agencies.”

Rentals of the building are infrequent, but interest has increased since the closure of the Bountiful Library Branch.

Analysis

A primary difference between using city hall for meeting space versus using a facility like a library, is that city hall reservations take place with little to no supervision of staff. This makes security of the facility more challenging.

While staff is sympathetic to Mr. Sutton's request, we have a hard time seeing how his group, which does not currently have members from West Bountiful, meets the threshold of providing “a significant contribution to the City and its programs.”

Dear West Bountiful City Council members,

My name is Alan Sutton and I am an officer of the TnT Toastmasters club in Bountiful. Our club's mission is to help people become better public speakers and leaders. Most of our membership is local to Bountiful and we used to meet at the Bountiful public library for our meetings. At the beginning of the year, they started construction on a major remodel and will be closed for the next 18 months. We have been searching for a space to hold our meetings ever since. Toastmasters' International charges each person a small fee to use the online resources that help us grow and develop as speakers. However, as a club we do not collect any dues or charge our members any fees to be a part of our club. The Bountiful library was perfect because they didn't charge us for the space. Unfortunately, trying to reserve any other library puts us too far away or they are unavailable at our required time. Your large conference room is perfect for our needs but we don't have the funds as a club to pay the fee. This is our humble request to have the fee waived for our club meetings on the second Monday of each month. Thank you for your consideration.

Alan Sutton

MEMORANDUM



TO: Mayor and City Council

DATE: April 03, 2026

FROM: Kris Nilsen, City Engineer

RE: Request to Defer the Construction of Public Improvements to the Frontage of The Gappmayer property on 400 N at 1307 West.

This memo introduces a request to defer the installation of public improvements as part of the approval of the proposed Gappmayer (owner) Building Permit at 1307 W 400 N.

Background

Public improvements (curb, gutter, sidewalk, asphalt, drainage, etc.) are required to be installed on the frontage of the property under WBC 15.08.050 "Public Improvements Required for Building Permit Approval", as part of the approval for a building permit for the construction of a new main residential structure or addition that increases the total footprint by 50%, but may be deferred by agreement when the city council finds compelling reasons why the city's interests are better served by deferring the construction.

The owner of this property demolished the previous residential structure and is now in the process of completing a building permit for the construction of a new residential main structure. The required public improvements include road widening, storm drain, curb and sidewalk. If frontage improvements are required to be installed at this time the improvements would not connect to any existing curb, sidewalk or widened street. The total frontage of the parcel is 128 feet (see attached site plan).

The owner has submitted a request to the city council to defer the improvements (see attached request).

Analysis

Generally, the city has granted deferrals when the new improvements are not contiguous with existing infrastructure, but is now bound by that precedent in all cases.

Possible reasons in favor of granting the deferment request:

1. This area of 400 North will be designed as a larger project from 1450 West to 1100 West. The future development to the west will likely have considerable impact on the design of these future improvements. A design for a larger project would consider more than just the frontage of the Gappmayer Parcel, and would ensure a more comprehensive and efficient design for grading and drainage on 400 N between 1100 W and 1450 W.
2. The existing centerline grade of this section of 400 north is near flat. If the frontage improvements are installed now, the slope on the new curb may need to ramp up and down, requiring additional width of the existing asphalt street to be regraded to match the new curb slope.

Possible reasons to deny the deferment request:

1. A deferment is an exception to the requirement.
2. Continuing to defer improvements possibly delays the completion of full improvements in this area.
3. Calling deferment agreements due is often challenging for municipalities.

Staff is generally supportive of a deferral agreement for this project. The owners should recognize that it is likely that the city triggers the deferral agreement terms in the near future.

A motion to approve the deferral could be: "I make the motion that the city council finds that there are compelling reasons why the city's interests are better served by deferring the construction of certain public improvements related to the proposed Gappmayer Building Permit (#1929), and that the mayor is hereby authorized to execute the city's standard deferral agreement, subject to review by the city engineer and city attorney."

March 24, 2026
Brett Gappmayer
1307 West 400 North
West Bountiful, UT 84087

West Bountiful City Council,

At this time, I would like to defer the installation of the curb and cutter on the property of 1307 West 400 North in West Bountiful, Utah.

Best,



Brett Gappmayer





MEMORANDUM

TO: Mayor and City Council

DATE: April 3, 2026

FROM: Staff

RE: **Child's Park Playground Options - UPDATED**

This memo updates playground options for the Child's Park re-design.

Background

The property for Lou Child's Park was deeded to the city in 1984 as part of a PUD. The park itself was dedicated in 1990. The current playground is operable but outdated, and there is a crumbling concrete border around the play area. There is a large willow tree in the middle of the property that has large sections that are dead or dying. There is also a 30' sewer easement that runs along the front on the property.

In October, the city reviewed a final draft for a re-design of the park (attached). In January, the council reviewed playground options. Based on comments from residents, the council asked staff to explore alternative options.

At this point, the next step in the projects are:

1. Select playground equipment;
2. Award concrete work (estimated to be \$26K);
3. Perform demolition;
4. Install irrigation and landscaping.

Playground Options

In effort to maximize value for this park, the staff originally consulted with Garrett Parks+Play to come up with options. Attached to this memo are the following three options:

- A. Garrett 7.0 - Taller Structure and other equipment \$88,988.44
- B. Garrett 8.0 - Double Structure and other equipment \$61,029.35
- C. Garrett 9.0 - Smaller Structure and other equipment \$46,266.66

Based on comments from nearby residents, staff worked with Garrett as well as Big T to develop the following four additional options

- D. Garrett 12.3 – Free Standing Logs and Log Swing: \$82,227
- E. Garrett 14.1 – Log Piles and Log Swing: \$76,990
- F. Big T Option 2 – Log Swing with slide: \$86,473

G. Big T Option 3 – Log Swing with slide and climber: \$89,051

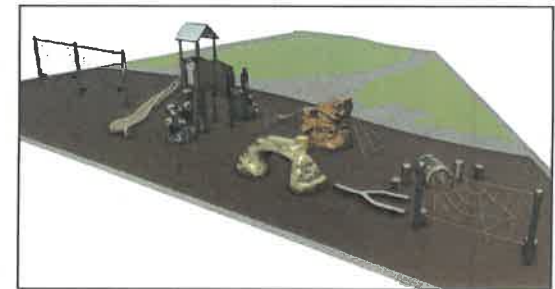
Please note that elements can generally be interchangeable based on available space, and that there are many color options.

Based on the location of this playground, staff do not recommend option such as large concrete pipes that would lack visibility.

For reference, the playground equipment installed at the main city park in 2024 was \$186K.

The concrete package is scheduled for approval at the April 7th meeting, so selection of any playground equipment is the final major item to begin the remodel.





Child's Park | Concept Plan

08.29.25





Main Option 7.0

Garrett Parks and Play

PO Box 57426
 Murray, UT 84157
 (800) 748-4608
hello@garrettplay.com

NASPO Contract # PA 4281
 Sourcewell Contract # 010521-LTS-8

Ship To

City of West Bountiful
 Duane Huffman
 dhuffman@wbcityut.gov
 {{phone_number}}

West Bountiful, UT

Date

1/26/2026

Expires

2/25/2026

Consultant

Jordon LeBaron

Project No

24547

Project Name

Charnell Pocket Park-West
 Bountiful

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Play Structure	Main Structure	1.00	\$31,802.04	\$31,802.04
Freestanding Play	Bison Rock	1.00	\$10,188.93	\$10,188.93
Freestanding Play	Medium Hop Rock	1.00	\$987.26	\$987.26
Freestanding Play	Stump Stepper 19"	2.00	\$1,406.59	\$2,813.18
Freestanding Play	Stump Stepper 9"	1.00	\$999.11	\$999.11
Freestanding Play	Stump Stepper 29"	1.00	\$1,728.39	\$1,728.39
Freestanding Play	Raccoon Log	1.00	\$9,760.02	\$9,760.02
Freestanding Play	3.5" Arch Swing Set: 2 Bays, 2 Belt Seats, 1 Multi-User Swing	1.00	\$5,490.18	\$5,490.18
Installation	Installation of Option 7	1.00	\$18,480.00	\$18,480.00



Wood Fiber Surfacing	130 CY Engineered Wood Fiber	130.00	\$35.34	\$4,594.33	
Installation	Installation of Engineered Wood Fiber	130.00	\$16.50	\$2,145.00	
				Subtotal	\$88,988.44
				Sales Tax (0.00%)	\$0.00
				TOTAL	\$88,988.44
				Required Deposit	\$22,247.11





Main Option 8.0

Garrett Parks and Play

PO Box 57426
 Murray, UT 84157
 (800) 748-4608
hello@garrettplay.com

NASPO Contract # PA 4281
 Sourcewell Contract # 010521-LTS-8

Ship To

City of West Bountiful
 Duane Huffman
 dhuffman@wbcityut.gov
 {{phone_number}}

West Bountiful, UT

Date

1/26/2026

Expires

2/25/2026

Consultant

Jordon LeBaron

Project No

24547

Project Name

Charnell Pocket Park-West
 Bountiful

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Play Structure	Main Structure	1.00	\$26,393.42	\$26,393.42
Freestanding Play	Bison Rock	1.00	\$10,188.93	\$10,188.93
Freestanding Play	Medium Hop Rock	1.00	\$987.26	\$987.26
Freestanding Play	Large Hop Rock	1.00	\$1,320.62	\$1,320.62
Freestanding Play	Single Post Swing Set: 2 Bays, 2 Belt Seats, 2 Tot Seats	1.00	\$3,324.78	\$3,324.78
Installation	Installation of Option 8	1.00	\$12,075.00	\$12,075.00
Wood Fiber Surfacing	130 CY Engineered Wood Fiber	130.00	\$35.34	\$4,594.33
Installation	Installation of Engineered Wood Fiber	130.00	\$16.50	\$2,145.00
			Subtotal	\$61,029.35



Sales Tax (0.00%) \$0.00

TOTAL \$61,029.35

Required Deposit \$15,257.34





Main Option 9.0

Garrett Parks and Play

PO Box 57426
 Murray, UT 84157
 (800) 748-4608
hello@garrettplay.com

NASPO Contract # PA 4281
 Sourcewell Contract # 010521-LTS-8

Ship To

City of West Bountiful
 Duane Huffman
 dhuffman@wbcityut.gov
 {{phone_number}}

West Bountiful, UT

Date

1/26/2026

Expires

2/25/2026

Consultant

Jordon LeBaron

Project No

24547

Project Name

Charnell Pocket Park-West
 Bountiful

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Play Structure	Main Structure	1.00	\$14,739.10	\$14,739.10
Freestanding Play	Kid Rock	1.00	\$13,210.00	\$13,210.00
Freestanding Play	2-Leg Standard Swing Set: 2 Bays, 2 Tot Seats, 2 Belt Seats	1.00	\$2,863.23	\$2,863.23
Installation	Installation of Option 9	1.00	\$8,715.00	\$8,715.00
Wood Fiber Surfacing	130 CY Engineered Wood Fiber	130.00	\$35.34	\$4,594.33
Installation	Installation of Engineered Wood Fiber	130.00	\$16.50	\$2,145.00
Subtotal				\$46,266.66
Sales Tax (0.00%)				\$0.00
TOTAL				\$46,266.66





Main Option 12.3

Garrett Parks and Play

PO Box 57426
 Murray, UT 84157
 (800) 748-4608
hello@garrettplay.com

NASPO Contract # PA 4281
 Sourcewell Contract # 010521-LTS-8

Ship To

City of West Bountiful
 Duane Huffman
 dhuffman@wbcityut.gov
 {{phone_number}}

West Bountiful, UT 84087

Date

2/13/2026

Expires

3/15/2026

Consultant

Jordon LeBaron

Project No

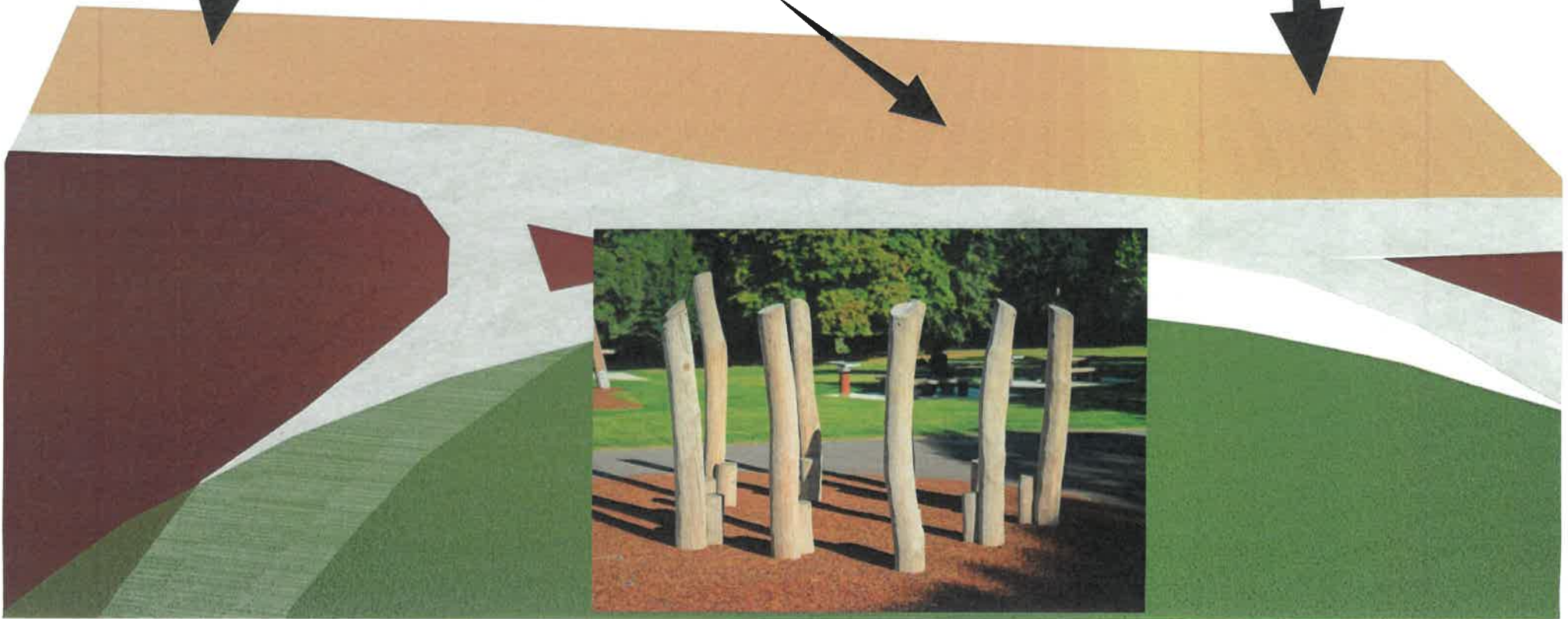
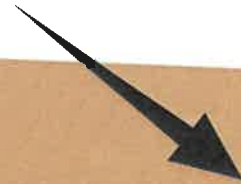
24547

Project Name

Charnell Pocket Park-West
 Bountiful

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Freestanding Play	Natural Log Balance Tree No. 1 Robinia	1.00	\$18,271.25	\$18,271.25
Freestanding Play	Stepping Pole Circle Robinia	1.00	\$8,186.25	\$8,186.25
Freestanding Play	Viper Swing	1.00	\$16,399.52	\$16,399.52
Installation	Installation of Option 12	1.00	\$10,395.00	\$10,395.00
Wood Fiber Surfacing	130 CY Engineered Wood Fiber	130.00	\$35.34	\$4,594.33
Installation	Installation of Engineered Wood Fiber	130.00	\$16.50	\$2,145.00
Freight	Freight	1.00	\$9,800.00	\$9,800.00
Benches	(Optional) Twiggie Bench	3.00	\$4,145.33	\$12,436.00

Subtotal **\$82,227.35**





Main Option 14.1

Garrett Parks and Play

PO Box 57426
 Murray, UT 84157
 (800) 748-4608
hello@garrettplay.com

NASPO Contract # PA 4281
 Sourcwell Contract # 010521-LTS-8

Ship To

City of West Bountiful
 Duane Huffman
 dhuffman@wbcityut.gov
 {{phone_number}}

West Bountiful, UT 84087

Date

2/13/2026

Expires

3/15/2026

Consultant

Jordon LeBaron

Project No

24547

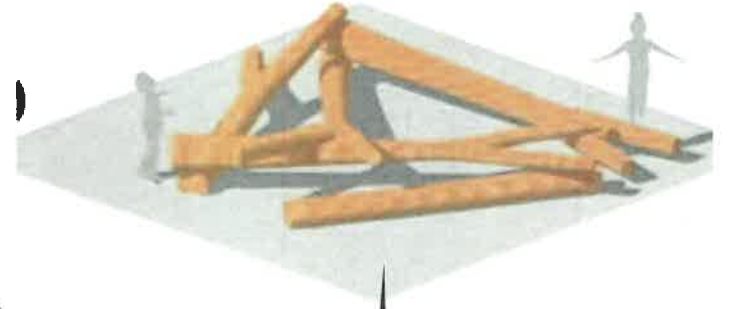
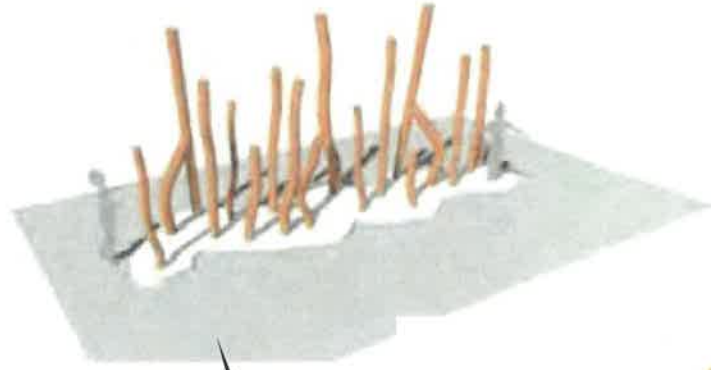
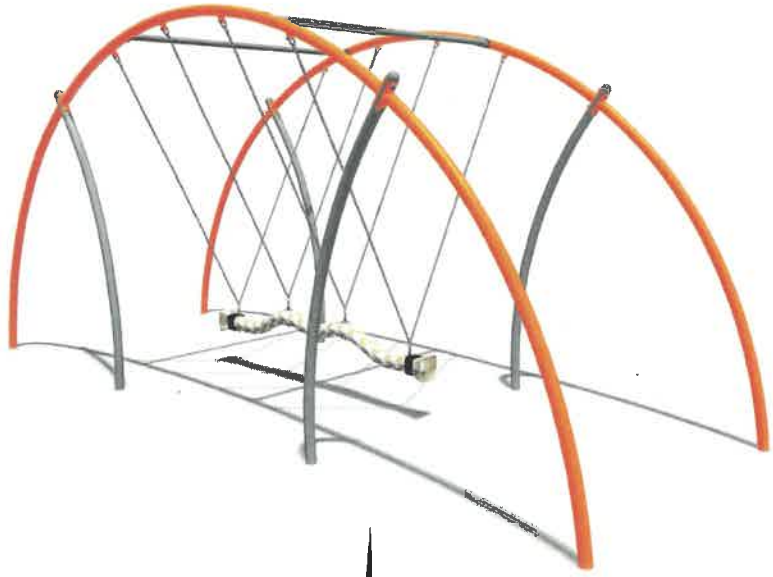
Project Name

Charnell Pocket Park-West
 Bountiful

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Freestanding Play	Log Pile with 5 Trees	1.00	\$17,640.00	\$17,640.00
Freestanding Play	Log Maze, 7 Trees	1.00	\$11,760.00	\$11,760.00
Freestanding Play	Viper Swing	1.00	\$16,399.52	\$16,399.52
Installation	Installation of Option 14	1.00	\$10,395.00	\$10,395.00
Wood Fiber Surfacing	130 CY Engineered Wood Fiber	130.00	\$35.34	\$4,594.33
Installation	Installation of Engineered Wood Fiber	130.00	\$16.50	\$2,145.00
Freight	Freight	1.00	\$6,572.00	\$6,572.00
Benches	(Optional)River Stone Bench	1.00	\$1,659.00	\$1,659.00
Benches	(Optional)River Stone Bench Medium	1.00	\$2,234.00	\$2,234.00



Benches	(Optional)River Stone Bench Large	1.00	\$3,592.00	\$3,592.00
			Subtotal	\$76,990.85
			Sales Tax (0.00%)	\$0.00
			TOTAL	\$76,990.85
			Required Deposit	\$19,247.71



QUOTE



Big T Recreation
 11618 S. State St #1602
 Draper, UT 84020
 801-572-0782
 taft@bigtrec.com

Date	Quote #
02/18/2026	21681
Exp. Date	
	04/30/2026

Shipping Address
West Bountiful City 550 N 800 W West Bountiful, UT 84087

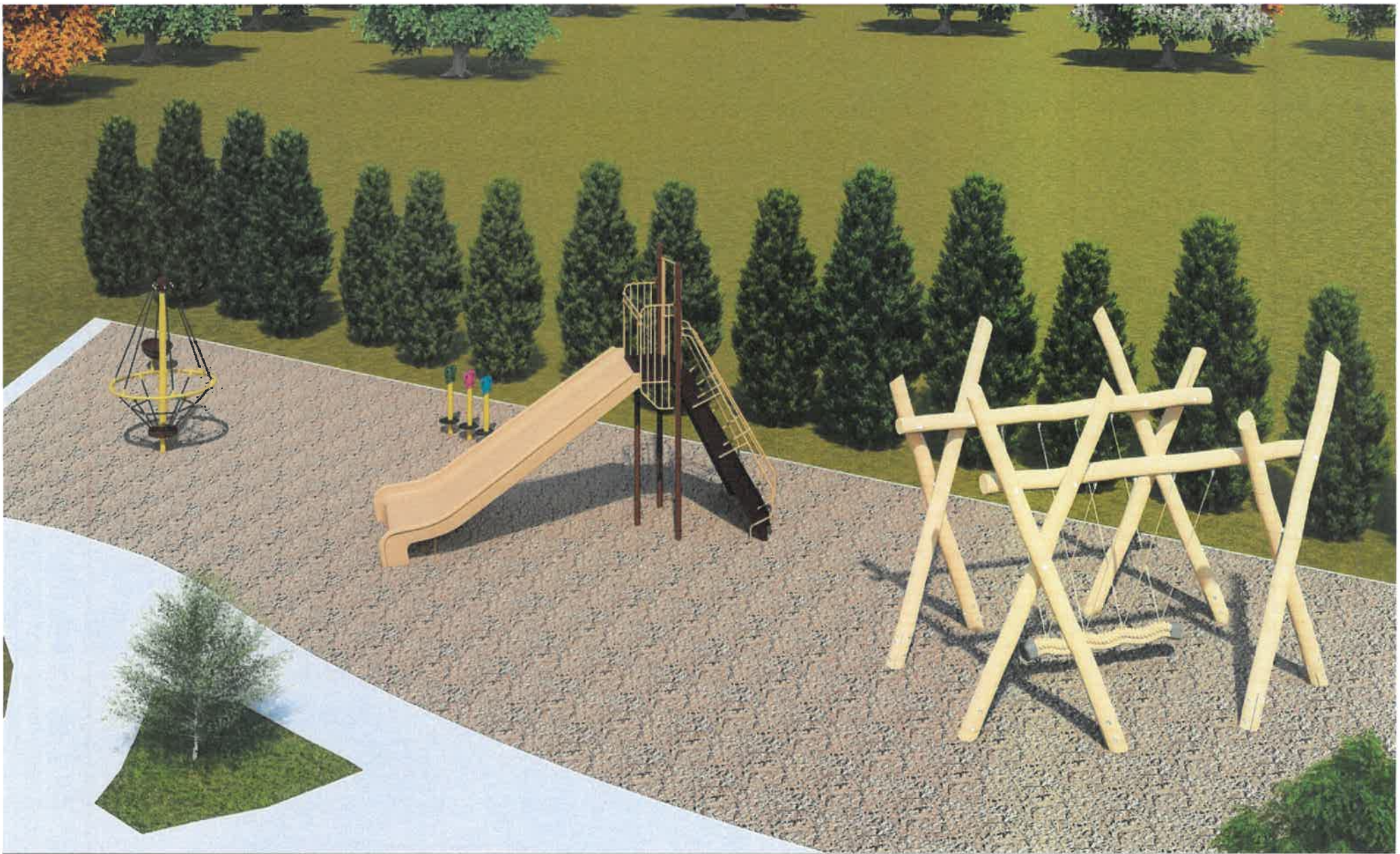
PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
	Childs Park Option 2			
Playground Structure	Playworld Mighty Descent Slide, Spinami, Spin Cup, Butterfly Climbers, Giant Swing	1	62,890.00	62,890.00
Freight	Freight	1	4,418.00	4,418.00
Services	Installation by Certified Crew	1	14,890.00	14,890.00
Surfacing	150 CY Engineered Wood Fiber	1	4,275.00	4,275.00
			SUBTOTAL	
			TAX	
			TOTAL	\$86,473.00

Accepted By

Accepted Date

Acceptance of this quote agrees to the terms and conditions set by Big T Recreation. Please contact us with any questions or concerns P: 801.572.0782, F: 801.216.3077 or E: taft@bigTrec.com or merit@bigTrec.com.

We thank you for your business.



Child's Park West Bountiful - Option 2





Big T Recreation
 11618 S. State St #1602
 Draper, UT 84020
 801-572-0782
 taft@bigtrec.com

QUOTE

Date	Quote #
02/18/2026	21682
Exp. Date	
	04/30/2026

Shipping Address
West Bountiful City 550 N 800 W West Bountiful, UT 84087

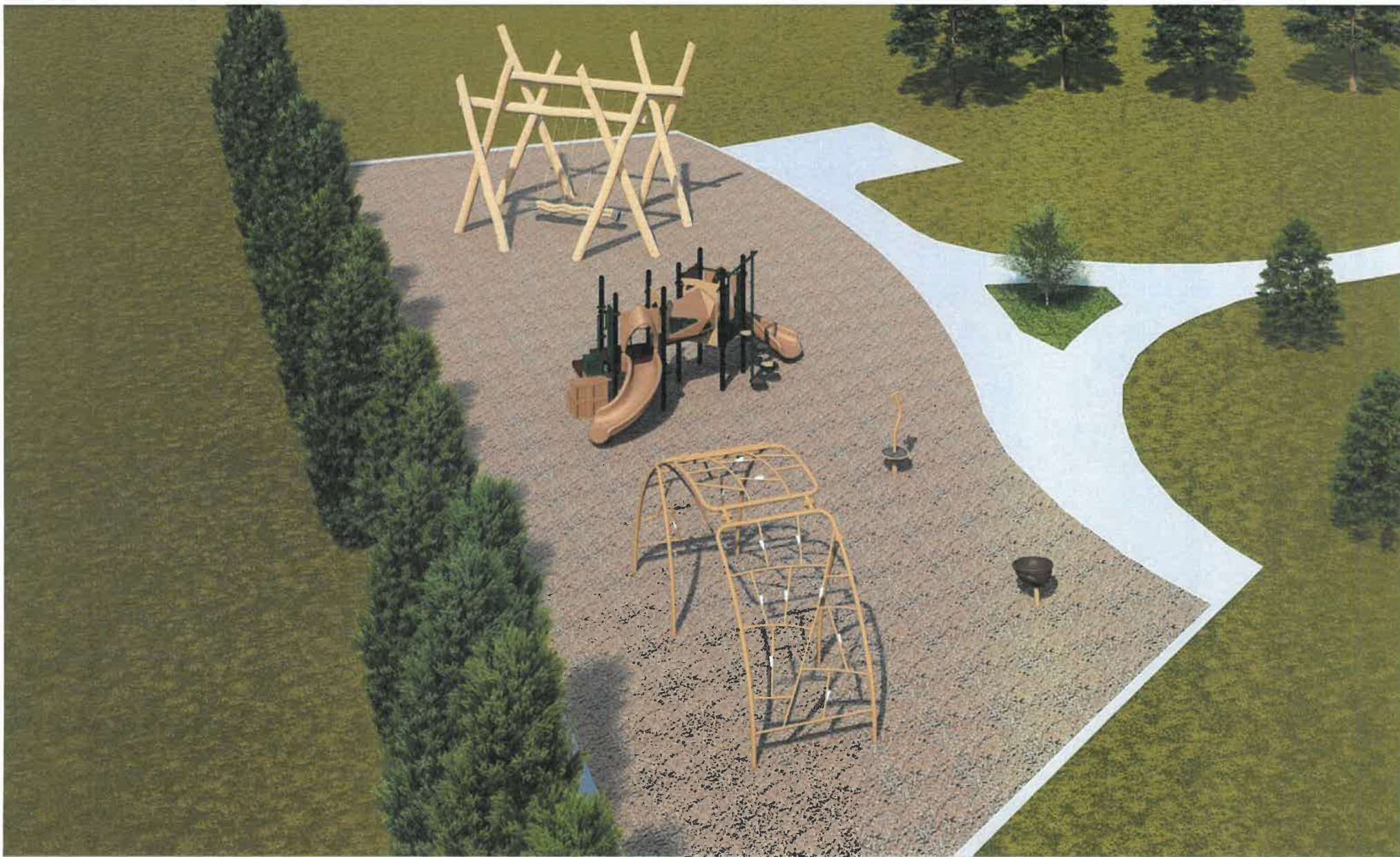
PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
	Childs Park Option 3			
Playground Structure	Playworld 2-5 Structure, Sierra Summit Climber, Spin Cup, Turn n Twist, Giant Swing	1	65,248.00	65,248.00
Freight	Freight	1	4,418.00	4,418.00
Services	Installation by Certified Crew	1	15,110.00	15,110.00
Surfacing	150 CY Engineered Wood Fiber	1	4,275.00	4,275.00
			SUBTOTAL	
			TAX	
			TOTAL	\$89,051.00

Accepted By

Accepted Date

Acceptance of this quote agrees to the terms and conditions set by Big T Recreation. Please contact us with any questions or concerns P: 801.572.0782, F: 801.216.3077 or E: taft@bigTrec.com or merit@bigTrec.com.

We thank you for your business.



Child's Park

West Bountiful - Option 3





MEMORANDUM

TO: Mayor and City Council

DATE: 3/25/2026

FROM: Chief Brandon Ereksen

RE: Budget Amendment Request / Software Upgrade

The Police Department respectfully requests City Council approval to expand its current services with Lexipol to add software programs for management/tracking of Use of Force, Internal Affairs, Vehicle Pursuits, and other performance metrics. The cost to add these services currently is \$7,648, which will likely require a budget amendment before the end of the year.

Background

The city currently uses the Lexipol for police department policies and training.

The department tracks training, inventory, vehicle, and personnel records through a combination of paper files and spreadsheets. This fragmented approach results in incomplete documentation, limited accessibility, and difficulty in tracking critical information.

The department is also required by law to maintain a use-of-force and early intervention system. Our current vendor has proven unreliable, including a recent four-month period of inaccessibility, and does not cover all employees for the internal affairs portion of the system.

Proposal

The department proposes to add modules to our current Lexipol platform for use-of-force tracking, pursuit management, early warning intervention, vehicle management, and internal affairs, with the ability to migrate existing historical data. These modules will provide robust data analytics, offering insights from field training to overall employee conduct and performance-related issues.

The cost to add these services currently is \$7,648. This expansion will bring the department's total annual subscription cost for all Lexipol services to \$15,680.

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

Order Summary

001 Performance Reporting - Annual Subscription							
Qty	Description	Unit Price	Disc (%)	Disc Amount	Tax Amount	Extended	
15	Lexipol Performance Reporting	\$4,060.00	20%	\$812.00	\$0.00	\$3,248.00	
1	Performance Reporting Tier 1 Implementation Service	\$2,000.00	20%	\$400.00	\$0.00	\$1,600.00	
15	Lexipol Performance Reporting Historical Records Upload	\$1,500.00	20%	\$300.00	\$0.00	\$1,200.00	
1	Internal Affairs Update Management	\$2,000.00	20%	\$400.00	\$0.00	\$1,600.00	
				Discount:	\$1,912.00	Subtotal:	\$7,648.00

Discount:	\$8,782.25
Subtotal:	\$7,648.00
Tax:	
Total Due:	\$7,648.00

Discount Notes

City of West Bountiful is a Sourcewell Member. (#240121). 5% discount applied.

SPECIAL OFFER IN THIS AGREEMENT valid with signed Agreement received on or before 4/10/2026.

SPECIAL OFFER BUNDLE Performance Reporting:

- Start April 2026. 15% annual subscription discount + 15 for 12 (15 months for price of 12) + 15% one-time Implementation.
- 50% of the implementation fees are due in April 2026.
- The remaining 12-month subscription fee + remaining 50% implementation fee payment is due in July 2026.

Exhibit B

Description of Services

Use of Force Reporting

Law enforcement agencies are under increasing pressure to operate transparently, protect personnel, and maintain community trust. Yet outdated, paper-based reporting systems often make it difficult to capture accurate use of force data and transform it into meaningful insight.

Lexipol's Use of Force Reporting streamlines documentation and analysis, giving leaders a complete, data-driven view of incidents to strengthen accountability and reduce risk. With intuitive digital workflows, your agency can simplify reporting, save time, and focus on proactive improvement rather than paperwork. Capabilities include:

- Monitor your agency's use of force trends
- Comply with use of force reporting requirements
- Attach body camera footage, reports and pictures related to an incident
- Integrate the system with existing applications like CAD
- Monitor multiple relevant data points to identify liability issues

Lexipol Performance Reporting

Lexipol's performance reporting solution is designed for public safety agencies to streamline operations, ensure compliance with reporting requirements and enhance community engagement. It includes six integrated applications: Use of Force, Internal Affairs, Vehicle Pursuits, Encounters, Community Engagement, and Vehicle Damage. All applications feed data into the Command Center, providing intelligence capabilities and an advanced early intervention system using a customizable risk score rather than frequency of events.

Use of Force

Monitor and document use of force incidents to ensure compliance with reporting requirements.

- Monitor your agency's use of force trends
- Comply with use of force reporting requirements
- Attach body camera footage, reports and pictures related to an incident
- Integrate the system with existing applications like CAD
- Monitor multiple relevant data points to identify liability issues

Internal Affairs

Track and automate all internal affairs cases.

- Automate your reports using the custom-built document library
- Monitor multiple data points to identify liability issues
- Create customizable statistical reports
- Access detailed audit capabilities for accountability and transparency

Vehicle Pursuits

Track data related to high-liability pursuits.

- Capture detailed data for pursuit incidents
- Perform statistical analyses to help determine whether pursuits were within your agency policy
- Track suspect charges and violations, reason for pursuit, how it was terminated, outcomes and weather/traffic patterns

Encounters

Track data to ensure compliance with legal requirements related to encounters with community members.

- Document and analyze encounters with community members to support your agency's commitment to bias-free policing
- Produce documentation to comply with anti-bias and profiling laws
- Document the demographics of your jurisdiction to help interpret collected data correctly

Community Engagement

Automate and track perceived employee conduct based on community member complaints and compliments.

- Automated the tracking and management of community member complaints and compliments
- Use workflows to route complaints based on seriousness
- Support outreach in multiple languages

Vehicle Damage

Document incidents involving department owned/issued vehicles.

- Document damage to vehicles in your fleet
- Track employee vehicular incidents and identify causes of crashes

Command Center

Custom-built command staff dashboard and behavior-based early intervention system.

- Interactive and custom-built dashboards from data aggregated across all six applications
- Advanced analytics tools for visualizing high liability statistics
- Behavior-based early intervention system to identify and address potential issues
- Access to public-facing dashboards to share data with the public

Performance Reporting Historical Records Upload

This add-on service allows agencies to upload their historical records and attachments for the following modules from IAPRO-Blue Team applications into the corresponding modules within the Lexipol Performance Reporting solution:

- Internal Affairs
- Use of Force
- Vehicle Pursuits
- Employee Complaints/Compliments

Lexipol Performance Reporting Tier 1 Implementation Service

Lexipol's Performance Reporting Tier 1 Implementation Service provides your agency with the foundational introduction to the platform and all its applications. The service includes essential setup and configuration for each of the applications within the Performance Reporting solution, limited to 30 hours or 90 days, whichever is completed first. The 90-day timeline begins on the date of the initial kickoff meeting. The Tier 1 service includes:

- Configuration changes against the standard forms in each module
- Configuration changes on the Command Center dashboards
- Training on the application
- Additional activities as required such as onboarding assistance, user setup, and testing

Lexipol Internal Affairs Update Management

This add-on provides additional configuration to the prebuilt forms or the creation of up to three new custom forms within the Internal Affairs application. The service allows agencies to tailor their documentation processes further, ensuring forms align with their operational needs. The service is capped at 10 hours or 6 months, whichever is completed first. The 6-month timeline begins on the date the purchase contract is signed.

MEMORANDUM



TO: Mayor and City Council

DATE: April 3, 2026

FROM: Staff

RE: **Bid Award for Miscellaneous Concrete Replacement Project 2026 and Concrete Improvements to Childs Park**

This memo summarizes the 2026 Concrete Replacement Project and recommends a notice of award to JMR Construction INC.

Background

Unit bid of items for miscellaneous concrete projects scattered throughout the city were combined for bidding purposes. The majority of the expected work will be to remove and replace concrete sidewalk where existing tree roots have caused differential rising of the sidewalk and created trip hazards. Also, unit bid of planned concrete improvements at the Childs Park rebuild project were included in the bid.

Bids

Two bids were received, one bid from JMR Construction INC and a second bid from M.Y. Enterprises LLC. The bids were compared using the unit costs for the expected sidewalk replacement items (\$50,000 for sidewalk and associated repairs) and the concrete improvements shown on the conceptual plan for the Childs Park rebuild (\$28,000 for concrete improvements, sidewalk/path and edging).

Staff's interpretation is that JMR Construction INC provided the lowest responsible bid. All the work performed will be done on a unit-cost basis, the total project cost will come from two budgets,

1. Budget for Miscellaneous concrete repair is \$50,000 for fiscal year 2026.
2. Budget for Childs Park Concrete Improvements is \$30,000 for fiscal year 2026

Recommendation

Staff recommends award to JMR Construction INC. for the Bid Schedule.



MEMORANDUM

TO: Mayor and City Council

DATE: April 3, 2026

FROM: Duane Huffman, City Administrator

RE: **Purchase Approval – Asphalt Work at Lakeside Golf Course**

The city's procurement code requires that certain expenditures of \$10,000 or more first be approved by the city council. Approval is requested for the following:

Golf Course Asphalt Work

The FY 2026 Budget includes \$50,000 for asphalt/cart path work at the golf course. This amount was based on the need to provide a better surface in the maintenance area for fertilizer storage as well as for cart path repairs. Staff identified as sought quotes for the following:

- Maintenance Shed (new)
- Area South of Club House (Remove/Replace)
- Hole #10 Along Net (Remove/Replace)
- Hole #10 East (New)

The city sought quotes for this work and received the following:

- | | |
|----------------------|-------------|
| A. Preferred Paving: | \$45,048.08 |
| B. Post Asphalt: | \$47,868.40 |
| C. Go Pave: | \$77,572.38 |

Staff recommend approving the work with Preferred Paving for \$45,048.08.

MEMORANDUM



TO: Mayor and City Council
DATE: April 3, 2026
FROM: Staff
RE: Bid Award – 2026 Road Reconstruction Project

This memo recommends awarding the 2026 Road Reconstruction Project to Preferred Paving LLC for \$339,974.71

Background

The FY 25/26 budget, as amended, includes \$462,000 in funding for repair of streets that have deteriorated asphalt and concrete drainage components. These projects will remove and replace the asphalt, damaged concrete curb/cross drains and sub material (as needed) on selected street locations as follows (see attached vicinity map):

1. 1450 N (675 W to 700 W)
2. 1100 N (675 W to 700 W)
3. 2200 N (from the Rail Trail to 943 W)

Bid Process

The project was publicly advertised with plan sets made available for bidding. Sealed bids were due and opened on April 2nd. The city received four complete bids, as follows.

Bidder	Bid Schedule
Preferred Paving LLC	\$339,974.71
Post Asphalt LLC	\$376,041.95
Black Forest Paving	\$424,514.60
Quikrete	\$445,161.75

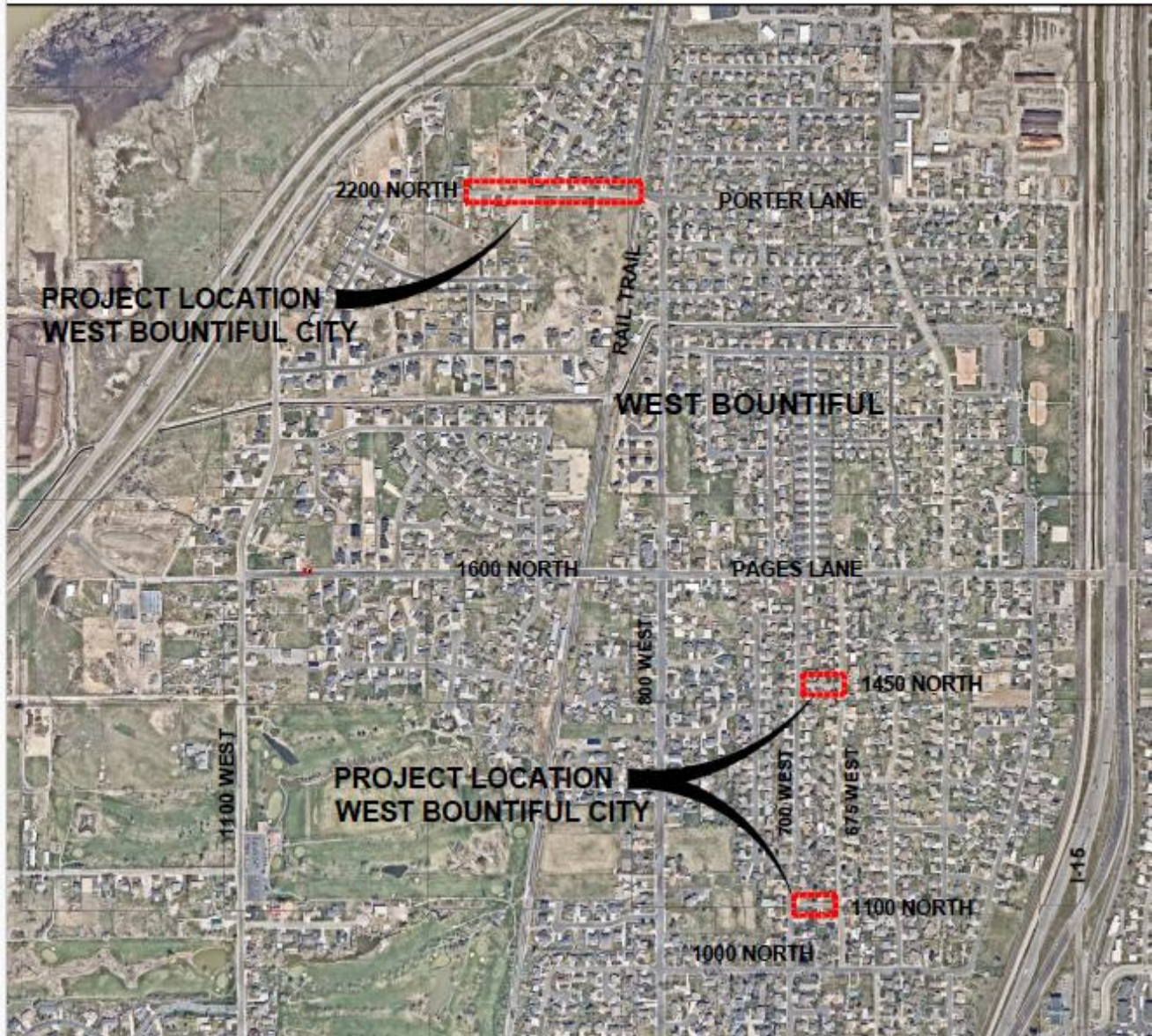
Completion Schedule

The bid documents include a start date no earlier than May 1 and a completion date of no later than September 1.

Recommendation

Staff have reviewed the qualifications of Preferred Paving LLC (lowest bidder) and recommend awarding the bid schedule to Preferred Paving LLC as the lowest responsible bidder for the total dollar amount of \$339,974.71.

**2026 ROAD RECONSTRUCTION PROJECT
ASPHALT MILL AND PAVE
VICINITY MAP**



MEMORANDUM



TO: Mayor and City Council

DATE: January 16, 2026

FROM: Duane Huffman, City Administrator

RE: **Approval of 2026 Storm Water Coalition Interlocal Cooperation Agreement**

This memo introduces a proposed interlocal agreement for continued participation in the regional storm water coalition.

Background

Participation in the storm water coalition is an important way that the city meets regulatory requirements. The city entered into previous agreements in 2021 and 2016. The proposed agreement:

- Establishes the Davis County Storm Water Coalition for coordinated permit compliance and administration.
- Allows shared resources, training, public education, and development of consistent stormwater standards.
- Each entity remains responsible for its own system costs, with reimbursement provisions for shared services.
- Term runs through May 11, 2031, with extension tied to permit renewal.

Recommendation

Staff recommends that the council authorize the mayor to execute the interlocal agreement.

**2026 INTERLOCAL COOPERATION AGREEMENT
BETWEEN DAVIS COUNTY CITIES AND
DAVIS COUNTY
FOR
UPDES GENERAL PERMIT**

THIS AGREEMENT (Agreement) is entered into this 8th day of September, 2026, by and between the following parties: DAVIS COUNTY, a body corporate and politic of the State of Utah, and the following cities, each of which is a municipal corporation of the State of Utah: BOUNTIFUL, CENTERVILLE, CLEARFIELD, CLINTON, FARMINGTON, FRUIT HEIGHTS, KAYSVILLE, LAYTON, NORTH SALT LAKE, SOUTH WEBER, SUNSET, SYRACUSE, WEST BOUNTIFUL, WEST POINT and WOODS CROSS (Parties).

WITNESSETH:

WHEREAS, the parties are "public agencies," and are authorized by the *Utah Interlocal Cooperation Act*, §11-13-101, *et seq.*, *Utah Code Annotated*, to enter into agreements with each other for joint or cooperative action; and

WHEREAS, the Environmental Protection Agency (EPA) has published its "Final Rule" setting forth the National Pollutant Discharge Elimination System (NPDES) permit application rules and regulations for stormwater discharges to municipal separate storm sewer systems; and

WHEREAS, the State of Utah, through its Department of Environmental Quality, Division of Water Quality (DWQ), has statutory rulemaking authority and authority to issue pollutant discharge elimination system permits within the State of Utah pursuant to the rules and regulations of the Utah Pollutant Discharge Elimination System (UPDES); and

WHEREAS, the State of Utah has issued a General Permit for Discharges from Small Municipal Separate Storm Sewer Systems, Permit No. UTR 090000 (Permit), to each party of this Agreement, which Permit is incorporated herein by this reference; and

WHEREAS, the rules and regulations provide that more than one entity may jointly implement activities to comply with UPDES permit requirements under Section 4.3 of the Permit; and

WHEREAS, the parties are willing to jointly implement activities to fulfill a portion of the UPDES permit requirements; and

WHEREAS the parties desire to enter into this Agreement setting forth their present understanding as to their respective responsibilities with regard to their participation as permittees under their Permit.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the parties agree as follows:

1. Compliance with Permit. As permittees, the parties agree to jointly implement and enforce within their own jurisdictions, their respective responsibilities for complying with the Permit requirements including but not limited to, those responsibilities and requirements set forth in Parts 4.0, 5.0, and 6.0 of the Permit.

2. Administration of Agreement. The administration of this Agreement shall be done by the public works directors of each party, or their official designee, constituting the Davis County Storm Water Coalition (Coalition). Each party will have one voting right. No separate legal entity is created by the terms of this Agreement.

3. Costs. The parties agree that each party shall be responsible to pay for those costs relating to their own stormwater systems, and that the parties shall reimburse each other for expenses incurred in providing services for each other as may be agreed by the parties concerning the various tasks and responsibilities required under the Permit.

4. Joint Cooperation. As reasonably necessary, the parties agree to assist each other in providing and sharing information, drawings, plans, data, etc., which are required to comply

with the requirements set forth in the Permit. The specific activities that the parties agree to assist each other in are set forth as follows:

- a. Jointly purchase educational and training materials, as determined by the Coalition, for distribution to:
 - i. Residents.
 - ii. Institutions, industrial and commercial facilities.
 - iii. Developers and contractors (construction); and
 - iii. Municipal Separate Storm Sewer System (**MS4**) owned or operated facilities.
- b. Use the Coalition as a county-wide committee to:
 - i. Train personnel.
 - ii. Create partnerships; and
 - iii. Obtain input and feedback from special interest groups.
- c. Annually contribute updated storm drain system information for county-wide mapping purposes.
- d. Jointly prepare and promote model ordinances, updates and standards that address:
 - i. Illicit discharges.
 - ii. Construction site storm water runoff; and
 - iii. Long-term storm water management.
- e. Jointly arrange for and provide education about hydrologic methods and criteria for selecting and sizing post-construction **BMPs**.
- f. Jointly participate to develop draft Standard Operating Procedures.
- g. Jointly evaluate, identify, target and provide educational materials and

outreach to address the reduction of water quality impacts associated with nitrogen and phosphorus in discharges.

5. Term of Agreement. The parties agree that the duration of this Agreement shall commence upon entry and shall continue in effect for the term of the Permit (which expires at midnight, May 11, 2031) and for an additional 120 days from the effective date of the renewal of the Permit by DWQ.

6. Property. In the event that any property is acquired by the parties jointly for the undertaking, and paid for by them, then it shall be divided as the parties' representatives shall agree, or if no agreement is reached, then it shall be divided according to their respective payments for property, or if it cannot be practically divided, then the property shall be sold and the proceeds divided according to the parties' proportionate share of the purchase of the item of property. If property is purchased at one party's sole expense in connection with this Agreement, then the property so purchased shall be and remain the property of the party which purchased it.

7. Entire Agreement. This Agreement embodies the entire agreement between the parties, and it cannot be altered except in a written amendment which is signed by the parties.

8. Governmental Immunity. The parties recognize and acknowledge that each party is covered by the Utah Governmental Immunity Act, as set forth in *Utah Code Ann. § 63G-7-101, et seq.*, as amended, and nothing herein is intended to waive or modify any and all rights, defenses or provisions provided therein. Officers and employees performing services pursuant to this Agreement shall be deemed officers and employees of the party employing their services, even if performing functions outside of the territorial limits of such party, and shall be deemed officers and employees of such party under the provisions of the Utah Governmental Immunity Act. Each party shall be responsible and shall defend the action of its own employees, negligent

or otherwise, performed pursuant to the provisions of this Agreement.

9. No Third-Party Benefits. This Agreement is not intended to benefit any person or entity not named as a party hereto.

10. Severability. If any provision of this Agreement is determined by a court to be invalid or unenforceable, such determination shall not affect any other provision hereof, each of which shall be construed and enforced as if the invalid or unenforceable portion were not contained herein. Such invalidity or unenforceability shall not affect any valid and enforceable application thereof, and each such provision shall be deemed to be effective, operative and entered into in the manner and to the full extent permitted by applicable law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year first above written.

[Signature Pages to Follow]

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

DAVIS COUNTY

By: _____
John Crofts, Chair
Davis County Commission

ATTEST:

Brian McKenzie
Davis County Clerk/Auditor

Approved as to Form:

Office of Davis County Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF BOUNTIFUL

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF CENTERVILLE

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF CLEARFIELD

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF CLINTON

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF FARMINGTON

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF FRUIT HEIGHTS

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF KAYSVILLE

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF LAYTON

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF NORTH SALT LAKE

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF SOUTH WEBER

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF SUNSET

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF SYRACUSE

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF WEST BOUNTIFUL

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF WEST POINT

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

CITY OF WOODS CROSS

By: _____

Mayor

ATTEST:

City Recorder

Approved as to Form:

City Attorney

PENDING – Not Yet Approved

Minutes of the West Bountiful City Council meeting held on **February 17th, 2026**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen and Julie Thompson

STAFF: Duane Huffman (City Administrator), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nielsen (City Engineer), Steve Doxey (City Attorney), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Richmond Thornley, Simon Mortensen, Jeff Huggard, Ben Booth

EXCUSED:

Regular Meeting

Mayor Romney called the meeting to order at 7:33 pm. Dell Butterfield gave an invocation, and the Pledge of Allegiance was led by Julie Thompson

1. Approve Agenda

MOTION: *Dell Butterfield made a motion to approve the agenda. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

Alan Malan – 772 W 1400 N – Mr. Malan discussed an upcoming HAM Radio meeting. He also shared his opposition to the proposed contribution to Centerpointe Theatre.

3. Public Hearing – Amendments to the Fiscal Year 2025-2026 Budget.

Duane reviewed the proposed amendments as outlined in the memo sent to the City Council on February 13, 2026. Councilman Butterfield asked for clarification regarding the process the city follows to maintain roads. The possibility of charging a filing fee for elections was also discussed. Additionally, the Council discussed how the city's budget is separated and organized.

MOTION: *James Ahlstrom made a motion to open the public hearing to discuss Amendments to the Fiscal year 2025-2026 Budget. Jenn Nielsen seconded the motion which PASSED by unanimous vote of all members present.*

47 Jeff Huggard – 2148 N 725 W – Asked if the amount that the city donates to Centerpointe is a
48 large or small amount compared to other cities. The Council Member Ahlstrom responded
49 that West Bountiful is an outlier because of the low amount that is donated compared to other
50 cities.

51
52 **MOTION:** *Dell Butterfield made a motion to close the public hearing to discuss*
53 *Amendments to the Fiscal year 2025-2026 Budget. Kelly Enquist seconded*
54 *the motion which PASSED by unanimous vote of all members present.*

55
56
57 **4. Resolution 587-26 – A Resolution Enacting an Amendment to the Fiscal Year 2025-2026**
58 **Budget.**

59
60 **MOTION:** *Jenn Nielsen made a motion to adopt Resolution 587-26 – A Resolution*
61 *Enacting an Amendment to the Fiscal Year 2025-2026 Budget. Julie*
62 *Thompson seconded the motion which PASSED by unanimous vote of all*
63 *members present.*

64
65 The vote was recorded as follows:
66 James Ahlstrom – Aye Dell Butterfield – Aye
67 Kelly Enquist – Aye Jenn Nielsen – Aye
68 Julie Thompson – Aye

69
70
71 **5. Ordinance 509-26 – An Ordinance Amending the West Bountiful Municipal Code to**
72 **Update References to the Utah Land Use, Development, and Management Act.**
73 Remington explained that throughout the West Bountiful Municipal Code, references are
74 made to Utah Code Title 10 Chapter 9a, which has now been renumbered to Title 10 Chapter
75 20. He stated that legal counsel recommends that it is referenced by name rather than by
76 specific and chapter numbers.

77
78
79 **MOTION:** *Dell Butterfield made a motion to adopt Ordinance 509-26 – An Ordinance*
80 *Amending the West Bountiful Municipal Code to Update References to the*
81 *Utah Land Use, Development, and Management Act. Julie Thompson*
82 *seconded the motion which PASSED.*

83
84 The vote was recorded as follows:
85 James Ahlstrom – Aye Dell Butterfield – Aye
86 Kelly Enquist – Aye Jenn Nielsen – Aye
87 Julie Thompson – Aye

88
89 **6. Meeting Minutes from February 3rd, 2026.**
90
91 **MOTION:** *Kelly Enquist made a motion to approve the meeting minutes from February*
92 *3rd, 2026. Dell Butterfield seconded the motion which PASSED by*
93 *unanimous vote of all members present.*

94
95
96
97

7. Staff Reports

98 Police Department – Brandon Erekson

- 99 • Council member Butterfield asked about an accident that took place on 400 N and 500 W.

100 Public Works – Steve Maughan

- 101 • Nothing to report.

102 Engineering – Kris Nilsen

- 103 • The preliminary plat for Belmont 2A was approved by the planning commission.

104 Administration/Community Development – Duane Huffman

- 105 • He has been in communication with two different playground suppliers and is receiving a
106 few options for Child’s Park.
- 107 • The miscellaneous concrete package is out for bid.
- 108 • The Community Wellbeing Survey will be available to take in March.

109

8. Mayor/Council Reports

110

111
112 Kenneth Romney:

- 113 • Sewer Board is continuing the expansion of the north plant.

114 Dell Butterfield:

- 115 • The South Davis Recreation Center board meeting was held last week. It is in the process of
116 deciding what projects to prioritize.

117 James Ahlstrom:

- 118 • Nothing to Report.

119 Kelly Enquist:

- 120 • The new Mosquito Abatement director will begin next week.
- 121 • Arts Council Concert was held last weekend.

122 Jenn Nielsen

- 123 • Community egg filling night will take place on March 25th. Youth in the city are invited to
124 come and help.
- 125 • Independence Day celebration is in the works. Fireworks and foods trucks are being
126 discussed.
- 127 • Asked the council to consider dignitaries for the parade.
- 128 • Met with Duane and Wasatch Integrated Waste Management regarding a green waste
129 program.

130 Julie Thompson:

- 131 • The planning commission approved Belmont Farms 2A preliminary plat.
- 132 • Brought to the attention of the council that the commission is looking at regulations that
133 could allow short-term rentals.
- 134 • Had a good ride along with Steve.

135

9. Adjourn. – Closed Session (Listen to recording for Steve)

136

137

138

MOTION: *James Ahlstrom made a motion to go into closed session in the police training room to discuss the purchase, sale, lease or exchange of real*

139

140 *property and to discuss reasonably imminent litigation and to have the*
141 *adjournment of that meeting be the adjournment of the regular meeting.*
142 *Dell Butterfield seconded the motion which PASSED.*
143

144 The vote was recorded as follows:

145 James Ahlstrom – Aye	Dell Butterfield – Aye
146 Kelly Enquist – Aye	Jenn Nielsen – Aye
147 Julie Thompson – Aye	

148

149

150

151

152 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
153 *present on March 3rd, 2026.*

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155

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157

Remington Whiting, City Recorder

PENDING – Not Yet Approved

Minutes of the West Bountiful City Council meeting held on **February 27th and 28th, 2026**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen and Julie Thompson

STAFF: Duane Huffman (City Administrator), Brandon Erekson (Chief of Police), Steve Maughan (Public Works Director), Kris Nielsen (City Engineer), Josh Virostko (Course Superintendent), Dallas Green (Course Pro), and Remington Whiting (City Recorder)

PUBLIC:

EXCUSED:

February 27th, 2026

1. Mayor's Introduction

Mayor Romney began by sharing his vision of community leadership when he first was elected mayor, which included a belief on how to spend money and how it relates to serving the residents. He reviewed decisions that had been made regarding projects within the city. He shared his appreciation for the council and city staff. Duane then presented the objectives for the retreat.

2. Team Building

The council and staff introduced themselves and shared personality characteristics.

3. Department Reports

Admin - Duane presented statistics about the city, noting that it covers 3.31 square miles, has a population of 5,890, and includes 1,892 households. He also reviewed staffing levels, which include 29 full-time employees, 2-10 part-time employees, and up to 60 seasonal employees.

He then reviewed the City's financial standing and presented information comparing the city's current cash position to that of 2020 and 2015. He explained that the city's current financial position has been influenced by the golf course growth, capital projects, and increased tax revenue. He also presented a breakdown of the city's tax revenue, noting that approximately 45% comes from sales tax and 26% from property tax, along with additional revenue from utility fees and golf course rates. Expenditures were also reviewed.

Duane introduced the administrative team and reviewed ongoing issues within the city. He discussed several big-picture concerns, including upcoming staff retirements, development on the west side of the city, and infill development. Several potential priorities were listed for future discussion.

48 **Golf Course Superintendent** - Josh Virtosko began his presentation by introducing the golf
49 course maintenance staff. He then presented general information about the course, including
50 the types of grass used, including the greens. He discussed irrigation practices and the
51 importance of water conservation in managing the course.

52
53 He also reviewed equipment needs, including a new rough mower and a new reel grinder, and
54 outlined short-term, long-term, and future projects for the course. Duane discussed the
55 potential of establishing a backup water connection for the golf course. The Council also
56 discussed the cart path plan and transitions.

57
58 **Director of Golf** – Dallas Green presented information regarding pro-shop staffing levels,
59 league participation, tournaments, and other highlights of the golf course. He also outlined the
60 future of the course, including needs and planned projects over the next five years. These
61 included the addition of a full-time employee, equipment for the café, addressing issues with
62 the cart barn, expansion of indoor golf, and improvements to the pro shop.

63
64 Dallas emphasized the condition and limitations of the pro shop, noting it was originally
65 constructed in 1966, with additions and improvements made over time. He explained that the
66 current facility limits the ability to host larger events, including non-golf events. Potential
67 options for the clubhouse were discussed.

68
69 **Police Department** – Chief Brandon Erikson reviewed the current organizational structure of
70 the Police Department. He presented statistics including total incidents, citations issued, and
71 criminal offenses. He also outlined the Department’s priorities and areas of focus for 2026.

72
73 He then discussed plans for the next five years, including employee retention, succession
74 planning, equipment and hardware upgrades, and fleet needs.

75
76 **Public Works** – Steve Maughan introduced the staff of the Public Works Department and
77 reviewed its operations. He highlighted the department’s responsibilities, including
78 maintaining and monitoring the City’s water system, streets, parks, and storm drainage
79 system. He also provided an overview of the City’s water lines, including the types of
80 materials used.

81
82 He then presented a five-year outlook addressing major issues and projects, including I-15
83 construction, the 800 West Holly Sinclair waterline and road reconstruction project, Ivory
84 Homes’ west side development, staffing challenges, and the need for a new 10-wheel dump
85 truck. The potential addition of an Assistant Public Works Director was also discussed

86
87 **Recess**

88
89 **February 28th, 2026**

90
91 **4. Team Building**

92 Duane explained the plan for the day’s portion of the meeting. The Council then discussed
93 what makes a successful council and the components of being effective. Examples discussed
94 included the value of having council members with differing backgrounds, the importance of

95 not being performative or speaking simply to be heard, showing respect for fellow council
96 members, and listening to one another's opinions. Additional points included being engaged
97 in the community, understanding that each council member is acting in what they believe to
98 be the best interest of the city, and recognizing mistakes and learning from them.
99

100 **5. Discuss Council Priorities**

101 Priorities identified during the previous day's meeting were organized into quadrants to
102 determine which issues were urgent, which could be addressed over time, and which would
103 require significant effort
104

105 The list of potential priorities was then further reviewed and prioritized by the Council. Duane
106 and the Council discussed ways to continue addressing these priorities throughout the year so
107 they would not be overlooked.
108

109 **6. Adjourn**

110
111 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*
112 *present on March .., 2026.*
113

114
115

Remington Whiting, City Recorder