WOODS CROSS CITY COUNCIL AMENDED AGENDA

Tuesday, April 7, 2025 • 6:30 pm– Council Chambers Woods Cross City Hall
This meeting will be held in person and via Zoom. You may access at https://zoom.us/j/9358074960 or go to zoom.us > select JOIN A MEETING > Meeting ID: 935 807 4960

Please **mute your microphone** except during PUBLIC COMMENT period.

Invocation/Pledge **CHECKETTS**

1. **REVIEW of AGENDA** **MAYOR**

2. **CONSENT ITEMS** **MAYOR**
   a. **Consideration to Approve Minutes:** 3/3/26
   b. **Ratify Cash Disbursements:** 2/27/26 – 4/2/26
   c. **Consideration to Adopt Resolution 2026-973 Authorizing Surplus of Obsolete PD and IT Equipment** **BIGELOW HADERLIE**
   d. **Consideration to Adopt Resolution 2026-974 Authorizing Contract with Renner Sports Surfaces for Resurfacing Sport Courts at Mills Park** **CHRISTIANSEN**
   e. **Consideration to Adopt Resolution 2026-975 Authorizing Local Government Contract for Consulting Services between Woods Cross City and UDOT Relating to the 1100 W Roadway Reconstruction Project 2185 S to 2600 S** **CHRISTIANSEN**
   f. **Consideration to Adopt Resolution 2026-976 Approving Task Agreements Authorizations 3 and 4 for the Railroad Quiet Zone with Parametrix** **CHRISTIANSEN**
   g. **Consideration to Adopt Ordinance 638 Authorizing a Non-Exclusive Franchise Agreement with Rocky Mountain Power; Providing Terms and Conditions for use of Public Ways; and Providing for an Effective Date** **CHRISTIANSEN**
   h. **Consideration to Adopt 2026 Arbor Day Proclamation** **CHRISTIANSEN**
   i. **Consideration to Adopt 2026 Proclamation Declaring a Water Emergency Due to Extreme Drought Conditions** **CHRISTIANSEN**

3. **GUESTS**
   a. **FrontRunner 2X Update** **THOMAS**
   b. **City Hall Needs Assessment and Schematic Design Presentation** **METHOD STUDIO/HOGAN CONSTRUCTION**

4. **PUBLIC COMMENT** **MAYOR**
   Brief items that are not on the agenda as part of a scheduled Public Hearing: limited to 3 minutes. Comments which cannot be made within these limits, should be submitted in writing to the City Recorder (ahanson@woodscross.com)

   ****Please join us in our commitment to civility: *We strive act and speak with dignity, courtesy, and respect at all times***

5. **ACTION ITEMS**
   a. **Consideration to Adopt Resolution 2026-977 Receiving Annexation Petition and Setting a Public Hearing for the Purpose of City Council and Public Comment** **POOLE**
   b. **Consideration to Adopt Resolution 2026-978 To Proceed to the Design Phase of the Woods Cross City Hall and Hogan Park** **POOLE/HADERLIE**

6. **DISCUSSION ITEMS**
   a. **Presentation of Tentative FY27 Budget and Capital Projects List** **HADERLIE**
   b. **Clark Street Road Dedication and Improvements** **HADERLIE**
   c. **Part-time Clerk For Prosecutor Data Entry** **HADERLIE**

I certify that copies of the agenda for the Woods Cross City Council meeting to be held April 7, 2026, were posted at Woods Cross City Hall, city website www.Woodscross.com, and the Utah Public Notice website at www.utah.gov/pmn. Date Posted: April 3, 2026 /s/ Annette Hanson, Woods Cross City Recorder.

In compliance with the Americans with Disabilities Act, any individuals needing special accommodations or services during this meeting shall notify the City Recorder at (801) 677-1006 or AP@WoodsCross.com, at least 24 hours prior to the meeting.

d. **Ace Disposal Cost of Living Increase** — **CHRISTIANSEN**
e. **Solicitation Ordinance Information** — **CHECKETTS**
f. **Cryptocurrency ATMs** — **CHECKETTS**

7. STAFF REPORTS (Includes reports that would have been included at the cancelled March 17, 2026 meeting)
a. **Community Development Report** — **POOLE**
b. **Community Services Report** — **BARTHOLOMEW**
c. **Police Report** — **BIGELOW**
d. **Public Works Report** — **CHRISTIANSEN**
e. **City Administrator Report** — **HADERLIE**
f. **Finance Report** — **HADERLIE**

8. COUNCIL ITEMS
a. **Questions/Comments/Direction to City Administrator or Staff/Council Reports**

9. ADJOURN to RDA Meeting — **MAYOR**

10. RDA BUSINESS
a. Consideration to Approve Minutes: 2/17/26 — **CHAIRMAN**
b. Presentation of the FY26 Tentative RDA Budget — **HADERLIE**
c. Consideration to Adopt RDA Resolution 2026-XXX Approving Subsidence Project — **HADERLIE**

11. RETURN to CITY COUNCIL MEETING — **CHAIRMAN**

12. MOVE to CLOSED SESSION CLOSED MEETING (If needed)
Move to closed session to discuss items pursuant to UCA § 52-4-205.

13. RETURN to CITY COUNCIL MEETING — **MAYOR**

14. ADDITIONAL ACTION
a. **Consideration to Adopt Resolution 2026-XXX Authorizing Sale of Old Post Office Property located at 735 W 500 S**

15. ADJOURN CITY COUNCIL MEETING

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Consent Items

WOODS CROSS CITY COUNCIL MEETING
MARCH 3, 2026

The minutes of the Woods Cross City Council meeting held March 3, 2026, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jim Grover
Eric Jones
Wally Larrabee
Rachel Peterson

STAFF PRESENT:

Bryce Haderlie, City Administrator
Curtis Poole, Community Development Director
Jim Bigelow, Police Chief
LaCee Bartholomew, Community Services Manager
Sam Christiansen, Public Works Director
Annette Hanson, City Recorder
Brian Passey, Finance Director
Johnny Filler, Public Works Department

PUBLIC ATTENDANCE:

LeGrande Blackley
Marley Ferrin
Brandon Wood
Don Schrader
Arron Perry
Michael
Lois Schrader
Jon Atkin

INVOCATION/PLEDGE: Ryan Westergard

CONSENT AGENDA ITEMS

Council Member Larrabee made a motion to approve the consent agenda items with Council Member Jones seconding the motion and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO APPROVE MINUTES

The Council reviewed the minutes of the meeting held 2/17/26 and the minutes were approved as written through the consent agenda.

RATIFY CASH DISBURSEMENTS

The Council ratified the cash disbursements for the time period of 2/14/26-2/26/26 through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2026-970 AUTHORIZING OF SURPLUS PW EQUIPMENT

The Public Works Director noted there was a list of Public Works trailers and miscellaneous items that have either been replaced, are obsolete, or no longer required for Public Works operations. He said there will be 2 trailers and miscellaneous tools and equipment sent to the auction. He noted all other items will have any data memory wiped by ETS, if needed, and then sent to be recycled.

Resolution 2026-070 authorizing of surplus Public Works Equipment was approved through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2026-971 AUTHORIZING CONTRACT WITH enCODE FOR CODIFICATION SERVICES

The City Administrator noted staff is recommending the enCodePlus contract be approved so they can proceed with getting the city code updated and hosted on a searchable web-based format. He said staff had gotten quotes from three codification providers and members of the senior staff most closely involved in daily use of the code have reviewed the proposals and recommended enCodePlus as the preferred vendors.

The City Administrator noted the following benefits of enCodePlus:

1. Cloud hosting with advanced search, pop-up definitions, and cross-referencing tools.
2. The ability to add other features in the future that include GIS mapping.
3. Ability to self-publish as new codes are adopted, or 10-day update by enCodePlus staff.
4. A variety of additional tools that we can add to the program at a later date if we determine that they are needed.

Resolution 2026-971 authorizing contract with enCodePlus for codification services was approved through the consent agenda.

CONSIDERATION TO ADOPT RESOLUTION 2026-972 AUTHORIZING DRAW #4 FROM THE EXCISE TAX ROAD REVENUE BONDS, SERIES 2022

The Finance Director noted that staff requests that the city reimburse itself for road project expenditures incurred during the period beginning January 2025 through January 2026 in the amount of $317,487.94, payable from the remaining 2022 Road Bond Funds. He said the City Council authorizes this request.

Actual period expenditures (January 2025 to January 2026):

800 W 1500 S Traffic Signal:	$190,441.49
1100 West 500-1100 South Widening:	$127,046.45
Equals this Reimbursement Request Amount:	**$317,487.94**

The 2022 Road Bond account balance maintained in escrow with the Utah State Treasurer is:

Road Bond account balance, 1/31/2026:	$ 1.156 million
(-) This Request #4:	< $ 0.317 > million
Equals Remaining Road Bond account balance:	**$ 0.839 million**

Other points to consider are as follows:

- Reducing the Road Bond account balance also reduces the amount that may become subject to IRS review concerning municipal bonds.
- To best utilize the $0.839 million remaining Road Bond account balance, and as part of both the current year 2025-2026 Budget and next year 2026-2027 Budget, the City Administrator will bring one or more road project(s) that are qualified and eligible to use the remaining road bond funds.
- The 2022 Road bond funds have earned $324,534 during the time that they have been in the Bond PTIF account.

DRAFT

Resolution 2026-972 authorizing draw #4 from the excise tax road revenue bonds, series 2022 was approved through the consent agenda.

PUBLIC COMMENT

Mr. Aaron Perry introduced himself to the Council and said he was running for the office of Davis County Sherrif. He gave a history of his public service and said as the Sheriff he would like to serve the community.

Mr. Jon Atkin also introduced himself to the Council as another candidate for Davis County Sheriff. He also noted he had worked in public service and was interested in serving the community as Sheriff.

There were no further public comments, and the Mayor closed the public comment period.

ACTION ITEMS: There were no action items for tonight's meeting.

DISCUSSION ITEMS

City Hall Coordination and Committee

Mr. Poole, the Community Development Director, reported on how things are progressing with the plans for the new city hall discussion. He said there will be more detailed information coming in the future. They discussed making sure the public participates in the discussion moving forward.

STAFF REPORTS

CITY ADMINISTRATOR'S REPORT

1. Continuing LPC meetings:
    a. You can see the LPC agendas and minute here.
    b. You can see the ULCT Bill Tracker here. This includes links to the bills and the ULCT position on the bill (Support, Neutral, Oppose, Position Pending).
    c. Legislator Contact information can be found here.
    d. Legislator Contact information can be found here. If the links are not working, the ULCT website address is: https://www.ulct.utah.gov/
2. Attending City Hall Design meetings on Thursdays. The meeting was cancelled on Feb. 12th because
3. one of the architects had a death in the family.
    a. The preliminary estimate for Rocky Mountain Power to move the 1500 S overhead powerlines is $950,000 with a $135,000 credit = $815,000 paid by the city.
4. Work on subsidence projects and the CDBG application has been submitted for next year.
5. Working with South Davis Metro Fire District on the BTS mulch fire on 500 S and coordinating with the property owner to mitigate the smoke.
6. Coordination with UDOT representatives on Clark Street ROW dedication.

Council Member Checketts asked how fire costs for Bob's Tree Service recent fire would be recouped. Mr. Poole said they are continuing to work with the property owner and the fire district to get that taken care of. Mr. Poole said the business owners are also working on getting a business license for the business. Mr. Poole said they will also work on cleaning up the property and the owner said he is not going to be adding

any more trees to the pile that is currently there. Mr. Poole said they are continuing to work with the property owner to get the property cleaned up.

The Mayor asked about UDOT and the purchase of the Clark Street right-of-way and the City Administrator said they are continuing to work with UDOT on a plan for that area and they would bring it back to the city staff for review when they receive it.

QUESTIONS/DIRECTION TO STAFF

Council Member Grover said he wanted to talk about the USU Well Being project. He said he had looked over the survey they are offering and said it was an interesting way to get feedback from the city on the well-being of the city. He wondered if the Council felt like they would like to participate in the survey. The Mayor said he felt it would be a good idea to advertise the survey on social media and get participation. He said he felt like it would be helpful information that would come from that survey. The Council said they were in favor of going ahead with the survey to learn information about the well-being of the city.

COUNCIL REPORTS

Council Member Checketts said Kaysville city has a mental health counselor on staff for their police department and she was wondering if the Woods Cross city police department would benefit from having a counselor that could come to the police department on a consistent basis. She said she felt like it would be a good idea to find someone who understands the trauma the police department might deal with. She said if someone visited consistently, she thought it would be a good opportunity to build trust with the officers, and they might be more open to talk with someone. She also suggested the fire department do the same thing with having a counselor checking in on the mental health of the firefighters who are dealing with the recent loss.

The City Administrator said there is someone available to be onsite but there are some people in the department who do not feel comfortable with an in-person visit. The Chief said there is a new counselor on the counseling staff who is a retired police officer and the Chief said everyone seems to be relating to him well and he is available to be on site for services. The Chief said the counselor is also available to have officers come to his office, or to have a video visit with him. The Chief said the feedback he has gotten from the department is that they are happy with current counselor for the department.

Council Member Checketts said she felt like it is important to have someone come and check in with everyone on a consistent basis and would encourage people to check in with someone on their mental health.

The Mayor said there is a counselor that he is aware that goes to several police departments and the sheriff's office and it is working well and they would like to have him there even more often. He said it was a little awkward for some of the employees at first but now it is better. He said he felt like it was a good idea to have a counselor check in, but if what the department is doing now is working well, that is great too. He said having a set time for someone to visit may also be a good idea. The Mayor encouraged the Chief to make sure he evaluates what is happening in the department. The Chief said he has tried to set an example by having an appointment once a week himself.

The City Administrator said they could make any changes in counseling services with Blomquist Hale and increase what is available if necessary.

The Chief said he also knows there are several officers in the department that have their own private counselors they see and that is helpful as well.

Council Member Larrabee reported that for garbage pick-up, the green trash can has now changed to green waste only.

The Mayor said the fire district has been dealing with the loss of the Fire Chief and that has been hard for all of them.

The Mayor reported there are upgrades going on at the sewer district through the food waste project and they are making some good progress. He said the new partner that has taken over the project is bringing the expertise to make this a more successful project.

CLOSED MEETING

Council Member Checketts made a motion to go into closed meeting to discuss items pursuant to UCA §52-4-205. Council Member Grover seconded the motion and Council Members Grover, Peterson, Checketts, Jones and Larrabee all voted in favor of that motion through a roll call vote.

ADJOURNMENT

There being no further business before the City Council, Council Member Peterson made a motion to adjourn the meeting at 8:04 P.M. with Council Member Checketts seconding the motion.

_____ _____

Ryan Westergard, Mayor Annette Hanson, City Recorder

DRAFT

CASH DISBURSEMENTS

Funds: 1st & 2nd digit of Account #		Departments: 3rd & 4th digit of Account #	
10	General	1X	Assets
51	Water	2X	Liabilities
52	Garbage	3X	Revenues
21	Class C Roads	41	Legislative
22	Subsurface Storm Drain	42	Judicial
23	Storm Sewer	43	Administration
24	Park Development	46	Data Processing
25	Redevelopment agency	47	Non Departmental
46	Capital Improvement	49	City Attorney
53	Water Impact	51	City Hall
54	Water Revenue Bond	55	Elections
56	Storm Drain Enterprise	57	Community Development
		60	Police
		61	Liquor Law Enforcement
		62	Fire Department
		63	Building Inspection
		66	Animal Control
		67	Volunteer Services
		71	Street Department
		74	Sidewalks, Curb Gutter
		77	Storm Sewer
		79	City Shops
		83	Parks
		86	Recreation
		90	Transfers

Report Criteria:
Report type: GL detail

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
31413	03/05/2026	ACE RECYCLING AND DISPOSAL	DUMPSTER PICKUP-CH, PW AND PARKS	52-40-622	1,073.24	1310213
31413	03/05/2026	ACE RECYCLING AND DISPOSAL	GREEN WASTE PICKUP	52-40-625	9,154.98	1312704
31413	03/05/2026	ACE RECYCLING AND DISPOSAL	RECYCLING PICK UP	52-40-624	14,655.87	1312704
31413	03/05/2026	ACE RECYCLING AND DISPOSAL	FIRST CAN PICK UP	52-40-620	17,704.56	1312704
31413	03/05/2026	ACE RECYCLING AND DISPOSAL	SECOND CAN PICK UP	52-40-620	1,186.99	1312704
31413	03/05/2026	ACE RECYCLING AND DISPOSAL	DOCUMENT DESTRUCTION THROUGH 2.28.26	10-51-250	152.78	1312865
Total 31413:					43,928.42	
31414	03/05/2026	ANAGO	CARPET & MP ROOM CHAIRS CLEANING-CITY HALL	10-51-260	1,751.00	37476
Total 31414:					1,751.00	
31415	03/05/2026	AXON ENTERPRISE, INC	DASH CAM MOUNT	10-60-310	20.00	INUS425341
Total 31415:					20.00	
31416	03/05/2026	BEACON CODE CONSULTANTS	BUILDING INSPECTIONS AND PLAN REVIEWS FEBRUARY 2026	10-63-310	9,450.00	06042717
Total 31416:					9,450.00	
31417	03/05/2026	BLUE HAMMER TRAINING	IN-SERVICE TRAINING PD	10-60-230	2,000.00	001
Total 31417:					2,000.00	
31418	03/05/2026	BOUNTIFUL CITY CORP	339 W 2600 S Electric Power	51-40-270	33.99	2520172
31418	03/05/2026	BOUNTIFUL CITY CORP	330 W 1500 S Electric Power	51-40-270	38.03	2524429
31418	03/05/2026	BOUNTIFUL CITY CORP	180 E 1500 S Electric Power	51-40-270	27.88	2525182
Total 31418:					99.90	
31419	03/05/2026	BRIAN & DANIELLE FRANCOM	REFUND OVERPAYMENT- FINAL BILL	01-11750	27.73	22.2323.0.3
Total 31419:					27.73	
31420	03/05/2026	DALENE ENGLAND	REFUND OVERPAYMENT-FINAL BILL	01-11750	28.47	9.1980.0.2

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31420:					28.47	
31421	03/05/2026	DOG WASTE DEPOT	DOG WASTE STATIONS FOR DOG PARK	23-40-732	1,239.00	804411
Total 31421:					1,239.00	
31422	03/05/2026	ELITE REAL ESTATE MANAGEMENT	REFUND PAYMENT RECEIVED AFTER FINAL BILL	01-11750	24.72	11.3347.0.3
Total 31422:					24.72	
31423	03/05/2026	EMINENT TECHNICAL SOLUTIONS	IT SUPPORT-SERVICE TICKETS/MANAGED SERVICES	10-46-310	5,957.21	EM-150
31423	03/05/2026	EMINENT TECHNICAL SOLUTIONS	MONTHLY CAMERA MONITORING-FEB 2026	10-51-280	240.00	EM-150
Total 31423:					6,197.21	
31424	03/05/2026	FORCE AMERICA DISTRIBUTING, LLC	SALT SPREADER CONTROLLER PW S4 INTERNATIONAL	10-71-250	692.49	IN001-21390
Total 31424:					692.49	
31425	03/05/2026	FREEDOM MAILING SERVICES INC	BILL PROCESSING (2346)	51-40-620	1,642.20	52374
31425	03/05/2026	FREEDOM MAILING SERVICES INC	FOLDING & INSERTING NEWSLETTER	10-43-610	37.54	52374
31425	03/05/2026	FREEDOM MAILING SERVICES INC	FALL CLEAN UP FLYER INSERTS	52-40-622	37.54	52374
Total 31425:					1,717.28	
31426	03/05/2026	HAYES GODFREY BELL, P.C.	Legal Services Jan 2026	10-49-310	410.00	12671
31426	03/05/2026	HAYES GODFREY BELL, P.C.	Legal Services	10-49-310	3,055.85	12716
31426	03/05/2026	HAYES GODFREY BELL, P.C.	Legal Services	56-40-310	129.15	12716
Total 31426:					3,595.00	
31427	03/05/2026	JAY'S TIRE PROS	PD VN 07483 VEHICLE MAINTENANCE	10-60-251	56.95	246459
31427	03/05/2026	JAY'S TIRE PROS	PD VN 73002 VEHICLE MAINTENANCE	10-60-251	72.45	246575
31427	03/05/2026	JAY'S TIRE PROS	PD VN 06685 VEHICLE MAINTENANCE	10-60-251	106.82	246656
31427	03/05/2026	JAY'S TIRE PROS	PD VN 73002 VEHICLE MANTENANCE	10-60-251	247.87	246733
Total 31427:					484.09	
31428	03/05/2026	LOGAN WHITTLESEY	REFUND OVERPAYMENT AFTER FINAL BILL	01-11750	23.20	22.1610.0.2

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31428:					23.20	
31429	03/05/2026	LRB PUBLIC FINANCE ADVISORS, INC	SAA ADMINISTRATION OUTSIDE OF NORMAL SCOPE	41-40-312	4,500.00	2025-0248A
Total 31429:					4,500.00	
31430	03/05/2026	LUKE & COURTNEY MALCOM	REFUND OVERPAYMENT-FINAL BILL	01-11750	50.30	7.0101.0.4
Total 31430:					50.30	
31431	03/05/2026	NAPA AUTO PARTS	MECHANIC BAY JACK STANDS	10-71-741	382.48	415629
31431	03/05/2026	NAPA AUTO PARTS	STREET VEHICLE SUPPLIES	10-71-741	13.44	417867
Total 31431:					395.92	
31432	03/05/2026	NITV FEDERAL SERVICES, LLC	CVSA TRAINING K ZIERSE	10-60-230	1,495.00	16720
Total 31432:					1,495.00	
31433	03/05/2026	RED HANGER	CLEAN POLICE DEPT UNIFORMS-CLOSING DATE 3.1.26	10-60-450	45.70	YD46989 3.1
Total 31433:					45.70	
31434	03/05/2026	ROCKY MOUNTAIN POWER	STREET LIGHT POWER	10-47-270	5,568.59	41735366-00
31434	03/05/2026	ROCKY MOUNTAIN POWER	CITY HALL POWER	10-51-270	1,017.57	41735366-00
31434	03/05/2026	ROCKY MOUNTAIN POWER	SHOPS ELECTRIC POWER	10-79-270	1,005.83	41735366-00
31434	03/05/2026	ROCKY MOUNTAIN POWER	PARKS ELECTRIC POWER	10-83-270	734.68	41735366-00
31434	03/05/2026	ROCKY MOUNTAIN POWER	WATER ELECTRIC POWER	51-40-270	4,616.52	41735366-00
31434	03/05/2026	ROCKY MOUNTAIN POWER	735 W 500 S ELECTRIC SERVICE-OLD POST OFFICE	10-47-620	19.47	41735366-03
Total 31434:					12,962.66	
31435	03/05/2026	RODDA PAINT	PRIMER TO COVER GRAFFITI AT MILLS PARK	10-83-260	94.98	95007662
Total 31435:					94.98	
31436	03/05/2026	RUBEN CORREA	BAILIFF FEE 3.03.26	10-42-310	200.00	003.03.26
Total 31436:					200.00	

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
31437	03/05/2026	SETH ANDERSON	REIMBURSE CDL WRITTEN EXAM	56-40-230	52.00	53296
Total 31437:					52.00	
31438	03/05/2026	SKAGGS COMPANY INC	WILSTEAD UNIFORM	10-60-450	86.33	450_A_3333
Total 31438:					86.33	
31439	03/05/2026	STEP SAVER INC	CHLORINATION SALT	51-40-610	190.97	541436
31439	03/05/2026	STEP SAVER INC	LESS SALES TAX	51-40-610	11.42-	541436
31439	03/05/2026	STEP SAVER INC	CHLORINATION SALT	51-40-610	172.71	UT144377
Total 31439:					352.26	
31440	03/05/2026	UTAH FUEL NETWORK	COMMUNITY SERVICES FEB 2026 FUEL	10-86-252	27.25	F2608E0095
31440	03/05/2026	UTAH FUEL NETWORK	ADMINISTRATION FUEL FEB 2026	10-43-252	40.42	F2608E0095
31440	03/05/2026	UTAH FUEL NETWORK	COMMUNITY DEVELOPMENT FUEL FEBRUARY 2026	10-57-252	51.43	F2608E0095
31440	03/05/2026	UTAH FUEL NETWORK	PARKS FUEL FEB 2026	10-83-252	323.48	F2608E0095
31440	03/05/2026	UTAH FUEL NETWORK	POLICE FUEL FEB 2026	10-60-252	2,801.37	F2608E0095
31440	03/05/2026	UTAH FUEL NETWORK	STORM DRAIN FUEL FEB 2026	56-40-252	94.35	F2608E0095
31440	03/05/2026	UTAH FUEL NETWORK	STREETS FUEL FEB 2026	10-71-252	258.01	F2608E0095
31440	03/05/2026	UTAH FUEL NETWORK	WATER FUEL FEB 2026	51-40-252	290.65	F2608E0095
Total 31440:					3,886.96	
31441	03/05/2026	UTAH STATE TREASURER	COURT FINE DEPOSITS TO STATE-FEBRUARY 2026	10-35-100	7,549.62	022826
Total 31441:					7,549.62	
31442	03/05/2026	YOUNG FORD of OGDEN	PD VN 13129 2026 FORD CREW CAB	61-70-160	49,123.00	17S5458
31442	03/05/2026	YOUNG FORD of OGDEN	PD VN 14506 2026 FORD CREW CAB	61-70-160	49,123.00	17S5469
31442	03/05/2026	YOUNG FORD of OGDEN	PD VN 13132 2026 FORD CREW CAB	61-70-160	49,123.00	17S5517
Total 31442:					147,369.00	
31448	03/12/2026	AUTOSAVVY	SITE PLAN APPLICATION DEPOSIT REIMBURSEMENT	10-21415	2,012.00	31126
Total 31448:					2,012.00	
31449	03/12/2026	BASECO	GHIZZONE FOUNDATION REPAIR-CDBG PROJECT	25-40-731	94,992.00	RP-25-00364

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31449:					94,992.00	
31450	03/12/2026	BELL JANITORIAL SUPPLY	GRAFFITI REMOVER FOR PARKS BUILDINGS	10-83-261	115.32	1079798
Total 31450:					115.32	
31451	03/12/2026	CANON U.S.A. INC.	CONTRACT 2737990 SN 3BN01942-COPIER/COPIES 2.28.26	10-51-250	168.08	6015119585
Total 31451:					168.08	
31452	03/12/2026	CHEMTECH-FORD, LLC	Water Samples Analized	51-40-310	750.00	26B1356
Total 31452:					750.00	
31453	03/12/2026	ENBRIDGE GAS	1555 S 800 W Natural Gas Heat	10-51-270	336.85	1917910000
31453	03/12/2026	ENBRIDGE GAS	2287 S 1200 W Natural Gas Heat	10-79-270	20.67	3969368222
31453	03/12/2026	ENBRIDGE GAS	735 W 500 S GAS SERVICE - OLD POST OFFICE	10-47-620	33.88	8346094385
31453	03/12/2026	ENBRIDGE GAS	2287 S 1200 W-NEW Natural Gas Heat	10-79-270	1,431.19	8380550000
Total 31453:					1,822.59	
31454	03/12/2026	ENTERPRISE FM TRUST	276MZ3 PW SILVERADO 3500	61-80-171	920.05	608175-0304
31454	03/12/2026	ENTERPRISE FM TRUST	276N29 PW LEASE SILVERADO 2500	61-80-183	971.30	608175-0304
31454	03/12/2026	ENTERPRISE FM TRUST	26PXSF EQUINOX LEASE	61-80-151	562.58	608175-0304
31454	03/12/2026	ENTERPRISE FM TRUST	26QM4C PW SILVERADO LEASE	61-80-560	295.01	608175-0304
31454	03/12/2026	ENTERPRISE FM TRUST	26QM4C PW SILVERADO LEASE	61-80-510	295.01	608175-0304
31454	03/12/2026	ENTERPRISE FM TRUST	26QM4C PW SILVERADO LEASE	61-80-183	147.51	608175-0304
31454	03/12/2026	ENTERPRISE FM TRUST	26QM4C PW SILVERADO LEASE	61-80-171	147.51	608175-0304
31454	03/12/2026	ENTERPRISE FM TRUST	26VDS7 PW SILVERADO 3500 LEASE	61-80-183	805.48	608175-0304
31454	03/12/2026	ENTERPRISE FM TRUST	26QM4K PW 1500 SILVERADO LEASE	61-80-510	861.55	608175-0304
Total 31454:					5,006.00	
31455	03/12/2026	FERGUSON ENTERPRISES LLC	BOLT, GASHKETS FOR CHECK VALVUES AT wELLS 4 & 5	51-40-250	410.94	1285137
Total 31455:					410.94	
31456	03/12/2026	INGRID OSEGUERA	COURT INTERPRETER 3.106	10-42-310	114.00	3.10.26

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31456:					114.00	
31457	03/12/2026	JUB ENGINEERS, INC	07-24-09400 TMP UPDATE	21-40-755	15,490.00	193099
31457	03/12/2026	JUB ENGINEERS, INC	92-25-02100 2026 GENERAL GIS WORK	10-47-310	869.50	193421
31457	03/12/2026	JUB ENGINEERS, INC	55-20-13300 1100 W 2150-2600 S WATERLINE REPLACEMENT	21-40-737	35,837.70	193634
31457	03/12/2026	JUB ENGINEERS, INC	55-22-03800 1200 S STORM DRAIN	56-61-701	147.00	193636
31457	03/12/2026	JUB ENGINEERS, INC	55-24-09200 1100 W 2600 S WATERLNE	51-61-701	2,505.30	193638
31457	03/12/2026	JUB ENGINEERS, INC	55-25-00800 2025 DEVELOPMENT REVIEWS	10-47-310	366.00	193641
31457	03/12/2026	JUB ENGINEERS, INC	55-25-04500 2025 WATER PROJECTS	51-40-310	1,040.50	193642
31457	03/12/2026	JUB ENGINEERS, INC	55-25-04900 1500 S Tank #2	51-61-703	27,940.60	193643
31457	03/12/2026	JUB ENGINEERS, INC	RP-25-00269 1500 S RR XING SURVEY	51-40-310	5,046.50	193649
31457	03/12/2026	JUB ENGINEERS, INC	RP-26-00068 1400 S WATERLINE CDBG PROJECT	51-40-310	4,524.00	193656
31457	03/12/2026	JUB ENGINEERS, INC	55-23-14400 DEPRECIATION PLAN 2023	51-40-310	5,864.38	193662
31457	03/12/2026	JUB ENGINEERS, INC	55-23-14400 DEPRECIATION PLAN 2023	21-40-310	1,699.20	193662
31457	03/12/2026	JUB ENGINEERS, INC	55-23-14400 DEPRECIATION PLAN 2023	56-40-310	6,958.80	193662
31457	03/12/2026	JUB ENGINEERS, INC	55-23-14400 DEPRECIATION PLAN 2023	56-40-310	308.20	193662
31457	03/12/2026	JUB ENGINEERS, INC	55-23-16000 Well #3 REHABILITATION	51-61-702	4,810.78	193663
31457	03/12/2026	JUB ENGINEERS, INC	55-24-05600 LEAD & COPPER RULE CONFORMANCE	51-40-310	115.00	193664
31457	03/12/2026	JUB ENGINEERS, INC	55-25-03300 UTA DOUBLE TRACK REVIEW	21-13220	552.50	193665
31457	03/12/2026	JUB ENGINEERS, INC	RP-25-00270 A-2 DRAIN MAINTENANCE	56-40-620	955.80	193667
31457	03/12/2026	JUB ENGINEERS, INC	RP-25-00364 2026 SUBSIDENCE GHIZZONE PIERING/BID PREP	25-40-311	1,756.60	193668
31457	03/12/2026	JUB ENGINEERS, INC	RP-26-00145 CDBG ADA RAMP REPLACEMENT	21-40-310	2,169.50	193669
31457	03/12/2026	JUB ENGINEERS, INC	07-24-09400 TMP UPDATE	21-40-755	12,011.50	194168
Total 31457:					130,969.36	
31458	03/12/2026	LEFAVOR	WINDOW ENVELOPES (3000)	10-43-240	565.35	182795
Total 31458:					565.35	
31459	03/12/2026	LINDE GAS & EQUIPMENT INC.	ACETYLENE	10-79-250	230.85	54443852
Total 31459:					230.85	
31460	03/12/2026	LOWE'S	TOOLS/SHOVELS-STORM WATER	56-40-740	139.08	971635
31460	03/12/2026	LOWE'S	STREETS TOOL BOX	10-71-741	94.05	985005
31460	03/12/2026	LOWE'S	LUMBER STREET TRAILER DECK	10-71-250	16.45	985005
31460	03/12/2026	LOWE'S	STREETS SMALL TOOLS	10-71-741	83.54	988449

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31460:					333.12	
31461	03/12/2026	MOFFAT PLASTERING	MOFFAT WAREHOSE SITE PLAN DEPOSIT REIMBURSEMENT	10-21415	2,256.00	31126
Total 31461:					2,256.00	
31462	03/12/2026	MORGAN K & JACOB A ORTEGA	REFUND OVERPAYMENT-FINAL BILL	01-11750	8.15	14.2212.0.5
Total 31462:					8.15	
31463	03/12/2026	NICKERSON COMPANY INC.	WELL 4 PUMP AND DISCHARGE HEAD REPLACE/REPAIR	51-40-740	63,950.00	J28106
Total 31463:					63,950.00	
31464	03/12/2026	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	10-43-240	73.90	4610325120
31464	03/12/2026	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	10-43-240	16.64	4610418760
Total 31464:					90.54	
31465	03/12/2026	ROCKIN E COUNTRY STORE LLC	SOIL FOR FILLING GOPHER HOLES	10-83-261	89.98	230203
31465	03/12/2026	ROCKIN E COUNTRY STORE LLC	SOIL FOR FILLING GOPHER HOLES	10-83-261	179.96	230278
Total 31465:					269.94	
31466	03/12/2026	SALMON INVESTMENTS LLC	BLOCK 8 SITE PLAN APPLICATION DEPOSIT REIMBURSEMENT	10-21415	1,158.00	31126
Total 31466:					1,158.00	
31467	03/12/2026	SALT CANYON	TEXT AMENDMENT APPLICATION DEPOSIT REIMBURSEMENT	10-21415	2,500.00	31126
Total 31467:					2,500.00	
31468	03/12/2026	SONIA KELLEY	MILEAGE REIMB 2026 CLERK'S CONF 3.5.26- 3.6.26	10-42-230	9.84	31026
31468	03/12/2026	SONIA KELLEY	PARKING REIMB 2026 CLERK'S CONF 3.5.26- 3.6.26	10-42-230	19.00	31026
Total 31468:					28.84	
31469	03/12/2026	STOWELL CRAYK FOUNDATION	PUBLIC DEFENDER 11.18.25	10-49-312	750.00	387
31469	03/12/2026	STOWELL CRAYK FOUNDATION	PUBLIC DEFENDER 12.16.25-1.20.26	10-49-312	750.00	394

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31469:					1,500.00	
31470	03/12/2026	UTAH DEPT OF TRANSPORTATION	800 W 1500 S Intersection	21-40-733	83,314.66	RE 266*132
Total 31470:					83,314.66	
31471	03/12/2026	WASATCH INTEGRATED WASTE	Tip Fee for Garbage Collection	52-40-622	340.80	INV77564
31471	03/12/2026	WASATCH INTEGRATED WASTE	Tip Fee for Garbage Collection	52-40-622	280.80	INV77569
Total 31471:					621.60	
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Parks Restrooms	10-83-260	667.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Senior Lunch Supplies-February (100)	27-40-611	409.42	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Senior lunch volunteer birthday card, flowers, gift card - A Filler	27-40-611	61.98	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	URPA Conference - L Bartholomew 3/09-3/11 2026	27-40-617	450.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	4 giftcards @ $50 Senior Lunch Musical Talent- 2/26	27-40-611	200.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Easter Activity - game	27-40-617	89.99	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Easter Activity-game	26-40-611	89.99	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Senior lunch paper placemats (1000)	27-40-611	89.26	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Easter Event Candy and Delivery	27-40-617	310.44	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	PD Tactical Light - Wilstead	10-60-456	127.39	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Floor Mats MP Room & Stylus Pen for Seth	10-79-260	225.49	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Parks Submersible Pump	10-83-741	85.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Parks Hammer Drill	10-83-741	167.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Parks Tools Batteries	10-83-741	64.93	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Refund Parks Supplies not Delivered	10-83-261	234.97-	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Judge's Conference-J Memmott	10-42-230	695.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Parking-Court Clerk Conference	10-42-230	10.50	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Parking-Court Clerk Conference	10-42-230	8.50	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Senior Lunch Supplies-February (100)	27-40-611	66.11	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Senior Lunch Supplies-February (100)	27-40-611	19.85	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Senior Lunch Supplies March (100)	27-40-611	33.04	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Senior Lunch Supplies March (100)	27-40-611	330.66	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Monthly Meeting With Mayor	10-43-230	33.27	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Flowers for Chief G Stewart's Funeral SDMF	10-43-620	198.16	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Sympathy card for Chief G Stewart SDMF	10-43-610	5.35	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Lunch with Mayor, Haderlie, Bigelow, Schultz, Linton	10-43-230	105.81	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Sympathy gift card for Chief G Stewart SDMF	10-43-610	50.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Recorder's Conference - Annette	10-43-230	370.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Fiber PW w 63.75 Credit for Outage	10-46-310	232.05	2026 3.10

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Fiber CH	10-46-310	295.80	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	ULCT Spring Conf Larrabee, Jones, Grover, Checketts, Peterson	10-41-230	1,760.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	ULCT Spring Conf Haderlie	10-43-230	395.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Streets Fork/Fork Mount/Hook	10-71-250	1,654.35	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Y534598 Manhole hook	10-71-741	105.78	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Y534598 Manhole hook/Water supplies Restock	51-40-741	1,614.45	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Y534598 Manhole hook	56-40-740	52.89	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Y474705 check Valves Wells 4 and 5	51-40-250	3,821.22	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	PW Pest Control	10-79-260	150.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	CH Pest Control	10-51-260	95.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	CH Pest Control	10-51-260	95.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	CH Pest Control	10-51-260	85.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Hose Reel & Hoses for Vac Trailer/Pressure Washer	51-40-250	1,111.13	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Bid Advertisement Mills Park Resurfacing	23-40-731	27.86	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	PW VN 64972 S-4 Intl Airbrakes/Hydraulic Repair	10-71-250	4,264.04	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Drag box cylinder repair	10-83-250	850.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	CH TP and Paper Towels	51-40-260	767.87	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Blue Stakes	51-40-310	142.44	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	HRIS Monthly Charge	10-46-740	762.64	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Condolences - Bigelow's mom	10-47-635	30.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Condolences - Bigelow's mom	10-47-635	25.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	HR Conference - Cass	10-43-230	220.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Refreshments URS Employee Meeting	10-47-635	30.54	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Certified Mail T Burton	10-57-240	14.28	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Highlighters for S. Harris - Office supply	10-57-240	6.08	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Safety Meeting Snacks	10-71-610	22.84	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Gopher Control Supplies	10-83-261	106.97	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Hotel - Rural Water Conference - M Huff	51-40-230	480.51	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Gopher Gassers	10-83-261	67.58	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Gopher Traps	10-83-261	24.93	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Parks Coolers and Tools	10-83-741	257.47	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Drinking Fountain Filters	10-83-261	93.42	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Drinks/Water for County Water Coalition	51-40-230	46.97	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Office Supplies	10-60-240	42.97	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Office Supplies	10-60-240	85.94	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	ID Badges - Wilstead	10-60-455	40.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Meeting recording/transcription software	10-60-455	260.28	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	USA 250 Anniversary Badge Mold/Set Up fee	10-60-455	775.90	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	USA 250 Anniversary Badges - PD & Bryce (21)	10-13110	2,625.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	USA 250 Anniversary Badges - Mayor & Council	10-41-610	750.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Patrol and Tactic Response Training - Timothy	10-60-230	205.00	2026 3.10

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Flowers for Chief G Stewart's Funeral SDMF	10-60-230	122.20	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	PD Monthly Carwash	10-60-251	276.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Administration Monthly Carwash	10-43-250	48.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	City Cell Phone Service	10-51-280	1,271.85	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Law Enforcement Training - Wilstead	10-60-230	249.00	2026 3.10
31472	03/12/2026	US BANK-VISA PROCUREMENT CARD	Fraud Prevention Training - Zierse	10-60-230	35.00	2026 3.10
Total 31472:					31,225.42	
31473	03/17/2026	DEPT OF ENVR QUALITY - WATER QUALITY	TREATMENT PLANT DISCHARGE PERMIT APP	51-40-310	2,312.50	2670000474
Total 31473:					2,312.50	
31474	03/26/2026	ANNETTE HANSON	PERDIEM UCMA ACADEMY 4.7-10 2026 A HANSON	10-43-230	161.00	040726
Total 31474:					161.00	
31475	03/26/2026	APPLIED CONCEPTS, INC.	RADAR-JOSH SMITH VEHICLE	28-40-740	11,172.00	2026-964
Total 31475:					11,172.00	
31476	03/26/2026	BOUNTIFUL CITY CORP	339 W 2600 S Electric Power	51-40-270	32.81	2538428
31476	03/26/2026	BOUNTIFUL CITY CORP	330 W 1500 S Electric Power	51-40-270	36.84	2542701
31476	03/26/2026	BOUNTIFUL CITY CORP	180 E 1500 S Electric Power	51-40-270	29.67	2543447
Total 31476:					99.32	
31477	03/26/2026	BRANDON & KATHERINE O'CONNER DEAN	REFUND OVERPAYMENT-FINAL BILL	01-11750	73.68	7.0218.0.4
Total 31477:					73.68	
31478	03/26/2026	BRIAN PASSEY	REIMB CGFM-MEMBERSHIP/SUBSCRIPTION- B PASSEY	10-43-230	145.00	164775
31478	03/26/2026	BRIAN PASSEY	REIMB AGA SPRING 2026-MBR 164775 - B PASSEY	10-43-230	200.00	32626
31478	03/26/2026	BRIAN PASSEY	UGFOA MILEAGE/PER DIEM 3.30.26-4.2.26	10-43-230	227.60	33026
Total 31478:					572.60	
31479	03/26/2026	BRYCE HADERLIE	MILEAGE/PER DIEM UMCA/ULCT 4/2026 CONF LESS BBQ TICKET	10-43-250	192.59	42026

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31479:					192.59	
31480	03/26/2026	CANON FINANCIAL SERVICES, INC	PD Copier C3930I Contract and Copies	10-60-251	230.86	428266689
31480	03/26/2026	CANON FINANCIAL SERVICES, INC	CH Copier C5850 Contract and Copies	10-51-250	287.55	428266689
Total 31480:					518.41	
31481	03/26/2026	CARENOW	CP-PHYSICAL DOT-WILSON	10-71-620	65.00	UT6345-413
31481	03/26/2026	CARENOW	PHYSICAL DOT-ANDERSON	56-40-620	100.00	UT6345-413
Total 31481:					165.00	
31482	03/26/2026	CARY PETERSON	REFUND OVERPAYMENT-FINAL BILL	01-11750	2.54	23.0139.0.1
Total 31482:					2.54	
31483	03/26/2026	EMINENT TECHNICAL SOLUTIONS	ACCT 11390 MONTHLY PHONE SERVICE BILL	10-51-280	811.12	PH-11919-1
31483	03/26/2026	EMINENT TECHNICAL SOLUTIONS	ACCT 11390 MONTHLY PHONE SERVICE BILL	10-51-280	811.12	PH-11957-1
Total 31483:					1,622.24	
31484	03/26/2026	ENCODE PLUS	CODIFICATION DOWNPAYMENT-INSTALLMENT #1	10-43-310	12,545.00	3444
Total 31484:					12,545.00	
31485	03/26/2026	ERIC A. JONES	MILEAGE/PER DIEM ULCT APRIL 2026 ST GEORGE CONF LESS BBQ TICKET	10-41-230	443.52	42226
Total 31485:					443.52	
31486	03/26/2026	FERGUSON ENTERPRISES LLC	WATERLINE PARTS	51-40-250	482.36	1285400
Total 31486:					482.36	
31487	03/26/2026	GENCOMM	TELEVISION AND MOUNT FOR WATER COMPUTER	10-79-260	496.15	7702
Total 31487:					496.15	
31488	03/26/2026	HOSE & RUBBER SUPPLY	LOADER HYDRAULIC HOSE	10-71-250	36.84	02174866

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31488:					36.84	
31489	03/26/2026	HYDRO SPECIALTIES CO	THE CROSSING METERS/METER RADIOS	51-40-741	11,321.04	30588
Total 31489:					11,321.04	
31490	03/26/2026	JAY'S TIRE PROS	PD VN 85259 MAINTENANCE	10-60-251	72.45	246984
31490	03/26/2026	JAY'S TIRE PROS	PD VN 73003 EVIDENCE TRUCK	10-60-251	247.87	247077
31490	03/26/2026	JAY'S TIRE PROS	PD VN 07483 VEHICLE MAINTENANCE	10-60-251	72.45	247184
Total 31490:					392.77	
31491	03/26/2026	JIM GROVER	MILEAGE/PER DIEM ULCT APRIL 2026 ST GEORGE CONFERENCE	10-41-230	483.52	042226
Total 31491:					483.52	
31492	03/26/2026	JOHN FILLER	MEAL SUPPLIES MARCH SNR LUNCH (100)	27-40-611	59.34	031226
Total 31492:					59.34	
31493	03/26/2026	JULIE CHECKETTS	MARCH SNR LUNCH BINGO GIFTS	27-40-611	30.86	31226
31493	03/26/2026	JULIE CHECKETTS	MILEAGE/PER DIEM ULCT APRIL 2026 ST GEORGE CONFERENCE	10-41-230	483.52	42226
Total 31493:					514.38	
31494	03/26/2026	LACEE BARTHOLOMEW	REIMBURSE EASTER CANDY/FRUIT FOR BASKEETS	26-40-611	294.97	031926
Total 31494:					294.97	
31495	03/26/2026	LEE'S ACE HARDWARE	RESTOCK TRUCK PARKS SUPPLIES	10-83-261	124.04	12926
31495	03/26/2026	LEE'S ACE HARDWARE	STREETS DEPT TOOLS	10-71-250	58.48	12927
31495	03/26/2026	LEE'S ACE HARDWARE	STREETS DEPT CORD, SURGE PROTECTOR, SUPPLES	10-71-741	68.17	12959
31495	03/26/2026	LEE'S ACE HARDWARE	REPAIR SUPPLIES TREATMENT PLANT	51-40-250	11.68	12970
31495	03/26/2026	LEE'S ACE HARDWARE	WATER BRASS COUPLING, LOCK HASP	51-40-250	15.82	12972
31495	03/26/2026	LEE'S ACE HARDWARE	PARKS MISC SUPPLIES	10-83-261	212.23	13038
31495	03/26/2026	LEE'S ACE HARDWARE	PAINT, FASTENERS AND SUPPLIES FOR TRAILERS	10-71-250	38.34	15978
Total 31495:					528.76	

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
31496	03/26/2026	LINDE GAS & EQUIPMENT INC.	ACETYLENE	10-79-250	213.00	55617500
Total 31496:					213.00	
31497	03/26/2026	MOUNTAINLAND SUPPLY COMPANY	METER S07D GASKETS	51-40-250	18.13	S107710810.
Total 31497:					18.13	
31498	03/26/2026	NICHOLAS & BROOK MANEOTIS	REFUND OVERPAYMENT-FINAL BILL	01-11750	66.44	3.5910.0.4
Total 31498:					66.44	
31499	03/26/2026	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES-SUPPLY ROOM PAPER	10-43-240	122.01	4619620860
31499	03/26/2026	ODP BUSINESS SOLUTIONS, LLC	SCADA COMPUTER BATTERY BACKUP	51-40-250	243.59	4622003900
Total 31499:					365.60	
31500	03/26/2026	O'REILLY AUTOMOTIVE, INC.	ENGIN HOIST FOR WATER DEPT TO REPLACE CHECK VALUVES	51-40-741	324.99	2586-125507
Total 31500:					324.99	
31501	03/26/2026	PACIFICORP	UPGRADE RMP STREETLIGHTS to LED PER RES 2025-945	10-47-250	61,711.74	CR218540
Total 31501:					61,711.74	
31502	03/26/2026	POINT S TIRE & AUTO SERVICE	FN 99670 EQUINOX RENEWAL	10-57-250	60.00	0188250
Total 31502:					60.00	
31503	03/26/2026	RACHEL PETERSON	MILEAGE/PER DIEM ULCT APRIL 2026 ST GEORGE CONFERENCE	10-41-230	483.52	42226
Total 31503:					483.52	
31504	03/26/2026	RICHELLE LLOYD	REIMBURSE GAS- YCC CONFERENCE IN LOGAN 198 x .725	26-40-611	143.55	031226
Total 31504:					143.55	
31505	03/26/2026	ROBERT GLASS	REIMBURSE PANTS PURCHASE- UNIFORM ALLOWANCE	51-40-610	33.79	31126

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31505:					33.79	
31506	03/26/2026	RYAN WESTERGARD	MILEAGE/PER DIEM ULCT APRIL 2026 ST GEORGE CONF LESS BBQ TICKET	10-41-230	443.52	42226
Total 31506:					443.52	
31507	03/26/2026	SONNTAG RECREATION, LLC	PLAYGROUND SAFETY INSPECTION KIT	10-83-610	361.00	26011
Total 31507:					361.00	
31508	03/26/2026	STEP SAVER INC	SALT FOR WATER TREATMENT PLANT	51-40-610	240.08	543139
31508	03/26/2026	STEP SAVER INC	LESS SALES TAX	51-40-610	14.36-	543139
31508	03/26/2026	STEP SAVER INC	SALT FOR WATER TREATMENT PLANT	51-40-610	208.25	543585
31508	03/26/2026	STEP SAVER INC	LESS SALES TAX	51-40-610	12.45-	543585
31508	03/26/2026	STEP SAVER INC	SALT FOR WATER TREATMENT PLANT	51-40-610	200.06	544024
31508	03/26/2026	STEP SAVER INC	LESS SALES TAX	51-40-610	11.96-	544024
Total 31508:					609.62	
31509	03/26/2026	STOWELL CRAYK FOUNDATION	PUBLIC DEFENDER 7.22.25-8.19.25	10-49-312	750.00	415
31509	03/26/2026	STOWELL CRAYK FOUNDATION	PUBLIC DEFENDER 10.21.25	10-49-312	750.00	420
Total 31509:					1,500.00	
31510	03/26/2026	THE LOGO SHOP	JACKET AND EMBROIDERY - L SEAWRIGHT	10-57-240	65.00	133597
31510	03/26/2026	THE LOGO SHOP	LOGO EMBROIDERY FOR S. HARRIS	10-57-240	40.00	133598
31510	03/26/2026	THE LOGO SHOP	SHIRTS AND EMBROIDERY - WILSON/GISSEMAN	10-71-610	648.20	133599
31510	03/26/2026	THE LOGO SHOP	SHIRTS AND EMBROIDER - S ANDERSON	56-40-610	309.75	133599
Total 31510:					1,062.95	
31511	03/26/2026	UPPER CASE PRINTING INK	NEWSLETTER MARCH 2026 (2360)	10-43-610	538.08	4174
31511	03/26/2026	UPPER CASE PRINTING INK	SPRING CLEAN UP FLYER FLYERS (2360)	52-40-622	757.56	4174
Total 31511:					1,295.64	
31512	03/26/2026	VAL KOTTER & SONS, INC	REFUND OF METER DEPOSIT	10-21400	3,000.00	2026-460
31512	03/26/2026	VAL KOTTER & SONS, INC	LESS WATER USAGE	51-38-900	2.21-	2026-460

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31512:					2,997.79	
31513	03/26/2026	VERIZON WIRELESS	PW TABLETS	10-51-280	41.82	6138372953
Total 31513:					41.82	
31514	03/26/2026	WALLACE LARRABEE	MILEAGE/PERDIEM ULCT APRIL 2026 ST GEORGE CONFERENCE	10-41-230	483.52	42226
Total 31514:					483.52	
31515	03/26/2026	WASATCH INTEGRATED WASTE	DIVERSION INCENTIVE FEBRUARY 2026	52-40-621	5,953.47-	ARPKT0334
31515	03/26/2026	WASATCH INTEGRATED WASTE	GARBAGE COLLECTION TIP FEE	52-40-621	30,069.40	INV79108
31515	03/26/2026	WASATCH INTEGRATED WASTE	GREEN WASTE TIP FEE	52-40-625	3,372.00	INV79108
Total 31515:					27,487.93	
31516	03/26/2026	WINDSHIELD DOCTOR INC	PD VN 73001 WINDSHIELD REPLACEMENT	10-60-251	539.00	J 10315
Total 31516:					539.00	
31520	04/02/2026	ACE RECYCLING AND DISPOSAL	DUMPSTER PICKUP-CH, PW AND PARKS	52-40-622	1,511.96	1328083
31520	04/02/2026	ACE RECYCLING AND DISPOSAL	DOCUMENT DESTRUCTION THROUGH 3.31.26	10-51-250	152.78	1331889
Total 31520:					1,664.74	
31521	04/02/2026	BELL JANITORIAL SUPPLY	PW CLEANING SUPPLIES	10-79-260	106.14	1081268
31521	04/02/2026	BELL JANITORIAL SUPPLY	PARKS CLEANING SUPPLIES	10-83-261	113.45	1081317
Total 31521:					219.59	
31522	04/02/2026	FERGUSON ENTERPRISES LLC	WELL 4 DISINFECTING CHLORINE	51-40-250	32.14	1286276
Total 31522:					32.14	
31523	04/02/2026	JAY'S TIRE PROS	PD VN 07086 VEHICLE MAINTENANCE	10-60-251	102.69	247044
31523	04/02/2026	JAY'S TIRE PROS	PD VN 07413VEHICLE MAINTENANCE	10-60-251	72.45	247475
Total 31523:					175.14	
31524	04/02/2026	JUB ENGINEERS, INC	55-25-05000 STORM DRAIN-DIESEL BRO/A1 DRAIN	10-47-310	552.50	193644

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
31524	04/02/2026	JUB ENGINEERS, INC	55-25-05300 2025 STREETS RETENTION/RELEASE CHANGE ORDER	21-40-310	460.00	193645
Total 31524:					1,012.50	
31525	04/02/2026	LAKEVIEW ASPHALT PRODUCTS INC	ASPHALT PATCH 1409 W 1550 S	21-40-410	84.00	15736
Total 31525:					84.00	
31526	04/02/2026	METHOD STUDIO, INC	25.0585 PROGRAMMING DESIGN NEW CITY HALL	46-40-720	2,500.00	36668
Total 31526:					2,500.00	
31527	04/02/2026	RED HANGER	CLEAN POLICE DEPT UNIFORMS-CLOSING DATE 4.1.26	10-60-450	131.90	YD46989 4.1
Total 31527:					131.90	
31528	04/02/2026	ROCKY MOUNTAIN POWER	S LIGHT DISCONNECT, LOCATE & RAISE 1859 W 1500 S	10-47-250	373.82	41735366-05
31528	04/02/2026	ROCKY MOUNTAIN POWER	STREET LIGHT POWER	10-47-270	4,111.93	41735366-00
31528	04/02/2026	ROCKY MOUNTAIN POWER	CITY HALL POWER	10-51-270	1,029.59	41735366-00
31528	04/02/2026	ROCKY MOUNTAIN POWER	SHOPS ELECTRIC POWER	10-79-270	1,034.58	41735366-00
31528	04/02/2026	ROCKY MOUNTAIN POWER	PARKS ELECTRIC POWER	10-83-270	803.37	41735366-00
31528	04/02/2026	ROCKY MOUNTAIN POWER	WATER ELECTRIC POWER	51-40-270	3,955.21	41735366-00
Total 31528:					11,308.50	
31529	04/02/2026	SKAGGS COMPANY INC	SMITH UNIFORM	10-60-450	1,282.20	450_A_3340
31529	04/02/2026	SKAGGS COMPANY INC	SMITH UNIFORM	10-60-450	17.80	450_A_3340
31529	04/02/2026	SKAGGS COMPANY INC	FURNISH UNIFORMS	10-60-450	62.90	450_A_3357
31529	04/02/2026	SKAGGS COMPANY INC	BIGELOW UNIFORMS	10-60-450	43.50	450_A_3359
31529	04/02/2026	SKAGGS COMPANY INC	SCHULTZ UNIFORM	10-60-450	33.75	450_A_3363
31529	04/02/2026	SKAGGS COMPANY INC	BIGELOW UNIFORMS	10-60-450	749.99	450_A_3367
31529	04/02/2026	SKAGGS COMPANY INC	SALAS UNIFORM	10-60-450	215.98	450_A_3378
31529	04/02/2026	SKAGGS COMPANY INC	FURNISH UNIFORMS	10-60-450	62.96	450_A_3385
Total 31529:					2,469.08	
31530	04/02/2026	SOUTH DAVIS METRO FIRE AGENCY	FIRE & PARAMEDIC SERVICES	10-62-310	219,044.50	031926
31530	04/02/2026	SOUTH DAVIS METRO FIRE AGENCY	IMPACT FEES 09/01/25-12/31/25 ALREADY PAID	10-21370	872.05-	031926
31530	04/02/2026	SOUTH DAVIS METRO FIRE AGENCY	IMPACT FEES 09/01/25-12/31/25	10-21370	13,939.95	031926
31530	04/02/2026	SOUTH DAVIS METRO FIRE AGENCY	IMPACT FEES JAN-MAR 2026	10-21370	5,796.00	031926

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 31530:					237,908.40	
31531	04/02/2026	STATE OF UTAH	State's Share of Bldg Permits	10-21360	979.81	03312026
31531	04/02/2026	STATE OF UTAH	Less City's Share of Bldg Permit Fees (15%)	10-21360	146.97-	03312026
Total 31531:					832.84	
31532	04/02/2026	UNIFIRST FIRST AID AND SAFETY	RESTOCK FIRST AID SUPPLIES PUBLIC WORKS	10-79-260	113.61	D631408
31532	04/02/2026	UNIFIRST FIRST AID AND SAFETY	RESTOCK FIRST AID SUPPLIES CITY HALL	10-51-260	44.71	D631413
Total 31532:					158.32	
31533	04/02/2026	USABlueBook	WELL 4 LEVEL SENSOR	51-40-250	1,486.76	INV0099302
Total 31533:					1,486.76	
31534	04/02/2026	UTAH STATE TREASURER	COURT FINE DEPOSITS TO STATE-MARCH 2026	10-35-100	7,459.61	033126
Total 31534:					7,459.61	
31535	04/02/2026	VANGUARD CLEANING SYSTEMS OF UTAH	CITY HALL JANITORIAL SERVICES - 3/26	10-51-620	702.00	42664
31535	04/02/2026	VANGUARD CLEANING SYSTEMS OF UTAH	PW BUILDING JANITORIAL SERVICES 3/26	10-79-260	618.00	42664
Total 31535:					1,320.00	
31536	04/02/2026	ZIONS BANK	PRINCIPAL DUE	61-80-171	18,191.00	1010000756
31536	04/02/2026	ZIONS BANK	PRINCIPAL DUE	61-80-160	5,493.85	1010000756
31536	04/02/2026	ZIONS BANK	INTEREST DUE	61-80-160	67,212.74	1010000756
31536	04/02/2026	ZIONS BANK	INTEREST DUE	61-80-171	1,486.90	1010000756
Total 31536:					92,384.49	
3052601	03/05/2026	UTAH LOCAL GOVERNMENT TRUST	RDA GENERAL LIAB ILITY	25-40-510	3,500.00	M1620829
Total 3052601:					3,500.00	
3052602	03/05/2026	UTAH LOCAL GOVERNMENT TRUST	INSURE 3 PD TRUCKS	10-60-510	897.95	1625054

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 3052602:					897.95	
3052603	03/05/2026	UTAH LOCAL GOVERNMENT TRUST	MONTHLY WC PREMIUM	10-22430	4,240.44	1624941
Total 3052603:					4,240.44	
3112601	03/11/2026	PEHP HEALTH INSURANCE	CRT GROUP INSURANCE	10-42-131	1,500.45	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	ADM GROUP INSURANCE	10-43-131	2,856.15	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	CD GROUP INSURANCE	10-57-131	3,582.17	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	CD RETRO S HARRIS INSURANCE	10-57-131	3,400.14	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	PD GROUP INSURANCE	10-60-131	26,435.60	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	STREETS GROUP INSURANCE	10-71-131	392.30	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	PW GROUP INSURANCE	10-79-131	204.88	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	PARKS GROUP INSURANCE	10-83-131	2,781.22	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	COM SERVICES GROUP INSURANCE	10-86-131	1,019.54	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	RDA GROUP INSURANCE	25-40-131	751.30	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	WATER GROUP INSURANCE	51-40-131	5,017.64	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	SOLID WASTE GROUP INSURANCE	52-40-131	232.56	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	STRM WATER GROUP INSURANCE	56-40-131	1,697.06	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	MED GROUP INSURANCE	10-22410	2,244.33	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	STORM WATER RETRO S ANDERSON GROUP INSURANCE	56-40-131	1,219.76	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	FLEX GROUP INSURANCE	10-22400	5.84	724409
3112601	03/11/2026	PEHP HEALTH INSURANCE	VISION GROUP INSURANCE	10-22410	220.03	724409
Total 3112601:					53,560.97	
4022601	04/02/2026	PEHP HEALTH INSURANCE	COURT GROUP INSURANCE	10-42-131	1,500.45	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	ADMINISTRATION GROUP INSURANCE	10-43-131	2,856.15	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	COM DEV GROUP INSURANCE	10-57-131	3,582.17	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	PD GROUP INSURANCE	10-60-131	26,435.60	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	STREETS GROUP INSURANCE	10-71-131	614.63	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	PW GROUP INSURANCE	10-79-131	204.88	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	PARKS GROUP INSURANCE	10-83-131	2,994.14	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	COM SERVICES GROUP INSURANCE	10-86-131	1,019.54	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	RDA GROUP INSURANCE	25-40-131	751.30	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	WATER GROUP INSURANCE	51-40-131	5,887.00	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	STORM WATER GROUP INSURANCE	56-40-131	306.67	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	GROUP INSURANCE	56-40-131	1,751.23	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	MED GROUP INSURANCE	10-22410	2,284.24	748692
4022601	04/02/2026	PEHP HEALTH INSURANCE	VISION GROUP INSURANCE	10-22410	235.23	748692

Check Number	Check Date	Payee	Description	GL No	Amount	Invoice No
Total 4022601:					50,423.23	
Grand Totals:					1,293,236.68	

Report Criteria:
Report type: GL detail

RESOLUTION 2026-973

A RESOLUTION APPROVING THE DISPOSITION OF SURPLUS ITEMS OF THE WOODS CROSS POLICE DEPARTMENT THAT ARE NO LONGER SERVICEABLE OR OF ANY USE OR VALUE.

WHEREAS, from time-to-time City Departments may have property within their departments that is no longer of use and must surplus the items for disposition; and

WHEREAS, the Woods Cross Police Department and the Woods Cross City Administration currently have several items (2 lists are attached) that are unusable and of no value that are appropriate for surplus; and

WHEREAS, pursuant to Woods Cross Municipal Code § 3-15-130, the City Council must declare any City property surplus prior to proper disposal.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Woods Cross City, Utah:

1. The City Council declares the Police Department's and City's lists of items attached as surplus property and authorizes the sale or disposal of said items.

2. This Resolution shall take effect immediately.

PASSED AND ADOPTED BY THE CITY COUNCIL OF WOODS CROSS CITY, STATE OF UTAH, ON THIS 7th DAY OF APRIL 2026.

WOODS CROSS CITY
A MUNICIPAL CORPORATION

ATTEST:

_____ _____

WALLACE LARRABEE, MAYOR PROTEM ANNETTE HANSON, CITY RECORDER

Voting:

Julie Checketts	Yea ___	Nay ___	
Eric Jones	Yea ___	Nay ___	
Wallace Larrabee	Yea ___	Nay ___	
Jim Grover	Yea ___	Nay ___	
Rachel Peterson	Yea ___	Nay ___	
Ryan Westergard	Yea ___	Nay ___	*[tie vote only]*

EXHIBIT A
(items A-1 and A-2)

To Resolution 2026-973

(surplus property lists)

Woods Cross Police Department
1555 South 800 West
Woods Cross, Utah 84087
(801) 292-4422
Fax (801) 296-0678

James Bigelow
Chief of Police

DATE: **March 30th 2026**
TO: **City Council**
FROM: **Woods Cross Police**
SUBJECT: **Property Ready for Department Disposal (Exhibit A 1)**

Please find the following items to be declared surplus due to age/excessive wear/department rotation procedure.

WXPD ID	Type:	Make	Model	Serial Number
	Less Lethal Shotgun	Mossberg	M590	P684160
	Less Lethal Shotgun	Mossberg	M590	R348509
	Less Lethal Shotgun	Mossberg	M590	P684152
	Less Lethal Shotgun	Mossberg	M590	V0981249
	Less Lethal Shotgun	Mossberg	M590	V0681561
	Less Lethal Shotgun	Mossberg	M590	P684176
	Less Lethal Shotgun	Mossberg	M590	P684170
	Less Lethal Shotgun	Mossberg	M590	P684166
	Less Lethal Shotgun	Mossberg	M590	P684180
	Less Lethal Shotgun	Mossberg	M590	V0681261
	Less Lethal Shotgun	Mossberg	M590	R369030
	Less Lethal Shotgun	Mossberg	M590	V681130
	Less Lethal Shotgun	Keltec	KSG	XXHR19
	Less Lethal Launcher	Federal Laboratory	201-Z	AZ13686
	Vehicle Radar Unit	Stalker	Dual SL	DD024226

	Vehicle Radar Unit	Stalker	Dual SL	DD005731
	Vehicle Radar Unit	Stalker	Dual SL	DD005706
	Vehicle Radar Unit	Stalker	Dual SL	DD011612
	Vehicle Radar Unit	Stalker	Dual SL	DD024122
	Vehicle Radar Unit	Stalker	Dual SL	DD011681
	Vehicle Radar Unit	Stalker	Dual SL	DC099067
	Vehicle Radar Unit	Stalker	Dual SL	DD020513
	Vehicle Radar Unit	Stalker	Dual SL	DC099450
	Vehicle Radar Unit	Stalker	Dual SL	DC100620
	Vehicle Radar Unit	Stalker	Dual SL	DC102455
	Vehicle Radar Unit	Stalker	Dual SL	DC099460
	Vehicle Radar Unit	Stalker	Dual SL	DC110957
	Vehicle Radar Antenna	Stalker	Dual SL	KC192418
	Vehicle Radar Antenna	Stalker	Dual SL	KC192434
	Vehicle Radar Antenna	Stalker	Dual SL	KC108632
	Vehicle Radar Antenna	Stalker	Dual SL	KC108669
	Vehicle Radar Antenna	Stalker	Dual SL	KC109399
	Vehicle Radar Antenna	Stalker	Dual SL	KC109937
	Vehicle Radar Antenna	Stalker	Dual SL	KC134801
	Vehicle Radar Antenna	Stalker	Dual SL	KC134843
	Vehicle Radar Antenna	Stalker	Dual SL	KC192324
	Vehicle Radar Antenna	Stalker	Dual SL	KC192332
	Vehicle Radar Antenna	Stalker	Dual SL	KC134168
	Vehicle Radar Antenna	Stalker	Dual SL	KC134152
	Vehicle Radar Antenna	Stalker	Dual SL	KA072009
	Vehicle Radar Antenna	Stalker	Dual SL	KA071929
	Vehicle Radar Antenna	Stalker	Dual SL	KC189444
	Vehicle Radar Antenna	Stalker	Dual SL	KC188846
	Vehicle Radar Antenna	Stalker	Dual SL	KA074976

	Vehicle Radar Antenna	Stalker	Dual SL	KA032416
	Vehicle Radar Antenna	Stalker	Dual SL	KA072633
	Vehicle Radar Antenna	Stalker	Dual SL	KA072638
	Vehicle Radar Antenna	Stalker	Dual SL	KA078628
	Vehicle Radar Antenna	Stalker	Dual SL	KA078665
	Vehicle Radar Antenna	Stalker	Dual SL	KA072655
	Vehicle Radar Antenna	Stalker	Dual SL	KA072652
	Vehicle Radar Antenna	Stalker	Dual SL	KC080877
	Vehicle Radar Antenna	Stalker	Dual SL	KC080854

Destruction:

Shotguns:

The less-lethal shotguns are nearly 30 years old, and several are either inoperable or in very poor condition. They cannot be restored or converted back from their less-lethal configuration without significant expense and difficulty sourcing parts. The department has since replaced these shotguns with newer, more versatile 40 mm launcher platforms that were purchased last year.

Radars:

The radar units are over 25 years old and have limited functionality. Since their purchase, significant technological advancements have been made, rendering these units obsolete. The department has replaced them with modern systems that meet current standards, most of which were acquired through a state grant program.

DATE: March 31, 2026
TO: City Council
FROM: Woods Cross City Admin
SUBJECT: Property Ready for Department Disposal (Exhibit A 2)

Please find the following items to be declared surplus due to age/excessive wear/department rotation procedure.

Make	Model	Item	Serial Number
ASUS	Unknown	Desktop	16121111900543
ASUS	Unknown	Desktop	16129120600038
Dell	Optiplex 3070	Desktop	J8L0333
HP	Prodesk	Desktop	MXL8382RG2
Sony	Unknown	Digital Video Camera/Recorder	1321436
RTI	xp-3	docking station	610-1912761
Dell	d3100	docking station	unknown
Wavlink	wl-ug69pd2	docking station	dg23hl0701142
Wavlink	wl-ug69pd6	docking station	ea06hl0100318
HP		Keyboard	unknown
HP		Keyboard	unknown
Logitech		Keyboard	unknown
Logitech		Keyboard	unknown
Dell	Latitude 5510	Laptop	4T72M63
Dell	Latitude 5510	Laptop	J636s73
Dell	Latitude 5510	Laptop	9NF2M63
Dell	Rugged Latitude 5430	Laptop	84Q1F54
HP	Pavillion Rugged	Laptop	TW00305969
HP	Pavillion	Laptop	TW00305969
HP	Notepad	Laptop	unknown
HP	Notepad	Laptop	R31264
Lenovo		Laptop	180833203917
Lenovo	Thinkpad T480	Laptop	PF-lKVYXU
Lenovo	Thinkpad T470s	Laptop	MJ-06APJ
Lenovo	Thinkpad T490s	Laptop	PC-19T9BU
Lenovo	Thinkpad T470s	Laptop	PF-11KB17
Sony	VAIO	Laptop	27527435 3008089
Toshiba	Satellite	Laptop	9D058093C
AOC	215lm00040	Monitor	AAEE59A016960
Planar		Monitor	PLL2210W

Toshiba	22LV610U	TV/DVD Combo	unknown
HP	OfficeJet 250	Printer	71025
NEC	AccuSync AS192	Monitor	34142346na
Apple	iPhone 6	Smartphone	unknown
Apple	iPhone 7	Smartphone	DNPV4HQAH7K
Apple	iPhone 4	Smartphone	DX3LQ1KNFML3
Apple	iPhone	Smartphone	unknown
Apple	iPhone	Smartphone	unknown
Apple	iPhone	Smartphone	unknown
IBM	Correcting Slectric II	Typewriter	unknown
HP	v244a	monitor	cnk8431pdz

These items can be disposed of since most are either not operational or no longer can support cybersecure software.

Woods Cross City

Ryan Westergard
Mayor

Bryce K Haderlie
City Administrator

Public Works Department
Sam Christiansen
Public Works Director
1555 South 800 West, Woods Cross, Utah 84087
Phone: 801-292-4421 Fax: 801-292-2225

Memorandum

DATE: March 31, 2026

TO: Mayor, City Council, and Public Works Director

FROM: Tara Kinser, Parks Manager

SUBJECT: A Resolution Approving Mills Park Resurfacing Project

Recommendation

Staff recommend approving the Mills Resurfacing Project and awarding the bid to Renner Sports Surfaces for $38,669.00

Budget

Cost is covered in the approved FY 25-26 Budget as a project in the RAP Tax, 23-40-731.

Background

The city of Woods Cross has high standards regarding the safety, cleanliness, and beauty of its parks. In order to maintain those standards, City Council approved the use of FY 25-26 RAP funds to resurface the tennis and basketball courts at Mills Park. An RFP was issued in February, and we received one bid from Renner Sports Surfaces.

Vendor	Bid Price
Budget Estimate	$55,000.00
Renner Sports Surfaces	$38, 669.00

Renner Sports Surfaces has proposed a 20–25-day timeframe for the project. They will first remove two of the in-ground basketball standards and replace them with new, adjustable-height standards. Then they will resurface the basketball and tennis courts with a 3-coat acrylic surfacing system. The color scheme will remain as is, unless directed otherwise by Council. Renner has committed to following the safety procedures we outlined in the RFP, working around the summer rec schedule, and cleaning up after the project is complete.

RESOLUTION 2026-974

A RESOLUTION APPROVING THE MILLS PARK RESURFACING PROJECT

WHEREAS, Woods Cross City seeks to resurface the worn basketball and tennis courts at Mills Park; and

WHEREAS, Woods Cross City has solicited proposals for the Mills Parks Sports Courts Resurfacing Project in compliance with Chapter 3-15 of the Woods Cross City Code and applicable provisions of State law, including, but not limited to, the Uniform Fiscal Procedures Act set forth at Utah Code Ann. 10-6-101, et seq., as amended; and

WHEREAS, Woods Cross City Code staff has evaluated the proposals for qualifications related to experience, equipment, methodology, operations, called references, and price using the information provided in the proposals; and

WHEREAS, it has been determined that Renner Sports Surfaces is qualified to provide this service. **NOW, THEREFORE, BE IT RESOLVED,** by the City Council of Woods Cross City, Utah:

1. The Mayor is authorized to sign this Resolution approving the Mills Park Sports Courts Resurfacing Project contract to Renner Sports Surfaces for the total amount, including options of new basketball standards and tennis court net posts for $38,669.00.

2. This Resolution shall become effective immediately upon its adoption

PASSED AND ADOPTED BY THE CITY COUNCIL OF WOODS CROSS CITY, STATE OF UTAH, ON THIS 7th DAY OF APRIL 7, 2026.

WOODS CROSS CITY
A MUNICIPAL CORPORATION

ATTEST:

_____
WALLACE LARRABEE, MAYOR PROTEM

_____
ANNETTE HANSON, CITY RECORDER

Voting:

Julie Checketts	Yea ___	Nay ___	
Eric Jones	Yea ___	Nay ___	
Wallace Larrabee	Yea ___	Nay ___	
Jim Grover	Yea ___	Nay ___	
Rachel Peterson	Yea ___	Nay ___	
Ryan Westergard	Yea ___	Nay ___	*[tie vote only]*

PRICING PROPOSAL

renner
A Tarkett Sports Company

Mills Park Court Resurface

March 10, 2026

From	
Contact	Dylan Bird
Company	L.E.R., Inc. dba Renner Sports Surfaces
Address	PO Box 651477
City, State, Zip	Salt Lake City, UT 84165
Country	United States
Phone	801-381-8385

To	
Contact	Tara Kinser
Company	Woods cross parks
Address	1555 S 800 W
City, State, Zip	Woods cross Utah 84087
Phone	801-292-4421
Email	Tkinser@woodscross.gov

We are pleased to quote the following labor, equipment, and materials in accordance with the plans and specifications listed above. This proposal is subject to exclusions that may be listed below.

Scope of work for the project to be constructed as depicted in the plans and details as described herein:

Inclusions, Exclusions, Clarifications

Inclusions

Tennis Court Resurfacing -

1. Power wash courts to remove all loose and unbonded material.
2. Adjust one gate on east side of park to prevent existing rubbing on court.
3. Apply one (1) coat of acrylic surfacer with silica sand.
4. Apply two (2) coats of acrylic color with silica sand. Colors to be chosen by owner.
5. Supply and install (1) set of Douglas XS 3" round net posts into existing sleeves.
6. Paint playing lines as per USTA standards.
7. Clean up job site.

Basketball Court Resurfacing -

1. Power wash court to remove all loose and unbonded material.
2. Apply one (1) coat of acrylic surfacer with silica sand.
3. Apply two (2) coats of acrylic color with silica sand. Colors to be chosen by owner.
4. Remove (2) existing hoops.
5. Supply and install (2) Some serious hoops adjustable H8 Park model basketball standards with new footings outside existing slab.
6. Paint playing lines as per Basketball Standard.
7. Clean up job site.

Please note that cracks will return almost immediately due to thermal expansion/contraction. Your court may not have adequate slope and as a result may have standing water after surfacing. Future peeling or delamination may occur if there is inadequate slope or areas of standing water.

We hereby propose to furnish labor and materials – complete in accordance with the above specifications, for the sum of:

TOTAL: $38,669.00

Note: **Due to the uncertainty and volatility in raw materials supplies, material costs, and shipping delays, this proposal is valid for 30 days. All pricing is based on current market value. Prices subject to change when job materials are ordered at market value.**

Project Durations

Total project duration 20-25days

- Removal and replacement of basketball standards and footings 8 days
- Resurface basketball court 5 days
- Resurface tennis courts 7 days

Manufacturers' recommendation for overnight low temperatures is to be above 50 degrees to apply acrylic surface material.

References - Additional References upon request

1. Gailey Park Kaysville, UT
   Resurface of 2 tennis courts
   Completed Summer of 2025
   Contact Justin Brimhall Parks Superintendent 801-807-8172

2. Bronze Buffalo Victor, ID
   Resurface of 2 tennis and 2 pickleball courts
   Completed summer of 2025
   Contact Jeff Naylor General Manager 208-787-7230

3. Provo and Timpview High Schools Provo, UT
   Resurface of 8 and 6 tennis courts
   Completed summer of 2025
   Contact Stephen Canfield 801-616-1632

4. Legacy and Oak Park Layton, UT
   Resurface of 4 tennis courts total
   Completed Summer of 2024
   Contact JoEllen Grandy Layton City Landscape Architect 801-336-3900

5. Meadowlark Country Club Great Falls MT
   Resurface of 4 tennis courts
   Completed Summer of 2024
   Contact Michael Bowman GM 406-453-6531

6. Jackson Hole High School Jackson, WY
   Resurface of 5 tennis courts
   Completed summer of 2024
   Contact Andy Erskine Park Super Intendent 307-732-5793

7. Tunnel Springs Park North Salt Lake, UT
   Strip and resurface of 2 tennis courts
   Completed summer 2023
   TJ Riley Superintendent 801-335-8683

8. Farmington and Syracuse High School Resurface
   Resurface of 5 and 6 tennis court
   Completed Summer of 2023
   Contact Treavor Kimball Construction Services Coordinator 801-402-5190

9. Cody Middle School Cody, WY
   Resurface of 6 tennis courts
   Completed summer 2022
   Contact: Ged Whelan PCSD #6 Facilities Director (307) 587-4283

10. Mount Ogden Tennis and Pickleball Courts Ogden, UT
    Resurface of 6 tennis courts and 8 pickleball courts
    Completed summer 2022
    Contact: Monte Stewart Parks Manager 801-629-8352

11. Mountain Crest High School Hyrum, UT
    Resurface of 6 tennis courts
    Completed summer 2022
    Contact: Tracy Zilles, DWA Construction (435) 752-0571

12. University of Utah, Salt Lake City, UT
    Resurfaced 14 tennis courts.
    Completed summer 2021
    Contact: Steve Riley, Director of Facilities (801) 231-1840
    University of Utah

13. Viewmont High School Bountiful, UT
    Resurface of 4 tennis courts
    Completed summer 2020
    Contact: Jeff Olsen Davis School District 801-402-7414

14. Brigham Young University, Provo, UT
    Resurfaced 14 outdoor tennis courts, 4 indoor tennis courts.
    Completed fall 2019
    Contact: Nathan Diehl, Facilities Planning and Design (801) 422-5572

PRICING PROPOSAL

renner
A Tarkett Sports Company

Exclusions

All permits, bonds, excavation, site access roads and site access repair, sub-grade and sub-base prep., concrete and compaction testing, winter conditions, site furnishings, caulking joints, sidewalks, patios, viewing area concrete, surveys and staking, landscaping, irrigation, lighting, parking lot, curbing and road damages and all repairs thereof. If permits, bonds and testing are required by the Owner they will be billed at cost in excess of this proposal upon written change order between Renner Sports and GC/Owner.

Bonding, if required, will add approximately 1% to bid total

Clarifications

All material is guaranteed as specified. All work shall be completed in a workmanlike manner according to standard industry practices. Any alteration or deviation from the above specifications will be executed only upon written change orders and may become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. This proposal is subject to acceptance within **30** days and, if not accepted, is cancelable and voidable thereafter at the option of Renner Sports. Owner to carry fire, flood, earthquake, and other necessary insurance. We are fully covered by Workmen's Compensation Insurance.

Unless otherwise provided herein, all labor and materials will be warranted for a period of one (1) year from date of substantial completion **except for cracking and heaving**, which shall carry no warranty. Should the materials prove to be defective or the workmanship faulty within the **one (1) year warranty** period, the defects will be remedied within a reasonable time from Renner Sports receipt of notice of the defects, subject to weather conditions and crew schedule.

When patching cracks or resurfacing tracks/tennis courts with cracking, Renner Sports guarantees the cracks will reappear, and that they can reappear within 24 hours, depending upon temperature fluctuations.

Concealed, Unforeseen and/or Latent Conditions – Older tracks/tennis courts that have been resurfaced multiple times may experience widespread peeling of the coatings from the substrate following resurfacing. There comes a point where the coatings become too thick and the bond to the substrate is compromised. There is no way to ascertain this condition prior to resurfacing. Should this condition occur, the removal of the old coatings will be accomplished on a time and materials basis and billed to the owner.

For track/tennis court repair work involving asphalt paving in any form, please be aware that we have experienced contamination of asphalt mixes during recent years, and we cannot guarantee against this contamination. Should this condition occur, the owner will be responsible for all associated additional costs and expenses.

If digging is required, Renner Sports shall contact the local buried utility locating service. The owner will be responsible for repairs to any underground lines, if damaged, although reasonable care will be taken when Renner Sports is advised of their presence. This proposal is predicated upon normal digging conditions, and if rocks are encountered, the owner will be response for all associated additional extra time and equipment costs necessitated to complete the work.

The owner shall establish and provide suitable access to the construction site; Renner Sports will not be liable for any damages to the construction site and/or site restoration due to unsuitable access. Potable water will be available within fifty feet (50') of the site (along with a standard ¾" garden hoses)

Payments. The below payment schedule will be required and requires **a down payment/deposit of 0% of the proposed amount prior to ordering materials and scheduling work.** Progress payments will be required according to the following milestones:

- **0% of the proposed amount due upon acceptance**
- **Monthly Progress Payments,**
- **100% upon completion**

Payment requests will be issued in accordance with the above payment schedule and are due within ten (10) days of the date of invoice. Work may be suspended and/or delayed if progress payments are not timely and current. Accounts shall be considered overdue and delinquent thirty (30) days after date of invoice. Delinquent accounts shall bear interest at a rate of 1 ½% per month (18% annually) and will be subject to all charges necessary for collection, including, but not limited to, all attorney's fees and all related legal costs. Final payment shall become due upon completion of contractor's work. Opening or use of an installation by owner shall be considered acceptance. Liens and/or bond claims will be filed on delinquent accounts. In the event of termination by owner, the contractor shall be paid for all work performed to date and for all materials ordered, manufactured and/or procured as of the date of termination.

The contractor is not liable for delays caused by strikes, the inability to secure adequate materials, fuel shortage, weather conditions, mechanical failures, Acts of God, *force majeure* and/or any other cause beyond Renner Sports' control.

Renner Sports is a non-union entity and is not bound by any organized labor agreements and/or collective bargaining agreements.

It is understood that if a soil sterilant is applied, it is in an effort to retard weed growth as much as possible and no guarantee or warranty as to its effectiveness is expressed or implied. Contractor is not responsible for cracks due to heaving, soil expansion, frost, other conditions, *force majeure* and/or Acts of God.

PRICING PROPOSAL

renner
A Tarkett Sports Company

This proposal is predicated upon standard construction and industry practices developed over the past twenty-five (25) years. Be advised that it is inherent in all asphalt and concrete to crack and Renner Sports will not be responsible for all such cracks. Renner Sports cannot be responsible for ground movement and heaving or settling of the soils. This proposal does not include soils investigation or extraordinary drainage costs. Because of the possibility of expanding soil problems, the owner is urged to procure a soils investigation by a qualified soils engineer. Renner Sports disclaims any and all liability for soil heaving, but will modify this proposal to include any work, as recommended by the owner's soils engineer.

If the proposed work cannot be performed during the current construction season due to delays caused by the owner, his agents, or employees, this contract shall be valid for the subsequent construction season, subject to possible increases in labor and materials.

The owner may accept this proposal as a binding contract either by signature or by making any payments to Renner Sports in consideration of services, and either of the above modes of acceptance shall be deemed to incorporate all of the terms of this proposal into the contract between the parties thereby formed.

If this proposal is accepted, please sign one copy, indicating which alternates (if any) are accepted, and return it via email or to the office of Renner Sports as soon as possible.

Proposal Details

Authorized

Signature: _____

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

Payments will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Print Name: _____

Exhibit A

Work Type	Unit	Price
Resurface Tennis Court	EA	$22,135.00
Resurface Basketball Court	EA	$9,384.00
Install Basketball Standard(s)	EA	$6,723.00
Replace Tennis Net Posts – Each Court	EA	$427.00
Warranty		**Time**
Warranty On Surfaces	EA	1 year
Warranty On Basketball Standards	EA	10 year limited
Warranty On Tennis Net Posts	EA	5 year limited

Work Specifications

Resurfacing Tennis Court
The two tennis courts shall be resurfaced using an acrylic sport surfacing system following current best practice industry standards. The current colors shall be used for the surface and line patterns.

Resurfacing Basketball Court
The basketball court shall be resurfaced using an acrylic sport surfacing system following current best practice industry standards. The current colors shall be used for the surface and line patterns.

Basketball Standards
The contractor shall furnish and install commercial-grade basketball standards designed for outdoor, heavy-use municipal environments. All equipment must be weather-resistant, vandal-resistant, and constructed to withstand continuous public use. The height-adjustment mechanism shall be secure and operable only with a manufacturer-approved tool to prevent unauthorized adjustments. The contractor shall install all components strictly in accordance with the manufacturer's instructions, ensuring proper safety, performance, and warranty compliance.

Net Posts
The contractor shall furnish and install a set of round, 3" net posts in each court. Posts must comply with current industry standards and be installed in a manner to ensure all components are strictly in accordance with the manufacturer's instructions, ensuring proper safety, performance, and warranty compliance.

Warranties
All surfacing and equipment shall have a warranty period of at least two years.

Exhibit C

THIS PAGE MUST BE COMPLETED, PROPERLY SIGNED, AND RETURNED FOR THIS PROPOSAL TO BE CONSIDERED COMPLETE.

CERTIFICATION OF NO COLLUSION

I, the undersigned, affirm that this proposal is made on behalf of the below-named individual/company, for whom I have legal authority to commit to the terms and conditions set forth in the RFP, and this response, to which I/we agree to be bound if this proposal is found acceptable by Woods Cross City; and that this proposal is made without any collusion or coercion on the part of any person, firm, corporation, or other entity.

Company Name: L.E.R. Inc. dba Renner Sports
Address: 2775 W 7th Ave. Denver, CO 80204
Representative: Eddie Lovett
Title: Project Manager
Phone: 801-673-2603
Email: eddie.lovett@tarkettsports.com
Insurer: See following pages Policy: Coverage Amounts:

Signature of authorized representative:

Date: 3/11/2026

Woods Cross City

Ryan Westergard
Mayor

Bryce K Haderlie
City Administrator

Public Works Department
Sam Christiansen
Public Works Director
1555 South 800 West, Woods Cross, Utah 84087
Phone: 801-292-4421 Fax: 801-292-2225

Memorandum

DATE: March 29, 2026

TO: Mayor and City Council

FROM: Sam Christiansen, Public Works Director

SUBJECT: **Approving a Resolution Approving Local Government Contract for Consulting Services Between Woods Cross City and Utah Department of Transportation for the Roadway Reconstruction: 2185 S to 2600 S**

Recommendation

City Council approve the Resolution Approving Local Government Contract for Consulting Services Between Woods Cross City and Utah Department of Transportation for the Roadway Reconstruction: 2185 S to 2600 S

Budget
The consulting costs associated with this project will be paid directly by UDOT to the consulting engineering firm using the WFRC grant Award.

The cost breakdown is:

- Project Total Estimate is $4,507,327 (Includes Contingency and Engineering costs, 1/29/25)
  - WFRC Award $2,000,000 paid directly to UDOT
  - County Award $1,400,000 Reimbursement once the project is completed
  - City Portion $1,000,000 Budgeted in B&C Funds 21-40-737 with funds from the Road Bond.
  - WFRC has offered to add additional funds up to $400,000 to cover more if needed.

Background

The city applied for and received 2 funding grants for widening 1100 W from 2100 S to 2600 S and installing curb/gutter, sidewalks, park strips, and widening the asphalt, increasing safety for pedestrians, cyclists, and roadway users.

As the grant funding from Wasatch Front Regional Council is Federal monies, the project is transitioning from a city design to UDOT oversight and management, as they are a better fit for the federal funding requirements. Once the Consulting Agreement is approved, all design work, right-of-way acquisitions, bidding, and construction management will be transferred to UDOT.

RESOLUTION 2026- 975

A RESOLUTION APPROVING LOCAL GOVERNMENT CONTRACT FOR CONSULTING SERVICES BETWEEN WOODS CROSS CITY AND UTAH DEPARTMENT OF TRANSPORTATION RELATING TO THE 1100 W ROADWAY RECONSTRUCTION:2185 S TO 2600 S

WHEREAS, the Utah Interlocal Cooperation Act, codified at *Utah Code Ann § 11-13- 101, et seq.*, as amended (the "Act"), permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other public agencies on the basis of mutual advantage and to provide joint services or engage in cooperative action; and

WHEREAS, in accordance with the terms and conditions of the Act, the Utah Department of Transportation (UDOT) and Woods Cross City desire to cooperate in widening 1100 W from 2185 S to 2600 S to improve safety and traffic flow for residents and businesses; and

WHEREAS, Woods Cross City and UDOT have determined that it is desirable to enter into a local government contract to utilize $2,000,000 in federal funding and to retain UDOT to manage the project, as UDOT is a better fit to meet the requirements associated with Federal funding. This contract is attached hereto as Exhibit A,

NOW, THEREFORE, BE IT RESOLVED, by the Woods Cross City Council, as follows:

1. The Local Government Contract between Woods Cross City and Utah Department for the 1100 W; 2185 S to 2600 S project is approved by the Woods Cross City Council and authorizes the Mayor, or designee, to digitally sign the attached Local Government Contract for Consulting services and

2. This Resolution shall become effective immediately upon its adoption.

This Resolution was duly PASSED, ADOPTED, and/or APPROVED this 7th day of April 2026.

WALLACE LARRABEE, MAYOR PROTEM

ANNETTE HANSON, CITY RECORDER

Voting:

Julie Checketts	Yea ___	Nay ___	
Eric Jones	Yea ___	Nay ___	
Wallace Larrabee	Yea ___	Nay ___	
Jim Grover	Yea ___	Nay ___	
Rachel Peterson	Yea ___	Nay ___	
Ryan Westergard	Yea ___	Nay ___	*[tie vote only]*

WOODS CROSS CITY CORPORATE SEAL DAVIS COUNTY, UTAH

LOCAL GOVERNMENT CONTRACT

STATE OF UTAH
LOCAL GOVERNMENT
CONSULTANT SERVICES
2025-2026 LG POOL (SMALL PURCHASE)
COST PLUS FIXED FEE

CONTRACT NO. _____
EFFECTIVE DATE _____
TRACKING NO. _____

Project No.: F-1384(3)1
PIN Description: 1100 West; 2185 South to 1100 North (2600 South)
FINET Prog No.: 5607115D
PIN No.: 20302
Work Discipline: Preconstruction Engineering

1. **CONTRACTING PARTIES:** This contract is between Woods Cross City, referred to as LOCAL AUTHORITY and

   J-U-B Engineers, Inc.
   392 E. Winchester St.
   Salt Lake City, UT 84107

   Legal Status of Consultant: For Profit Corporation
   Fed ID No.: 82-0290774

   referred to as CONSULTANT, and approved by the Utah Department of Transportation, referred to as DEPARTMENT.

2. **WORK DISCIPLINE:** The CONSULTANT is professionally qualified in Preconstruction Engineering services as further described in Attachment C.

3. **SCOPE OF WORK / CONTRACT PERIOD:** The Scope of Work will end March 5, 2027, and the Contract will terminate March 5, 2028, unless otherwise extended or canceled in accordance with the terms and conditions of this contract.

4. **CONTRACT COSTS:** The CONSULTANT will be paid a maximum of $314,900.95 for costs authorized by this contract as further described in Attachment D.

5. **ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT:**
   - Attachment A – Certification of Consultant and Local Authority
   - Attachment B – Standard Terms and Conditions
   - Attachment C – Services Provided by the Consultant
   - Attachment D – Fees

The parties below hereto agree to abide by all the provisions of this contract. IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

CONSULTANT - J-U-B Engineers, Inc.

By: _____ _____
Title: Date
Printed Name:

LOCAL AUTHORITY - Woods Cross City

By: Will be sent for E signatures _____
Title: Date
Printed Name:

UTAH DEPARTMENT OF TRANSPORTATION

By: _____ _____
Title: Director of Preconstruction Date

DEPARTMENT Comptroller's Office

By: _____ _____
Title: Contract Administrator Date

DRAFT

CERTIFICATION OF CONSULTANT

By signing this contract on behalf of the CONSULTANT, I hereby certify I am a duly authorized representative of J-U-B Engineers, Inc. and that neither I nor the above CONSULTANT I hereby represent has:

(a) employed or retained for commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONSULTANT) to solicit or secure this contract,

(b) agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract, or

(c) paid, or agreed to pay to any firm, organization or person (other than a bona fide employee working solely for me or the above CONSULTANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as hereby expressly stated (if any):

I understand that I am providing this certificate to the Utah Department of Transportation and agencies of the U.S. Department of Transportation regarding this contract. Payment of my fees under this contract may involve Federal-aid Funds. Therefore, my work under this contract is subject to applicable State and Federal laws, both criminal and civil.

Each person signing this Contract represents and warrants that they are duly authorized and have legal capacity to execute and deliver this Contract and bind the parties hereto. Each signatory represents and warrants to the other that the execution and delivery of the Contract and the performance of each party's obligations hereunder have been duly authorized and that the Contract is a valid and legal agreement binding on the parties and enforceable in accordance with its terms. Further, that CONSULTANT is registered with the Utah Department of Commerce and is in good standing.

The parties sign and cause this contract to be executed. This contract is not fully executed until the State of Utah Approving Authorities have signed this contract.

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CERTIFICATION OF LOCAL AUTHORITY

By signing this contract on behalf of the LOCAL AUTHORITY, I hereby certify I am the duly authorized representative of Woods Cross City and that the above CONSULTANT or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this contract, to:

(a) employ or retain, or agree to employ or retain, any firm or person, or

(b) pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as hereby expressly stated (if any):

I understand that I am providing this certificate to the Utah Department of Transportation and agencies of the U.S. Department of Transportation regarding this contract. Money the LOCAL AUTHORITY receives under this contract may involve federal-aid funds, thus making the LOCAL AUTHORITY a subrecipient of federal aid funds. Therefore, all work performed under this contract by employees of the LOCAL AUTHORITY or its CONSULTANTS or SUBCONSULTANTS is subject to applicable State and Federal laws, both criminal and civil.

This contract is not fully executed until the State of Utah Approving Authorities have signed this contract.

LOCAL GOVERNMENT
CONSULTANT SERVICES CONTRACT
STANDARD TERMS AND CONDITIONS

1. **AUTHORITY:** The Utah Transportation Code § 72-1-202(2) and Utah Admin. Code Rule r907-66 provide authority to execute this contract.

2. **CONFLICT OF TERMS:** No other terms and conditions will apply to this Contract, including terms listed or referenced on the CONSULTANT's website, quotation/sales order, purchase orders, or invoice. In the event of any conflict in the contract terms and conditions, the order of precedence is: (a) additional required federal terms, if any, (b) this Attachment B; (c) DEPARTMENT's Contract Signature Page(s); (d) State of Utah's Additional Terms and Conditions, if any. Attachment B will be given precedence over any provisions including, limitation of liability, indemnification, standard of care, insurance, or warranty, and will not be nullified by or exception created by more specific terms elsewhere in this Contract.

3. **CONTRACT JURISDICTION AND COMPLIANCE WITH THE PROFESSIONAL STANDARD OF CARE, APPLICABLE LAWS, AND THE DEPARTMENT'S STANDARD SPECIFICATIONS AND STANDARD DRAWINGS:** Should another section of this contract conflict with this section 3, the terms of this section will control. The provisions of this contract will be governed by the laws of the State of Utah. As to all services provided under this contract, the CONSULTANT will furnish services by skilled and experienced personnel and under the supervision of skilled and experienced professionals licensed in Utah, as applicable, and will exercise a degree of care and diligence in the performance of these services following the customary professional standards currently practiced by firms in Utah and will comply with any and all applicable codes, laws, ordinances, administrative rules, federal regulations and the DEPARTMENT'S Standard Specifications and Standard Drawings currently in effect, and this contract (the Standard of Care).

As to any drawings, plans, specifications, or other documents or materials provided or prepared by the CONSULTANT or its sub-consultants, the CONSULTANT agrees to comply with all applicable laws, statutes, administrative rules, federal regulations, building codes, and the DEPARTMENT'S Standard Specifications and Standard Drawings currently in effect.

All professional design services and associated products or instruments of those services provided by the CONSULTANT will comply with all applicable codes, laws, administrative rules, and regulations of any state or federal governmental entity, including, but not limited to, the United States Department of Transportation with the LOCAL AUTHORITY and the DEPARTMENT serving as the interpreter of the intent and meaning of any other applicable code or rule.

4. **RECORDS ADMINISTRATION:** The CONSULTANT must maintain all books, papers, documents, accounting records and other evidence to support costs billed for under this contract. These records must be retained by the CONSULTANT for a period of at least seven (7) years after the contract terminates, or until all audits initiated within the seven years have been completed, whichever is later. These records must be made available at all reasonable times during the seven-year period for audit and inspection by the LOCAL AUTHORITY or the DEPARTMENT and other authorized State or Federal auditors. The CONSULTANT'S records supporting the cost proposal must also be retained and made available for review by authorized Federal or State staff. Copies of requested records must be furnished to the LOCAL AUTHORITY or the DEPARTMENT upon request.

5. **CONFLICT OF INTEREST:** The CONSULTANT certifies that none of its officers or employees are officers or employees of the State of Utah unless disclosure has been made in accordance with Utah Code § 67-16-7. The CONSULTANT certifies that no engineer, attorney, appraiser, inspector, surveyor or survey crew, or other person performing services for the CONSULTANT has, directly or indirectly, a financial or other personal interest, other than their employment or retention by the LOCAL AUTHORITY or the DEPARTMENT through this contract, in any contract or subcontract in connection with this project (Reference 23 C.F.R. § 1.33 (2022)).

The CONSULTANT further warrants that it has no financial or other interest in the outcome of the work performed under the contract other than its fees.

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6. EMPLOYMENT OF DEPARTMENT EMPLOYEES: The CONSULTANT agrees not to engage in any way on this contract the services of any present or former DEPARTMENT employee who was involved as a decision-maker in the selection or approval processes or who negotiated or approved billings or contract modification for this contract.

7. CONSULTANT, AN INDEPENDENT CONTRACTOR: The CONSULTANT must be an independent contractor, and as such, may not have authority, express or implied to bind the LOCAL AUTHORITY or the DEPARTMENT to any agreement, settlement, liability, or understanding whatsoever; and agrees not to perform any acts as agent for the LOCAL AUTHORITY, except as specifically authorized and set forth herein. Persons employed by the LOCAL AUTHORITY and acting under the direction of the LOCAL AUTHORITY may not be deemed to be employees or agents of the CONSULTANT. Compensation provided to the CONSULTANT for its services herein will be the total compensation payable hereunder by the LOCAL AUTHORITY.

8. INDEMNITY - LIABILITY:

(a) The CONSULTANT must hold harmless and indemnify the DEPARTMENT and the LOCAL AUTHORITY, their officers, authorized agents and employees from and against claims, suits and cost, including reasonable attorneys' fees, for injury or damage to the extent caused by the negligent acts, errors, omissions, or willful misconduct of the CONSULTANT, or its subconsultants when acting within the scope of their subcontract, or their respective agents, employees or representatives.

(b) The CONSULTANT is an independent contractor contracted with the LOCAL AUTHORITY and approved by the DEPARTMENT. Any periodic plan and specification review or construction inspection performed by the LOCAL AUTHORITY or DEPARTMENT arising out of the performance of the contract, does not relieve the CONSULTANT of its duty in the performance of the contract, or ensure compliance with the Standard of Care.

(c) No party to this contract shall be liable to any other party, or to any third party claiming through such other party, for any special, incidental, indirect, punitive, liquidated, delay, or consequential damages of any kind—including, but not limited to, lost profits or loss of use of property, facilities, or resources—arising out of this contract or the goods or services furnished hereunder. The foregoing sentence addresses types of indirect damages only, and CONSULTANT shall not claim that it applies to any direct damages. Under subsection 8(a), CONSULTANT is liable to the DEPARTMENT for direct damages, which include but are not limited to charges that the DEPARTMENT must pay to a contractor because of the CONSULTANT's negligent acts, errors, omissions, or willful misconduct (such as, for example, amounts that the DEPARTMENT must pay to a contractor to reorder materials and reperform work, and charges that the DEPARTMENT must pay to a contractor for delays that the CONSULTANT causes in the contractor's work). (*Provision revised 12/23/2025.*)

9. SEVERABILITY: The declaration by any court, or other binding legal source, that any provision of this contract is illegal and void and will not affect the legality and enforceability of any other provision of this contract, unless said provisions are mutually dependent.

10. LIABILITY INSURANCE: Services to be provided by the CONSULTANT under this contract are required to be covered by insurance. The CONSULTANT must furnish the LOCAL AUTHORITY and the DEPARTMENT a Certificate of Insurance for each type of insurance required, before the CONSULTANT begins work under this contract.

The CONSULTANT is responsible for ensuring there is no gap in insurance coverage during the term of this Contract, and must demonstrate compliance in their annual Financial Screening Application. The CONSULTANT is solely responsible for any consequences of gaps in insurance coverage, and for improper submission of any Certificate of Insurance.

In the event any work is subcontracted, the CONSULTANT is responsible for determining whether to require its subconsultants to maintain the same minimum coverages as the prime, or to assume the risk for subconsultant services under its own policies.

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Any insurance coverage required herein written on a "claims made" form rather than an "occurrence" form will: provide full prior acts coverage or have a retroactive date effective before execution of this contract; and, be maintained in force until all activities which are required by this contract or as changed by contract modification are completed and accepted by the LOCAL AUTHORITY and the DEPARTMENT and for a period of at least three (3) years following the end of the term of the contract or contain a comparable "extended discovery" clause (on construction phase contracts or modifications for construction engineering management, the insurance must remain in effect for one (1) year after completion of the contracted services). Evidence of current extended discovery coverage and the purchase options available upon policy termination will be provided to the LOCAL AUTHORITY and the DEPARTMENT.

The following policies of insurance will be issued by insurance companies licensed to do business in the State of Utah and must: be either currently rated "A" or better by A.M. Best Company and have an A.M. Best Company financial size category rating of not less than VIII; or, listed in the United States Treasury Department's current Listing of Approved (Department Circular 570), as amended.

Standard Required Insurance Policies

(a) *Commercial General Liability*: The CONSULTANT will secure and maintain General Liability insurance with limits of not less than $1,000,000 per occurrence and $3,000,000 aggregate.

(b) *Commercial Automobile Liability*: The CONSULTANT will secure and maintain commercial automobile insurance that provides coverage for owned, hired, and non-owned automobiles with a combined single limit of not less than $1,000,000 per occurrence OR $500,000 liability per person, $1,000,000 per occurrence, and $250,000 Property Damage.

(c) *Worker's Compensation and/or Employer's Liability*: The CONSULTANT will secure and maintain worker's compensation and employer's liability insurance sufficient to cover all of the CONSULTANT's employees pursuant to Utah law, unless a waiver of coverage is allowed and acquired pursuant to Utah law. If covered by the Workers Compensation Fund of Utah, then the A.M. Best rating is not required in this area.

(d) *Professional Liability*: The CONSULTANT will secure and maintain professional liability insurance with limits of not less than $1,000,000 per occurrence and $3,000,000 aggregate.

Non-standard Insurance Policies

(e) *Valuable Papers & Records Coverage and/or Electronic Data Processing (Data and Media)*: Valuable papers and records coverage and/or electronic data processing (data and media) coverage for the physical loss or destruction of the work product including drawings, plans, specifications, and electronic data and media. Such insurance must be of a sufficient limit to protect the CONSULTANT, its subconsultants, the LOCAL AUTHORITY, and the DEPARTMENT from the loss of said information.

(f) *Watercraft/Protection & Indemnity (P&I) and Aircraft Liability*: If the CONSULTANT will use its own watercraft/aircraft or employs watercraft/aircraft in connection with the services provided in this contract, watercraft/aircraft liability insurance with limits of not less than $1,000,000 per occurrence and $5,000,000 aggregate is required.

(g) *Unmanned Aerial Systems (UAS) Liability*: If the CONSULTANT will use UAS (e.g. drones) with the services provided in this contract, UAS liability insurance with limits of not less than $1,000,000 per occurrence, and $3,000,000 aggregate is required.

(h) *High Risk Blasting Liability*: If the CONSULTANT will perform high risk blasting as part of the services provided in this contract, high risk blasting insurance equal to 75% of the Engineer's Construction Estimate, and with limits not less than $5,000,000 is required.

(i) *Data Integrity Liability*: If the CONSULTANT has access to or has on its own computer system any sensitive personal or financial information regarding DEPARTMENT employees or any party

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doing business with the DEPARTMENT, data integrity insurance with a limit of not less than $3,000,000 is required. Data Integrity insurance specifically covers privacy liability and network security liability for any personal information stolen from any computer or network and used against that individual in any way.

All required certificates and policies will provide that coverage thereunder will not be canceled or modified without providing thirty (30) days prior written notice to the DEPARTMENT in a manner approved by the Assistant Attorney General for the DEPARTMENT, either by the insurance carrier or the named insured.

In the event that governmental immunity limits are subsequently altered by legislation or judicial opinion, the CONSULTANT must provide a new certificate of insurance within thirty (30) days after being notified thereof in writing by the DEPARTMENT certifying coverage in compliance with the modified limits or, if no limits are specified, in an amount acceptable to the DEPARTMENT.

Policies referred to in 10(a), 10(b), 10(f), 10(g), and 10(i) above must have endorsements which include language for Additional Insureds stating that the policies are amended to include an organization whom the CONSULTANT has agreed to add as an Additional Insured by contract, and must state the coverage is afforded on a primary and noncontributory basis.

Policies referred to in 10(a) and 10(b) limits can be covered either with the insurance policy alone, or a combination of the insurance policy and an umbrella insurance policy.

All required policies, endorsements, insurance companies issuing same, and self-insured programs are subject to review and approval by the State of Utah, Risk Manager. (*Provision revised 6/11/2025.*)

11. QUALIFIED HEALTH COVERAGE: The CONSULTANT agrees that if the CONSULTANT has an initial contract of $2,000,000 or more, or the contract and modifications are anticipated in good faith to exceed $2,000,000, or the CONSULTANT has a subcontract at any tier that involves a sub-consultant that has an initial subcontract of $1,000,000 or more, and/or the CONSULTANT has a subcontract at any tier that is anticipated in good faith to exceed $1,000,000; hereby certifies the following.

(a) The CONSULTANT and all applicable sub-consultants have and will maintain an offer of qualified health coverage for their employees, as defined in Utah Code § 26-40-115 for the employees who live and/or work within the State of Utah, along with their dependents, during the duration of the contract.

(b) Employee, for purposes of these requirements, must be no broader than the use of the term employee for purposes of State of Utah Workers' Compensation requirements.

The CONSULTANT must demonstrate its compliance with this part and Utah Code § 72-6-107.5 at the time this contract is executed, and its continued compliance is subject to audit by the DEPARTMENT or the Office of the Legislative Auditor General. The CONSULTANT and all applicable sub-consultants must be subject to all applicable penalties. The CONSULTANT will provide these same requirements in all applicable subcontracts at every tier.

12. PROGRESS:

(a) The CONSULTANT may not begin the work governed by this contract prior to receiving an official Notice to Proceed from the DEPARTMENT. The CONSULTANT must prosecute the work diligently and to the satisfaction of the LOCAL AUTHORITY and the DEPARTMENT. If Federal Funds are used on this contract the work will be subject to periodic review by agencies of the U.S. Department of Transportation.

(b) Any one of the three parties may request a progress meeting; to be held at the office of any, or at a place designated by the DEPARTMENT. The CONSULTANT will prepare and present written information and studies to the LOCAL AUTHORITY and the DEPARTMENT so it may evaluate the features and progress of the work. The meetings must also include inspection of the CONSULTANT'S services and work products when requested by the LOCAL AUTHORITY or the DEPARTMENT.

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(c) The CONSULTANT will be required to perform such additional work as may be necessary to correct the failure to meet the Standard of Care caused by the CONSULTANT'S breach of its Standard of Care in the work required under the contract without undue delays and without additional cost to the LOCAL AUTHORITY and the DEPARTMENT.

(d) At any time, the CONSULTANT determines the contract work cannot be completed within the specified time or budget, the CONSULTANT must immediately notify in writing that the CONSULTANT cannot meet specified time or budget requirements and why. The LOCAL AUTHORITY and the DEPARTMENT may, at their sole discretion, agree to modify the contract in writing.

(e) The LOCAL AUTHORITY or the DEPARTMENT may terminate this contract in accordance with the termination provisions of this contract including failure of the CONSULTANT to make satisfactory progress on the contract work, or failure to provide satisfactory work product quality.

(f) Should the LOCAL AUTHORITY or the DEPARTMENT desire to suspend the work, but not terminate the contract, the LOCAL AUTHORITY or the DEPARTMENT will notify the CONSULTANT verbally to suspend work immediately. The LOCAL AUTHORITY or the DEPARTMENT will follow this verbal notification with a written confirmation within two (2) business days. When the LOCAL AUTHORITY or the DEPARTMENT provides verbal notification to the CONSULTANT to suspend work the CONSULTANT agrees to comply immediately or as directed by the LOCAL AUTHORITY or the DEPARTMENT. The work may be reinstated upon 30-days advance written notice from the LOCAL AUTHORITY or the DEPARTMENT.

(g) Unless extended or terminated in writing, this contract will terminate on the Contract Expiration Date.

13. REVIEW AND INSPECTION OF WORK: It is expressly understood and agreed that authorized representatives of the LOCAL AUTHORITY, DEPARTMENT and, when Federal Funds are used, the agencies of the U.S. Department of Transportation will have the right to review and inspect the work in process, and the CONSULTANT'S facilities, at any time during normal business hours or by appointment.

14. NON DISCRIMINATION PROVISIONS: The CONSULTANT agrees to abide by the provisions of the Utah Anti-discrimination Act, Utah Code §§34a-5-101 - 112 , and Titles VI and VII of the Civil Rights Act of 1964 (42 USC §§ 2000e – 2000e-17), which prohibit discrimination against any employee or applicant for employment, or any applicant or recipient of services, on the basis of race, religion, color, or national origin29 U.S.C. § 794, which prohibits discrimination on the basis of disability; and Executive Order 13672, Further Amendments to Executive Order 11478, Equal Employment Opportunity in the Federal Government, and Executive Order 11246, Equal Employment Opportunity.

The CONSULTANT agrees to abide by the provisions of Title 42 U.S.C Chapter 21F. Prohibiting Employment Discrimination on the Basis of Genetic Information.

The CONSULTANT agrees to abide by Utah's Executive Order, dated June 30, 1989, which prohibits sexual harassment in the workplace. Sections 49 C.F.R. 21 through Appendix C (2022) and 23 C.F.R. 710.405(b) (2022) are applicable by reference in all contracts and subcontracts financed in whole or in part with Federal-aid highway or transit funds. The CONSULTANT further agrees to furnish documentation to the LOCAL AUTHORITY or DEPARTMENT upon request for the purpose of determining compliance with these statutes identified in this section. The CONSULTANT must comply with the Americans with Disabilities Act (ADA).

The CONSULTANT must not discriminate in the performance of this contract on the basis of race; color; sex; pregnancy, childbirth, or pregnancy-related conditions; age, if the individual is 40 years of age or older; religion; national origin; disability, sexual orientation, or gender identity. The CONSULTANT must carry out applicable requirements of 49 C.F.R. Part 26 (2022) in the award and administration of federal-aid contracts. Failure by the CONSULTANT to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the DEPARTMENT deems appropriate. During the performance of this contract, the CONSULTANT, for itself, its assignees and successors in interest agrees to abide by ***41 CFR 60-1.4(a) (1 – 8) Equal opportunity clause (the***

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"EEO clause"), which is incorporated by reference. Where the EEO clause uses contractor substitute CONSULTANT. Where the EEO clause uses the recipient substitute DEPARTMENT.

Where Title VI **APPENDICES A** and **E** in the remainder of this section use contractor, substitute CONSULTANT. Where the Title VI **APPENDICES A** and **E** in the remainder of this section use the recipient, substitute DEPARTMENT.

APPENDIX A: During the performance of this contract, for itself, its assignees and successors in interest (hereinafter in referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally assisted programs of the U.S. Department of Transportation, Federal Highway Administration (FHWA), Federal Transit Administration (FTA), or Federal Aviation Administration (FAA) as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

3. **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.

4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA, FTA, or FAA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FHWA, FTA, or FAA, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA, FTA, or FAA may determine to be appropriate, including, but not limited to:

   a. withholding payments to the contractor under the contract until the contractor complies; and/or

   b. canceling, terminating, or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the FHWA, FTA, or FAA may direct as a means of enforcing such provisions including sanctions for A non-compliance. Provided that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

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APPENDIX E – During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq). (*Provision revised 6/11/2025.*)

15. CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS: By signing this contract, the CONSULTANT certifies that to the best of their knowledge and belief that it or its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had civil judgment against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in subparagraph 15(b) of this certification; and

(d) Have not within a three-year period preceding this contract had one or more public transactions (Federal, State, or Local) terminated for cause or default.

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Where the CONSULTANT is unable to certify to any of the statements in this certification, the CONSULTANT must provide an explanation to accompany this contract. Exceptions will not necessarily result in denial of award but will be considered in determining CONSULTANT'S responsibility. Any exceptions noted must identify to whom it applies, the initiating agency, and dates of the action. Providing false information may result in criminal prosecution or administrative sanctions.

The CONSULTANT must include this Certification Regarding Debarment, Suspension and Other Responsibility Matters requirement in its contracts with subconsultants.

16. **BACKGROUND CHECKS:** The DEPARTMENT may require the CONSULTANT and all employees of the CONSULTANT to undergo a background investigation, to be conducted by the Attorney General or the Bureau of Criminal Investigation, to the satisfaction of the DEPARTMENT. The background investigation will consist of a review of, but may not be limited to, criminal conduct including the use of controlled substances. The CONSULTANT represents that its employees assigned to work under this contract are competent in their respective fields, licensed if applicable, as required by the State of Utah, and are legally able to fulfill their work obligations.

17. **CERTIFICATION OF COMPLIANCE ON LOBBYING RESTRICTIONS:** The CONSULTANT agrees to conform to the lobbying restrictions established by the Byrd Amendment, 31 U.S.C. § 1352, for contracts exceeding $100,000 in Federal Funds. The CONSULTANT certifies, by signing this contract, to the best of its knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which the DEPARTMENT relied when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification will be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The CONSULTANT also agrees by signing this contract it will require that the language of this certification be included in all lower tier subcontracts, which exceed $100,000 and that all such sub-recipients must certify and disclose accordingly.

18. **CERTIFICATION OF COMPLIANCE ON DRUG AND ALCOHOL TESTING:** The CONSULTANT hereby certifies by executing this Contract that the CONSULTANT will comply with all applicable provisions of Utah Admin. Code Rule R916-6 - Drug and Alcohol Testing in State Construction Contracts and Utah Code § 63G-6a-1303 throughout the term of this Contract, unless the CONSULTANT is exempted from these provisions by state or federal law. The CONSULTANT must provide this requirement in its contracts with subconsultants.

19. **COMPLIANCE WITH THE JOHN S. MCCAIN NATIONAL DEFENSE AUTHORIZATION ACT:** The CONSULTANT certifies conformance and continued conformance with Public Law 115-232, § 889 and 2 C.F.R. § 200.216.

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20. CONSULTANT COST CERTIFICATION: The CONSULTANT hereby certifies by executing this Contract, that the CONSULTANT has previously submitted a CONSULTANT certification of final indirect costs in accordance with the 2 C.F.R. Part 200 Subpart E Cost Principles, 48 C.F.R. Part 31 Federal Acquisition Regulations (FAR) in compliance with 23 USC § 112(b)(2)(B), if so required, and in the DEPARTMENT Financial Screening Application.

21. OWNERSHIP OF WORK PRODUCTS PROCURED OR DEVELOPED UNDER THIS CONTRACT: All intellectual property rights (including, without limitation, copyrights and trade secrets) to information and materials developed or owned by the LOCAL AUTHORITY and disclosed or supplied to the CONSULTANT while performing the services under this Contract will belong exclusively to the LOCAL AUTHORITY ("the LOCAL AUTHORITY'S Work"). All intellectual property rights (including, without limitation, copyrights and trade secrets) to the work product of CONSULTANT, whether developed by CONSULTANT before or in the course of providing the services ("the CONSULTANT'S Work"), will belong exclusively to the CONSULTANT, provided that such intellectual property rights of the CONSULTANT will not extend to any portion of the LOCAL AUTHORITY'S Work which is incorporated into the CONSULTANT'S Work. The LOCAL AUTHORITY will retain ownership of any information specific to its employees or operations contained in the CONSULTANT'S Work, any LOCAL AUTHORITY confidential information that is incorporated into the CONSULTANT'S Work, and any conclusions or recommendations therein that are specific to the LOCAL AUTHORITY and not of general utility. Except as otherwise provided in this Section, all Deliverables produced by the CONSULTANT and covered by this Contract will be owned by the LOCAL AUTHORITY. To the extent that any of the CONSULTANT'S intellectual property is embedded in Deliverables provided to the LOCAL AUTHORITY under this Contract, the CONSULTANT hereby grants to LOCAL AUTHORITY a non-exclusive, irrevocable, perpetual, and royalty-free license to use such intellectual property for business purposes to the extent necessary to permit the LOCAL AUTHORITY to utilize the CONSULTANT'S Work under this Contract. At the CONSULTANT's request, the LOCAL AUTHORITY will incorporate any proprietary notice the CONSULTANT may reasonably include for any intellectual property contained in a Deliverable in all copies the LOCAL AUTHORITY makes of that Deliverable. If the CONSULTANT incorporates into the CONSULTANT'S Work any information to which the CONSULTANT'S obligations of confidentiality under this Contract apply, the incorporated information will remain subject to such obligations of confidentiality.

The LOCAL AUTHORITY grants to the CONSULTANT a non-exclusive license for non-commercial, internal, educational and research use of work products developed or produced by the CONSULTANT under this contract, subject to the provisions of this contract. The use of physical products is subject to availability. Physical products will be transported and maintained at the expense of the CONSULTANT, should transportation and maintenance be necessary in conjunction with this use.

The CONSULTANT may secure through patents or trademarks, the right, title, or interest throughout the world of any invention that may be created or developed under this contract, as provided in 37 C.F.R. 401.14, except for Section 401.14(g). The LOCAL AUTHORITY will be entitled to the same rights granted to the Federal Government under 37 C.F.R. 401.14 and adopts that regulation for that purpose. The CONSULTANT will retain all rights provided for the LOCAL AUTHORITY in this clause, and the LOCAL AUTHORITY will not, as part of the consideration for awarding this contract, obtain rights in the CONSULTANT'S subject inventions. The LOCAL AUTHORITY will be granted a non-exclusive, irrevocable, royalty-free license to use, practice, employ, or have practiced for or on behalf of the LOCAL AUTHORITY the subject invention throughout the world. These license provisions will be considered one of the deliverables due under this contract. When federal transportation funds make up all or part of the remuneration under this contract (as documented elsewhere in these Special Provisions), the United States Department of Transportation must also be named as a grantee, along with the LOCAL AUTHORITY, in the license provisions described above.

The CONSULTANT may secure copyrights on information, designs, analyses, processes, reports, and the intellectual innovations that may be created or developed under this contract, subject to the provisions of this contract, including the provisions of the "Publication or Use of Work Product Outside of This Contract" clause.

The LOCAL AUTHORITY reserves a non-exclusive, irrevocable, royalty-free license to reproduce, publish, distribute, disclose, modify, implement, or otherwise use, and to authorize others to use, the copyright in any Deliverables under this contract, and any rights of copyright to which the CONSULTANT purchases ownership under this contract.

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The right of the CONSULTANT to apply for patents, copyrights or trademarks must be limited to the statutory period defined by United States Code and other applicable Federal regulations.

It is further specifically agreed between the parties executing this contract that the above provisions must be interpreted and administered in accordance with State and Federal non-disclosure and disclosure laws, rules, regulations and policies governing patents, copyrights, trademarks, rights of privacy and freedom of public information.

22. RIGHT OF FUTURE DEVELOPMENT: The parties agree that the LOCAL AUTHORITY and the DEPARTMENT and third parties that may be under separate contract to the LOCAL AUTHORITY or the DEPARTMENT may perform future additional developments or enhancements to information, designs, analyses, computer elements, devices, data, test results, reports, graphics, presentations, visual aids, intellectual innovations that are derived from the work products developed and delivered under this contract. Neither the LOCAL AUTORITY nor the DEPARTMENT will be obligated to obtain the services of the CONSULTANT to perform these additional developments or enhancements. Likewise, the CONSULTANT, after completion of this contract, may perform future additional developments or enhancements to the work products produced and delivered under this contract without the necessity of granting the LOCAL AUTHORITY or the DEPARTMENT a license of use for these additional developments or enhancements. Any reuse, misuse, or use of modified or incomplete deliverables will be at the sole risk of the LOCAL AUTHORITY or the DEPARTMENT or the third party in possession of CONSULTANT'S deliverable and the CONSULTANT makes no representation to any third party with respect to any good or service performed under this contract and will not be liable for any reuse, misuse, or use of modified or incomplete deliverables under any theory of recovery.

23. PUBLICATION OR USE OF WORK PRODUCT OUTSIDE OF THIS CONTRACT: During the entire term of this contract the CONSULTANT must not issue, offer, publish, or submit for publication any document, report, paper, technical notes, documentation, specification, graphic, or other media products produced in connection with the work of this contract without first submitting the Deliverables required by this contract to the LOCAL AUTHORITY and the DEPARTMENT for their review, and notifying the LOCAL AUTHORITY and the DEPARTMENT of the intent to publish.

In the event CONSULTANT wishes to publish research results prior to the submission of contract deliverables, CONSULTANT must first provide to LOCAL AUTHORITY and the DEPARTMENT written notice of CONSULTANT'S intent to publish and a draft of such publication. Unless waived by the LOCAL AUTHORITY and the DEPARTMENT, the LOCAL AUTHORITY and the DEPARTMENT will have thirty (30) days after receipt of the draft publication to request in writing the removal of portions deemed by LOCAL AUTHORITY or the DEPARTMENT to contain confidential or patentable material owned by the LOCAL AUTHORITY or THE DEPARTMENT, or to request a delay in submission of the draft for publication pending CONSULTANT'S submission of overdue contract deliverables or LOCAL AUTHORITY's or the DEPARTMENT's application for patent protection. If CONSULTANT does not receive the LOCAL AUTHORITY's or the DEPARTMENT's written response to the notice of intent to publish within the thirty (30) day period, then the LOCAL AUTHORITY or the DEPARTMENT will be deemed to have consented to such publication. If DEPARTMENT requests a delay in submission of publication for patent protection, CONSULTANT will have no obligation to delay publication for longer than three (3) months following delivery of CONSULTANT'S notice of intent to publish. If the LOCAL AUTHORITY or the DEPARTMENT requests a delay in submission of publication due to overdue deliverables, submission of publication by the CONSULTANT prior to completing those contract deliverables will be grounds for termination of this contract. Student reports, theses, and dissertations, published internally by the CONSULTANT will not be subject to these delay provisions.

If this contract is terminated by the LOCAL AUTHORITY or the DEPARTMENT, the CONSULTANT agrees to the publication restrictions stated above for a period of six (6) months following the date of termination.

Information supplied by LOCAL AUTHORITY or the DEPARTMENT to CONSULTANT and identified by the LOCAL AUTHORITY or the DEPARTMENT as proprietary, confidential, protected or security-sensitive information must not be included in any material published by CONSULTANT without prior written consent of the LOCAL AUTHORITY or the DEPARTMENT.

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The restrictions and procedures described in this provision will apply to the release of any information or documents to the media. The CONSULTANT must inform the UDOT point of contact of all media inquiries.

24. **PUBLIC INFORMATION:** CONSULTANT agrees that this Contract, related purchase orders, related pricing documents, and invoices will be public documents and may be available for public and private distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). CONSULTANT gives the DEPARTMENT, the LOCAL AUTHORITY, and the State of Utah express permission to make copies of this Contract, related sales orders, related pricing documents, under section 63G-2-309 and expressly approved by DEPARTMENT, CONSULTANT also agrees that the CONSULTANT'S solicitation responses will be public records, and copies may be given to the public as permitted under GRAMA. The DEPARTMENT, the LOCAL AUTHORITY and the State of Utah are not obligated to inform CONSULTANT of any GRAMA requests for disclosure of this Contract, related purchase orders, related pricing documents, or invoices.

Requests from the media or other members of the public for records that have not already been issued, published, or submitted for publication must be addressed in accordance with the GRAMA, Utah Code Title 63G, Chapter 2.

CONSULTANT agrees to cooperate and assist the LOCAL AUTHORITY and the DEPARTMENT to respond to requests it receives pursuant to the GRAMA by searching for and producing records belonging to LOCAL AUTHORITY or the DEPARTMENT in a timely manner and consistent with the requirements of the GRAMA.

25. **USE OF PATENTED, COPYRIGHTED OR TRADEMARKED ITEMS:** The CONSULTANT will be fully responsible for the legal use and the related payment of any royalties or fees for any materials, products, devices, processes, computer elements, designs, specifications, publications, graphics, visual media, etc., that are protected by patents, copyrights or trademarks, or that are owned by third parties to this contract, in conjunction with CONSULTANT's execution of its work in this contract. In the event that any of the above items are to be incorporated into the deliverables or products which will be provided to the LOCAL AUTHORITY or the DEPARTMENT as a result of the work of this contract, whether owned by the CONSULTANT before entering into this contract or not, such use must be specifically authorized in this contract or by prior written approval from the LOCAL AUTHORITY or the DEPARTMENT. When the LOCAL AUTHROITY or DEPARTMENT provides such authorization, the CONSULTANT will secure the rights of use of these patented, copyrighted or trademarked items for the LOCAL AUTHORITY or the DEPARTMENT, at the LOCAL AUTHORITY's or DEPARTMENT's expense. An original executed copy of the right-to-use agreement will be delivered to and approved by the LOCAL AUTHORITY and the DEPARTMENT before commencing use of these item(s). The CONSULTANT will be responsible for paying all royalties and fees for said use during the entire term of this contract. To the extent that these royalties and fees are incurred exclusively and specifically for this contract and are shown in Attachment C of this contract, these costs are allowable expenses to the contract. The CONSULTANT must indemnify, save harmless and release the LOCAL AUTHORITY and the DEPARTMENT from claims of DEPARTMENT's or LOCAL AUTHORITY's direct, non-willful patent, copyright or trademark infringement, or for directly-resulting costs, expenses, penalties and damages that may be obligated by reason of a direct, non-willful infringement by DEPARTMENT or LOCAL AUTHORITY resulting from the work performed, services rendered or deliverables furnished under this contract which are caused by the negligence of the CONSULTANT. When Federal funds make up all or part of the remuneration under this contract, the United States Department of Transportation must be named along with the LOCAL AUTHORITY and the DEPARTMENT in all legal agreements covering use of patented, copyrighted or trademarked items.

26. **CONFIDENTIALITY:** If, in order to perform the work under this contract, the CONSULTANT is given access to confidential, protected, security-sensitive or proprietary business, technical or financial information regarding persons, materials, products, devices, processes, plans, designs, computer elements, analyses, data, etc., the CONSULTANT agrees to treat such information as confidential and must not appropriate such information to its own use or disclose it to third parties at any time, neither during the term of this contract nor after contract termination, without specific written authorization by the LOCAL AUTHORITY and the DEPARTMENT to do so unless, except to the extent such disclosure is required by law, rule, regulation, court order, government investigation or whistleblower subpoena. The LOCAL AUTHORITY or DEPARTMENT will clearly identify those items as confidential at the time they

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are transmitted or disclosed to the CONSULTANT and they may be listed in Attachment C of this contract if known at the time of contract execution. The CONSULTANT must require adherence by its officers, agents, volunteers, employees and subcontractors to these confidentiality provisions.

The foregoing obligations will not apply if the said confidential, security-sensitive or proprietary information:

(a) Is found to be in the public domain at the time of receipt by the CONSULTANT;
(b) Is published or otherwise becomes part of the public domain after receipt by and through no fault of the CONSULTANT;
(c) Was in possession of the CONSULTANT at the time of receipt and was not acquired by CONSULTANT directly or indirectly from the DEPARTMENT or an agency of the State of Utah; or
(d) Was or is later received by the CONSULTANT from a third party other than an agency of the State of Utah, which did not require the CONSULTANT to hold such information in confidence.

27. ASSIGNMENT AND SUBCONTRACTING: The CONSULTANT must not subcontract any of the work required by this contract, or assign monies to be paid to the CONSULTANT hereunder, without the prior written approval of the LOCAL AUTHORITY or the DEPARTMENT. The amount billed to the LOCAL AUTHORITY and the DEPARTMENT for subconsultant costs will be the same amount the CONSULTANT actually pays the subconsultant for services required by this contract. All payments made by the CONSULTANT to the subconsultant for services required by this contract will be subject to audit by the LOCAL AUTHORITY or the DEPARTMENT. All subcontracts must be in writing and include all the same terms and conditions and provisions included in this contract. However, the prime CONSULTANT is responsible for ensuring that all work performed by sub-consultants is insured under their insurance policy, or they require that the sub-consultants meet the insurance provisions required under this contract.

The CONSULTANT must perform work valued at not less than 50% of the total contract amount with its own staff. (*Provision revised 2/15/2023.*)

28. PERSONNEL/STAFFING PLAN: For any change in key personnel from that specifically identified in Attachment C of this contract, the CONSULTANT must provide an equivalent or better qualified replacement subject to DEPARTMENT approval.

29. DISPUTES: Claims for services, materials, or damages not clearly authorized by the contract, or not ordered by the LOCAL AUTHORITY and the DEPARTMENT by prior written authorization, will not be paid. The CONSULTANT must notify the LOCAL AUTHORITY and the DEPARTMENT in writing, and wait for written approval, before it begins work not previously authorized. If such notification and approval is not given or the claim is not properly documented, the CONSULTANT will not be paid the extra compensation. Proper documentation alone will not prove the validity of the claim. The parties agree to use arbitration or mediation, as mutually agreed by the parties, after exhausting applicable administrative reviews to resolve disputes arising out of this contract where the sole relief sought is monetary damages $100,000 or less, exclusive of interest and costs.

30. CLAIMS - DELAYS AND EXTENSIONS: The CONSULTANT agrees to proceed with the work previously authorized by the contract, or in writing, continually and diligently, and will make no charges or claims for extra compensation for delays or hindrances to the extent such delays or hindrances were caused by CONSULTANT. The LOCAL AUTHORITY and the DEPARTMENT may allow an extension of time for the contract, for a reasonable period as agreed by the parties, should a delay or hindrance occur. The LOCAL AUTHORITY or the DEPARTMENT will not waive any of its rights under the contract by permitting the CONSULTANT to proceed with the contract after the established completion date. The CONSULTANT will not be responsible for delays due to causes beyond CONSULTANT's reasonable control.

31. CONSULTANT'S ENDORSEMENT ON PLANS, ETC.: The CONSULTANT (if a firm, the responsible principal) is required to endorse and appropriately apply its seal to plans, reports, and engineering data furnished to the LOCAL AUTHORITY and the DEPARTMENT under this contract.

32. CONTRACT MODIFICATIONS: This contract may be amended, modified, or supplemented, as it is mutually agreed to by the parties by written contract modification, executed by the parties hereto and attached to the original signed contract.

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Claims for services furnished by CONSULTANT, not specifically authorized by this contract or by appropriate modification, will not be paid by the LOCAL AUTHORITY or the DEPARTMENT. When a contract modification has been agreed to by the parties no claim for the extra work done or material furnished must be made by the CONSULTANT until the written modification has been fully executed. Any verbal agreements not confirmed in writing are non-binding.

33. TERMINATION: This contract may be terminated as follows:

(a) By mutual agreement of the parties; in writing and signed by the parties.

(b) By any party for failure of another party to fulfill its obligations, as set forth with the provisions of this contract and in particular with Attachment C, "Services Provided by the CONSULTANT" or Section 53, "Duties of the LOCAL AUTHORITY and the DEPARTMENT". Reasonable allowances will be made for circumstances beyond the control of the CONSULTANT and the LOCAL AUTHORITY or the DEPARTMENT. Written notice of intent to terminate is required and must specify the reasons supporting termination.

(c) By the DEPARTMENT for the convenience of the State upon written notice to the CONSULTANT.

(d) By the LOCAL AUTHORITY or the DEPARTMENT, if the LOCAL AUTHORITY or the DEPARTMENT determines that the performance of the CONSULTANT is not satisfactory, the DEPARTMENT may notify the CONSULTANT of the deficiency with the requirement that the deficiency be corrected within a specified time; but not less than 10 days. Otherwise the contract will be terminated at the end of such time.

(e) By the LOCAL AUTHORITY or the DEPARTMENT, if the LOCAL AUTHORITY or the DEPARTMENT requires termination of the contract for reasons other than unsatisfactory performance of the CONSULTANT, the DEPARTMENT will notify the CONSULTANT of such termination, with instructions as to the effective date of work stoppage or specify the stage of work at which the contract is to be terminated.

(f) If the contract is terminated before performance is completed, the CONSULTANT will be paid for the work satisfactorily performed up through the date of termination. Payment is to be on the basis of substantiated costs, not to exceed an amount which is the same percentage of the contract price as the amount of work satisfactorily completed is a percentage of the total work called for by the contract.

(g) The LOCAL AUTHORITY and the DEPARTMENT reserve the right to cancel and terminate this contract in the event the CONSULTANT or any employee or agent of the CONSULTANT is convicted for any crime arising out of or in conjunction with any work being performed by the CONSULTANT for or on behalf of the LOCAL AUTHORITY or the DEPARTMENT, without penalty. It is understood and agreed that in the event of such termination, all data acquired and work product produced under this contract will be turned over to the LOCAL AUTHORITY and the DEPARTMENT within seven (7) calendar days. The LOCAL AUTHORITY and the DEPARTMENT reserve the right to terminate or cancel this contract in the event the CONSULTANT will be placed in either voluntary or involuntary bankruptcy or an assignment be made for the benefit of creditors. The LOCAL AUTHORITY and the DEPARTMENT further reserve the right to suspend the qualifications of the CONSULTANT to do business with the LOCAL AUTHORITY or the DEPARTMENT upon any such conviction.

(h) Upon satisfactory completion of required contract services.

(i) On termination of this contract all accounts and payments will be processed in accordance with contract terms. An appraisal of the value of work performed to the date of termination must be made to establish the amount due to or from the CONSULTANT. If the contract fee type is Cost-Plus-Fixed-Fee-With-Fixed-Total-Additive-Rate and the contract is terminated for reasons other than paragraph 33(h), the final fixed fee amount will be paid in proportion to the percentage of work completed as reflected by the periodic invoices as of the date of termination of the contract. Upon determining the final amount due the CONSULTANT, or to be reimbursed by the

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CONSULTANT, in the manner stated above, the final payment will be processed in order to close out the contract.

34. **REMEDIES:** Any of the following events will constitute cause for the DEPARTMENT or LOCAL AUTHORITY to declare CONSULTANT in default of this Contract: (i) CONSULTANT'S non-performance of its contractual requirements and obligations under this Contract; or (ii) CONSULTANT'S material breach of any term or condition of this Contract. The DEPARTMENT may issue a written notice of default providing a ten (10) day period in which CONSULTANT will have an opportunity to cure. Time allowed for cure will not diminish or eliminate CONSULTANT'S liability for damages. If the default remains after CONSULTANT has been provided the opportunity to cure, the DEPARTMENT may do one or more of the following: (i) exercise any remedy provided by law or equity; (ii) terminate this Contract; (iii) impose liquidated damages, if liquidated damages are listed in this Contract; (iv) debar/suspend CONSULTANT from receiving future contracts from the DEPARTMENT or the State of Utah; or (v) demand a full refund of any payment that the DEPARTMENT has made to CONSULTANT under this Contract for Services that do not conform to this Contract.

35. **ERRORS AND OMISSIONS:** The CONSULTANT will, without additional compensation, correct or revise any failure to meet the Standard of Care in its design, drawings, specifications and other services which are caused by a breach of the CONSULTANT'S Standard of Care. The CONSULTANT is required to follow UDOT Policy 08-07 Errors and Omissions on Projects which is hereby incorporated by reference.

36. **POLLUTION CONTROL:** The CONSULTANT agrees to comply with applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671g) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). The DEPARTMENT must report violations to the applicable Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

37. **CONSTRUCTION INSPECTION AND MATERIALS TESTING:** The CONSULTANT will utilize MasterWorks Construction and MasterWorks Materials for performing all construction inspection and materials testing. Additionally, the CONSULTANT will employ MasterWorks Construction and MasterWorks Materials for all construction-related documentation. *(Provision revised 2/5/2025.)*

38. **ELECTRONIC DESIGN SUBMISSION:** The CONSULTANT will adhere to the current DEPARTMENT model development and CADD standards on the DEPARTMENT's website. The CONSULTANT will provide all plans, specifications, surveys, electronic files and associated data in the DEPARTMENT acceptable electronic formats into the DEPARTMENT's content management system with the correct attributes assigned. The CONSULTANT will organize all project data in the DEPARTMENT'S project directory structure as specified in the DEPARTMENT'S current CADD Standards. The CONSULTANT will be aware of and comply with applicable DEPARTMENT CADD standards. The DEPARTMENT CADD standards are available at the CADD Support sub-page of the DEPARTMENT website www.udot.utah.gov/go/cadd.

Computer Aided Drafting and Design acceptable formats are as follows:

(a) Drafting: MicroStation Design format (.dgn) by Bentley Systems Inc., version 8.9 or higher (v8 file format).

(b) Civil Design: InRoads by Bentley Systems Inc. version 8.9 or higher acceptable formats are as follows: Geometry files (.alg), Surface or digital terrain models (.dtm), Template libraries (.itl), Roadway Designer files (.ird), and Open Roads technology files (.dgn).

(c) Survey and Photogrammetry: InRoads Survey format (.fwd) or Open Roads technology file format (.dgn) by Bentley Systems Inc. version 8.8 or higher. Raw survey files will be in ASCII format, (point number, Northing, Easting, Elevation and code). Survey points will be coded using the DEPARTMENT feature codes located in the DEPARTMENT preference file (.xin) and Raster Images (aerial photos) will be in MicroStation compatible formats. Design and Survey work will adhere to the DEPARTMENT CADD Standards and "Survey and Geomatics Standard Manual" Guide.

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(d) Plotting: For the project to be republished by the DEPARTMENT, the CONSULTANT will prepare a file to direct the DEPARTMENT's plotting software, InterPlot, by Bentley Systems Inc. to produce the correct output. This is the InterPlot Organizer's plot-set file (filename.ips). This file contains specifications for each sheet in the plan set and controls the order and name of each sheet as they will appear in the PDF plan set. Instructions for preparing this file can be found at the DEPARTMENT CADD Support website as stated above.

(e) Responsibility: Region Designers/Consultants, Action - When submitting electronic files for project milestones and advertising, Region or consultant designers must deliver to the DEPARTMENT the design files in the DEPARTMENT's content management system in the established project directory structure. The following files must be included in the submittal: 1) Major design files, including roadway design, structure, striping, signing, signals, and profiles (Microstation format), 2) Existing topography and existing utilities (Microstation format), 3) Existing and proposed surfaces (dtm or dgn format), 4) InRoads alignments (alg or dgn format), templates (itl), roadway designer files (ird or dgn format) and preference files (xin or dgnlib format), 5) Configuration and resource files including font and linestyle resource files.

(f) Placement: Action – Project data must be delivered to the DEPARTMENT in the DEPARTMENT's document management system in the established project directory structure. All documents must be attributed correctly in the system at the time of delivery. All files must have the references and links re-established when delivered into the content management system using the Scan References and Link Sets tool.

(g) Digital Delivery: Projects designated as Digital Delivery will have varying file format delivery requirements. Digital Delivery is an evolving technology and file formats may change based on the DEPARTMENT's stage of Digital Delivery development. Unless the Project Manager scopes the project differently, files will be attributed and delivered as Legal with a .dgn extension including the reference files. In addition, .alg, .icm, iModels, .dtm and other file formats will be delivered as For Information Only (FIO). The DEPARTMENT Project Manager will determine if plan sets are required on the project (as FIO) or if a traditional plan set will be required, see the Work Plan in ATTACHMENT C: SERVICES PROVIDED BY THE CONSULTANT of this contract.

The CONSULTANT will be responsible for the accuracy of any translated data.

39. REQUIREMENTS FOR COMPUTER ELEMENTS:

Hardware, firmware and/or software elements that the CONSULTANT procures, furnishes, licenses, sells, integrates, creates and/or enhances for the LOCAL AUTHORITY and the DEPARTMENT under this contract must achieve the specific objectives specified in the work plan. These elements must be free of defects, or "bugs," that would prevent them from achieving the objectives specified in the Work Plan in ATTACHMENT C: SERVICES PROVIDED BY THE CONSULTANT of this contract.

Computer software and applications created and/or enhanced under this contract will include as deliverables; user instructions, program documentation, program listings, source code and executables in specified compiled formatted files. The program documentation must include flow charts and detailed treatment of decision algorithms and their technical basis. Appropriate LOCAL AUTHORITY individuals will review "user instructions" and "program documentation" for acceptability. Formal sign-offs will record such events and be part of the project repository. Software development and operating system platforms must be approved by the LOCAL AUTHORITY and the DEPARTMENT and specified in the work plan. Changes to these platforms may only be allowed by written authorization by the LOCAL AUTHORITY and the DEPARTMENT.

40. COST PRINCIPLES: Regardless of the funding source, the costs allowable for reimbursement will be governed by the 2 C.F.R. Part 200 Subpart E and 48 C.F.R. Part 31 Federal Acquisition Regulations (FAR) in compliance with 23 U.S.C. § 112(b)(2)(B), as modified by Utah State law, administrative rules, and regulations on contract provisions.

41. CORONAVIRUS PANDEMIC RECOVERY: This section applies only if: (i) this Contract, or a subcontract, is a cost-plus-fixed-fee contract; (ii) the CONSULTANT (or the subconsultant with that subcontract) received a loan under the federal Paycheck Protection Program or similarly, received a credit, loan or

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other relief in 2020, or thereafter, from a federal program enacted to provide relief during the Coronavirus pandemic, such as the CARES Act, the FFCRA, or other similar federal legislation (collectively a "PPP Loan"); and (iii) any portion of the PPP Loan was forgiven, or applicable law similarly requires the recipient to provide a refund, repayment, credit, or reimbursement to the DEPARTMENT. If this section applies, the CONSULTANT, for itself and its subconsultants, must comply with this section to provide for a PPP Loan recovery in compliance with 48 C.F.R. 31.201-5, Utah Code § 72-2-113(3), and other applicable law and guidance. Those legal obligations require calculation of a PPP Loan credit which must be included in the Indirect Cost Rate (referred to in this section as an "Impacted Rate"). Under this Contract, an accepted Impacted Rate will apply during the CONSULTANT's (or subconsultant's) "Recovery Period," which is the shorter of the following time periods: (i) the time period necessary to recover the required credit amount of the CONSULTANT's (or the subconsultant's) forgiven PPP Loan (or other repayment obligation); or (ii) 365 days after the date when the DEPARTMENT approved the CONSULTANT's (or the subconsultant's) Impacted Rate.

This Contract is written to include the CONSULTANT's "Unimpacted Rate" (which is the CONSULTANT's accepted rate without the PPP Loan credit). The CONSULTANT has also included subconsultant costs on that basis. But notwithstanding those or any other provisions of this Contract to the contrary, the CONSULTANT agrees as follows: (i) During the CONSULTANT's Recovery Period, each of its invoices will provide to the DEPARTMENT a "Recovery Credit," which is an amount that is equal to the difference between the CONSULTANT's overhead and fixed fee calculated at the Unimpacted Rate, and the CONSULTANT's overhead and fixed fee calculated at the Impacted Rate. The CONSULTANT will show its Recovery Credit, as calculated, using the UDOT OH & FF Credit Adjustment Template" document, and the CONSULTANT will include the template and calculation as part of its support documentation for each invoice. (ii) During a subconsultant's Recovery Period, the CONSULTANT's costs charged for a subconsultant will include the Recovery Credit for that subconsultant. The CONSULTANT will require the subconsultant to show its Recovery Credit, as calculated, using the UDOT OH & FF Credit Adjustment Template document, and the CONSULTANT will include the subconsultant's template and calculation as part of the CONSULTANT's support documentation for each invoice.

When the CONSULTANT or any subconsultant reaches the end of its Recovery Period, the CONSULTANT must submit a notification to the DEPARTMENT Project Manager stating the date that is claimed for when recovery was complete ("Recovery Date"). If the Recovery Date claimed by the CONSULTANT or the subconsultant is less than 365 days after the date when the DEPARTMENT approved the CONSULTANT's or subconsultant's Impacted Rate, then the notification must also include documentation that demonstrates full recovery (subject to the DEPARTMENT's verification). When submitting invoices to the DEPARTMENT, the CONSULTANT will not include Recovery Credits for itself or any subconsultants once the CONSULTANT or a subconsultant has reached its Recovery Date.

If upon review the DEPARTMENT is unable to verify that the CONSULTANT's (or a subconsultant's) required PPP Loan recovery was met on the Recovery Date claimed by the CONSULTANT (or a subconsultant), the DEPARTMENT will require, and the CONSULTANT agrees to pay, the amount of any Recovery Credit that should have been credited to the DEPARTMENT under the requirements of this section. The CONSULTANT further agrees that the DEPARTMENT can take such payment from any amount that the DEPARTMENT owes to the CONSULTANT.

The CONSULTANT agrees that the amounts which are, or should be, credited to the DEPARTMENT as part of the CONSULTANT's (or a subconsultant's) Recovery Credit will be deducted from the Contract's maximum-not-to-exceed amount at the time of Contract closure and are not eligible for payment to the CONSULTANT.

The PPP Loan recovery requirements are a federal obligation that is required at every Contract level. The CONSULTANT must pass down applicable requirements to its subconsultants. (*Provision revised 2/15/2023.*)

42. RIGHT OF WAY SUBMITTAL REQUIREMENTS: Submission of right of way acquisition packages are required to follow the UDOT Right of Way ProjectWise Guide, as amended, which is incorporated herein by this reference.

43. GOVERNMENT RECORDS ACCESS AND MANAGEMENT ACT: Pursuant to the Government Records Access and Management Act, Utah Code §§ 63G-2-101 through 63G-2-901, the CONSULTANT

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understands that if it believes that any records it submits to the DEPARTMENT or the LOCAL AUTHORITY should be considered confidential for business purposes under Utah Code § 63G-2-309, it must provide with the record(s) a written claim of business confidentiality, and a concise statement of reasons supporting the claim of business confidentiality that satisfy the requirements of §§ 63G-2-305(1) and (2), and 309 to the DEPARTMENT. The CONSULTANT understands that the DEPARTMENT and the LOCAL AUTHORITY will not treat any such record as confidential absent such written notification. Additionally, pursuant and subject to Utah Code §§ 63G-2-101 through 901 the CONSULTANT will take no action, legal or otherwise against the State of Utah, the DEPARTMENT, LOCAL AUTHORITY, or any employee, agent or representative of the State of Utah, DEPARTMENT, or the DEPARTMENT if the State Records Committee or a court orders the DEPARTMENT or LOCAL AUTHORITY to publicly disclose any record the CONSULTANT considers confidential, or believes should be considered protected, private, or controlled.

44. WORK ACCEPTANCE:

(a) Subject to the Standard of Care, work performed under this contract must be performed in accordance with applicable Standards, Specifications, Manuals, Guides, Manuals of Instruction, Policies and Procedures established by the DEPARTMENT. Work must be subject to the approval of the LOCAL AUTHORITY and the DEPARTMENT through its designated representatives.

(b) Reviews and Quality Assurance: All contracts require a quality control / quality assurance (QC/QA) plan and checklist. For design projects specifically, the CONSULTANT must provide a project specific QC/QA plan that meets or exceeds the DEPARTMENT'S standard QC/QA plan located on the DEPARTMENT web page at www.udot.utah.gov/go/qcqa which is hereby incorporated by reference into this contract. If the CONSULTANT elects to use its own QC/QA plan, that plan must be approved by the DEPARTMENT'S Project Manager. The CONSULTANT will meet all document retention requirements and schedules.

45. GENERAL CONTROL AND INSPECTIONS: The CONSULTANT may be represented at progress review meetings as may be scheduled by the LOCAL AUTHORITY or the DEPARTMENT. The CONSULTANT must accompany LOCAL AUTHORITY or the DEPARTMENT personnel and other representatives on field inspections and at conferences as may be required.

46. INSPECTION OF INTELLIGENT TRANSPORTATION SYSTEMS (ITS) AND ELECTRICAL CONSTRUCTION:

To ensure complete impartiality in the performance of construction inspection, any consultant engineering companies who are concurrently performing or bidding on ITS or electrical construction work for the LOCAL AUTHORITY or the DEPARTMENT will not be considered eligible to perform construction inspection of ITS or electrical work on any projects as part of a consultant contract.

Consultants who are selected to do ITS or electrical construction inspection as part of a consultant contract will be requested to affirm that they currently are not performing or bidding on any electrical or ITS construction work for LOCAL AUTHORITY or the DEPARTMENT and will not for the duration of the relevant consulting contract.

For the purposes of this provision, ITS or electrical construction is defined as follows:

Work involving the installation or repair of underground electrical conduit, electrical cables, fiber-optic cable, or any other construction work involving 120-volt (or greater) current for which a state electrician's license is required. Field work taking place inside an electrical cabinet, or involving low voltage detection or data circuits, will *not* be considered ITS or electrical construction. Diagnosis, testing, calibration, aiming, re-splicing, or repair of low voltage detection circuits, fiber-optic cable, or detection equipment will *not* be considered ITS or electrical construction.

Consultant engineering companies who also perform ITS or electrical construction work under contract to LOCAL AUTHORITY or the DEPARTMENT *will* be eligible to perform the following types of consulting work, provided that the work is on completely different projects, with no possibility for conflict of interest: design work, ITS system integration, software development.

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47. **NO THIRD-PARTY BENEFICIARIES**: The parties enter into this contract for the sole benefit of the parties, in exclusion of any third party, and no third-party beneficiary is intended or created by the execution of this contract.

48. **COORDINATION WITH DEPARTMENT DISCIPLINE MANAGERS**: To ensure programmatic consistency, if the project requires, the CONSULTANT will coordinate decisions with the Region and/or Central Discipline Managers in addition to the DEPARTMENT Project Manager. It is important for consultants to seek input into decisions from the technical experts within the DEPARTMENT.

The CONSULTANT is required to obtain the DEPARTMENT Communications Office written approval prior to sending a press release or using the DEPARTMENT's name.

49. **COORDINATION WITH UTAH DEPARTMENT OF TECHNOLOGY SERVICES (DTS)**: The CONSULTANT will comply with the Utah Technology Governance Act, Utah Code §§ 63A-16-101 through 63A-16-903.

After execution of the contract, and prior to commencing any information technology (IT) related activities as defined in Utah Code § 63A-16-102, the CONSULTANT will:

(a) Coordinate with and receive written approval from the DEPARTMENT and the DTS IT Director assigned to the DEPARTMENT, or

(b) Have previously obtained written approval from the DTS IT Director assigned to the DEPARTMENT for the IT related activities which must be detailed in the Scope of Work and included in the terms of this base contract.

In addition, the DEPARTMENT will not consider modifying this contract to include or alter IT elements without coordination and written approval from the DTS IT Director assigned to the DEPARTMENT.

50. **CONSULTANT JOB VACANCIES:** CONSULTANT agrees, for the duration of the contract, to provide CONSULTANT'S name, contact information, and information about CONSULTANT's job vacancies on the PROJECT to the Utah Department of Workforce Services to facilitate job inquiries by the public pursuant to Utah Code Subsections 63G-6a-107.7(4) and 35A-2-203(5)(b). This requirement does not apply when CONSULTANT fills a vacancy with a current employee and does not preclude CONSULTANT from advertising job openings in other forums throughout the state.

51. **USE OF STATE SEAL AND DEPARTMENT LOGO:** The CONSULTANT will not misrepresent their employees as State of Utah employees. The CONSULTANT will not use the Utah State Seal or DEPARTMENT logo on business cards for their employees nor use Utah or DEDPARTMENT letterhead on correspondence signed by their employees with the following exception: the CONSULTANT may incorporate the DEPARTMENT logo on their business cards stating, "In partnership with UDOT" in addition to the CONSULTANT'S own logo. The CONSULTANT may prepare correspondence for the approval and signature of appropriate State of Utah employees.

52. **ASSIGNMENT OF ANTITRUST CLAIMS:** The CONSULTANT and the DEPARTMENT recognize that in actual economic practice, overcharges by the CONSULTANT'S suppliers resulting from violations of state or federal antitrust laws are in fact borne by the LOCAL AUTHORITY. As part of the consideration for the award of the Contract, and intending to be legally bound, the CONSULTANT assigns to the LOCAL AUTHORITY and the DEPARTMENT and the state of Utah all right, title and interest in and to any claims the CONSULTANT now has, or may acquire, under state or federal antitrust laws relating to the products and services which are the subject of this Contract.

53. **DUTIES OF THE LOCAL AUTHORITY AND THE DEPARTMENT:**

(a) Guarantee Access: The LOCAL AUTHORITY or the DEPARTMENT will guarantee access to and make all provisions for the CONSULTANT to enter upon all lands, both public and private which in the judgment of the parties hereto are necessary to carry out such work as may be required.

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(b) Prompt Consideration: The LOCAL AUTHORITY and the DEPARTMENT will give prompt consideration to all reports, plans, proposals and other documents presented by the CONSULTANT.

(c) Documents: The DEPARTMENT will furnish Standards, Specifications, Manuals of Instruction, Policies and Procedures, and other available information, including any material previously prepared for this work. Specific materials related to this contract that will be furnished by the LOCAL AUTHORITY and the DEPARTMENT.

(d) Services: The LOCAL AUTHORITY and the DEPARTMENT will perform standard services relating to this contract.

54. **FORCE MAJEURE:** Neither party will be liable for failure to perform this agreement when such failure is due to “force majeure.” “Force majeure” means acts of God, strikes, lockouts, or industrial disputes or disturbances, civil disturbances, arrests and restraints, interruptions by government or court orders, acts of the public enemy, terror events, wars, riots, insurrections, incidences of disease or other illness that reaches epidemic, endemic, or pandemic proportions, fires, explosions, inability to obtain easements, right-of-way, or other interests in realty, or any other cause, whether of the kind here enumerated or otherwise, not reasonably within the control of the party claiming “force majeure.” Events of “force majeure” must be remedied with all reasonable dispatch.

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SERVICES PROVIDED BY THE CONSULTANT

1. SCOPE SUMMARY:

Design and advertise the reconstruction of the 1100 West Roadway, from 2600 South to the railroad right of way (ROW) (approximately 2185 South). This includes widening the roadway and adding shoulders, curb, gutter, and sidewalk. General work items associated with this contract include right of way (ROW) design and documentation, public involvement (PI), drainage assessment and design, roadway design, signing and striping design, existing utility investigation, utility coordination and design, and project management.

2. SCOPE DOCUMENTS:

Following are the scope items contained in this attachment:

(a) Approval Memo

(b) Executive Summary

(c) Detailed Work Plan

(d) Personnel/Staffing Plan

(e) Schedule

(1) Completion: All work must be completed by March 5, 2027. If additional time is required beyond the Scope of Work Completion Date, the CONSULTANT must submit a "Contract Date Extension Modification" to the LOCAL AUTHORITY and the DEPARTMENT'S Project Manager for approval and processing.

(2) Contract Period: The contract will terminate March 5, 2028, unless otherwise extended or canceled in accordance with the terms and conditions of this contract.

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UDOT Consultant Services
Contract Approval Memo
Memo Printed on: March 16, 2026 8:51 AM

PM Approval Date: March 12, 2026 **UDOT PM:** David Adamson

The Project Manager has reviewed and approved the contract/modification consultant documents: Executive Summary, Work Plan, Staffing Plan, Work Schedule, and Cost Proposal.

PROJECT INFORMATION

PIN:	20302
Project No.:	F-1384(3)1
Job/Proj:	5607115D
PIN Description:	1100 West; 2185 South to 1100 North (2600 South)

CONTRACT INFORMATION

CS Admin:	Tammy Pelton-Hille
Contract No.:	New Project Design and Advertisement
Mod No.:	
SOW Completion Date:	March 5, 2027
Contract/Mod Amount:	$314,900.95
Fee Type:	COST PLUS FIXED FEE
Selection Method:	GE / LG POOL SMALL PURCHASE
Period:	2025-2026 GE POOL
Phase:	PRELIMINARY ENGINEERING
Disciplines:	PRECONSTRUCTION ENGINEERING

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CONTACTS

Consultant

J-U-B ENGINEERS, INC.

John C. Powell

392 E. WINCHESTER ST.
SUITE 300

SALT LAKE CITY, UT 84107

Local Government

Woods Cross City

Sam Christiansen

1555 S 800 W
WOODS CROSS, UT 84087 ,

(801) 677-1020

SCHRISTIANSEN@WOODS

J-U-B ENGINEERS, INC.

Prime

UDOT CMS Contract Executive Summary

Contract Number:	NEW	Mod:		Project Number:	F-1384(3)1	PIN:	20302
UDOT Primary Contact:	David Adamson						
PIN Description:	1100 West; 2185 South to 1100 North (2600 South)						

Brief Description

Woods Cross City acquired federal funding to reconstruct the 1100 West Roadway, from 2600 South to the railroad right of way (ROW) (approximately 2185 South). This includes widening the roadway and adding shoulders, curb, gutter, and sidewalk. General work items associated with this contract include right of way (ROW) design and documentation, public involvement (PI), drainage assessment and design, roadway design, signing and striping design, existing utility investigation, utility coordination and design, and project management.

Project Team

J-U-B ENGINEERS, Inc. (J-U-B) will be the Prime Consultant and Project Administrator and will use the following subconsultants:

- The Langdon Group, Inc. **(TLG)** will provide public involvement services.

Assumptions

This is a federally funded local government project.

The environmental document has been completed and approved. No environmental permitting will be required.

The geometry level design has been completed, with the alignment locked down. Plan and detail sheets will be prepared.

The current programmed funding amount is $3,942,600.00 to complete the design, advertisement, and construction. Approximate advertising date is Winter 2026/27. Estimated construction closeout is Fall 2027.

Project will use Masterworks for construction cost estimating and advertising.

The Kickoff meeting will be combined with the Geometry Review meeting. The project meetings for this scope of work will also include the Plan-in-Hand Review, and the PS&E Review. The Comment Resolution Review will be via email.

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Milestone review meetings will be held in person.

- Review material in pdf format will be distributed using Bluebeam software.

A formal risk workshop will not be held. Risks will be identified, tracked, and coordinated with the discipline leads during the bi-weekly team meetings. A risk register or value engineering study will not be developed.

This project is a design-bid-build delivery. This project is not a digital delivery project.

A geotechnical report has been prepared with a pavement design.

This scope of work does not include the following tasks: topographical surveying (except for minor survey for test holes), identify existing ROW, environmental documentation and permitting, aesthetics, ITS, structure hydraulics, structures, utility relocation design, signals, traffic analysis, ROW acquisition, geotechnical, or materials services. The topo survey and identification of existing ROW has been completed, and design has been completed through the Geometry Stage.

No subsurface utility engineering (SUE) will occur. No third-party agreements will be prepared. Any utility relocations are covered through franchise agreements with Woods Cross City. No railroad work or coordination is to be performed.

A Right of Way (ROW) Strategy Meeting will not be held. Conversations have occurred with property owners through the public involvement

process to date. The ROW design and documentation is approximately 75% complete.

Design Support During Construction is not included and will be added later as a contract modification.

Design will follow UDOT’s current 2025 Project Delivery Network (PDN) and 2021 Roadway Design Manual (RDM).

Plan sheet production will follow *UDOT CADD* Standards Manual (June 2022) and Plan Sheet Development StandardsManual (September 2024).

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Bentley OpenRoads Designer will be the design software used to develop the design. Project documents will be stored on UDOT's ProjectWise.

See Table 1 for the estimated sheet count summary.

Table 1 - Estimated Sheet Count Summary

SHEET SCALE = 30:1		
SHEET NA**ME**	SHEET SERIES	NUMBER OF SHEETS
TITLE SHEET	1	1
INDEX TO SHEETS	1-A	1
HORIZONTAL CONTROL	HC	1
CROSS REFERENCE	CR	1
SURVEY CONTROL	SC	2
TYPICAL SECTION	TS	2
SUMMARY	SM	10
ROADWAY	RD	9
ROADWAY DETAIL	RDDT	4
LANDSCAPE DETAIL	LSDT	2
REMOVAL	RMV	9
DRAINAGE	DR	9
DRAINAGE PROFILE	DR-XXA	11
DRAINAGE DETAIL	DRDT	2
SIGNING AND STRIPING	SS	9
SIGNING AND STRIPING DETAIL	SSDT	2
LIGHTING	LT	9
LIGHTING DETAIL	LTDT	2
EROSION & SEDIMENT CONTROL	EC	9
RIGHT OF WAY TITLE	TITLE	1
RIGHT OF WAY TOTAL TRACT	RWTT	2
RIGHT OF WAY SUMMARY	RWSM	1
RIGHT OF WAY PLAN	RW	9
	SHEET TOTAL	101

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Phasing

This design contract is expected to be completed in a single phase. The construction of the project will be a separate phase with a separate contract. Design support during construction will be added through a contract modification. If UDOT or Woods Cross City determines that additional work or phasing is required, then this contract can be modified.

Fee Type

This contract will be performed on a Cost Plus Fixed Fee basis. J-U-B will perform accounting practices in accordance with UDOT guidelines.

UDOT CMS Contract Work Plan

Contract Number:	NEW	Mod:		Project Number:	F-1384(3)1	PIN:	20302
UDOT Primary Contact:	David Adamson						
PIN Description:	1100 West; 2185 South to 1100 North (2600 South)						

Activity: 1Z1 - PROJECT OVERSIGHT

1Z1 Project Oversight

Overview

This activity is for the Project Manager oversight of the project through the entire design phase and into post advertising. This activity is used to manage all of the aspects of the project, including scope, schedule and budget.

References

Project Financial Management Guide

Team UDOT Guide

UDOT Project Manager Guide

Consultant Services Manual of Instruction

Deliverables & Tasks

I. PROJECT OVERSIGHT

A. Read, Understand, and Become Familiar with the UDOT Project Manager Guide

1. This will help experienced and new PMs understand PM processes and expectations.

2. It will acquaint PMs with their roles and responsibilities along with the skills and knowledge required to deliver a successful project.

B. Read, Understand, and Become familiar with the Team UDOT Guide

1. This brings together team building tools, tips, strategies and steps to help improve project success by:

Improving Project Delivery

Enhancing communication and collaboration

Reaching milestones on time and under budget

Generating innovative ideas and solutions

II. PROJECT SCOPE

A. Project Setup and then Continue following this Guideline to Aid in the Delivery of a Successful Project

1. See activity 1Z2

III. PROJECT SCHEDULE

A. Update/Review Schedule in UDOT Scheduling Software

1. Discipline Leads are responsible to update the schedule in UDOT scheduling software for their activities.

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2. This task is to review updates and project status in the scheduling software.

3. The PM is responsible for making sure the project is on schedule, within allocated resources (budget and staff), and within scope.

4. Coordinate with Discipline Leads to address projected needs that will exceed the schedule, resources, and scope.

IV. PROJECT BUDGET

A. Read, Understand, and Become Familiar with Project Financial Management Guide

1. The goal for this guide is to provide an overview of the Project Finance Life Cycle and to give tools to minimize the project's financial risk and make best use of the budget.

2. The Project Financial Life Cycle serves as budget milestones and checkpoint opportunities to validate projected cost estimates, account for actual expenditures, confirm project phase budgets, and ensure budget risk cost controls are in place.

3. The Project Financial Management Guide includes the following chapters which describe how a project is initiated (well before the PDN process is started on a project), to how a project is closed out, including:

Introduction

Basic Project Accounting

Project PIN Creation Process

Concept Development (CD) Process

Preconstruction Process

Advertise Construction Process

B. Develop and Monitor the Budget with Coordination and Input from the Discipline Leads

C. Actively Track, Monitor, Refine, Update the Project Budget

D. Manage Contracts and Contract Modifications

1. Set up contracts with consultants when needed to deliver the scope of the project. (See Activity 1Z3 for further guidance)

2. Request contract modifications when they are justified.

3. Review all consultant invoices to see that they are consistent with the contract documents and then submit for payment. Invoices should be reviewed and approved or rejected within 30 days of submittal.

Assumptions:

1. UDOT will setup the project in CMS.
2. Setup Project into J-U-B's financial and record keeping systems for document retention and project controls.
3. Participate in and lead QA/QC processes.
4. Communicate and coordinate J-U-B team activities.
5. Facilitate coordination between disciplines.
6. Conduct monthly progress meetings with City staff and the UDOT PM.
    a. Meetings will be held virtually via Teams or similar platform
    b. 10 meetings anticipated with up to two J-U-B staff in attendance for up to one hour each.
7. Attend meetings with UDOT and other agencies as needed in addition to the milestone review and monthly meetings.
    a. Assumes four additional meetings with two J-U-B staff attending for up to one hour each meeting.
8. Additional meetings will be included in a contract modification.
9. Regularly monitor project status, budget, and schedule.
10. Manage the activities of the project process guided by the approved Detailed Work Plan.

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a. Identify efforts, if any, that are not consistent with the detailed work plan and receive approval from UDOT prior to initiating work on these efforts.

11. Manage the project schedule.
    a. Coordinate with City and UDOT for any changes.
    b. Schedule will be tracked using Vantagepoint or Microsoft Project.
    c. Excludes the use of UDOT software to manage the schedule.

12. Manage J-U-B's budget.
    a. Develop and review trend analyses of J-U-B project costs and effort expended to date and compare that to the level of effort for each task that was estimated.
13. Regularly communicate with UDOT on project status, budget, and schedule, as project progress requires.
14. Provide a monthly invoice.
    a. Assumes up to ten invoices.
15. Provide ongoing document handling and filing.
16. The level of effort for this task is commensurate with the hours shown in the contract.

Activity: 1Y1 - DEVELOP PROJECT DESIGN CERTIFICATION (PDC)

1Y1 Develop Project Design Certification (PDC)

Overview

Develop the Project Design Certification (PDC).

References

AASHTO Critical Elements

AASHTO, A Policy on Geometric Design of Highways and Streets

UDOT Project Design Certification

UDOT Bus Rapid Transit Design Manual (BRTDM)

UDOT Roadway Design Manual(RDM)

UDOT QC/QA Documentation

Deliverables & Tasks

I. PROJECT DESIGN CERTIFICATION (PDC) FORM

A. Develop Project Design Certification (PDC)

1. Develop the PDC following the instructions provided on the PDC form.

2. Obtain information including design speed, design vehicle, design year, terrain, and Project Traffic Report or review from the Concept Report.

Use this data to complete the PDC for the project.

3. Develop criteria for critical design elements and document design deviations and exceptions from UDOT standards using the PDC form.

4. Initiate the PDC during or before project Scoping phase and complete it preferably before Final Comment Resolution or absolutely before Region Advertisement Review.

II. QC DOCUMENTATION

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A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Design Leader QC Checklist before distribution.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC checklist.

Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

III. SIGNED PROJECT DESIGN CERTIFICATION (PDC) FORM

A. Coordinate with Region Preconstruction Engineer for PDC Approval

1. Work with the Pre Construction Engineer to ensure the PDC meets the proper standards and requirements and submit the form to the Region Preconstruction Engineer for approval.
2. Additional approvals are required for specific design allowances, deviations from UDOT standards, and design exceptions.

Additional time will be required for the review and approval of these items.

Assumptions:

- J-U-B will prepare the PDC for 1100 West.
- There will be no roadway design exceptions or waivers.
- Up to four deviations from standard will be addressed.

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Activity: 2Y1 - PREPARE/COMPILE GEOMETRY REVIEW PACKAGE

2Y1 Prepare/Compile Geometry Review Package

Overview

Compile project cost estimate and all discipline deliverables into one Geometry Review Package.

References

GIS Conversion Tool

UDOT Digital Delivery CADD Standards Validation Tool Guide

UDOT Project Design Certification

UDOT QC/QA Documentation

If Digital Delivery Project

Designers may convert design data to GIS when it is requested by the region or project team. A designer will use the GIS Conversion Tool to convert the design data to the GIS format necessary for use by the requesting entity. Designers should validate the design data prior to converting it to GIS using the CADD Standards Validation Tool.

Deliverables & Tasks

I. GEOMETRY REVIEW PACKAGE

A. Compile Project Cost Estimate

1. Obtain each discipline’s cost estimate and compile them into one document.

B. Review PDC

1. Review the PDC based on comments from the scoping review.
2. Determine the need for a Value Engineering (VE) Study, see 2Z1 for guidance.

C. Prepare Geometry Review Package

1. Compile all review materials from each discipline into one review package.

Project Cost Estimate

Review Drawings, model, or map(in approved formats)

Other discipline review materials

Submit Maintenance/Pre Construction Site Visit Certification Form, if complete and not submitted with the Scoping Review Package. (See 1Y2)

2. Distribute the review package to all meeting attendees and reviewers a minimum of one week before the Geometry Review Meeting (2V1).

II. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Design Leader QC Checklist before distribution.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC checklist.

Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

B. Produce a CADD Validation Standards Report using the UDOT CADD Standards Validation Tool.

1. Follow the UDOT Digital Delivery CADD Standards Validation Tool Guide to produce a CADD Validation Standards Report.

2. Review Report and complete all necessary corrections to the design files that fail in the report.

3. Upload passed report into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

Assumptions:

- An opinion of probable cost will be compiled.
- This will not be a Digital Delivery project.
- A VE study will not be conducted.
- Geometry design will be presented in scroll plot format through Bluebeam.
- Review documents will be submitted via Bluebeam one week before the scheduled meeting.

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Activity: 2V1 - GEOMETRY REVIEW MEETING

2V1 Geometry Review Meeting

Overview

This meeting is to review the recommended project alignments, consistency, accuracy, and constructability within the project scope and review the budget. The Geometry Review Meeting may not be eliminated based on the project scope and schedule unless previously approved by the Preconstruction Engineer and Project Manager.

References

Price + Time Bidding (P+T)

Form F1 - Milestone Review Comment Resolution Form

UDOT QC/QA Documentation

Deliverables & Tasks

I. GEOMETRY REVIEW MEETING AGENDA

A. Prepare Meeting Agenda

1. Arrange for the location and time of the meeting.
2. Prepare the meeting agenda.

Suggested agenda items:

Project Definition Document (PDD)

Action items from previous milestone review meetings

Project Design Certification (PDC)

Design exceptions or deviations from standards

Design conflicts between disciplines

Constructability issues

Project phasing and Maintenance-of-Traffic (MOT)

Project Cost Estimate

Risk Register and Mitigation Strategies

Innovative contracting opportunities such as lane rental, P+T, and incentive/disincentive

Project schedule, milestones and Submit for Advertising Date

ROW strategy

UDOT QC/QA Documentation

Project commitments

Review VE recommendations

II. GEOMETRY REVIEW PACKAGE

A. Distribute Review Package

1. Invite all project team members and others as needed.
2. Distribute all review materials and meeting agenda at least one week before the Geometry Review Meeting.
3. See the Preface - Project Coordination section for a listing of required attendees.
4. Distribute review materials to the following if the project includes applicable items:

Irrigation Company Representative

Central Traffic & Safety

Structures

Central Hydraulics

Statewide Transit Engineer

Central Geotechnical

Central ROW Representative

FHWA Representative

ICE

Consultant Design Team

Fiber Business Manager

ITS Project Manager

CMGC Contractor

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II. GEOMETRY REVIEW MEETING NOTES

A. Hold Meeting

1. Conduct the meeting according to the agenda.

B. Compile Meeting Notes

1. Capture all decisions made and create an action item list.

2. Distribute the meeting notes to all meeting invitees.

C. Update the PDD

1. The Project Manager should revise the project information in the PDD based on any changes identified during the Geometry Review Meeting.

IV. GEOMETRY REVIEW COMMENT RESOLUTION FORM

A. Compile Geometry Review Comments and Submit Initial Dispositions and Responses

1. The Design Leader compiles all reviewer comments into one Geometry Review Comment Resolution Form.

2. Each Discipline Lead provides an initial disposition and response to comments related to their design and deliverables.

Refer to UDOT QC/QA Documentation for more information about completing the Form F1 - Milestone Review Comment Resolution Form.

3. The Design Leader submits the Geometry Review Comment Resolution Form to all reviewers and team members once all comments have an initial disposition and response.

Assumptions:

- No VE will occur with this project.
- UDOT will prepare the PDD for J-U-B to review.
- A risk register will not be developed.
- Up to three J-U-B staff will be in attendance for up to two hours, plus travel time.
- Geometry Review meeting will be held at the Woods Cross City Hall.

Activity: 3Q1 - COMPLETE DRAINAGE DESIGN

3Q1 Complete Drainage Design

Overview

Complete design of the drainage features and stormwater quality features.

References

UDOT CADD Standards

UDOT Drainage Manual of Instruction

UDOT Plan Sheet Development Standards

UDOT Digital Delivery Website

UDOT Stormwater Quality Design Manual

UDOT Standard Drawings and Standard Specifications and Special Provisions

UDOT QC/QA Documentation

Deliverables & Tasks

I. DRAINAGE SYSTEM DESIGN

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A. Address Geometry Review Comments

1. Complete the drainage portions of the Geometry Review Comment Resolution Form.

Respond to each drainage related comment.

Make revisions to the design and deliverables in accordance with the responses.

Conduct QC Review and Verification of all comments.

2. See UDOT QC/QA Documentation for more information about completing a Milestone Review Comment Resolution Form.

B. Complete Drainage Design

1. Complete the design of the drainage features in accordance with UDOT Drainage Manual of Instruction and UDOT Stormwater Quality Design Manual.

C. Identify Potential Design Conflicts

1. Identify design conflicts such as utilities, roadway, and ROW with proposed drainage features.

2. Coordinate with other disciplines to evaluate design alterations to mitigate conflicts.

II. PRELIMINARY DRAINAGE PLAN & PROFILE SHEETS

A. Prepare Preliminary Drainage Plan and Profile Sheets

1. Follow the current UDOT CADD Standards and UDOT Plan Sheet Development Standards or the UDOT Digital Delivery Website to develop preliminary plan sheets for review.

2. Include all information necessary for review including callouts and notes.

III. DESIGN WAIVERS AND DEVIATION FROM STANDARDS ON PDC FORMS (IF NECESSARY)

A. Submit Design Waivers and Deviation from Standards on PDC Forms for Approval (if necessary)

1. Complete and submit design waivers and deviation from standards on PDC forms.

2. Work with the Region Preconstruction Engineer or Region Hydraulics Engineer to obtain approvals.

IV. DRAINAGE COST ESTIMATE

A. Update Drainage Cost Estimate

1. Update drainage bid items and quantities.

2. Update drainage unit costs (see 2Q1).

V. DRAFT DRAINAGE REPORT

A. Prepare Draft Drainage Report

1. Prepare Draft Drainage Report and include necessary drainage elements and data for the project according to the UDOT Drainage Manual of Instruction and UDOT Stormwater Quality Design Manual.

2. Document all design assumptions, approach and deviations in the Drainage Report.

VI. STORMWATER QUALITY DESIGN DOCUMENTATION

A. Complete Stormwater Quality Design (Appendix to Drainage Report)

1. Complete the stormwater quality design compatible with drainage design according to UDOT Stormwater Quality Design Manual.

2. Add stormwater quality design calculations and documentation to the appendix of the Drainage Report.

VII. QC DOCUMENTATION

A. Perform QC Review

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1. Perform the QC Review following the UDOT QC/QA Procedures and the Drainage Design QC Checklist before distribution.
   Provide the Checker with a check print of each deliverable and supporting documentation.
   Complete all necessary corrections from the QC checklist.
   Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

Assumptions:

- No stormwater modeling or sizing will occur. The existing system is in place, with new crossings added to match curb and gutter tie-ins.
- There will be some stormwater tie-ins from businesses, which already tie into the system.
  - Silver Eagle has their own system and an established structure that they use.
  - Coordinate with Silver Eagle for the connection of their system to the City system.
  - Does not include any treatment of the existing water.
  - Some inlets are in the roadway that will need to be moved onto their property.
  - Design to relocate their piping/outlets from the City ROW onto their property.
- Others:
  - Pipe Fab drains to a ditch that ties into City system. Will need a new manhole in the corner of their property.
- Storm water retention/detention is not required.
- The PDC effort will be tracked under task 1Y1.
- No drainage report will be prepared.
- No storm water quality design or calculations will be developed.
- A draft memo documenting design decisions will be prepared.
- Bi-weekly internal design team coordination will occur, in addition to the 10 monthly meetings with the UDOT team.
- Potential drainage conflicts will be identified.
- No irrigation design will be performed.
- See Table 1 for the number of sheets to be developed.

Activity: 3R1 - COMPLETE ROADWAY DESIGN

3R1 Complete Roadway Design

Overview

Finalize the roadway model and design. Modify the design based on reviewer comments and continued coordination with project team members. Modify the design as necessary to include other discipline needs like drainage facilities, utilities, signal, signs, and ITS. Create preliminary roadway plan sheets or Digital Model Files.

References

AASHTO Roadway Lighting Design Guide

AASHTO, A Policy on Geometric Design of Highways and Streets

AASHTO Roadside Design Guide

UDOT Sign Manual

UDOT Project Design Certification (PDC)

UDOT Bus Rapid Transit Manual of Instruction (BRTMOI)

UDOT Light Rail Transit Manual of Instruction (LRTMOI)

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UDOT Plan Sheet Development Standards Manual (PSDS)

UDOT CADD Standards Manual

UDOT Roadway Design Manual (RDM)

UDOT Roadway Design Manual Drawings (DM Drawings)

UDOT Standard Specifications and Standard Drawings

UDOT Digital Delivery Website

UDOT Structures Design and Detailing Manual (SDDM)

UDOT Signalized Intersection Design Manual

UDOT Roadway Lighting Design Guidelines

UDOT Drainage Manual of Instruction

Manual on Uniform Traffic Control Devices (MUTCD)

UDOT QC/QA Documentation

Masterworks

Deliverables & Tasks

I. PRELIMINARY ROADWAY PLAN & PROFILE SHEETS OR DIGITAL MODEL FILES

A. Address Geometry Review Comments

1. Complete the roadway portions of the Geometry Review Comment Resolution Form.

Respond to each roadway related comment.

Make revisions to the design and deliverables in accordance with the responses.

Conduct QC Review and Verification of all comments.

2. Refer to UDOT QC/QA Documentation for more information about completing a Milestone Review Comment Resolution Form.

B. Coordinate with Project Team Members

1. Continually coordinate with project team members.

Discuss aspects of the model and design with appropriate disciplines to ensure compliance with standards, with other designs, and address fatal flaws.

Coordinate and mitigate project design conflicts, impacts, and deficiencies.

C. Complete Roadway Design

1. Refer to UDOT and AASHTO design standards to finalize the roadway design.

Finalize the roadway model based on templates.

Follow requirements listed on the UDOT Digital Delivery Website.

D. Develop Preliminary Roadway Plan and Profile Sheets

1. Follow the current UDOT CADD Standards, UDOT PSDS and UDOT Digital Delivery Website to develop roadway plan and profile, or digital model files, for review.

2. Prepare the sheets or digital model file following guidance from UDOT RDM , QC/QA Checklist, UDOT PSDS and UDOT Digital Delivery Website in the format requested by reviewers and a format appropriate for the Plan-in-Hand Review Meeting.

3. Follow the UDOT Digital Delivery Website for all Digital delivery projects

4. Provide the review sheets or digital model file to the Design Leader for distribution to all reviewers.

II. PRELIMINARY TYPICAL SECTION PLAN SHEETS: INCLUDE TYPICAL SECTIONS IN DIGITAL MODEL, IF NEEDED

A. Develop Preliminary Typical Sections

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1. Create typical section plan sheets and include all typical sections for projects advertising with plan sheets. Develop typical sections as needed for Digital Delivery projects.

III. DESIGN EXCEPTIONS AND DEVIATIONS FROM STANDARDS ON PDC FORM (IF NECESSARY)

A. Submit Project Design Certification for Review

1. Complete and submit Project Design Certification to include any deviations from standards, design exceptions, and Traffic & Safety approvals.

2. Work with the Region Preconstruction Engineer to coordinate with necessary parties for approval at PS&E.

IV. ROADWAY COST ESTIMATE

A. Update Roadway Cost Estimate

1. Update roadway bid items and quantities.

2. Update roadway unit costs (see 1R1).

3. Have the estimate reviewed by UDOT Constructability and Estimate Support.

V. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Roadway Design QC Checklist before distribution.

Assumptions:

- The PDC effort will be tracked under task 1Y1.
- Bi-weekly internal design team coordination will occur, in addition to the 10 monthly meetings with the UDOT team.
- See Table 1 for the number of sheets to be developed.

Activity: 3R2 - COMPLETE SIGNING & STRIPING DESIGN

3R2 Complete Signing & Striping Design

Overview

Using the roadway model as a guide, develop the signing and striping design for the project. Locate appropriate sites for placement of overhead sign structures (if applicable). Develop Maintenance-of-Traffic (MOT) design. Develop preliminary signing, striping, and MOT plans.

References

AASHTO Roadway Lighting Design Guide

AASHTO, A Policy on Geometric Design of Highways and Streets

AASHTO Roadside Design Guide

UDOT Sign Manual

UDOT Project Design Certification (PDC)

UDOT Bus Rapid Transit Manual of Instruction (BRTMOI)

UDOT Light Rail Transit Manual of Instruction (LRTMOI)

UDOT Plan Sheet Development Standards Manual (PSDS)

UDOT CADD Standards Manual

UDOT Roadway Design Manual (RDM)

UDOT Roadway Design Manual Drawings (DM Drawings)

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UDOT Standard Specifications and Standard Drawings

UDOT Digital Delivery Website

UDOT Structures Design and Detailing Manual (SDDM)

UDOT Signalized Intersection Design Manual

UDOT Roadway Lighting Design Guidelines

UDOT Drainage Manual of Instruction

Manual on Uniform Traffic Control Devices (MUTCD)

Masterworks

UDOT QC/QA Documentation

Deliverables & Tasks

I. PRELIMINARY SIGNING AND STRIPING PLANS

A. Develop Signing and Striping Design

1. Use UDOT RDM, UDOT Standard Drawings and UDOT approved MUTCD to develop signing and striping design.

2. Do the following for signing design:

Coordinate with the Region Traffic Engineer for approval of interstate guide signs by Central Traffic and Safety Division.

Review for compliance with MUTCD.

Consider signs that may be required outside of the project limits.

Work with Region Traffic and Safety Engineer to decide which existing signs to replace, modify, or upgrade where necessary.

3. Do the following for striping design:

Base the striping plan on capacity analysis.

Design lane widths and intersection layouts as per the

UDOT RDM.

Note pavement marking type.

B. Create Preliminary Signing and Striping Plan Sheets

1. Follow the current UDOT CADD Standards and UDOT PSDS or the UDOT Digital Delivery Website to create signing and striping plans for review.

2. Prepare the sheets or digital model file following guidance from UDOT RDM, QC/QA Checklist, UDOT PSDS and UDOT Digital Delivery Website in the format requested by reviewers and a format appropriate for the Plan-in-Hand Review Meeting.

3. Provide the review sheets or digital model file to the Design Leader for distribution to all reviewers.

II. OVERHEAD SIGN LOCATIONS (AS NECESSARY)

A. Identify Overhead Sign Locations

1. Refer to the MUTCD and UDOT Sign Manual to determine the locations of overhead sign needs.

B. Determine Cantilever or Full Span

1. Determine the placement and type of structure based on recommendations from the structural design engineer and the Structures Division requirements found in the UDOT SDDM.

C. Produce Cross-Section to Determine Vertical Clearance

1. Provide vertical clearances according to the Structures Division requirements. These requirements can be found in the UDOT SDDM.

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D. Determine Barrier Needs/Foundation Protection

1. Evaluate the clear zone requirements and need for barrier/foundation protection.

E. Determine Power Requirements for Lighting the Overhead Sign

1. Determine the lighting and power needs for overhead signs and coordinate with the Lighting Designer (3R3).

III. PRELIMINARY MOT PLANS

A. Complete MOT Design

1. Using resources that include the UDOT Standard Drawings TC series, MUTCD, and the Work Zone Safety and Mobility Policy UDOT 08-05, to develop the MOT design. Consider the following:

Coordinate the detour routes with stakeholders to minimize impacts.

These stakeholders could include state agencies, local agencies, and property owners.

Provide MOT design for all roadway users including automobiles, trucks, transit, pedestrians, and bikes.

Coordinate with the Traffic Engineer to determine user costs.

Evaluate the detour alternatives.

Review the preferred alternatives with the Region Traffic Engineer.

Design project specific custom signs, including dimensions, color, message, and letter size.

Determine the VMS sign placement and proposed message.

Design the static information sign.

Consider the overhead VMS and HAR radio sites.

Consider the need to model traffic impacts due to traffic pattern modifications.

Coordinate signal timing adjustments with the TOC.

If closures are required, do the following:

Develop the detour plan for each closure.

Place VMS in each direction seven days prior to the closure.

Get approval from the Region Operations Engineer and Region Director.

B. Obtain Closure Approvals (if necessary)

1. Initiate and obtain approval from local agencies or FHWA when applicable.

C. Create Preliminary MOT Plans

1. Follow the current UDOT CADD Standards and UDOT PSDS or the UDOT Digital Delivery Website to create preliminary MOT plan sheets for review. Prepare the sheets or digital model file following guidance from UDOT RDM, QC/QA Checklist, UDOT PSDS and UDOT Digital Delivery Website in the format requested by reviewers and a format appropriate for the Plan-in-Hand Review Meeting.

2. Provide the review sheets or digital model file to the Design Leader for distribution to all reviewers.

IV. SIGNING, STRIPING, & MOT COST ESTIMATES

A. Develop Signing, Striping, and MOT Cost Estimate

1. Follow the current standards to create a project cost estimate for review.

Develop signing and striping bid items and quantities.

Coordinate with the Structural Engineer to develop overhead sign structure bid items and quantities.

Use UDOT standard bid items

Develop Special Provisions for non-standard bid items.

Develop unit costs for each item.

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Use appropriate resources for developing unit costs such as Masterworks, UDOT Constructibility and Estimating Support, and local contractors

Document unit cost development, assumptions, etc.

Account for project specific factors:

- Location
- Time of year
- Limitations of operation
- Quantity of item
- Current bidding environment
- Availability of materials
- Familiarity of process
- Specialty equipment
- Risk to contractor
- Inflation
- Construction schedule
- Constructability

Use lump sum pricing only when appropriate.

Consider contractor risk due to unknown quantity

Consider difficulty in pricing per unit

Consider all materials and labor involved

V. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Roadway Design QC Checklist before distribution.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC checklist.

Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

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Assumptions:

- There will be no overhead signs.
- No MOT plan will be developed.
- See Table 1 for the number of sheets to be developed.

Activity: 3R3 - COMPLETE SIGNAL & LIGHTING LAYOUT DESIGNS

3R3 Complete Signal & Lighting Layout Designs

Overview

Complete the signal layout design according to the UDOT Signalized Intersection Design Manual. Create preliminary signal plan sheets.

Develop the lighting design according to the AASHTO Roadway Lighting Design Guide. Create preliminary plan sheets.

References

AASHTO Roadway Lighting Design Guide

AASHTO, A Policy on Geometric Design of Highways and Streets

AASHTO Roadside Design Guide

UDOT Sign Manual

UDOT Project Design Certification (PDC)

UDOT Bus Rapid Transit Manual of Instruction (BRTMOI)

UDOT Light Rail Transit Manual of Instruction (LRTMOI)

UDOT Plan Sheet Development Standards Manual (PSDS)

UDOT CADD Standards Manual

UDOT Roadway Design Manual (RDM)

UDOT Roadway Design Manual Drawings (DM Drawings)

UDOT Standard Specifications and Standard Drawings

UDOT Digital Delivery Website

UDOT Structures Design and Detailing Manual (SDDM)

UDOT Signalized Intersection Design Manual

UDOT Roadway Lighting Design Guidelines

UDOT Drainage Manual of Instruction

Manual on Uniform Traffic Control Devices (MUTCD)

Masterworks

UDOT QC/QA Documentation

Deliverables & Tasks

I. PRELIMINARY SIGNAL PLAN

A. Identify Signal Requirements

1. Avoid conflicts by coordinating with other disciplines, including utility, roadway, drainage, signing and striping.

2. Identify signal phasing based on the capacity analysis and warrant study.

3. Identify sight distance concerns and coordinate with other disciplines.

4. Coordinate ITS needs with the TOC.

5. Ensure the Americans with Disabilities Act (ADA) accessibility requirements are addressed.

6. Coordinate power source needs and impacts with the local utilities.

B. Layout Signal Design

1. Develop the signal design according to the UDOT Design of Signalized Intersections Manual. Develop transit signal design according to the UDOT Bus Rapid Transit Design Manual.

C. Create Preliminary Signal Plan Sheets

1. Follow the current UDOT CADD Standards and UDOT PSDS or the UDOT Digital Delivery Website to create preliminary signal plan sheets for review.

2. Prepare the sheets or digital model file following guidance from UDOT RDM, QC/QA Checklist, UDOT PSDS and UDOT Digital Delivery Website in the format requested by reviewers and a format appropriate for the Plan-in-Hand Review Meeting.

3. Provide the review sheets or digital model file to the Design Leader for distribution to all reviewers.

II. PRELIMINARY LIGHTING PLAN

A. Identify Lighting Requirements

1. Determine the lighting type required by UDOT and the local jurisdiction.

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2. Determine luminaire spacing.

Verify illumination through AGI32 lighting software.

3. Identify the ROW needs.

4. Determine power source needs and impacts with the local utilities.

B. Layout Lighting Design

1. Develop the lighting design according to the UDOT Roadway Lighting Design Guidelines and AASHTO Roadway Lighting Design Guide.

C. Create Preliminary Lighting Plan Sheets

1. Follow the current UDOT CADD Standards and UDOT PSDS or the UDOT Digital Delivery Website to create preliminary lighting plan sheets for review.

2. Prepare the sheets or digital model file following guidance from UDOT RDM, QC/QA Checklist, UDOT PSDS and UDOT Digital Delivery Website in the format requested by reviewers and a format appropriate for the Plan-in-Hand Review Meeting.

3. Provide the review sheets or digital model file to the Design Leader for distribution to all reviewers.

III. COOPERATIVE AGREEMENTS (IF APPLICABLE)

A. Assist PM to Develop Cooperative Agreement

1. Assist the PM in developing a cooperative agreement with the local jurisdiction.

2. Refer to Policy and Procedure 06C-06 for maintenance and power cost responsibilities.

IV. REQUEST FOR ROW

A. Request Additional ROW (if needed)

1. Identify the ROW needs and coordinate with the ROW team.

V. SIGNAL AND/OR LIGHTING COST ESTIMATE

A. Develop Signal and/or Lighting Estimate

1. Follow the current standards to create project cost estimate for review.

2.Develop signal bid items and quantities.

Use UDOT standard bid items.

Develop Special Provisions for non-standard bid items.

3. Identify State Furnished and Contractor Furnished bid items.

4. Identify betterment bid items.

5. Develop unit costs for each item.

Use appropriate resources for developing unit costs such as:

Masterworks

UDOT Constructibility and Estimating Support

Local contractors

Document unit cost development and assumptions.

Account for project specific factors:

Location

Time of year

Limitations of operation

Quantity of item

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Current bidding environment

Availability of materials

Familiarity of process

Specialty equipment

Risk to contractor

Inflation

Construction schedule

Constructability

6. Use lump sum pricing when appropriate.

Consider contractor risk due to unknown quantity.

Consider difficulty in pricing per unit.

Consider all materials and labor involved.

VI. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Roadway Design QC Checklist before distribution.

VII. DESIGN ACCEPTANCE

A. Obtain Signal and/or Lighting Design Acceptance

1. Send the signal and/or lighting designs to the Region Traffic and Safety Engineer for review.
2. Submit to Central Traffic and Safety for review and comment.

Assumptions:

- Does not include signal design.
- Lighting design does not include any analysis of lighting spectrum. The design will follow City standards with a 300 foot spacing, alternating the sides of the roadway.
- Lighting design will show connections to Rocky Mountain Power (RMP) lines, for power.
  - Assumes 120 volts, per City standard.
- Prepare the design for a rectangular rapid flashing beacon (RRFB) for the pedestrian crossing at the Silver Eagle refinery.
- Prepare the RMP form for the connection of the lights and for ongoing fee to be paid by Woods Cross City.
- A cooperative agreement between UDOT and the City is not needed.
- No UDOT Design Acceptance will be needed, since this is a City project.
- See Table 1 for the number of sheets to be developed.

I.

Activity: 3U2 - INITIAL DESIGN UTILITY COORDINATION

3U2 Initial Design Utility Coordination

Overview

Conduct a utility design meeting to facilitate relocation solutions. Facilitate the development of utility owner relocation plans.

References

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Administrative Rule R930-7 Utility Accommodation

Administrative Rule R930-8 Utility Relocations Required by Highway Projects

UDOT Bus Rapid Transit Design Manual (BRTDM)

UDOT CADD Standards

UDOT Digital Delivery Website

UDOT Roadway Design Manual (RDM)

UDOT Roadway Design Manual Drawings

UDOT Utility Coordination Manual of Instruction

UDOT QC/QA Documentation

Deliverables & Tasks

I. REVISED UTILITY CONFLICT MATRIX/SUMMARY

A. Re-evaluate Utility Conflicts

1. Re-evaluate utility conflicts and revise the utility conflict matrix summary using the current design files.
2. Meet with project team designers to discuss design modifications to avoid or minimize utility impacts.
3. Revise the utility conflict matrix summary based on updated design.
4. Identify conflict locations that need vertical (SUE level A) verification.
5. Develop a cost estimate for the SUE level A verification efforts.

II. UTILITY COMPANY PLANS, SCHEDULES, AND COST ESTIMATES REQUEST

A. Hold Utility Design Meeting

1. This meeting is to discuss each utility conflict and determine the resolution for each.
2. Send the following to each utility owner before the meeting:

Utility Design Meeting notification letter

Utility Conflict Matrix

Applicable project design plans/files

Meeting Agenda, use the following discussion topics as needed:

Project scope and schedule

Constructability issues

Each utility conflict

Utility work included in UDOT’s plans

Specifications to be included

Utility partnering

Use of UDOT’s contractor

Utility Betterments

3. Complete and distribute meeting notes documenting all decisions, important discussions, action items, and schedule.

B. Request Utility Company Plans, Schedules, and Cost Estimates

1. Send requests in a timely manner to allow for all utility agreements to be completed before letting the project contract and to allow for relocations to occur in advance of construction, where possible.
2. Send each utility owner a set of preliminary project plans and a relocation plan request letter.

The request letter should request the following:

Request relocation plan utilizing the project plan sheets.

Request a detailed schedule.

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Request an itemized cost estimate for utility relocations.

Request contact information for the utility representative who will manage the relocation.

Request information to be incorporated into the UDOT contract documents.

The plans should be complete and include the following:

Location, type, size, material, and class of all existing facilities.

Relevant information such as voltage and operating pressure.

Temporary relocations/adjustments to facilities.

Permanent relocations/adjustments to facilities (horizontal and vertical).

Facilities that will be left in place or removed and not replaced.

Construction stages for relocations

Dimensions from critical project features such as Right-of-Way, highway centerline, ramps, and bridges.

3. Set a deadline for utility owners to submit requested information.

Include time for processing agreements.

III. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Utility Design QC Checklist before distribution.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC checklist.

Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

Assumptions:

- Coordination will occur with up to six utility companies, including for: gas, phone, power, cable, sewer, and high pressure gas.
- Up to a total of five utility design meetings will be held with the utility companies.
- No utility agreements will be needed.

Activity: 3U3 - IDENTIFY UTILITY DEPTH (SUE LEVEL A)

3U3 Identify Utility Depth (SUE Level A)

Overview

Use the Utility Conflict Matrix Summary to determine specific locations where vertical information could be used to avoid existing utility facility conflicts or assist utility companies design relocation plans.

References

Risk Register (1Z4)

Utility Conflict Matrix/Summary (3U2)

Deliverables & Tasks

I. SUE LEVEL A FILE

A. Coordinate with SUE Consultant for SUE Level A Exploration of Existing Utilities

1. Provide SUE Consultant with locations identified in 3U2 (Utility Conflict Matrix/Summary) to conduct SUE Level A Exploration.

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B. Review SUE Level A MicroStation File

1. Verify SUE Level A MicroStation file (provided by SUE Consultant) is in the project coordinate system with all requested test hole locations displayed and identified completely.

II. SUE MAPPING FILE CERTIFICATION

A. Verify SUE Mapping File Certification

1. Verify SUE Consultant's SUE Mapping File Certification was uploaded onto ProjectWise.

Assumptions:

- Coordination will occur with Woods Cross City, for the City to obtain test holes for potential conflict locations.
- J-U-B will obtain survey locations for the test hole locations.
  - Exutil.dgn file will be updated with survey data.
  - It is assumed that the survey will be a half-day level of effort.
- A formal SUE will not be completed.
  - Existing utilities have been identified from existing utility maps and above ground topographical survey.

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Activity: 3Y1 - PREPARE/COMPILE PLAN-IN-HAND REVIEW PACKAGE

3Y1 Prepare/Compile Plan-in-Hand Review Package

Overview

Compile Geometry Review comment resolution form, project cost estimate, and all discipline deliverables into one Plan-in-Hand review package.

References

GIS Conversion Tool

UDOT Digital Delivery CADD Standards Validation Tool Guide

Price + Time Bidding (P+T)

UDOT Project Design Certification

UDOT QC/QA Documentation

If Digital Delivery Project

Designers may convert design data to GIS when it is requested by the region or project team. A designer will use the GIS Conversion Tool to convert the design data to the GIS format necessary for use by the requesting entity. Designers should validate the design data prior to converting it to GIS using the CADD Standards Validation Tool.

If Local Government Project

The Local Government Representative is responsible for monitoring the progress of the design activities to ensure that the design process remains on schedule and within budget. Any reduction of project scope or additional funding must be approved by UDOT Project Manager. The Local Government Representative should request frequent status updates from the Design Leader.

Deliverables & Tasks

I. GEOMETRY REVIEW COMMENT RESOLUTION FORM

A. Finalize Geometry Review Comment Resolution Form

1. Coordinate with team members to address and verify all Geometry Review comments.

Refer to UDOT QC/QA Documentation for more information about completing a Milestone Review Comment Resolution Form.

II. USER COSTS (FOR PRICE + TIME BIDDING)

A. Determine Traffic Control Restrictions

1. Coordinate with the project team to determine the following:

Construction phasing

Schedule

Phasing limits

Unique traffic control or maintenance of traffic issues

Preliminary MOT design

Construction limitations

B. Coordinate User Cost Analysis with the TMD

1. Coordinate with the Traffic Management Division (TMD) to determine the user costs.

C. Finalize User Costs

1. Coordinate, as necessary, with the project team to adjust traffic control, maintenance of traffic, and construction restrictions and methods to reduce user costs and construction related delays.

2. Determine the final estimated user costs.

III. PLAN-IN-HAND REVIEW PACKAGE

A. Review PDC

1. Review and update the PDC based on comments from the geometry review.

B. UpdateProject Cost Estimate

1. Obtain each discipline's cost estimate and compile them into one document.

C. Prepare Plan-in-Hand Review Package

1. Prepare Plan-in-Hand Review Package:

Geometry Review Comment Resolution Form

All Preliminary Plan Sheets or 60% model data

Typical Sections

Project Cost Estimate

Project estimate ePM Screen 505

2. Distribute the package to all meeting attendees and reviewers a minimum of two weeks before the Plan-in-Hand Meeting (3V1).

IV. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Design Leader QC Checklist before distribution.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC checklist.

Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

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B. Produce a CADD Validation Standards Report using the UDOT CADD Standards Validation Tool

1. Follow the UDOT Digital Delivery CADD Standards Validation Tool Guide to produce a CADD Validation Standards Report.

2. Review Report and complete all necessary corrections to the design files that fail in the report.

3. Upload passed report into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

Assumptions:

- This will not be a digital delivery file, and the design data will not be converted to GIS.
- A user cost analysis will not be required.
- Review documents will be submitted via Bluebeam two weeks before the scheduled meeting.

Activity: 3V1 - PLAN-IN-HAND REVIEW MEETING

3V1 Plan-in-Hand Review Meeting

Overview

The Plan-in-Hand review is the review of all major roadway, hydraulic, drainage, ITS, utility, geotechnical, and ROW designs. The meeting should include reviews of budget, along with design consistency, accuracy, and constructability within the project scope. The Plan-in-Hand Review Meeting may not be eliminated based on the project scope and schedule unless previously approved by Preconstruction Engineer and Project Manager.

References

Price + Time Bidding (P+T)

Form F1 - Milestone Review Comment Resolution Form

UDOT QC/QA Documentation

Deliverables & Tasks

I. PLAN-IN-HAND MEETING AGENDA

A. Prepare Meeting Agenda

1. Arrange for the location and time of the meeting.

2. Prepare the meeting agenda.

Suggested agenda items:

Field visit

Project Definition Document (PDD)

Action items from previous milestone review meetings

Comment resolution form

Project Design Certification (PDC)

Design exceptions and deviations from standards

Plan sheet responsibilities

Design conflicts between disciplines

Constructability issues

Project phasing and Maintenance-of-Traffic

Limitations of operations

Environmental, ROW, Utility, and PI commitments

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Engineer's Estimate

Risk Register and Mitigation Strategies

Innovative contracting opportunities such as lane rental, P+T, and incentive/disincentive

Project schedule, including milestones and Submit for Advertising Date in Scheduling Software

ROW strategy

UDOT QC/QA Documentation

Finalize VE Study Report

II. PLAN-IN-HAND REVIEW PACKAGE

A. Distribute Review Package

1. Invite all project team members and others as needed.

2. Distribute Plan-in-Hand Review Package (including the completed Geometry Review Comment Resolution Form) and meeting agenda at least two weeks before the Plan-in-Hand Review Meeting.

3. Obtain approval fromthe Preconstruction Engineer to reduce the review period.

4. See the Preface - Project Coordination section for a listing of required attendees.

5. Distribute review materials to the following if the project includes applicable items:

Irrigation Company Representative

Central Traffic & Safety

Structures

Central Hydraulics

Statewide Transit Engineer

Central Geotechnical

Central ROW Representative

FHWA Representative

Region Land Surveyor

Fiber Business Manager

ITS Project Manager

Consultant Design Team

CMGC Contractor

ICE

III. PLAN-IN-HAND MEETING NOTES

A. Hold Meeting

1. Conduct the meeting according to the agenda.

B. Compile Meeting Notes

1. Capture all decisions made and create an action item list.

2. Distribute the meeting notes to all meeting invitees.

IV. PLAN-IN-HAND REVIEW COMMENT RESOLUTION FORM

A. Compile Plan-in-Hand Review Comments and Submit Initial Dispositions and Responses

1. The Design Leader compiles all reviewer comments into one Plan-in-Hand Review Comment Resolution Form.

2. Each discipline provides an initial disposition and response to comments related to their design and deliverables.

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Refer to UDOT QC/QA Documentation for more information about completing the Form F1 - Milestone Review Comment Resolution Form.

3. The Design Leader submits the Plan-in-Hand Review Comment Resolution Form to all reviewers and team members once all comments have an initial disposition and response.

V. PROJECT DEFINITION DOCUMENT (PDD)

A. Finalize and submit the PDD for Signature, if not already completed.

1. Verify that approved VE recommendations are incorporated in the PDD.

Assumptions:

- Up to three J-U-B staff will be in attendance for up to two hours, plus travel time.
- PIH Review meeting will be held at the Woods Cross City Hall.

Activity: 4A1 - COMPLETE EROSION & SEDIMENT CONTROL PLANS & DOCUMENTS

4A1 Complete Erosion & Sediment Control Plans & Documents

Overview

Develop the project erosion and sediment control design, plans, and summaries. Prepare and assemble erosion and sediment control project documents including plans, special provisions, and Engineer's Estimate in Masterworks.

References

Masterworks

UDOT CADD Standards

AASHTO Construction Stormwater Field Guide

UDOT Plan Sheet Development Standards

UDOT Final Stabilization Measures

UDOT Digital Delivery Website

UDOT Specification Writer's Guide

UDOT Standard Drawings and Standard Specifications

UDOT Construction and Long-Term Stormwater Management Website

UDOT QC/QA Documentation

Deliverables & Tasks

I. EROSION & SEDIMENT CONTROL PLANS

A. Design Erosion and Sediment Control Elements

1. Design the location of erosion and sediment control elements using UDOT Standard Drawings and Standard Specifications, AASHTO Construction Stormwater Field Guide and UDOT Final Stabilization Measures to stabilize disturbed soil during construction and to capture and remove sediment from stormwater runoff.

2. Comply with UPDES requirements.

3. Evaluate the erosion and sediment control needs for all construction phases.

4. Select temporary erosion and sediment control measures.

5. Develop locations for erosion and sediment control best management practices (BMPs).

6. Use UDOT standard BMPs as much as possible.

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7. Determine areas requiring seeding and develop appropriate seeding schedules based on soils, precipitation, and elevation.

B. Complete Erosion & Sediment Control Plan Sheets

1. Complete all erosion and sediment control plans according to UDOT standards.

Conform to UDOT CADD Standards

Conform to UDOT Plan Sheet Development Standards or the UDOT Digital Delivery Website

General plan sheet requirements

2. Maintain CADD standards on each sheet such as line styles shown and cell scaling.

3. Include all necessary notes, callouts, and legends.

4. Identify and reference standard drawings and details.

5. Clearly organize all information.

6. Place a legend on each sheet.

7. Identify all temporary erosion and sediment control measures.

8. Include all necessary permanent stabilization requirements as indicated below and identify locations on erosion and sediment control plans or on other appropriate plans.

Topsoil - include depth (if different than depth noted in Section 02912), limits, and total area.

Seed - include limits (shown graphically and total area)

Hydraulic Erosion Control Products (Section 02911) - specify limits and each HECP type to be used.

Rolled Erosion Control Products (Section 02376) - specify limits and each RECP type to be used (shown graphically, total area and include installation detail)

Riprap lined ditches - include limits (shown graphically, total area and included installation detail)

9. Match all pay item callouts exactly with the cost estimate.

C. Complete Erosion and Sediment Control Detail Sheets

1. Develop all non-standard details necessary for construction and detail plan sheets.

Conform to UDOT Standards

UDOT CADD Standards

UDOT Digital Delivery Website

AASHTO Construction Stormwater Field Guide

UDOT Standard Drawings and Standard Specifications

Prepare detailed plan sheets in accordance with UDOT Plan Sheet Development Standards or the UDOT Digital Delivery Website.

General Plan Sheet Requirements

Detail Sheet Requirements

Include all necessary notes, callouts, dimensions, and symbols (use identifiable symbols and line styles)

D. Complete Erosion and Sediment Control Summary Sheets

1. Prepare summary sheets according to UDOT Plan Sheet Development Standards or the UDOT Digital Delivery Website and Summary Sheet CADD Standards.

General Plan Sheet Requirements (Department or Region)

Summary Sheet Requirements

2. Use UDOT Excel spreadsheets and customize for the project.

Include all erosion and sediment control related pay items and necessary non-pay items

Include names, alignment designations, stations, offsets, units, and quantities

Show enough detail to support calculations

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3. Use UDOT standard summary plan sheets.

Export all summaries from Excel to MicroStation

II. EROSION & SEDIMENT CONTROL COST ESTIMATE

A. Finalize Erosion and Sediment Control Cost Estimate

1. Update bid items and quantities

2. Update unit costs

B. Enter Erosion and Sediment Control Cost Estimate into Masterworks

III. EROSION & SEDIMENT CONTROL PROJECT DOCUMENTS

A. Prepare Erosion and Sediment Control Documents

1. Provide all special provisions required for project construction.

General Special Provisions

Project Specific Special Provisions

Use UDOT Specification Writer's Guide

Include local municipality specifications

2. Generate Measurement and Payment (M&P) for all bid items.

Develop M&P for all non-standard bid items

Use the current M&P

Include accurate description for all effort and materials required for construction

M&P pay items must match plan sheet pay items exactly

IV. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Aesthetics/Landscaping Design QC Checklist before distribution.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC checklist.

Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

Assumptions:

- No specialized erosion and sediment control design will occur.
- Existing UDOT standards and specifications for BMPs will be used.
- See Table 1 for the number of sheets to be developed.
- No special provisions will be needed for the erosion and sediment control.

Activity: 4J2 - DEVELOP RIGHT-OF-WAY PLANS AND DOCUMENTS

4J2 Develop Right-of-Way Plans and Documents

Overview

Develop ROW plans and documents. Repeat this activity for each partial, final, and supplemental summary.

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References

Additional Information for Right-of-Way

Scanning and Mapping Website

UDOT CADD Standards

UDOT Plan Sheet Development Standards

UDOT Digital Delivery Website

UDOT Right-of-Way Operational Manual

Right-of-Way Design Manual

UDOT Right-of-Way ProjectWise Guide

UDOT Standard Drawings

Deliverables & Tasks

I. ROW SUMMARY

A. Develop ROW Design

1. Right-of-Way Designer must use a Geo-Referenced seed file to develop the ROW.dgn and ROW_Takes.dgn files and match the Exrow.dgn file previously provided and updated as needed.

2. Develop the ROW plans to show required acquisitions to accommodate all aspects of the project. Include fee acquisitions, slope easements, temporary construction easements, drainage easements, and utility relocations and easements.

3. Show all previously submitted project acquisition parcels on the plans

Show parcels from 1st partial with the 2nd partial summary, do not show parcels which have not been submitted.

4. Adhere to UDOT CADD Standards for levels and styles.

5. Follow requirements and recommendations in the Right-of-Way Design Manual.

6. Update the Property Owner Spreadsheet with applicable information prior to submitting the summary for acquisition.

7. Follow the delivery method as defined in the Right-of-Way ProjectWise Guide.

B. Develop ROW Plan Sheets

1. Develop all sheets according to current UDOT CADD Standards and UDOT Plan Sheet Development Standards or UDOT Digital Delivery Website.

2. Verify property owner is labeled

Owner name and Recorded Entry Number are updated and accurate prior to submitting the summary for acquisition.

3. ROW Plans are clean without text and lines overlapping.

4. ROW Plans will stand alone and provide sufficient data to reproduce the right-of-way and acquisitions.

C. Prepare ROW Legal Descriptions

1. Prepare legal descriptions for each parcel to be acquired following the UDOT Right-of-Way Operational Manual and the Right-of-Way Design Manual.

D. Prepare ROW Documents

1. Prepare the following documents:

Transmittal Sheet

Ownership Record - RW51

Summary Sheet - Form-RW53

Signature Documents (deeds and easements)

ePM Summary

Vesting Documents

Deed calculation documents

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QC Documents

GIS Files

ROW Plan Sheets

2. Prepare each document in the correct format.

III. MICROSTATION FILES

(GEO-REFERENCED EXROW.DGN, ROW.DGN & ROW_TAKES.DGN)

A. Develop MicroStation Files

1. The Right-of-Way Designer will use a geo-referenced seed file to develop the ROW.dgn and the ROW_Takes.dgn files and match the Exrow.dgn file previously provided and updated as needed.

2. The MicroStation files will be uploaded or updated within the UDOT ProjectWise Right-of-Way folder for the appropriate project for each summary delivered.

III. FINAL ROW PLANS

A. Develop Final ROW Plans

1. Prepare Final ROW Plans and include them with the Final Partial Summary.

Provide plans that are sealed by a Utah Professional Land Surveyor.

2. Final ROW Plans are to include the Survey Control Sheets.

3. For projects requiring Right-of-Way monuments:

Identify the locations on the Final ROW Plans.

Provide a record of survey plat by a Utah Professional Land Surveyor.

IV. ePM UPLOAD

A. Upload Information into ePM

1. Populate the Right-of-Way Module in ePM with the correct parcel information for each summary submitted for the project.

V. PROJECTWISE UPLOAD

A. Upload All Documents into ProjectWise

1. Upload and attribute all necessary documents for each summary into the UDOT project Right-of-Way folder in ProjectWise following the UDOT Right-of-Way ProjectWise Guide.

VI. GIS CONVERSION FILES

VII. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the ROW Design QC Checklist before distribution.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC check.

Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

Assumptions:

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- The existing ROW has been identified, and the parcel lines have been plotted.
  - Assumes plotting up to four additional parcels for contiguous properties.
- The CADD files will be georeferenced.
- The following are part of the ROW documents:
  - 16 signature documents for 14 ownership/vesting records.
  - One title sheet
  - Two survey control sheets
  - One ROW total tract (RWTT) sheet at 200:1 scale
  - One ROW summary (RWSM) sheet
  - Nine ROW plan (RW) sheets at 30:1 scale
  - 14 exhibits.
  - 2 partial summaries.
    - 2 e-summaries
    - 2 ProjectWise uploads
    - 2 GIS uploads
  - Record of Survey (9 maps and 1 description)
- The ROW plans and documents are estimated to be 75% complete. The following are remaining:
  - 3 ownership records
  - 5 signature documents
  - 1 Q summary, with 1 Q parcel and 1 Q sheet
  - 2 exhibits
  - 2 RW sheets
  - 2 summary packages and uploads
  - Final ROW plans
- No survey monumentation will be performed.
- Does not include boundary surveys.

Activity: 4P1 - REVISE/IMPLEMENT PUBLIC INVOLVEMENT PLAN

4P1 Revise/Implement Public Involvement Plan

Overview

Enhance or implement the project's PI plan to prepare for design based on the project needs. Activities during this phase set the stage for efficient and effective public outreach.

References

Public Involvement Resources and Templates

UDOT Project Outreach Planner (POP)

UDOT Team Building Guide

UDOT QC/QA Documentation

UDOT Public Participation Plan

Deliverables & Tasks

I. REVISED PI PLAN

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A. Update POP and PI Plan

1. Working closely with the Region Communications Manager, update the project POP and project PI plan.

2. Coordinate with the Project Manager, Design Lead, Right-of-Way Lead, and Region Utility and Railroad Leader to determine the anticipated level of impact to the stakeholders (e.g. traffic control, property impacts, utility stakeholders, key project milestones).

3. Update the following elements as needed based on the revised scope:

- Project type
- Design target dates
- Design contacts
- Brief project description including:
  - An overview of other projects in the area
- Milestones
- Any commitments made from previous project phases
- Design elements of considerations that could be influenced by PI.
  - Sidewalks, Driveway locations, Crosswalks, etc.
- Communication plan, include the following at a minimum
  - Background, challenges and goal
  - Key messages
  - Internal communications plan
  - Public Notification & Participation Plan, focusing on Title VI requirements
  - How comments will be collected and addressed
  - Address other communication needs
- A list and schedule for PI activities (see above for details)
- A list of group and individual project stakeholders

B. Update Media Outreach Plan

1. Keep in mind that all media and social media outreach is under the direction of, and coordinated with, the Region Communications Manager.

2. Update media outlets and primary contacts, including non-English speaking news outlets.

3. Revise the level of media outreach required.

- Review need for press releases
- Review need to purchase advertising

C. Draft and Distribute Press Release (as needed)

1. Keep in mind that all media and social media outreach is under the direction of, and coordinated with, the Region Communications Manager.

2. Assist with creating and distributing press release information to local and regional media, including non-English-speaking media..

- Draft the press release that notifies the public of the start of the project and provides project team contact information as needed.
- Have press releases translated into different languages, as needed.
- Distribute to the Region Communications Manager or the UDOT Communications office to be distributed to publications.

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3. Identify local and regional print, television, and radio contacts, including non-English-speaking media, for project information distribution.

D. Update Stakeholders List

1. Update the stakeholders list based on new information.

Coordinate with the ROW Design team to determine if any stakeholders have changed.

Coordinate with the Design Leader to determine if any stakeholders are to be eliminated or added to the list based on design updates.

Identify underserved populations and languages and make sure they are included in the stakeholder databases.

Identify key stakeholders.

Update stakeholder comments and concerns.

E. Update PI Activities Schedule

1. Update the PI activities schedule based on decisions and updates to the project design:

Update the list of tasks for the project based on the revised scope of work.

Update/identify target groups for each task.

Update/determine the purpose/goal of each task.

Update/determine the completion date/time frame of each task.

Update the level of stakeholder involvement.

Make sure the region Communications Manager is updated on all of the above.

F. Develop Project Identity and Branding

1. Under the direction of the region Communications Manager, develop project identity and branding according to UDOT's latest standards and guidelines based on POP level.

2. Verify all information is correct before production.

Develop a project logo

Develop project identity templates

Develop project business/contact cards

Develop other outreach and branding materials such as door hangers, fact sheets, magnets, or postcards

Develop materials in as many different languages as is deemed necessary through stakeholder identification.

Develop materials for the visually impaired.

G. Develop Project Website and/or Summary Page

1. Under the direction of the region Communications Manager, develop a project website that is ADA compliant and link to the appropriate web pages and servers.

2. Send regular updates to UDOT personnel (affected RCM(s) and Central Communications) if no website is required.

H. Develop Stakeholder Committee (if needed)

1. Include region Communications Manager in discussions with PM to determine whether some type of stakeholder committee would be appropriate for the project.

Determine potential members, with a focus on diversity, equity and inclusion.

Ensure inclusion of associated specifications within the design plan set.

Develop a plan for meetings.

Invite members and aid in establishing their roles, including voting for any committee leadership.

I. Develop and Distribute Project Outreach Materials

1. Develop all project outreach materials in accordance with UDOT's latest style guide and standards.

Develop and hand out information sheets to stakeholders in as many different languages as is deemed appropriate through stakeholder identification.

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Develop materials for the visually impaired.

Develop and send electronic news updates to news agencies such as local papers or special publications.

Develop and mail newsletters to stakeholders.

Verify all materials and messages are consistent with each other.

Verify the design is the latest version if the project design is used.

J. Attend Public Activities and Meetings to Provide Project Information

1. Prepare and present project information to city councils, chambers of commerce, and neighborhood meetings.

K. Civil Rights and Title VI Checklist, Summary, and Project Evaluation Forms

1. Complete the Civil Rights and Title VI Checklist, Summary, Project Evaluation and Data Collection Forms for each public meeting

2. Upload the forms into ProjectWise

L. Communicate with Stakeholders

1.Constant communication with stakeholders is necessary for a successful project.

Respond to and document stakeholder comments.

Follow up on commitments made to the stakeholders; document follow up actions.

Provide updates for project milestones to interested stakeholders/general public.

Hold one-on-one meetings with stakeholders, as needed.

Keep the region Communications Manager up-to-date with stakeholder communications and comments.

II. PI TRANSITION HANDOFF PACKAGE (PS&E STAGE ONLY)

A. Compile PI Transition Handoff Package

1. If the PI team will change from design phase to construction phase, a smooth transition is crucial to maintaining the reputation and relationships cultivated between stakeholders and UDOT.

2. Compile all developed PI items, tools, and information to be handed over to the construction PI personnel.

3. Prepare the package so that the construction PI personnel will understand the PI decisions, communications, and work done during the design process.

4. Include the following:

List of PI contacts for utilities

All local government contacts that may be performing

work in the area

Stakeholder contact list, including identification of underserved populations and Limited English Proficiency (LEP) needs.

Final Design Phase PI Report

Applicable ROW records

MOT plans

III. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Public Involvement QC Checklist before distribution.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC checklist.

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Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

Assumptions:

- No PI Plan will be developed. This task will only include the following items:
  - The PI will consist of The Langdon Group (TLG) meeting with property owners and answering questions on an as-needed basis.
  - Property owners have already been contacted by TLG and Woods Cross City.
  - Project updates will be coordinated to Woods Cross City by TLG, for posting to social media and the City website.
  - J-U-B will assist with up to five property owner visits, with one J-U-B staff in attendance.
- The level of effort for this task is commensurate with the hours shown in the contract.
- A POP will not be provided.
- A press release will not be prepared.
- A media outreach plan will not be developed.
- A project website or summary page will not be created.
- A stakeholder committee will not be developed.
- Public meetings will not be held.
- No PI transition will occur.

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Activity: 4Q1 - COMPLETE DRAINAGE PLAN SHEETS & DOCUMENTS

4Q1 Complete Drainage Plan Sheets & Documents

Overview

Revise the drainage design based on the plan-in-hand review. Complete drainage plan set and documents. Finalize the drainage report.

References

UDOT CADD Standards

UDOT Drainage Manual of Instruction

UDOT Stormwater Quality Design Manual

UDOT Plan Sheet Development Standards

UDOT Digital Delivery Website

UDOT Specification Writer's Guide

UDOT Standard Drawings and Standard Specifications and Special Provisions

UDOT QC/QA Documentation

Masterworks

Deliverables & Tasks

I. DRAINAGE PLAN SHEETS

A. Address Plan-in-Hand Review Comments

1. Address the drainage comments in the Plan-in-Hand Review Comment Resolution Form, and revise according to resolutions.

2. See UDOT QC/QA Documentation for more information about completing a Milestone Review Comment Resolution Form.

B. Complete Drainage Plan and Profile Sheets

1. Conform to the current UDOT CADD Standards and UDOT Plan Sheet Development Standards or the UDOT Digital Delivery Website.

2. All information on the sheets must go through the QC review procedure before distribution.

C. Complete Drainage Detail Sheets

1. Conform to the current UDOT CADD Standards and UDOT Plan Sheet Development Standards or the UDOT Digital Delivery Website.

2. Complete all details necessary for construction of the project.

D. Complete Drainage Summary Sheets

1. Prepare summary sheets according to UDOT Plan Sheet Development Standards or the UDOT Digital Delivery Website and Summary Sheet CADD Standards.

2. Use UDOT Excel spreadsheets and customize for the project.

Include all drainage and water quality related pay items .

Include names, alignment designations, stations, offsets, units, and quantities.

Show enough detail to support calculations.

II. DRAINAGE COST ESTIMATE

A. Finalize Drainage Cost Estimate

1. Update drainage and stormwater quality bid items and quantities.

2. Update drainage unit costs. (see 2Q1)

B. Enter Drainage Cost Estimate into Masterworks

III. DRAINAGE PROJECT DOCUMENTS

A. Complete Drainage Project Documents

1. Provide drainage special provisions required:

General Special Provisions

Project Specific Special Provisions

Use UDOT Specification Writer’s Guide

2. Enter drainage pay items into Masterworks to generate Measurement and Payment (M&P)

Enter M&P for non-standard drainage bid items.

IV. DRAINAGE REPORT

A. Finalize Drainage Report

1. Finalize the drainage report according to the UDOT Drainage Manual of Instruction and the UDOT Stormwater Quality Design Manual.

V. STORMWATER QUALITY DESIGN DOCUMENTATION

(AS APPENDIX TO DRAINAGE REPORT)

A. Complete Stormwater Quality Design Documentation

1. Use the current Stormwater Quality Design Documentation Template

VI. QC DOCUMENTATION

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A. Perform QC Review

1. Perform the QC Review for new and modified deliverables following the UDOT QC/QA Procedures and the Drainage Design QC Checklist before distribution.

Assumptions:

- Up to one special provision will be prepared.
- Storm water retention/detention is not required.
- No Drainage Report will be prepared.
- A memo documenting design decisions will be prepared.
- See Table 1 for the number of sheets to be developed.

Activity: 4R1 - COMPLETE ROADWAY PLANS & DOCUMENTS

4R1 Complete Roadway Plans & Documents

Overview

Following UDOT Plan Sheet Development Standards and the UDOT Digital Delivery Website, finalize digital delivery model, complete the roadway plan and profile sheets and create roadway plan summaries, details, and additional plan sheets. Prepare and assemble roadway project documents. Finalize roadway cost estimate.

References

AASHTO Roadway Lighting Design Guide
AASHTO, A Policy on Geometric Design of Highways and Streets
AASHTO Roadside Design Guide
UDOT Sign Manual
UDOT Project Design Certification (PDC)
UDOT Bus Rapid Transit Manual of Instruction (BRTMOI)
UDOT Light Rail Transit Manual of Instruction (LRTMOI)
UDOT Plan Sheet Development Standards Manual (PSDS)
UDOT CADD Standards Manual
UDOT Roadway Design Manual (RDM)
UDOT Roadway Design Manual Drawings (DM Drawings)
UDOT Standard Specifications and Standard Drawings
UDOT Digital Delivery Website
UDOT Structures Design and Detailing Manual (SDDM)
UDOT Signalized Intersection Design Manual
UDOT Roadway Lighting Design Guidelines
UDOT Drainage Manual of Instruction
Manual on Uniform Traffic Control Devices (MUTCD)
Masterworks
UDOT QC/QA Documentation

Deliverables & Tasks

I. ROADWAY PLAN & PROFILE SHEETS OR DIGITAL MODEL FILES

DRAFT

A. Address Plan-in-Hand Review Comments

1. Complete the roadway portions of the Plan-in-Hand Review Comment Resolution Form.

Respond to each roadway related comment.

Make revisions to the design and deliverables in accordance with the responses.

Conduct QC Review and Verification of all comments.

2. See UDOT QC/QA Documentation for more information about completing a Milestone Review Comment Resolution Form

B. Finalize Roadway Design

1. Finalize the roadway design based on review comments and coordination with team members.

Refer to 3R1 as needed.

C. Complete Roadway Plan and Profile Sheets

1.Follow the current UDOT CADD Standards and UDOT PSDS or the UDOT Digital Delivery Website to complete the roadway plan and profile sheets.

2. Prepare the sheets or digital model file following guidance from UDOT RDM, QC/QA Checklist, UDOT PSDS and UDOT Digital Delivery Website in the format requested by reviewers and a format appropriate for the PS&E Review Meeting.

3. Provide the review sheets or digital model file to the Design Leader for distribution to all reviewers.

D. Complete Typical Section Sheets

1. Finalize all typical sections and complete the plan sheets.

2. Revise typical sections as needed based on review comments and roadway design revisions.

E. Complete Roadway Detail Sheets

1.Complete all details necessary for construction of the project.

F. Complete Removal Plan Sheets

1. Complete removal design necessary for construction of the project.

G. Complete Grading Plan Sheets

1. Complete grading design necessary for construction of the project.

H. Complete Roadway Summary Sheets

1. Prepare summary sheets according to UDOT PSDS or UDOT Digital Delivery Website and UDOT CADD Standards.

ROADWAY COST ESTIMATE

A. Finalize Roadway Cost Estimate

1. Update roadway bid items and quantities.

2. Update roadway unit prices.

Refer to 1R1

B. Enter Roadway Cost Estimate into Masterworks

ROADWAY PROJECT DOCUMENTS

A. Develop Roadway Project Documents

1. Provide all special provisions required for project construction.

2. Use Masterworks to generate Measurement and Payment (M&P) for all bid items.

FINAL PDC

A. Complete PDC

1. Complete PDC and coordinate with the Region Preconstruction Engineer to route for required signatures.

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QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Roadway Design QC Checklist before distribution.

Assumptions:

- See Table 1 for the number of sheets to be developed.
  - Includes up to two landscape detail sheets for tree removals and replacements on one property.
  - Includes up to four roadway detail sheets for ped ramps and driveways.
- Up to one special provision will be developed for the roadway design.
- The PDC effort will be tracked under task 1Y1.

Activity: 4R2 - COMPLETE SIGNING & STRIPING PLANS & DOCUMENTS

4R2 Complete Signing & Striping Plans & Documents

Overview

Following UDOT CADD Standards and UDOT Plan Sheet Development Standards or UDOT Digital Delivery Website, finalize the signing and striping plan set and create summary sheets. Finalize the Maintenance-of-Traffic (MOT) design, models, and plans. Prepare and assemble the signing, striping, and MOT project documents, including measurement and payment, special provisions, and final cost estimate.

References

AASHTO Roadway Lighting Design Guide

AASHTO, A Policy on Geometric Design of Highways and Streets

AASHTO Roadside Design Guide

UDOT Sign Manual

UDOT Project Design Certification (PDC)

UDOT Bus Rapid Transit Manual of Instruction (BRTMOI)

UDOT Light Rail Transit Manual of Instruction (LRTMOI)

UDOT Plan Sheet Development Standards Manual (PSDS)

UDOT CADD Standards Manual

UDOT Digital Delivery Website

UDOT Roadway Design Manual (RDM)

UDOT Roadway Design Manual Drawings (DM Drawings)

UDOT Standard Specifications and Standard Drawings

UDOT Structures Design and Detailing Manual (SDDM)

UDOT Signalized Intersection Design Manual

UDOT Roadway Lighting Design Guidelines

UDOT Drainage Manual of Instruction

Manual on Uniform Traffic Control Devices (MUTCD)

Masterworks

UDOT QC/QA Documentation

Deliverables & Tasks

I. SIGNING & STRIPING PLAN SHEETS OR DIGITAL MODEL FILES

DRAFT

A. Address Plan-in-Hand Review Comments

1. Complete the signing and striping portions of the Plan-in-Hand Review Comment Resolution Form.

Respond to each signing and striping related comment.

Make revisions to the design and deliverables according to the responses.

Conduct QC Review and Verification of all comments.

2. See UDOT QC/QA Documentation for more information about completing a Milestone Review Comment Resolution Form.

B. Design Overhead Sign Layout (if necessary)

1. Layout the sign message.

2. Determine the lighting requirements.

3. Submit the sign layout to the Central Traffic and Safety Division for approval.

4. Coordinate with the Central Structures for sign structure design.

C. Finalize Signing and Striping Design

1. Finalize the signing and striping design based on review comments and coordination with team members.

Refer to 3R3 as needed.

D. Complete Signing and Striping Plan Sheets

1. Follow the current UDOT CADD Standards and UDOT PSDS or the UDOT Digital Delivery Website to finalize the plan sheets.

2. Prepare the sheets or digital model file following guidance from UDOT RDM, QC/QA Checklist, UDOT PSDS and UDOT Digital Delivery Website in the format requested by reviewers and a format appropriate for the PS&E Review Meeting.

3. Provide the review sheets or digital model file to the Design Leader for distribution to all reviewers.

E. Complete Signing and Striping Detail Sheets

1. Complete all details necessary to construct signing and striping design.

F. Complete Signing and Striping Summary Sheets

1. Prepare summary sheets in accordance with UDOT PSDS or the UDOT Digital Delivery Website.

II. MOT PLAN SHEETS OR DIGITAL MODEL FILES

A. Finalize MOT Design

1. Finalize the MOT design based on review comments and coordination with team members.

Refer to 3R2 tasks as needed.

Determine the detour signs, warning signs, and VMS required for MOT.

Conform to all design standards including the MUTCD, UDOT RDM, and UDOT PSDS - MOT Sheet Requirements.

B. Complete MOT Plan Sheets

SIGNING, STRIPING, & MOT COST ESTIMATE

A. Finalize Signing, Striping, and MOT Cost Estimate

1. Update signing, striping, and MOT bid items and quantities.

2. Update the signing, striping, and MOT unit prices.

B. Enter Signing, Striping, and MOT Cost Estimate into Masterworks

C. Develop Signing, Striping, and MOT Project Documents

1. Provide all special provisions required for project construction.

2. Use Masterworks to generate Measurement and Payment (M&P) for all bid items.

IV. QC DOCUMENTATION

DRAFT

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Roadway Design QC Checklist before distribution.

V. OVERHEAD SIGN APPROVAL

A. Obtain Overhead Sign Approval

1. Submit overhead sign layout to Central Traffic and Safety for approval.
2. Make any revisions required and obtain final approval.

Assumptions:

- No overhead signs will be needed.
- No MOT plans will be developed.
- See Table 1 for the number of sheets to be developed.
- No special provisions will be needed for the signing and striping.

Activity: 4R3 - COMPLETE SIGNAL & LIGHTING PLANS & DOCUMENTS

4R3 Complete Signal & Lighting Plans & Documents

Overview

Following UDOT CADD Standards and UDOT Plan Sheet Development Standards or the UDOT Digital Delivery Website, and using templates found on the UDOT Signal and Lighting Design website, complete the signal and lighting plan sheets.

References

AASHTO Roadway Lighting Design Guide

AASHTO, A Policy on Geometric Design of Highways and Streets

AASHTO Roadside Design Guide

UDOT Sign Manual

UDOT Project Design Certification (PDC)

UDOT Bus Rapid Transit Manual of Instruction (BRTMOI)

UDOT Light Rail Transit Manual of Instruction (LRTMOI)

UDOT Plan Sheet Development Standards Manual (PSDS)

UDOT CADD Standards Manual

UDOT Digital Delivery Website

UDOT Roadway Design Manual (RDM)

UDOT Roadway Design Manual Drawings (DM Drawings)

UDOT Standard Specifications and Standard Drawings

UDOT Structures Design and Detailing Manual (SDDM)

UDOT Signalized Intersection Design Manual

UDOT Roadway Lighting Design Guidelines

UDOT Drainage Manual of Instruction

Manual on Uniform Traffic Control Devices (MUTCD)

Masterworks

UDOT QC/QA Documentation

DRAFT

Deliverables & Tasks

I. SIGNAL PLAN SHEETS OR DIGITAL MODEL FILES

A. Address Plan-in-Hand Review Comments

1. Complete the signal and lighting portions of the Plan-in-Hand Review Comment Resolution Form.

Respond to each signal and lighting related comment.

Make revisions to the design and deliverables in accordance with the responses.

Conduct QC Review and Verification of all comments.

2. Refer to UDOT QC/QA Documentation for more information about completing a Milestone Review Comment Resolution Form.

B. Finalize Signal Layout Design

1. Finalize the signal layout design based on review comments and coordination with team members.

2. Conform to the UDOT Signalized Intersection Design Manual.

Refer to 3R3 tasks as needed.

C. Complete Signal Plan Sheets

1. Follow the current UDOT Signalized Intersection Design Manual and PSDS to complete the plan sheets.

Callout items necessary for construction.

Include proposed signs.

Include pole schedule, signal signs, signal head types and placement.

Include all callouts, labels, and notes necessary to construct the signal design.

D. Complete Signal Circuit Design and Plan Sheets

1. Follow the current UDOT Signalized Intersection Design Manual to complete the signal circuit designs and plan sheets.

Develop circuit designs necessary for construction of the project.

Detection Plans

Circuit Diagrams

Signal Circuits

Push Button Circuits

Lighting Circuits

Prepare circuit design plan sheets.

General Plan Sheet Requirements

Detail Sheet Requirements

Identify conduits, cables, schedules, etc.

Identify locations, alignments, etc.

Include all necessary notes, callouts, dimensions, and symbols

Use identifiable symbols and line styles

E. Complete Signal Schedule Sheets

1. Use UDOT Excel spreadsheets and customize for the project.

2. Use the Signal and Lighting Design File to develop the Signal Schedule Sheets.

General Plan Sheet Requirements

Signal Schedule Sheet Requirements

3. Include all bid items, units, and quantities.

4. Include names, alignment designations, stations, and offsets.

5. Export all schedules from Excel to MicroStation.

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II. LIGHTING PLAN SHEETS OR DIGITAL MODEL FILES

A. Finalize Lighting Layout Design

1. Finalize the lighting layout design based on review comments and coordination with team members.

2. Coordinate with the signal design.

Refer to 3R3 as needed.

B. Complete Lighting Plan Sheets

1. Follow the current UDOT CADD Standards and UDOT Plan Sheet Development Standards or the UDOT Digital Delivery Website to finalize the lighting plan sheets.

2. Prepare the sheets or digital model file following guidance from UDOT RDM, QC/QA Checklist, UDOT PSDS and UDOT Digital Delivery Website in the format requested by reviewers and a format appropriate for the PS&E Review Meeting.

3. Provide the review sheets or digital model file to the Design Leader for distribution to all reviewers.

C. Complete Lighting Detail Sheets

1. Conform to UDOT Standards to complete the lighting details and plan sheets.

Develop details necessary for construction of the project.

D. Complete Lighting Schedule Sheets

III. SIGNAL & LIGHTING COST ESTIMATE

A. Finalize Signing and/or Lighting Cost Estimate

1. Update signal and lighting bid items and quantities.

2. Complete the state furnished materials request form.

3. Update signal and lighting unit prices.

B. Enter Signal and/or Lighting Cost Estimate into Masterworks

IV. SIGNAL & LIGHTING PROJECT DOCUMENTS

A. Develop Signal and/or Lighting Project Documents

1. Provide all special provisions required for project construction.

V. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Roadway Design QC Checklist before distribution.

VI. SIGNAL AND/OR LIGHTING DESIGN APPROVAL

A. Obtain Signal and/or Lighting Design Approval

1. Submit signal and lighting design to the Region Traffic and Safety for approval.

2. Make any revisions required and obtain final approval.

Assumptions:

- No signal design will be developed.
- See Table 1 for the number of sheets to be developed.
- Up to one special provision will be prepared for the street lighting.
- J-U-B will prepare the Rocky Mountain Power form for the lighting.
- Signal or lighting design approval will not be needed from UDOT.

Activity: 4U1 - FINAL DESIGN UTILITY COORDINATION

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4U1 Final Design Utility Coordination

Overview

Final coordination with utility owners and provide guidance and information to complete utility relocation plans. Hold a meeting to resolve any remaining conflicts and prepare for the construction stage.

References

Administrative Rule R930-7 Utility Accommodation

Administrative Rule R930-8 Utility Relocations Required by Highway Projects

UDOT Utility Coordination Manual of Instruction

UDOT Standard Design Drawing 09

UDOT QC/QA Documentation

Deliverables & Tasks

I. UTILITY COMPANY PLANS, SCHEDULES, & COST ESTIMATES

A. Hold Final Utility Design Meeting

1. This meeting is to discuss and resolve remaining conflicts or issues.
2. Prior to the meeting, send a meeting agenda, updated project plans/files and updated utility conflict matrix to all attendees.
3. Use the following discussion topics as needed:
    - Project scope and schedule
    - Constructability issues
    - Remaining conflicts
    - Specifications to be included
    - Utility partnering
    - Construction schedules
    - Utility outage windows and limitations
    - Use of UDOT's contractor
    - Utility betterments
4. Complete and distribute meeting notes documenting all decisions, important discussions, action items, and schedule.

B. Review Utility Company Plans, Schedules, and Cost Estimates

1. Review the final utility plans, schedules, and cost estimates for compliance with project design and goals.
2. Coordinate and resolve any deficiencies with the utility owner.

Assumptions:

- Utility coordination will occur individually with each utility company via email.
- It is assumed that no meetings will need to occur at this stage.
- No utility agreements will be prepared. Utility relocations are covered under a franchise agreement.
- No railroad agreement will be needed. Work will occur outside of the railroad ROW.
- The level of effort for this task is commensurate with the hours shown in the contract.

Activity: 4Y1 - PREPARE/COMPILE PS&E REVIEW PACKAGE

4Y1 Prepare/Compile PS&E Review Package

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Overview

Compile Plan-in-Hand comment resolution form, project cost estimate, and all discipline deliverables into one PS&E review package.

References

GIS Conversion Tool

UDOT Digital Delivery CADD Standards Validation Tool Guide

UDOT CADD Standards

UDOT Plan Sheet Development Standards

UDOT Digital Delivery Website

UDOT Specification Writer's Guide

Masterworks

UDOT QC/QA Documentation

If Digital Delivery Project

Designers may convert design data to GIS when it is requested by the region or project team. A designer will use the GIS Conversion Tool to convert the design data to the GIS format necessary for use by the requesting entity. Designers should validate the design data prior to converting it to GIS using the CADD Standards Validation Tool.

If Local Government Project

The Local Government Representative is responsible for monitoring the progress of the design activities to ensure that the design process remains on schedule and within budget. Any reduction of project scope or additional funding must be approved by UDOT Project Manager. The Local Government Representative should request frequent status updates from the Design Project Manager.

Deliverables & Tasks

I. PLAN-IN-HAND REVIEW COMMENT RESOLUTION FORM

A. Finalize Plan-in-Hand Review Comment Resolution Form

1. Coordinate with team members to address and verify all Plan-in-Hand review comments.
2. Refer to UDOT QC/QA Documentation for more information about completing a Milestone Review Comment Resolution Form.

II. PS&E REVIEW PACKAGE

A. Update Project Cost Estimate

1. Obtain each discipline's cost estimate and compile them into one document.
2. Verify all disciplines have entered their final estimates into Masterworks correctly.
3. Assist the discipline leads as needed.

B. Prepare PS&E Review Package

1. Compile all discipline documents for review including plan sheets, special provisions, and M&P.
2. Prepare the PS&E review package including:

Plan-in-Hand Review Comment Resolution Form

Complete plan set (Plan Set Sheets or 90% model data)

All special provisions, specifications

Use UDOT Specification Writer's Guide

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Project Cost Estimate

M&P, A&D, and other project documents

Project estimate ePM Screen 505

Draft SWPPP Package for Construction

Draft Final Structure Acceptance

Draft Right-of-Way Certification

Draft Traffic and Safety Certification

Draft Utility Certification

Environmental Permits (if available)

III. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Design Leader QC Checklist before distribution.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC checklist.

Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

B. Produce a CADD Validation Standards Report using the UDOT CADD Standards Validation Tool

1. Follow the UDOT Digital Delivery CADD Standards Validation Tool Guide to produce a CADD Validation Standards Report.

2. Review Report and complete all necessary corrections to the design files that fail in the report.

3. Upload passed report into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

Assumptions:

- No A&D or structural documents will be prepared.
- Review documents will be submitted via Bluebeam two weeks before the scheduled meeting.

Activity: 4V1 - PLANS, SPECIFICATIONS & ESTIMATE (PS&E) REVIEW MEETING

4V1 PLANS, SPECIFICATIONS, & ESTIMATE (PS&E) REVIEW MEETING

Overview

The purpose of this meeting is to ensure that the elements provided in the plan sheets and advertising documents are consistent with the project scope and budget requirements. The meeting should include reviews to determine consistency, accuracy, and constructability.

References

Price + Time Bidding (P+T)

UDOT QC/QA Documentation

Deliverables & Tasks

I. PS&E MEETING AGENDA

A. Prepare Meeting Agenda

1. Arrange for the location and time of the meeting.

2. Prepare the meeting agenda.

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Suggested agenda items:

Review Project Definition Document (PDD)

Meeting minutes and action items from previous milestone review meetings

Project Design Certification (PDC)

Design exceptions and deviations from standards

Engineer's Estimate (Use an independent cost estimator if necessary)

Risk Register and Mitigation Strategies

Innovative contracting opportunities such as lane rental, P+T, and incentive/disincentive

ROW progress

Project commitments

Project schedule and Submit for Advertising Date in Scheduling Software

UDOT QC/QA Documentation

II. PS&E REVIEW PACKAGE

A. Distribute Review Package

1. Invite all project team members and others as needed.

2. Distribute PS&E Review Package (including the completed Plan-in-Hand Review Comment Resolution Form) and meeting agenda at least two weeks before the PS&E Review Meeting.

3. Obtain approval from the Preconstruction Engineer to reduce the review period.

4. See the Preface - Project Coordination section for a listing of required attendees.

5. Distribute review materials to the following if the project includes applicable items:

Irrigation Company Representative

Central Traffic & Safety

Structures

Central Hydraulics

Statewide Transit Engineer

Central Geotechnical

Central ROW Representative

Region Land Surveyor

ICE

Fiber Business Manager

ITS Project Manager

Consultant Design Team

CMGC Contractor

III. PS&E MEETING NOTES

A. Hold Meeting

1. Conduct the meeting according to the agenda.

B. Compile Meeting Notes

1. Capture all decisions made and create an action item list. Distribute the meeting notes to all meeting invitees.

IV. PS&E REVIEW COMMENT RESOLUTION FORM

A. Compile PS&E Review Comments and Submit Initial Dispositions and Responses

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1. Follow UDOT QC/QA Documentation to compile and provide initial dispositions and responses to all PS&E comments on one comment resolution form.

2. The Design Leader submits the PS&E Review Comment Resolution Form (See 4Y1) to all reviewers and team members once all comments have an initial disposition and response.

Assumptions:

- Up to three J-U-B staff will be in attendance for up to two hours, plus travel time.
- PS&E Review meeting will be held at the Woods Cross City Hall.

Activity: 5A1 - PREPARE STORMWATER POLLUTION PREV PLAN SWPPP FOR CONSTRUCTIO

5A1 Prepare Stormwater Pollution Prevention Plan (SWPPP) for Construction

Overview

Projects that disturb 1 acre or more of land are required to prepare and implement a SWPPP. The UDOT preconstruction group or its consultant will prepare the SWPPP and provide it to the UDOT Region Stormwater Coordinator for review.

References

UDOT Storm Water Construction

UDOT SWPPP Preparation Training

UDOT QC/QA Documentation

Deliverables & Tasks

I. SWPPP

A. Prepare SWPPP

1. Follow UDOT's SWPPP Outline. Prepare the SWPPP and fill in the necessary information.

B. Submit SWPPP to Region Stormwater Coordinator for review

C. Revise SWPPP based on UDOT Region Stormwater Coordinator Review

1. Include any changes to the SWPPP as required by UDOT Region Stormwater Coordinator comments.

II. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT SWPPP Review Checklist and Region Stormwater Coordinator Review Comments.

Provide the Region Stormwater Coordinator with a revised SWPPP.

Complete all necessary corrections.

Upload all QC documentation into ProjectWise and attribute it correctly before advertisement.

Assumptions:

- A draft SWPPP will be prepared following UDOT's template.
- A Stormwater Quality Design document will be prepared.

Activity: 5V1 - COMMENT RESOLUTION REVIEW MEETING

5V1 Comment Resolution Review Meeting

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Overview

This meeting is to review the final comment resolution form. All comment resolutions are addressed by the respective reviewer at the completion of this activity. There are no plan reviews other than spot checks of proper comment incorporation.

References

UDOT QC/QA Documentation

If Local Government Project

The Local Government Representative schedules and conducts the meeting, provides agendas, keeps meeting minutes, and distributes them after the meeting.

Deliverables & Tasks

I. FINAL COMMENT RESOLUTION FORM

A. Invite Meeting Attendees

1. Determine time and location of the meeting and invite all team members and reviewers.
2. Distribute the Final Comment Resolution Form (See 1Y2) with an invitation to the meeting.
3. It is recommended that the Comment Resolution Meeting be held with adequate time to address comments depending on their complexity.
4. The Comment Resolution Meeting is to be held, at a minimum, one week following the PS&E Review Meeting.

B. Hold Meeting

1. Conduct the meeting as a review of the Final Review Comment Resolution Form.

Any comment response the reviewer does not agree with must be discussed and a final action agreed upon at the meeting.

Reviewers may “spot check” the plans and documents to verify proper implementation.

C. Revise Final Comment Resolution Form (if needed)

1. Revise the Comment Resolution Form based on the decisions made at the Comment Resolution Meeting.

To resolve any remaining comments, see 5Y1 Incorporate PS&E Review Comments.

II. REVISED PLAN SHEETS AND DOCUMENTS (AS NEEDED)

A. Provide Revised Plan Sheets

B. Provide Revised Specifications

III. QC/QA DOCUMENTATION

A. Assure all QC/QA Documentation is Loaded into ProjectWise

Assumptions:

- Revised documents will be distributed via email, Bluebeam, and ProjectWise.
- This review will be conducted via email instead of in person.
- The level of effort for this task is commensurate with the hours shown in the contract.

Activity: 5Y1 - INCORPORATE PS&E REVIEW COMMENTS

5Y1 Incorporate PS&E Review Comments

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Overview

Make revisions based on comments made during PS&E Review (4V1).

References

GIS Conversion Tool

UDOT Digital Delivery CADD Standards Validation Tool Guide

UDOT Digital Delivery Website

UDOT CADD Standards

UDOT Plan Sheet Development Standards

UDOT QC/QA Documentation

If Digital Delivery Project

Designers will convert design data to GIS in preparation for advertisement and construction. A designer will use the GIS Conversion Tool to convert the design data to the GIS format necessary for use in GIS field tools. Designers should validate the design data prior to converting it to GIS using the CADD Standards Validation Tool.

If Local Government Project

The Local Government Representative is responsible for monitoring the progress of the design activities to ensure that the design process remains on schedule and within budget. Any reduction of project scope or additional funding must be approved by UDOT Project Manager. The Local Government Representative should request frequent status updates from the Design Project Manager.

Deliverables & Tasks

I. FINAL COMMENT RESOLUTION FORM

A. Address and Incorporate PS&E Review Comments

1. Each discipline responds to their PS&E comments, revises their designs and deliverables as needed based on the comment responses, and finalizes their plans and project documents.

2. Verify each comment after implementation and QC review.

3. Refer to UDOT QC/QA Documentation for more information about completing a Milestone Review Comment Resolution Form.

4. The Design Leader confirms all comment responses are verified and prepares for the Comment Resolution Review Meeting.

Refer to 5V1 Comment Resolution Review Meeting for more information.

II. FINAL PROJECT COST ESTIMATE

A. Revise Project Cost Estimate

1. The Design Leader coordinates with each discipline to finalize the project cost estimate.

III. QC DOCUMENTATION

A. Perform QC Review

1. Perform the QC Review following the UDOT QC/QA Procedures and the Design Leader QC Checklist before distribution.

Assumptions:

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- The level of effort for this task is commensurate with the hours shown in the contract.

Provide the Checker with a check print of each deliverable and supporting documentation.

Complete all necessary corrections from the QC checklist.

Upload all QC documentation into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

B. Produce a CADD Validation Standards Report using the UDOT CADD Standards Validation Tool

1. Follow the UDOT Digital Delivery CADD Standards Validation Tool Guide to produce a CADD Validation Standards Report.

2. Review Report and complete all necessary corrections to the design files that fail in the report.

3. Upload passed report into ProjectWise and attribute it correctly before or at the distribution of the milestone review package.

IV. FINAL PLAN SET AND PROJECT DOCUMENTS

A. Revise Plans and Project Documents (if needed)

1. Each comment's resolution is verified by the reviewers during the Comment Resolution Meeting.

2. Any comments that are deemed inadequately resolved must be addressed before advertising.

3. The Design Leader coordinates with project team members and reviewers to address any remaining comments and revise the final deliverables based on the decisions made during the Comment Resolution Meeting.

4. Perform QC procedures for all revisions and final verification of comment resolution.

B. Compile Advertising Plans and Project Documents

1. Coordinate with project team members to finalize and compile the advertising plans and project documents.

2. Submit Advertising Plans and Project Documents to the Preconstruction Engineer and Region PM Specialist for review and approval.

3. Include the following:

Final Review Comment Resolution Form

Complete plan set

All special provisions, and specifications

Final Project Cost Estimate

M&P, A&D, and other project documents

Accepted Structural Documentation Package (if applicable)

Project estimate ePM Screen 505

All other relevant discipline specific and required documents.

Assumptions:

- The level of effort for this task is commensurate with the hours shown in the contract.

Activity: 5Z1 - ASSEMBLE ADVERTISING PACKAGE

5Z1 Assemble Advertising Package

Overview

Assemble and prepare advertising documents for Region Review (5Z2).

Milestone for the completion of this task is called "MS 5 - Submit for Region Review (S2R)"

References

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UDOT Advertising Checklist Instructions

ProjectWise Advertising Naming Convention

Masterworks

Deliverables & Tasks

I. UDOT ADVERTISING CHECKLIST AND REQUIRED DOCUMENTS

A. Obtain and Complete Advertising Checklist

1. Download the appropriate advertising checklist and instructions from UDOT's website.

2. UDOT Advertising Checklist Complete all applicable items in the checklist.

3. Follow the ProjectWise Advertising Naming Convention to properly attribute all files for advertising.

B. Submit a "No ROW" Certification Request

1. If no ROW was acquired on the project, then coordinate with the Region ROW Engineer for a "No Right-of-Way" Certification.

C. Good Practice Tip

1. Indicate with an initial or N/A on all of the items in the "Region/Designer" column for each checklist item.

2. In the final submittal to Central for the advertisement review, the Region PM Tech will be the one who officially initials this form.

II. ENGINEER'S ESTIMATE IN MASTERWORKS

A. Advance the engineer's estimate in MasterWorks to Region PM Tech

III. EMAIL REGION PRECONSTRUCTION ENGINEER AND REGION PM TECH WITH THE PW LINKS FOR THE DOCUMENTS THAT NEED TO BE REVIEWED TO ADVERTISE THE PROJECT.

A. Good Practice Tip

1. Use the "Marked for Advertisement" search in the PIN folder in ProjectWise you are working in, to ensure all of the correct files are showing for the next reviewers.

Assumptions:

- Requests will be made for Civil Rights and insurance requirements for the contractor.
- The level of effort for this task is commensurate with the hours shown in the contract.
- UDOT will advertise the project.

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UDOT CMS Staffing Plan

Contract Number:	NEW	**Mod:**		**Project Number:**	F-1384(3)1	**PIN:**	20302
UDOT Primary Contact:	David Adamson						
PIN Description:	1100 West; 2185 South to 1100 North (2600 South)						

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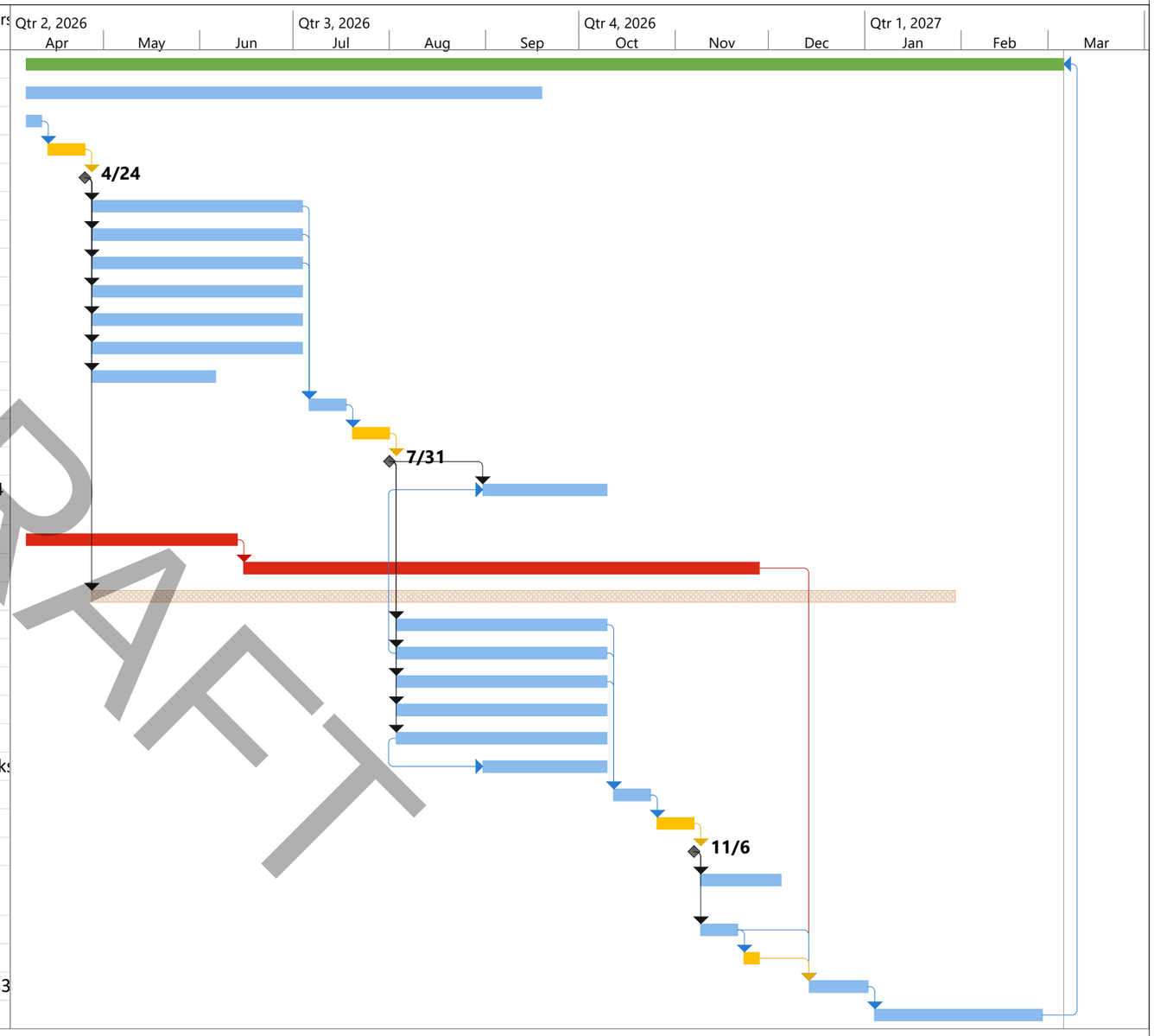
Employee Name	Contract Job Title	Education/Certification	License Number	Hours	Current Rate	Proposal Rate	Approval Date	Key
POWELL, JOHN	PROGRAM MANAGER	B.S.	UT-354109-2202	187	$95.63	$98.02	NTP	Y
KORNALA, VIJAY	PROGRAM MANAGER SENIOR	M.S.	UT-8272167-2202	5	$95.47	$97.85	NTP	
POWELL, SAM	PROJECT ENGINEER	B.S.	UT-5339756-2202	222	$77.72	$79.66	NTP	
BUDGE, JONATHAN	PROJECT ENGINEER LEAD	B.S.	UT-8203769-2202	43	$72.88	$74.70	NTP	
STRONG, DAVID	PLS DISCIPLINE LEAD		UT-5331568-2201	1	$72.52	$74.33	NTP	
HOWELL, STEPHEN	PLS - SENIOR	A.A.S.	UT-7387065	48	$60.92	$62.44	NTP	
GILLINS, MATTHEW	PROFESSIONAL LAND SURVEYOR	M.S.	UT-11682405-2201	6	$56.48	$57.89	NTP	
MEYER, AUSTIN	PROJECT ENGINEER	BS	UT-12612806-2202	73	$54.20	$55.55	NTP	
HOLM, BROOKE	PROJECT ACCOUNTANT	A.A.S.		12	$53.31	$54.64	NTP	
CRUMP, MATTHEW	PROJECT DESIGNER	MS		365	$49.03	$50.25	NTP	Y
WOHLFORD, JOHN	CAD DESIGNER - SENIOR	M.S.		118	$47.63	$48.82	NTP	
MARROTT, NATALIE	PROJECT ACCOUNTANT - LEAD			8	$37.80	$38.74	NTP	
SORENSON, COLE	PROJECT DESIGNER LEAD			278	$36.87	$37.79	NTP	
PEARSON, ASPEN	PROJECT DESIGNER			458	$35.10	$35.97	NTP	
			Total Hours for J-U-B ENGINEERS, INC.:	1,824				

Pay Rate Variance Explanation
JUB Engineers Inc plans on giving an average of 5% COLA and merit increase in July. This has been prorated over the life of the contract at 2.5%.

1100 West; 2185 South to 1100 North (2600 South), Woods Cross
PIN 20302, Project F-1384(3)1

ID	Activity Numbe	Activity Name	Duration	Start	Finish	Predecessors
1	1Z1	Project Oversight	12 mon	Mon 4/6/26	Fri 3/5/27	118FF
15	1Y1	Develop Project Design Certification (PDC)	6 mons	Mon 4/6/26	Fri 9/18/26	
34	2Y1	Prepare/Compile Geometry Review Package	1 wk	Mon 4/6/26	Fri 4/10/26	
35	2V1	Kickoff/Geometry Review Meeting	2 wks	Mon 4/13/26	Fri 4/24/26	34
36		**GEOMETRY COMPLETE**	0 days	Fri 4/24/26	Fri 4/24/26	35
46	3Q1	Complete Drainage Design	10 wks	Mon 4/27/26	Fri 7/3/26	36
47	3R1	Complete Roadway Design	10 wks	Mon 4/27/26	Fri 7/3/26	36
48	3R2	Complete Signing & Striping Design	10 wks	Mon 4/27/26	Fri 7/3/26	36
49	3R3	Complete Signal & Lighting Layout Designs	10 wks	Mon 4/27/26	Fri 7/3/26	36
57	3U1	Identify Potential Utility Conflicts	10 wks	Mon 4/27/26	Fri 7/3/26	36
58	3U2	Initial Design Utility Coordination	10 wks	Mon 4/27/26	Fri 7/3/26	36
59	3U3	Identify Utility Depth (SUE Level A)	6 wks	Mon 4/27/26	Fri 6/5/26	36
61	3Y1	Prepare/Compile Plan-in-Hand Review Package	2 wks	Mon 7/6/26	Fri 7/17/26	46,47,48
62	3V1	Plan-in-Hand Review Meeting	2 wks	Mon 7/20/26	Fri 7/31/26	61
66		**PLAN-IN-HAND COMPLETE**	0 days	Fri 7/31/26	Fri 7/31/26	62
67	4A1	Complete Erosion & Sediment Control Plans & Documents	6 wks	Mon 8/31/26	Fri 10/9/26	66,86SS+4 wks
79	4J2	Develop Right-of-Way Plans and Documents	2.5 mor	Mon 4/6/26	Fri 6/12/26	
83	4L3	Acquire Right-of-Way (By Others)	6 mons	Mon 6/15/26	Fri 11/27/26	79
84	4P1	Revise/Implement Public Involvement Plan	10 mon	Mon 4/27/26	Fri 1/29/27	36
85	4Q1	Complete Drainage Plan Sheets & Documents	10 wks	Mon 8/3/26	Fri 10/9/26	66
86	4R1	Complete Roadway Plans & Documents	10 wks	Mon 8/3/26	Fri 10/9/26	66
87	4R2	Complete Signing & Striping Plans & Documents	10 wks	Mon 8/3/26	Fri 10/9/26	66
88	4R3	Complete Signal & Lighting Plans & Documents	10 wks	Mon 8/3/26	Fri 10/9/26	66
95	4U1	Final Design Utility Coordination	10 wks	Mon 8/3/26	Fri 10/9/26	66
96	4U2	Prepare & Obtain Utility & Railroad Agreements & Permi	6 wks	Mon 8/31/26	Fri 10/9/26	95SS+4 wks
98	4Y1	Prepare/Compile PS&E Review Package	2 wks	Mon 10/12/26	Fri 10/23/26	85,86,87
99	4V1	Plans, Specification, & Estimate (PS&E) Review Meeting	2 wks	Mon 10/26/26	Fri 11/6/26	98,70
101		**PS&E COMPLETE**	0 days	Fri 11/6/26	Fri 11/6/26	99
102	5A1	Prepare Stormwater Pollution Prevention Plan (SWPPP) for Construction	4 wks	Mon 11/9/26	Fri 12/4/26	101
109	5Y1	Incorporate PS&E Review Comments	2 wks	Mon 11/9/26	Fri 11/20/26	101
110	5V1	Comment Resolution Review Meeting	1 wk	Mon 11/23/26	Fri 11/27/26	109
111	5Z1	Assemble Advertising Package	3 wks	Mon 12/14/26	Fri 1/1/27	109,110,83
118		**ADVERTISING COMPLETE**	8 wks	Mon 1/4/27	Fri 2/26/27	111



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FEES

COST PLUS A FIXED FEE
WITH FIXED TOTAL ADDITIVE RATE

1. **COST PLUS A FIXED FEE:** For all services and materials pertinent hereto and/or specifically described herein, except as otherwise explicitly cited, the LOCAL AUTHORITY agrees to authorize CONSULTANT invoices to be paid by the DEPARTMENT for the actual allowable cost and the FIXED additives plus a fixed fee in accordance with Attachment D – Provision 4 Invoices of this contract. Overhead rates have been reviewed, approved, and are limited to the costs which are allowable under 2 C.F.R. Part 200 Subpart E Cost Principles and 48 C.F.R. Part 31 Federal Acquisition Regulations (FAR) in compliance with 23 USC § 112(b)(2)(B), as modified by Utah State law, administrative rules, regulations, or contract provisions.

   The contract cost includes direct labor expense, payroll additives; indirect costs and other direct non-salary costs as outlined below.

   (a) The direct labor expense is the actual salary expense for professional and technical personnel and principals for the time they are productively engaged in work necessary to fulfill the terms of this contract. The payroll additives and indirect costs are FIXED as 179.86% of the direct salary expense.

   (b) If necessary and DEPARTMENT approved, any additional direct expenses incurred in fulfilling the terms of this contract, including but not limited to reproduction, telephone, equipment, supplies and fees of outside CONSULTANTS or sub-consultants will be reimbursed at actual costs.

   (c) If necessary and DEPARTMENT approved, any additional direct travel or lodging expenses incurred in fulfilling the terms of this contract will be reimbursed at actual costs up to the Government Services Administration (GSA) maximum allowed travel rates.

   (d) If the CONSULTANT'S normal accounting practice is to include costs in (b) and (c) above as indirect expenses, then this contract will be consistent with that practice. These types of costs must be disclosed as part of the CONSULTANT's accounting practices and in conformance to Federal Cost Principles.

   (e) The fixed fee has been determined and agreed upon as 10.50% of the combined estimated direct labor and the Overhead amount, which represents the CONSULTANT'S profit of $29,161.11. The fixed fee percentage is not a floating percent and should not be billed as a percent of labor. The CONSULTANT will prorate the fixed fee payment and invoice in proportion to the percentage of work completed. If the CONSULTANT has satisfactorily completed the services in ATTACHMENT C, any portion of the fixed fee payment not previously paid in the periodic payment may be invoiced in the final payment request.

   (f) Guest meals (meals paid by a CONSULTANT or a CONSULTANT's employee for someone other than his/her self) will not be eligible for reimbursement unless previously approved in writing by the DEPARTMENT Project Manager.

2. **MODIFICATIONS:** In the event the LOCAL AUTHORITY requires changes of services which materially affect the scope or work plan a contract modification for a change in compensation and/or time for completion must be entered into by the parties hereto prior to making such change. Any such work done without prior LOCAL AUTHORITY and the DEPARTMENT agreement must be deemed ineligible for reimbursement by the DEPARTMENT. The LOCAL AUTHORITY will not entertain requests or claims for reimbursement and remuneration unless written approval is given prior to performance of the work.

3. **PROGRESS PAYMENTS:** Progress payments are based upon the approved percentage of work completed and are made pursuant to certified invoices received.

4. **INVOICES:** The CONSULTANT will invoice the LOCAL AUTHORITY and DEPARTMENT using the actual Wage Rates, FIXED Overhead Rate, prorated Fixed Fee amount, and any additional Direct Costs. The CONSULTANT will submit monthly payment requests promptly and no later than 45 calendar days

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after each monthly billing cycle. Invoices are to reflect charges as they apply to the appropriate contract, project, and account number, and must be certified and executed by an official legally authorized to bind the firm. The invoice must be substantiated with appropriate supporting documentation such as time sheets, labor reports, or cost accounting system print-out of employee time, receipts for direct expenses, and subconsultant invoices and supporting documentation that is reviewed and approved by the DEPARTMENT'S Project Manager and subject to final approval by the DEPARTMENT'S Comptroller's Office. The DEPARTMENT will make undisputed payments no later than 30-days after receiving CONSULTANT's invoices and progress reports for services performed. If an invoice is incorrect, defective, or otherwise improper, the DEPARTMENT will notify CONSULTANT within 15 days of discovering the error(s). After the DEPARTMENT receives the corrected invoice, the DEPARTMENT will pay CONSULTANT within 30-days of receiving such invoice.

Payment requests for services performed on or before the last day of the Utah fiscal year (June 30), must be submitted no later than 30 calendar days after the billing cycle, see Utah Code Ann. § 63J-1-601.

The CONSULTANT acknowledges untimely billing may adversely affect the LOCAL AUTHORITY and the DEPARTMENT due to federal funding requirements in 41 C.F.R. § 105 – 71.123, and/or the state fiscal constraints imposed upon it as a department of state government by the Budgetary Procedures Act, Utah Code Ann. § 63J-1-101 et seq. The CONSULTANT waives payment, and waives the right to bring action in law or in equity to recover payment for services, for any and all payment requests the DEPARTMENT does not receive from the CONSULTANT within the timeframe provided under this contract.

5. **FINAL PAYMENT:** Final invoice payment will be released only after all materials and services associated with this contract have been reviewed and approved by the DEPARTMENT'S Project Manager and finalized by the DEPARTMENT'S Comptroller's Office. The final invoice payment will not be released until a Consultant Project Evaluation form has been completed by the LOCAL AUTHORITY and the DEPARTMENT'S Project Manager.

The DEPARTMENT'S Comptroller's Office has the right to hold the final payment on certain projects when design and construction are performed by two separate Consultants or if there is a potential possibility of a design or construction error. The DEPARTMENT also has the right to hold the final invoice payment until the final audit is complete upon the request of the DEPARTMENT Project Manager.

6. **FINANCIAL SUMMARY:** The total maximum amount of disbursement pertinent to this contract must not exceed $314,900.95 Contract overruns will not be paid.

7. **COST PROPOSAL:** The Cost Proposal for the CONSULTANT and/or sub-consultant, if applicable, may be found in the following pages of Attachment D of this contract.

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UDOT CMS Cost Proposal

Contract Number:	NEW	**Mod:**		**Project Number:**	F-1384(3)1	**PIN:**	20302
UDOT Primary Contact:	David Adamson						
PIN Description:	1100 West; 2185 South to 1100 North (2600 South)						

Labor Costs

Employee Name	Contract Job Title	Hours	Proposal Rate	Labor Cost
BUDGE, JONATHAN	PROJECT ENGINEER LEAD	43	$74.70	$3,212.10
CRUMP, MATTHEW	PROJECT DESIGNER	365	$50.25	$18,341.25
GILLINS, MATTHEW	PROFESSIONAL LAND SURVEYOR	6	$57.89	$347.34
HOLM, BROOKE	PROJECT ACCOUNTANT	12	$54.64	$655.68
HOWELL, STEPHEN	PLS - SENIOR	48	$62.44	$2,997.12
KORNALA, VIJAY	PROGRAM MANAGER SENIOR	5	$97.85	$489.25
MARROTT, NATALIE	PROJECT ACCOUNTANT - LEAD	8	$38.74	$309.92
MEYER, AUSTIN	PROJECT ENGINEER	73	$55.55	$4,055.15
PEARSON, ASPEN	PROJECT DESIGNER	458	$35.97	$16,474.26
POWELL, JOHN	PROGRAM MANAGER	187	$98.02	$18,329.74
POWELL, SAM	PROJECT ENGINEER	222	$79.66	$17,684.52
SORENSON, COLE	PROJECT DESIGNER LEAD	278	$37.79	$10,505.62
STRONG, DAVID	PLS DISCIPLINE LEAD	1	$74.33	$74.33
WOHLFORD, JOHN	CAD DESIGNER - SENIOR	118	$48.82	$5,760.76
	Total Hours:	1,824		
	Total Direct Labor:			$99,237.04
	Overhead:		179.86%	$178,487.84
	Total Direct Labor plus Overhead:			$277,724.88
	Fixed Fee:		10.50%	$29,161.11
	Burdened Labor Cost:			$306,885.99

Other Direct Charges

ODC Item	Unit of Measure	Qty	Item Cost	Extended Cost
FCCM (1.74% OF LABOR)	LUMP	1,726.7	$1.000	$1,726.70
PERSONAL VEHICLE MILEAGE $.725	MILE	100.0	$.725	$72.50
SURVEY GPS	HOUR	4.0	$53.940	$215.76
			Total Other Direct Charges:	$2,014.96

Contracted Labor

Contracted Labor Sub	Unit of Measure	Qty	Item Cost	Extended Cost
THE LANGDON GROUP INC	LUMP	1.0	$6,000.000	$6,000.00
			Total Contracted Labor Charges:	$6,000.00
			Total Contract Cost:	$314,900.95

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UDOT CMS Hours Derivation

Contract Number:	NEW	**Mod:**		**Project Number:**	F-1384(3)1	**PIN:**	20302
UDOT Primary Contact:	David Adamson						
PIN Description:	1100 West; 2185 South to 1100 North (2600 South)						

Employee Name	1Z1	1Y1	2Y1	2V1	3Q1	3R1	3R2	3R3	3U2	3U3	3Y1	3V1	4A1	4J2	4P1	
POWELL, JOHN	65	3	3	7	7	8	3	3	5	1	4	8	2	3	3	
KORNALA, VIJAY	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
POWELL, SAM	0	7	9	8	23	24	7	8	3	2	5	10	6	0	0	
BUDGE, JONATHAN	0	0	0	0	0	0	0	0	0	0	0	0	0	43	0	
STRONG, DAVID	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	
HOWELL, STEPHEN	0	0	0	0	0	0	0	0	0	1	0	0	0	47	0	
GILLINS, MATTHEW	0	0	0	0	0	0	0	0	0	6	0	0	0	0	0	
MEYER, AUSTIN	0	0	0	0	0	0	0	29	0	0	0	0	0	0	0	
HOLM, BROOKE	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
CRUMP, MATTHEW	20	8	15	9	31	41	11	15	17	5	6	10	5	0	15	
WOHLFORD, JOHN	0	0	0	0	20	8	2	2	0	0	0	0	2	35	0	
MARROTT, NATALIE	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
SORENSON, COLE	0	8	0	0	5	43	38	30	0	0	7	0	27	0	0	
PEARSON, ASPEN	0	8	15	4	77	85	19	7	10	5	7	4	0	0	0	

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UDOT CMS Hours Derivation

Contract Number:	NEW	**Mod:**		**Project Number:**	F-1384(3)1	**PIN:**	20302
UDOT Primary Contact:	David Adamson						
PIN Description:	1100 West; 2185 South to 1100 North (2600 South)						

Employee Name	4Q1	4R1	4R2	4R3	4U1	4Y1	4V1	5A1	5V1	5Y1	5Z1					Total
POWELL, JOHN	4	7	2	3	4	2	9	1	10	10	10					187
KORNALA, VIJAY	0	0	0	0	0	0	0	0	0	0	0					5
POWELL, SAM	17	25	10	2	2	10	11	2	6	17	8					222
BUDGE, JONATHAN	0	0	0	0	0	0	0	0	0	0	0					43
STRONG, DAVID	0	0	0	0	0	0	0	0	0	0	0					1
HOWELL, STEPHEN	0	0	0	0	0	0	0	0	0	0	0					48
GILLINS, MATTHEW	0	0	0	0	0	0	0	0	0	0	0					6
MEYER, AUSTIN	0	0	0	19	0	0	0	0	0	0	25					73
HOLM, BROOKE	0	0	0	0	0	0	0	0	0	0	0					12
CRUMP, MATTHEW	30	48	16	8	10	5	10	1	9	15	5					365
WOHLFORD, JOHN	13	21	3	2	0	0	0	0	0	10	0					118
MARROTT, NATALIE	0	0	0	0	0	0	0	0	0	0	0					8
SORENSON, COLE	16	48	9	20	0	5	0	5	2	15	0					278
PEARSON, ASPEN	56	58	21	0	0	8	4	10	5	35	20					458

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UDOT CMS Hours Derivation

Contract Number:	NEW	**Mod:**		**Project Number:**	F-1384(3)1	**PIN:** 20302
UDOT Primary Contact:	David Adamson					
PIN Description:	1100 West; 2185 South to 1100 North (2600 South)					

	1Z1	1Y1	2Y1	2V1	3Q1	3R1	3R2	3R3	3U2	3U3	3Y1	3V1	4A1	4J2	4P1	
Firm Activity Totals:	110	34	42	28	163	209	80	94	35	21	29	32	42	128	18	
	4Q1	**4R1**	**4R2**	**4R3**	**4U1**	**4Y1**	**4V1**	**5A1**	**5V1**	**5Y1**	**5Z1**					**Total**
Firm Activity Totals:	136	207	61	54	16	30	34	19	32	102	68					1,824
	1Z1	**1Y1**	**2Y1**	**2V1**	**3Q1**	**3R1**	**3R2**	**3R3**	**3U2**	**3U3**	**3Y1**	**3V1**	**4A1**	**4J2**	**4P1**	
Transaction Activity Totals:	110	34	42	28	163	209	80	94	35	21	29	32	42	128	18	
	4Q1	**4R1**	**4R2**	**4R3**	**4U1**	**4Y1**	**4V1**	**5A1**	**5V1**	**5Y1**	**5Z1**					**Total**
Transaction Activity Totals:	136	207	61	54	16	30	34	19	32	102	68					1,824

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Woods Cross City

Ryan Westergard
Mayor

Bryce K Haderlie
City Administrator

Public Works Department
Sam Christiansen
Public Works Director
1555 South 800 West Woods Cross, Utah 84087
Phone: 801-292-4421 Fax: 801-292-2225

Memorandum

DATE: February 27, 2025

TO: Mayor and City Council

FROM: Sam Christiansen, Public Works Director

SUBJECT: **Resolution Approving Task Authorizations 3 and 4 for the Railroad Quiet Zone with Parametrix**

Recommendation
Staff recommends approving this resolution and approving Task Authorization 3 and 4 for services related to the Woods Cross Quiet Zone

Budget
Woods Cross Quiet Zone associated consulting costs are expensed out of the Class C Fund 21-40-310. These expenses will be invoiced to the participating cities that benefit from the quiet zone, with cost-sharing and reimbursements from each city returned to the fund.

Background
The May 2024 contract with Parametrix outlined work with the Federal Railroad Authority (FRA), states, and cities to establish a compliant quiet zone. After the FRA suspended the zone on September 30, 2024, and reinstated it with a waiver in March 2025, notices were sent to the FRA and railroads. Once the remaining cities complete crossing upgrades, the scope will change, requiring updated notices and letters. All initial tasks are complete; this resolution authorizes final notices during the waiver period.

Future work for the FRA will occur every 2-3 years. City staff will coordinate with others to maintain the quiet zone and bill beneficiaries for their share of costs.

Due to the unexpected reinstatement, a task-based agreement is preferred to manage costs and flexibility. Staff will oversee expenses; no work will be billed without city approval. Refer to the attached authorization form.

Costs for Parametrix's services will be shared among the quiet zone-member cities. Woods Cross will bill the city directly for work done there. Parametrix will assist in tracking costs, and the city will allocate them appropriately.

RESOLUTION 2026- 976

A RESOLUTION APPROVING TASK AUTHORIZATIONS 3 AND 4 FOR THE QUIET ZONE WITH PARAMETRIX

WHEREAS, Woods Cross City has previously approved a proposal for the Professional Services Task Authorization Agreement for Quiet Zone consulting from Parametrix Consult., INC in compliance with Chapter 3-15 of the Woods Cross City Code and applicable provisions of State law, including, but not limited to, the Uniform Fiscal Procedures Act set forth at Utah Code Ann. 10-6-101, et seq., as amended; and

WHEREAS, Woods Cross City Code staff has evaluated Task 3 and 4 proposals for needs in updating the Notice of Establishment with the Federal Railroad Administration after all railroad crossings become compliant this summer; and

WHEREAS, it has been determined that Parametrix Consult, INC is qualified to consult for the Woods Cross Quiet Zone; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Woods Cross City, Utah:

1. The Mayor is authorized to sign this Resolution approving the Tasks 3 and 4 Authorization Agreement with Parametrix Consult, INC to provide services related to the Woods Cross Quiet Zone

2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF WOODS CROSS CITY, STATE OF UTAH, ON THIS 7TH DAY OF APRIL 2026.

WOODS CROSS CITY
A MUNICIPAL CORPORATION

ATTEST:

WALLACE LARRABEE, MAYOR PROTEM

ANNETTE HANSON, CITY RECORDER

Voting:

Julie Checketts	Yea ___	Nay ___	
Eric Jones	Yea ___	Nay ___	
Wallace Larrabee	Yea ___	Nay ___	
Jim Grover	Yea ___	Nay ___	
Rachel Peterson	Yea ___	Nay ___	
Ryan Westergard	Yea ___	Nay ___	*[tie vote only]*

Parametrix
let's create tomorrow, together

Woods Cross City
Task Authorization Quotes
February 26, 2026

Task Authorization 3 — Preparation of Final Notice of Quiet Zone Establishment

Deliverable

Updated Notice of Quiet Zone Establishment package ready for City submission to the Federal Railroad Administration (FRA).

Purpose

Prepare an updated Notice of Quiet Zone Establishment (NOE) package reflecting the quiet zone in its fully compliant form thereby re-establishing eligibility independent of the FRA waiver. Once Union Pacific Railroad (UPRR) crossing work is complete, the crossing configuration deficiencies identified by FRA inspectors will be resolved. This update builds on prior NOE packages and focuses on targeted updates and quality control. It aims to produce a complete, well-organized deliverable for City submission to the FRA and other parties who must also be given notice.

Scope of Services

- Project management, coordination, quality control (QC) and task administration
- Targeted updates to the NOE document (Assumption: update/refresh, not a full rewrite)
- Quiet zone calculator outputs (Assumption: minor updates and validation of outputs used in the NOE package)
- Crossing inventory form quality assurance, including verification that updates persist in the Grade Crossing Inventory System (GCIS) PDF exports, and compilation of files for inclusion with the NOE package for submission (Assumption: Woods Cross City will submit completed package)
- FRA QC and coordination

Fee & Billing: $4,320 (Time & Materials, Not-to-Exceed (NTE))

This NTE is based on an estimated **32 hours of services**. The average level of effort estimate was derived from Parametrix accounting records of prior NOE updates and adjusted to reflect the above described scope of services. For budgeting and quote clarity, the NTE is expressed using a planning services hourly rate of **$135/hour** (32 hrs. × $135/hr. = **$4,320**).

Optional NOE Cover Letter, if requested: +$540 (4 hours)

NTE with cover letter: $4,860

Task Authorization 3 Level of Effort Estimate

Task	Hours (Base)	Est. Cost @ $135/hr.
Project management & administration	5	$675
NOE document updates	2	$270
Quiet zone calculations	2	$270
Crossing inventory QA & package production	14	$1,890
Quality control & agency coordination	3	$405
SUBTOTAL — Base Total	26	$3,510
Contingency (NTE-use only)	6	$810
TOTAL — Base + Contingency	**32**	**$4,320**
Optional: Transmittal/cover letter	4	$540
TOTAL — Base + Contingency + Letter	**36**	**$4,860**

Task Authorization 4 — Letter of Affirmation

Deliverable

Letter of Affirmation (LOA) package ready for City submission to FRA.

Purpose

Complete the Letter of Affirmation, which is the final deliverable under the original Contract 1 (April 2024) scope that expired on 12/31/2025.

A lump-sum amount of $1,973 from Contract 1 has not yet been invoiced. Under the subsequent master agreement, the City approved an additional billing of $1,021 above the previously authorized amount for Task Authorization 2. As a result, there remains a balance of **$952** between the total authorized amount and the total of all invoices to date.

Scope of Services

Prepare a LOA package including:

- LOA letter affirming that crossing improvements and Supplemental Safety Measures (SSM) continue to conform to FRA requirements
- Crossing list (same set used in the NOE)
- Complete and accurate USDOT grade crossing inventory forms (same set used in the NOE package)
- Internal QC and FRA QC review (as needed for completeness and consistency)

Fee & Billing: $952 (Lump Sum)

Task Authorization 4 Context

Agreement – Fee Structure	Amount Authorized	Amount Invoiced / Paid	Difference
Contract 1 & Mod. – Lump Sum (expired)	$25,985	$24,012	$1,973
Task Authorization 1 – Lump Sum	$13,774	$13,774	$0
Task Authorization 2 – Time & Materials NTE	$1,500	$2,521	$(1,021)
TOTAL	**$41,259**	**$40,307**	**$952**

Woods Cross City

Ryan Westergard
Mayor

Bryce K Haderlie
City Administrator

Public Works Department
Sam Christiansen
Public Works Director
1555 South 800 West Woods Cross, Utah 84087
Phone: 801-292-4421 Fax: 801-292-2225

Memorandum

DATE: March 16, 2026

TO: Mayor and City Council

FROM: Sam Christiansen, Public Works Director

SUBJECT: **AN ORDINANCE OF THE CITY COUNCIL OF WOODS CROSS CITY, UTAH, GRANTING A NON-EXCLUSIVE FRANCHISE TO ROCKY MOUNTAIN POWER; PROVIDING TERMS AND CONDITIONS FOR USE OF PUBLIC WAYS; AND PROVIDING FOR AN EFFECTIVE DATE.**

Recommendation

Staff recommends the council approve this ordinance of the city council of Woods Cross City, Utah, granting a non-exclusive franchise to Rocky Mountain Power; providing terms and conditions for use of public ways; and providing for an effective date.

Background

Attached is the proposed Ordinance extending the Rocky Mountain Power Franchise Agreement and General Utility Easement. This is extending the Agreement we entered into in 2021. This is the standard Franchise Agreement Rocky Mountain Power has with municipalities. Jayme Blakesley, City Attorney, has reviewed the agreement and indicated there are no legal concerns. Franchise agreements allow for a utility to have a right to be in the City's Right of Way, but must relocate when the city needs the space. This Agreement will have a term of 10 years. Russ Fox will be at the meeting to answer any questions you may have.

ORDINANCE NO. 2026-638

AN ORDINANCE OF THE CITY COUNCIL OF WOODS CROSS CITY, UTAH, GRANTING A NON-EXCLUSIVE FRANCHISE TO ROCKY MOUNTAIN POWER; PROVIDING TERMS AND CONDITIONS FOR USE OF PUBLIC WAYS; AND PROVIDING FOR AN EFFECTIVE DATE.

RECITALS:

A. WHEREAS, Woods Cross City (the "City") is a municipal corporation duly organized and existing under the laws of the State of Utah; and

B. WHEREAS, pursuant to the statutes of the State of Utah, specifically Title 10, Chapter 8 of Utah Code Ann., the City has authority to control and regulate the use of its streets and public ways, to regulate utilities and telecommunications providers operating within the City, and to adopt ordinances granting non-exclusive franchises for the use of public ways; and

C. WHEREAS, the City and Rocky Mountain Power ("Franchisee") have negotiated a Franchise Agreement governing the construction, operation, and maintenance of electricity facilities within the City's Public Ways; and

D. WHEREAS, the City Council finds that approval of the Franchise Agreement attached hereto as Exhibit "A" and incorporated herein by this reference serves the public health, safety, and welfare;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WOODS CROSS CITY, UTAH, AS FOLLOWS:

Section 1. Grant of Franchise.

The City hereby grants to Franchisee, its successors and assigns, a non-exclusive franchise to construct, install, operate, maintain, repair, replace, and remove facilities within the public streets, alleys, rights-of-way, and other public ways of the City (the "Public Ways"), subject to the terms and conditions set forth in this Ordinance and in the Franchise Agreement attached as Exhibit "A."

Section 2. Approval of Franchise Agreement.

The Franchise Agreement between the City and Rocky Mountain Power, attached hereto as Exhibit "A" and incorporated herein by this reference, is hereby approved.

The Mayor is authorized to execute the Franchise Agreement on behalf of the City, provided that such execution shall not be construed as limiting the City's legislative authority or police powers.

Section 3. Reservation of Authority.

Nothing in this Ordinance or the Franchise Agreement shall be construed to:

- Limit the City's police powers or authority to adopt and enforce ordinances of general applicability;
- Create exclusive rights;
- Grant irrevocable rights in the Public Ways; or
- Authorize any use of City property beyond that expressly stated.

In the event of a conflict between this Ordinance and the Franchise Agreement, the provisions of this Ordinance shall control.

Section 4. Severability.

If any provision of this Ordinance or the incorporated Franchise Agreement is declared invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Section 5. Effective Date.

This Ordinance shall take effect upon publication or posting as required by law and upon execution of the Franchise Agreement by the parties.

PASSED AND ADOPTED BY THE CITY COUNCIL OF WOODS CROSS CITY, STATE OF UTAH, ON THIS 7th DAY OF APRIL 2026.

WOODS CROSS CITY
A MUNICIPAL CORPORATION

ATTEST:

_____ _____

WALLACE LARRABEE, MAYOR PROTEM ANNETTE HANSON, CITY RECORDER

Voting:

Julie Checketts	Yea ___	Nay ___	
Eric Jones	Yea ___	Nay ___	
Wallace Larrabee	Yea ___	Nay ___	
Jim Grover	Yea ___	Nay ___	
Rachel Peterson	Yea ___	Nay ___	
Ryan Westergard	Yea ___	Nay ___	*[tie vote only]*

AN ORDINANCE GRANTING AN ELECTRIC UTILITY FRANCHISE AND GENERAL UTILITY EASEMENT TO ROCKY MOUNTAIN POWER

WHEREAS, Rocky Mountain Power, is a regulated public utility that provides electric power and energy to the citizens of Woods Cross City (the "City") and other surrounding areas;

WHEREAS, providing electrical power and energy requires the installation, operation and maintenance of power poles and other related facilities to be located within the public ways of the City;

WHEREAS, pursuant to Utah Code Ann. §§ 10-8-1, 10-8-8, 10-8-21, and 10-8-84 the City has the authority to control and regulate the use of its streets and public ways, to regulate public utilities operating within the City, and to grant to Rocky Mountain Power a general utility easement for the use thereof;

WHEREAS, the City desires to set forth the terms and conditions by which Rocky Mountain Power shall use the public ways of the City;

NOW, THEREFORE, be it ordained by the City:

SECTION 1. Grant of Franchise and General Utility Easement. The City hereby grants to Rocky Mountain Power the right, privilege and authority to construct, maintain, operate, upgrade, and relocate its electrical distribution and transmission lines and related appurtenances, including underground conduits and structures, poles, towers, wires, guy anchors, vaults, transformers, transmission lines, and communication lines (collectively referred to herein as "Electric Facilities") in, under, along, over and across the present and future streets, alleys, and rights-of-way, not including City parks, buildings or other spaces not associated with City-owned rights-of-way (collectively referred to herein as "Public Ways") within the City, for the purpose of supplying and transmitting electric power and energy to the inhabitants of the City and persons and corporations beyond the limits thereof.

SECTION 2. Term. The term of this Franchise and General Utility Easement is for ten (10) years commencing on the date of acceptance by the Company as set forth in Section 3 below.

SECTION 3. Acceptance by Company. Within sixty (60) days after the passage of this ordinance by the City, Rocky Mountain Power shall file an unqualified written acceptance thereof, with the City Recorder otherwise the ordinance and the rights granted herein shall be null and void.

SECTION 4. Non-Exclusive Franchise. The right to use and occupy the Public Ways of the City shall be nonexclusive and the City reserves the right to use the Public Ways for itself or any other entity that provides service to City residences; provided, however, that such use shall not

unreasonably interfere with Rocky Mountain Power's Electric Facilities or Rocky Mountain Power's rights as granted herein.

SECTION 5. City Regulatory Authority. In addition to the provision herein contained, the City reserves the right to adopt such additional ordinances and regulations as may be deemed necessary in the exercise of its police power for the protection of the health, safety and welfare of its citizens and their properties or exercise any other rights, powers, or duties required or authorized, under the Constitution of the State of Utah, the laws of Utah or City Ordinance.

SECTION 6. Indemnification. The City shall in no way be liable or responsible for any loss or damage to property or any injury to, or death, of any person that may occur in the construction, operation or maintenance by Rocky Mountain Power of its Electric Facilities. Rocky Mountain Power shall indemnify, defend and hold the City harmless from and against claims, demands, liens and all liability or damage of whatsoever kind on account of Rocky Mountain Power's use of the Public Ways within the City, and shall pay the costs of defense plus reasonable attorneys' fees for any claim, demand or lien brought thereunder. The City shall: (a) give prompt written notice to Rocky Mountain Power of any claim, demand or lien with respect to which the City seeks indemnification hereunder; and (b) permit Rocky Mountain Power to assume the defense of such claim, demand, or lien. If such defense is not assumed by Rocky Mountain Power, Rocky Mountain Power shall not be subject to liability for any settlement made without its consent. Notwithstanding any provision hereof to the contrary, Rocky Mountain Power shall not be obligated to indemnify, defend or hold the City harmless to the extent any claim, demand or lien arises out of or in connection with any negligent or willful act or failure to act of the City or any of its officers or employees.

SECTION 7. Annexation.

7.1 Extension of City Limits. Upon the annexation of any territory to the City, the rights granted herein shall extend to the annexed territory to the extent the City has such authority. All Electrical Facilities owned, maintained, or operated by Rocky Mountain Power located within any public ways of the annexed territory shall thereafter be subject to all of the terms hereof.

7.2 Notice of Annexation. When any territory is approved for annexation to the City, the City shall, not later than ten (10) working days after passage of an ordinance approving the proposed annexation, provide by certified mail to Rocky Mountain Power: (a) each site address to be annexed as recorded on county assessment and tax rolls; (b) a legal description of the proposed boundary change; and (c) a copy of the City's ordinance approving the proposed annexation. The notice shall be mailed to:

Rocky Mountain Power Customer Contact Center
Attn: Annexations
P.O. Box 400
Portland, Oregon 97207-0400

With a copy to:

Rocky Mountain Power
Attn: Office of the General Counsel
1407 West North Temple, Room 320
Salt Lake City, UT 84116

SECTION 8. Plan, Design, Construction and Installation of Company Facilities.

8.1 All Electrical Facilities installed or used under authority of this Franchise shall be used, constructed and maintained in accordance with applicable federal, state and city laws, codes and regulations.

8.2 Except in the case of an emergency, Rocky Mountain Power shall, prior to commencing new construction or major reconstruction work in the Public Ways, apply for any permit from the City as may be required by the City's ordinances, which permit shall not be unreasonably withheld, conditioned, or delayed based on generally applicable ordinances, written standards, and objective safety and engineering requirements of the City. Rocky Mountain Power will abide by all applicable ordinances and all reasonable rules, regulations and requirements of the City, and the City may inspect the manner of such work and require remedies as may be reasonably necessary to assure compliance. Notwithstanding the foregoing, Rocky Mountain Power shall not be obligated to obtain a permit to perform emergency repairs.

8.3 All Electric Facilities shall be located so as to cause minimum interference with the Public Ways of the City and shall be constructed, installed, maintained, cleared of vegetation, renovated or replaced in accordance with applicable rules, ordinances and regulations of the City.

8.4 If, during the course of work on its Electrical Facilities, Rocky Mountain Power causes damage to or alters the Public Way or public property, Rocky Mountain Power shall (at its own cost and expense and in a manner reasonably approved by the City) replace and restore it in as good a condition as existed before the work commenced.

8.5 In addition to the installation of underground electric distribution lines as provided by applicable state law and regulations, Rocky Mountain Power shall, upon payment of all charges provided in its tariffs or their equivalent, place newly constructed electric distribution lines underground as may be required by City ordinance.

8.6 The City shall have the right without cost to use all poles and suitable overhead structures owned by Rocky Mountain Power within Public Ways for City wires used in connection with its fire alarms, police signal systems, or other public safety communication lines used for governmental purposes; provided, however, any such uses shall be for activities owned, operated or used by the City for a public purpose and shall not include the provision of CATV, internet, or similar services to the public. Provided further, that Rocky Mountain Power shall assume no liability nor shall it incur, directly or indirectly, any additional expense in connection therewith, and the use of said poles and structures by the City shall be in such a manner as to prevent safety hazards or interferences with Rocky Mountain Power's use of same. Nothing herein shall be construed to require Rocky Mountain Power to increase pole size, or alter the manner in which Rocky Mountain Power attaches its equipment to poles, or alter the manner in which it operates

and maintains its Electric Facilities. City attachments shall be installed and maintained in accordance with the reasonable requirements of Rocky Mountain Power and the current edition of the National Electrical Safety Code pertaining to such construction. Further, City attachments shall be attached or installed only after written approval by Rocky Mountain Power in conjunction with Rocky Mountain Power's standard pole attachment application process. Rocky Mountain Power shall have the right to inspect, at the City's expense, such attachments to ensure compliance with this Section 8.6 and to require the City to remedy any defective attachments.

8.7 Rocky Mountain Power shall have the right to excavate the Public Rights of Ways subject to reasonable conditions and requirements of the City. Before installing new underground conduits or replacing existing underground conduits, Rocky Mountain Power shall first notify the City of such work by written notice and shall allow the City, at its own expense, (to include a pro rata share of the trenching costs), to share the trench of Rocky Mountain Power to lay its own conduit therein, provided that such action by the City will not unreasonably interfere with Rocky Mountain Power's Electrical Facilities or delay project completion.

8.8 Before commencing any street improvements or other work within a Public Way that may affect Rocky Mountain Power's Electric Facilities, the City shall give written notice to Rocky Mountain Power.

SECTION 9. Relocations of Electric Facilities.

9.1 The City reserves the right to require Rocky Mountain Power to relocate its Electric Facilities within the Public Ways in the interest of public convenience, necessity, health, safety or welfare at no cost to the City. Within a reasonable period of time after written notice, Rocky Mountain Power shall promptly commence the relocation of its Electrical Facilities. Before requiring a relocation of Electric Facilities, the City shall, with the assistance and consent of Rocky Mountain Power, identify a reasonable alignment for the relocated Electric Facilities within the Public Ways of the City. The City and the Company shall use their best efforts to recover or reduce the cost for the relocation work and the City shall support the efforts of Rocky Mountain Power to obtain reimbursement in accordance with Utah Code Ann. § 54-3-29(6).

9.2 Rocky Mountain Power shall not be obligated to pay the cost of any relocation that is required or made a condition of a private development. If the removal or relocation of facilities is caused directly or otherwise by an identifiable development of property in the area, or is made for the convenience of a customer, Rocky Mountain Power may charge the expense of removal or relocation to the developer or customer. For example, Rocky Mountain Power shall not be required to pay relocation costs in connection with a road widening or realignment where the road project is made a condition of or caused by a private development.

SECTION 10. Subdivision Plat Notification. Before the City approves any new subdivision and before recordation of the plat, the City shall obtain Rocky Mountain Power's approval of Electrical Facilities, including underground facilities to be installed by the developer, and associated rights of way depicted on the plat. A copy of the plat shall be mailed for approval to Rocky Mountain Power:

Rocky Mountain Power
Attn: Estimating Department
1569 West North Temple
Salt Lake City, Utah 84116

Rocky Mountain Power's review and approval under this Section shall be limited to the location and design of Electrical Facilities and associated rights-of-way and shall not be construed to confer land-use approval authority or to limit the City's subdivision approval authority.

SECTION 11. Vegetation Management. Rocky Mountain Power or its contractor may prune all trees and vegetation which overhang the Public Ways, whether such trees or vegetation originate within or outside the Public Ways, to prevent the branches, limbs or other part of such trees or vegetation from interfering with Rocky Mountain Power's Distribution or Transmission Electrical Facilities. Such work shall comply with the American National Standard for Tree Care Operation (ANSI A300) and be conducted under the direction of an arborist certified with the International Society of Arboriculture. Rocky Mountain Power may also cut down and remove any tree located in the Public Ways which poses a risk to public safety or service reliability. A growth inhibitor treatment may be used for trees and vegetation species that are fast-growing. Trees planted in the Public Ways under or near existing Rocky Mountain Power's Distribution or Transmission Electrical Facilities should not interfere with such Electrical Facilities at the tree's full maturity height. For guidance on tree species selection, see Rocky Mountain Power's planting guidelines www.Rockymountainpower.net/trees.

SECTION 12. Renewal. At least 120 days prior to the expiration of this Franchise, Rocky Mountain Power and the City either shall agree to extend the term of this Franchise for a mutually acceptable period of time or the parties shall use best faith efforts to renegotiate a replacement Franchise. In the event an extension or replacement Franchise is not entered into upon expiration of this Franchise, Rocky Mountain Power may continue to use the Public Ways on an interim basis subject to the City's continuing police powers and right to terminate such interim use upon reasonable notice, pending the adoption of a replacement franchise or other lawful authorization. In the event the interim use is terminated and a replacement franchise is not approved, the transfer of the Electrical Facilities shall be in accordance with Utah Code Ann. § 54-3-32.

SECTION 13. No Waiver. Neither the City nor Rocky Mountain Power shall be excused from complying with any of the terms and conditions of this Franchise by any failure of the other, or any of its officers, employees, or agents, upon any one or more occasions to insist upon or to seek compliance with any such terms and conditions.

SECTION 14. Transfer of Franchise. Rocky Mountain Power shall not transfer or assign any rights under this Franchise to another entity, except transfers and assignments by operation of law, or to affiliates, parents or subsidiaries of Rocky Mountain Power which assume all of Rocky Mountain Power's obligations hereunder, unless the City shall first give its approval in writing, which approval shall not be unreasonably withheld, conditioned or delayed; provided, however, Rocky Mountain Power may assign, mortgage. pledge, hypothecate or otherwise transfer without consent its interest in this Franchise to any financing entity, or agent on behalf of any financing entity to whom Rocky Mountain Power (1) has obligations for borrowed money or in respect of

guaranties thereof, (ii) has obligations evidenced by bonds, debentures, notes or similar instruments, or (iii) has obligations under or with respect to letters of credit, bankers acceptances and similar facilities or in respect of guaranties thereof.

SECTION 15. Amendment. At any time during the term of this Franchise, the City through its City Council, or Rocky Mountain Power may propose amendments to this Franchise by giving thirty (30) days written notice to the other party of the proposed amendment(s) desired, and both parties thereafter, through their designated representatives, will, within a reasonable time, negotiate in good faith in an effort to agree upon mutually satisfactory amendment(s). No amendment or amendments to this Franchise shall be effective until mutually agreed upon by the City and Rocky Mountain Power and formally adopted as an ordinance amendment, which is accepted in writing by Rocky Mountain Power.

SECTION 16. Notices. Unless otherwise specified herein, all notices from Rocky Mountain Power to the City pursuant to or concerning this Franchise shall be delivered to the City Recorder's Office. Unless otherwise specified herein, all notices from the City to Rocky Mountain Power pursuant to or concerning this Franchise shall be delivered to the Regional Business Management Director, Rocky Mountain Power, 852 East 1400 North, Shelley, Idaho, 83274, and such other office as Rocky Mountain Power may advise the City of by written notice.

SECTION 17. Severability. If any section, sentence, paragraph, term or provision hereof is for any reason determined to be illegal, invalid, or superseded by other lawful authority including any state or federal regulatory authority having jurisdiction thereof or unconstitutional, illegal or invalid by any court of common jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such determination shall have no effect on the validity of any other section, sentence, paragraph, term or provision hereof, all of which will remain in full force and effect for the term of the Franchise or any renewal or renewals thereof.

SECTION 18. Waiver of Jury Trial. To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

SECTION 19. Public Records. Nothing in this Franchise shall be construed to require the City to withhold records that must be disclosed under the Utah Governmental Records Access and Management Act ("GRAMA"), Title 63G, Chapter 2 of Utah Code. Any claim that information constitutes a trade secret or protected record shall be evaluated by the City in accordance with applicable law, and the City makes no advance determination regarding the confidentiality of information. Rocky Mountain Power may from time to time submit to the City confidential commercial information, pursuant to Utah Code Ann. § 63G-2-305(2). Rocky Mountain Power does not waive any rights it may have to protect such confidential commercial information inasmuch as it is properly labeled in accordance with GRAMA.

PASSED by the City Council of the City of Woods Cross, Utah this 7th day of April, 2026.

MAYOR PROTEM

_____

ATTEST:

_____

CITY RECORDER

Woods Cross City

Ryan Westergard
Mayor

Bryce K Haderlie
City Administrator

Public Works Department
Sam Christiansen
Public Works Director
1555 South 800 West Woods Cross, Utah 84087
Phone: 801-292-4421 Fax: 801-292-2225

Memorandum

DATE: March 11, 2026

TO: Mayor, City Council, and Public Works Director

FROM: Tara Kinser, Parks Manager

SUBJECT: 2026 Arbor Day Proclamation

In an effort to promote Arbor Day in Woods Cross City, staff recommends that the City Council approve the 2026 Arbor Day Proclamation. The city has enjoyed a rich history of being a Tree City for 27 years. The Tree City USA program has helped beautify the city with annual tree planting and has set the example for residents of the city of the benefits of trees in our community.

This year, we will hold our Arbor Day Celebration on April 24th, the nationally recognized Arbor Day. We have volunteers already committed from the high-school communications class who are excited to help us. The event will be geared towards and advertised as an event for preschool and elementary-aged children and their parents. We will have tree-themed crafts and story time, followed by the planting of 10 new trees at Mills Park. These new trees will be planted in the areas where large, decaying trees were removed earlier in the year.

Returning the celebration to a spring activity will give the new trees more time to become established in the landscape. Additionally, no volunteers showed up for the tree planting at the Day of Service in 2025, and the city prioritizes being a Tree City. With committed volunteers, Arbor Day this April will help support the goal of educating the rising generation about the benefits of trees to them and our community.

The Day of Service this September will still be supported by additional service opportunities that continue in the spirit of that event. City staff hopes this change will instill the Arbor Day Foundation's goals in our youth and the public, strengthen community bonds, and fulfill the Parks Department's goal of creating safe, clean, and beautiful spaces for the residents of Woods Cross to enjoy.

2026 ARBOR DAY PROCLAMATION

WHEREAS, *Arbor Day is now observed throughout the nation and the world, and*

WHEREAS, *trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife, and*

WHEREAS, *trees are a renewable resource, giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and*

WHEREAS, *trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and*

WHEREAS, *trees provide a source of joy and spiritual renewal.*

NOW, THEREFORE*, I, Wallace Larrabee, Mayor protem of Woods Cross City, along with the City Council Members Rachel Peterson, Eric Jones, Julie Checketts, Jim Grover, and Wally Larrabee, do hereby proclaim Woods Cross City's observance of Arbor Day on April 24, 2026. And declare the importance of preserving and planting trees cannot be confined to only one day and is always, therefore, at the forefront of our efforts.*

WE URGE *all citizens to support efforts to protect our trees and woodlands and to support our city's urban forestry program, and*

FURTHER, WE URGE *all citizens to plant trees to gladden hearts and promote the well-being of present and future generations.*

Dated this 7th day of April 2026

WOODS CROSS CITY

_____

WALLACE LARRABEE, MAYOR PROTEM

VOTING:

Julie Checketts	Yea____	Nay___	
Eric Jones	Yea____	Nay___	
Wallace Larrabee	Yea____	Nay___	
Jim Grover	Yea____	Nay___	
Rachel Peterson	Yea____	Nay___	
Ryan Westergard	Yea____	Nay___	[tie vote only]

ATTEST:

_____

ANNETTE HANSON, CITY RECORDER

Woods Cross City

Ryan Westergard
Mayor

Bryce K Haderlie
City Administrator

Public Works Department
Sam Christiansen
Public Works Director
1555 South 800 West, Woods Cross, Utah 84087
Phone: 801-292-4421 Fax: 801-292-2225

Memorandum

DATE: March 26, 2026

TO: Mayor and City Council

FROM: Sam Christiansen, Public Works Director

SUBJECT: **April 2026 Proclamation Declaring a Water Emergency due to Extreme Drought Conditions**

Recommendation

City staff recommends that the City Council authorize the Mayor to sign the April 2026 Proclamation Declaring a Water Emergency due to Extreme Drought, which allows the City to restrict culinary water usage to preserve drinking water and maintain the health, safety, and welfare of its residents and businesses.

Background

Drought conditions pose a significant concern for the City and the State ahead of the upcoming irrigation season, primarily due to the minimal snowpack this winter. To address this urgent issue, the City is partnering with Weber Basin to implement comprehensive water-conservation measures aimed at reducing irrigation water use across the board, including for residents, businesses, and city operations. These initiatives include delaying the start of city irrigation systems as long as possible, decreasing water use in city parks by at least 20%, raising the height of contractor mowing equipment to 4 inches to minimize turf loss and moisture depletion, and actively informing the community about restrictions and conservation tips through newsletters, electronic signboards, and social media channels. Cooperation is vital to ensure sustainable water supplies during this challenging period.

City Culinary Water System Concern

- With Weber Basin turning on water late and shutting it off early this year on September 15th, and possibly sooner depending on reservoir levels and summer usage, residents may resort to using culinary water to supplement the water supply for the rest of the season. The City regularly purchases 100 acre-feet of culinary water each year through a contract, which will not be reduced this year. To prepare for the Water Reservoir project, the city has used this water from mid-winter to early spring. The City's wells will make up for any water loss, ensuring no impact on indoor water use.

Woods Cross City

Ryan Westergard
Mayor

Bryce K Haderlie
City Administrator

Public Works Department
Sam Christiansen
Public Works Director
1555 South 800 West, Woods Cross, Utah 84087
Phone: 801-292-4421 Fax: 801-292-2225

- It is important to note that the City's culinary water system was specifically designed for indoor use only and should not be used for irrigation purposes. Secondary water for irrigation is supplied by Weber Basin Water and Bountiful Irrigation. The City maintains sufficient fire flow levels in its reservoirs, allowing fire hydrants to provide adequate water for firefighting efforts in the event of building or field fires.

- To protect residents' and businesses' health, safety, and welfare, culinary water will be temporarily restricted during this time, focusing on conservation to ensure enough water for future drinking, essential needs, and fire protection.

Proposed Restrictions

In looking into what other Cities have done in the past to reduce water usage and restrict users from switching to Culinary when Secondary water is shut off. Education is key in this matter, but based on past water shortages by other water systems, imposing warnings on those who do not follow the restrictions has proven the best way, short of turning off water connections, to protect culinary water supplies.

After evaluating all water conservation options allowed by the State and City Code, the Public Works Department recommends the following water use restrictions for the City's culinary water customers to prevent water supply depletion:

1. Using Culinary Water to irrigate properties that have Secondary Water provided is Strictly Prohibited and will result in restriction fees listed below.
2. All outside irrigation is prohibited from 10 AM to 6 PM daily.
3. For properties that do not have Secondary Water and depend on culinary water for landscape irrigation, landscape culinary water usage is restricted to the Weber Basin water schedule within the city for 2026. This information will be shared via monthly newsletter, on social media, and a mailer to all residents and businesses that do not have access to secondary water for irrigation.
4. The Public Works Director, or designee, shall enforce the aforementioned restrictions with the following penalties for Culinary Water usage that is restricted, subject to the approval of the City Administrator:
    a. First Offense – Notice of violation shall be given by a door hanger or letter.
    b. Second Offense -Notice of violation and warning that next violation will result in water shutoff shall be given by door hanger or letter.
    c. Third Offense – Termination of culinary water service to the property until the property owner signs an agreement to discontinue all landscape irrigation with culinary water for the remainder of the irrigating season. The property owner will be responsible for all associated disconnection and reconnection fees. The violation letter shall be left on the door.

April 2026 Proclamation Declaring a Water Emergency due to Extreme Drought Conditions

Whereas, the City has been notified by Weber Basin Water Conservancy District and Bountiful Irrigation District that drought conditions will affect these districts' ability to provide water during the 2026 irrigation season; and

Whereas, it is critical that the City work with Weber Basin Water Conservancy District and Bountiful Irrigation to manage the impact of the drought conditions and take conservation efforts, including educating City residents, limiting outdoor use of culinary water, and limiting irrigation uses, with the goal of reducing overall water use within the City to protect the drinking water supply; and

Whereas, Utah Code § 10-7-Part 3-Section 12 authorizes the mayor of a municipality to limit the use of water for any purpose other than domestic purposes to such extent as may be required for the public good in judgment of the City Council; and

Whereas, the City Council is authorized under Utah State Law and Section 9-01-430 of the Woods Cross Municipal Code to regulate and restrict the use of water when necessary to protect the health, welfare, and safety of its residents and to provide enforcement of such regulations; and

Whereas, immediate attention is necessary to alleviate the threat to the health, safety, and welfare of the citizens of Woods Cross and the surrounding areas.

NOW THEREFORE, IT IS HEREBY PROCLAIMED BY THE MAYOR OF WOODS CROSS CITY, UTAH, AS FOLLOWS:

Section 1. Declaration of Water Emergency. The Mayor of Woods Cross City hereby declares and orders that the City is experiencing a Water Emergency due to the current drought, which requires further regulation of water use. Accordingly, it is hereby ordered that the use of water within Woods Cross City is hereby regulated as detailed in Section 2 of this Proclamation.

Section 2. Water Restrictions and Penalties. The Mayor and City Council declare the current statewide drought conditions constitute a water emergency and authorize the following restrictions on all residential and commercial connections to the City's culinary water system.

1. Using Culinary Water to irrigate properties that have Secondary Water provided is Strictly Prohibited and will result in restriction fees listed below.
2. All outside irrigation is prohibited from 10 AM to 6 PM daily.
3. For properties that do not have Secondary Water and depend on culinary water for landscape irrigation, landscape culinary water usage is restricted to the Weber Basin irrigation water schedule within the city for 2026. This information will shared via monthly newsletter, on social media and a mailer to all residents and businesses that don not have access to secondary water for irrigation.
4. The Public Works Director, or designee, shall enforce the aforementioned

restrictions with the following penalties for Culinary Water usage that is restricted, subject to the approval of the City Administrator:

a. First Offense – Notice of violation shall be given by a door hanger or letter.
b. Second Offense - . Notice of violation and warning that next violation will result in water shutoff shall be given by door hanger or letter.
c. Third Offense – Termination of culinary water service to the property until the property owner signs an agreement to discontinue all landscape irrigation by culinary water for the remainder of the irrigating season. The property owner will be responsible for all associated disconnection and reconnection fees. The violation letter shall be left on the door.

Section 3. Duration. This declaration of local emergency shall remain in effect until November 31, 2026, unless rescinded by the City Council.

Section 4. Authority. Pursuant to State law, this declaration of a water emergency constitutes an official recognition that a water emergency exists within the City and provides a legal basis for implementing a program to regulate, restrict, and otherwise limit the use of water within the City and authorizes the expenditure of emergency funds from all available resources if necessary.

Section 5. Effective Date. This Proclamation shall become effective immediately upon the Mayor's signature of the same.

DECLARED AND ORDERED BY A VOTE OF THE WOODS CROSS COUNCIL AUTHORIZING THE MAYOR TO SIGN THIS PROCLAMATION THIS 7th DAY OF APRIL, 2026.

_____ _____

WALLACE LARRABEE, MAYOR PROTEM ANNETTE HANSON, CITY RECORDER

Voting:

Julie Checketts	Yea ___	Nay ___	
Eric Jones	Yea ___	Nay ___	
Wallace Larrabee	Yea ___	Nay ___	
Jim Grover	Yea ___	Nay ___	
Rachel Peterson	Yea ___	Nay ___	
Ryan Westergard	Yea ___	Nay ___	*[tie vote only]*

WOODS CROSS CITY CORPORATE SEAL DAVIS COUNTY, UTAH

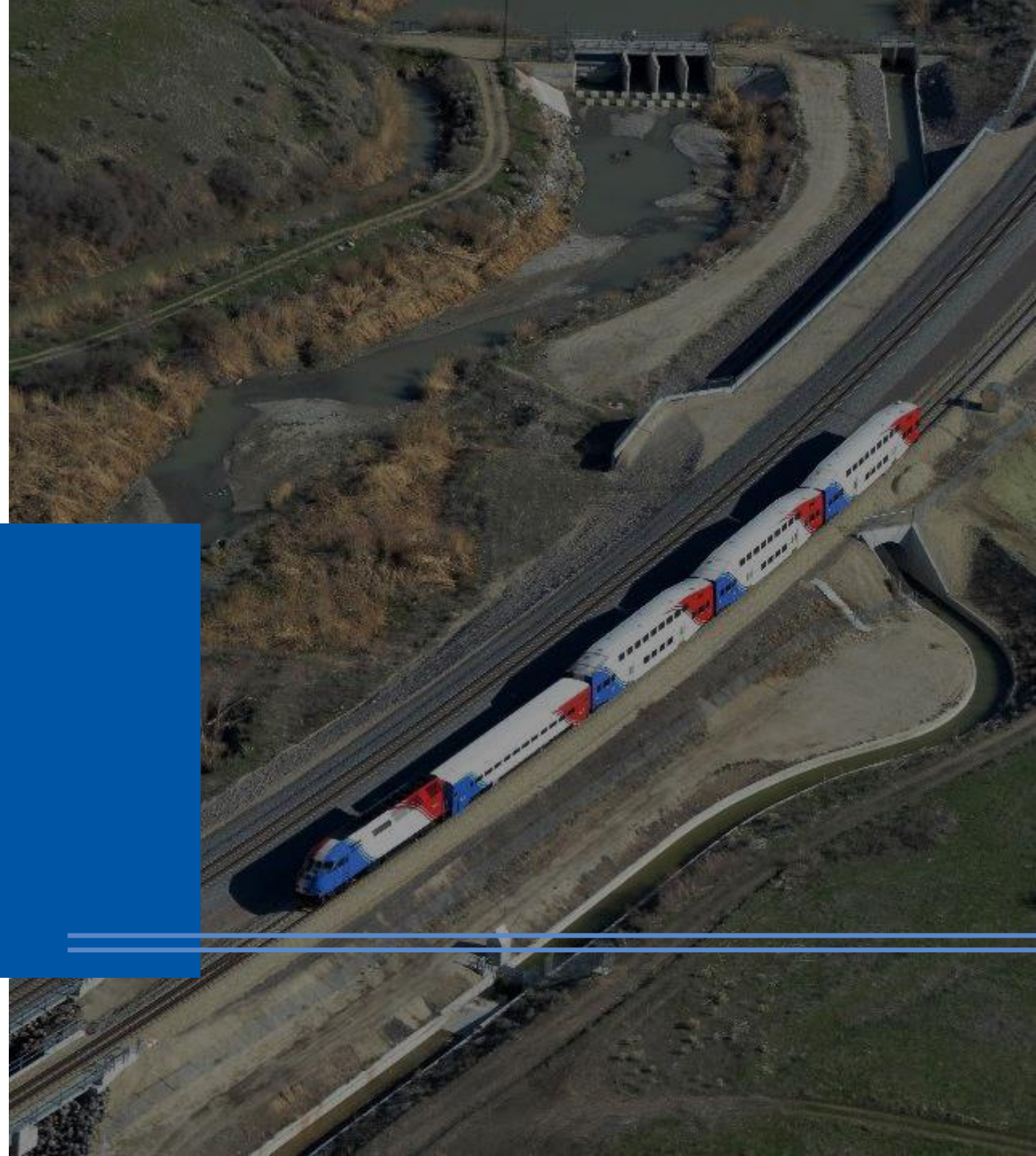
Guests/Honors

FRONTRUNNER 2X

UTA UTDOT

Woods Cross City Council Presentation

April 7, 2026



Project Team

UTA SM | UDOT Keeping Utah Moving

FRONTRUNNER 2X

Why Strategic Double Tracking?

Project Purpose

- FrontRunner ridership is at 90% capacity in the peak-hour peak direction.
- The project would double (2X) train frequency in the existing FrontRunner corridor to reduce congestion and increase ridership.

Project Benefits

Increased Frequency
(15-minute peak, 30-minute off peak)

Increased Ridership
(53% increase)

Improved Reliability

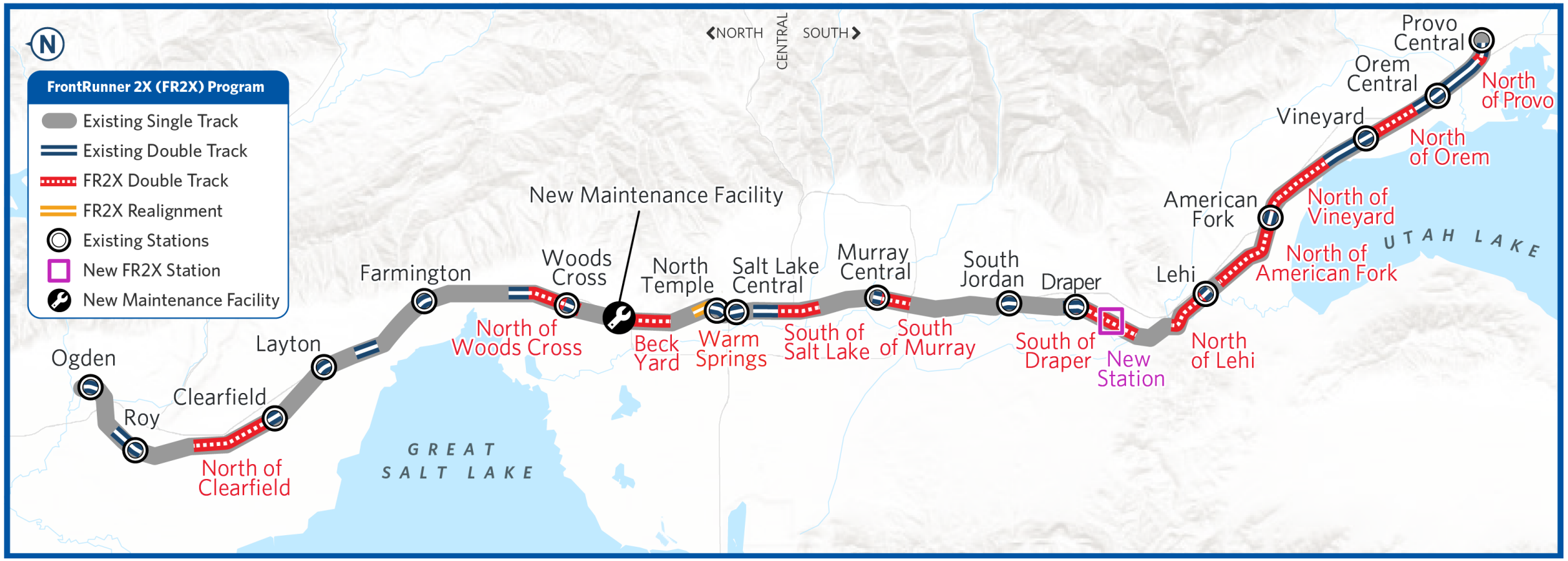
Increased Choice
(17% faster than I-15 by 2050)

Supports Economic Development

FrontRunner 2X Improvements

- 11 Double-track Sections
- 1 New Station
- 1 Track Realignment
- 10 New Trainsets
- 1 Maintenance Facility

Project Map

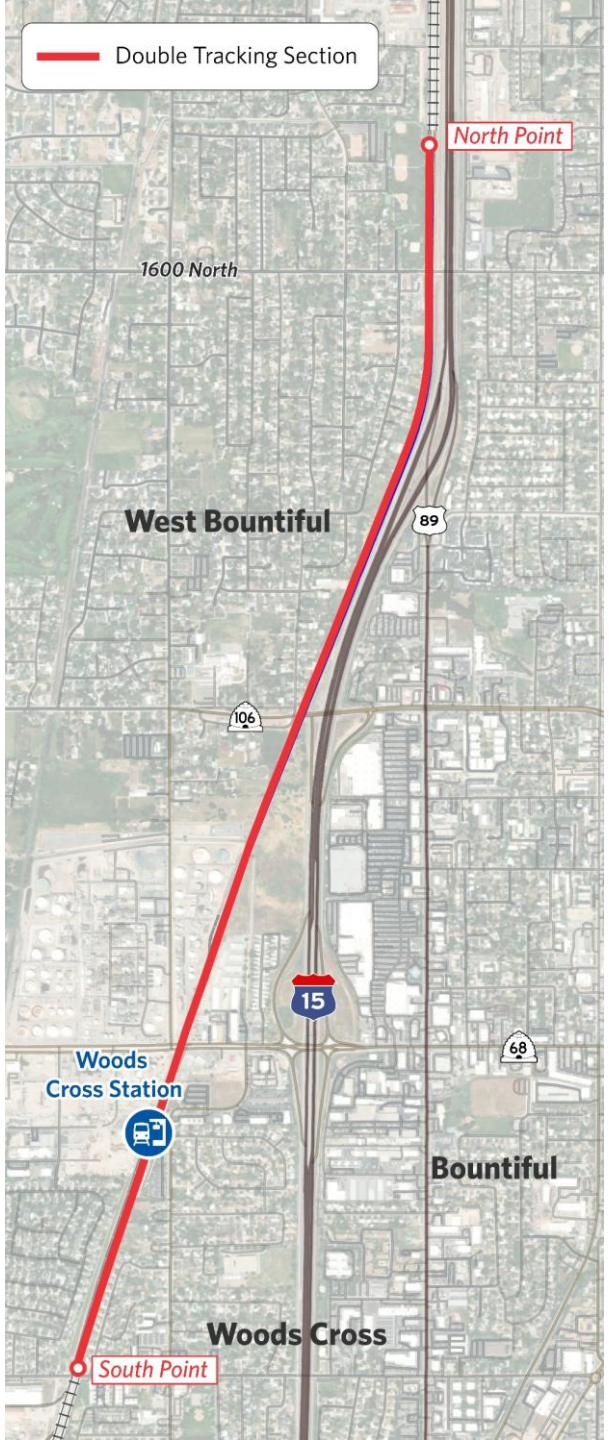

FrontRunner 2X (FR2X) Program
Existing Single Track
Existing Double Track
FR2X Double Track
FR2X Realignment
Existing Stations
New FR2X Station
New Maintenance Facility
NORTH
CENTRAL
SOUTH
Ogden
Roy
Clearfield
North of Clearfield
Layton
Farmington
North of Woods Cross
Woods Cross
New Maintenance Facility
North Temple
Beck Yard
Salt Lake Central
Warm Springs
South of Salt Lake
Murray Central
South of Murray
South Jordan
Draper
South of Draper
New Station
Lehi
North of Lehi
American Fork
North of American Fork
Vineyard
North of Vineyard
Orem Central
North of Orem
Provo Central
North of Provo
GREAT SALT LAKE
UTAH LAKE

North of Woods Cross Design Overview

North Point: 2050 North, West Bountiful

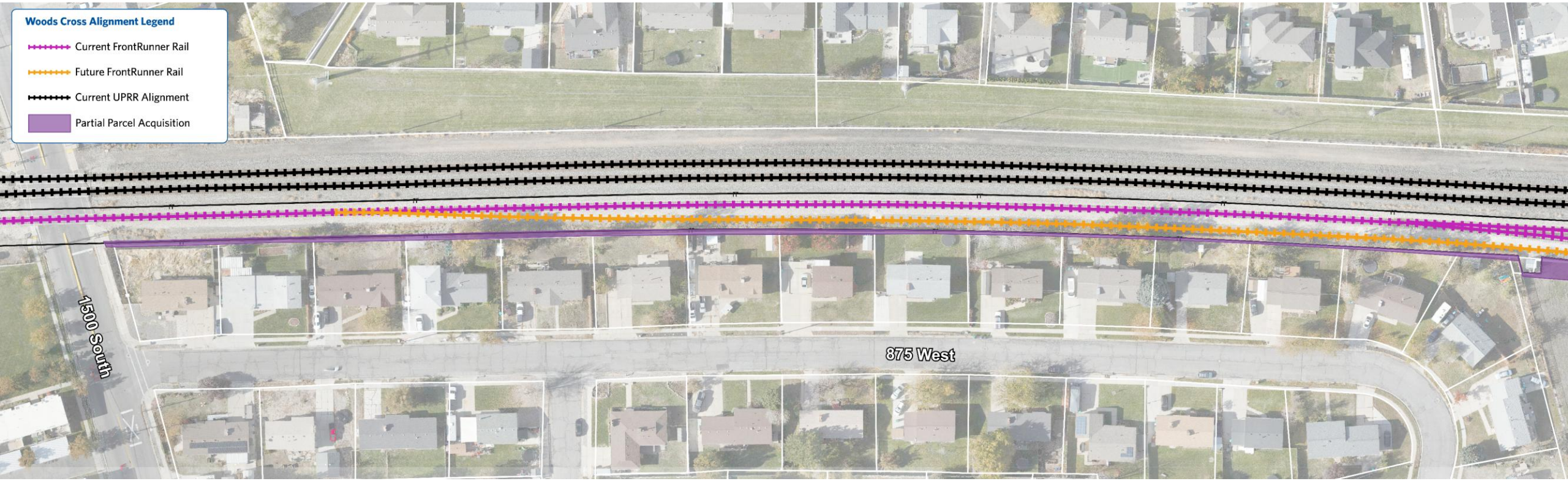
South Point: 1500 South, Woods Cross

Length: 2.5 miles



FRONTRUNNER 2X
UTA UDOT

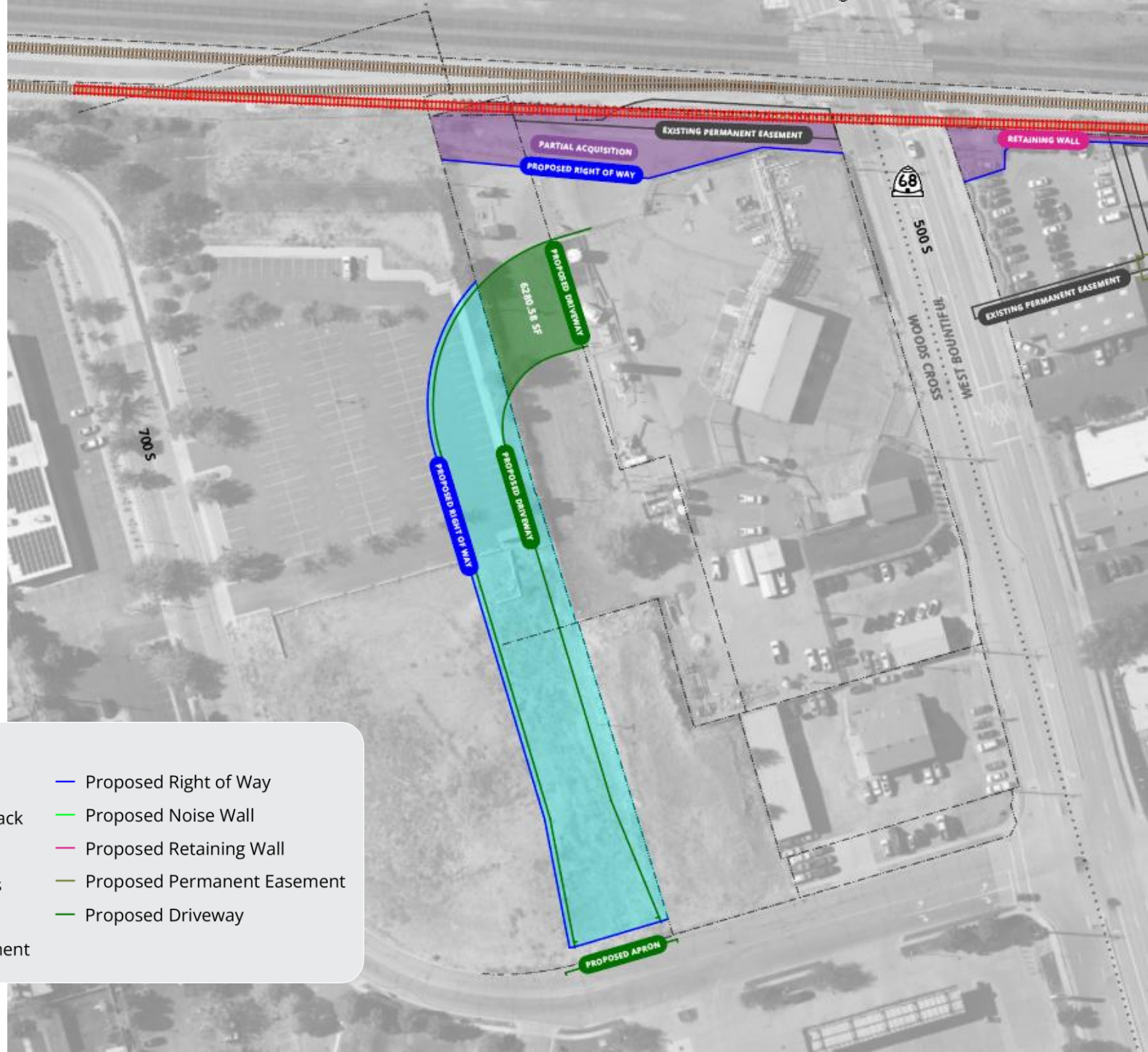
Design



- Limited partial acquisitions and temporary construction easements.

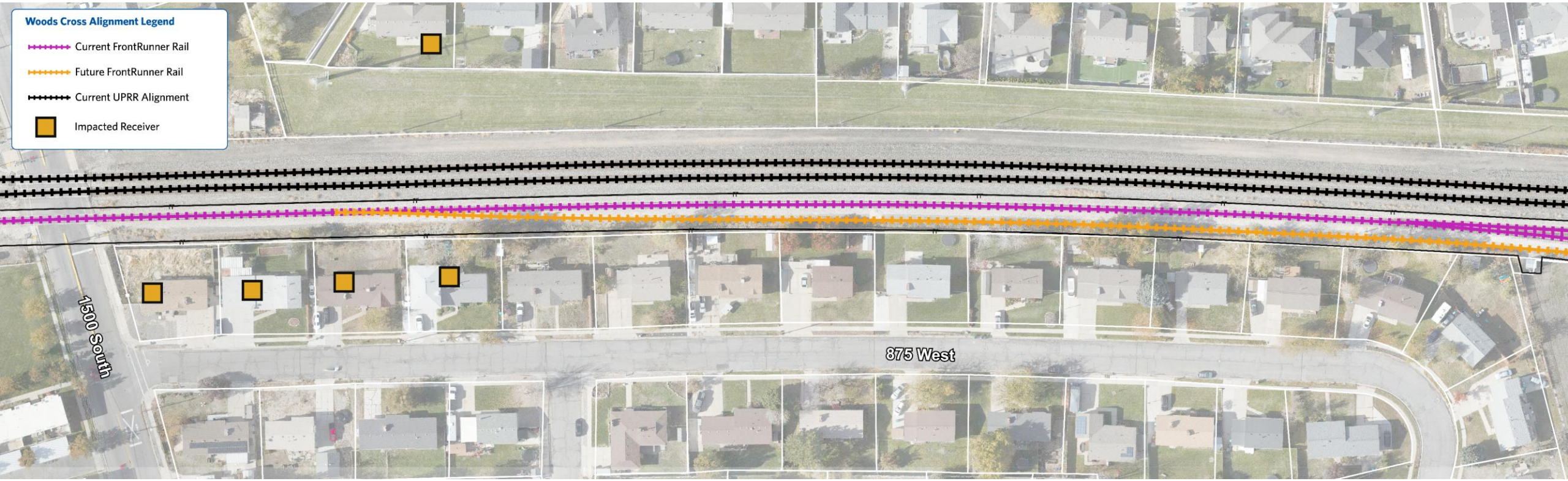
Holly Refinery Access

- Access to facility will close along 500 South.
- New access proposed from 700 West.



FRONTRUNNER 2X
UTA UDOT

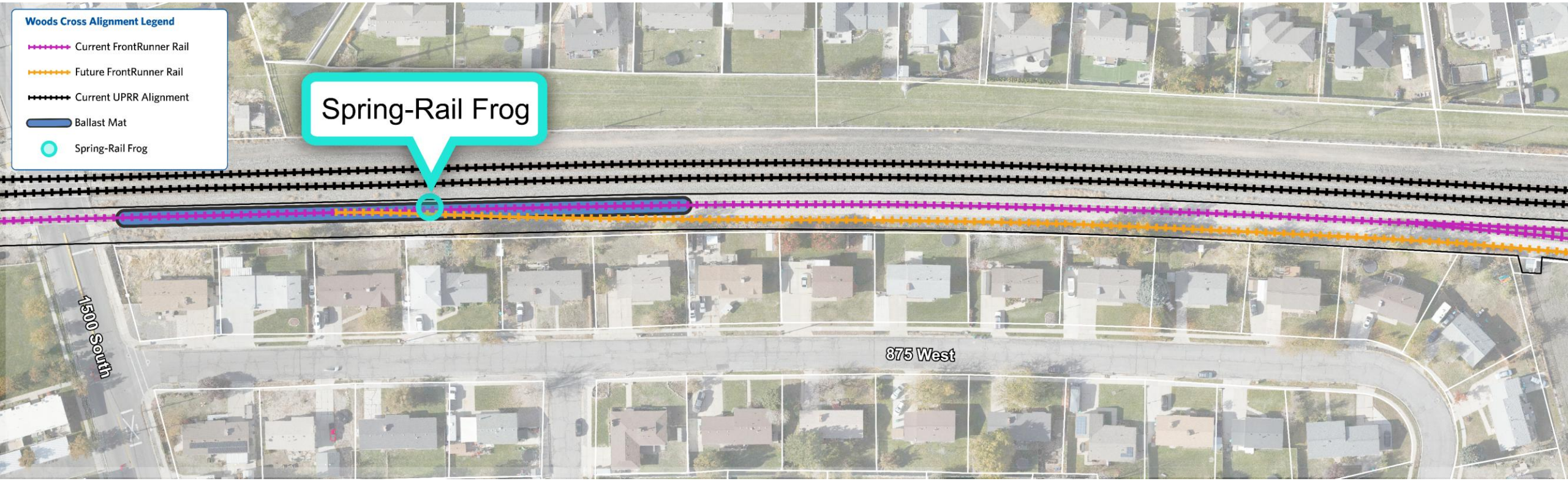
Vibration Impacts



Along 875 West:

- Vibration impacts due to the proximity of the crossover.
- Total of 5 impacted properties, identified as “impacted receivers.”

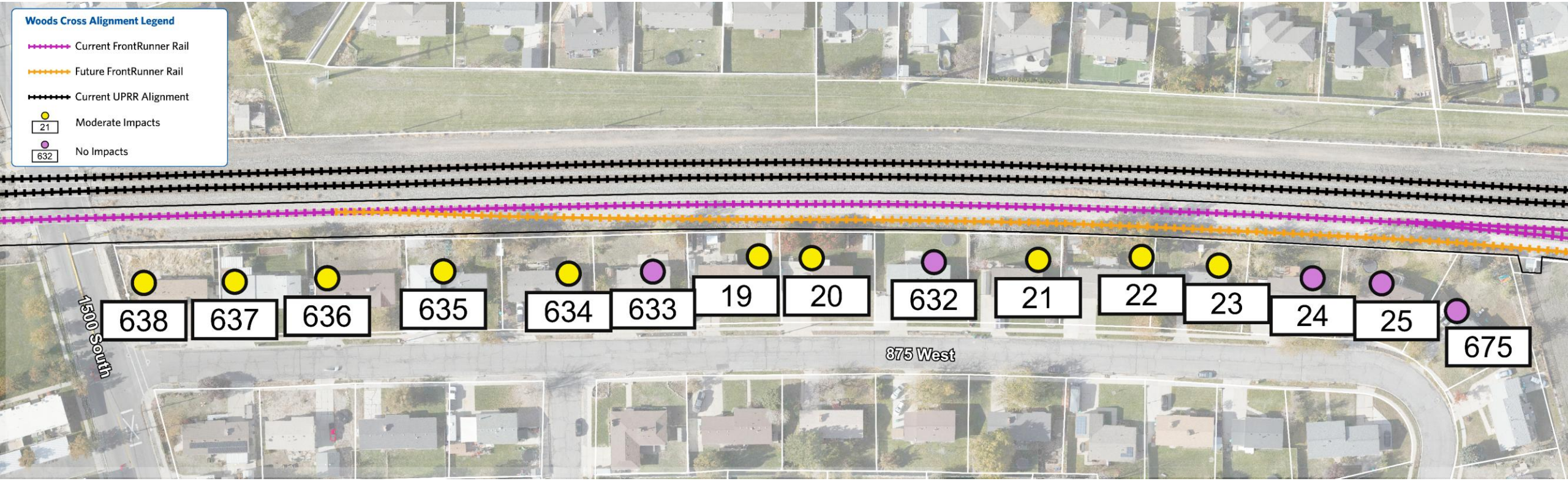
Vibration Mitigation



Along 875 West:

- Ballast mat.
- Spring-rail frog.

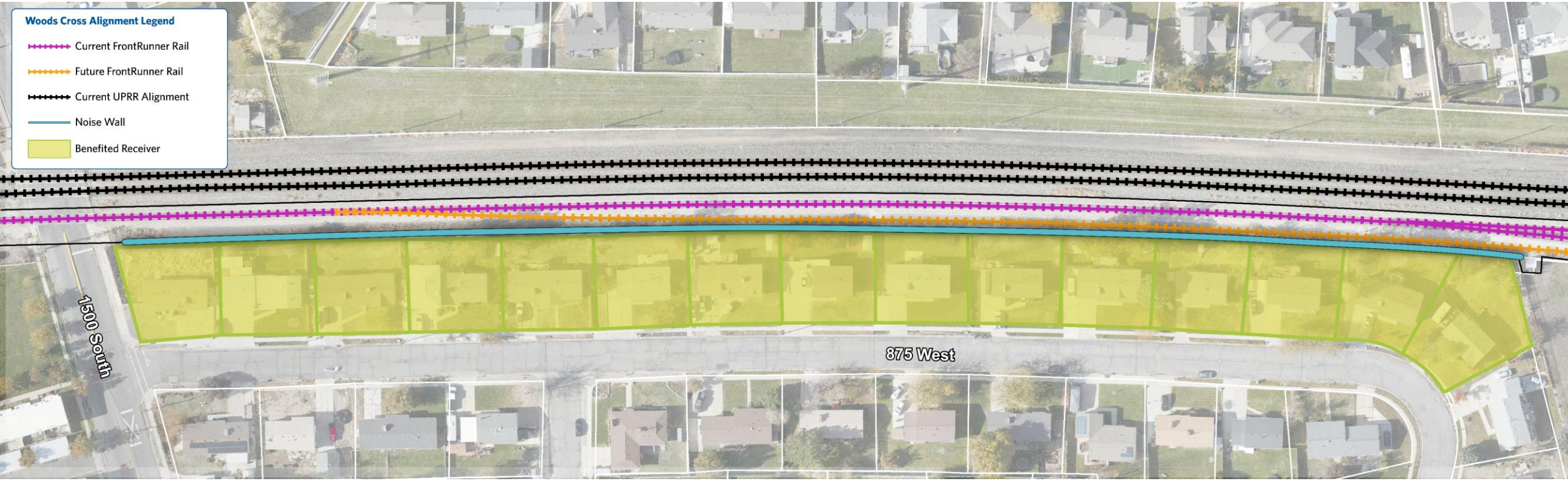
Noise Impacts



Along 875 West:

- 10 receivers with moderate impacts.
- 5 receivers with no impacts.

Proposed Noise Mitigation



Along 875 West:

- Noise wall 12 feet above track elevation spanning 1,300 feet in length.

Proposed Noise Mitigation

- A noise wall is proposed. This noise wall would adequately mitigate noise increases from the project and is feasible per UTA's criteria.
- Wall would be approximately 12 feet high above existing track, or about 14 to 19 feet above ground level.

Noise Wall Examples

ASHLAR STONE

STACKED STONE

Noise Wall Survey and Public Comment Period

April 9–23, 2026

Who can comment?

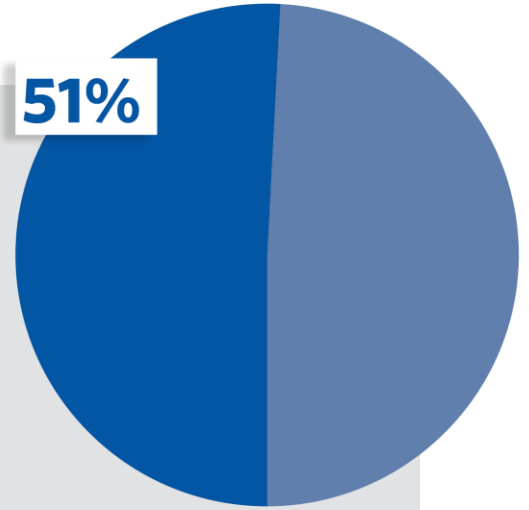
- Any stakeholder is invited to comment on the proposed noise wall. All comments will be considered.

Who can vote?

- Only votes by benefited receivers will be tallied by the project team.

A benefited receiver is a property owner whose property would receive the noise-reduction goal with the proposed noise-mitigation measure.

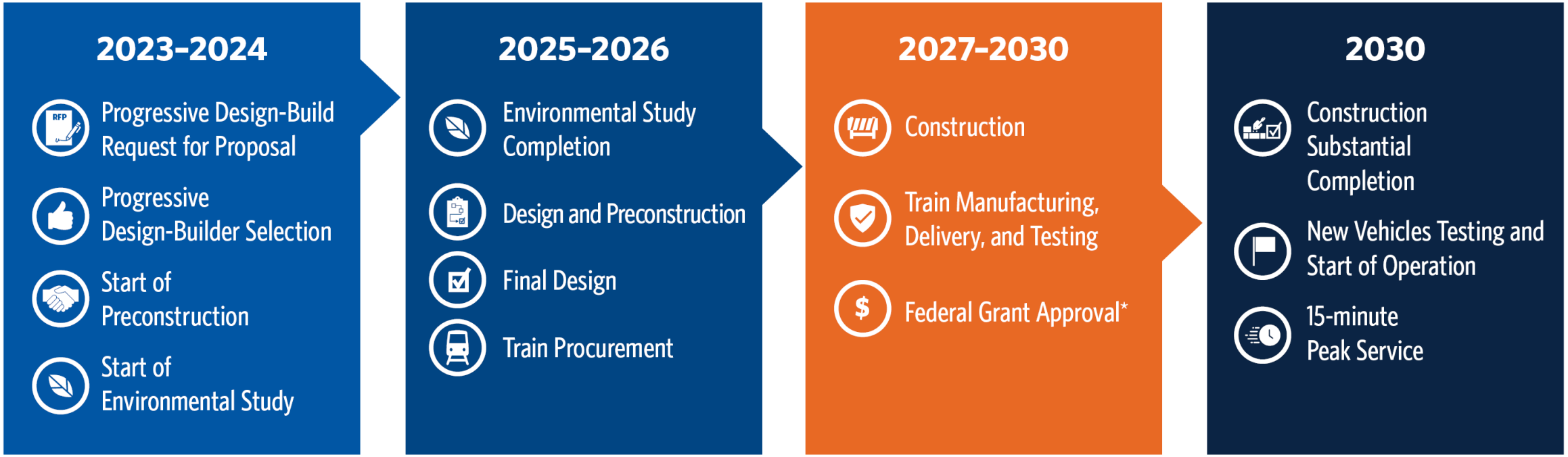
If a majority of benefited receivers oppose the noise wall, then **it won't be built** and will not be considered in the future.



If a survey is not returned, it will be assumed that the property owner is not opposed to a noise wall.

FRONTRUNNER 2X

Project Timeline



*Expected 2027

Next Steps

- Currently finalizing the design.
- Coordinating with city staff.
- Holding a neighborhood meeting.
- Right-of-way acquisition process beginning soon.
- Construction is anticipated as early as 2027.

FRONTRUNNER 2X

Stay Informed

Website: FrontRunner2X.utah.gov

Email: FrontRunner2X@utah.gov

Phone: 888-882-0373

FRONTRUNNER 2X

STAFF MEMORANDUM

To: Mayor Westergard, Council Members

From: Bryce Haderlie, City Administrator

Curtis Poole, Community Development Director

Date: April 7, 2026

Re: New City Hall and Hogan Park Redesign Project

Background

The city has been actively working toward the development of a new city hall and the enhancement of Hogan Park to better serve the community's current and future needs. This project represents a significant investment in civic infrastructure and public space, with the goal of creating a functional, welcoming, and enduring civic campus.

Over the past several months, the design team—comprised of Method Studio, Hogan Construction, and city staff—has engaged in an extensive and collaborative needs assessment and preliminary design process. This effort has included multiple stakeholder meetings, internal work sessions, and iterative design reviews to ensure that the project reflects the city's operational needs, long-term vision, and fiscal responsibility.

The design team has worked diligently to refine the overall site layout, building concepts, and park integration. Particular attention has been given to creating a cohesive civic campus that balances functionality, accessibility, and community identity. Staff has been closely involved throughout the process to ensure that departmental needs are accurately represented and that the design aligns with adopted plans and priorities.

Discussion

At the upcoming City Council meeting, representatives from Method Studio and Hogan Construction will present a detailed overview of the project's current status. This presentation will include a preliminary breakdown of the building programming and associated costs.
The programming component will outline the proposed public interface areas, park amenities, police and administrative departmental spaces, and shared spaces. It will also address how the proposal supports efficient operations, future growth, and enhanced service delivery to residents.

In addition, the design team will present a high-level cost analysis for both the city hall building and the Hogan Park improvements. This will include estimated construction costs, site development considerations, and key factors influencing the overall project budget. The intent of this presentation is to provide the Council with a clear understanding of how design decisions are impacting cost, as well as to identify opportunities for refinement moving forward.

This milestone represents an important step in the project, as it allows the Council to review and provide direction on both the functional aspects of the design and the financial framework before proceeding further into detailed design.

Later in the meeting the Council will consider adopting the programming schematics and associated costs of the project.

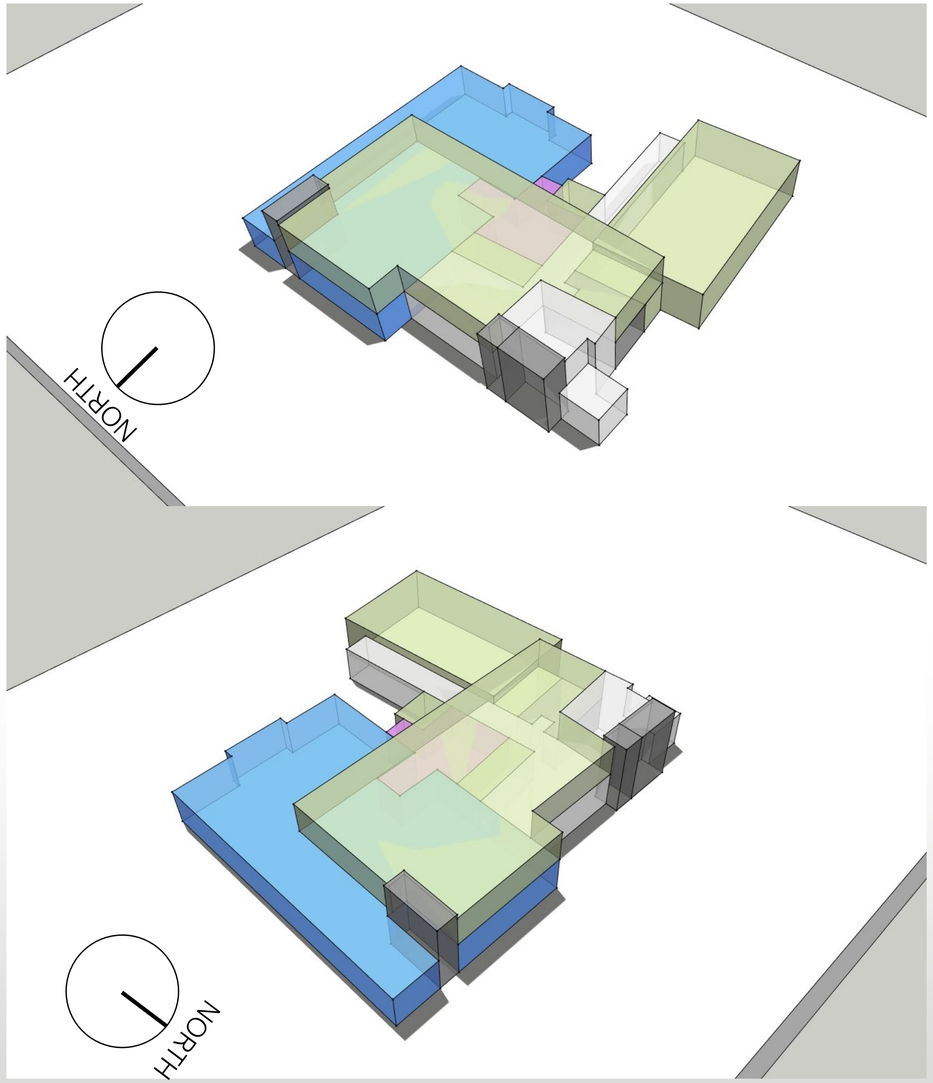
02 APRIL 2026

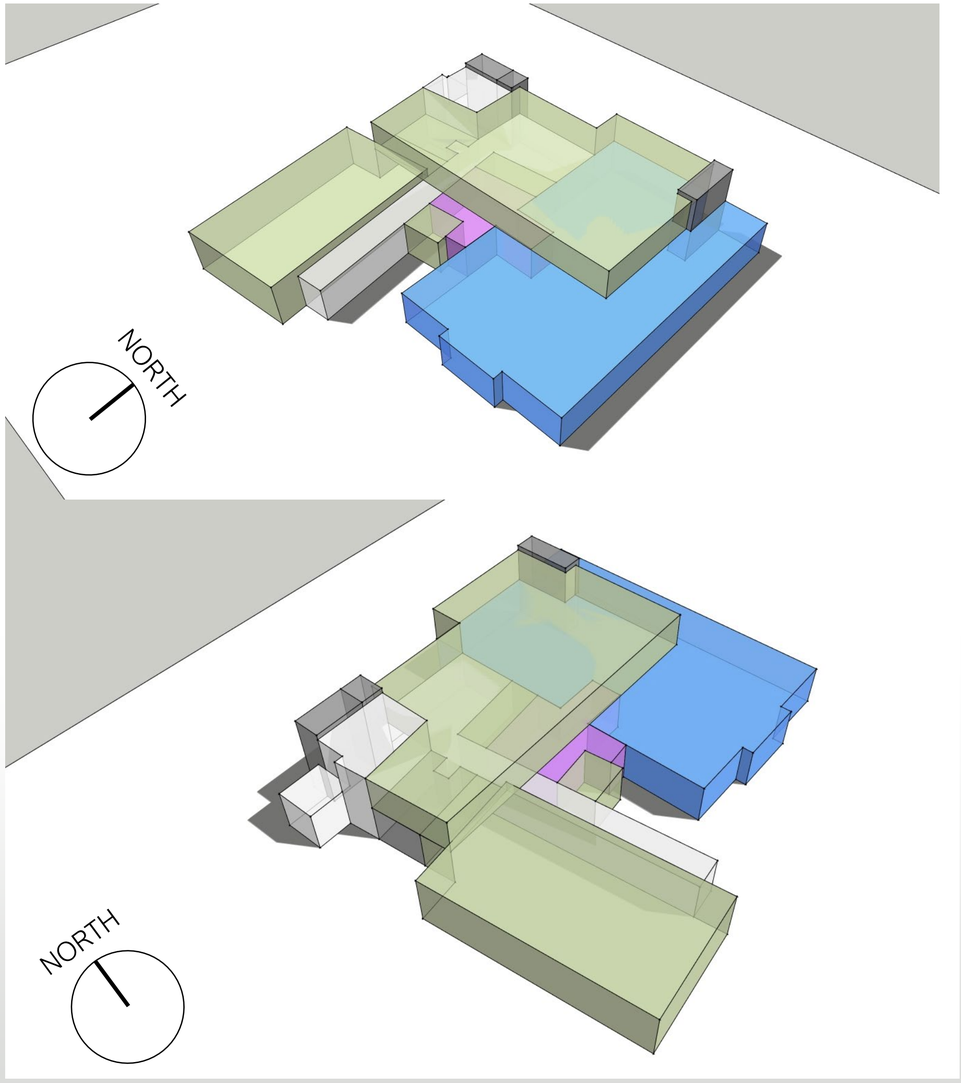
WOODS CROSS CITY HALL
Programming Deliverables

method studio

Massing Views

method studio





Site Plan Concept

method studio

List of Spaces

method studio

Woods Cross City Hall

Space Needs Matrix / Requirement Program Worksheet 04/02/26 Final

Space Needed	Standard Dimensions (in feet)			Space Program Needs 2026 # Of Staff	# Of Spaces	U.S.F.
CITY				**17**	**35**	
Lobby	12	X	60	0	1	720.00
Lobby - Second Floor	10	X	20	0	1	200.00
Ryan Westergard - Mayor Office	14	X	17	1	1	238.00
Judge Memmott - Judge Office	12	X	14	1	1	168.00
Curtis Poole - Community Development Director Office	14	X	17	1	1	238.00
Bryce Haderlie - City Administrator Office	14	X	17	1	1	238.00
Cass Hart - Human Resource Director Office	14	X	17	1	1	238.00
Brian Passey - Finance Director Office	14	X	17	1	1	238.00
Cindi Smith - Court Admin Office	12	X	14	1	1	168.00
Annette Hanson - Recorder	12	X	14	1	1	168.00
Flex Office	12	X	10	1	2	240.00
Open Office Treasurer	8	X	8	1	1	64.00
Open Office Billing	8	X	8	1	1	64.00
Open Office Licensing	8	X	8	1	1	64.00
Open Office Assist. Court Admin	8	X	8	1	1	64.00
Open Office Future/Flex	8	X	8	2	2	128.00
Open Office City Planner Staff	8	X	8	2	2	128.00
Small Meeting Rooms	8	X	10	0	3	240.00
Admin File/ Storage	10	X	12	0	1	120.00
Copy/Work Room	10	X	12	0	3	360.00
Break Room	22	X	20	0	1	440.00
Conference Room	12	X	20	0	1	240.00
Public Counter/Reception Area	10	X	10	0	1	100.00
Council Chambers Conference Room	12	X	20	0	1	240.00
Council Chambers	37	X	50	0	1	1,850.00
Multi-purpose Room	50	X	60	0	1	3,000.00
Council Chambers/Multi-purpose Storage Room	40	X	7.5	0	1	300.00
Public Kitchen Summer Programs & Catering	20	X	30	0	1	600.00
				Area Subtotal		10,856

Space Needed	Standard Dimensions (in feet)			Space Program Needs 2026 # Of Staff	# Of Spaces	U.S.F.
POLICE				**29**	**37**	
Lobby	10	X	20	0	1	200.00
Front Counter/Reception	10	X	25	1	1	250.00
General Storage	15	X	20	0	1	300.00
Chief Bigelow - Police Chief Office	14	X	17	1	1	238.00
Dan Shultz - Assist Chief Office	12	X	14	1	1	168.00
Sergeant Office	14	X	18	3	1	252.00
Detective Office	12	X	16	2	1	192.00
Evidence Clerk (Michelle) Office	12	X	14	1	1	168.00
Future Flex Office	12	X	14	0	1	168.00
Break Room	22	X	20	0	1	440.00
Training Room	25	X	30	0	1	750.00
Training Room Storage	25	X	6	0	1	150.00
Copy/Records Room	10	X	12	0	1	120.00
Soft Interview	10	X	10	0	1	100.00
Hard Interview	10	X	10	0	1	100.00
Garage	16	X	22	0	1	352.00
Patrol Room	20	X	40	10	1	800.00
Patrol Lockers	12	X	12	10	1	144.00
Showers	9	X	10	0	1	90.00
Sergeant Storage	8	X	10	0	1	80.00
Charging Counter	3	X	10	0	1	30.00
Armory	10	X	16	0	1	160.00
Gun Smith Room & Gun Cleaning	10	X	18	0	1	180.00
Laundry Area	4	X	8	0	1	32.00
General Evidence Storage	25	X	40	0	1	1,000.00
Evidence Processing	16	X	20	0	1	320.00
Intox Area	10	X	10	0	1	100.00
Drying Rack or Room	10	X	12	0	1	120.00
Drug Storage	10	X	12	0	1	120.00
Weapons Storage	10	X	12	0	1	120.00
Work Room	12	X	14	0	1	168.00
Found Property	10	X	12	0	1	120.00
Valuables Storage	8	X	10	0	1	80.00
Victim Advocate Room		X		0	1	0.00
Exercise Room	18	X	34	0	1	612.00
EOC Room Workstations	12	X	6	0	1	72.00
Uniform Storage	5	X	5	0	1	25.00
Small Meeting Room						
Secure Parking						
				Area Subtotal	8,321	

Space Needed	Standard Dimensions (in feet)			Space Program Needs 2026 # Of Staff	# Of Spaces	U.S.F.
SUPPORT SPACES				**0**	**18**	
Staff Restrooms	8	X	8	0	6	384.00
Public Restrooms	10	X	22	0	2	440.00
Entry Vestbule	8	X	8	0	2	128.00
Mechanical Rom	14	X	16	0	1	224.00
Electrical Room	10	X	10	0	2	200.00
IT Room	8	X	10	0	2	160.00
Janitor	8	X	6	0	2	96.00
AV Room	8	X	10	0	1	80.00
			Area Subtotal		1,712	

SPACES REQUIRED FOR TWO STORY BUILDING				**0**	**4**	
Elevator	10	X	10	0	1	100.00
Elevator Machine/Elec. Panels	6	X	6	0	1	36.00
Stairs	10	X	20	0	2	400.00
			Area Subtotal		536	

Space Needed	Standard Dimensions (in feet)	Space Program Needs 2026		
		# Of Staff	# Of Spaces	U.S.F.
CITY			10,856	
POLICE			8,321	
SUPPORT SPACES			1,712	
SPACES FOR TWO STORY BUILDING			536	
Useable Office Space Subtotal				21,425.00
CIRCULATION (wall thickness, walkways, etc.)	25%		5,356.25	
GRAND TOTAL				**26,781.25**

Budget Provided by Hogan Construction

method studio

HOGAN
CONSTRUCTION MANAGER • GENERAL CONTRACTOR

4/3/2026

Project: Woods Cross City Hall
Owner: Woods Cross City
Architect: Method Studios
CMGC: Hogan

Preliminary Cost Opinion

Division/ Trade		Budget
010000 Allowances, Site Specific Conditions	----------Total	$ 224,800
020000 Existing Condition	----------Total	$ 705,000
030000 Concrete	----------Total	$ 831,600
040000 Masonry	----------Total	$ 1,665,000
050000 Metals	----------Total	$ 1,743,000
060000 Woods, Plastics, Composites	----------Total	$ 543,000
070000 Thermal & Moisture Protection	----------Total	$ 1,220,400
080000 Openings	----------Total	$ 1,430,000
090000 Finishes	----------Total	$ 2,130,000
100000 Specialties	----------Total	$ 314,000
110000 Equipment	----------Total	$ 200,000
120000 Furnishings	----------Total	$ 185,000
140000 Elevators, Escalators, Lifts	----------Total	$ 509,000
210000 Fire Suppression	----------Total	$ 287,200
22-23 Plumbing, HVAC	----------Total	$ 1,350,000
26, 27, 28 Electrical, Communication	----------Total	$ 1,845,120
31, 32 Earthwork, Utilities	----------Total	$ 1,406,000
320000 Exterior Improvements	----------Total	$ 5,264,552

	Bid Subtotal	$ 21,853,672
Preconstruction Fee		$ 15,000
General Conditions (Based on 24 Months)		$ 1,577,520
CM Fee		$ 466,928
Bond and Insurance		$ 233,464
Construction Contingency		$ 700,392

Building Total		$ 13,440,000
Site/Park Total		$ 11,406,976
	Project Total	**$ 24,846,976**
*ADD Optional Owner Design Contingency (15%)		$ 3,727,046.36
	Total with Design Contingency	**$ 28,574,022.12**
Total Soft Costs		$ 4,995,123.75
	Grand Total	**$ 33,569,145.88**

****Pricing based on current market pricing. If not started in 2026, 5% increase to total.**

Foundation Options *Assumed 20,000 sqft Footprint

#1. Rammed Agg. Piers	$	284,400.00	
#2 Helical Piers	$	412,500.00	
#3 Micro Piles	$	360,900.00	Option in estimate above
#4 Thickened mat foundation	$	563,200.00	less building concrete above

Woods Cross City Soft Cost List		
Civil/Survey	By Woods Cross City	$ 12,000
Financing	By Woods Cross City	$ 314,314
FFE (3.5%)		$ 540,000
Special Inspections	By Woods Cross City	$ 35,000
Connection Fees	By Woods Cross City	$ 50,000
Impact Fees	By Woods Cross City	$ 30,000
Security/IT/AV	Etimated	$ 500,000
Design Fee/Drawings (5.5%)	By Woods Cross City	$ 1,571,571
Builders Risk/ Property Insurance (1.5%)	By Woods Cross City	$ 503,537

Hazardous Material Abatement/Soil Remediation	By Woods Cross City	$	10,000
Owner Construction Contingency (5%)	By Woods Cross City	$	1,428,701

**This is an opinion of probable costs to be used for budgetary purposes only and does not constitute a guarantee of costs. This estimate is based on preliminary concept designs. We have made numerous assumptions about the scope of work and level of quality. This estimate reflects current market costs. We recommend the Owner carry a project contingency to cover unknown project elements and future market conditions.

The following costs are not included and assumed to be paid by the Owner:

* Governmental or regulatory permits and fees
* Utility or infrastructure impact fees
* Builders risk/property insurance
* Design & engineering fees
* Cost of 3rd party testing & inspection
* Hazardous material abatement
* Soil remediation or unforeseen site conditions
* Soft Costs (land costs, financing costs, FF&E, etc)
* Construction document reproduction (plans & specifications)
* Prevailing wage rates and premium time (overtime, night work) are not included
* No overhead power relocation

Action Items

STAFF REPORT

To: Mayor Westergard, Council Members

From: Curtis Poole, Community Development Director

Date: April 7, 2026

Re: Consideration to Annex Property – Timber Crossing

Background

The city has received a petition for annexation of approximately 34.7 acres of property located approximately at 1100 South Redwood Road. The proposed annexation area is currently located within unincorporated Davis County and is zoned A-10 (Agricultural).

The applicant, FOCUS Consulting, on behalf of Leslie Pelton and Terry Price, is proposing a mixed-use development identified as Timber Crossing. As part of the annexation process, the applicant is requesting city zoning designations of CRT (Commercial Residential Transition) and SFRT (Single-Family Residential Transition). The concept plan includes a combination of higher-density mixed-use development along Redwood Road with a lower-density residential transition area to west of the site. The proposed development includes approximately 21 acres of CRT zoning and 13.7 acres of SFRT zoning.

The purpose of the CRT zone is to "allow a mix of commercial and residential uses that provide a well-designed transition between adjacent commercial and residential uses, as indicated in the General Plan." The submitted concept plan for the CRT portion of the project anticipates approximately 453 residential units at a density of roughly 22 units per acre, along with approximately 36,000 square feet of ground floor commercial space adjacent to Redwood Road.

The purpose of the SFRT zone is to "serve as a transition between lower-density Residential R-1-15/20 and higher-density Commercial Residential Transition CRT zones." The concept plan shows 124 units at a density of approximately 9 units per acre, with an emphasis on walkability, internal streets, and shared open space.

The overall development plan incorporates a network of open space and trails totaling approximately 14.5 acres (roughly 45% of the site). These amenities are intended to connect to existing trail systems and utilize the existing power corridor as a central open space feature.

Annexation of this property would allow the city to guide development of a key corridor along Redwood Road consistent with the General Plan and zoning framework. The site represents an opportunity to implement a coordinated mixed-use development pattern while ensuring sufficient municipal services, infrastructure, and connectivity.

Should the Council consider the annexation petition, staff will continue to review the proposed development to determine if it complies with state law, municipal code, and is consistent with the General Plan. The petition will also enter a 30-day protest period where affected entities, such as school districts and cities within a half mile of the proposed project, may file a written

objection with the City Recorder. As the petition includes a zone change, the process will proceed with public hearings at both Planning Commission and City Council. At a future meeting the Council will either adopt or deny the annexation and rezone by ordinance. A development agreement will need to accompany the annexation and rezone and be approved by the City Council.

Recommendation
Staff recommends that the City Council consider the annexation petition and authorize staff to proceed with the annexation process in accordance with Utah State Code.

RESOLUTION 2026-977

A RESOLUTION TO CONSIDER THE PETITION FOR ANNEXATION OF PROPERTY KNOWN AS TIMBER CROSSING.

WHEREAS, the Woods Cross City is a political subdivision of the State of Utah following the provisions of Utah Code Annotated (UCA) § 10 Title 10; and

WHEREAS, the City Council is authorized by City Code to use legislative powers to establish guidelines for future growth, development, and expansion of the city; and

WHEREAS, the City has received a petition for annexation from FOCUS Consulting of approximately 34.7 acres of property, generally located at approximately 1100 South Redwood Road, currently located within unincorporated Davis County and zoned A-10 (Agricultural); and

WHEREAS, the City Council has adopted an annexation plan which includes the above mentioned property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WOODS CROSS CITY, DAVIS COUNTY, UTAH, AS FOLLOWS:

1. That the City Council will consider the annexation petition from FOCUS Consulting, and authorizes City Staff to proceed with the annexation review process as outlined by Utah State Code.

2. That the Mayor be authorized to sign this resolution that becomes effective immediately upon adoption.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WOODS CROSS, DAVIS COUNTY, UTAH, THIS 7th DAY OF APRIL 2026.

WOODS CROSS CITY
A MUNICPAL CORPORTATION

ATTEST:

_____
Wallace Larrabee, Mayor Protem

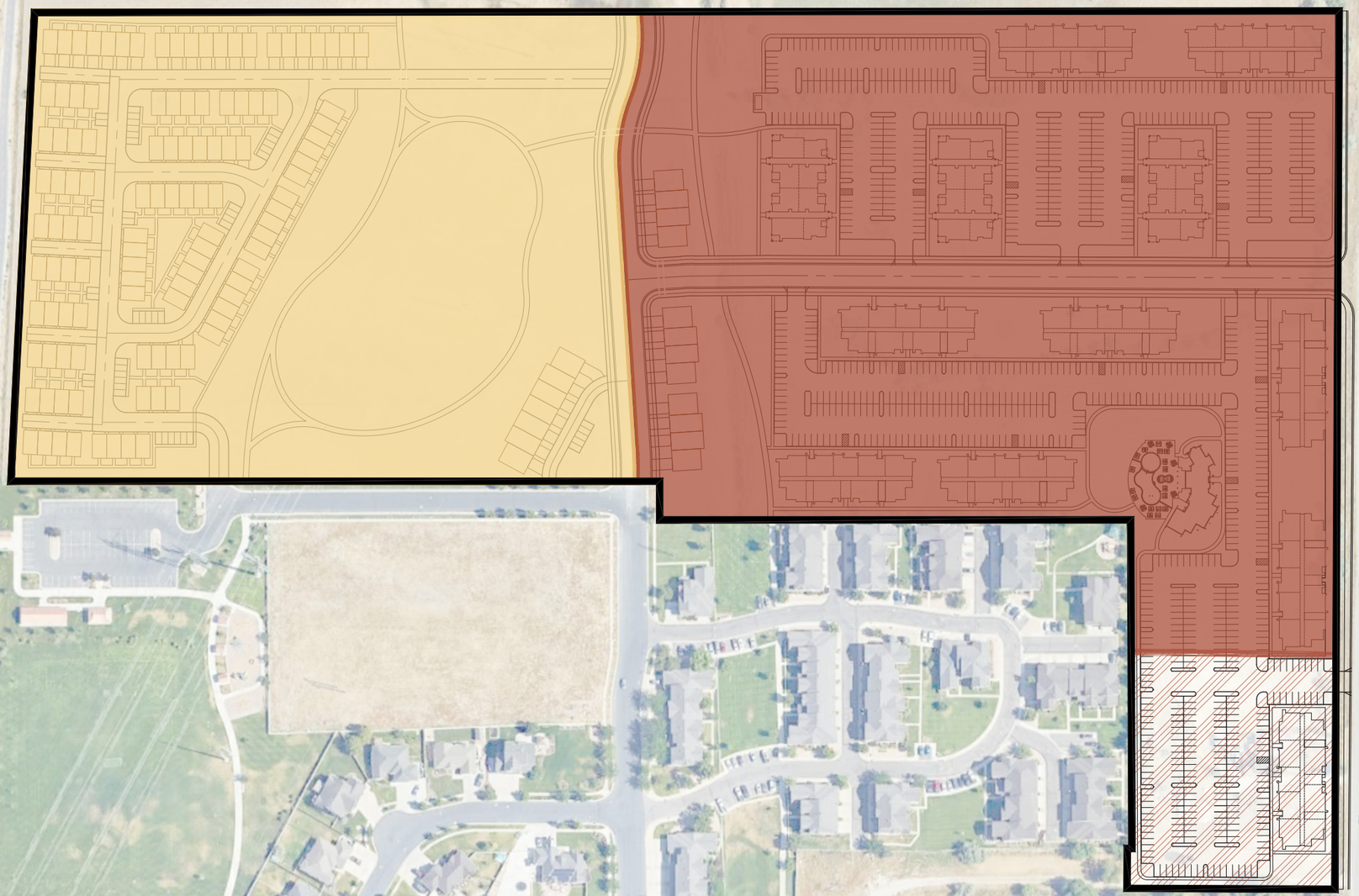
_____
Annette Hanson, City Recorder

VOTING:

Julie Checketts	Yea____	Nay____	
Eric Jones	Yea____	Nay____	
Wallace Larrabee	Yea____	Nay____	
Jim Grover	Yea____	Nay____	
Rachel Peterson	Yea____	Nay____	
Ryan Westergard	Yea____	Nay____	[tie vote only]

Timber Crossing

WOODS CROSS, UTAH | MARCH 2026



LEGACY HIGHWAY

REDWOOD ROAD

Proposed Zoning

TOTAL PROJECT ACREAGE	**±34.7 acres**
PROPOSED SFRT ACREAGE	±13.7 acres
PROPOSED CRT ACREAGE	±19.0 acres
EXISTING CRT ACREAGE	±2.0 acres
CURRENT ZONING	**A-10** *Davis County*
	CRT *Woods Cross*
PROPOSED ZONING	**SFRT & CRT**

LEGEND

SFRT Zone

total unit count	124
density	9 units/acre

CRT Zone *proposed*

CRT Zone *existing*

total unit count	453
density	22 units/acre

GRAPHIC SCALE

100 0 50 100 200 400

(IN FEET)
1 inch = 100ft.

SFRT Zone

single-family residential transition

9 dwelling units per acre

The proposed SFRT area is intended to provide a townhome neighborhood that offers a moderate-density housing option within a walkable residential environment. This area will consist of attached townhomes arranged around internal streets and shared open spaces that foster a cohesive community character. The townhome format provides an attainable ownership opportunity while efficiently using land and infrastructure. Pedestrian connections and landscaped open space will help create an inviting residential setting that supports everyday activity and social interaction. The SFRT zone serves as an appropriate transition between the higher-intensity mixed-use area, balancing density with a comfortable, human-scaled living environment.

CRT Zone

commercial/ residential transition

22 dwelling units per acre

The proposed CRT area is intended to build upon what Woods Cross City has planned with current CRT zoning to establish an active mixed-use corridor along Redwood Road that combines residential living with neighborhood-serving commercial uses. Multi-family residential buildings will be integrated with ground-floor commercial spaces where appropriate, creating opportunities for small-scale retail, services, and dining that support both residents and the surrounding community. This mixed-use pattern encourages a vibrant street presence, promotes walkability, and supports a more efficient use of land along a major transportation corridor.

Concept Plan

LEGEND

Mixed-Use
commercial on main floor: ±12,000 sq.ft. each
±36,000 sq.ft. total commercial
36 residential units

Apartments
residential units vary *(see pg. 5 - Structures)*

Front-Load Townhomes

Rear-Load Townhomes

Clubhouse

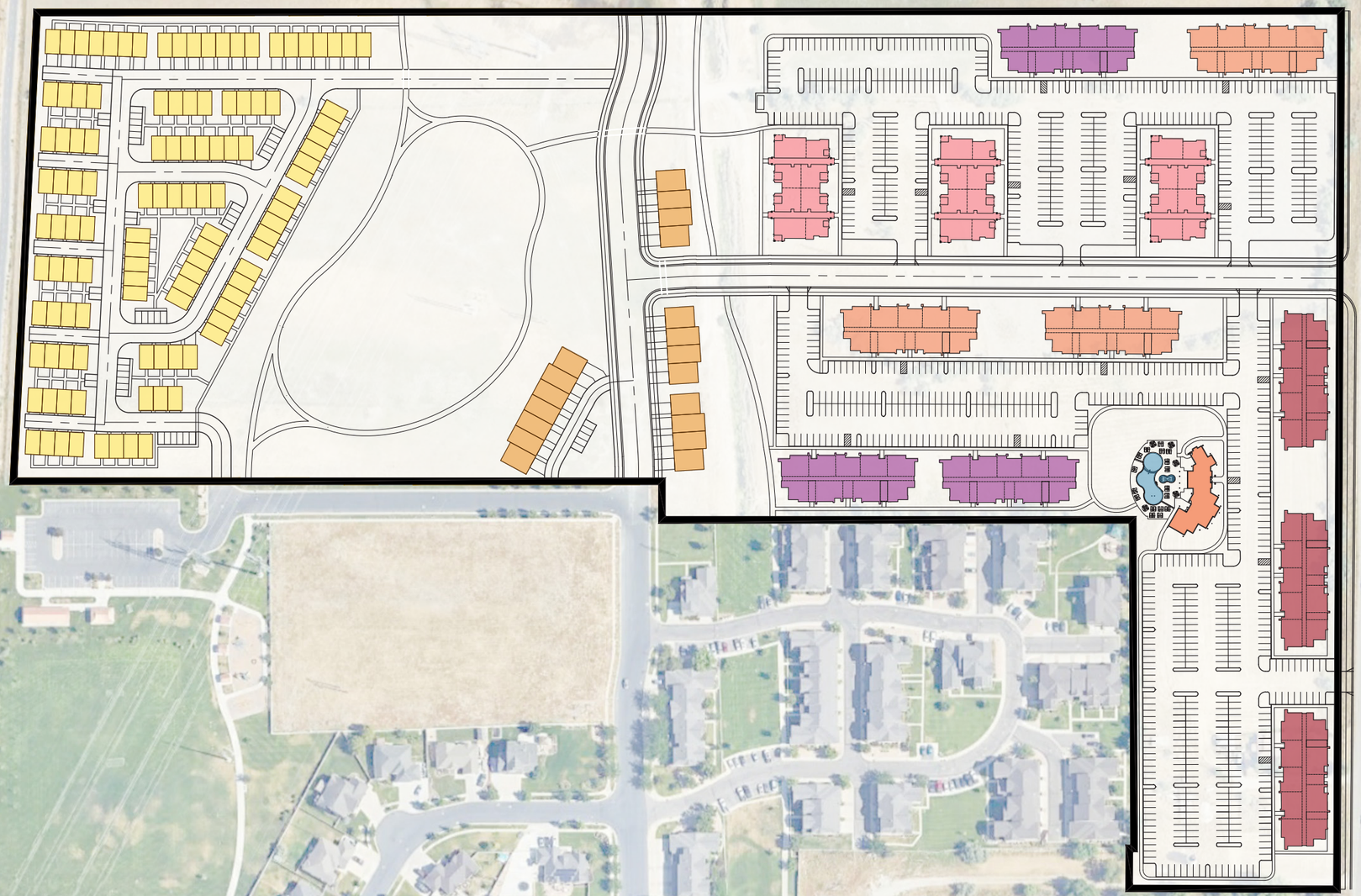
Open Space

LEGACY HIGHWAY

REDWOOD ROAD

GRAPHIC SCALE

(IN FEET)
1 inch = 100ft.



Structures

LEGEND

Mixed-Use - 4 stories
commercial on main floor: ±12,000 sq.ft. each
±36,000 sq.ft. total commercial
36 residential units

Apartment - 3 stories
36 units

Apartment - 3 stories
27 units

Apartment - 4 stories
48 units

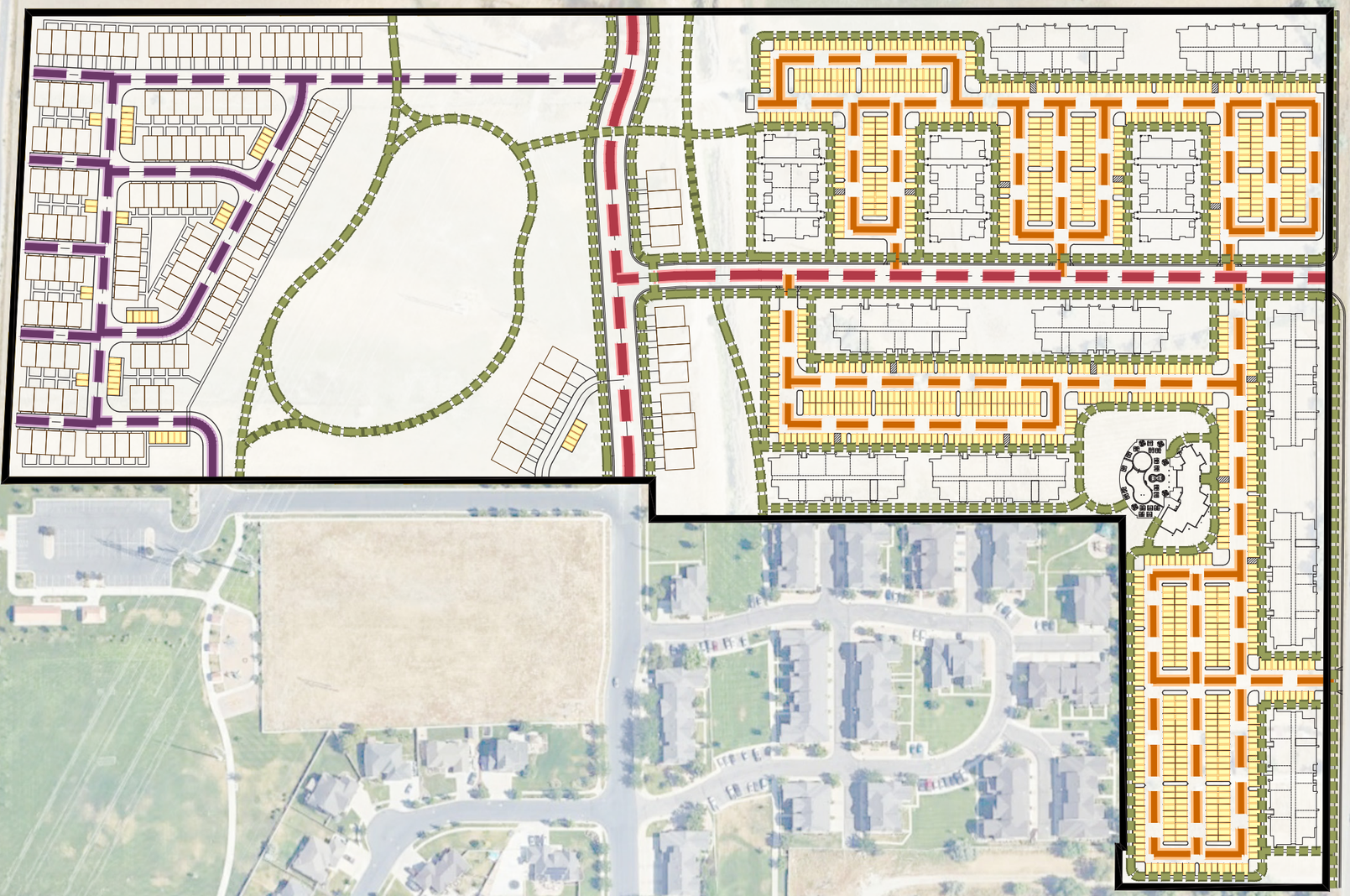
Front-Load Townhomes - 2 stories
19 units

Rear-Load Townhomes - 3 stories
117 units

SFRT Zone
total - **124 units** *9 units/acre*

CRT Zone
total - **453 units** *22 units/acre*

GRAPHIC SCALE
100 0 50 100 200 400
(IN FEET)
1 inch = 100ft.



Circulation

LEGEND

- **Pedestrian Circulation**
- **Vehicle Circulation -** Public ROW
- **Vehicle Circulation -** Private ROW
- **Vehicle Circulation -** Parking
- **Existing Trail**
- **Parking**

SFRT Zone	
townhome garage parking	248 stalls
townhome private parking	56 stalls
townhome guest parking	47 stalls
CRT Zone	
apartment parking	972 stalls
townhome private parking	48 stalls

CITY STANDARDS

local street ROW width	58 ft.
minor collector ROW width	68 ft.
cul-de-sac & knuckle radius	50 ft.
max. cul-de-sac length	400 ft.
multifamily parking	2.125 stalls/unit (*average*)

N

S

GRAPHIC SCALE

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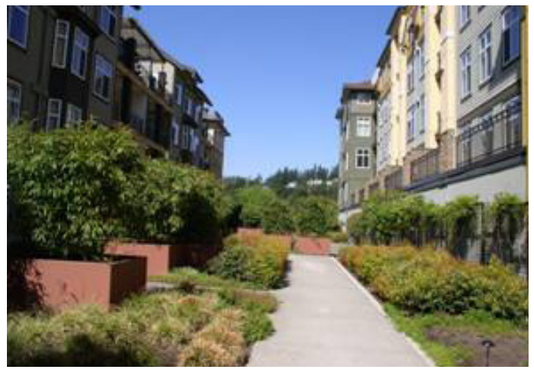
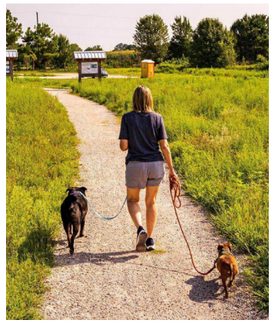
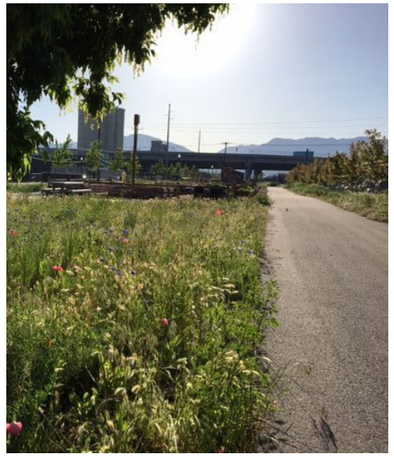
(IN FEET)
1 inch = 100ft.



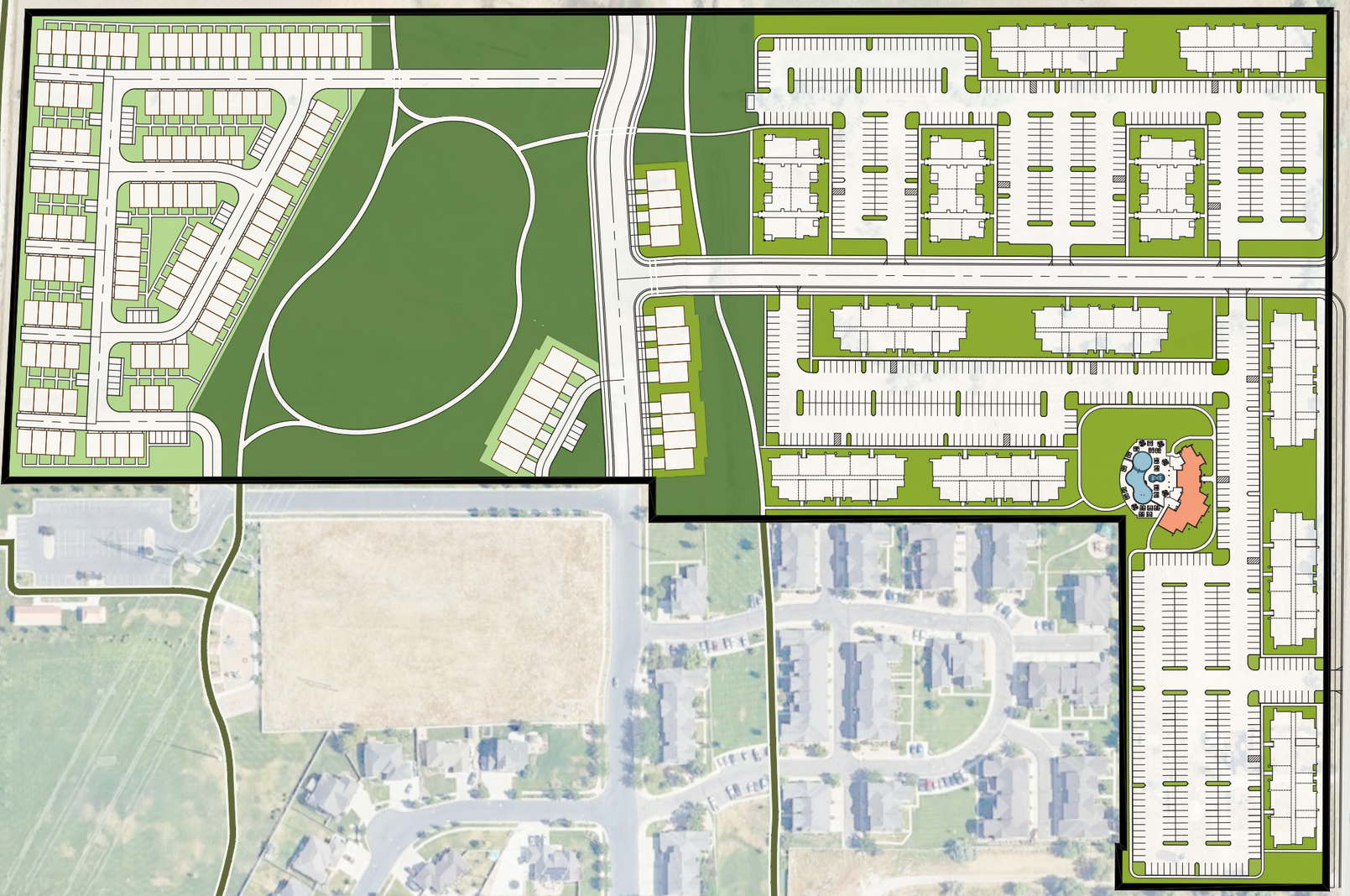




Open Space & Trails

±14.5 acres

The open space and amenity network for the project is designed to take advantage of the existing power corridor by transforming it into a meaningful community asset and becoming a meaningful addition and continuation of the existing park to the south. This corridor will function as a large shared open space that separates residential uses while providing recreational opportunities and visual relief within the development. A trail system will connect to the existing trail network, creating opportunities for walking, biking, and everyday outdoor activity while strengthening connections to the surrounding community. Landscaping throughout the open space areas will emphasize native and waterwise plant materials that are well suited to the local climate, with turf used sparingly and limited to spaces intended for active recreation or gathering. Additional amenities, including a clubhouse and pool within the apartment community, will provide residents with places to socialize, relax, and recreate, contributing to a well-rounded living environment that balances open space, recreation, and environmental stewardship.



Open Space & Amenities

LEGEND

- **Clubhouse & Pool**
- **Existing Trail**
- **SFRT Private Open Space**
  ±2.0 acres
- **CRT Private Open Space**
  ±5.0 acres
- **Public Open Space**
  ±7.6 acres
- **Total Open Space**
  ±14.6 acres - *45% total area*

GRAPHIC SCALE

100 0 50 100 200 400

(IN FEET)
1 inch = 100ft.

Conceptual Landscape Plan

LEGEND

Native Landscaping

Native trees, shrubs, and grasses will be incorporated throughout the open space areas surrounding the trail system, creating a naturalistic landscape that requires minimal irrigation and maintenance once established. These plantings will provide seasonal interest, habitat value, and a visually cohesive setting for the trail corridor. The use of native and drought-tolerant species helps conserve water resources while reinforcing the open space as a functional and environmentally responsible landscape amenity.

Manicured Landscaping

These areas will primarily consist of waterwise planting beds with a mix of drought-tolerant trees, shrubs, and ornamental grasses that provide visual interest throughout the year. Turf grass will be used sparingly and limited to areas intended for active recreation or gathering, ensuring that lawn areas serve a clear functional purpose while minimizing unnecessary water use. This approach balances a refined neighborhood aesthetic with responsible landscape practices that prioritize efficiency and long-term sustainability.

Memo

To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: April 3, 2026

Re: Consideration to Proceed with the City Hall & Hogan Park Design

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In conjunction with tonight's presentation by Method Studio and Hogan Construction, staff is requesting direction from the City Council on whether to proceed with the next phase of City Hall & Hogan Park design development.

This project represents an opportunity to deliver a City Hall and Hogan Park reconstruction that is functional, fiscally responsible, and reflective of community expectations—serving both residents and staff for decades to come. Tonight's discussion is intended to provide clear policy direction prior to additional design refinement.

Requested Action

Staff is requesting City Council direction on whether to proceed with continued design development with Method Studio, up to the point of establishing a Guaranteed Maximum Price (GMP) with Hogan Construction, subject to parameters set by the City Council.

What Proceeding with Design Means

If the Council directs staff to proceed, the project team will work on plan refinement and design development so that Hogan Construction can determine a GMP and finalize the construction contract. Once a GMP is established, staff will return to the City Council for further review and approval before any construction commitment is made.

Between tonight's meeting and the GMP decision, Method Studio and Hogan Construction will continue to hold public meetings where refined design drawings will be presented to the City Council and the public. These meetings will allow for ongoing evaluation of whether the evolving design meets expectations related to scope, function, appearance, and cost.

Objectives for This Agenda Item

The objectives of tonight's discussion are to determine:

- Whether the City Council wishes to proceed with continued design development.
- What parameters the Council wishes to establish for the project, including:
  - Maximum project price or cost expectations.
  - Direction on the location of buildings or amenities.
  - Desired changes to the current schematic design and programming information

included in the Method/Hogan packet.

- Direction to staff, Method Studio, and Hogan Construction during the design process.

Cost Context

The price estimate presented tonight represents a conceptual “maximum ceiling” based on the general information available at this stage of design. Council-defined parameters established at this point—particularly regarding scope, size, amenities, and layout—will play the most significant role in managing cost risk as the team progresses toward a GMP.

As design work continues and drawings become more refined, Method Studio and Hogan Construction will be able to further define materials, quantities, and construction methods, resulting in a more accurate and reliable GMP for Council consideration.

Design Phase Analogy

Think of this phase like planning a wedding. Initial discussions establish the vision, budget, and priorities. As details are refined and costs become clearer, adjustments are made—either modifying selections or removing elements entirely—to align the final plan with the agreed-upon budget. In a perfect world, nothing is approved until everyone agrees on both the price and what is included (Ryan can confirm that this rarely happens in reality, but the analogy still applies).

Resolution and Documentation

The attached resolution provides a framework for documenting Council expectations and constraints as design work proceeds. It allows the City Council to establish conditions and parameters at this stage while recognizing that schematic design remains conceptual and subject to refinement.

Approval to proceed with design does not finalize the project design or cost; rather, it establishes the boundaries within which staff, Method Studio, and Hogan Construction will work to refine the design and return to the Council with a proposed GMP consistent with Council direction.

RESOLUTION 2026 - 978

A RESOLUTION PROVIDING DIRECTION TO PROCEED WITH CITY HALL AND HOGAN PARK DESIGN AND ESTABLISHING PARAMETERS FOR CONTINUED PROJECT REFINEMENT

WHEREAS, the Woods Cross City is a political subdivision of the State of Utah, organized and operating pursuant to Utah Code Annotated Title 10; and

WHEREAS, the City Council is vested with the authority to provide policy direction and approve major capital projects on behalf of the City; and

WHEREAS, the City is evaluating the development of a new City Hall facility and Hogan Park redesign to serve the needs of residents and staff in a manner that is functional, fiscally responsible, and reflective of community expectations; and

WHEREAS, Method Studio and Hogan Construction have presented initial schematic design concepts and cost estimates for the proposed City Hall/Hogan Park project; and

WHEREAS, the City Council desires to provide direction regarding continued design development and to establish parameters to guide the project team toward development of a Guaranteed Maximum Price (GMP); and

WHEREAS, proceeding with design development will allow refinement of plans, materials, scope, and cost estimates, after which the City Council will review and consider approval of a GMP prior to any construction commitment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WOODS CROSS CITY, DAVIS COUNTY, UTAH, AS FOLLOWS:

1. The City Council hereby authorizes staff to proceed with continued design development of the City Hall and Hogan Park project with Method Studio and Hogan Construction, up to the point of establishing a Guaranteed Maximum Price (GMP).

2. The City Council directs that the following parameters shall guide continued design development:

    a. (Project cost expectations and any established maximum budget thresholds.)
    b. (Direction regarding site layout, building location, and amenities.)
    c. (Desired modifications to the current schematic design and programming.)
    d. (Ongoing direction to staff, Method Studio, and Hogan Construction throughout the design process.)

3. The project team shall hold necessary meetings with the City Council and public to present refined design concepts and receive feedback, ensuring alignment with community expectations and Council direction.

4. Approval to proceed with design development does not constitute approval of final design, project cost, or construction. Upon establishment of a GMP, staff shall return to the City Council for review and formal approval prior to execution of any construction contract.

5. That they Mayor is authorized to sign this resolution that becomes effective immediately upon adoption.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WOODS CROSS, DAVIS COUNTY, UTAH, THIS 7TH DAY OF APRIL 2026.

WOODS CROSS CITY
A MUNICIPAL CORPORATION

ATTEST:

_____
Wallace Larrabee, Mayor Protem

_____
Annette Hanson, City Recorder

VOTING:

Julie Checketts	Yea____	Nay___	
Eric Jones	Yea____	Nay___	
Wallace Larrabee	Yea____	Nay___	
Jim Grover	Yea____	Nay___	
Rachel Peterson	Yea____	Nay___	
Ryan Westergard	Yea____	Nay___	[tie vote only]

WOODS CROSS CITY CORPORATE SEAL DAVIS COUNTY, UTAH

Discussion Items

Memo

To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: April 2, 2026

Re: FY27 Tentative Budget Presentation

In accordance with Utah State Law and as the Budget Officer, I present to you the tentative FY2026-27 (FY27) budget for the City of Woods Cross. The budget as you see it is what staff believes is necessary to carry on the same services in FY26 as FY25. There is no action necessary tonight. Just discussion on when you want to hold future budget work sessions.

We have attached the list of FY27 proposed capital projects (one-time and ongoing) for your consideration. We have included the approved FY26 capital projects list for your reference. Later this week, the senior staff will meet and prioritize the projects in the order that we feel are most important for the continued operations of the city.

As directed, we have coordinated with Davis County and the state to proceed with Truth-in-Taxation (TNT) this year. The tentative budget does not include any of the proposed FY27 capital projects or any tax increase. Staff was asked to submit budget requests that enable the city to provide the same services as last year and to include inflation increases as needed.

Any new projects or services should be included in the capital projects lists. The second to the last column of the tentative budget identifies the % increase or decrease over last year's budget, and the final column indicates the dollar amount of the increase or decrease.

Some points of interest in the tentative budget include:

- Pg. 1 General Fund Revenue: While we won't know the exact amount for a few more weeks, property tax from new growth is not anticipated to grow more than 1 to 2%. Sales tax is not as strong as FY25 but is anticipated to grow slowly. We do expect some revenue reductions when the city properties are sold, and court fine revenue is down. The Transfer From Other Funds 10-39-300 is the transfers from other funds (water, garbage, RDA, etc.) for the services that staff perform for those funds (HR, utility billing, management, etc. This is calculated annually by Brian and will go down by $68,906 this year.
- As Brian has removed all of the one-time FY26 capital project funds from the budget. This ensures that excess revenue is not left in the budget.
- Brian, Cass and Bryce are responsible to ensure that he wages and benefit lines xx-xx-110, 111, 112, 130, 131, 132, 133, 134 meet the anticipated wage increases and any benefit adjustments.
- Brian reviews past year and current year expenditures and adjusts some budget lines if it appears that the actual expenditures are considerably less than the budget. This is the case in 10-47-250 Street Light Maint., 10-47-310 City Engineer, 10-49-210 General Legal, 10-51-260 Buildings & Grounds – Supplies and Maintenance, etc.

- Line 10-90-990 has $314,420 of unspent revenue based on the current budget. This leaves some room for a few capital projects without a tax increase.
- The general fund is increasing 2.31% over last years budget which less than the 2.6 to 2.7 CPI (Consumer Price Index) for the Western States.
- Fund 21 Class C Special Revenue Fund (Class C Roads) revenue is down because the bulk of the road bond money has been spent. The road utility fee is a CIP request and with it a study would allow the city to consider a monthly utility rate for street maintenance based on demand that a business or other property creates for road maintenance. This would help the city better fund a long list of road maintenance projects.
- Fund 23 RAP (Recreation, Arts and Parks) Tax Fund has had all of the one-time FY26 projects removed. The FY27 CIP projects are on the General Fund list with the words (Rec, Prk, RAP? In the GL column. This will enable the council to decide which fund you want to assign the project. With the city hall and Hogan Park project, the council should consider holding some revenue in reserve to go towards future bond payments.
- Fund 46 Capital Improvement Development Fund has the $1,000,000 increase for the city hall & Hogan Park construction project.
- Any fund that has “Fund Balance Increase” with a black (positive) number indicates that the revenue is more than expenses. To balance the budget as required by law, any revenue over expenses must be put into “fund balance” (savings) or if the expenses are more than revenue, “fund balance” is used to make up the difference.

State law requires that the budget be presented no later than the first meeting in May. There is no other business to conduct during this budget item unless you want to set dates for budget work sessions and for staff to answer any questions.

FY2026~2027 Tentative Budget

Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
			Revenue			
10-31-100	PROPERTY TAXES- REAL PROPERTY	2,018,393	2,157,774	2,200,000	1.96%	42,226
10-31-150	FEES IN LIEU- MOTOR VEHICLES	103,568	85,000	105,000	23.53%	20,000
10-31-200	PROPERTY TAXES- PERSONAL PROP	113,914	95,500	109,005	14.14%	13,505
10-31-300	SALES AND USE TAXES	4,641,527	4,450,000	4,650,000	4.49%	200,000
10-31-400	DATA FRANCHISE FEES	66,862	70,000	65,000	-7.14%	(5,000)
10-31-500	TRANSIENT ROOM TAX	49,152	50,000	50,000	0.00%	0
10-31-600	TELECOMMUNICATION TAX	39,124	30,000	35,000	16.67%	5,000
10-31-700	ENERGY TAX	780,007	775,000	775,000	0.00%	0
10-31-800	LOCAL TRANSIT TAXES	0	0	0	0.00%	0
10-32-100	BUSINESS LICENSES AND PERMITS	25,287	25,000	30,000	20.00%	5,000
10-32-110	BUSINESS LICENSE CHANGE FEE	0	0	0	0.00%	0
10-32-210	BUILDING PERMITS	178,073	75,000	95,000	26.67%	20,000
10-32-260	PLAN CHECK FEES	111,458	50,000	65,000	30.00%	15,000
10-32-270	PLANNING & ZONING FEES	6,905	7,000	7,000	0.00%	0
10-32-280	INSPECTION FEES	15,899	9,500	9,500	0.00%	0
10-32-290	OTHER PERMITS	22,933	10,000	10,000	0.00%	0
10-33-110	FEDERAL GRANT-GENERAL GOVT.	0	0	0	0.00%	0
10-33-410	LEGACY PARKWAY GRANT	0	0	0	0.00%	0
10-33-450	STATE GRANT-COPS (POLICE)	11,834	5,000	5,000	0.00%	0
10-33-520	CARES ACT REVENUE	0	0	0	0.00%	0
10-33-540	PUBLIC SAFETY GRANT	0	0	0	0.00%	0
10-33-550	REIMBURSED POLICE TIME	74,908	70,000	70,000	0.00%	0
10-33-555	RESTITUTION TO POLICE DEPT	28,423	7,000	7,000	0.00%	0
10-34-150	SALE OF MAPS AND PUBLICATIONS	6,204	5,000	5,000	0.00%	0
10-34-710	PARK USE FEES	4,750	3,000	3,000	0.00%	0
10-34-740	FIELD USE FEES	21,185	15,000	20,000	33.33%	5,000
10-34-750	MULTI-PURPOSE ROOM USE FEES	7,393	5,000	5,000	0.00%	0
10-35-100	COURT FINES	190,851	225,000	210,000	-6.67%	(15,000)
10-36-100	INTEREST EARNINGS	110,717	97,000	105,000	8.25%	8,000
10-36-110	INTEREST- BONDS (STAX, EXCISE)	2,110	3,000	3,000	0.00%	0
10-36-200	RENTAL INCOME	52,761	51,600	5,600	-89.15%	(46,000)
10-36-300	MEMORIAL DAY CELEBRATION REV	3,146	2,500	2,500	0.00%	0
10-36-320	YOUTH CITY COUNCIL REVENUE	0	0	0	0.00%	0
10-36-330	RECREATION REVENUES	34,171	30,000	30,000	0.00%	0
10-36-340	SNACK SHACK REVENUES	0	1,200	0	-100.00%	(1,200)
10-38-400	SALE OF FIXED ASSETS	134,211	20,000	20,000	0.00%	0
10-38-410	SALE OF UNCLAIMED PROPERTY	0	0	0	0.00%	0
10-38-710	CONTRIBUTION CURB, GUTTER, SID	2,400	0	0	0.00%	0
10-38-800	A/R PAYMENTS SID SOUTHSIDE IND	0	0	0	0.00%	0
10-38-900	SUNDRY REVENUES	29,004	15,000	15,000	0.00%	0
10-38-935	MISC REVENUES- US BANK P-CARD PROG	0	0	7,000	0.00%	7,000
10-39-200	TRANSFER FROM C.I.D.F.	0	0	0	0.00%	0
10-39-300	TRANSFER IN FROM OTHER FUNDS	0	415,344	346,438	-16.59%	(68,906)
10-39-900	BUDGETED USE OF FUND BALANCE	0	0	0		
Totals:		8,887,169	8,860,418	9,065,043	2.31%	204,625
			Legislative			
10-41-110	SALARIES AND WAGES	56,667	57,200	59,000	3.15%	1,800
10-41-130	RETIREMENT	4,082	4,440	4,640	4.50%	200
10-41-132	WORKERS COMP INSURANCE	855	1,050	1,050	0.00%	0
10-41-134	MEDICARE TAX	1,472	765	1,610	110.46%	845
10-41-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	11,694	16,000	13,000	-18.75%	(3,000)
10-41-230	SCHOOLS, SEMINARS & TRAINING	8,800	13,000	10,000	-23.08%	(3,000)
10-41-231	BUSINESS LUNCHES	0	0	0	0.00%	0

FY2026~2027 Tentative Budget

Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
10-41-510	INSURANCE AND SURETY BONDS	0	0	0	0.00%	0
10-41-610	MISCELLANEOUS SUPPLIES	349	1,000	1,000	0.00%	0
10-41-611	MEMORIAL DAY CELEBRATION	0	0	0	0.00%	0
10-41-612	ACTIVITY DAY IN THE PARK	0	0	0	0.00%	0
10-41-613	COMMUNITY COUNCIL	0	0	0	0.00%	0
10-41-614	AIR QUALITY COMMITTEE	0	0	0	0.00%	0
10-41-615	YOUTH CITY COUNCIL	0	0	0	0.00%	0
10-41-620	MISCELLANEOUS SERVICES	8,846	15,000	10,000	-33.33%	(5,000)
10-41-625	CITY DEVELOPMENT RESERVE	0	0	0	0.00%	0
10-41-740	EQUIPMENT	0	0	0	0.00%	0
10-41-810	TRANSFER OUT	0	0	0	0.00%	0
10-41-860	less ADM SVC FEES: OTHER FUNDS	-27,287	0	0	0.00%	0
Totals:		65,478	108,455	100,300	-7.52%	(8,155)
	Judicial					
10-42-110	SALARIES AND WAGES	180,866	196,162	201,374	2.66%	5,212
10-42-111	TEMP LABOR	0	2,000	2,000	0.00%	0
10-42-112	OVERTIME	4,119	6,000	6,000	0.00%	0
10-42-130	RETIREMENT	39,098	44,462	43,375	-2.44%	(1,087)
10-42-131	GROUP HEALTH INSURANCE	19,681	19,442	20,414	5.00%	972
10-42-132	WORKERS COMP INSURANCE	173	222	419	88.74%	197
10-42-133	LTD INSURANCE	1,583	1,752	1,752	0.00%	0
10-42-134	MEDICARE TAX	5,800	6,311	6,396	1.35%	85
10-42-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	-340	1,000	1,000	0.00%	0
10-42-230	SCHOOLS, SEMINARS & TRAINING	1,249	750	750	0.00%	0
10-42-240	OFFICE SUPPLIES AND EXPENSE	630	900	900	0.00%	0
10-42-310	PROFESSIONAL & TECHNICAL	5,449	1,000	6,000	500.00%	5,000
10-42-510	INSURANCE & SURETY BONDS	0	0	0	0.00%	0
10-42-610	MISCELLANEOUS SUPPLIES	427	5,000	3,000	-40.00%	(2,000)
10-42-620	MISC. SERVICES	25	0	0	0.00%	0
10-42-621	JURY & WITNESS FEES	0	500	500	0.00%	0
10-42-740	EQUIPMENT	0	0	0	0.00%	0
10-42-741	EQUIPMENT UNDER $5000	0	0	0	0.00%	0
Totals:		258,760	285,501	293,880	2.93%	8,379
	Administrative					
10-43-110	SALARIES AND WAGES	374,507	410,902	442,000	7.57%	31,098
10-43-112	OVERTIME	5,630	3,000	6,000	100.00%	3,000
10-43-130	RETIREMENT	66,786	80,101	80,816	0.89%	715
10-43-131	GROUP HEALTH INSURANCE	36,870	42,702	38,761	-9.23%	(3,941)
10-43-132	WORKERS COMP INSURANCE	4,187	968	1,771	82.95%	803
10-43-133	LTD INSURANCE	3,584	5,041	5,041	0.00%	0
10-43-134	MEDICARE TAX	11,036	10,747	11,988	11.55%	1,241
10-43-135	EMPLOYEE HEALTH FITNESS	120	100	100	0.00%	0
10-43-210	BOOKS, SUBSCRIPTIONS & MEMBERS	2,392	3,600	3,600	0.00%	0
10-43-220	PUBLIC NOTICES	0	1,000	1,000	0.00%	0
10-43-230	SCHOOLS, SEMINARS & TRAINING	6,589	8,000	8,000	0.00%	0
10-43-231	AUTO MILEAGE REIMBURSEMENT	0	1,500	1,500	0.00%	0
10-43-232	BUSINESS & TRAINING LUNCHES	378	0	0	0.00%	0
10-43-240	OFFICE SUPPLIES AND EXPENSE	10,757	12,000	12,000	0.00%	0
10-43-250	EQUIPMENT MAINTENANCE & REPAIRS	1,003	4,000	4,000	0.00%	0
10-43-252	FUEL PURCHASES	1,046	0	0	0.00%	0
10-43-310	PROFESSIONAL & TECHNICAL SERVI	16,973	86,000	26,000	-69.77%	(60,000)
10-43-510	INSURANCE AND SURETY BONDS	636	650	650	0.00%	0
10-43-610	MISCELLANEOUS SUPPLIES	7,355	8,000	8,000	0.00%	0
10-43-620	MISCELLANEOUS SERVICES	22,400	22,000	22,000	0.00%	0

FY2026~2027 Tentative Budget

Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
10-43-710	LAND	0	0	0	0.00%	0
10-43-740	EQUIPMENT OVER $5000	0	0	0	0.00%	0
10-43-741	EQUIPMENT UNDER $5000	1,556	2,000	5,000	150.00%	3,000
10-43-860	less ADM SVC FEES: OTHER FUNDS	-27,287	0	0	0.00%	0
Totals:		546,517	702,311	678,227	-3.43%	(24,084)
	Data Processing					
10-46-230	SCHOOLS, SEMINARS & TRAINING	0	0	0	0.00%	0
10-46-240	SOFTWARE UPDATES	80	20,000	20,000	0.00%	0
10-46-250	COMPUTER EQUIPMENT MAINT & REP	0	2,000	2,000	0.00%	0
10-46-251	COMPUTER EQUIP MAINT - POLICE	0	0	0	0.00%	0
10-46-310	COMPUTER SYSTEMS SUPPORT	147,277	150,000	150,000	0.00%	0
10-46-311	SUPPORT - JP COURT SYSTEM	0	0	0	0.00%	0
10-46-312	SUPPORT - POLICE SYSTEM	18,019	55,000	25,000	-54.55%	(30,000)
10-46-510	INSURANCE AND SURETY BONDS	0	0	0	0.00%	0
10-46-740	EQUIPMENT OVER $5000	18,614	40,000	20,000	-50.00%	(20,000)
10-46-741	EQUIPMENT - POLICE	26,375	8,000	8,000	0.00%	0
10-46-745	EQUIPMENT UNDER $5000	0	1,200	1,200	0.00%	0
10-46-860	less ADM SVC FEES: OTHER FUNDS	-88,159	0	0	0.00%	0
Totals:		122,206	276,200	226,200	-18.10%	(50,000)
	Non-Departmental					
10-47-250	STREET LIGHT MAINTENANCE	35,063	93,000	35,000	-62.37%	(58,000)
10-47-270	STREET LIGHTS ELECTRICITY	61,374	59,000	62,000	5.08%	3,000
10-47-310	CITY ENGINEER	65,705	130,000	55,000	-57.69%	(75,000)
10-47-510	LIABILITY INSURANCE	33,705	37,500	37,500	0.00%	0
10-47-550	CARES ACT EXPENSES	0	0	0	0.00%	0
10-47-620	POST OFFICE EXPENSES	847	1,000	1,000	0.00%	0
10-47-621	EDUCATION REIMBURSEMENT	0	2,000	2,000	0.00%	0
10-47-622	CREDIT CARD FEES	20,828	25,000	25,000	0.00%	0
10-47-625	SICK LEAVE CONVERSION-RETIREMT	22,287	32,000	22,000	-31.25%	(10,000)
10-47-630	SAFETY PROGRAM INCENTIVES/BONUS	0	6,500	6,500	0.00%	0
10-47-635	EMPLOYEE RECOGNITION & APPRECIATION	0	0	8,000		8,000
10-47-800	1994-1 S.I.D. SOUTHSIDE PARK	0	0	0	0.00%	0
10-47-810	CAPITAL LEASE PRINCIPAL PYMT	0	0	0	0.00%	0
10-47-811	CAPITAL LEASE INTEREST EXPENSE	0	0	0	0.00%	0
10-47-860	less ADM SVC FEES: OTHER FUNDS	-96,256	0	0	0.00%	0
10-47-920	TRANSFER TO SOLID WASTE FUND	0	0	0	0.00%	0
Totals:		143,554	386,000	254,000	-34.20%	(132,000)
	City Attorney					
10-49-310	LEGAL - GENERAL	42,202	80,000	60,000	-25.00%	(20,000)
10-49-311	LEGAL - JP COURT	31,200	27,000	32,000	18.52%	5,000
10-49-312	LEGAL - PUBLIC DEFENDER	8,875	7,000	9,000	28.57%	2,000
10-49-860	less ADM SVC FEES: OTHER FUNDS	-29,686	0	0	0.00%	0
Totals:		52,590	114,000	101,000	-11.40%	(13,000)
	City Hall					
10-51-134	MEDICARE TAX	18	200	200	0.00%	0
10-51-250	EQUIPMENT-SUPPLIES & MAINTENAN	6,398	10,000	8,000	-20.00%	(2,000)
10-51-255	LEASED EQUIPMENT	848	1,000	1,000	0.00%	0
10-51-260	BLDGS & GROUNDS - SUPPLIES & M	18,989	65,000	25,000	-61.54%	(40,000)
10-51-270	UTILITIES	19,036	18,000	20,000	11.11%	2,000
10-51-280	TELEPHONE	39,154	43,000	48,000	11.63%	5,000
10-51-610	MISC. SUPPLIES	162	200	200	0.00%	0
10-51-620	MISC. SERVICES	8,424	8,200	9,200	12.20%	1,000
10-51-710	LAND	0	0	0	0.00%	0
10-51-720	BUILDINGS	0	10,000	2,000	-80.00%	(8,000)

FY2026~2027 Tentative Budget

Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
10-51-730	IMPROVEMENTS	0	0	0	0.00%	0
10-51-740	EQUIPMENT OVER $5000	10,642	15,000	5,000	-66.67%	(10,000)
10-51-741	EQUIPMENT UNDER $5000	0	0	0	0.00%	0
10-51-800	ALLOCATION TO WTR & S.W. FUND	0	0	0	0.00%	0
10-51-961	TRANSFER TO FLEET FUND	10,200	7,200	7,500	4.17%	300
Totals:		113,871	177,800	126,100	-29.08%	(51,700)
	Election					
10-55-220	PUBLIC NOTICE	0	1,000	1,000	0.00%	0
10-55-610	MISC. SUPPLIES	0	0	0	0.00%	0
10-55-620	MISC. SERVICES	0	10,000	10,000	0.00%	0
10-55-860	less ADM SVC FEES: OTHER FUNDS	-2,999	0	0	0.00%	0
Totals:		-2,999	11,000	11,000	0.00%	0
	Community Development					
10-57-110	SALARIES AND WAGES	179,148	207,356	213,054	2.75%	5,698
10-57-111	TEMPORARY LABOR	0	8,000	8,000	0.00%	0
10-57-112	OVERTIME PAY	0	0	0	0.00%	0
10-57-130	RETIREMENT	41,546	43,776	41,469	-5.27%	(2,307)
10-57-131	GROUP HEALTH INSURANCE	22,154	22,180	23,289	5.00%	1,109
10-57-132	WORKERS COMP INSURANCE	-1,210	3,199	2,211	-30.88%	(988)
10-57-133	LTD INSURANCE	1,841	1,752	1,841	5.08%	89
10-57-134	MEDICARE TAX	4,044	5,742	6,400	11.46%	658
10-57-210	SUBSCRIPTIONS,MEMBERSHIPS,DUES	626	800	800	0.00%	0
10-57-230	MEETING ALLOWANCE	5,081	9,000	7,000	-22.22%	(2,000)
10-57-231	SCHOOLS, SEMINARS & TRAINING	1,170	3,000	3,000	0.00%	0
10-57-232	AUTO MILEAGE REIMBURSEMENT	0	50	50	0.00%	0
10-57-240	OFFICE SUPPLIES AND EXPENSE	1,589	500	1,500	200.00%	1,000
10-57-250	EQUIPMENT MAINTENANCE & REPAIRS	553	1,600	1,600	0.00%	0
10-57-252	FUEL PURCHASES	0	400	600	50.00%	200
10-57-310	PROFESSIONAL SERVICES	157	4,300	4,300	0.00%	0
10-57-510	INSURANCE AND SURETY BONDS	389	400	400	0.00%	0
10-57-610	MISCELLANEOUS SUPPLIES	0	0	0	0.00%	0
10-57-740	EQUIPMENT OVER $5000	0	0	0	0.00%	0
10-57-741	EQUIPMENT UNDER $5000	11	1,500	1,500	0.00%	0
Totals:		257,097	313,555	317,014	1.10%	3,459
	Police					
10-60-110	SALARIES AND WAGES	1,441,070	1,693,583	1,782,693	5.26%	89,110
10-60-111	PARTTIME WAGES (X-GUARDS, RESERVES)	58,125	60,000	60,000	0.00%	0
10-60-112	OVERTIME	137,148	120,000	120,000	0.00%	0
10-60-113	OVERTIME-REIMBURSED	0	0	0	0.00%	0
10-60-114	WARRANT SERVICE	0	0	0	0.00%	0
10-60-130	RETIREMENT	434,644	518,664	546,607	5.39%	27,943
10-60-131	GROUP HEALTH INSURANCE	294,818	372,672	390,009	4.65%	17,337
10-60-132	WORKERS COMP INSURANCE	21,030	27,464	45,987	67.44%	18,523
10-60-133	LTD INSURANCE	17,969	19,105	17,969	-5.95%	(1,136)
10-60-134	MEDICARE TAX	27,130	27,167	28,459	4.76%	1,292
10-60-135	EMPLOYEE HEALTH FITNESS	170	200	200	0.00%	0
10-60-210	BOOKS, SUBSCRIPTIONS & MEMBERS	14,164	12,000	13,000	8.33%	1,000
10-60-230	SCHOOLS, SEMINARS & TRAINING	11,424	25,000	25,000	0.00%	0
10-60-240	OFFICE SUPPLIES AND EXPENSE	2,236	5,000	5,000	0.00%	0
10-60-250	EQUIPMENT OPERATIONS	12	12,000	0	-100.00%	(12,000)
10-60-251	EQUIPMENT MAINT. & REPAIRS	21,952	20,000	25,000	25.00%	5,000
10-60-252	FUEL PURCHASES	46,438	48,000	52,000	8.33%	4,000
10-60-280	ACCESS CHARGES	68,629	95,000	66,000	-30.53%	(29,000)
10-60-310	PROFESSIONAL & TECHNICAL SERVI	55,879	86,000	105,000	22.09%	19,000

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Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
10-60-450	UNIFORM ALLOWANCE	24,205	24,000	25,000	4.17%	1,000
10-60-455	SPECIAL DEPARTMENTAL SUPPLIES	45,074	38,000	40,000	5.26%	2,000
10-60-456	SPECIAL DEPT SUPP- FIREARMS/AMMO	50,952	30,000	30,000	0.00%	0
10-60-460	K9 PROGRAM EXPENSES	0	6,000	6,000	0.00%	0
10-60-510	INSURANCE AND SURETY BONDS	25,867	25,000	25,000	0.00%	0
10-60-610	MISC. SUPPLIES	525	0	0	0.00%	0
10-60-620	MISC. SERVICES & EVENTS	426	2,000	2,000		0
10-60-740	EQUIPMENT OVER $5000	4,763	56,000	0	-100.00%	(56,000)
10-60-741	EQUIPMENT UNDER $5000	0	0	5,000	0.00%	5,000
10-60-961	TRANSFER TO FLEET FUND	261,538	180,000	192,000	6.67%	12,000
Totals:		3,066,186	3,502,855	3,607,924	3.00%	105,069
	Fire Department					
10-62-310	PROFESSIONAL SERVICES	838,541	876,178	876,178	0.00%	0
Totals:		838,541	876,178	876,178	0.00%	0
	Building Inspection					
10-63-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	0.00%	0
10-63-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0.00%	0
10-63-310	BUILDING INSPECTIONS	110,017	100,000	120,000	20.00%	20,000
10-63-741	EQUIPMENT UNDER $5000	0	0	0	0.00%	0
Totals:		110,017	100,000	120,000	20.00%	20,000
	Animal Control					
10-66-620	CONTRACTED SERVICES	0	0	0		
Totals:		0	0	0	0.00%	0
	Volunteer Services					
10-67-230	SCHOOLS. SEMINARS & TRAINING	120	1,000	1,000	0.00%	0
10-67-610	MISC SUPPLIES-MEDICAL & PARTIE	1,055	1,000	1,000	0.00%	0
10-67-740	EQUIPMENT	292	1,000	1,000	0.00%	0
Totals:		1,467	3,000	3,000	0.00%	0
	Street Department					
10-71-110	SALARIES AND WAGES	154,785	161,701	155,909	-3.58%	(5,792)
10-71-111	TEMPORARY LABOR	0	0	0	0.00%	0
10-71-112	OVERTIME	3,661	10,000	10,000	0.00%	0
10-71-130	RETIREMENT	32,254	31,576	28,897	-8.48%	(2,679)
10-71-131	GROUP HEALTH INSURANCE	41,157	41,135	38,262	-6.98%	(2,873)
10-71-132	WORKERS COMP INSURANCE	2,388	2,615	3,762	43.86%	1,147
10-71-133	LTD INSURANCE	1,814	1,941	1,941	0.00%	0
10-71-134	MEDICARE TAX	2,246	2,490	2,490	0.00%	0
10-71-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	500	500	0.00%	0
10-71-230	SCHOOLS, SEMINARS & TRAINING	130	2,000	2,000	0.00%	0
10-71-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0.00%	0
10-71-250	EQUIPMENT-SUPPLIES & MAINTENAN	32,829	32,000	32,000	0.00%	0
10-71-252	FUEL PURCHASES	6,453	8,000	8,000	0.00%	0
10-71-280	ACCESS CHARGES	0	1,300	1,300	0.00%	0
10-71-410	SPECIAL DEPARTMENT SUPPLIES	15,273	22,500	20,000	-11.11%	(2,500)
10-71-510	INSURANCE	8,051	8,500	8,500	0.00%	0
10-71-610	MISCELLANEOUS SUPPLIES	5,212	13,500	8,500	-37.04%	(5,000)
10-71-611	ROAD SALT	3,068	15,400	15,400	0.00%	0
10-71-620	MISCELLANEOUS SERVICES	20,919	30,000	30,000	0.00%	0
10-71-730	IMPROVEMENTS	0	0	0	0.00%	0
10-71-740	EQUIPMENT OVER $5000	0	0	0	0.00%	0
10-71-741	EQUIPMENT UNDER $5000	198	6,000	6,000	0.00%	0
10-71-961	TRANSFER TO FLEET FUND	246,638	102,000	108,000	5.88%	6,000
Totals:		577,075	493,158	481,461	-2.37%	(11,697)
	City Shop					

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Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
10-79-110	SALARIES AND WAGES	14,440	15,284	16,155	5.70%	871
10-79-112	OVERTIME	0	0	0	0.00%	0
10-79-130	RETIREMENT	2,922	2,953	2,960	0.24%	7
10-79-131	GROUP HEALTH INSURANCE	2,587	2,615	2,745	4.97%	130
10-79-132	WORKERS COMP INSURANCE	231	259	388	49.81%	129
10-79-133	LTD INSURANCE	175	169	169	0.00%	0
10-79-134	MEDICARE TAX	201	222	234	5.41%	12
10-79-230	SCHOOLS, SEMINARS & TRAINING	0	0	0	0.00%	0
10-79-250	EQUIPMENT-SUPPLIES & MAINTENAN	3,407	1,500	1,500	0.00%	0
10-79-255	EQUIPMENT LEASE	0	5,000	5,000	0.00%	0
10-79-260	BLDGS & GROUNDS - SUPPLIES & M	87,401	34,000	34,000	0.00%	0
10-79-270	UTILITIES	23,953	28,000	28,000	0.00%	0
10-79-280	TELEPHONE	0	0	0	0.00%	0
10-79-310	PROFESSIONAL & TECHNICAL	0	0	0	0.00%	0
10-79-510	INSURANCE	643	650	650	0.00%	0
10-79-610	MISC. SUPPLIES	528	1,000	1,000	0.00%	0
10-79-620	MISC. SERVICES	614	2,300	2,300	0.00%	0
10-79-710	LAND	0	0	0	0.00%	0
10-79-730	BUILDING IMPROVEMENTS	0	0	0	0.00%	0
10-79-731	PUBLIC WORKS BUILDING	0	0	0	0.00%	0
10-79-740	EQUIPMENT OVER $5000	6,704	0	0	0.00%	0
10-79-741	EQUIPMENT UNDER $5000	40	2,100	2,100	0.00%	0
10-79-800	ALLOCATION OF CONSTRUCT COST	0	0	0	0.00%	0
10-79-860	less ADM SVC FEES: OTHER FUNDS	-28,187	0	0	0.00%	0
Totals:		115,660	96,052	97,201	1.20%	1,149
	Parks					
10-83-110	SALARIES AND WAGES	196,371	213,771	230,870	8.00%	17,099
10-83-111	PARTTIME WAGES	52,109	42,000	46,000	9.52%	4,000
10-83-112	OVERTIME	8,322	4,000	4,000	0.00%	0
10-83-130	RETIREMENT	43,558	42,842	43,836	2.32%	994
10-83-131	GROUP HEALTH INSURANCE	54,635	57,320	73,744	28.65%	16,424
10-83-132	WORKERS COMP INSURANCE	4,007	3,504	5,633	60.76%	2,129
10-83-133	LTD INSURANCE	2,486	2,691	3,118	15.87%	427
10-83-134	MEDICARE TAX	6,213	3,767	4,015	6.58%	248
10-83-135	EMPLOYEE HEALTH FITNESS	0	0	0	0.00%	0
10-83-230	SCHOOLS, SEMINARS & TRAINING	840	2,500	2,500	0.00%	0
10-83-250	EQUIPMENT-SUPPLIES & MAINTENAN	16,493	15,000	15,000	0.00%	0
10-83-252	FUEL PURCHASES	6,183	5,000	5,000	0.00%	0
10-83-260	BUILDING MAINT. & REPAIRS	94,228	40,000	12,000	-70.00%	(28,000)
10-83-261	NEW- GROUNDS MAINT. & REPAIRS	5,849	35,000	69,000	97.14%	34,000
10-83-262	NEW- SPORTS FIELDS MAINT & REPAIRS	0	2,000	2,000	0.00%	0
10-83-270	UTILITIES	9,208	7,500	10,500	40.00%	3,000
10-83-280	ACCESS CHARGES	0	1,300	1,300	0.00%	0
10-83-310	PROFESSIONAL SERVICES	127,567	120,000	100,000	-16.67%	(20,000)
10-83-410	BEAUTIFICATION PROJECTS	3,126	2,500	3,200	28.00%	700
10-83-510	INSURANCE	1,985	2,000	2,000	0.00%	0
10-83-610	MISC. SUPPLIES	2,234	2,500	4,200	68.00%	1,700
10-83-620	MISC. SERVICES	46,735	43,000	60,500	40.70%	17,500
10-83-720	BUILDINGS	0	0	0	0.00%	0
10-83-730	IMPROVEMENTS	46,452	30,000	30,000	0.00%	0
10-83-740	EQUIPMENT OVER $5000	0	0	0	0.00%	0
10-83-741	EQUIPMENT UNDER $5000	527	5,000	5,000	0.00%	0
10-83-961	TRANSFER TO FLEET FUND	158,000	36,000	39,000	8.33%	3,000
Totals:		887,129	719,195	772,416	7.40%	53,221

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Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
			Recreation			
10-86-110	SALARIES AND WAGES	36,645	37,609	39,752	5.70%	2,143
10-86-111	PARTTIME WAGES	0	0	0	0.00%	0
10-86-112	OVERTIME	3,524	1,000	1,000	0.00%	0
10-86-130	RETIREMENT	7,865	7,266	7,283	0.23%	17
10-86-131	GROUP HEALTH INSURANCE	12,881	13,073	13,726	5.00%	653
10-86-132	WORKERS COMP INSURANCE	377	965	1,612	67.05%	647
10-86-133	LTD INSURANCE	430	846	846	0.00%	0
10-86-134	MEDICARE TAX	2,250	942	2,250	138.85%	1,308
10-86-230	AUTO MILEAGE	130	500	500	0.00%	0
10-86-510	INSURANCE	0	0	0	0.00%	0
10-86-610	REC PROGRAM SUPPLIES	17,433	8,000	9,000	12.50%	1,000
10-86-611	MEMORIAL DAY CELEBRATION	920	0	0	0.00%	0
10-86-612	ACTIVITY DAY IN THE PARK	0	0	0	0.00%	0
10-86-620	MISC. SERVICES	0	0	0	0.00%	0
10-86-621	REC PROGRAM STAFFING COSTS	21,878	26,350	26,350	0.00%	0
10-86-622	SNACK SHACK EXPENSES	0	1,100	0	-100.00%	(1,100)
Totals:		104,335	97,651	102,319	4.78%	4,668
			Debt Service			
10-89-800	ALLOCATION TO BOND PAYMENT	-200,000	-200,000	-200,000	0.00%	0
10-89-810	PUB WKS FACILITY PRINCIPAL PMT	265,000	275,000	285,000	3.64%	10,000
10-89-820	PUB WKS FACILITY INTEREST PMT	134,113	123,313	113,538	-7.93%	(9,775)
10-89-830	PUB WKS FACILITY OTHER COSTS	3,000	5,000	5,000	0.00%	0
Totals:		202,113	203,313	203,538	0.11%	225
			Transfers, Other			
10-90-910	TRANSFERS OUT TO OTHER FUNDS	1,348,865	348,865	378,865	8.60%	30,000
10-90-990	**BUDGETED INCREASE TO FUND BALANCE**	0	45,329	**314,420**	593.64%	269,091
Totals:		1,348,865	394,194	693,285	75.87%	299,091
Total General Fund Expenditures		8,808,462	8,860,418	9,065,043	2.31%	204,625
Net Revenue over/(under) Expenditures		78,707	0	0	0.00%	0
			Class C Special Revenue Fund			
21-33-550	CDBG - GRANT	0	0	0	0.00%	0
21-33-560	C ROAD FUND ALLOTMENT	565,015	500,000	565,000	13.00%	65,000
21-33-570	UDOT REIMBURSEMENT FOR PROJECT	81,000	0	0	0.00%	0
21-33-600	TRANSIT TAX- LOCAL	431,607	435,000	455,000	4.60%	20,000
21-35-200	BOND FORFEITURES	0	0	0	0.00%	0
21-36-100	INTEREST EARNINGS	68,365	75,000	60,000	-20.00%	(15,000)
21-36-110	INTEREST EARNINGS- 2022 BOND	68,164	40,000	30,000	-25.00%	(10,000)
21-36-200	REIMBURSEMENT FROM 1970 S AA	0	0	0	0.00%	0
21-36-500	BOND PROCEEDS- 2022 ROAD IMP	0	0	0	0.00%	0
21-38-700	CONTRIBUTION FROM PRIVATE SOURCES	0	0	0	0.00%	0
21-38-710	1100 W PROJECT REIMBURSEMENTS	611	0	0		
21-38-900	LOAN FROM RAP TAX FUND	2,472	0	0	0.00%	0
21-39-100	TRANSFER FROM GENERAL FUND	50,000	50,000	50,000	0.00%	0
21-39-110	TRANSFER FROM GF FOR 2022 BOND	200,000	200,000	200,000	0.00%	0
21-39-200	TRANSFER FROM C.I.D.F.	0			0.00%	0
21-39-900	BUDGETED USE OF FUND BALANCE	0	983,507	372,985	-62.08%	(610,522)
Totals:		1,467,234	2,283,507	1,732,985	-24.11%	(550,522)
21-40-250	EQUIPMENT-SUPPLIES & MAINTENAN	0	0	0	0.00%	0
21-40-270	ALLOCATION TO PW FACILITY CONS	0	0	0	0.00%	0
21-40-310	ENGINEERING SERVICES	30,239	30,000	30,000	0.00%	0
21-40-410	STREET MAINTENANCE	594,755	600,000	600,000	0.00%	0
21-40-415	SIDEWALK MAINTENANCE	38,763	100,000	100,000	0.00%	0
21-40-620	MISCELLANEOUS SERVICES	0	0	0	0.00%	0

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Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
21-40-625	MISCELLANEOUS BOND EXPENSES	0	0	0	0.00%	0
21-40-710	LAND	0	0	0	0.00%	0
21-40-730	STREET IMPROVEMENTS	0	1,100,000	0	-100.00%	(1,100,000)
21-40-731	1100W- 1750S TO 1960S WIDENING	0	0	0	0.00%	0
21-40-733	800 W 1500 S TRAFFIC LIGHT	73,157	0	0	0.00%	0
21-40-734	SIDEWALK IMPROVEMENTS	0	0	0	0.00%	0
21-40-735	ASPHALT & CONCRETE 675 W CDBG	0	0	0	0.00%	0
21-40-736	2425 S 1800 W OVERLAY	0	0	0	0.00%	0
21-40-737	1100W- 2150S TO 2600S WIDENING	75,741	0	600,000	0.00%	600,000
21-40-738	800 W RECONSTRUCTION	0	0	0	0.00%	0
21-40-739	1100W- 1960S TO 2150S RAILROAD	0	0	0	0.00%	0
21-40-740	EQUIPMENT	0	0	0	0.00%	0
21-40-751	1100W- 500S TO 1100S WIDENING	1,396	0	0	0.00%	0
21-40-752	2021 STREET OVERLAY PROJECT	0	0	0	0.00%	0
21-40-753	SUBSIDENCE EXPENSES	25	0	0	0.00%	0
21-40-754	400 W 1100 N (NSL) SIGNAL LIGHT	50,000	0	0		0
21-40-755	TRANSPORTATION MASTER PLAN	32,039	50,000	0		(50,000)
21-40-810	TRANSFER TO RDA FUND	0	0	0	0.00%	0
21-40-820	2022 ROAD IMP BOND PRINCIPAL	315,000	325,000	334,000	2.77%	9,000
21-40-830	2022 ROAD IMP BOND INTEREST	87,755	78,507	68,985	-12.13%	(9,522)
21-40-990	BUDGETED INCREASE TO FUND BALANCE	0	**0**	**0**	0.00%	0
21-90-910	TRANSFER TO GENERAL FUND	0	0	0	0.00%	0
Total Fund Expenditures		1,298,870	2,283,507	1,732,985	-24.11%	(550,522)
Net Revenue over/(under) Expenditures		168,364	0	0	0.00%	0
RAP Tax Fund						
23-31-300	RAP TAXES	546,980	540,000	580,000	7.41%	40,000
23-36-100	INTEREST EARNINGS	30,132	22,000	22,000	0.00%	0
23-36-500	MISCELLANEOUS REVENUE	0	0	0	0.00%	0
23-38-900	LOAN FROM OTHER FUNDS	0	0	0	0.00%	0
23-39-900	FUND BALANCE APPROPRIATION	0	0	0	0.00%	0
Totals:		577,112	562,000	602,000	7.12%	40,000
23-40-110	SALARIES AND WAGES	0	0	0	0.00%	0
23-40-112	OVERTIME	0	0	0	0.00%	0
23-40-130	RETIREMENT	0	0	0	0.00%	0
23-40-131	GROUP HEALTH INSURANCE	0	0	0	0.00%	0
23-40-132	WORKERS COMP INSURANCE	0	0	0	0.00%	0
23-40-133	LTD INSURANCE	0	0	0	0.00%	0
23-40-134	MEDICARE TAX	0	0	0	0.00%	0
23-40-270	ALLOCATION TO PW FACILITY CONS	0	0	0	0.00%	0
23-40-310	PROFESSIONAL & TECHNICAL SERVI	716	5,000	5,000	0.00%	0
23-40-611	CULTURAL ACTIVITIES	0	2,500	5,000	100.00%	2,500
23-40-721	BLDGS- RESTROOM IMPROVEMENTS	0	45,000	0		(45,000)
23-40-729	BEAUTIFICATION- TREE PROJECT	0	50,000			
23-40-730	PARK IMPROVEMENTS	0	25,000	0	-100.00%	(25,000)
23-40-731	MILLS PARK CAPITAL IMPROVEMENT	116,485	55,000	0	-100.00%	(55,000)
23-40-732	DOG PARK PROJECT W/ NSL	83,719	120,000	0	-100.00%	(120,000)
23-40-733	HOGAN PARK RECONSTRUCTION	15,907	0	0	0.00%	0
23-40-734	PARKING LOT- MILLS PARK	0	0	0	0.00%	0
23-40-735	BEAUTIFICATION PROJECTS	0	22,000	0	-100.00%	(22,000)
23-40-736	MILLS PARK TRAIL OVERLAY	0	21,000	0	-100.00%	(21,000)
23-40-737	TOWN CENTER PLAYGROUND REPLACE	0	0	0	0.00%	0
23-40-738	MORNINGSIDE PLAYGROUND REPLACE	0	0	0	0.00%	0
23-40-739	BEAUTIFICATION PROJECTS- TREES	0	0	0	0.00%	0
23-40-740	EQUIPMENT OVER $5000	10,500	36,000	0	-100.00%	(36,000)

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Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
23-40-900	TRANSFER TO FIXED ASSETS	0	0	0	0.00%	0
23-40-910	LOAN TO OTHER FUNDS (PIF-24)	(100,000)	0	0	0.00%	0
23-40-920	BUDGETED INCREASE TO FUND BALANCE	0	180,500	592,000	227.98%	411,500
Total Fund Expenditures		127,326	562,000	602,000	7.12%	40,000
Net Revenue over/(under) Expenditures		449,785	0	0	0.00%	0
Park Development Special Revenue Fund						
24-34-400	PARK IMPACT FEES	58,580	10,000	10,000	0.00%	0
24-34-500	INTERGOVERNMENTAL REVENUE	0	0	0	0.00%	0
24-36-100	INTEREST EARNINGS	3,118	1,500	1,500	0.00%	0
24-39-100	LOAN FROM OTHER FUNDS (GF-10)	(100,000)	0	0	0.00%	0
24-39-900	FUND BALANCE APPROPRIATION	0	0	0	0.00%	0
Totals:		-38,302	11,500	11,500	0.00%	0
24-40-310	PROFESSIONAL & TECHNICAL SERVI	0	500	500	0.00%	0
24-40-710	LAND	0	0	0	0.00%	0
24-40-730	PARK IMPROVEMENTS	0	0	0	0.00%	0
24-40-733	WEST LEGACY TRAIL	0	0	0	0.00%	0
24-40-734	PARKS & REC MASTER PLAN UPDATE	6,002	2,000	11,000	450.00%	9,000
24-40-740	EQUIPMENT	0	0	0	0.00%	0
24-40-900	TRANSFER TO FIXED ASSETS	0	0	0	0.00%	0
24-40-905	TRANSFER LOAN TO BALANCE SHEET	0	0	0	0.00%	0
24-40-910	TRANSFERS OUT TO OTHER FUNDS	0	0	0	0.00%	0
24-40-990	BUDGETED INCREASE TO FUND BALANCE	0	9,000	0	-100.00%	(9,000)
Total Fund Expenditures		6,002	11,500	11,500	0.00%	0
Net Revenue over/(under) Expenditures		-44,304	0	0	0.00%	0
Redevelopment Agency Fund						
25-31-100	PROPERTY TAX INCREMENT PROJ 1	0	0	0	0.00%	0
25-31-110	PROPERT TAX INCREMENT PROJ 2	0	0	0	0.00%	0
25-31-120	PROPERTY TAX INCREMENT WX/WB 1	0	0	0	0.00%	0
25-31-130	PROPERTY TAX INCREMENT WX3	367,813	365,000	370,000	1.37%	5,000
25-31-140	PROPERTY TAX INCREMENT 2600 S	171,254	170,000	180,000	5.88%	10,000
25-31-150	PROP TAX INCREMENT LEGACY CDA	306,448	305,000	315,000	3.28%	10,000
25-31-160	PROP TAX INCR LEGACY CDA WX/WB	0	700	700	0.00%	0
25-33-550	CDBG	115,000	0	0	0.00%	0
25-36-100	INTEREST EARNINGS	49,206	67,000	62,000	-7.46%	(5,000)
25-36-200	RENTAL INCOME	0	0	0	0.00%	0
25-36-300	REPAYMENT OF NOTE RECEIVABLE	2,024	2,000	2,000	0.00%	0
25-36-500	BOND PROCEEDS	0	0	0	0.00%	0
25-36-900	SUNDRY REVENUES	0	0	0	0.00%	0
25-38-400	SALE OF FIXED ASSETS	0	0	0	0.00%	0
25-39-100	LOAN FROM CPTL IMPRV DVLP FUND	0	0	0	0.00%	0
25-39-200	TRANSFER IN FROM OTHER FUNDS	0	0	0	0.00%	0
25-39-900	BUDGETED USE OF FUND BALANCE	0	0	0	0.00%	0
Totals:		1,011,745	909,700	929,700	2.20%	20,000
25-40-110	SALARIES & WAGES	124,540	123,646	131,174	6.09%	7,528
25-40-112	OVERTIME	132	500	500	0.00%	0
25-40-130	RETIREMENT	11,455	24,400	24,483	0.34%	83
25-40-131	GROUP HEALTH INSURANCE	13,667	14,044	14,368	2.31%	324
25-40-132	WORKERS COMP INSURANCE	1,073	376	1,073	185.37%	697
25-40-133	LTD INSURANCE	1,253	3,715	3,715	0.00%	0
25-40-134	MEDICARE TAX	2,065	2,034	2,186	7.47%	152
25-40-136	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0.00%	0
25-40-210	BOOKS,MEMBERSHIPS,SUBSCRIPTION	25	0	0	0.00%	0
25-40-220	PUBLIC NOTICES	0	1,000	1,000	0.00%	0
25-40-230	SCHOOLS, SEMINAR & TRAINING	0	0	0	0.00%	0

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25-40-240	OFFICE SUPPLIES	0	0	0	0.00%	0
25-40-260	ALLOCATION OF CITY HALL EXPENS	44,484	61,504	52,301	-14.96%	(9,203)
25-40-270	UTILITIES	0	0	0	0.00%	0
25-40-310	LEGAL SERVICES	62	5,000	5,000	0.00%	0
25-40-311	PROFESSIONAL SERVICES	18,485	30,000	30,000	0.00%	0
25-40-410	CURB, GUTTER, SIDEWALK-HERMES	0	0	0	0.00%	0
25-40-510	INSURANCE	11,019	5,500	5,500	0.00%	0
25-40-550	CONTRIB TO OTHER GOVTS	0	0	0	0.00%	0
25-40-610	MISCELLANEOUS EXPENSES	0	0	0	0.00%	0
25-40-630	DEBT PAYMENT - PROJECT AREA 1	0	0	0	0.00%	0
25-40-631	DEBT PAYMENT - PROJECT AREA 2	0	0	0	0.00%	0
25-40-632	AGREEMENT PAYMENT- 2600 SOUTH	99,915	120,000	110,000	-8.33%	(10,000)
25-40-633	AGREEMENT PAYMENT- 2425 S CRA	91,640	100,000	60,000	-40.00%	(40,000)
25-40-650	BOND DISCOUNT	0	0	0	0.00%	0
25-40-660	BOND COSTS	0	0	0	0.00%	0
25-40-670	AMORTIZATION OF BOND ISSUE EXP	0	0	0	0.00%	0
25-40-730	SPECIAL PROJECTS	74,175	50,000	50,000	0.00%	0
25-40-731	SPECIAL PROJECTS-HOUSING	124,053	200,000	200,000	0.00%	0
25-40-740	EQUIPMENT	0	0	0	0.00%	0
25-40-800	TRANSFER TO CAPITAL DVLPMNT FU	0	0	0	0.00%	0
25-40-805	TRANSFER TO GENERAL FUND	0	0	0	0.00%	0
25-40-810	BOND PRINCIPAL-500 WEST	0	0	0	0.00%	0
25-40-820	BOND INTEREST-500 WEST	0	0	0	0.00%	0
25-40-830	BOND AGENT FEES	0	0	0	0.00%	0
25-40-900	TRANSFER TO FIXED ASSETS	0	0	0	0.00%	0
25-40-910	DEBT PRINCIPAL TO BALANCE SHT	0	0	0	0.00%	0
25-40-920	LOAN TO OTHER FUNDS	0	0	0	0.00%	0
25-90-900	LOAN PRINCIPAL TO BALANC SHEET	0	0	0	0.00%	0
25-90-990	BUDGETED INCREASE TO FUND BALANCE	0	167,981	238,400	41.92%	70,419
Total Fund Expenditures		618,044	909,700	929,700	2.20%	20,000
Net Revenue over/(under) Expenditures		393,701	0	0	0.00%	0
Youth City Council Fund						
26-36-100	INTEREST EARNINGS	2,306	2,300	2,300	0.00%	0
26-36-320	YOUTH CITY COUNCIL REVENUE	6,366	1,500	1,500	0.00%	0
26-38-100	TRANSFERS FROM GENERAL FUND	16,525	16,525	16,525	0.00%	0
26-38-200	YCC Revenue	0	0	0	0.00%	0
26-39-900	FUND BALANCE APPROPRIATION	0	0	0	0.00%	0
Totals:		25,197	20,325	20,325	0.00%	0
26-40-132	WORKERS COMP INSURANCE	-7	100	100	0.00%	0
26-40-134	MEDICARE TAX	184	425	425	0.00%	0
26-40-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	0	0	0	0.00%	0
26-40-230	CONFERENCES	6,784	9,000	9,000	0.00%	0
26-40-610	MISCELLANEOUS SUPPLIES	41	500	500	0.00%	0
26-40-611	YCC ACTIVITIES	5,450	3,000	3,000	0.00%	0
26-40-612	SCHOLARSHIPS	250	1,000	1,000	0.00%	0
26-40-613	HANDCART DAYS EXPENSES	0	0	0	0.00%	0
26-40-620	MISC. SERVICES-ADVISORS	2,371	4,800	4,800	0.00%	0
26-40-990	BUDGETED INCREASE TO FUND BALANCE	0	1,500	1,500	0.00%	0
Total Fund Expenditures		15,072	20,325	20,325	0.00%	0
Net Revenue over/(under) Expenditures		10,125	0	0	0.00%	0
Community of Promise Fund						
27-36-100	INTEREST EARNINGS	4,350	4,800	4,800	0.00%	0
27-36-310	COMMUNITY OF PROMISE REVENUE	924	2,000	2,000	0.00%	0
27-36-320	SENIORS LUNCH BUNCH REVENUE	2,217	1,500	1,500	0.00%	0

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27-36-500	MISC REVENUE	0	0	0	0.00%	0
27-38-100	TRANSFER FROM GENERAL FUND	56,700	56,700	56,700	0.00%	0
27-39-900	BUDGETED USE OF FUND BALANCE	0	**0**	**0**	0.00%	0
Totals:		64,191	65,000	65,000	0.00%	0
27-40-610	MISCELLANEOUS SUPPLIES	0	0	0	0.00%	0
27-40-611	SENIORS-MISC EXPENSE	11,779	9,500	9,500	0.00%	0
27-40-612	BEAUTIFICATION-MISC EXPENSE	0	0	0	0.00%	0
27-40-613	BOOK CLUB-MISC EXPENSE	0	0	0	0.00%	0
27-40-614	WELCOME BABY-MISC EXPENSE	0	0	0	0.00%	0
27-40-615	HISTORIAN-MISC EXPENSE	0	0	0	0.00%	0
27-40-616	SECRETARY-MISC EXPENSE	0	0	0	0.00%	0
27-40-617	COMMUNITY OF PROMISE EXPENSES	23,880	51,000	51,000	0.00%	0
27-40-621	LITERACY PROGRAM EXPENSES	1,563	4,500	4,500	0.00%	0
27-40-990	BUDGETED INCREASE TO FUND BALANCE	0	0	0	0.00%	0
Total Fund Expenditures		37,221	65,000	65,000	0.00%	0
Net Revenue over/(under) Expenditures		26,970	0	0	0.00%	0
State Liquor Allotment Fund						
28-33-540	STATE REIMBURSED POLICE PAY	0	0	0	0.00%	0
28-33-550	STATE LIQUOR REVENUE	12,740	12,000	12,000	0.00%	0
28-36-100	INTEREST EARNINGS	2,482	2,500	2,500	0.00%	0
28-38-100	TRANSFER FROM C.I.D. FUND	0	0	0	0.00%	0
28-39-900	FUND BALANCE APPROPRIATION	0	0	0	0.00%	0
Totals:		15,222	14,500	14,500	0.00%	0
28-40-112	OVERTIME	0	5,000	5,000	0.00%	0
28-40-131	GROUP HEALTH INSURANCE	0	0	0	0.00%	0
28-40-132	WORKERS COMP INSURANCE	0	0	0	0.00%	0
28-40-133	LTD INSURANCE	0	0	0	0.00%	0
28-40-230	SCHOOLS, SEMINARS & TRAINING	0	0	0	0.00%	0
28-40-310	PROFESSIONAL & TECHNICAL SERVI	0	0	0	0.00%	0
28-40-455	SPECIAL DEPARTMENTAL SUPPLIES	3,533	3,000	3,000	0.00%	0
28-40-740	EQUIPMENT OVER $5000	0	5,000	5,000	0.00%	0
28-40-990	BUDGETED INCREASE TO FUND BALANCE	0	1,500	1,500	0.00%	0
Total Fund Expenditures		3,533	14,500	14,500	0.00%	0
Net Revenue over/(under) Expenditures		11,689	0	0	0.00%	0
1960 South Assessment Area Fund						
41-36-100	INTEREST EARNINGS	3,124	1,000	1,610	61.00%	610
41-36-110	INTEREST EARNINGS- SLGS ACCOUNTS	4,081	4,000	4,000		0
41-36-700	BOND PROCEEDS	0	0	0	0.00%	0
41-36-800	LOAN PROCEEDS FRM RAP TAX FUND	0	0	0	0.00%	0
41-36-810	LOAN PROCEEDS FROM CIDF	0	0	0	0.00%	0
41-38-100	TRANSFER FROM GEN FUND- City Assess	25,640	25,640	25,640	0.00%	0
41-38-500	TRANSFER FROM GEN FUND- Add'l Supp	0		30,000		30,000
41-38-800	ACCOUNTS RECEIVABLE PAYMENTS	140,073	163,145	137,505	-15.72%	(25,640)
41-39-900	Fund Balance Appropriation	0	0	0	0.00%	0
Totals:		172,918	193,785	198,755	2.56%	4,970
41-40-220	PUBLIC NOTICES	0	0	0	0.00%	0
41-40-310	ENGINEERING SERVICES	925	5,000	5,000	0.00%	0
41-40-311	LEGAL SERVICES	1,603	15,000	10,000	-33.33%	(5,000)
41-40-312	MISCELLANEOUS EXPENSES	126,980	15,000	15,000	0.00%	0
41-40-710	LAND PURCHASE	0	0	0	0.00%	0
41-40-720	RELOCATION COSTS	0	0	0	0.00%	0
41-40-725	EMERGENCY ACCESS CONSTRUCTION	0	0	0	0.00%	0
41-40-730	IMPROVEMENTS	0	0	0	0.00%	0
41-40-810	BOND PRINCIPAL PAYMENT	0	95,000	123,000	29.47%	28,000

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41-40-820	BOND INTEREST PAYMENT	45,100	44,625	43,505	-2.51%	(1,120)
41-40-830	BOND AGENT FEES	2,500	2,250	2,250	0.00%	0
41-40-839	2021 SALES TAX BOND COI FEES	0	0	0	0.00%	0
41-40-850	RAP TAX LOAN PRINCIPAL PAYMENT	0	0	0	0.00%	0
41-40-860	RAP TAX LOAN INTEREST PAYMENT	0	0	0	0.00%	0
41-40-870	CIDF LOAN PRINCIPAL PAYMENT	0	0	0	0.00%	0
41-40-880	CIDF LOAN INTEREST PAYMENT	0	0	0	0.00%	0
41-40-990	FUND BALANCE-INCREASE/DECREASE	0	16,910	0	-100.00%	(16,910)
Total Fund Expenditures		177,107	193,785	198,755	2.56%	4,970
Net Revenue over/(under) Expenditures		-4,189	0	0	0.00%	0
Capital Improvements Development Fund						
46-31-310	SALES TAX REVENUE WINDFALL	0	0	0	0.00%	0
46-36-100	INTEREST EARNINGS	83,818	100,000	100,000	0.00%	0
46-36-900	SUNDRY REVENUES	0	0	0	0.00%	0
46-38-400	SALE OF FIXED ASSETS	0	0	0	0.00%	0
46-39-100	TRANSFER IN FROM GEN/OTHER FUNDS	1,000,000	0	0	0.00%	0
46-39-900	FUND BALANCE APPROPRIATION	0	0	900,000	0.00%	900,000
Totals:		1,083,818	100,000	1,000,000	900.00%	900,000
46-40-311	ENGINEERING (Storm Sewer)	0	0	0	0.00%	0
46-40-600	LOAN TO RDA	0	0	0	0.00%	0
46-40-610	LOAN TO SOLID WASTE FUND	0	0	0	0.00%	0
46-40-710	LAND	441,090	0	0	0.00%	0
46-40-720	BUILDINGS	0	0	1,000,000	0.00%	1,000,000
46-40-730	IMPROVEMENTS	0	0	0	0.00%	0
46-40-731	IMPROVEMENTS (Storm Sewer)	0	0	0	0.00%	0
46-40-740	EQUIPMENT	0	0	0	0.00%	0
46-40-810	TRANSFER OUT TO OTHER FUNDS	0	0	0	0.00%	0
46-40-900	LOAN PRINCIPAL TO BALANC SHEET	0	0	0	0.00%	0
46-40-910	LOAN TO OTHER FUNDS	0	0	0	0.00%	0
46-40-990	FUND BALANCE-INCREASE/DECREASE	0	100,000	0	-100.00%	-100,000
46-90-900	MOVE LOAN TO THE BALANCE SHEET	0	0	0	0.00%	0
Total Fund Expenditures		441,090	100,000	1,000,000	900.00%	900,000
Net Revenue over/(under) Expenditures		642,728	0	0	0.00%	0
Water Enterprise Fund						
51-33-100	GRANT-HOMELAND SEC.	0	0	0	0.00%	0
51-33-200	ARPA REVENUE	0	0	0	0.00%	0
51-36-100	INTEREST EARNINGS	10,099	27,000	17,000	-37.04%	(10,000)
51-36-110	INTEREST EARNINGS- BOND ACCTS	13,657	13,000	213,000	1538.46%	200,000
51-36-500	BOND PROCEEDS- WTR BONDS 2026	0	7,756,000	6,500,000	-16.19%	(1,256,000)
51-37-100	WATER SALES	2,269,377	2,340,229	2,457,240	5.00%	117,011
51-37-200	IMPACT FEES	0	0	0	0.00%	0
51-37-300	WATER TURN ON FEES	0	0	0	0.00%	0
51-37-305	DELINQUENT FEE	30,910	30,000	30,000	0.00%	0
51-37-310	SHUT OFF FEE	7,550	6,500	6,500	0.00%	0
51-37-315	RETURNED CHECK FEES	1,450			0.00%	0
51-37-400	WATER METER FEES	11,250	5,000	10,000	100.00%	5,000
51-38-100	TRANSFER FROM WATER IMPACT FND	0	0	0	0.00%	0
51-38-110	TRANSFER FROM BOND FUND 54	0	0	0	0.00%	0
51-38-300	TRANSF FROM WIFF FOR BOND PYMT	136,000	136,000	136,000	0.00%	0
51-38-400	SALE OF FIXED ASSETS	13,134	30,000	10,000	-66.67%	(20,000)
51-38-500	CONTRIBUTED WATER LINES	0	0	0	0.00%	0
51-38-900	MISC. REVENUE	21,045	4,000	4,000	0.00%	0
51-39-900	BUDGETED USE TO FUND BALANCE	0	47,841	0	-100.00%	(47,841)
Totals:		2,514,472	10,395,570	9,383,740	-9.73%	(1,011,830)

FY2026~2027 Tentative Budget

Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
51-40-110	SALARIES AND WAGES	299,102	333,983	367,697	10.09%	33,714
51-40-111	TEMPORARY LABOR	23,020	15,000	15,000	0.00%	0
51-40-112	OVERTIME	23,660	18,000	18,000	0.00%	0
51-40-130	RETIREMENT	91,857	64,813	67,588	4.28%	2,775
51-40-131	GROUP HEALTH INSURANCE	76,052	74,482	78,217	5.01%	3,735
51-40-132	WORKERS COMP INSURANCE	4,545	3,489	6,391	83.18%	2,902
51-40-133	LTD INSURANCE	3,534	5,034	6,000	19.19%	966
51-40-134	MEDICARE TAX	5,608	10,640	11,143	4.73%	503
51-40-135	EMPLOYEE HEALTH FITNESS	0	0	0	0.00%	0
51-40-136	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0.00%	0
51-40-210	BOOKS, SUBSCRIPTIONS & MEMBERS	4,089	3,000	3,000	0.00%	0
51-40-230	SCHOOLS, SEMINARS & TRAINING	3,825	4,500	4,500	0.00%	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	1,187	1,500	1,500	0.00%	0
51-40-250	EQUIPMENT-SUPPLIES & MAINTENAN	106,822	75,500	75,500	0.00%	0
51-40-252	FUEL PURCHASES	7,952	6,500	9,500	46.15%	3,000
51-40-255	EQUIPMENT LEASE	439	0	0	0.00%	0
51-40-260	ALLOCATION OF CITY HALL EXPENS	164,208	184,266	162,227	-11.96%	(22,039)
51-40-261	BUILDING & RESERVIOR MAINT.	27,919	11,500	11,500	0.00%	0
51-40-270	UTILITIES	95,301	85,000	85,000	0.00%	0
51-40-280	TELEPHONE	0	0	0	0.00%	0
51-40-290	ALLOCATION TO PW FACILITY BOND	110,000	110,000	110,000	0.00%	0
51-40-310	PROFESSIONAL & TECHNICAL SERVI	64,351	65,000	65,000	0.00%	0
51-40-400	BAD DEBT EXPENSE	0	0	0	0.00%	0
51-40-510	INSURANCE AND SURETY BONDS	39,218	44,500	44,500	0.00%	0
51-40-511	INSURANCE CLAIM DEDUCTIBLE	0	0	0	0.00%	0
51-40-610	MISCELLANEOUS SUPPLIES	11,542	18,000	18,000	0.00%	0
51-40-620	MISCELLANEOUS SERVICES	51,681	55,000	55,000	0.00%	0
51-40-621	METER READING SERVICES	41,480	45,000	45,000	0.00%	0
51-40-622	WATER PURCHASES	29,005	34,000	36,000	5.88%	2,000
51-40-623	WATER RIGHTS PURCHASES	0	0	0	0.00%	0
51-40-625	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0.00%	0
51-40-650	DEPRECIATION	460,197	455,000	475,000	4.40%	20,000
51-40-651	AMORTIZATION EXPENSE	0	0	0	0.00%	0
51-40-670	AMORTIZATION OF BOND ISSUE EXP	0	0	0	0.00%	0
51-40-710	LAND	0	0	0	0.00%	0
51-40-720	BUILDINGS	0	0	0	0.00%	0
51-40-730	IMPROVEMENTS	11,472	0	0	0.00%	0
51-40-731	1050 S CUL DE SAC WTRLINE	0	0	0	0.00%	0
51-40-732	GAC VESSEL REPAIR	3,767	225,000	0	-100.00%	(225,000)
51-40-733	2600 S REDWOOD TLS WATERLINE	0	0	0	0.00%	0
51-40-736	RESERVIOR STANDBY POWER PROJEC	0	0	0	0.00%	0
51-40-737	REDWOOD RD TECHITE (ARPA)	0	0	0	0.00%	0
51-40-738	1100W 500S-1100S WTRLN REPLACE	0	0	0	0.00%	0
51-40-739	675 W WTRLN REPLACE- CDBG		0	0	0.00%	0
51-40-740	EQUIPMENT OVER $5000	2,286	28,000	0	-100.00%	(28,000)
51-40-741	EQUIPMENT UNDER $5000	10295	0	12,333	0.00%	12,333
51-40-830	DEBT SERVICE COLLECTION FEES	0	0	0	0.00%	0
51-40-900	TRANSFER TO FIXED ASSETS	-71397	**0**	**0**	0.00%	0
51-40-930	TRANSFER FUND 53	0	0	0	0.00%	0
51-40-961	TRANSFER TO FLEET FUND	177,000	62,700	66,000	5.26%	3,300
51-40-990	**FUND BALANCE-INCREASE/DECREASE**	0	0	**72,039**	0.00%	**72,039**
51-40-910	TRANSFER TO GENERAL FUND	0	0	0	0.00%	0
51-40-920	TRANSFER TO WATER NO FAULT	0	0	0	0.00%	0
51-61-701	CIP- Line Replace 1100w 2150-2600s	38,621	1,256,000	0	-100.00%	(1,256,000)

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Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
51-61-702	CIP- Well 3 Rehabilitation	23,317	2,500,000	2,500,000	0.00%	0
51-61-703	CIP- 1500 S Reservoir Replacement Prj	9,429	4,000,000	4,000,000	0.00%	0
51-80-812	2016 BOND PRINCIPAL	369,000	376,000	384,000	2.13%	8,000
51-80-813	2014 BOND PRINCIPAL	110,000	110,000	110,000	0.00%	0
51-80-814	2023 BOND PRINCIPAL	69,000	72,000	75,000	4.17%	3,000
51-80-821	2025 BOND INTEREST	0	0	360,539	0.00%	360,539
51-80-822	2016 BOND INTEREST	14,377	10,010	3,360	-66.43%	(6,650)
51-80-824	2023 BOND INTEREST	27,208	25,303	22,356	-11.65%	(2,947)
51-80-832	2016 TRUSTEE/COI FEES	2,250	2,250	2,250	0.00%	0
51-80-833	2014 TRUSTEE FEES	3,100	2,100	2,100	0.00%	0
51-80-834	2023 TRUSTEE/COI FEES	2,500	2,500	2,500	0.00%	0
51-80-835	LEASE INTEREST - BACKHOE LOAN	0	0	0		
51-80-900	LESS: AMORTIZED PRINCIPAL	-548,000	0	0	0.00%	0
Total Fund Expenditures		2,000,816	10,395,570	9,383,740	-9.73%	(1,011,830)
Net Revenue over/(under) Expenditures		513,655	0	0	0.00%	0
Solid Waste Enterprise Fund						
52-36-100	INTEREST EARNINGS	5,359	3,000	3,000	0.00%	0
52-36-900	SUNDRY REVENUES	0	0	0	0.00%	0
52-37-100	GARBAGE PICK UP & DISPOSAL FEES	721,034	725,000	768,000	5.93%	43,000
52-37-110	GREEN WASTE PICK UP FEES	164,137	165,000	167,000	1.21%	2,000
52-37-120	CURBSIDE RECYCLING FEES	296,456	300,000	300,000	0.00%	0
52-37-150	TIPPING DIVERSION CREDITS	54,590	50,000	60,000	20.00%	10,000
52-37-200	GARBAGE CAN REPLACEMENT FEES	1,540	2,000	2,000	0.00%	0
52-37-300	RESIDENTIAL DUMPSTER RENTAL	3,675	2,000	2,000	0.00%	0
52-38-330	TRANSFER FROM GENERAL FUND	0	0	0	0.00%	0
52-39-100	LOAN FROM CID FUND	0	0	0	0.00%	0
52-39-900	FUND BALANCE APPROPRIATION	0	0	0	0.00%	0
Totals:		1,246,791	1,247,000	1,302,000	4.41%	55,000
52-40-110	SALARIES AND WAGES	42,805	40,802	77,909	90.94%	37,107
52-40-112	OVERTIME	132	200	200	0.00%	0
52-40-130	RETIREMENT	11,338	7,480	13,840	85.03%	6,360
52-40-131	GROUP HEALTH INSURANCE	3,608	3,394	12,635	272.27%	9,241
52-40-132	WORKERS COMP INSURANCE	300	45	798	1673.33%	753
52-40-133	LTD INSURANCE	423	291	1,489	411.68%	1,198
52-40-134	MEDICARE TAX	909	828	1,409	70.17%	581
52-40-136	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0.00%	0
52-40-260	ALLOCATION OF CITY HALL EXPENS	58,955	58,955	73,245	24.24%	14,290
52-40-290	ALLOCATION TO PW FACILITY CONS	5,000	5,000	5,000	0.00%	0
52-40-310	PROFESSIONAL & TECHNICAL	2,076	2,500	2,500	0.00%	0
52-40-400	BAD DEBT EXPENSE	0	0	0	0.00%	0
52-40-510	INSURANCE	14,306	15,800	15,800	0.00%	0
52-40-610	MISCELLANEOUS SUPPLIES	931	1,000	1,000	0.00%	0
52-40-620	GARBAGE PICK UP EXPENSE	240,302	241,800	235,800	-2.48%	(6,000)
52-40-621	TIPPING COSTS	356,404	378,000	432,000	14.29%	54,000
52-40-622	SPRING & FALL CLEAN UP	48,398	50,000	50,000	0.00%	0
52-40-623	GARBAGE CAN LOAN PAYMENT	0	0	0	0.00%	0
52-40-624	CURBSIDE RECYCLING COLLECTION	191,560	182,700	192,700	5.47%	10,000
52-40-625	GREEN WASTE COLLECTION	108,800	105,200	110,200	4.75%	5,000
52-40-650	DEPRECIATION	0	0	0	0.00%	0
52-40-740	EQUIPMENT OVER $5000	148,657	40,000	40,000	0.00%	0
52-40-900	MOVE DEBT PRCNPL TO BAL. SHEET	0	0	0	0.00%	0
52-40-910	MOVE F.A. PURCH TO BAL. SHEET	0	0	0	0.00%	0
52-40-990	FUND BALANCE-INCREASE/DECREASE	0	113,005	35,475	-68.61%	(77,530)
52-90-910	TRANSFER TO GENERAL FUND	0	0	0	0.00%	0

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Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
Total Fund Expenditures		1,234,902	1,247,000	1,302,000	4.41%	55,000
Net Revenue over/(under) Expenditures		11,889	0	0	0.00%	0
Water Impact Fees Enterprise Fund						
53-36-100	INTEREST EARNINGS	25,121	26,000	26,000	0.00%	0
53-36-700	PROCEEDS FROM SALE OF BONDS	0	0	0	0.00%	0
53-37-200	IMPACT FEES	72,481	47,000	47,000	0.00%	0
53-38-100	TRANSFER FROM FUND 54	0	0	0	0.00%	0
53-39-900	FUND BALANCE APPROPRIATION	0	96,500	75,000	-22.28%	(21,500)
Totals:		97,602	169,500	148,000	-12.68%	(21,500)
53-40-310	PROFESSIONAL & TECHNICAL SERVI	0	12,000	12,000	0.00%	0
53-40-710	LAND	0	0	0	0.00%	0
53-40-730	IMPROVEMENTS-OTHER	0	0	0	0.00%	0
53-40-731	IMPROVEMENTS-RESERVIOR	0	0	0	0.00%	0
53-40-732	IMPROVEMENT WATERLINE PROJECTS	29,346	21,500	0	-100.00%	(21,500)
53-40-820	BOND INTEREST	0	0	0	0.00%	0
53-40-901	TRANSFER TO FIXED ASSETS	-29,346	0	0	0.00%	0
53-40-910	TRNSFR TO BND 02/08 RDMPTN FD	136,000	136,000	136,000	0.00%	0
53-40-920	TRANSFER TO WATER FUND	0	0	0	0.00%	0
53-40-930	TRANSFER FUND 51	0	0	0	0.00%	0
Total Fund Expenditures		136,000	169,500	148,000	-12.68%	(21,500)
Net Revenue over/(under) Expenditures		-38,398	0	0	0.00%	0
Water No Fault Fund						
54-36-100	INTEREST EARNINGS	3,780	4,000	4,000	0.00%	0
54-37-200	UTILITY FEES	0	0	0	0.00%	0
54-38-100	TRANSF FROM WF & WIFF	0	0	0	0.00%	0
54-39-900	FUND BALANCE APPROPRIATION	0	0	0	0.00%	0
Totals:		3,780	4,000	4,000	0.00%	0
54-40-310	PROFESSIONAL & TECHNICAL SERVI	0	0	0	0.00%	0
54-40-910	CLAIMS PAYMENTS	0	0	0	0.00%	0
54-40-930	TRANSFER FUND 51	0	0	0	0.00%	0
54-90-990	FUND BALANCE-INCREASE/DECREASE	0	4,000	4,000	0.00%	0
Total Fund Expenditures		0	4,000	4,000	0.00%	0
Net Revenue over/(under) Expenditures		3,780	0	0	0.00%	0
Storm Drain Fee Enterprise Fund						
56-32-210	STORM DRAIN PERMITS	0	200	200	0.00%	0
56-33-590	OTHER STATE REVENUE	0	0	0	0.00%	0
56-34-400	STORM DRAIN FEES	674,837	796,000	1,000,000	25.63%	204,000
56-36-100	INTEREST EARNINGS	39,497	42,624	42,624	0.00%	0
56-36-RRR	SWPPP PENALTY FEES for Education	300	0	0		0
56-36-900	SUNDRY REVENUES	20	0	0	0.00%	0
56-38-500	CONTRIBUTED STORM DRAINS	0	0	0	0.00%	0
56-39-900	FUND BALANCE APPROPRIATION	0	389,364	0	-100.00%	(389,364)
Totals:		714,655	1,228,188	1,042,824	-15.09%	(185,364)
56-40-110	SALARIES AND WAGES	132,706	136,613	134,254	-1.73%	(2,359)
56-40-130	RETIREMENT	33,978	26,394	24,595	-6.82%	(1,799)
56-40-131	GROUP HEALTH INSURANCE	31,816	31,820	26,615	-16.36%	(5,205)
56-40-132	WORKERS COMP INSURANCE	2,201	1,991	3,044	52.89%	1,053
56-40-133	LTD INSURANCE	1,487	1,525	1,370	-10.16%	(155)
56-40-134	MEDICARE TAX	1,986	3,111	1,947	-37.42%	(1,164)
56-40-136	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0.00%	0
56-40-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	53	300	300	0.00%	0
56-40-230	SCHOOLS, SEMINARS & TRAINING	1,573	1,500	1,500	0.00%	0
56-40-231	EDUC & TRAINING, RE: SWPPP Violations	0	0	0		0
56-40-250	EQUIPMENT-SUPPLIES & MAINTENAN	1,922	2,100	2,100	0.00%	0

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Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
56-40-252	FUEL PURCHASES	552	500	500	0.00%	0
56-40-260	ALLOCATION OF CITY HALL EXPENS	32,640	82,390	58,665	-28.80%	(23,725)
56-40-290	ALLOCATION TO PW FACILITY BOND	85,000	85,000	85,000	0.00%	0
56-40-310	PROFESSIONAL & TECHNICAL	27,903	65,000	45,000	-30.77%	(20,000)
56-40-400	BAD DEBT EXPENSE	0	0	0	0.00%	0
56-40-510	INSURANCE AND SURETY BONDS	2,432	3,000	3,000	0.00%	0
56-40-610	MISCELLANEOUS SUPPLIES	1,100	5,000	5,000	0.00%	0
56-40-620	MISCELLANEOUS SERVICES	22,701	100,000	50,000	-50.00%	(50,000)
56-40-650	DEPRECIATION	126,603	130,000	130,000	0.00%	0
56-40-730	IMPROVEMENTS	0	3,000	3,000	0.00%	0
56-40-731	1500 S A-1 DRAIN LINING	0	0	0	0.00%	0
56-40-732	1950 S DETENTION BASIN	0	0	0	0.00%	0
56-40-733	CROSSROADS STORM DRAIN 800w 1500s	0	151,944	151,944	0.00%	0
56-40-734	PHELAN PIPE OVERSIZE REIMB PROJECT	39,829	0	0		
56-40-740	EQUIPMENT	0	5,000	5,000	0.00%	0
56-40-810	BOND PRINCIPAL	0	0	0	0.00%	0
56-40-820	BOND INTEREST	0	0	0	0.00%	0
56-40-900	TRANSFER TO FIXED ASSETS	-39,829	0	0	0.00%	0
56-40-910	TRANSFERS TO/FROM OTHER FUNDS	0	0	0	0.00%	0
56-40-961	TRANSFER TO FLEET FUND	87,000	42,000	45,000	7.14%	3,000
56-40-910	TRANSFER TO GENERAL FUND	0	0	0	0.00%	0
56-61-701	CIP- 1200 S Storm Drain Installation	0	350,000	0	-100.00%	(350,000)
56-61-702	CIP- Spill Response Trailer	0	0	0	0.00%	0
56-61-703	CIP- 500 S Storm Drain Repair	0	0	0	0.00%	0
56-40-990	FUND BALANCE- INCREASE	0	0	264,990	0.00%	264,990
Total Fund Expenditures		593,653	1,228,188	1,042,824	-15.09%	(185,364)
Net Revenue over/(under) Expenditures		121,001	0	0	0.00%	0
Storm Drain Impact Fee Enterprise Fund						
57-33-590	OTHER STATE REVENUE	0	0	0	0.00%	0
57-34-400	STORM DRAIN IMPACT FEES	50,285	35,000	35,000	0.00%	0
57-34-410	STORM DRAIN FEES	0	0	0	0.00%	0
57-36-100	INTEREST EARNINGS	24,201	22,500	22,500	0.00%	0
57-36-105	DELINQUENT FEES	0	0	0	0.00%	0
57-39-100	LOAN FROM C.I.D. FUND	0	0	0	0.00%	0
57-39-200	TRANSFER FROM C.I.D.F.	0	0	0	0.00%	0
57-39-900	FUND BALANCE APPROPRIATION	0	0	0	0.00%	0
57-39-910	TRANSFERS IN - STORM DRAIN (FND-56)	0	0	0	0.00%	0
Totals:		74,486	57,500	57,500	0.00%	0
57-40-310	PROFESSIONAL SERVICES	185	5,000	5,000	0.00%	0
57-40-510	INSURANCE AND SURETY BONDS	0	0	0	0.00%	0
57-40-610	MISC SUPPLIES	0	0	0	0.00%	0
57-40-620	MISC SERVICES	0	0	0	0.00%	0
57-40-650	DEPRECIATION	0	0	0	0.00%	0
57-40-730	STORM DRAIN IMPROVEMENTS	0	0	0	0.00%	0
57-40-731	LEGACY PARK STORM DRAIN	0	0	0	0.00%	0
57-40-732	A-1 DESILT BASIN	0	0	0	0.00%	0
57-40-733	REDWOOD & 2425 S SIPHON	0	0	0	0.00%	0
57-40-734	SKYPARK 2600 S DETENTION BASIN	0	0	0	0.00%	0
57-40-735	MILLS PARK DETENTION STRUCTURE	0	0	0	0.00%	0
57-40-736	2600 S REDWOOD TLS STORM DRAIN	0	0	0	0.00%	0
57-40-810	BOND PRINCIPLE	0	0	0	0.00%	0
57-40-820	BOND INTEREST	0	0	0	0.00%	0
57-40-900	LOAN PRNCPL & FA TO BAL SHT	0	0	0	0.00%	0
57-40-901	TRANSFER TO FIXED ASSETS	0	0	0	0.00%	0

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Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
57-40-910	TRANSFER TO BALANCE SHEET	0	0	0	0.00%	0
57-40-990	FUND BALANCE-INCREASE	0	52,500	52,500	0.00%	0
Total Fund Expenditures		185	57,500	57,500	0.00%	0
Net Revenue over/(under) Expenditures		74,301	0	0	0.00%	0
Fleet Fund						
61-36-100	INTEREST EARNINGS	21,218	36,000	36,000	0.00%	0
61-38-400	SALE OF FIXED ASSETS	1,807	125,000	305,000	144.00%	180,000
61-39-151	TRANSFERS FROM GF CITY HALL	10,200	7,200	7,500	4.17%	300
61-39-160	TRANSFERS FROM GF POLICE DEPT	261,538	180,000	192,000	6.67%	12,000
61-39-171	TRANSFERS FROM GF STREETS DEPT	246,638	102,000	108,000	5.88%	6,000
61-39-183	TRANSFERS FROM GF PARKS DEPT	158,000	36,000	39,000	8.33%	3,000
61-39-510	TRANSFERS FROM WATER FUND	177,000	62,700	66,000	5.26%	3,300
61-39-560	TRANSFERS FROM STORMWATER FUND	87,000	42,000	45,000	7.14%	3,000
61-39-900	FUND BALANCE APPROPRIATION	0	506,290	376,014	-26%	(130,276)
Totals:		963,401	1,097,190	1,174,514	7.05%	77,324
61-40-312	MISCELLANEOUS EXPENSES	0	0	0	0.00%	0
61-40-650	DEPRECIATION	325,040	0	0	0.00%	0
61-40-900	APPROP INCREASE TO FUND BALANCE	0	0	0	0.00%	0
61-70-151	VEHICLE PURCHASE- GF CITY HALL	0	0	0	0.00%	0
61-70-160	VEHICLE PURCHASE- GF POLICE	292,722	340,000	630,000	85.29%	290,000
61-70-171	VEHICLE PURCHASE- GF STREETS	46,843				
61-70-183	VEHICLE PURCHASE- GF PARKS	93,686	0	0	0.00%	0
61-70-510	VEHICLE PURCHASE- WATER FUND	48,867	105,000	0	0.00%	0
61-70-560	VEHICLE PURCHASE- STORM WATER	46,843	0	0	0.00%	0
61-70-650	DEPRECIATION	0	0	0	0.00%	0
61-70-900	TRANSFER TO FIXED ASSETS	-528,961	0	0	0.00%	0
61-71-160	VEHICLE UPFITS- GF POLICE DEPT	151,525	0	0	0.00%	0
61-71-171	VEHICLE UPFITS- GF STREET DEPT	6,252	0	0	0.00%	0
61-71-183	VEHICLE UPFITS- GF PARKS DEPT	12,504	0	0	0.00%	0
61-71-510	VEHICLE UPFITS- WATER FUND	6,252	0	0	0.00%	0
61-71-560	VEHICLE UPFITS- STORM WATER	6,252	0	0	0.00%	0
61-71-900	TRANSFER TO FIXED ASSETS	-182,786	0	0	0.00%	0
61-80-151	LEASE PAYMENTS- GF CITY HALL	6,751	6,756	6,756	0.00%	0
61-80-160	LEASE PAYMENTS- GF POLICE DEPT	501,907	432,954	348,213	-19.57%	(84,741)
61-80-171	LEASE PAYMENTS- GF STREET DEPT	148,712	111,624	88,689	-20.55%	(22,935)
61-80-183	LEASE PAYMENTS- GF PARKS DEPT	23,091	52,894	52,894	0.00%	0
61-80-510	LEASE PAYMENTS- WATER FUND	14,421	29,525	29,525	0.00%	0
61-80-560	LEASE PAYMENTS- STORM WTR FUND	3,540	18,437	18,437	0.00%	0
61-80-840	ACCRUED INT MAR-24 LEASE	929				
61-90-910	TRANSFERS TO GEN FUND (PD VEHIC)	-582,345			0.00%	
Total Fund Expenditures		442,047	1,097,190	1,174,514	7.05%	77,324
Net Revenue over/(under) Expenditures		521,354	0	0	0.00%	0
Net Grand Totals (Caselle Proof):		2,941,158	0	0	0.00%	0

TENTATIVE BUDGET: Fiscal Year 2027 (major funds only)

General Fund	Revenue	Amount	Percent
	Taxes - Property	$ 2,414,005	27%
	Taxes - Utility, Energy	$ 925,000	10%
	Taxes - Sales	$ 4,650,000	51%
	Licenses/Permits	$ 216,500	2%
	Federal/State	$ 82,000	1%
	Charges for Svcs	$ 33,000	0%
	Fines & Forfeits	$ 210,000	2%
	Miscellaneous	$ 188,100	2%
	Interfund Services	$ 346,438	4%
	Total Revenue:	$ 9,065,043	100%

General Fund	Expenses	Amount	Percent
	Legislative	$ 100,300	1%
	Judicial	$ 293,880	3%
	Administration	$ 678,227	7%
	Data Processing	$ 226,200	2%
	Non Departmental	$ 254,000	3%
	City Attorney	$ 101,000	1%
	City Hall	$ 126,100	1.4%
	Election	$ 11,000	0%
	Community Dvp	$ 317,014	3%
	Police Department	$ 3,607,924	40%
	Fire Department	$ 876,178	10%
	Building Inspection	$ 120,000	1%
	Volunteer Services	$ 3,000	0%
	Streets (O&M only)	$ 481,461	5.3%
	City Shop	$ 97,201	1.1%
	Parks	$ 772,416	8.5%
	Recreation	$ 102,319	1.1%
	Debt	$ 203,538	2%
	Transfers, Other	$ 378,865	4%
	Incr/(Decr) to Reserves	$ 314,420	3%
	Total Expenses:	$ 9,065,043	100%

Water Fund	Revenue	Amount	Percent
	Fees	$ 2,457,240	26%
	Grants, Other	$ 452,500	5%
	Series 2026 Bond	$ 6,500,000	68%
	Impact Fees	$ 47,000	0%
	Use of Reserves	$ 75,000	1%
	Total Revenue:	$ 9,531,740	100%

Water Fund	Expenses	Amount	Percent
	Regular O&M	$ 1,997,596	21%
	Debt	$ 962,105	10%
	Capital Outlay	$ 6,500,000	68%
	Increase to Reserves	$ 72,039	1%
	Total Expenses:	$ 9,531,740	100%

$ -

Garbage Fund	Revenue	Amount	Percent
	Pickup & Disposal	$ 768,000	8%
	Green Waste	$ 167,000	2%
	Recycling	$ 300,000	3%
	Other	$ 67,000	1%
	Total Revenue:	$ 1,302,000	14%

Garbage Fund	Expenses	Amount	Percent
	Pickup	$ 235,800	18%
	Disposal	$ 432,000	33%
	Spring & Fall Cleanup	$ 50,000	4%
	Recycling	$ 192,700	15%
	Green Waste	$ 110,200	8%
	All Other O&M	$ 245,825	19%
	Increase to Reserves	$ 35,475	3%
	Total Expenses:	$ 1,302,000	100%

C Road Fund	Revenue	Amount	Percent
	Taxes	$ 1,020,000	75%
	Charges for Svcs	$ 90,000	7%
	Transfers, Other	$ 250,000	18%
	Total Revenue:	$ 1,360,000	100%

C Road Fund	Expenses	Amount	Percent
	Roadway Repairs	$ 730,000	54%
	Projects, Other	$ 600,000	44%
	Debt	$ 402,985	30%
	*Incr/(**Decr**) to Reserves*	**$ (372,985)**	-27%
	Total Expenses:	$ 1,360,000	100%

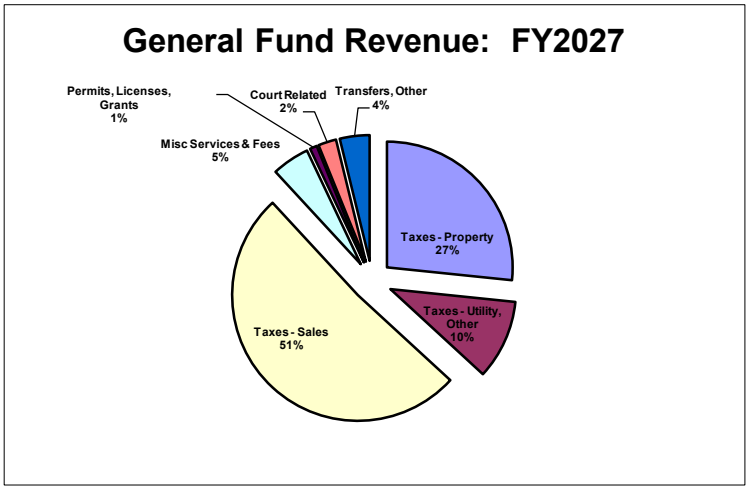
Storm Fund	Revenue	Amount	Percent
	Fees	$ 1,000,000	91%
	Other	$ 65,324	6%
	Impact Fees	$ 35,000	3%
	Use of Reserves	$ -	0%
	Total Revenue:	$ 1,100,324	100%

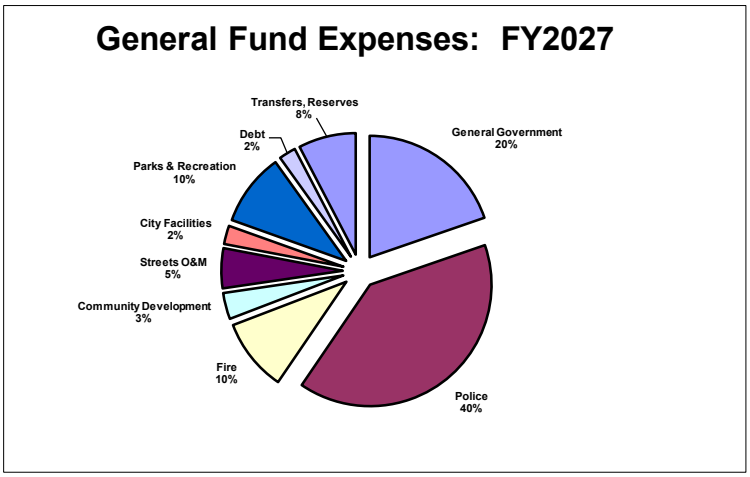
Storm Fund	Expenses	Amount	Percent
	Regular O&M	$ 585,890	53%
	Projects, Other	$ 201,944	18%
	Increase to Reserves	$ 312,490	28%
	Total Expenses:	$ 1,100,324	100%

TENTATIVE BUDGET: Fiscal Year 2027 (General Fund only)

General Fund	Revenue	Amount	Percent
	Taxes - Property	$ 2,414,005	27%
	Taxes - Utility, Other	$ 925,000	10%
	Taxes - Sales	$ 4,650,000	51%
	Misc Services & Fees	$ 437,600	5%
	Permits, Licenses, Grants	$ 82,000	1%
	Court Related	$ 210,000	2%
	Transfers, Other	$ 346,438	4%
		$ 9,065,043	100%

General Fund	Expenses	Amount	Percent
	General Government	$ 1,787,607	20%
	Police	$ 3,607,924	40%
	Fire	$ 876,178	10%
	Community Development	$ 317,014	3%
	Streets O&M	$ 481,461	5%
	City Facilities	$ 223,301	2%
	Parks & Recreation	$ 874,735	10%
	Debt	$ 203,538	2%
	Transfers, Reserves	$ 693,285	8%
		$ 9,065,043	100%





Woods Cross City Tentative Budget for FY26-27

***Budget by FUND SUMMARIES: All Funds**

		8/19/25	4/7/26	INCREASE or (DECREASE)	
GENERAL FUND	**Revenue**	**FINAL FY25-6**	**TENTATIVE FY26-7**	**Amount**	**Percent**
	Taxes	$ 7,713,274	$ 7,989,005	$ 275,731	4%
	Licenses & Related	$ 176,500	$ 216,500	$ 40,000	23%
	Federal/State	$ 82,000	$ 82,000	$ -	0%
	Charges for Svcs (Permits, etc)	$ 28,000	$ 33,000	$ 5,000	18%
	Fines & Forfeits	$ 225,000	$ 210,000	$ (15,000)	-7%
	Miscellaneous (Interest, etc)	$ 220,300	$ 188,100	$ (32,200)	-15%
	Transfers, all other	$ 415,344	$ 346,438	$ (68,906)	-17%
	Totals:	$ 8,860,418	$ 9,065,043	$ 204,625	2%

		8/19/25	4/7/26	INCREASE or (DECREASE)	
GENERAL FUND	**Expenses**	**FINAL FY25-6**	**TENTATIVE FY26-7**	**Amount**	**Percent**
	Legislative	$ 108,455	$ 100,300	$ (8,155)	-8%
	Judicial	$ 285,501	$ 293,880	$ 8,379	3%
	Administration	$ 702,311	$ 678,227	$ (24,084)	-3%
	Data Processing	$ 276,200	$ 226,200	$ (50,000)	-18%
	Non Departmental	$ 386,000	$ 254,000	$ (132,000)	-34%
	City Attorney	$ 114,000	$ 86,000	$ (28,000)	-25%
	City Hall	$ 177,800	$ 121,100	$ (56,700)	-32%
	Election	$ 11,000	$ 11,000	$ -	0%
	Community Development	$ 313,555	$ 317,014	$ 3,459	1%
	Police Department	$ 3,502,855	$ 3,605,924	$ 103,069	3%
	Fire Department	$ 876,178	$ 876,178	$ -	0%
	Building Inspections	$ 100,000	$ 120,000	$ 20,000	20%
	Volunteer Services	$ 3,000	$ 3,000	$ -	0%
	Street Department	$ 493,158	$ 481,461	$ (11,697)	-2%
	City Shop	$ 96,052	$ 97,201	$ 1,149	1%
	Parks	$ 719,195	$ 772,416	$ 53,221	7%
	Recreation	$ 97,651	$ 131,319	$ 33,668	34%
	Debt Service	$ 203,313	$ 203,538	$ 225	0%
	Transfers	$ 348,865	$ 378,865	$ 30,000	9%
	Incr / (Decr) to Fund Balance:	*$ 45,329*	*$ 307,420*	*$ 262,091*	*0%*
	Totals:	$ 8,860,418	$ 9,065,043	$ 204,625	2%
TOTALS	Net Revenue Over/(Under) Exp	$ 45,329	$ 307,420	$ 262,091	
	Plus - Beginning Fund Balance:	$ 2,724,212	$ 2,724,212	$ 3,031,632	
	Equals - Ending Fund Balance:	$ 2,769,541	$ 3,031,632	$ 3,293,723	
	Percent of Budgeted Revenue:	31.3%	33.4%		

		8/19/25	4/7/26	INCREASE or (DECREASE)	
OTHER	**Fund Name**	**FINAL FY25-6**	**TENTATIVE FY26-7**	**Amount**	**Percent**
Governmental Funds	Roadway Development - Revenue	$ 1,300,000	$ 1,360,000	$ 60,000	5%
	Roadway Development - Expend	$ 2,283,507	$ 1,732,985	$ (550,522)	**0%**
	Net Revenue Over/(Under) Exp	$ (983,507)	$ (372,985)	$ 610,522	-62%
	Plus: Beginning Fund Balance:	$ 3,397,266	$ 3,397,266	$ -	0%
Fund 21	*Equals: Ending Fund Balance:*	$ 2,413,759	$ 3,024,281	$ 610,522	25%
	RAP Tax - Revenue	$ 562,000	$ 602,000	$ 40,000	7%
	RAP Tax - Expenditures	$ 381,500	$ 10,000	$ (371,500)	-97%
	Net Revenue Over/(Under) Exp	$ 180,500	$ 592,000	$ 411,500	**0%**
	Plus: Beginning Fund Balance:	$ 549,131	$ 549,131	$ -	0%
Fund 23	*Equals: Ending Fund Balance:*	$ 729,631	$ 1,141,131	$ 411,500	56%
	Park Development - Revenue	$ 11,500	$ 11,500	$ -	0%

Woods Cross City Tentative Budget for FY26-27

***Budget by FUND SUMMARIES: All Funds**

	Park Development - Expenditures	$ 2,500	$ 11,500	$ 9,000	360%
	Net Revenue Over/(Under) Exp	$ 9,000	$ -	$ (9,000)	-100%
	Plus: Beginning Fund Balance:	$ 13,290	$ 13,290	$ -	0%
Fund 24	*Equals: Ending Fund Balance:*	$ 22,290	$ 13,290	$ (9,000)	-40%
	RDA / CDA - Revenue	$ 909,700	$ 929,700	$ 20,000	2%
	RDA / CDA - Expenditures	$ 741,719	$ 691,300	$ (50,419)	-7%
	Net Revenue Over/(Under) Exp	$ 167,981	$ 238,400	$ 70,419	**0%**
	Plus: Beginning Fund Balance:	$ 1,766,652	$ 1,766,652	$ -	0%
Fund 25	*Equals: Ending Fund Balance:*	$ 1,934,633	$ 2,005,052	$ 70,419	4%
	Youth City Council - Revenue	$ 20,325	$ 20,325	$ -	0%
	Youth City Council - Expenditures	$ 18,825	$ 18,825	$ -	0%
	Net Revenue Over/(Under) Exp	$ 1,500	$ 1,500	$ -	0%
	Plus: Beginning Fund Balance:	$ 56,501	$ 56,501	$ -	0%
Fund 26	*Equals: Ending Fund Balance:*	$ 58,001	$ 58,001	$ -	0%
	Community of Promise - Revenue	$ 65,000	$ 65,000	$ -	0%
	Community of Promise - Expenditures	$ 65,000	$ 65,000	$ -	0%
	Net Revenue Over/(Under) Exp	$ -	$ -	$ -	0%
	Plus: Beginning Fund Balance:	$ 104,814	$ 104,814	$ -	0%
Fund 27	*Equals: Ending Fund Balance:*	$ 104,814	$ 104,814	$ -	0%
	State Liquor Allotment - Revenue	$ 14,500	$ 14,500	$ -	0%
	State Liquor Allotment - Expenditures	$ 13,000	$ 13,000	$ -	0%
	Net Revenue Over/(Under) Exp	$ 1,500	$ 1,500	$ -	0%
	Plus: Beginning Fund Balance:	$ 61,131	$ 61,131	$ -	0%
Fund 28	*Equals: Ending Fund Balance:*	$ 62,631	$ 62,631	$ -	0%
	1960s Assessment Area - Revenue	$ 193,785	$ 198,755	$ 4,970	3%
	1960s Assessment Area - Expenditures	$ 176,875	$ 198,755	$ 21,880	12%
	Net Revenue Over/(Under) Exp	$ 16,910	$ -	$ (16,910)	0%
	Plus: Beginning Fund Balance:	$ 238,029	$ 238,029	$ -	0%
Fund 41	*Equals: Ending Fund Balance:*	$ 254,939	$ 238,029	$ (16,910)	-7%
	Capital Improvements - Revenue	$ 100,000	$ 100,000	$ -	0%
	Capital Improvements - Expend	$ -	$ 1,000,000	$ 1,000,000	0%
	Net Revenue Over/(Under) Exp	$ 100,000	$ (900,000)	$ (1,000,000)	-1000%
	Plus: Beginning Fund Balance:	$ 2,697,861	$ 2,697,861	$ -	0%
Fund 46	*Equals: Ending Fund Balance:*	$ 2,797,861	$ 1,797,861	$ (1,000,000)	-36%
TOTALS	Net Revenue Over/(Under) Exp	$ (506,116)	$ (439,585)	$ 66,531	-13%
	Plus: Beginning Fund Balance:	$ 8,884,675	$ 8,884,675	$ -	0%
Funds 21-46	*Equals: Ending Fund Balance:*	$ 8,378,559	$ 8,445,090	$ 66,531	1%

		8/19/25	4/7/26	INCREASE or (DECREASE)	
ENTERPRISE	**Fund Name**	**FINAL FY25-6**	**TENTATIVE FY26-7**	**Amount**	**Percent**
(Utility, Fleet)	Culinary Water - Revenue	$ 10,347,729	$ 9,383,740	$ (963,989)	-9%
	Culinary Water - Expenditures	$ 10,395,570	$ 9,311,701	$ (1,083,869)	-10%
	Net Revenue Over/(Under) Exp	$ (47,841)	$ 72,039	$ 119,880	0%
	Plus: Beginning Fund Equity:	$ 13,026,488	$ 13,026,488	$ -	0%
Fund 51	*Equals: Ending Fund Equity:*	$ 12,978,647	$ 13,098,527	$ 119,880	1%
	Solid Waste - Revenue	$ 1,247,000	$ 1,302,000	$ 55,000	4%
	Solid Waste - Expenditures	$ 1,133,995	$ 1,266,525	$ 132,530	12%
	Net Revenue Over/(Under) Exp	$ 113,005	$ 35,475	$ (77,530)	-69%

Woods Cross City Tentative Budget for FY26-27

***Budget by FUND SUMMARIES: All Funds**

	Plus: Beginning Fund Equity:	$	105,392	$	105,392	$	-	0%
Fund 52	*Equals: Ending Fund Equity:*	$	218,397	$	140,867	$	(77,530)	-35%
	Water Impact Fees - Revenue	$	73,000	$	73,000	$	-	0%
	Water Impact Fees - Expenditures	$	169,500	$	148,000	$	(21,500)	-13%
	Net Revenue Over/(Under) Exp	$	(96,500)	$	(75,000)	$	21,500	0%
	Plus: Beginning Fund Equity:	$	575,569	$	575,569	$	-	0%
Fund 53	*Equals: Ending Fund Equity:*	$	479,069	$	500,569	$	21,500	4%
	Storm Water - Revenue	$	838,824	$	1,042,824	$	204,000	24%
	Storm Water - Expenditures	$	1,228,188	$	777,834	$	(450,354)	-37%
	Net Revenue Over/(Under) Exp	$	(389,364)	$	264,990	$	654,354	-168%
	Plus: Beginning Fund Equity:	$	5,759,535	$	5,759,535	$	-	0%
Fund 56	*Equals: Ending Fund Equity:*	$	5,370,171	$	6,024,525	$	654,354	12%
	Storm Impact Fees - Revenue	$	57,500	$	57,500	$	-	0%
	Storm Impact Fees - Expenditures	$	5,000	$	5,000	$	-	0%
	Net Revenue Over/(Under) Exp	$	52,500	$	52,500	$	-	0%
	Plus: Beginning Fund Equity:	$	587,760	$	587,760	$	-	0%
Fund 57	*Equals: Ending Fund Equity:*	$	640,260	$	640,260	$	-	0%
	Fleet Fund - Revenue	$	590,900	$	798,500	$	207,600	35%
	Fleet Fund - Expenditures	$	1,097,190	$	1,174,514	$	77,324	7%
	Net Revenue Over/(Under) Exp	$	(506,290)	$	(376,014)	$	130,276	0%
	Plus: Beginning Fund Equity:	$	1,148,914	$	1,148,914	$	-	0%
Fund 61	*Equals: Ending Fund Equity:*	$	642,624	$	772,900	$	130,276	20%
TOTALS	Net Revenue Over/(Under) Exp	$	(874,490)	$	(26,010)	$	848,480	-97%
	Plus: Beginning Fund Equity:	$	21,203,658	$	21,203,658	$	-	0%
Funds 51-61	*Equals: Ending Fund Equity:*	$	20,329,168	$	21,177,648	$	848,480	4%

		8/19/25	4/7/26	INCREASE or (DECREASE)	
		FINAL FY25-6	TENTATIVE FY26-7	Amount	Percent
GRAND	**Net Revenue Over/(Under) Exp:**	**$ (1,335,277)**	**$ (158,175)**	**$ 1,177,102**	**-88%**
TOTALS	***Plus: Beginning Fund Balance:***	**$ 32,812,545**	**$ 32,812,545**	**$ 3,031,632**	**9%**
(All Funds)	***Equals: Ending Fund Balance:***	**$ 31,477,268**	**$ 32,654,370**	**$ 4,208,734**	**13%**

FY27 GENERAL FUND
ONE-TIME CAPITAL PROJECT AND LINE ITEM PROPOSALS

CAPITAL REQUESTS (ONE TIME EXPENSE)

Priority	Project	GL	Cost	Subtotal
	Street Light Improvements on 800 W from 1500 S going North (Decorative Poles)	10-51-740	$40,000	$40,000
	Citizen Corps Committee (Council Appointed) Codification	10-67-610	$6,000	$46,000
	Replace Roadway Construction Signs/Markers	10-71-741	$5,000	$51,000
	Jersey Barriers for Cleanup and City Events	10-71-741	$5,000	$56,000
	Pedestrian Flasher signs for 800 W (Quantity 3 locations)	10-71-740	$30,000	$86,000
	Traffic Safety Committee (Traffic counters & Code Update)	10-71-620	$10,000	$96,000
	PW Roof Repair over Offices	10-79-260	$40,000	$136,000
	Onsite Generator rewire and make automatic (use existing Generator)	10-79-730	$45,000	$181,000
	Additional Cameras at Public Works (rear yard and fuel tank)	10-79-730	$15,000	$196,000
	Water Softener for Wash bay and Kitchen	10-79-730	$6,500	$202,500
	Additional Motorized Blinds in Public Works Multipurpose Room	10-79-730	$10,000	$212,500
	Dog Park Restroom	Rec, Prk, RAP?	$75,000	$287,500
	Mills Park Lighting: $120,000 less 50% Grant Application	Rec, Prk, RAP?	$60,000	$347,500
	Bleachers for baseball fields (2 replacement, 1 new)	Rec, Prk, RAP?	$60,000	$407,500
	Banners for America 250, Memorial Day, Back to School	Rec, Prk, RAP?	$1,500	$409,000
	Snack Bar Refrigerators	Rec, Prk, RAP?	$4,000	$413,000
	Portable Pickleball Nets	Rec, Prk, RAP?	$2,000	$415,000
	Bench/Table Replacements at Hogan/Cloverdale & Mills	Rec, Prk, RAP?	$40,000	$455,000
	Mills Annex Plans Concept planning (Parking & Amenities)	Rec, Prk, RAP?	$25,000	$480,000
	Stand on Spreader Sprayer	Rec, Prk, RAP?	$10,000	$490,000
	Stand on Aerator	Rec, Prk, RAP?	$14,000	$504,000
	Truck Mounted Pressure Washer	Rec, Prk, RAP?	$8,000	$512,000
	Christmas Decoration	Rec, Prk, RAP?	$12,000	$524,000
	Private City Wi-Fi to parks for door locks and future cameras (Backbone Equipment FY26)	Rec, Prk, RAP?	$0	$524,000
	Mills Park Restrooms- Cameras & Server	Rec, Prk, RAP?	$35,000	$559,000
	2 Qty Shade Structures & benches (locations TBA)	Rec, Prk, RAP?	$50,000	$609,000
	Additional Banner Mounts and Banners on Locations on 800 W	Rec, Prk, RAP?	$6,500	$615,500
	Beautification increase to put flowers in more areas	Rec, Prk, RAP?	$6,500	$622,000
	FY26 Budget Requests (not in any preferential order)			
	Cameras and Wi-Fi Expansion at Public Work	10-46-	$12,000	
	Water tank and Pressure Washer for Off season pavilion cleaning (ACT#?)	10-83-	$5,000	
	Water Softener for Kitchen and wash bay ACT#?)	10-79-	$6,000	
	Asphalt Sample Core Drill (10-71-740)		$10,000	
	Concrete repairs at Mountain View (10-83-260)	10-83-	$40,000	
	Excavation and ROW code update (10-71-310)		$5,000	
	Hydraulic Hose crimping tool and supplies for truck repair (10-71-740)		$6,000	
	Traffic Safety Committee Codification and Traffic Counter purchase (PD BUDGET?) (ACT#?)		$8,000	
	2600 S Entrance Tree Buffer on 800 W (new Drip irrigate and tree replacements, and rock Xeriscape)(ACT#?) $40,000 per year until complete (3-5 yrs.)	10-83-	$40,000	
	Items On Hold Or Moved To Different Fund (not in any preferential order)			
	Add HVAC system to the basement offices. Currently don't have heat or A/C (Sam gathering information for short-term solutions)		$15,000	
	Add a repeater system for the police radios so radios will work in the basement offices (Not needed in FY26 due to UCAN issues)		$35,000	

FY27 GENERAL FUND
ONGOING CAPITAL PROJECT AND LINE ITEM PROPOSALS

LINE ITEM INCREASES (ONGOING EXPENSE)

Priority	Project	GL	Cost	Subtotal
	Dog Park Operating Expenses	10-83-261	$10,000	$10,000
	Community Services Part-time Emp	10-86-111	$20,000	$30,000
	Additional Seasonal - Parks Department	10-83-111	$15,000	$45,000
	Website maintaince & support	10-42-310	$20,000	
	PD- Equipment over $5,000 (Replace 4 radios approx. $5,000 per radio, software, accessories). This is requested as an ongoing expense as radios age out.	10-60-741	$18,000	$63,000
	PD- Professional Technical (Taser Upgrades - This $15K is added to the current $10K already budgeted for the current contract for $25K total per year for 5 yrs)	10-60-310	$15,000	$78,000
	PD- Schools, Seminars & Training - Increase to $30K	10-60-230	$5,000	$83,000
	PD- Training (Inflation Request)	10-60-230	$5,000	$88,000
	New Police Sergeant	10-60-110,135	$254,000	$342,000
	New Police Officer	10-60-110,135	$230,000	$572,000
	Axon LPR's for four vehicles 5 year lease; or	10-60-310	$5,000	$577,000
	Axon LPR's for 17 vehicles 5 year lease	10-60-310	$12,000	$589,000
	Flock Stationary (pole mounted) LPR x 11	10-60-310	$35,500	$624,500
	FY26 Budget Requests (not in any preferential order)			
	New Police Sergeant	10-35-610	$254,000	
	Street light Improvements (new installation requests and Light Upgrades as approved by City Council)	10-60	$50,000	
	Street Tree Maintenance trim and replacements (10-71-620) Until street tree ordinance is adopted and maintenance fully transitions.	10-71-620	$30,000	
	New Police Officer	10-60-310	$230,000	
	Items On Hold Or Moved To Different Fund (not in any preferential order)			
	~~Anticipated professional services (cost increase due to service demands.~~ (Will amend budget for new revenue and offsetting expenses at end of year)	10-62-310	$10,000	
	~~Replacement Banners/Flags~~ (Moved to RAP one-time expense)		$3,500	
	~~Beautification increase to put flowers in more areas (10-83-410) Increase by $6,500~~ (Moved to RAP for one-time expense FY26)	10-83-	$6,500	

FY27 CAPITAL PROJECT PROPOSALS

CAPITAL REQUESTS AND LINE ITEM INCREASES (ONE TIME EXPENSE)

Priority	CLASS C SPECIAL REVENUE FUND GL 21	TYPE	COST	Subtotal
	Concrete last island on 500 S (far West one)	21-40-620	$55,000	#REF!
	Traffic Utility Fee Study & Traffic Facilities Plan	21-40-310	$66,000	#REF!
#	RAP TAX GL 23	TYPE	COST	Subtotal
#	PARKS IMP FEE GL 24	TYPE	COST	Subtotal
	Parks Imp Fee Facilities Plan & Analysis (IFFP, IFA) Studies	24-40-310	$10,000	$10,000
#	WATER ENTERPRISE FUND GL 51	TYPE	COST	Subtotal
1	DDW Mandates: Source Protection Plan, Lead Service Line Inventory	51-40-xxx	$77,000	$77,000
2	Well 3 Rehab	51-61-702	$2,500,000	Bond
3	Reservoir Replacement	51-61-703	$4,000,000	Bond
5	1400 S Water Line Project- $120k from CDBG Grant ($250K total)	51-40-7xx	$130,000	$207,000
6	SCADA System- Replace out-of-business product	51-40-7xx	$230,000	$437,000
	Not Included In FY26 Budget (not in any preferential order)			
	Additional Elements Feature for Water (Additional to 51-40-310)	One Time	$10,000	$10,000
#	WATER IMPACT FEE FUND GL 53	TYPE	COST	Subtotal
1	Water Imp Fee Facilities Plan & Analysis (IFFP, IFA) Studies	53-40-310	$10,000	$10,000
2	Water Impact Fee Assessment set for Reservoir Replacement	53-40-310	TBD	
#	STORM DRAIN FEE ENTERPRISE FUND GL 56	TYPE	COST	Subtotal
1	A2 Drain Tree removals and ditch cleanout PY Carry Forward	56-40-620	$55,000	$55,000
2	1875 S 400-500 W S-Drain pipe lining **(New GL 56-61-702)**	56-61-702	$150,000	$205,000
3	2425 S Nature Preserve Outlet Proj **(New GL 56-61-703)**	56-61-703	$41,000	$246,000
4	Spill Response Trailer: PY Carry FWD	56-40-740	$15,000	$261,000
5	Elements Features for Storm Water (Addition to 56-40-310)	56-40-310	$5,000	$266,000
6	SWPPP Update required by DWQ	56-40-310	$15,000	$281,000
	Not Included In FY26 Budget (not in any preferential order)			
	500 S Storm Drain Repair	CIP	$500,000	
	Elements Features for Storm Water (Additional to 56-40-310)	One time	$10,000	
	Spill Response Trailer	CIP	$15,000	
#	STORMWATER IMPACT FEE FUND GL 57	TYPE	COST	Subtotal
1	Imp Fee Facilities Plan & Analysis (IFFP, IFA) Studies	57-40-310	$10,500	$10,500
#	Fleet Fund 61	TYPE	COST	Subtotal
1	Leasable Equipment- Public Works Backhoe, Skid Steer	61-70-xxx	$132,500	$132,500
2	Bobtail Replacement	61-70-171	$300,000	$432,500
3	Paint Trailer- Streets	61-70-171	$6,000	$438,500
4	Vac Trailer- Water	61-70-510	$130,000	$568,500
5	Pickup Truck- Storm Water	61-70-560	$60,000	$628,500
6	7 Police Vehicles	61-70-160	630,000	$1,068,500

FY27 CAPITAL PROJECT AND LINE ITEM PROPOSALS

LINE ITEM INCREASES (ONGOING EXPENSE)

Priority	WATER ENTERPRISE FUND GL 51	GL	COST	Subtotal
1	Meters & Small Tools- Increase over PY's expenditures	51-40-741	$17,000	$17,000
2	Chlorinator yearly Service	51-40-620	$3,800	$20,800
3	Road Repairs from Emergency Waterline repair (ACT#?)	New GL	$15,000	$35,800
4	Sinking Fund for future Meter Replacements	?	$100,000	$135,800
	Not Included In FY26 Budget			
	Road Repairs from Emergency Waterline repair (ACT#?)	51-40-250	$20,000	

FY26 GENERAL FUND

ONE-TIME CAPITAL PROJECT AND LINE ITEM PROPOSALS

CAPITAL REQUESTS (ONE TIME EXPENSE)

Priority	Project	GL	Cost	Subtotal
1	Codification - (Already included in FY26 Budget)	10-43-310	$25,000	In Budget
2	Split out costs between .gov and getting website up and working - (Already included in FY26 Budget)	10-43-310	$30,000	In Budget
3	Upgrade RMP owned street lights to LED (3.8 yrs ROI)	10-47-250	$65,000	$65,000
4	HRIS Implementation (HR Dept.)	10-46-740	$20,000	$85,000
5	Old City Shops Asphalt and Waterway repair (Approved in FY25 Budget but not completed, funds rolled into fund balance at end of FY25, complete in FY26?)	10-51-260	$40,000	$125,000
	Items Not Included In FY26 Budget (not in any preferential order)			
	Cameras and Wi-Fi Expansion at Public Work	10-46-	$12,000	
	Water tank and Pressure Washer for Off season pavilion cleaning (ACT#?)	10-83-	$5,000	
	Water Softener for Kitchen and wash bay ACT#?)	10-79-	$6,000	
	Asphalt Sample Core Drill (10-71-740)		$10,000	
	Concrete repairs at Mountain View (10-83-260)	10-83-	$40,000	
	Excavation and ROW code update (10-71-310)		$5,000	
	Hydraulic Hose crimping tool and supplies for truck repair (10-71-740)		$6,000	
	Traffic Safety Committee Codification and Traffic Counter purchase (PD BUDGET?) (ACT#?)		$8,000	
	2600 S Entrance Tree Buffer on 800 W (new Drip irrigate and tree replacements, and rock Xeriscape)(ACT#?) $40,000 per year until complete (3-5 yrs.)	10-83-	$40,000	
	Items On Hold Or Moved To Different Fund (not in any preferential order)			
	Add HVAC system to the basement offices. Currently don't have heat or A/C (Sam gathering information for short-term solutions)		$15,000	
	Add a repeater system for the police radios so radios will work in the basement offices (Not needed in FY26 due to UCAN issues)		$35,000	
	~~Christmas Decoration~~ (Moved to RAP)	10-83-	$12,000	
	~~Overseeder~~ (Moved to RAP)	10-83-	$21,000	
	~~Door Controls for Restrooms(ACT#?)~~ Moved to RAP	10-83-	$45,000	
	~~Private City Wi-Fi___33 to parks to prep for Cameras at Parks (towers and equipment) (ACT#?)(RAP?)~~ Moved to RAP	10-46-	$90,000	

FY26 GENERAL FUND

ONGOING CAPITAL PROJECT AND LINE ITEM PROPOSALS

LINE ITEM INCREASES (ONGOING EXPENSE)

Priority	Project	GL	Cost	Subtotal
1	Firearms, Less Lethal, Ammunition (Already included in FY26 Budget)	10-60-456	$30,000	In Budget
2	Accurint Virtual Crime Center and Accurint Trax (Already included in FY26 Budget)	10-60-310	$6,500	In Budget
3	Dash Cameras w/LPR -$187,955.40 total cost amortized over 5 yrs for a annual cost of $38,000. Price does not include LPR (license plate readers) on traffic signal poles.	10-60-740	$43,000	$43,000
4	Safety Bonus Programs Per ULGT Directive	10-47-630	$6,500	$49,500
5	Non-Fleet Equipment Rental of personnel lift for light installation and minor repairs (NEW GL Numbers)	10-79-255	$5,000	$54,500
6	$4,000 Increase for Small Tools (Blowers/Edgers/Saws)	10-83-741	$4,000	$58,500
7	$4,000 Increase for Small tools (compactors, saws, painters)	10-71-741	$4,000	$62,500
	Items Not Included In FY26 Budget (not in any preferential order)			
	New Police Sergeant	10-35-610	$254,000	
	Street light Improvements (new installation requests and Light Upgrades as approved by City Council)	10-60	$50,000	
	Street Tree Maintenance trim and replacements (10-71-620) Until street tree ordinance is adopted and maintenance fully transitions.	10-71-620	$30,000	
	New Police Officer	10-60-310	$230,000	
	Items On Hold Or Moved To Different Fund (not in any preferential order)			
	~~Anticipated professional services (cost increase due to service demands.~~ (Will amend budget for new revenue and offsetting expenses at end of year)	10-62-310	$10,000	
	~~Replacement Banners/Flags~~ (Moved to RAP one-time expense)		$3,500	
	~~Beautification increase to put flowers in more areas (10-83-410) Increase by $6,500~~ (Moved to RAP for one-time expense FY26)	10-83-	$6,500	

FY26 CAPITAL PROJECT PROPOSALS

CAPITAL REQUESTS AND LINE ITEM INCREASES(ONE TIME EXPENSE)				
Priority	**CLASS C SPECIAL REVENUE FUND GL 21**	**TYPE**	**COST**	**Subtotal**
	Streets Depreciation Plan and LTAP Road Analysis	21-40-310	$15,000	$15,000
#	**RAP TAX GL 23**	**TYPE**	**COST**	**Subtotal**
1	Dog Park (Carry Over from the previous year)	23-40-732	$120,000	$120,000
2	Resurface Courts at Mills and New Basketball standards	23-40-731	$55,000	$175,000
3	Bench Replacements at Hogan/Cloverdale and Mills	23-40-730	$25,000	$200,000
4	Mills Park Trail and East Parking lot Preservation	23-40-736	$21,000	$221,000
5	Overseeder (Moved to RAP)	23-40-740	$21,000	$242,000
6	Christmas Decoration (Moved to RAP)	23-40-735	$12,000	$254,000
7	Private City Wi-Fi to parks for door locks and future cameras (Backbone Equipment FY26)	23-40-740	$15,000	$269,000
8	Door Controls for Restrooms(ACT#?)	23-40-721	$45,000	$314,000
9	Replacement Banners/Flags	23-40-735	$3,500	$317,500
10	Beautification increase to put flowers in more areas	23-40-735	$6,500	$324,000
	Not Included In FY26 Budget (not in any preferential order)			
	Tree Replacements Mills/Ivory/Mountain View (Could not determine if the council decide on 7.29.25 to move this to a funded project?)	10-83-	$50,000	
	Drinking Fountain at Hogan	CIP	$8,000	
	~~Park Branding Signage~~ (Removed- Update signs to uniform design when damaged or work is being done.)		N/A	
#	**WATER ENTERPRISE FUND GL 51**	**TYPE**	**COST**	**Subtotal**
1	GAC Replacement and Vessel Repairs (Already included in FY26 Budget)	51-40-732	$225,000	
2	1100 W Waterline replacement 2150 S to 2600 S	51-61-701	$1,256,000	Bond
3	Well 3 Rehab	51-61-702	$2,500,000	Bond
4	Reservoir Replacement	51-61-703	$4,000,000	Bond
5	Valve/Hydrant Exerciser	51-40-740	$6,000	$6,000
6	Water System Depreciation Plan update (Additional to 51-40-310)	51-40-310	$10,000	$16,000
7	SCADA System Master Plan	51-40-740	$22,000	$38,000
	Not Included In FY26 Budget (not in any preferential order)			
	Additional Elements Feature for Water (Additional to 51-40-310)	One Time	$10,000	$10,000
#	**WATER IMPACT FEE FUND GL 53**	**TYPE**	**COST**	**Subtotal**
1	Pipe Upsize costs at Choice Leaning Center	53-40-732	$21,500	$21,500
#	**STORM DRAIN FEE ENTERPRISE FUND GL 56**	**TYPE**	**COST**	**Subtotal**
1	A2 Drain Tree removals and ditch cleanout (Additional to 56-40-620)	56-40-620	$50,000	$50,000
2	1200 S Storm Drain installation **(New GL 56-61-701)**	56-61-701	$350,000	$400,000
3	Additional Engineering costs for Depreciation Plan and Project surveys	56-40-310	$20,000	$420,000
	Not Included In FY26 Budget (not in any preferential order)			
	500 S Storm Drain Repair	CIP	$500,000	
	Elements Features for Storm Water (Additional to 56-40-310)	One time	$10,000	
	Spill Response Trailer	CIP	$15,000	
#	**Fleet Fund 61**	**TYPE**	**COST**	**Subtotal**
1	Mini Excavator	61-70-171	$85,000	$85,000
2	Purchase Tilt Dec Trailer for Mini Excavator	61-70-171	$20,000	$105,000
3	Four Police Vehicles (This has been anticipated in the budget but wasn't inlcuded in line 61-70-160. There is sufficient revenue in the fleet fund to cover this expense.)	61-70-160	340,000	$445,000

FY26 CAPITAL PROJECT AND LINE ITEM PROPOSALS

LINE ITEM INCREASES (ONGOING EXPENSE)			
Priority	**WATER ENTERPRISE FUND GL 51**	**GL**	**COST**
1	Fire Hydrant and PRV Replacements or repairs (51-40-730)	51-40-730	$10,000
	Not Included In FY26 Budget		
2	Road Repairs from Emergency Waterline repair (ACT#?)	51-40-250	$20,000
Priority	**SOLID WASTE ENTERPRISE FUND**	**GL**	**COST**
1	Additional Funding to cover costs of taking over ownership of Recycle and Green Waste Cans	52-40-740	$10,000

Memo

To: Woods Cross Mayor and City Council

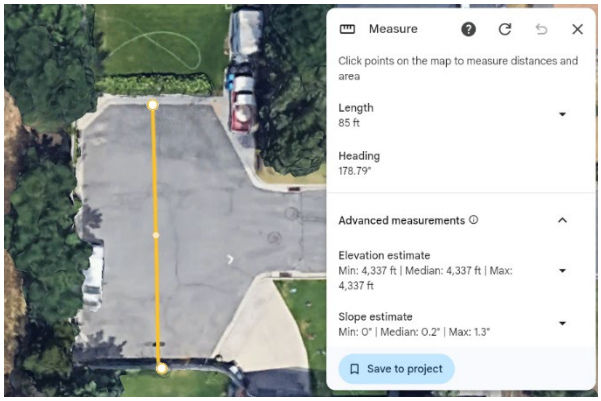
From: Bryce K Haderlie, City Administrator

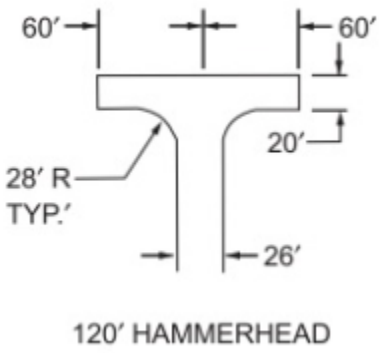
Date: April 3, 2026

Re: Clark Street (1000 W) Right-Of-Way Dedication Discussion

In February we discussed UDOT's request for 15.58 foot wide right-of-way dedication for the I-15 expansion project on the west end of Clark Street adjacent to the I-15 soundwall. During the conversation at this council meeting, we agreed that I would ask UDOT for additional landscape at our I-15 offramps in exchange for the property, and to ensure that the hammerhead space was replaced to equal to or better than its current size, and that it meet the fire code.

During the negotiations that followed, we learned that the existing hammerhead space does not meet the fire code.



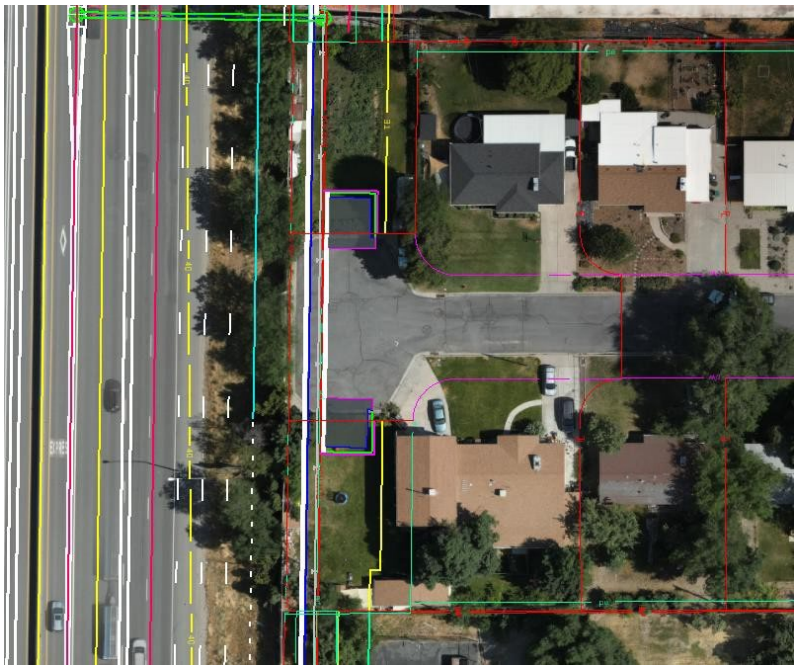


UDOT is willing to purchase adequate private property to construct a new hammerhead space that meets the fire code. Michael Romero, UDOT Project Director, asked if the city is willing to make the dedication in exchange for the new hammerhead (see photos on next page) without bringing interchange landscape into this matter?

While he acknowledges the city's desire to maximize the landscaping at the interchanges, mixing these two topics is not feasible. North Salt Lake City Manager Ken Leetham and I met with Michael Romero in March to discuss the interchange landscape and we believe that the plans that are being prepared will meet city expectations without needing to use this leverage.

In summary, is the council willing to dedicate the land with the construction of a new turn-a-round that meets the fire code? If so, UDOT will prepare the documents for your consideration in the future. UDOT will also share the landscape plan proposals as soon as they have them ready.

Proposed land purchase by UDOT to construct new hammerhead turn-a-round in conjunction with 15.58’ right of way dedication from Woods Cross to UDOT.



Project No: S-R199(343) Parcel No.(s): 1932B:A

Pin No: 19854 Job/Proj No: 74107 Project Location: I-15 Reconstruction; Farmington to Salt Lake City
County of Property: DAVIS Tax ID / Sidwell No: N/A
Property Address: Approx. 624 West Clark Street, WOODS CROSS, UT 84087
Owner's Address: 1555 South 800 West, Woods Cross, UT 84087
Owner's Home Phone: Owner's Work Phone: (80)167-7100
Owner / Grantor (s): Woods Cross City, a municipal corporation of the State of Utah
Grantee: Utah Department of Transportation (UDOT)/The Department

February 3, 2026

RIGHT OF WAY DONATION

I/we Woods Cross City, a municipal corporation of the State of Utah
acknowledging that I/we have the right to receive just compensation for the right of way parcel noted above, agree to donate said property to Utah Department of Transportation without compensation, and to deliver properly executed deeds with any and all releases necessary to provide clear title. Further, we understand that we have the right to know the appraised value of the property being donated, however we are waiving our right to have the property appraised.

Signed By: _____, As the Grantor
On this _____ day of _____.

STATE OF UTAH)
)s
COUNTY OF _____)

On the _____ day of _____, _____, personally appeared before me _____ the signer(s) of the within instrument, who duly acknowledge to me that they/he/she executed the same.

My commission expires Notary Public

_____ _____
Notary Date

OWNERSHIP RECORD

Title by: LBA
Date: May 2025
County: Davis
Parcel No.: R199:1932B
Type Ownership: Government
Tax ID No.: N/A
Project No.: S-R199(343)
PIN No.: 19854
Recorded Owners: Woods Cross City, a municipal corporation of the State of Utah
Address: 1555 South 800 West, Woods Cross, Utah 84087
Property Address: Approx. 624 West Clark Street, Woods Cross, Utah 84087

Entry No.	Book	Page	Type Instr.	Date Signed	Date Recorded
1294283	2076	174	Subdivision Plat	01 Oct 1996	19 Dec 1996

Description:
A portion of Clark Street (1000 South Street) dedicated as a public street in J Hill Subdivision Plat A. No. 3

Assessed Area: Incalculable
Calculated area: The above described tract of land contains 10,583 square feet or 0.243 acre.

Grantor: Leah E. Johnson, Jacquita Johnson Clark and Shirley Johnson Brown

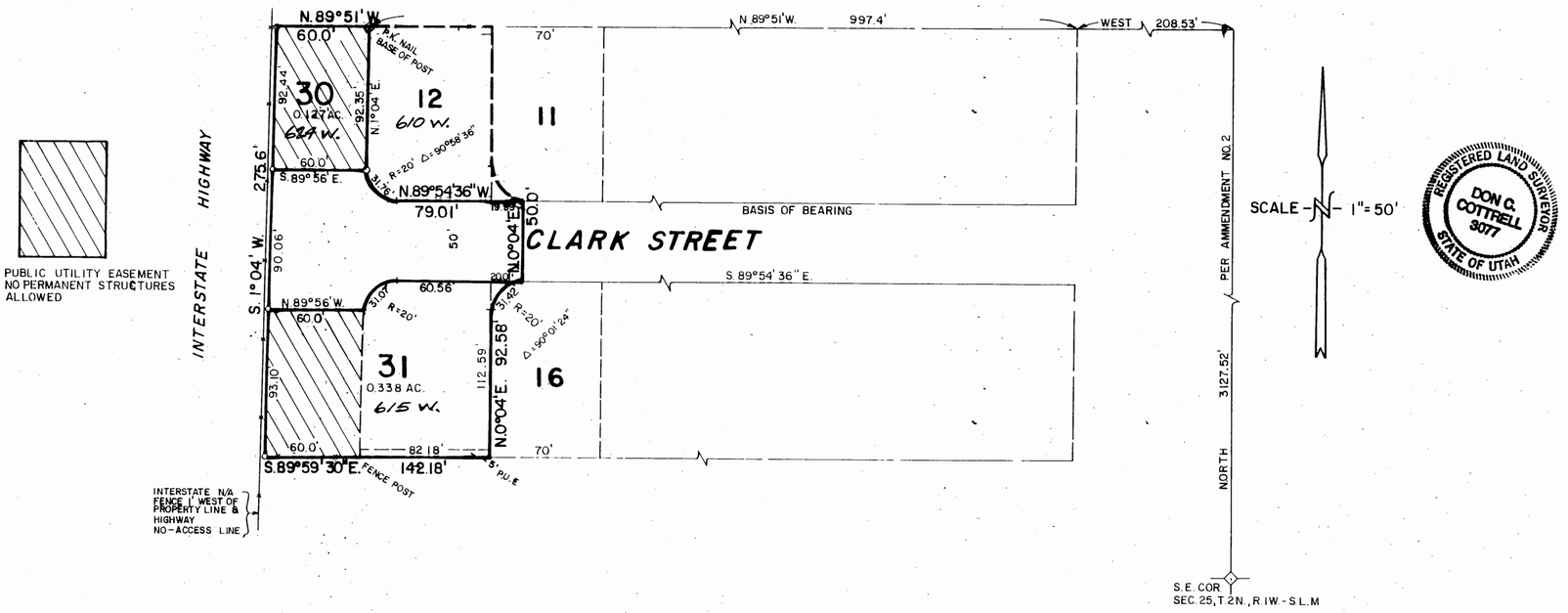
Note: Preceded by Amendment No. 2 of the J Hill Subdivision Plat A, signed on February 18, 1957, recorded on February 19,1957, as Entry No. 164187 in Book S of L&L at Page 33.

Note: Preceded by Amended Plat J Hill Subdivision Plat “A”, signed on May 3, 1954, recorded on May 8, 1954, as Entry No. 136220 in Book P of L&L at Page 202.

2743

J HILL SUBDIVISION PLAT A, NO. 3

PART OF THE N.E. 1/4 OF SECTION 25, T.2 N., R.1W., S.L.B. & M.
ALL LOT 15 AMENDMENT NO. 2 OF THE J. HILL SUBDIVISION PLAT A
WOODS CROSS CITY, DAVIS COUNTY, UTAH



NARRATIVE:

THIS SURVEY AND AMENDED SUBDIVISION WAS REQUESTED BY WOODS CROSS CITY IN ORDER TO DETERMINE THE BOUNDARIES OF THE PROPERTY AND TO SUBDIVIDE EXISTING STREET INTO TWO LOTS AND REMAINING STREET FOR TURN AROUND. EXISTING SUBDIVISION IMPROVEMENTS AND LOT LINES WERE USED TO DETERMINE BOUNDARIES. NO ACCESS IS ALLOWED TO THE INTERSTATE HIGHWAY.

BOUNDARY DESCRIPTION

BEGINNING AT THE NORTHWEST CORNER OF LOT 12, AMENDMENT NO. 2 OF THE J. HILL SUBDIVISION PLAT A, ALSO PREVIOUSLY DESCRIBED AS NORTH 3127.52 FEET AND WEST 208.53 FEET AND N.89°51'W. 997.4 FEET FROM THE SOUTHEAST CORNER OF SECTION 25, T.2 N., R.1 W., S.L.B.& M., AND RUNNING THENCE N.89°51'W. 60.0 FEET TO THE EAST LINE OF AN INTERSTATE HIGHWAY; THENCE S.1°04'W. 275.6 FEET ALONG EAST LINE OF SAID HIGHWAY; THENCE S.89°59'30"E. 142.18 FEET TO THE SOUTHWEST CORNER OF LOT 16 OF SAID SUBDIVISION; THENCE N.0°04'E. 92.58 FEET; THENCE ALONG THE ARC OF A 20.0 FOOT RADIUS CURVE TO THE RIGHT 31.42 FEET; THENCE N.0°04'E. 50.0 FEET; THENCE N.89°54'36"W. 79.01 FEET; THENCE ALONG THE ARC OF A 20.0 FOOT RADIUS CURVE TO THE RIGHT 31.76 FEET; THENCE N.1°04'E. 92.35 FEET TO THE POINT OF BEGINNING.

CONTAINS 0.72 ACRE

SURVEYOR'S CERTIFICATE

I, DON C. COTTRELL, A REGISTERED LAND SURVEYOR IN THE STATE OF UTAH, DO HEREBY CERTIFY THAT THIS PLAT OF J. HILL SUBDIVISION PLAT A, NO.3 IN DAVIS COUNTY, UTAH, HAS BEEN CORRECTLY DRAWN TO THE DESIGNATED SCALE AND IS A TRUE AND CORRECT REPRESENTATION OF THE FOLLOWING DESCRIPTION OF LANDS INCLUDED IN SAID SUBDIVISION, BASED ON DATA COMPILED FROM RECORDS IN THE DAVIS COUNTY RECORDER'S OFFICE, AND OF A SURVEY MADE ON THE GROUND.

SIGNED THIS 24 DAY OF SEPTEMBER, 1996.

Utah 3077
LICENSE NO.

DON C. COTTRELL

REGISTERED LAND SURVEYOR
DON C. COTTRELL
3077
STATE OF UTAH

ACKNOWLEDGEMENT

STATE OF UTAH
COUNTY OF DAVIS
ON THE 1 DAY OF Oct. A.D. 1996, PERSONALLY APPEARED BEFORE ME, Jerry E. Larrabee AND Alan T. Low WHO BEING BY ME DULY SWORN DID SAY THAT THEY ARE THE MAYOR AND RECORDER OF WOODS CROSS CITY CORPORATION AND THAT SAID INSTRUMENT WAS SIGNED IN BEHALF OF THE CITY COUNCIL AND Jerry E. Larrabee AND Alan T. Low ACKNOWLEDGED TO ME THAT SAID CORPORATION EXECUTED THE SAME.

MY COMMISSION EXPIRES 5-1-2000 RESIDING IN Davis COUNTY.

Lucille Halloway
NOTARY PUBLIC

OWNERS DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE ABOVE DESCRIBED TRACT OF LAND HAVING CAUSED SAME TO BE SUBDIVIDED INTO LOTS AND STREETS TO BE HEREAFTER KNOWN AS J. HILL SUBDIVISION PLAT A, NO. 3 DO HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC, ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO WARRANT AND DEFEND AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCES ON THE DEDICATED STREETS WHICH WILL INTERFERE WITH THE CITY'S USE, MAINTENANCE, AND OPERATION OF THE STREETS.

IN WITNESS WHEREOF WE HAVE HEREUNTO SET OUR HAND THIS 1 DAY OF Oct. 1996.

David S. Wall
DAVID S. WALL

Holly J. Wall
HOLLY J. WALL

WOODS CROSS CITY

JERRY E. LARRABEE, MAYOR

Alan T. Low
ALAN T. LOW, RECORDER

WOODS CROSS CITY CORPORATE SEAL DAVIS COUNTY, UTAH

ACKNOWLEDGEMENT

STATE OF UTAH
COUNTY OF DAVIS
ON THE 1 DAY OF Oct. A.D. 1996, PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID COUNTY OF Davis, IN SAID STATE OF UTAH, THE SIGNER(S) OF THE ABOVE OWNER'S DEDICATE, two IN NUMBER, WHO DULY ACKNOWLEDGED TO ME THAT David S. Wall - Holly J. Wall SIGNED IT FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES THEREIN MENTIONED.

MY COMMISSION EXPIRES 5-1-2000 RESIDING IN Davis COUNTY.

Lucille Halloway
NOTARY PUBLIC

CITY ENGINEER'S APPROVAL

I HEREBY CERTIFY THAT THIS OFFICE HAS EXAMINED THIS PLAT AND FIND IT TO BE CORRECT IN ACCORDANCE WITH THE INFORMATION ON FILE IN THIS OFFICE.

APPROVED THS 30TH DAY OF SEP. 1996.

WOODS CROSS CITY ENGINEER: Jon Cammack

CITY ATTORNEY'S APPROVAL

APPROVED THIS 17th DAY OF October 1996.

WOODS CROSS CITY ATTORNEY: Michael T. Maxfield

PLANNING COMMISSION APPROVAL

APPROVED THIS 26th DAY OF March 1996 BY THE PLANNING COMMISSION OF WOODS CROSS CITY.

CHAIRMAN: LeGrande Blackley

WOODS CROSS CITY COUNCIL

PRESENTED TO THE CITY COUNCIL OF WOODS CROSS UTAH THIS 1 DAY OF October 1996 AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.

CITY RECORDER ATTEST: Alan T. Low

MAYOR: Jerry E. Larrabee
Signature

WOODS CROSS CITY CORPORATE SEAL DAVIS COUNTY, UTAH

DAVIS COUNTY RECORDER

Entry No. 1294283 Fee Paid $ 32.00 Filed for Record and Recorded Dec. 19, 1996, at 10:14 A.M. in Book 2076 of Official Records, Page 174.

Carol Dean Page
County Recorder

By: _____
Deputy

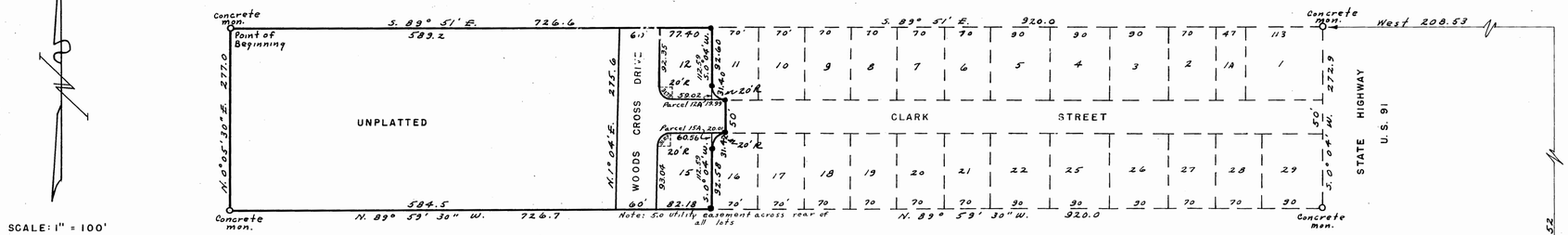
2743

AMMENDMENT NO. 2

OF THE

J HILL SUBDIVISION PLAT A

PART OF THE N.E. 1/4 OF SECTION 25, T. 2 N., R. 1 W., S.L.B. & M.



OWNERS DEDICATION:

KNOW ALL MEN BY THESE PRESENTS, THAT THE JOHNSON ENTERPRISES HEREBY CERTIFY AND DECLARE THAT THEY ARE THE OWNERS OF THE FOLLOWING DESCRIBED TRACT OF LAND, HAVING CAUSED THE SAME TO BE AMMENDED AND DIVIDED INTO LOTS AND STREETS TO BE HEREAFTER KNOWN AS AMMENDMENT NO. 2 OF THE J HILL SUBDIVISION PLAT A; THAT THEY DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE.

FEBRUARY 14, 1957.

Leah E. Johnson
PRESIDENT

Jerry P. Johnson
VICE PRESIDENT

Jay H. Johnson
SECRETARY-TREASURER

ACKNOWLEDGEMENTS:

STATE OF UTAH)
) SS
COUNTY OF DAVIS)

ON THE 14TH DAY OF FEBRUARY, 1957, PERSONALLY APPEARED BEFORE ME LEAH E. JOHNSON, PRESIDENT; JERRY P. JOHNSON, VICE PRESIDENT; AND JAY H. JOHNSON, SECRETARY-TREASURER OF JOHNSON ENTERPRISES, EACH OF WHOM DID ACKNOWLEDGE TO ME THAT THEY FREELY AND VOLUNTARILY EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSES AND USES MENTIONED.

Harold J. Tippetts
NOTARY PUBLIC, FARMINGTON, UTAH
COMMISSION EXPIRES 9-19-59

CERTIFICATE:

I, HAROLD J. TIPPETTS, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR AND THAT I HOLD CERTIFICATE NO. 1375 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, AND HAVE SUBDIVIDED SAID TRACT INTO LOTS AND STREETS, HEREAFTER TO BE KNOWN AS AMMENDMENT NO. 2 J HILL SUBDIVISION PLAT A AND THAT SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND.

Beginning at a concrete monument which marks the Northwest corner of the ammended plat, J Hill Subdivision Plat A, and running thence S. 89° 51' E. 726.6 feet to the Northwest corner of lot 11, said Plat A; thence S. 0° 04' W. 92.60 feet; thence along the arc of a 20.0 foot radius curve left 31.40 feet; thence S. 0° 04' W. 50.0 feet; thence along the arc of a 20.0 foot radius curve left 31.42 feet; thence S. 0° 04' W. 92.58 feet; thence N. 89° 59' 30" W. 726.7 feet to the Southwest corner of said Plat A; thence N. 0° 05' 30" E. 277.0 feet to the place of beginning.

Harold J. Tippetts
LAND SURVEYOR LICENSE NO. 1375

T2N R1W 25 30 36 31 T2N R1E

APPROVALS:

APPROVED THIS 18th DAY OF FEBRUARY, 1957, BY THE PLANNING COMMISSION OF THE TOWN OF WOODS CROSS.

L. Clifford Olsen
CHAIRMAN

APPROVED AND ACCEPTED BY THE TOWN BOARD OF WOODS CROSS, DAVIS COUNTY, UTAH. SIGNED THIS 18th DAY OF FEBRUARY, 1957.

George E. Ellis
BOARD PRESIDENT

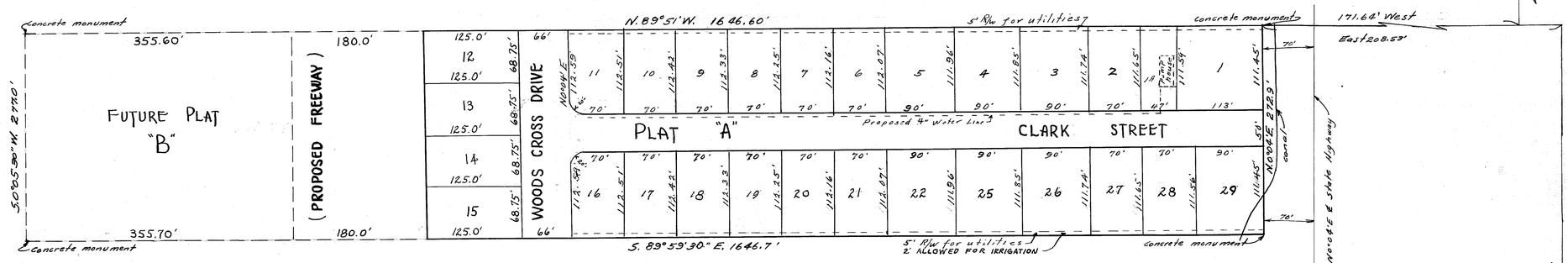
ATTEST Martin A. Brown
CLERK

RECORDER

Entry No. 164187 Fee Paid, $3.10
Filed for Record and Recorded this 19th day of February, A.D. 1957 at 4:15 P.M. in Book S of L & L, etc., page 33.

Emily T. Ellbredge
Emily T. Ellbredge, Recorder

AMENDED PLAT
J HILL SUBDIVISION
PLAT "A"
A SUBDIVISION OF PART OF N.E¼ OF SECTION 25, T.2 N., R.1W., S.L.B.&M.



Scale 1"=80'

SURVEYORS CERTIFICATE

I hereby certify that the tract of land shown on this map and owned by Leah E. Johnson, Jacquita Johnson Clark and Shirley Johnson Brown, is bounded and described as follows;

Beginning at a point which is 2166.78 feet South and 171.64 feet West of the Northeast corner of Section 25, T.2 N., R.1W, S.L.B.&M. said point being in old fence at the westerly side of State Road right of way and marked by a concrete monument; and running thence N 89°51' W. 1646.6 feet along said old fence to a concrete monument; thence S. 0° 05'30" W. 2710 feet to a concrete monument; thence S. 89°59'30" E. 1646.7 feet along an old fence to a concrete monument; thence N 0°04' E. along westerly side of highway right of way line 272.9 feet to the point of Beginning.

That I have by authority of said owners divided said tract of land into lots and streets it shall be known as Amended Plat J. Hill Johnson Subdivision Plat "A". That same has been correctly surveyed as shown on this map. all lots not staked.

4-16-54

Le Roi L. Chadwick
Professional Engineer & Land Surveyor
Utah licence # 44

OWNERS DEDICATION

Known all men by these presents that Leah E. Johnson, Jacquita Johnson Clark and Shirley Johnson Brown hereby certify and declare that they are the owners of the described tract of land, having caused the same to be divided into lots and streets to be hereafter known as Amended Plat J.Hill Johnson Subdivision Plat "A". That they do hereby dedicate for the perpetual use of the public all parcels of land shown on this plat as intended for "Public Use".

Signed at Woods Cross, Utah, this 3 day of May 1954

Leah E Johnson
Jacquita Johnson Clark
Shirley J. Brown

ACKNOWLEDGEMENTS

State of Utah } ss
County of DAVIS }

On this 3RD day of MAY 1954 personally appeared before me a Notary Public Leah E. Johnson, Jacquita Johnson Clark and Shirley Johnson Brown each of whom did acknowledge to me that they freely and voluntarily execute the foregoing instrument for the purposes and uses mentioned

My commission expires March 21, 1955

John Farr Lawson
Notary Public

APPROVALS

Approved and accepted by the Woods Cross Planning Commission this 3rd day of May 1954

George L. Gordon
Planning Director

Approved and Accepted by the Town Board of Woods Cross, County of Davis, State of Utah this 3 day of May 1954

Geny E. Ellis
President

Martin A. Brown
Clerk

Approved by Woods Cross Town Engineer this 7th day of May 1954

Sumner G. Marzetta
(See letter of May 7, 54)

S.E. Corner Section 25, T.2N, R.1W, S.L.B.&M. corner found

Recorded this 8th day of May 1954 at 10 05 o'clock A.M. in Book P of L.L. etc. Page 189
Number 147870

Emily T. Eldredge
Recorder for Davis County, Utah
By Marguerite S. Bourne, Deputy

202

WHEN RECORDED, MAIL TO:
Utah Department of Transportation
Right of Way, Fourth Floor
Box 148420
Salt Lake City, Utah 84114-8420

Quit Claim Deed

(CONTROLLED ACCESS)
(CITY)
Davis County

Tax ID No. N/A
PIN No. 19854
Project No. S-R199(343)
Parcel No. R199:1932B:A

Woods Cross City, a municipal corporation of the State of Utah, Grantor, hereby QUIT CLAIMS to the UTAH DEPARTMENT OF TRANSPORTATION, Grantee, at 4501 South 2700 West, Salt Lake City, Utah 84114, for the sum of TEN ($10.00) Dollars, and other good and valuable considerations, the following described parcel of land in Davis County, State of Utah, to-wit:

A parcel of land in fee, being part of Clark Street of the J Hill Subdivision Plat A. No. 3, according to the official plat thereof, recorded December 19, 1996 as Entry No. 1294283 in Book 2076 at Page 174 in the office of the Davis County Recorder and the existing Clark Street (1000 South Street), Woods Cross, Utah, situate in the SE1/4 NE1/4 of Section 25, Township 2 North, Range 1 West, Salt Lake Base and Meridian, for the widening of existing I-15, known as Project No. S-R199(343). The boundaries of said parcel of land are described as follows:

Beginning at the Southwest corner of Lot 30 of said Subdivision, which point is 386.11 feet N.00°19’46”W. along the section line and 1267.78 feet West from the East Quarter corner of said Section 25; and running thence N.89°49'13"E. (Record S.89°56’00”E.) 15.58 feet along the southerly boundary line of said Lot 30 to a point 120.42 feet perpendicularly distant easterly from the I-15 right of way control line of said Project, opposite approximate Engineers Station 2217+43.89; thence S.00°51'36"W. 90.13 feet parallel with said right of way control line to the northerly boundary line of Lot 31 of said Subdivision at a point opposite approximate Engineers Station 2216+53.76; thence S.89°44'13"W. (Record N.89°56’00”W.) 15.38 feet along said northerly boundary line to the existing easterly highway right of way and no-access line

Continued on Page 2

of I-15; thence N.00°44'13"E. 90.15 feet (Record N.01°04’00”E. 90.06 feet) along said existing easterly highway right of way and no-access line to the point of beginning as shown on the official map of said project on file in the office of the Utah Department of Transportation.

The above described parcel of land contains 1,395 square feet in area or 0.032 acre.

Note: Above bearings equal NAD83 Highway bearings

To enable the Utah Department of Transportation to construct and maintain a public highway as a freeway, as contemplated by Title 72, Chapter 6, Section 117, Utah Code Annotated, 1998, as amended, the Owners of said entire tract of property hereby release and relinquish to said Utah Department of Transportation any and all rights appurtenant to the remaining property of said Owners by reason of the location thereof with reference to said highway, including, without limiting the foregoing, all rights of ingress to or egress from said Owner's remaining property contiguous to the lands hereby conveyed to or from said highway.

PIN No. 19854
Project No. S-R199(343)
Parcel No. R199:1932B:A

STATE OF UTAH)
) ss.
COUNTY OF)

Woods Cross City

On the date first above written personally appeared before me, _____, who, being by me duly sworn, did say that he/she is the _____ of Woods Cross City, a municipal corporation of the State of Utah, and that the within and foregoing instrument was signed in behalf of said municipal corporation by authority of a resolution adopted at a regular meeting of the _____ held on the _____ of _____ A.D. 20 _____, and said acknowledged to me that said municipal corporation executed the same.

_____
Notary Public

Tax ID No. N/A
PIN No. 19854
Project No. S-R199(343)
Parcel No. R199:1932B:A

PUBLIC ENTITY AFFIDAVIT – GRANTEE: UTAH DEPARTMENT OF TRANSPORTATON

I, Rachel Daley, being of legal age and authorized by the Utah Department of Transportation, hereafter "public entity," being duly sworn, depose and state as follows:

The public entity consents to the conveyance of the real property interest identified above by deed from Woods Cross City, a municipal corporation of the State of Utah (Grantor(s)). By signing this Public Entity Affidavit, the public entity accepts the ownership of the real property interest described in the attached deed and legal description.

The public entity does not guarantee or provide an opinion as to the proper form or validity of any conveyance document related to the real property interest described in the attached legal description and deed and does not waive or modify any legal rights in connection with the same.

This Public Entity Affidavit is only intended to evidence that the public entity consents to Woods Cross City, a municipal corporation of the State of Utah (Grantor(s)) conveying the real property interest described in the attached deed and legal description to the public entity.

I do solemnly swear (or affirm) under penalties of perjury that the statements in this document are true.

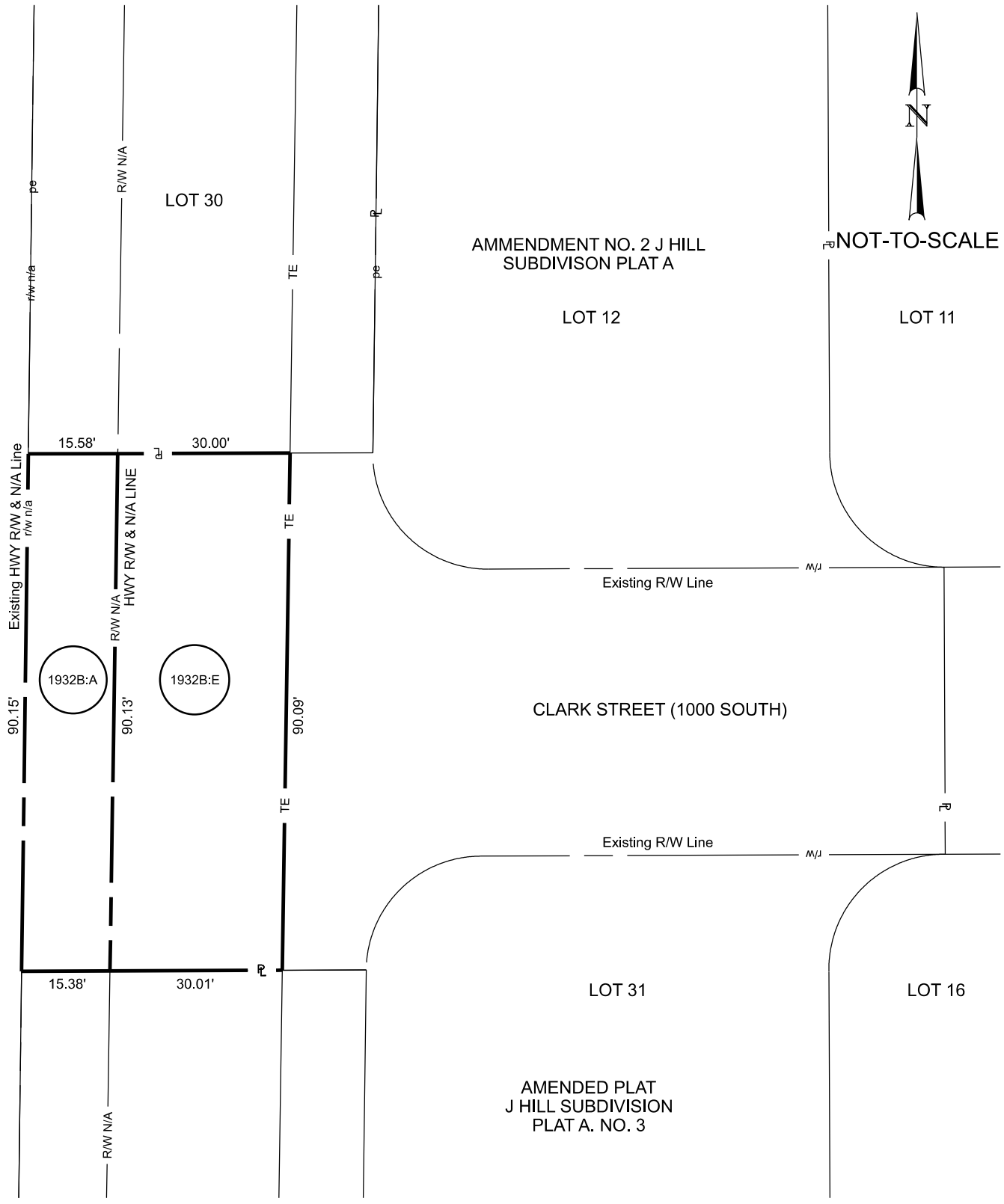
_____ _____
By: Rachel Daley Date
Its: Title and Closing Agent
Signed by Authority of: Ross Crowe, UDOT Right of Way Director

State of Utah,
County of Salt Lake

Subscribed and sworn to before me this ___ day of _____, 20__ by Rachel Daley.

SEAL

_____
Notary Public



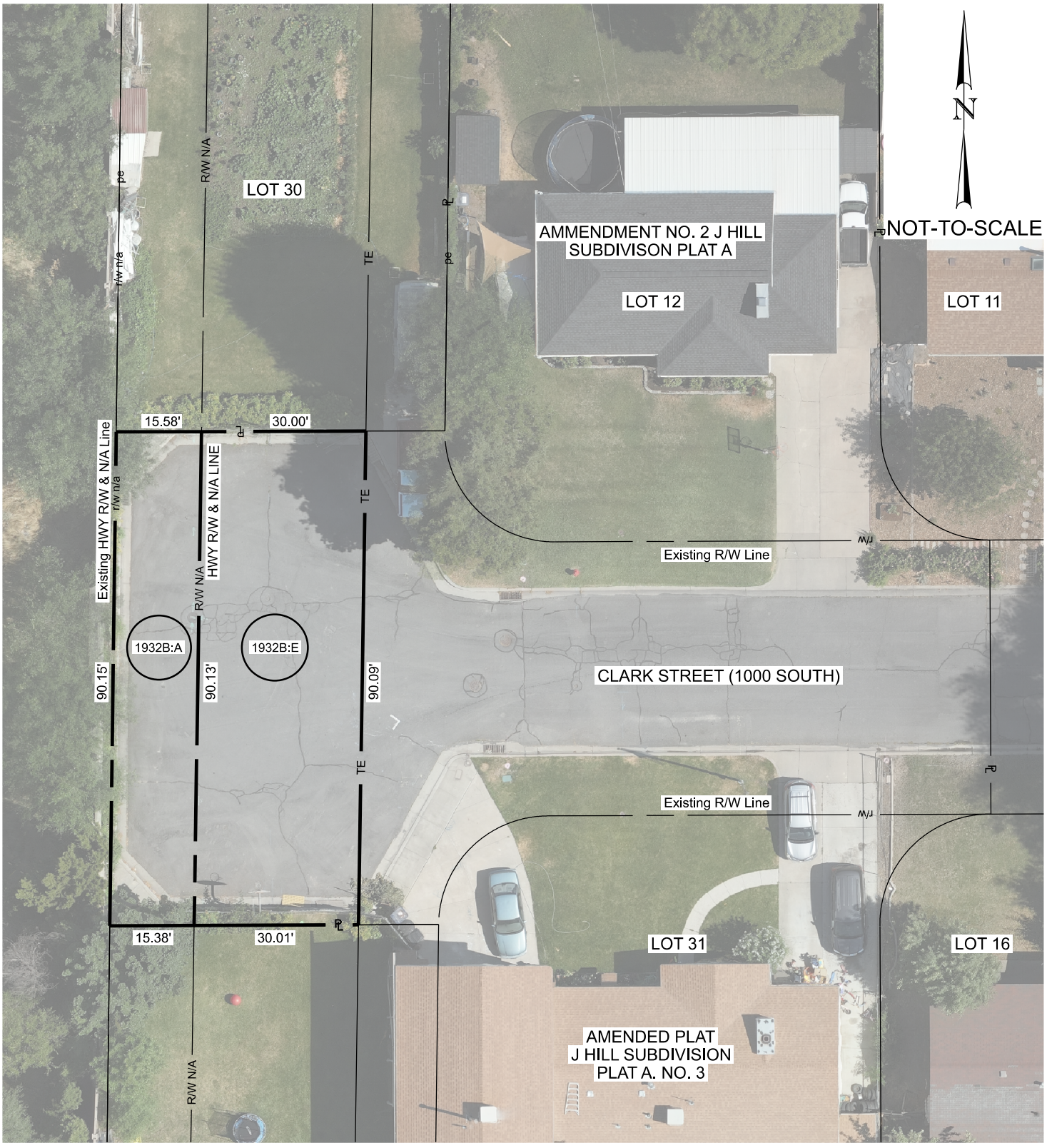
PARCEL NO.	OWNER	ACRES	SQ FT	EXIST. R/W AC. IN DEED	OWNERSHIP ACRES	REMAINING AC. LEFT	REMAINING AC. RIGHT
1932B:A	WOODS CROSS CITY	0.032	1,395		0.243	NONE	0.211
1932B:E	WOODS CROSS CITY	0.062	2,703			TEMPORARY	

THIS EXHIBIT IS INTENDED TO BE USED FOR ILLUSTRATIVE PURPOSES AND AS A NEGOTIATION TOOL FOR THE DEED IT IS ATTACHED TO ONLY. THIS EXHIBIT DOES NOT REPRESENT ANY FIELD SURVEY WORK OR THAT A RECORD OF SURVEY HAS BEEN FILED WITH THE RECORDER'S OR SURVEYOR'S OFFICE THAT THIS DOCUMENT IS OR MAY BE RECORDED IN.

SHEET NO. 1932B-EXHIBIT	PARTIAL SUMMARY NO. 39P	PROPERTY OWNER:	WOODS CROSS CITY
PROJECT	I-15 RECONSTRUCTION; FARMINGTON TO SALT LAKE CITY	PROPERTY ADDRESS:	APPROX. 624 WEST CLARK STREET, WOODS CROSS
PROJECT NUMBER	S-R199(343) PIN 19854	UTAH DEPARTMENT OF TRANSPORTATION	HORROCKS

DGN File: pw://pwhdruswes01:HDR_US_West_01/Documents/UDOT_Headquarters/UDOT_I-15_Davis_County_Program_Management/6.0_CAD_BIM/6.2_WIP/6.2.4_Right-of-Way/ROW Sheet Files/Exhibits/19854_S-R199(343)_1932B_Exhibit

15-JUL-2025



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PROJECT	I-15 RECONSTRUCTION; FARMINGTON TO SALT LAKE CITY	PROPERTY ADDRESS:	APPROX. 624 WEST CLARK STREET, WOODS CROSS
PROJECT NUMBER	S-R199(343) PIN 19854	**UTAH DEPARTMENT OF TRANSPORTATION**	HORROCKS

DGN File: pw://pwhdruswes01:HDR_US_West_01/Documents/UDOT_Headquarters/UDOT_I-15_Davis_County_Program_Management/6.0_CAD_BIM/6.2_WIP/6.2.4_Right-of-Way/ROW Sheet Files/Exhibits/19854_S-R199(343)_1932B_Exhibit

15-JUL-2025

Memo

To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: April 3, 2026

Re: Part-time Records Clerk for City Prosecutor - Discussion

The purpose of this discussion is to determine if the city council will support hiring a part-time records clerk to assist with record management for the prosecuting attorney. The anticipated budget impact could range from $5,000 to $12,000 annually.

During our recent BCI (Bureau of Criminal Identification) audit, I was made aware our current practice of having Michelle Rowley, PD Records/Office Administrator, downloading BCI files for our City Prosecutor, Ryan Robinson, is not in compliance with BCI requirements.

We explored having our court staff do this, but it is also a conflict to have these individuals perform this function. While we considered other city staff, the individuals must maintain BCI training, security clearances, and be familiar with all of the programs to pull documents for the prosecutor and defense attorney when needed.

Our current contract with Mr. Robinson does not specifically identify how this administrative work will be done and since the city has always provided this service, hiring a part-time records clerk for the anticipated 4-6 hours each week seems to be the best conclusion.

As a result, Ryan Robinson has obtained his own ORI (Originating Agency Identifier) code, and Michelle is helping him until we can make new arrangements. Michelle explained that with Mr. Robinson's ORI, the records clerk will manage the BCI training, record keeping (who documents are sent to and for what purpose), and other regulations.

Woods Cross City

Ryan Westergard
Mayor

Bryce K Haderlie
City Administrator

Public Works Department
Sam Christiansen
Public Works Director
1555 South 800 West Woods Cross, Utah 84087
Phone: 801-292-4421 Fax: 801-292-2225

Memorandum

DATE: February 25, 2026

TO: Mayor and City Council

FROM: Sam Christiansen, Public Works Director

SUBJECT: ACE Recycling & Disposal COLA Increase

ACE Disposal has notified City Staff that their fees will increase by 2.9% starting July 1, 2026, in accordance with CPI–U. This adjustment is outlined in the Residential Solid Waste Collection and Recycling Services Agreement between Ace Recycling & Disposal and Woods Cross City, dated February 4, 2024 (Section 17: Charges, Rate, etc.; IV: Other Charges/Reimbursements, i). The CPI-U link is https://www.bls.gov/regions/west/news-release/consumerpriceindex_west.htm.

Based on the documentation from ACE and staff follow-up, the COLA increase has been confirmed. Beginning this July, all ACE charges will increase by 2.9%.

Brian has investigated whether the Solid Waste Fund (52) can absorb the increase and confirmed that a rate increase to our residents is not necessary at this time. He will re-evaluate at the end of the 2026 Calendar year.

Table A. West region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

	2022		2023		2024		2025		2026	
Month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.9	7.7	0.9	6.3	0.7	3.3	0.6	2.4	0.4	2.7
February	0.8	8.1	0.5	6.0	0.4	3.2	0.6	2.6		
March	1.3	8.7	0.5	5.1	0.9	3.6	0.5	2.2		
April	0.7	8.3	0.5	4.9	0.6	3.7	0.5	2.1		
May	0.8	8.3	0.4	4.5	0.1	3.3	0.3	2.4		
June	1.2	8.8	0.3	3.5	-0.2	2.8	0.1	2.7		
July	0.1	8.3	0.1	3.5	-0.1	2.6	0.2	3.0		
August	0.0	8.1	0.4	3.9	0.1	2.2	0.3	3.2		
September	0.3	8.3	0.4	3.9	0.2	2.1	0.3	3.3		
October	0.7	8.1	0.1	3.3	0.1	2.1	-	-		
November	-0.4	7.1	-0.4	3.3	-0.1	2.4	-	3.0		
December	-0.4	6.2	-0.1	3.6	0.0	2.5	-0.2	2.9		

Note: The October 2025 data values are not available due to the 2025 lapse in appropriations

Figure 1 Retrieved from Bureau of Labor Statistics, February 24, 2026

5 February 2026

Sam Christiansen
Woods Cross City
1555 S 800 W
Woods Cross, UT 84087

Re: Annual Cost of Living Increase for Solid Waste, Green Waste and Recycle Collection Services

Sam,

ACE Recycling & Disposal is proud to provide waste and recycling services to Woods Cross City. As stated in our contract, we are allowed an annual cost of living adjustment that will be effective as of July 1, 2026.

We are requesting a rate increase of **2.9%** as reported by: **December 2025 West Urban Index published by the U.S. Bureau of Labor Statistics. Consumer Price Index, West Region — December 2025 : Western Information Office : U.S. Bureau of Labor Statistics**

CPI Documentation – Cost of Living Adjustment Support
This rate adjustment is based on the Consumer Price Index (CPI) as defined in the contract between ACE Recycling & Disposal and Woods Cross City.

The requested 2.9% increase is derived from the Consumer Price Index for All Urban Consumers (CPI-U), West Region, as published by the U.S. Bureau of Labor Statistics (BLS), Western Information Office.

Index Used:
CPI-U – West Region
Urban Consumers

Reference Period:
December 2024 to December 2025
Percent Change: 2.9%

This CPI index reflects inflationary impacts on key cost drivers for solid waste operations, including:
Labor wages and benefits
Vehicle maintenance and parts
Fuel and energy costs
Equipment replacement costs
Insurance and regulatory expenses

These costs directly affect ACE Recycling & Disposal's ability to continue providing reliable collection services at the service levels required under contract.

The requested adjustment is consistent with the annual Cost-of-Living Adjustment provisions in our contract and is applied uniformly across all applicable service rates.

ACE Recycling & Disposal applies only the CPI-based adjustment allowed under contract and has not added additional increases beyond documented inflation.

The new rates are listed below.

New Rates Effective - July 1, 2026	Old Rate	New Rate
First Trash Carts	$ 5.68	$ 5.84
Additional Trash Carts	$ 2.17	$ 2.23
Recycle Carts	$ 4.59	$ 4.72
Green Waste Carts	$ 5.43	$ 5.59
City Facility Trash Carts	$ 5.68	$ 5.84
3-yard trash containers	$190.00	$ 195.51
6-yard Trash Containers	$215.00	$ 221.24
Roll Off Containers	$220.00	$ 226.38

Your attention to this matter is appreciated. Feel free to reach out with any questions.

Sincerely,

Dawn Beagley
Cell: 801-652-8946
Email: dawn@acedisposal.com

CHAPTER 6-10 RESIDENTIAL SOLICITATIONS

6-10-010 Definitions.
6-10-020 Exemptions from Chapter.
6-10-030 Home Solicitation Sale Requirements.
6-10-040 "No Solicitation" Notice.
6-10-050 Duties of Solicitors.
6-10-060 Time of Day Restrictions.
6-10-070 Penalties.

6-10-010 Definitions.

For the purposes of this Chapter the following definitions shall apply:

(a) "City" means Woods Cross City

(b) "Door to Door Solicitation" means the practice of engaging in or attempting to engage in conversation with any person at a Residence within the City while making or seeking to make or facilitate a Home Solicitation Sale or attempting to further the sale of Goods or Services.

(c) "Goods" means one or more tangible items, wares, objects of merchandise, perishables of any kind, subscriptions, or manufactured products offered, provided, or sold.

(d) "Home Solicitation Sale" to make or attempt to make a sale of Goods or Services by a Solicitor at a Residence within the City by means of Door to Door Solicitation, regardless of

(i) the means of payment or consideration used for the purchase;

(ii) the time of delivery of the goods of services; or

(iii) the previous or present classification of the Solicitor as a Solicitor, peddler, hawker, iterant merchant or other similar designation

(e) "No Solicitation Sign" means a reasonably visible and legible sign that states "No Soliciting", "No Solicitors", "No Salespersons", "No Trespassing", or words of similar import.

(f) "Residence" means any living unit contained with any building or structure that is occupied by any person as a dwelling consistent with the zoning laws of the City, together with the lot or other real property on which the living unit is located. This does not include the sidewalk, public street or public rights of way.

(g) "Services" means those intangible goods or personal benefits offered, provided or sold to a person at a Residence.

(h) "Soliciting", "Solicit", or "Solicitation" means any of the following activities:

(i) seeking to obtain sales or orders for the exchange of Goods or Services regardless of whether advance payment is sought;

(ii) seeking to obtain prospective customers to apply for or to purchase insurance, subscriptions to publications or publications;

(iii) seeking to obtain contributions of money or any other thing of value for the benefit of any person or entity;

(iv) seeking to obtain orders or prospective customers for Goods or Services; or

(v) other activities falling within the commonly accepted definition of Soliciting such as hocking or peddling.

(i) "Solicitor" or "Solicitors" means a person(s) engaged in Door to Door Solicitation.

6-10-020 Exemptions from Chapter.

Except as otherwise governed by applicable state law, the following are exempt from the requirements of this Chapter:

(a) Persons specifically invited to a Residence by an occupant thereof prior to the time of the person's arrival at the Residence.

(b) Persons delivering Goods to a Residence pursuant to a previously made order, or persons providing Services at a Residence pursuant to a previously made request by an occupant of the Residence.

(c) Persons advocating or disseminating information for, against, or in conjunction with any religious belief or political position regardless of whether Goods, Services or other consideration is offered or given, with or without any form of commitment, contribution, donation, pledge or purchase.

(d) Persons representing charitable organizations. This charitable exemption shall also apply to students Soliciting contributions to finance extra-circular social, athletic, artistic, scientific or cultural programs provided that the Solicitation has been approved in writing by the school administration, and that such student Solicitors carry current picture student identification from the school for which they are Soliciting.

6-10-030 Home Solicitation Sale Requirements.

The provisions of Title 70C-5-101 through 70C-5-105 of the Utah Code Annotated, as amended, are hereby adopted and by this reference made a part of the Woods Cross Municipal Code requirements for Home Solicitation Sales.

6-10-040 "No Solicitation" Notice.

(a) Any occupant of a Residence may give notice of a desire to refuse Solicitors by displaying a "No Solicitation" sign which shall be posted on or near the main entrance door or on or near the property line adjacent to the sidewalk leading to the Residence.

(b) The display of such sign or placard shall be deemed to constitute notice to any Solicitor that the inhabitant of the Residence does not desire to receive and/or does not invite Solicitors.

(c) It shall be the responsibility of the Solicitor to check each Residence for the presence of any such notice.

6-10-050 Duties of Solicitors.

(a) Every person Soliciting shall check each Residence for any "No Soliciting" sign or placard or any other notice or sign notifying a Solicitor not to Solicit on the premises, such as, but not limited to, No Solicitation signs. If such a sign or placard is posted, such Solicitor shall desist from any efforts to Solicit at the Residence or dwelling and shall immediately depart from such property. Possession of a business license does not in any way relieve any Solicitor of this duty.

(b) It is a violation of this Chapter for any person Soliciting to knock on the door, ring the doorbell, or in any other manner attempt to attract the attention the occupant of a Residence that bears a "No Solicitation" sign or similar sign or placard for the purpose of engaging in or attempting to engage in a Home Solicitation Sale or Door to Door Solicitation.

(c) It is a violation of this Chapter for any Solicitor through ruse, deception or fraudulent concealment of a purpose to Solicit to take action calculated to secure an audience with an occupant at a Residence.

(d) Any Solicitor who is at any time asked by an occupant of a Residence or a dwelling to leave shall immediately and peacefully depart the premises.

(e) The Solicitor shall not intentionally or recklessly make any physical contact with or touch another person without the person's consent.

(f) The Solicitor shall not follow a person into a Residence without that person's explicit consent.

(g) The Solicitor shall not continue repeat Soliciting after a person has communicated clearly and unequivocally their lack of interest the subject, Goods or Services of the Solicitor.

(h) The Solicitor shall not use obscene language or gestures.

6-10-060 Time of Day Restrictions.

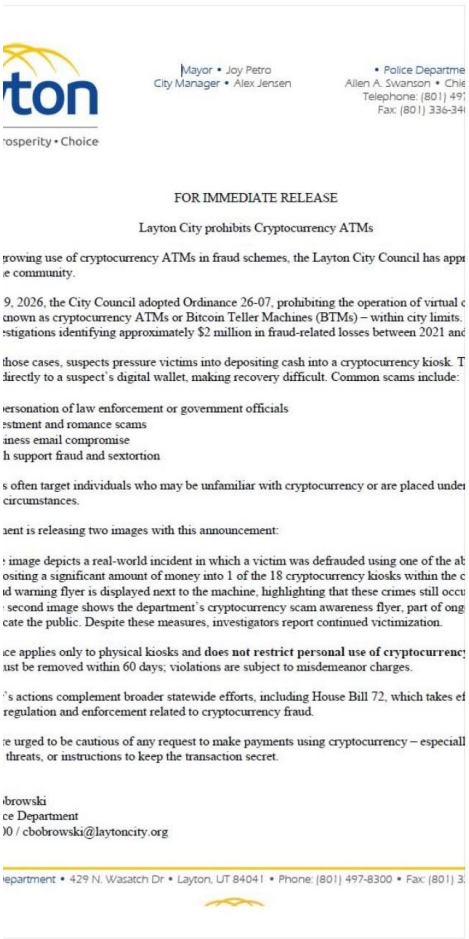
It shall be unlawful for any person to Solicit at a Residence before 9:00 a.m. or after 8:00 p.m. Mountain Time, unless the solicitor has obtained express prior permission from the occupant of the Residence to do so.

6-10-070 Penalties.

Any person who violates any term or provision of this Chapter shall be guilty of a class B misdemeanor and shall be punishable of a fine of not to exceed $1,000 and/or a jail sentence of not to exceed six (6) months.

Layton City Police Department
3d ·

The Layton City Council has approved a new ordinance prohibiting cryptocurrency ATMs (also known as Bitcoin kiosks) after nearly $2 million in fraud losses in our city in the last four years. These scams often involve criminals pressuring victims to deposit cash into a kiosk, like the one shown in the photo, despite our warning flyers posted at all 18 kiosks in the city. This ordinance DOES NOT BAN cryptocurrency, only the kiosks linked to fraud to help prevent further victimization.



ton

osperity • Choice

Mayor • Joy Petro
City Manager • Alex Jensen

• Police Departme
Allen A. Swanson • Chie
Telephone: (801) 497
Fax: (801) 336-34

FOR IMMEDIATE RELEASE

Layton City prohibits Cryptocurrency ATMs

rowing use of cryptocurrency ATMs in fraud schemes, the Layton City Council has appr
e community.

9, 2026, the City Council adopted Ordinance 26-07, prohibiting the operation of virtual c
nown as cryptocurrency ATMs or Bitcoin Teller Machines (BTMs) – within city limits.
stigations identifying approximately $2 million in fraud-related losses between 2021 and

hose cases, suspects pressure victims into depositing cash into a cryptocurrency kiosk. T
irectly to a suspect's digital wallet, making recovery difficult. Common scams include:

ersonation of law enforcement or government officials
stment and romance scams
iness email compromise
h support fraud and sextortion

s often target individuals who may be unfamiliar with cryptocurrency or are placed under
circumstances.

ent is releasing two images with this announcement:

image depicts a real-world incident in which a victim was defrauded using one of the at
positing a significant amount of money into 1 of the 18 cryptocurrency kiosks within the c
d warning flyer is displayed next to the machine, highlighting that these crimes still occu
second image shows the department's cryptocurrency scam awareness flyer, part of ong
cate the public. Despite these measures, investigators report continued victimization.

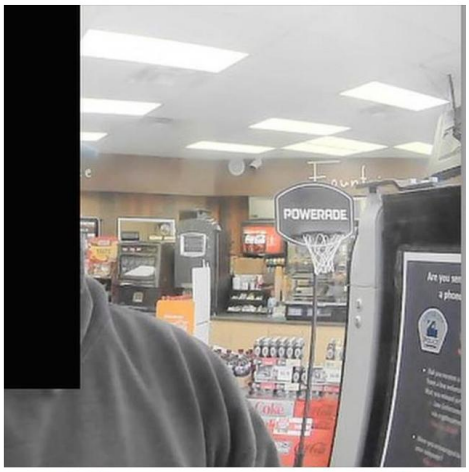
ce applies only to physical kiosks and **does not restrict personal use of cryptocurrenc**
ust be removed within 60 days; violations are subject to misdemeanor charges.

's actions complement broader statewide efforts, including House Bill 72, which takes ef
regulation and enforcement related to cryptocurrency fraud.

e urged to be cautious of any request to make payments using cryptocurrency – especiall
threats, or instructions to keep the transaction secret.

browski
ce Department
0 / cbobrowski@laytoncity.org

epartment • 429 N. Wasatch Dr • Layton, UT 84041 • Phone: (801) 497-8300 • Fax: (801) 3



Staff Reports

Community Development Report

MEMORANDUM

To: Mayor Westergard, City Council Members

From: Curtis Poole, Community Development Director

Date: April 7, 2026

Re: Community Development Department Report

Below is the report for the months of February and March.

Building Permits and Land Use Applications

- 18 Residential Building Permits (4 New Single-Family)
  - $1,438,522 total valuation
  - $58,884 total permit fees
- 3 Commercial Building Permits
  - $229,000 total valuation
  - $2,707 total permit fees
- 4 Miscellaneous Building Permits
  - $ 186,037 total valuation
  - $1,640 total permit fees
- 1 Site Plan Application
- 9 Miscellaneous Land Use Applications

Business Licenses

- 17 new Business Licenses
- 4 new Home Occupation Licenses
- 729 total Business Licenses

Code Enforcement

- 87 new Cases
- 98 total Active Cases
- Top Cases
  - Parking violations – parking on lawn, illegal driveways, inoperable vehicles, etc.
  - Debris and junk
  - Tall weeds and grass
- If residents come to Council members regarding potential code violations, please refer them to Leah or me without promising actions that will be taken to resolve the potential code violations.

Updates

- We have seen an alarming increase in parking violations as Leah has been proactively enforcing the code. Residents most common response after being informed of how they are in violation is, "I have been doing this for decades and nobody has said anything about it." Leah has been compiling a pretty extensive list of parking violations as she drives through the city. Some of the most common violations are:
    - Parking on the grass or dirt
    - Jumping the curb to park on grass or a gravel "patch" by the side of the home
    - Parking non-recreational vehicles on a gravel "RV pad"
    - Installing an illegal second driveway. This is usually a driveway on the opposite side of the home from the existing driveway, with gravel used most often. The property owner may install steel risers or lay wood beams in the gutter to allow them to jump the curb. Some of these have existed for many years, a few are newer.

  In April's newsletter we recycled the comments from March and included a reminder to keep tall grass and weeds cut.
  With this proactive enforcement approach, members of the Council will most likely be contacted by residents with concerns or frustrations. Please refer them to Leah or me.
- Sam continues to work with our building permit and business license software provider to add all land use applications to the portal. This will allow applicants to upload, pay for, and track their applications from the portal. This will also allow all reviews to occur electronically.
- We have held twelve design meetings for the new city hall and Hogan Park project. Method Studio and Hogan Construction will present their findings from the programming element and estimated cost for the project.
- New construction projects underway
    - DC Customs and the Boat Shack – next to Pace's Dairy Ann
    - The Crossing townhomes – northeast of Woods Cross High and across 500 West from The Hills apartments
    - Salmon Electric office warehouse – 1379 S Redwood Road
    - Auto Savvy – north of Woods Cross High (The dealership is expanding their lot to the east to accommodate more space for staging vehicles and more employee parking. There is no building being constructed; however, it has generated a lot of interest and inquiries by residents.)
- New businesses coming to the city
    - The Firm – Pilates Intensive – 2440 S Hwy 89 – Pilates studio
    - American Tires – 1901 W 2425 S – Tire sales and repair
    - AeroKraft Aviation – 2115 S 1800 W – Build, service, and repair backcountry aircraft
    - Pacific Painting and Wallcovering – 2391 S 1560 W – Paint and trim contractor
    - Prestige Contracting – 1901 W 2425 S – Roofing contractor
    - HP Auto Sales – 1498 W 1500 S – Used car sales

Community Services Report

COMMUNITY SERVICES

Communication

Website

Please continue to review the website and send any changes to me ASAP.

Eggstravangza

Teen Egg Hunt was a huge success we had close to 450 people attend.

Eggstravangza - could not have had better weather. More eggs and prizes than ever. Baskets did similiar to years past. Thanks to everyone that helped

Senior Lunch

March Lunch

Still lots of new faces - we need help in finding entertainers for Sr. Lunch. Using Just Serve has been a great success! We have had lots of volunteers come and help which has been wonderful

YCC

USU conference was success! Having a multi council training in April here at Public Works. Getting applications ready for next year..

Upcoming

Summer Recreation Registraion Opens on April 6
Admin Lunch - City Hall - 12:30 PM - April 9
Arbor Day - April 25 - Location TBD
Memorial Day - May 25 - Hogan Park

Police Reports

Police Department

City Council Report
February 2026

Dispatched/On View Calls

2026		2025	
January-	441	January-	475
February-	448	February-	420
March-		March-	474
April-		April-	530
May-		May-	595
June-		June-	503
July-		July-	568
August-		August-	578
September-		September-	639
October-		October-	520
November-		November-	385
December-		December-	426

Patrol Overview

February 2026		January 2026	
Calls for service-	448	Calls for service-	441
Reports-	193	Reports-	199
Citations-	154	Citations-	124
Physical Arrests-	06	Physical Arrests-	07
Use of Force-	06	Use of Force-	03

Detective Division

29- New Persons Crimes / Sexual Assault / Death Investigations /C.A.N.R. cases (child abuse neglect report)

14- New Theft / Property / Fraud Cases

21- Cases closed with and without arrests.

02- Death Investigations.

Use of Force Reviews

The patrol sergeants and administration reviewed six use of force incidents for the month of February. The incidents were found to be within department policy and state law.

Department Activity

- Woods Cross Elementary came to City Hall for lunch with the chief.
- Woods Cross High School lockdown drill.
- Woods Cross Elementary lockdown drill.
- Odyssey Elementary lockdown drill.
- Legacy Prep lockdown drill.
- Girl Scout tour with detectives.
- Participated at Woods Cross Elementary for parent and grandparent lunch.

INVESTIGATIONS/ICAC

- The detectives are currently busy investigating several child sex abuse cases that came in during the month of January.
- Detectives conducted two more death investigations this month.
- The current investigations have not revealed anything suspicious.

Questions?

Police Department

City Council Report
March 2026

Dispatched/On View Calls

2026		2025	
January-	441	January-	475
February-	448	February-	420
March-	449	March-	474
April-		April-	530
May-		May-	595
June-		June-	503
July-		July-	568
August-		August-	578
September-		September-	639
October-		October-	520
November-		November-	385
December-		December-	426

Patrol Overview

March 2026		February 2026	
Calls for service-	449	Calls for service-	448
Reports-	172	Reports-	193
Citations-	146	Citations-	154
Physical Arrests-	08	Physical Arrests-	06
Use of Force-	03	Use of Force-	06

Detective Division

22- **New Persons Crimes / Sexual Assault / Death Investigations /C.A.N.R. cases (child abuse neglect report)**

11- **New Theft / Property / Fraud Cases**

31- **Cases closed with and without arrests.**

06- **Death Investigations.**

Use of Force Reviews

The patrol sergeants and administration reviewed three use of force incidents for the month of March. The incidents were found to be within department policy and state law.

Department Activity

- Woods Cross Elementary came to City Hall for lunch with the chief.
- Utah Chiefs of Police Conference was attending by Chief Bigelow, A.C. Schultz and Michelle Rowley.

INVESTIGATIONS/ICAC

- The detectives are currently helping patrol with Officer Terzo's F.T.O. process. The patrol officers have been busy training since the first of the year and needed a break.

Detectives investigated six more deaths in our city for the month of March. None of the deaths are considered suspicious at this time.

Detectives were able to make to arrests on sex offenses they had been investigating.

Questions?

Public Works Report

Public Works Department Report

February 2026

Sam Christiansen
&
Danny Rhodes

Woods Cross City

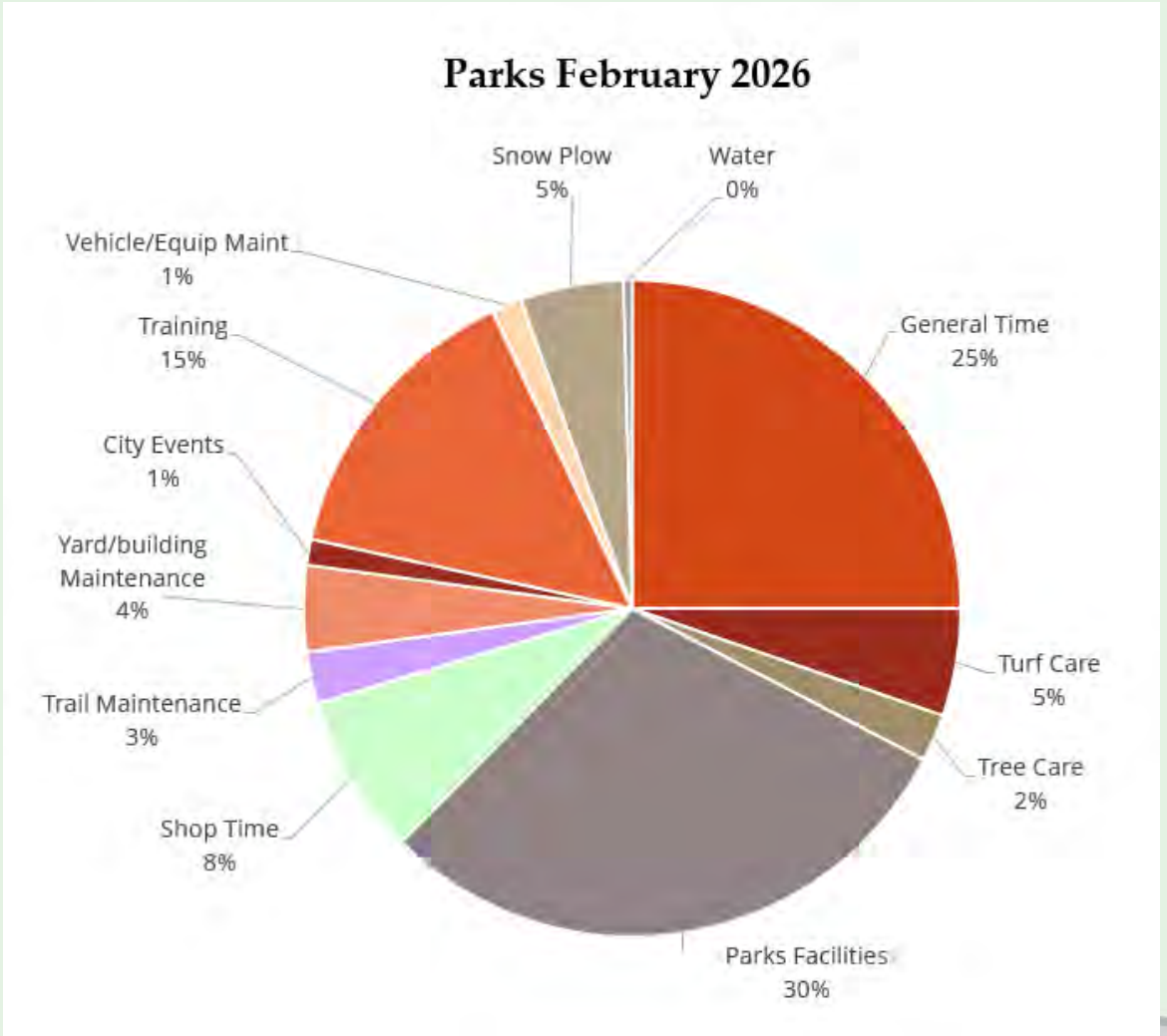
Parks Tasks February

- Banners – Site Inspections and Shopping
- Parks Inspections
- Chips Spreading @ Tank Farm – 3 Loads
- Trash Clean-up – 20 + Hours
- Carpet Cleaning Prep @ City Hall 4 hours
- Trash Cans Installed – 3

- Gopher Repair Work
  - “Rodenator” + Gassers 18 + Hours
- Vandalism @ Mills – 20 + Hours
- Performance Review – 2
- Tara @ UPCLA Conference – 2 Days
- Ball Field Pre/Maintenance
- Snow Removal
- Arbor Day Planning – 10 Hours
- FY27 Budget Planning – 20 Hours
- Mills Park Courts RFP – 10 Hours
- Equipment Servicing – 10 + Hours

Woods Cross City
Parks

Parks Task Summary



Woods Cross City Parks

Parks Goals - Spring

Beautification
Gopher tunnels are going away, weeds are being wiped out, grass is getting the goods to green up, seed is being sown, and ballfields are looking their best!

Efficiency
Johnny and Jake are attending sprinkler/water efficiency classes. We are taking inventory of our supplies and ordering what we need. Thank you for the funding!

Accountability
The tracking documents we will use throughout the season are being updated and expanded. Johnny and Jake are studying for and taking the pesticide applicators licensing exam.

Teamwork
We are beginning the process of seasonal hiring. Training protocols are being updated, Tara is attending the DTC job fair, and the word is being spread that we are looking for folks ready to help us reach our goals!

Woods Cross City
Parks

Streets Tasks February

- Plow Maintenance/Cleaning
- Trailer and Equipment Maintenance
  - New wiring, decking, and paint
- Shop Organizing and Inventory
- Garbage Can Work Orders/Issues – 21
- Storm Drain Inlet Cleaning
- Street Sign Inventory
  - Beginning next phase of replacements
- 1 Snowplow Event/Callout 2/18
- Assist With Water Leak
- Built and Installed tool racking in Mechanic Bay and Truck Barn

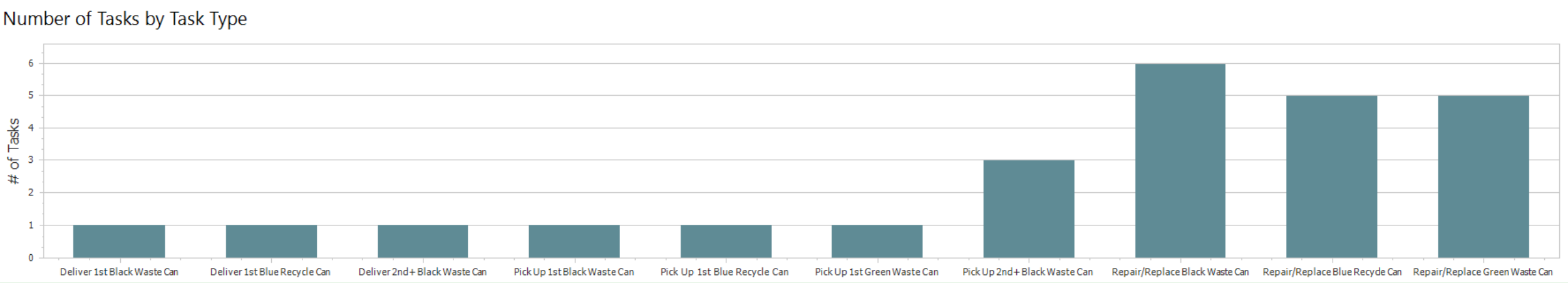
Woods Cross City

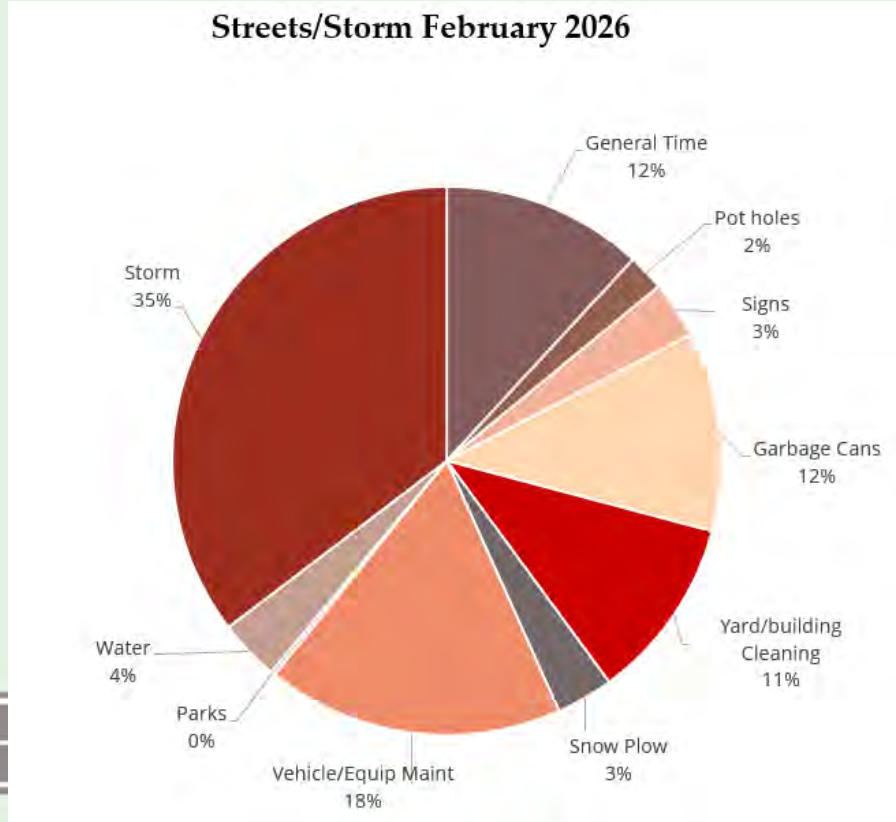
Streets

Storm Wate Tasks February

- CDL Online Course – Completed
  - CDL Written Exam – Passed
  - Working Towards Driving Test
- 5 – Monthly SWPPP Inspections
- Franklin Covey Program Completed
- 14- Outfall Inspections
- Cross Training with Water/Streets
  - Worked On First Water leak
- Contractor/MS4 Training (Ogden)
- Learning SWMP – Beginning Review For 2026 Update
- Storm Water Mapping/GIS Updates
- Learning Traffic Control – Assisted With Traffic Control On 500 S
- Snow Removal – First Plow Experience
- Learning Elements

Streets – Task Summary





Woods Cross City

Streets

Streets Goals - Spring

Beautification

Park strip trees are looking great! We are now focusing on replacing old grungy street signs with new ones while clearing and trimming trees and bushes that block the new signs. Picking up trash and debris on roadsides daily is priority.

Efficiency

Riley and Jared have been working hard to learn new systems and implement better processes with daily tasks and workflow. Moving forward, prioritizing routine tasks will be the focus. Planning and Organizing will key.

Accountability

Learning and using Elements for numerous tasks is key! This will help track and structure more routine maintenance. Better asphalt patching and following City Standards is a must! All

Teamwork

Will be more involved with City Events moving forward. Being present and contributing in all aspects of Public Works will help the Streets Department grow.

Ace Monthly Tonnage Totals

Month	Garbage	Recycling	Green Waste
September	313.58	36.13	91.86
October	341.27	49.54	88.32
November	309.28	32.75	65.96
December	336.55	35.96	0
January	279.08	38.09	0
February	234.38	31.03	0
Totals	1814.15	223.50	246.14

Storm Water Goals- Spring

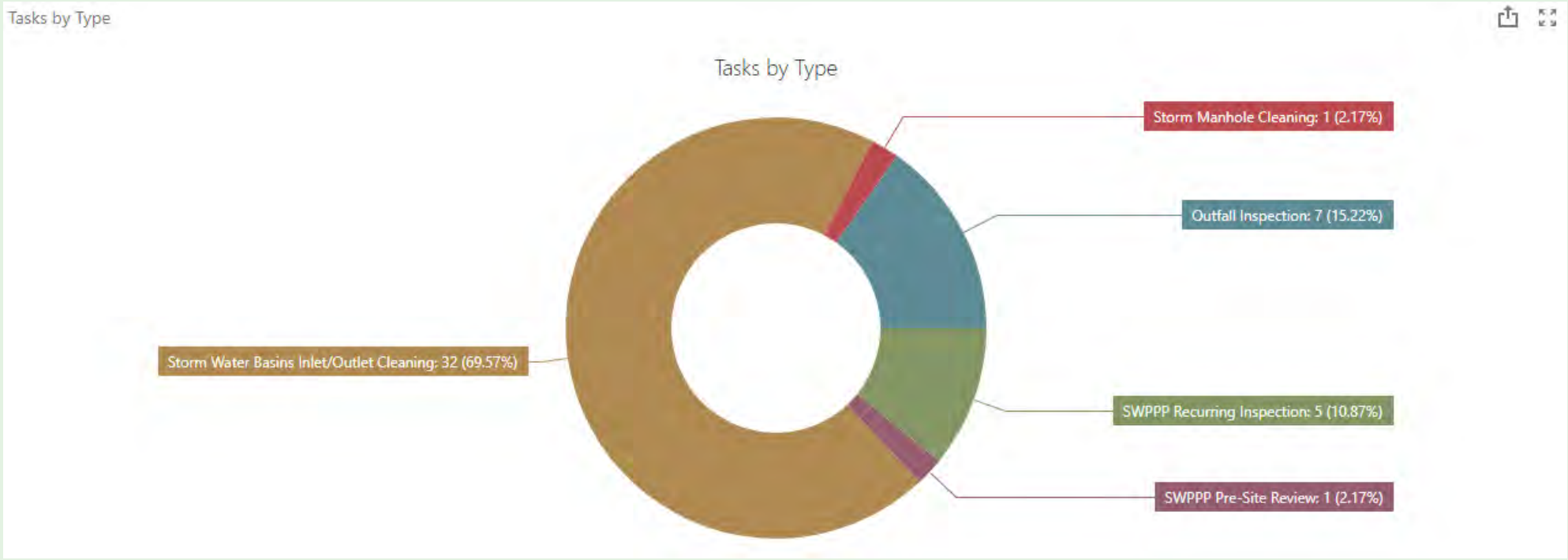
Beautification
Develop habits of cleaning and maintaining public right of ways and storm drain infrastructure. Hold contractors accountable with SWPPP compliance.

Efficiency
Learn and implement the Storm Water job description and utilize skill sets to achieve efficiency and goals

Accountability
Follow instruction while training in all areas of the Public Works department. Utilize Elements and GIS Mapping

Teamwork
Develop relationships with all City Staff. Be a team player and contribute extra time to City events. Seth will be taking the first, Second Saturday Clean-up shift.

Elements Task Summary (Learning Elements)

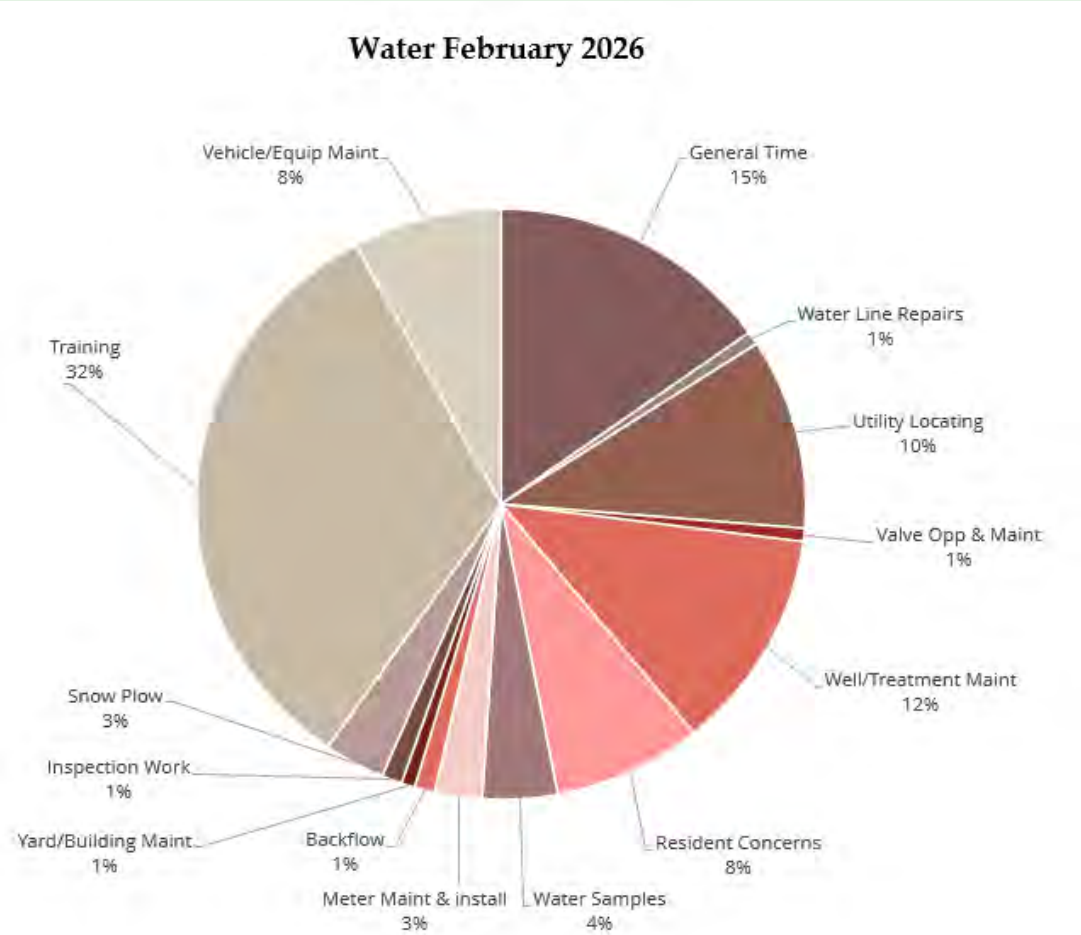


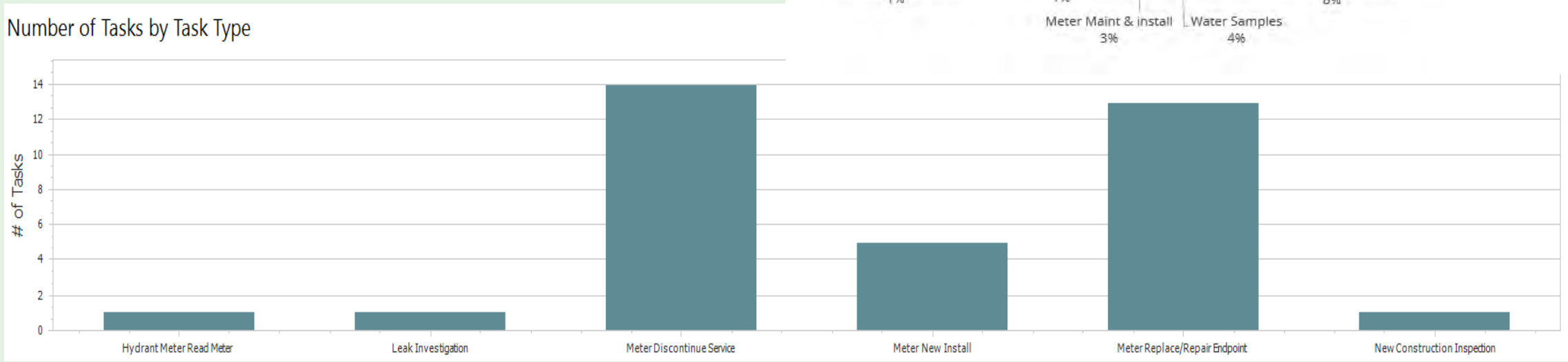
Water Tasks February

- 124 Bluestake/Locate Requests
- 2- After Hours Call-outs
- 1 Water Leak
- GIS/Mapping Updates
- 87 – Final Notices Handed Out (Shut-Offs)
- 19 Meter Shut-offs For Non-Payment
- BSI Online Start-up
  - BSI Data Entry Team working on our files
- Monthly Bac-T Samples
- Quarterly State Required Samples

- Well 4 – Pump/Motor Installed
  - Waiting on Electrical Work
- Water Meter Maintenance -13 Endpoints Replaced/Warrantied
- Rural Water Conference – Marcus
- Rural Water Apprenticeship Program

Water – Task Summary





Water Goals - Spring

Beautification
Wells and Reservoir sites are going to be a top priority this spring. Replacing dead grass and weeds with rock landscaping and plants

Efficiency
Robert and Marcus are working on streamlining routine maintenance and implementing more organized scheduling.

Accountability
Tracking tasks and documenting work is always key within any PW Department. Robert and Marcus are holding each other accountable by following up on assignments and tasks and ensuring that proper steps are followed.

Teamwork
Robert and Marcus have developed a great working relationship. Learning each others work habits is the key to success. It's like "Dancing", you must follow your partners lead and always know their next move.

In the Works

- Development Review Committee
- Transportation Master Plan update in process
  - Review with Planning Commission March 10th
- The Reuse Plan application is still in process at the State Engineer's office.
- Working with UDOT I-15 and Double Tracking Projects
- Budget prep and analysis for FY 26-27

- 1100 W 2100 S to 2600 S Widening
  - Project management is transitioning to UDOT as per the terms of the grant award.
- Well 3 Rehab and 1500 S water reservoir are in design.
  - Well Driller will mobilize to the site, and begin drilling – Mid March
  - The Reservoir Project is at 100% design and plans have been submitted to the State
- Well 4 pump and motor on order.
  - The pump and motor are installed. Awaiting final electrical work and testing with Nickerson
- Weber Basin Mainline and meters
  - Main line is installed. Crews are installing laterals and restoring existing services on properties.
- Weber Basin Annual Customer meeting on March 10th. They will be announcing water restrictions.

City Administrator Report

Memo

To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: April 3, 2026

Re: City Administrator Report for April 7th City Council Meeting

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While I took vacation during the last two weeks of March, I still managed to:

1. Work on the negotiations for the sale of the old post office.
2. Participate in weekly city hall/Hogan Park design meetings.
3. Prepare tentative budget for the April 7th City Council meeting.
4. Prepare the subsidence grant that will be considered on April 7th.
5. Met with North Salt Lake and UDOT representatives on the I-15 expansion project.
6. Met with the South Davis Metro Fire Admin. Committee and staff on SDMFD budget preparations.

Upcoming Calendar of Event – Please see LaCee's Community Service Report in the council packet.

Financial Report

W O O D S C R O S S C I T Y

BUDGET REPORT

and

RELATED FINANCIAL INFORMATION

Februay 2026

Item		Page
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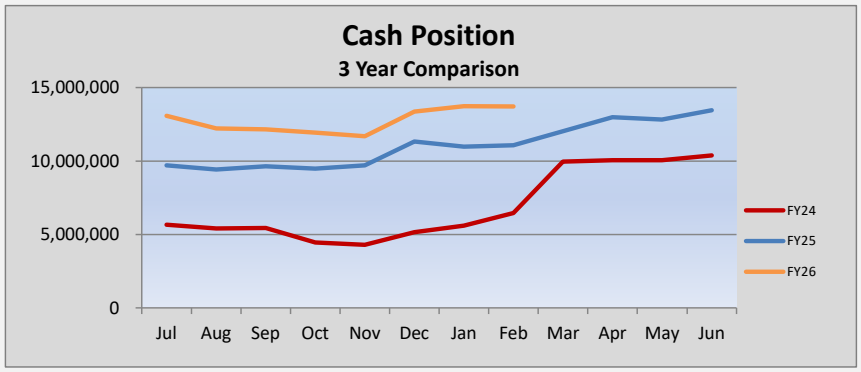
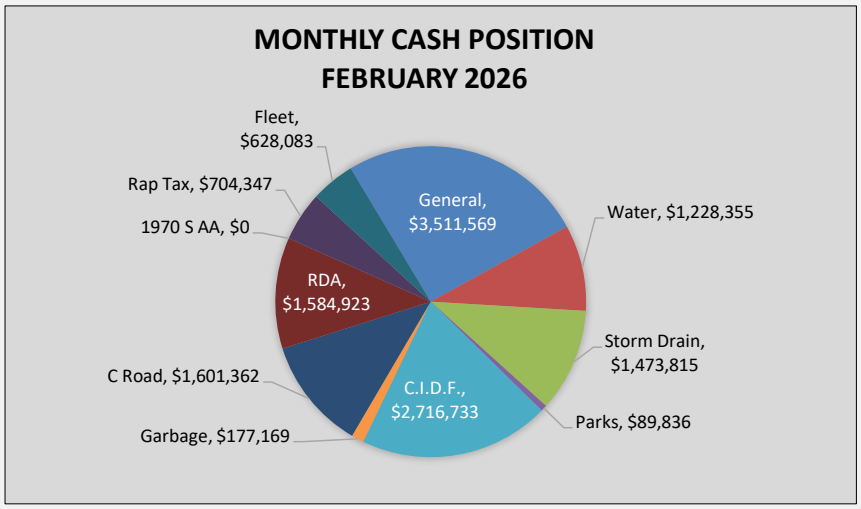
Woods Cross City

FY 2026

Funds

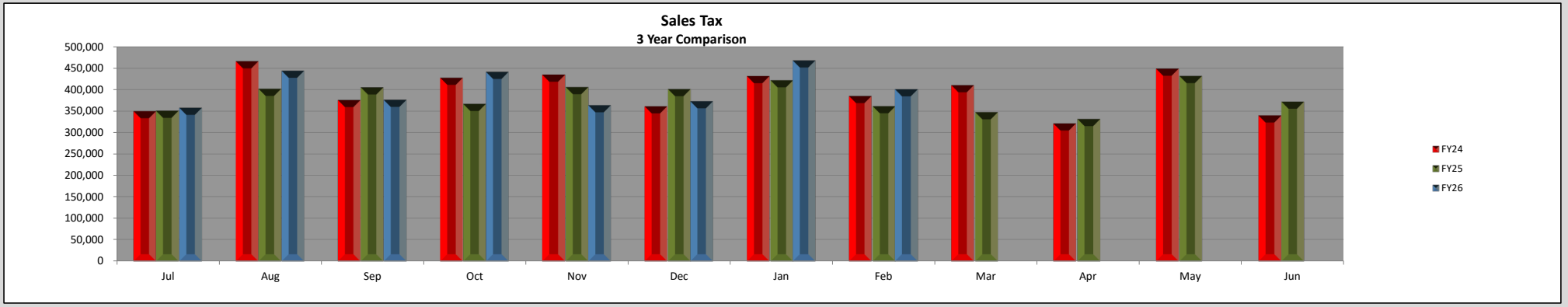
Month	General	Water	Water Impact	Garbage	Road	Subsurface Stm Drn	RAP Tax	RDA	1970 S AA	C.I.D.F.	Prk Impv	Storm Drain	Fleet	Total	St Treas Int. Rate
Jul	$2,131,890	$667,046	$568,836	$79,417	$2,153,705	$0	$499,823	$1,737,894	$7,442	$2,707,537	$57,850	$1,608,317	$860,167	**$13,079,923**	4.4692%
Aug	$2,039,276	$92,942	$606,062	$95,679	$1,783,735	$0	$531,045	$1,726,876	$5,462	$2,717,338	$53,385	$1,660,765	$893,922	**$12,206,486**	4.4658%
Sep	$2,292,938	$219,156	$588,380	$107,994	$1,392,662	$0	$554,945	$1,714,870	$5,480	$2,726,348	$53,562	$1,712,906	$779,710	**$12,148,951**	4.3833%
Oct	$2,128,102	$84,641	$585,455	$97,580	$1,405,494	$0	$601,598	$1,698,194	$5,498	$2,735,627	$53,745	$1,726,259	$813,112	**$11,935,305**	4.2704%
Nov	$1,691,349	$144,544	$583,645	$108,669	$1,517,206	$0	$624,373	$1,684,043	$5,516	$2,743,538	$62,727	$1,684,482	$834,808	**$11,684,898**	4.1330%
Dec	$3,179,073	$454,688	$597,284	$142,653	$1,506,083	$0	$662,872	$1,668,437	$11,135	$2,736,102	$74,676	$1,467,423	$868,332	**$13,368,758**	4.0116%
Jan	$3,346,239	$693,192	$598,051	$183,121	$1,483,792	$0	$722,677	$1,655,076	$11,169	$2,730,202	$86,657	$1,426,729	$793,564	**$13,730,469**	3.8579%
Feb	$3,511,569	$637,424	$590,931	$177,169	$1,601,362	$0	$704,347	$1,584,923	-$10,936	$2,716,733	$89,836	$1,473,815	$628,083	**$13,705,255**	3.8567%
Mar														**0**	0.0000%
Apr														**0**	0.0000%
May														**0**	0.0000%
Jun														**0**	0.0000%





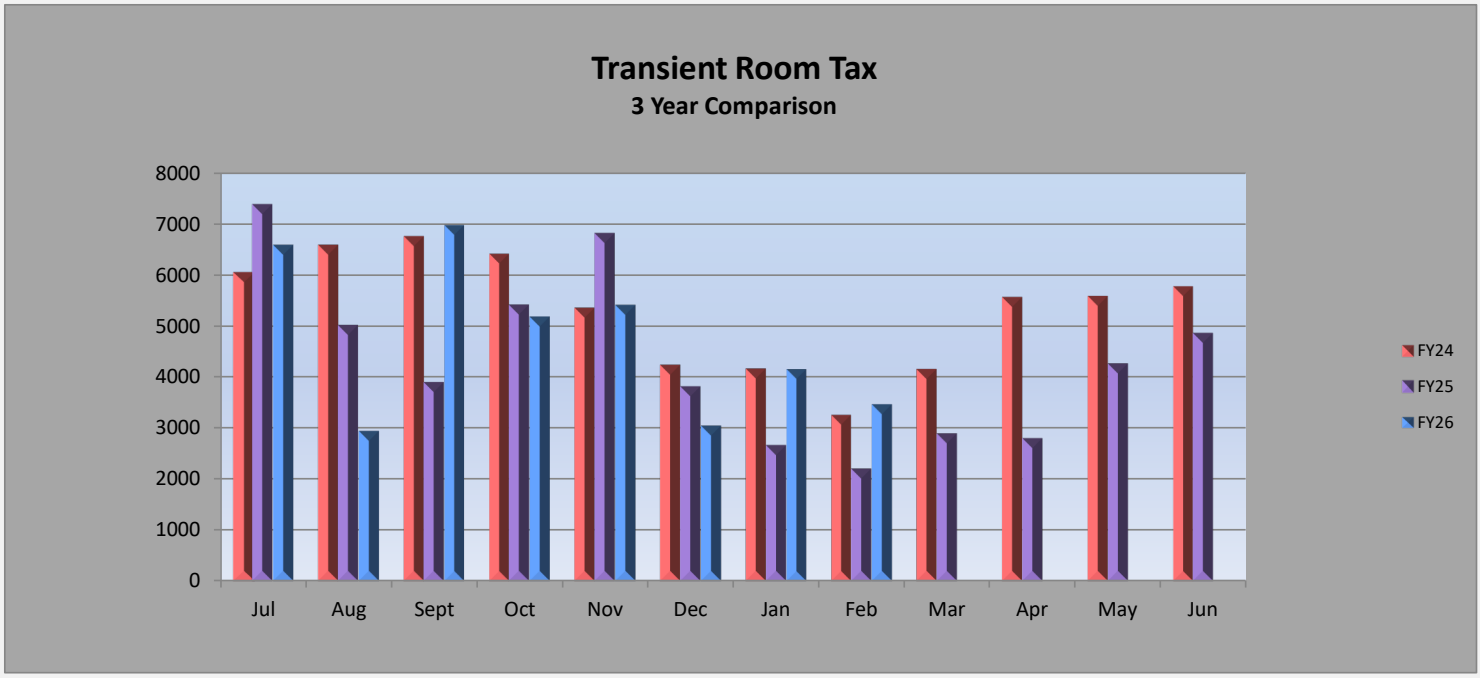
Woods Cross City
Sales Tax Collection
FY 2026

BUSINESS	July	Aug	Sep	*Quarter Total*	Oct	Nov	Dec	*Quarter Total*	Jan	Feb	Mar	*Quarter Total*	**Apr**	May	June	*Quarter Total*	Total
Total Point of Sale	530,644	559,560	492,213	*1,582,417*	586,432	452,126	478,218	*1,516,776*	614,956	473,825		*1,088,782*				*0*	4,187,974
Share of POS to City (50%)	265,322	279,780	246,107	*791,208*	293,216	226,063	239,109	*758,388*	307,478	236,913		*544,391*				*0*	2,093,987
Share of 50% Statewide Collections	143,715	172,902	136,592	*453,208*	155,330	143,921	140,695	*439,946*	168,535	170,798		*339,333*				*0*	1,232,487
Deductions & non nexus	(51,985)	(9,374)	(6,936)	*(68,295)*	(8,190)	(6,790)	(7,414)	*(22,394)*	(8,953)	(7,863)		*(16,816)*				*0*	(107,506)
FY2026 Final Distribution	357,052	443,308	375,762	*1,176,122*	440,357	363,318	372,390	*1,176,065*	467,060	399,847	0	866,908	0	0	0	0	3,219,094
FY 2025 Monthly Distribution	350,604	401,186	404,495	*1,156,285*	366,385	405,394	400,819	*1,172,598*	421,426	360,906	347,308	*1,129,641*	331,445	431,588	371,433	*1,134,466*	4,592,989
Better/(Worse)	6,448	42,122	(28,733)	*19,837*	73,972	(42,075)	(28,430)	3,467	45,634	38,941	0	84,576	0	0	0	0	0
FY 2026 Cumulative	357,052	800,360	1,176,122	*1,176,122*	1,616,479	1,979,797	2,352,187	2,352,187	2,819,247	3,219,094	0	*0*	*0*	*0*	*0*	*0*	3,219,094
FY 2025 Cumulative	350,604	751,790	1,156,285	*1,156,285*	1,522,670	1,928,064	2,328,883	*2,328,883*	2,750,309	3,111,215	3,458,523	*3,458,523*	3,789,968	4,221,556	4,592,989	*4,592,989*	4,592,989
Cumulative Better(Worse)	6,448	48,570	19,837	19,837	93,809	51,733	23,304	23,304	68,938	107,880	0	*0*	*0*	*0*	0	*0*	0



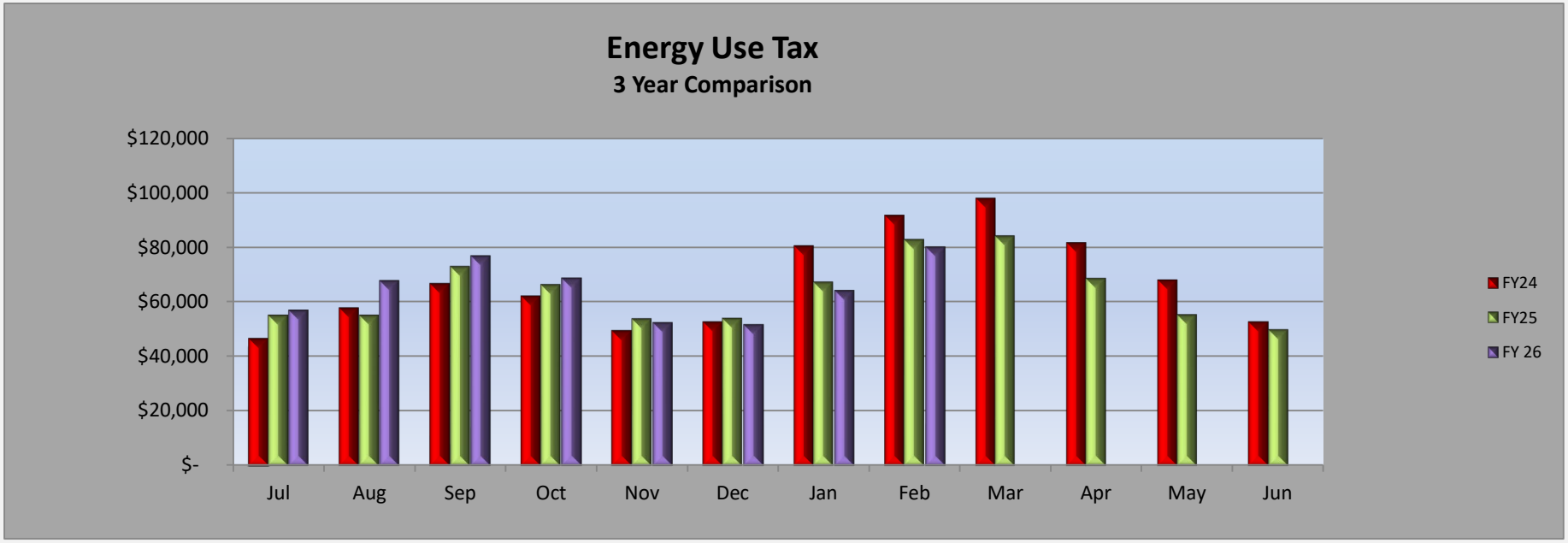
Woods Cross City
Transient Room Tax
FY 26

YTD	$	37,761	% Budget	75.5%
Budget	$	50,000	% Year	66.7%



WOODS CROSS CITY
Energy Use Taxes
FY 26

YTD	$	519,142	% Budget	67.0%
Budget	$	775,000	% Year	66.7%

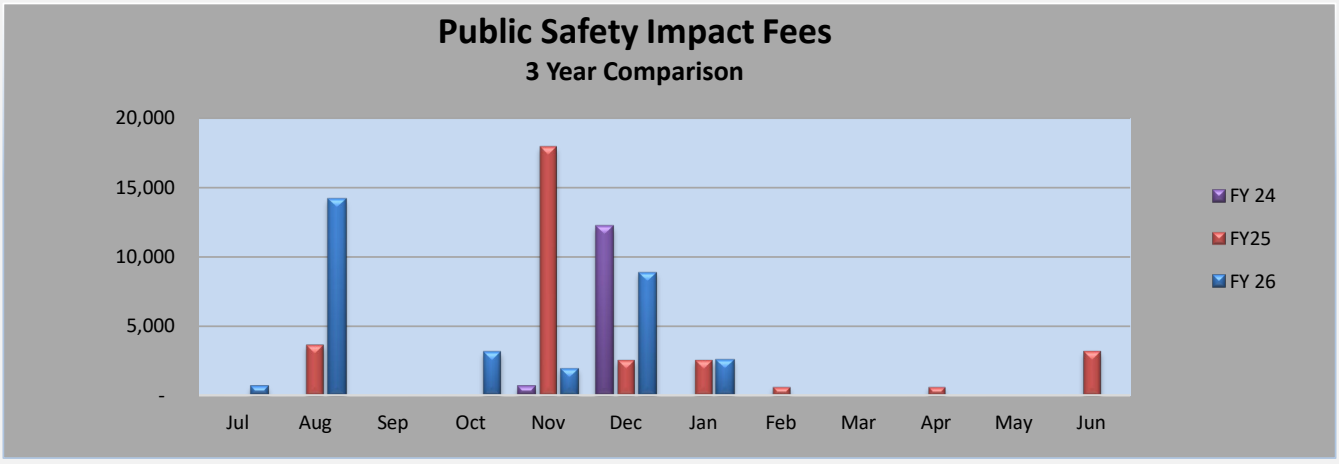


WOODS CROSS CITY

Public Safety Impact Fees Collected

FY 26

		Amount		Cumulative Total		Prior Year Cumulative Total
Jul	$	644	$	644	$	-
Aug	$	14,168	$	14,812	$	3,692
Sep	$	-	$	14,812	$	3,692
Oct	$	3,125	$	17,937	$	3,692
Nov	$	1,932	$	19,869	$	21,665
Dec	$	8,883	$	28,752	$	24,241
Jan	$	2,576	$	31,328	$	26,817
Feb	$	644	$	31,972	$	27,461
Mar	$	-	$	-	$	27,461
Apr	$	-	$	-	$	28,105
May	$	-	$	-	$	28,105
Jun	$	-	$	-	$	31,325



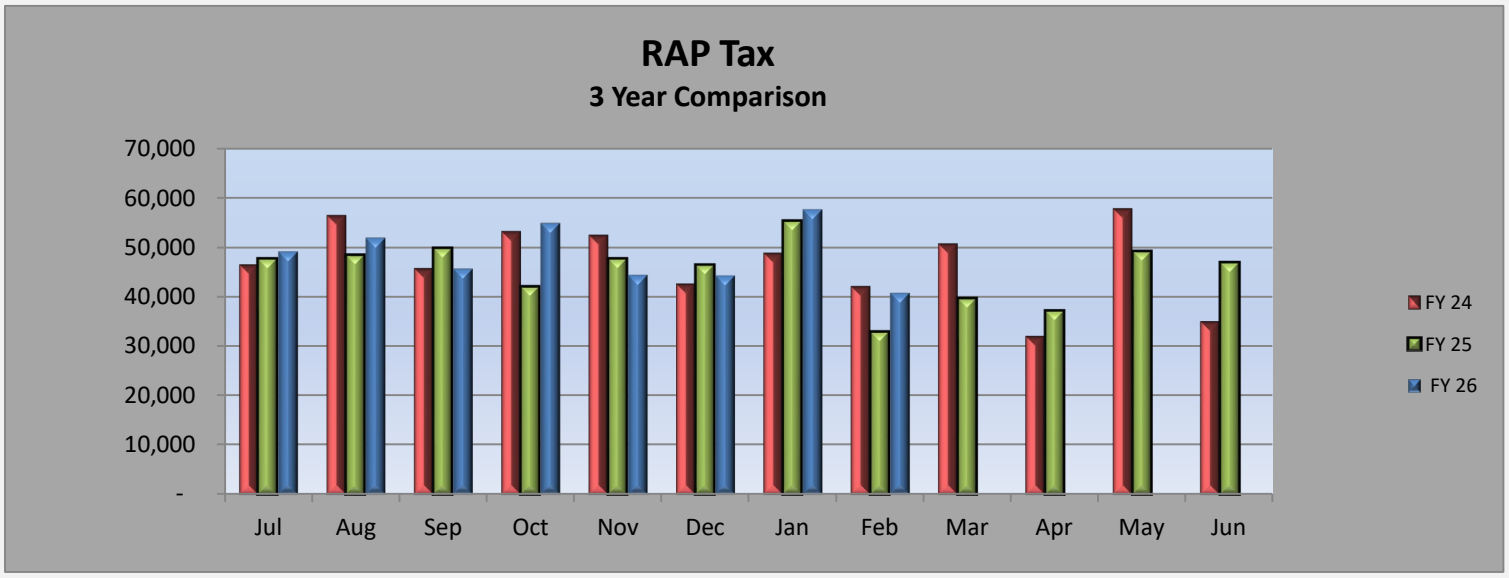
WOODS CROSS CITY

RAP Tax Revenue

FY 26

		Amount		Cumulative Total		Prior Year Cumulative Total
Jul	$	49,109	$	49,109	$	47,545
Aug	$	51,809	$	100,918	$	95,818
Sep	$	45,587	$	146,505	$	145,495
Oct	$	54,840	$	201,345	$	187,494
Nov	$	44,277	$	245,622	$	235,066
Dec	$	44,227	$	289,849	$	281,408
Jan	$	57,595	$	347,444	$	336,548
Feb	$	40,664	$	388,108	$	369,350
Mar	$	-	$	-	$	408,940
Apr	$	-	$	-	$	446,067
May	$	-	$	-	$	495,076
Jun	$	-	$	-	$	541,880

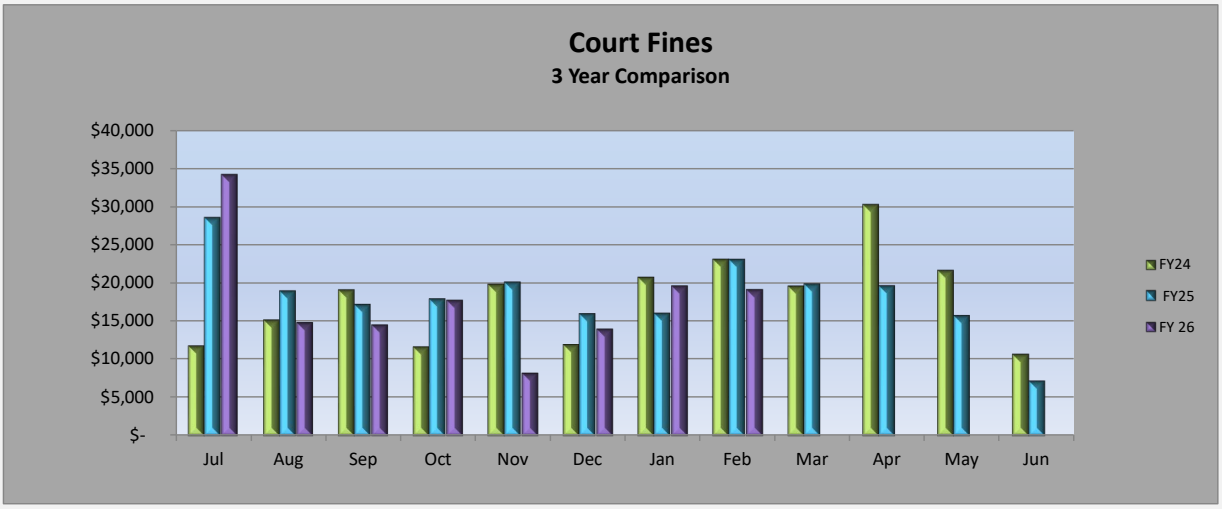
YTD	**$**	**388,108**	**% Budget**	**71.9%**
Budget	**$**	**540,000**	**% Year**	**66.7%**



Woods Cross City
Net Court Fines Collected
FY 26

	Amount	Cumul Amt	Prior Year Cumul Amt
Jul	$ 34,225	$ 34,225	$ 28,602
Aug	$ 14,884	$ 49,109	$ 47,595
Sep	$ 14,574	$ 63,683	$ 64,852
Oct	$ 17,789	$ 81,472	$ 82,797
Nov	$ 8,286	$ 89,758	$ 102,962
Dec	$ 14,015	$ 103,773	$ 118,976
Jan	$ 19,660	$ 123,433	$ 135,060
Feb	$ 19,170	$ 142,603	$ 158,176
Mar	$ -	$ -	$ 178,115
Apr	$ -	$ -	$ 197,784
May	$ -	$ -	$ 213,598
Jun	$ -	$ -	$ 190,851

YTD	**$**	**142,603**	**% Budget**	**63.4%**
Budget	**$**	**225,000**	**% Year**	**66.7%**



Woods Cross City

City Council Financial Summary Fiscal Year 2025-26

February 28, 2026

67% of the year expired

Line No.	Fund	YTD FY 2026	Annual Budget	% of Budget	Page No.	Comments
	******* 10-General Fund *******					
	Revenue					
1	Property Taxes	1,957,856	2,338,274	84%	1	
2	Sales & Use Taxes	3,219,094	4,450,000	72%	1	
3	Energy & Other Taxes	642,774	925,000	69%	1	
4	Licenses & Permits	282,812	176,500	160%	1	
5	Fines & Forefeitures	142,603	225,000	63%	1	
6	All Other General Fund Revenue	231,689	330,300	70%	1-2	
7	Transfers In from Other Funds	276,896	415,344	67%	2	
8	Fund Balance Decrease/(Increase)	0	(45,329)	0%	2	
8	Total Revenue	6,753,723	8,815,089	77%	2	
	Expenditures					
9	Legislative	61,837	108,455	57%	2	ULCT Dues
10	Judicial	182,497	285,501	64%	3	
11	Administration	417,936	702,311	60%	3	
12	Data Processing	120,313	276,200	44%	4	Caselle Annual Payment
13	Non Departmental	136,615	386,000	35%	4	
14	City Attorney	28,147	114,000	25%	4	Zoning Ordinance Update
15	City Hall	65,185	177,800	37%	4	
16	Election	5,185	11,000	47%	5	
17	Community Development	197,097	313,555	63%	5	
18	Police Department	2,196,496	3,502,855	63%	6	
19	Fire Department	657,134	876,178	75%	6	Quarterly Payment
20	Building Inspector	68,575	100,000	69%	6	
21	Volunteer Services	925	3,000	31%	6	
22	Street Department	291,293	493,158	59%	7	
23	City Shop	67,111	96,052	70%	7	
24	Parks	513,995	719,195	71%	8	
28	Recreation	58,978	97,651	60%	8	Summer Rec Program
27	Debt Service	142,156	203,313	70%	8	
29	Transfers	241,123	348,865	69%	9	
30	Total Expenditures	5,452,598	8,815,089	62%	9	
31	Revenues Over/(Under) Expenditures	1,301,125	-	0%	9	
	********* 51-Water Fund *********					
32	Water Sales	1,564,652	2,340,229	67%	20	
33	Other Revenue	247,474	7,871,500	3%	20	ARPA Funds
34	Transfer from the Impact Fund	90,667	136,000	67%	20	
	Fund Balance Decrease/(Increase)	-	47,841		20	
35	Total Revenue	1,902,792	10,395,570	18%	20	
36	Expenditures excluding Depreciation	2,175,537	9,340,407	23%	21	
37	Depreciation	0	455,000	0%	21	
38	Debt Service	686,089	600,163	114%	22	
39	Revenues Over/(Under) Expenditures	(958,834)	-	0%	22	
	*****53-Water Impact Fee Fund *****					
40	Impact Fees	111,818	47,000	238%	24	
41	Interest Earnings	15,382	26,000	59%	24	
42	Fund Balance Appropriation	-	96,500	0%	24	
43	Total Revenue	127,200	169,500	75%	24	
44	Prof. Tech. Srvcs & Water Line Projects	21,170	33,500	63%	24	
45	Transfer to Bond Fund	90,667	136,000	67%	24	
46	Total	111,837	169,500	66%	24	
47	Revenues Over/(Under) Expenditures	15,363	-	0%	24	
	******** 52-Garbage Fund ********					
48	Garbage Pickup Fees	485,563	725,000	67%	23	
49	Green Waste Pickup Fees	110,703	165,000	67%	23	
51	Curbside Recycling Fees	197,823	300,000	66%	23	
50	Other Revenue	45,805	57,000	80%	23	
52	Fund Balance Decrease/(Increase)	0	0	0%	23	
53	Total Revenue	839,894	1,247,000	67%	23	
54	Expenditures	743,326	1,247,000	60%	23	
55	Revenues Over/(Under) Expenditures	96,568	0	0%	23	

Woods Cross City

City Council Financial Summary Fiscal Year 2025-26

February 28, 2026

67% of the year expired

Line No.	Fund	YTD FY 2026	Annual Budget	% of Budget	Page No.	Comments
	******* Other Funds ********					
	***21- Roadway Special Revenue Fund ***					
56	Revenues	1,022,557	1,300,000	79%	10	
57	Fund Balance Decrease/(Increase)	0	983,507	0%	10	
58	Expenditures	1,468,753	2,283,507	64%	10	
59	Revenues Over/(Under) Expenditures	(446,196)	0	0%	11	
	*** 23-RAP TAX FUND***					
60	Revenues	403,866	562,000	72%	12	
61	Fund Balance Decrease/(Increase)	0	(180,500)	0%	12	
62	Expenditures	147,732	381,500	39%	12	
63	Revenues Over/(Under) Expenditures	256,134	0	0%	12	
	*** 24-Park Dvlpmnt Spec Rev Fund ***					
64	Revenues	76,546	11,500	666%	13	
65	Fund Balance Decrease/(Increase)	0	(9,000)	0%	13	
66	Loan from Other Funds	0	0	0%	13	
67	Expenditures	0	2,500	0%	13	
68	Revenues Over/(Under) Expenditures	76,546	0	0%	13	
	*** 25-RDA Operating ***					
69	Project Area Tax Increment	0	840,700	0%	14	
70	Other Revenue	46,992	69,000	68%	14	
71	Fund Balance Decrease/(Increase)	0	(167,981)	0%	14	
72	Total Revenue	46,992	741,719	6%	14	
73	Operating Expenses	215,872	491,719	44%	14	
74	Special Projects	0	50,000	0%	14	
75	Project Area Agreement Payments	0	200,000	0%	14	
76	Total Expenditures	215,872	741,719	29%	14	
77	(Decrease)Increase in Fund Balance	0	155,001	0%	14	
78	Revenues Over/(Under) Expenditures	(168,881)	0	0%	14	

Woods Cross City

City Council Financial Summary Fiscal Year 2025-26

February 28, 2026

67% of the year expired

Line No.	Fund	YTD FY 2026	Annual Budget	% of Budget	Page No.	Comments
	******* Other Funds ********					
	*** 26-Youth City Council Fund ***					
79	Revenues	14,579	20,325	72%	15	
80	Expenditures	8,090	20,325	40%	15	
81	Revenues Over/(Under) Expenditures	6,489	0	0%	15	
	*** 27-Community of Promise Fund ***					
82	Revenues	42,319	65,000	65%	16	
83	Fund Balance Decrease/(Increase)	0	0	0%	16	
84	Expenditures	13,574	65,000	21%	16	
85	Revenues Over/(Under) Expenditures	28,746	0	0%	16	
	*** 28-State Liquor Allotment Fund ***					
86	Revenues	1,190	14,500	8%	17	
87	Fund Balance Decrease/(Increase)	0	(1,500)	0%	17	
88	Expenditures	33,520	13,000	258%	17	
89	Revenues Over/(Under) Expenditures	(32,330)	0	0%	17	
	*** 41-1960 South Assessment Area Fund***					
90	Revenues	28,235	193,785	15%	18	
91	Fund Balance Decrease/(Increase)	0	(16,910)	0%	18	
92	Expenditures	141,875	176,875	80%	18	
93	Revenues Over/(Under) Expenditures	(113,639)	0	0%	18	
	*** 46-Cap Improvement Development Fund ***					
94	Revenues	70,755	100,000	71%	19	
95	Fund Balance Decrease/(Increase)	0	(100,000)	0%	19	
96	Improvements	51,884	0	0%	19	
97	Transfers Out & Loans to Other Funds	0	0	0%	19	
98	Revenues Over/(Under) Expenditures	18,871	0	0%	19	
	*** 56-Storm Drain Enterprise Fund ***					
99	Revenues	580,148	838,824	69%	26	
100	Fund Balance Decrease/(Increase)	0	389,364	0%	26	
101	Expenditures	733,813	1,228,188	60%	27	
102	Revenues Over/(Under) Expenditures	(153,665)	0	0%	27	
	*** 57 Storm Drn Impact Fee Ent Fund ***					
103	Revenues	76,007	57,500	132%	28	
104	Fund Balance Decrease/(Increase)	0	(52,500)		28	
105	Expenditures	0	5,000	0%	28	
106	Revenues Over/(Under) Expenditures	76,007	0	0%	28	
	*** 61 Fleet Fund ***					
107	Revenues	20,866	36,000	58%	29	
108	Transfers In	286,600	429,900	67%	29	
109	Sale of Assets	0	125,000	0%	29	
110	Fund Balance Decrease/(Increase)	0	506,290	0%	29	
111	Total Revenue	307,466	1,097,190	28%	29	
					29	
112	Purchases	70,734	445,000	16%	29	
113	Vehicle Upfits	646	0	0%	29	
114	Lease Payments	551,578	652,190	85%	29	
115	Revenues Over/(Under) Expenditures	(315,492)	0	0%	29	

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
10-31-100	PROPERTY TAXES- REAL PROPERTY	47,174.39	1,802,569.05	2,157,774.00	355,204.95	83.5
10-31-150	FEES IN LIEU- MOTOR VEHICLES	8,891.72	71,953.87	85,000.00	13,046.13	84.7
10-31-200	PROPERTY TAXES- PERSONAL PROP	46.91	83,332.63	95,500.00	12,167.37	87.3
10-31-300	SALES AND USE TAXES	399,847.29	3,219,094.22	4,450,000.00	1,230,905.78	72.3
10-31-400	DATA FRANCHISE FEES	42,931.63	57,854.63	70,000.00	12,145.37	82.7
10-31-500	TRANSIENT ROOM TAX	3,432.33	37,702.02	50,000.00	12,297.98	75.4
10-31-600	TELECOMMUNICATION TAX	3,530.90	28,075.45	30,000.00	1,924.55	93.6
10-31-700	ENERGY TAX	80,195.67	519,141.90	775,000.00	255,858.10	67.0
	TOTAL TAXES	586,050.84	5,819,723.77	7,713,274.00	1,893,550.23	75.5
	LICENSES AND PERMITS					
10-32-100	BUSINESS LICENSES AND PERMITS	975.00	33,570.50	25,000.00	(8,570.50)	134.3
10-32-210	BUILDING PERMITS	5,519.87	141,742.99	75,000.00	(66,742.99)	189.0
10-32-260	PLAN CHECK FEES	3,853.76	89,238.17	50,000.00	(39,238.17)	178.5
10-32-270	PLANNING & ZONING FEES	465.00	8,425.00	7,000.00	(1,425.00)	120.4
10-32-280	INSPECTION FEES	.00	.00	9,500.00	9,500.00	.0
10-32-290	OTHER PERMITS	1,805.00	9,835.00	10,000.00	165.00	98.4
	TOTAL LICENSES AND PERMITS	12,618.63	282,811.66	176,500.00	(106,311.66)	160.2
	INTERGOVERNMENTAL REVENUE					
10-33-400	STATE GRANT- GENERAL	.00	1,500.00	.00	(1,500.00)	.0
10-33-450	STATE GRANTS- POLICE	.00	.00	5,000.00	5,000.00	.0
10-33-540	PUBLIC SAFETY GRANT	.00	1,200.00	.00	(1,200.00)	.0
10-33-550	REIMBURSED POLICE TIME	18.50	61,897.83	70,000.00	8,102.17	88.4
10-33-555	RESTITUTION TO POLICE DEPT	.00	.00	7,000.00	7,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	18.50	64,597.83	82,000.00	17,402.17	78.8
	CHARGES FOR SERVICES					
10-34-150	SALE OF MAPS AND PUBLICATIONS	1,336.55	5,201.55	5,000.00	(201.55)	104.0
10-34-710	PARK USE FEES	.00	1,450.00	3,000.00	1,550.00	48.3
10-34-740	FIELD USE FEES	.00	15,430.00	15,000.00	(430.00)	102.9
10-34-750	MULTI-PURPOSE ROOM USE FEES	809.98	3,637.46	5,000.00	1,362.54	72.8
	TOTAL CHARGES FOR SERVICES	2,146.53	25,719.01	28,000.00	2,280.99	91.9
	FINES AND FORFEITURES					
10-35-100	COURT FINES	19,169.66	142,603.11	225,000.00	82,396.89	63.4
	TOTAL FINES AND FORFEITURES	19,169.66	142,603.11	225,000.00	82,396.89	63.4

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
10-36-100	INTEREST EARNINGS	9,260.77	59,895.69	97,000.00	37,104.31	61.8
10-36-110	INTEREST- BONDS (STAX, EXCISE)	4.34	1,890.48	3,000.00	1,109.52	63.0
10-36-200	RENTAL INCOME	5,765.42	41,198.54	51,600.00	10,401.46	79.8
10-36-300	MEMORIAL DAY CELEBRATION REV	.00	.00	2,500.00	2,500.00	.0
10-36-330	RECREATION REVENUES	.00	230.00	30,000.00	29,770.00	.8
10-36-340	SNACK SHACK REVENUES	.00	.00	1,200.00	1,200.00	.0
	TOTAL MISCELLANEOUS REVENUE	15,030.53	103,214.71	185,300.00	82,085.29	55.7
	OTHER REVENUE					
10-38-400	SALE OF FIXED ASSETS	.00	12,142.50	20,000.00	7,857.50	60.7
10-38-410	SALE OF UNCLAIMED PROP- POLICE	.00	4,050.00	.00	(4,050.00)	.0
10-38-700	CONTRIBUTIONS- PRIVATE SOURCES	.00	1,250.00	.00	(1,250.00)	.0
10-38-900	MISCELLANEOUS REVENUE	1,050.42	12,545.64	15,000.00	2,454.36	83.6
10-38-935	MISC- USBANK P-CARD PROGRAM	1,698.56	8,169.18	.00	(8,169.18)	.0
	TOTAL OTHER REVENUE	2,748.98	38,157.32	35,000.00	(3,157.32)	109.0
	TRANSFERS					
10-39-300	TRANSFER IN FROM OTHER FUNDS	34,612.00	276,896.01	415,344.00	138,447.99	66.7
	TOTAL TRANSFERS	34,612.00	276,896.01	415,344.00	138,447.99	66.7
	TOTAL FUND REVENUE	672,395.67	6,753,723.42	8,860,418.00	2,106,694.58	76.2
	LEGISLATIVE					
10-41-110	SALARIES AND WAGES	4,371.72	37,739.70	57,200.00	19,460.30	66.0
10-41-130	RETIREMENT	327.86	2,810.44	4,440.00	1,629.56	63.3
10-41-132	WORKERS COMP INSURANCE	64.94	355.90	1,050.00	694.10	33.9
10-41-134	MEDICARE TAX	180.58	1,321.79	765.00	(556.79)	172.8
10-41-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	.00	11,670.71	16,000.00	4,329.29	72.9
10-41-230	SCHOOLS, SEMINARS & TRAINING	90.00	1,979.79	13,000.00	11,020.21	15.2
10-41-610	MISCELLANEOUS SUPPLIES	.00	227.40	1,000.00	772.60	22.7
10-41-620	MISCELLANEOUS SERVICES	4,158.71	5,731.44	15,000.00	9,268.56	38.2
	TOTAL LEGISLATIVE	9,193.81	61,837.17	108,455.00	46,617.83	57.0

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	JUDICIAL					
10-42-110	SALARIES AND WAGES	15,094.29	128,614.96	196,162.00	67,547.04	65.6
10-42-111	TEMP LABOR	.00	.00	2,000.00	2,000.00	.0
10-42-112	OVERTIME	400.00	3,400.00	6,000.00	2,600.00	56.7
10-42-130	RETIREMENT	3,092.54	26,300.52	44,462.00	18,161.48	59.2
10-42-131	GROUP HEALTH INSURANCE	1,554.86	13,648.47	19,442.00	5,793.53	70.2
10-42-132	WORKERS COMP INSURANCE	16.42	97.41	222.00	124.59	43.9
10-42-133	LTD INSURANCE	139.77	1,130.92	1,752.00	621.08	64.6
10-42-134	MEDICARE TAX	473.98	4,079.84	6,311.00	2,231.16	64.7
10-42-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	.00	.00	1,000.00	1,000.00	.0
10-42-230	SCHOOLS, SEMINARS & TRAINING	.00	1,105.57	750.00	(355.57)	147.4
10-42-240	OFFICE SUPPLIES AND EXPENSE	80.00	211.08	900.00	688.92	23.5
10-42-310	PROFESSIONAL & TECHNICAL	639.17	3,655.77	1,000.00	(2,655.77)	365.6
10-42-610	MISCELLANEOUS SUPPLIES	.00	.00	5,000.00	5,000.00	.0
10-42-621	JURY & WITNESS FEES	.00	252.86	500.00	247.14	50.6
	TOTAL JUDICIAL	21,491.03	182,497.40	285,501.00	103,003.60	63.9
	ADMINISTRATION					
10-43-110	SALARIES AND WAGES	32,739.35	274,291.81	410,902.00	136,610.19	66.8
10-43-112	OVERTIME	371.07	3,089.43	3,000.00	(89.43)	103.0
10-43-130	RETIREMENT	5,301.04	44,894.06	80,101.00	35,206.94	56.1
10-43-131	GROUP HEALTH INSURANCE	105.91	22,757.73	42,702.00	19,944.27	53.3
10-43-132	WORKERS COMP INSURANCE	260.94	2,037.55	968.00	(1,069.55)	210.5
10-43-133	LTD INSURANCE	319.62	2,583.59	5,041.00	2,457.41	51.3
10-43-134	MEDICARE TAX	772.80	7,134.47	10,747.00	3,612.53	66.4
10-43-135	EMPLOYEE HEALTH FITNESS	10.00	80.00	100.00	20.00	80.0
10-43-210	BOOKS, SUBSCRIPTIONS & MEMBERS	40.00	194.00	3,600.00	3,406.00	5.4
10-43-220	PUBLIC NOTICES	.00	.00	1,000.00	1,000.00	.0
10-43-230	SCHOOLS, SEMINARS & TRAINING	1,052.36	4,192.03	8,000.00	3,807.97	52.4
10-43-231	AUTO MILEAGE REIMBURSEMENT	.00	.00	1,500.00	1,500.00	.0
10-43-240	OFFICE SUPPLIES AND EXPENSE	553.98	6,414.96	12,000.00	5,585.04	53.5
10-43-250	EQUIP MAINTENANCE & REPAIRS	48.00	932.34	4,000.00	3,067.66	23.3
10-43-252	FUEL PURCHASES	101.01	1,235.00	.00	(1,235.00)	.0
10-43-310	PROFESSIONAL & TECHNICAL SERVI	.00	16,677.29	86,000.00	69,322.71	19.4
10-43-510	INSURANCE AND SURETY BONDS	.00	603.10	650.00	46.90	92.8
10-43-610	MISCELLANEOUS SUPPLIES	600.94	5,314.68	8,000.00	2,685.32	66.4
10-43-620	MISCELLANEOUS SERVICES	50.00	24,200.00	22,000.00	(2,200.00)	110.0
10-43-741	EQUIPMENT UNDER $5000	.00	1,304.02	2,000.00	695.98	65.2
	TOTAL ADMINISTRATION	42,327.02	417,936.06	702,311.00	284,374.94	59.5

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DATA PROCESSING					
10-46-240	SOFTWARE UPDATES	.00	.00	20,000.00	20,000.00	.0
10-46-250	COMPUTER EQUIPMENT MAINT & REP	.00	.00	2,000.00	2,000.00	.0
10-46-310	COMPUTER SYSTEMS SUPPORT	6,522.90	85,653.65	150,000.00	64,346.35	57.1
10-46-312	SUPPORT - POLICE SYSTEM	.00	19,559.10	55,000.00	35,440.90	35.6
10-46-740	EQUIPMENT OVER $5000	762.64	12,229.79	40,000.00	27,770.21	30.6
10-46-741	EQUIPMENT - POLICE	.00	19.97	8,000.00	7,980.03	.3
10-46-745	EQUIPMENT UNDER $5000	279.99	2,850.78	1,200.00	(1,650.78)	237.6
	TOTAL DATA PROCESSING	7,565.53	120,313.29	276,200.00	155,886.71	43.6
	NON DEPARTMENTAL					
10-47-250	STREET LIGHT MAINTENANCE	706.85	15,759.66	93,000.00	77,240.34	17.0
10-47-270	STREET LIGHTS ELECTRICITY	5,500.93	42,623.61	59,000.00	16,376.39	72.2
10-47-310	CITY ENGINEER	.00	20,253.00	130,000.00	109,747.00	15.6
10-47-510	LIABILITY INSURANCE	.00	37,244.36	37,500.00	255.64	99.3
10-47-620	POST OFFICE EXPENSES	68.70	554.70	1,000.00	445.30	55.5
10-47-621	EDUCATION REIMBURSEMENT	.00	.00	2,000.00	2,000.00	.0
10-47-622	CREDIT CARD FEES	1,581.18	14,656.41	25,000.00	10,343.59	58.6
10-47-625	SICK LEAVE CONVERSION-RETIREMT	4,019.86	4,019.86	32,000.00	27,980.14	12.6
10-47-630	SAFETY PROGRAM INCENTIVES	.00	.00	6,500.00	6,500.00	.0
10-47-635	EMPLOYEE RECOGNITION & APPREC	833.75	1,503.16	.00	(1,503.16)	.0
	TOTAL NON DEPARTMENTAL	12,711.27	136,614.76	386,000.00	249,385.24	35.4
	CITY ATTORNEY					
10-49-310	LEGAL - GENERAL	2,554.25	5,846.75	80,000.00	74,153.25	7.3
10-49-311	LEGAL - JP COURT	2,600.00	20,800.00	27,000.00	6,200.00	77.0
10-49-312	LEGAL - PUBLIC DEFENDER	.00	1,500.00	7,000.00	5,500.00	21.4
	TOTAL CITY ATTORNEY	5,154.25	28,146.75	114,000.00	85,853.25	24.7
	CITY HALL					
10-51-134	MEDICARE TAX	3.83	23.72	200.00	176.28	11.9
10-51-250	EQUIPMENT-SUPPLIES & MAINTENAN	521.39	3,905.80	10,000.00	6,094.20	39.1
10-51-255	LEASED EQUIPMENT	.00	390.24	1,000.00	609.76	39.0
10-51-260	BLDGS & GROUNDS - SUPPLIES & M	3,085.20	9,646.02	65,000.00	55,353.98	14.8
10-51-270	UTILITIES	1,542.44	12,340.56	18,000.00	5,659.44	68.6
10-51-280	TELEPHONE	2,686.10	22,356.73	43,000.00	20,643.27	52.0
10-51-610	MISC. SUPPLIES	.00	31.19	200.00	168.81	15.6
10-51-620	MISC. SERVICES	2,180.45	5,690.45	8,200.00	2,509.55	69.4
10-51-720	BUILDINGS	.00	.00	10,000.00	10,000.00	.0
10-51-740	EQUIPMENT OVER $5000	.00	6,000.00	15,000.00	9,000.00	40.0
10-51-961	TRANSFER TO FLEET FUND	600.00	4,800.00	7,200.00	2,400.00	66.7
	TOTAL CITY HALL	10,619.41	65,184.71	177,800.00	112,615.29	36.7

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ELECTION					
10-55-220	PUBLIC NOTICE	.00	.00	1,000.00	1,000.00	.0
10-55-620	MISC. SERVICES	.00	5,184.63	10,000.00	4,815.37	51.9
	TOTAL ELECTION	.00	5,184.63	11,000.00	5,815.37	47.1
	COMMUNITY DEVELOPMENT					
10-57-110	SALARIES AND WAGES	15,067.16	144,343.11	207,356.00	63,012.89	69.6
10-57-111	TEMPORARY LABOR	.00	.00	8,000.00	8,000.00	.0
10-57-130	RETIREMENT	2,231.21	26,864.37	43,776.00	16,911.63	61.4
10-57-131	GROUP HEALTH INSURANCE	2,948.40	13,235.75	22,180.00	8,944.25	59.7
10-57-132	WORKERS COMP INSURANCE	63.58	(164.55)	3,199.00	3,363.55	(5.1)
10-57-133	LTD INSURANCE	97.43	1,242.27	1,752.00	509.73	70.9
10-57-134	MEDICARE TAX	433.97	3,566.30	5,742.00	2,175.70	62.1
10-57-210	SUBSCRIPTIONS,MEMBERSHIPS,DUES	.00	330.00	800.00	470.00	41.3
10-57-230	MEETING ALLOWANCE	639.00	3,034.00	9,000.00	5,966.00	33.7
10-57-231	SCHOOLS, SEMINARS & TRAINING	.00	1,248.00	3,000.00	1,752.00	41.6
10-57-232	AUTO MILEAGE REIMBURSEMENT	.00	.00	50.00	50.00	.0
10-57-240	OFFICE SUPPLIES AND EXPENSE	308.02	434.71	500.00	65.29	86.9
10-57-250	EQUIP MAINT, REPAIRS & FUEL	.00	553.18	1,600.00	1,046.82	34.6
10-57-252	FUEL PURCHASES	.00	193.56	400.00	206.44	48.4
10-57-310	PROFESSIONAL SERVICES	75.00	1,415.00	4,300.00	2,885.00	32.9
10-57-510	INSURANCE AND SURETY BONDS	.00	368.17	400.00	31.83	92.0
10-57-610	MISCELLANEOUS SUPPLIES	239.11	308.04	.00	(308.04)	.0
10-57-741	EQUIPMENT UNDER $5000	125.52	125.52	1,500.00	1,374.48	8.4
	TOTAL COMMUNITY DEVELOPMENT	22,228.40	197,097.43	313,555.00	116,457.57	62.9

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POLICE DEPARTMENT					
10-60-110	SALARIES AND WAGES	130,863.79	1,082,359.32	1,693,583.00	611,223.68	63.9
10-60-111	PARTTIME WAGES (X-GUARDS, ETC)	6,162.33	39,807.65	60,000.00	20,192.35	66.4
10-60-112	OVERTIME	5,602.57	79,370.78	120,000.00	40,629.22	66.1
10-60-130	RETIREMENT	41,255.84	334,211.08	518,664.00	184,452.92	64.4
10-60-131	GROUP HEALTH INSURANCE	31,274.77	230,230.95	372,672.00	142,441.05	61.8
10-60-132	WORKERS COMP INSURANCE	1,910.81	11,499.78	27,464.00	15,964.22	41.9
10-60-133	LTD INSURANCE	1,648.07	12,735.95	19,105.00	6,369.05	66.7
10-60-134	MEDICARE TAX	2,437.92	20,386.86	27,167.00	6,780.14	75.0
10-60-135	EMPLOYEE HEALTH FITNESS	10.00	60.00	200.00	140.00	30.0
10-60-210	BOOKS, SUBSCRIPTIONS & MEMBERS	200.00	5,147.57	12,000.00	6,852.43	42.9
10-60-230	SCHOOLS, SEMINARS & TRAINING	915.00	15,098.34	25,000.00	9,901.66	60.4
10-60-240	OFFICE SUPPLIES AND EXPENSE	112.64	1,017.22	5,000.00	3,982.78	20.3
10-60-250	EQUIPMENT OPERATIONS	.00	.00	12,000.00	12,000.00	.0
10-60-251	EQUIPMENT MAINT. & REPAIRS	2,603.25	17,558.06	20,000.00	2,441.94	87.8
10-60-252	FUEL PURCHASES	3,053.79	25,922.97	48,000.00	22,077.03	54.0
10-60-280	ACCESS CHARGES	16,127.41	48,897.81	95,000.00	46,102.19	51.5
10-60-310	PROFESSIONAL & TECHNICAL SERVI	.00	47,023.45	86,000.00	38,976.55	54.7
10-60-450	UNIFORM ALLOWANCE	1,102.35	13,393.80	24,000.00	10,606.20	55.8
10-60-455	SPECIAL DEPARTMENTAL SUPPLIES	6,477.05	17,511.15	38,000.00	20,488.85	46.1
10-60-456	SPEC DEPT SUPP- FIREARMS/AMMO	.00	7,371.68	30,000.00	22,628.32	24.6
10-60-460	K9 PROGRAM EXPENSES	.00	.00	6,000.00	6,000.00	.0
10-60-510	INSURANCE AND SURETY BONDS	.00	22,610.81	25,000.00	2,389.19	90.4
10-60-620	MISC. SERVICES OR EVENTS	.00	150.00	2,000.00	1,850.00	7.5
10-60-740	EQUIPMENT OVER $5000	.00	44,130.60	56,000.00	11,869.40	78.8
10-60-961	TRANSFER TO FLEET FUND	15,000.00	120,000.00	180,000.00	60,000.00	66.7
	TOTAL POLICE DEPARTMENT	266,757.59	2,196,495.83	3,502,855.00	1,306,359.17	62.7
	FIRE DEPARTMENT					
10-62-310	PROFESSIONAL SERVICES	.00	657,133.50	876,178.00	219,044.50	75.0
	TOTAL FIRE DEPARTMENT	.00	657,133.50	876,178.00	219,044.50	75.0
	BUILDING INSPECTION					
10-63-310	BUILDING INSPECTIONS	9,360.00	68,575.00	100,000.00	31,425.00	68.6
	TOTAL BUILDING INSPECTION	9,360.00	68,575.00	100,000.00	31,425.00	68.6
	VOLUNTEER SERVICES					
10-67-230	SCHOOLS. SEMINARS & TRAINING	.00	180.00	1,000.00	820.00	18.0
10-67-610	MISC SUPPLIES-MEDICAL & PARTIE	.00	745.00	1,000.00	255.00	74.5
10-67-740	EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
	TOTAL VOLUNTEER SERVICES	.00	925.00	3,000.00	2,075.00	30.8

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STREET DEPARTMENT					
10-71-110	SALARIES AND WAGES	13,029.00	111,763.02	161,701.00	49,937.98	69.1
10-71-112	OVERTIME	55.11	349.31	10,000.00	9,650.69	3.5
10-71-130	RETIREMENT	2,463.32	21,372.21	31,576.00	10,203.79	67.7
10-71-131	GROUP HEALTH INSURANCE	491.32	17,282.65	41,135.00	23,852.35	42.0
10-71-132	WORKERS COMP INSURANCE	194.27	1,236.39	2,615.00	1,378.61	47.3
10-71-133	LTD INSURANCE	151.67	1,249.47	1,941.00	691.53	64.4
10-71-134	MEDICARE TAX	169.77	1,551.79	2,490.00	938.21	62.3
10-71-210	BOOKS, SUBSCRIPTIONS & MEMBERS	.00	.00	500.00	500.00	.0
10-71-230	SCHOOLS, SEMINARS & TRAINING	100.00	400.00	2,000.00	1,600.00	20.0
10-71-240	OFFICE SUPPLIES AND EXPENSE	.00	33.95	.00	(33.95)	.0
10-71-250	EQUIPMENT-SUPPLIES & MAINTENAN	686.46	9,824.74	32,000.00	22,175.26	30.7
10-71-252	FUEL PURCHASES	158.50	1,892.83	8,000.00	6,107.17	23.7
10-71-280	ACCESS CHARGES	.00	.00	1,300.00	1,300.00	.0
10-71-410	SPECIAL DEPARTMENT SUPPLIES	7,475.10	8,030.95	22,500.00	14,469.05	35.7
10-71-510	INSURANCE	.00	8,032.05	8,500.00	467.95	94.5
10-71-610	MISCELLANEOUS SUPPLIES	182.34	1,486.26	13,500.00	12,013.74	11.0
10-71-611	ROAD SALT	.00	2,396.16	15,400.00	13,003.84	15.6
10-71-620	MISCELLANEOUS SERVICES	(1,500.00)	33,869.89	30,000.00	(3,869.89)	112.9
10-71-741	EQUIPMENT UNDER $5000	2,487.68	2,521.02	6,000.00	3,478.98	42.0
10-71-961	TRANSFER TO FLEET FUND	8,500.00	68,000.00	102,000.00	34,000.00	66.7
	TOTAL STREET DEPARTMENT	34,644.54	291,292.69	493,158.00	201,865.31	59.1
	CITY SHOP					
10-79-110	SALARIES AND WAGES	1,175.70	10,228.59	15,284.00	5,055.41	66.9
10-79-130	RETIREMENT	227.14	1,930.69	2,953.00	1,022.31	65.4
10-79-131	GROUP HEALTH INSURANCE	210.32	1,798.27	2,615.00	816.73	68.8
10-79-132	WORKERS COMP INSURANCE	19.90	123.61	259.00	135.39	47.7
10-79-133	LTD INSURANCE	14.12	112.96	169.00	56.04	66.8
10-79-134	MEDICARE TAX	16.24	143.28	222.00	78.72	64.5
10-79-250	EQUIPMENT-SUPPLIES & MAINTENAN	588.40	2,995.70	1,500.00	(1,495.70)	199.7
10-79-255	EQUIPMENT LEASE	405.25	405.25	5,000.00	4,594.75	8.1
10-79-260	BLDGS & GROUNDS - SUPPLIES & M	12,566.72	31,255.68	34,000.00	2,744.32	91.9
10-79-270	UTILITIES	3,365.24	16,106.82	28,000.00	11,893.18	57.5
10-79-510	INSURANCE	48.75	985.35	650.00	(335.35)	151.6
10-79-610	MISC. SUPPLIES	995.01	995.01	1,000.00	4.99	99.5
10-79-620	MISC. SERVICES	.00	.00	2,300.00	2,300.00	.0
10-79-741	EQUIPMENT UNDER $5000	29.98	29.98	2,100.00	2,070.02	1.4
	TOTAL CITY SHOP	19,662.77	67,111.19	96,052.00	28,940.81	69.9

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PARKS					
10-83-110	SALARIES AND WAGES	17,685.08	139,472.03	213,771.00	74,298.97	65.2
10-83-111	PARTTIME WAGES	.00	43,260.99	42,000.00	(1,260.99)	103.0
10-83-112	OVERTIME	55.11	4,571.09	4,000.00	(571.09)	114.3
10-83-130	RETIREMENT	3,365.38	35,879.25	42,842.00	6,962.75	83.8
10-83-131	GROUP HEALTH INSURANCE	4,587.02	34,168.29	57,320.00	23,151.71	59.6
10-83-132	WORKERS COMP INSURANCE	295.33	2,481.60	3,504.00	1,022.40	70.8
10-83-133	LTD INSURANCE	219.75	1,473.46	2,691.00	1,217.54	54.8
10-83-134	MEDICARE TAX	248.40	5,346.08	3,767.00	(1,579.08)	141.9
10-83-230	SCHOOLS, SEMINARS & TRAINING	360.00	2,820.90	2,500.00	(320.90)	112.8
10-83-250	EQUIPMENT-SUPPLIES & MAINTENAN	1,237.32	10,447.62	15,000.00	4,552.38	69.7
10-83-252	FUEL PURCHASES	402.23	5,378.23	5,000.00	(378.23)	107.6
10-83-260	MAINTENANCE & REPAIRS: BLDG'S	68.61	6,216.00	40,000.00	33,784.00	15.5
10-83-261	MAINTENANCE & REPAIRS: GROUNDS	755.41	62,258.55	35,000.00	(27,258.55)	177.9
10-83-262	MAINT & REPAIRS: SPORTS FIELDS	.00	184.78	2,000.00	1,815.22	9.2
10-83-270	UTILITIES	778.49	5,263.12	7,500.00	2,236.88	70.2
10-83-280	ACCESS CHARGES	.00	.00	1,300.00	1,300.00	.0
10-83-310	PROFESSIONAL SERVICES	.00	53,242.80	120,000.00	66,757.20	44.4
10-83-410	BEAUTIFICATION PROJECTS	.00	.00	2,500.00	2,500.00	.0
10-83-510	INSURANCE	.00	1,880.95	2,000.00	119.05	94.1
10-83-610	MISC. SUPPLIES	51.68	3,871.85	2,500.00	(1,371.85)	154.9
10-83-620	MISC. SERVICES	1,974.61	53,803.01	43,000.00	(10,803.01)	125.1
10-83-730	IMPROVEMENTS	.00	17,188.04	30,000.00	12,811.96	57.3
10-83-741	EQUIPMENT UNDER $5000	322.96	786.23	5,000.00	4,213.77	15.7
10-83-961	TRANSFER TO FLEET FUND	3,000.00	24,000.00	36,000.00	12,000.00	66.7
	TOTAL PARKS	35,407.38	513,994.87	719,195.00	205,200.13	71.5
	RECREATION					
10-86-110	SALARIES AND WAGES	2,892.96	24,752.89	37,609.00	12,856.11	65.8
10-86-112	OVERTIME	271.20	2,278.15	1,000.00	(1,278.15)	227.8
10-86-130	RETIREMENT	554.97	4,657.89	7,266.00	2,608.11	64.1
10-86-131	GROUP HEALTH INSURANCE	1,046.75	8,929.44	13,073.00	4,143.56	68.3
10-86-132	WORKERS COMP INSURANCE	47.56	329.84	965.00	635.16	34.2
10-86-133	LTD INSURANCE	36.99	298.36	846.00	547.64	35.3
10-86-134	MEDICARE TAX	45.97	1,149.22	942.00	(207.22)	122.0
10-86-230	AUTO MILEAGE	.00	.00	500.00	500.00	.0
10-86-610	REC PROGRAM SUPPLIES	104.10	6,472.31	8,000.00	1,527.69	80.9
10-86-621	REC PROGRAM STAFFING COSTS	38.50	10,110.25	26,350.00	16,239.75	38.4
10-86-622	SNACK SHACK EXPENSES	.00	.00	1,100.00	1,100.00	.0
	TOTAL RECREATION	5,039.00	58,978.35	97,651.00	38,672.65	60.4

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEBT SERVICE					
10-89-800	ALLOCATION TO BOND PAYMENT	.00	(200,000.00)	(200,000.00)	.00	(100.0)
10-89-810	PUB WKS FACILITY PRINCIPAL PMT	.00	275,000.00	275,000.00	.00	100.0
10-89-820	PUB WKS FACILITY INTEREST PMT	.00	64,406.25	123,313.00	58,906.75	52.2
10-89-830	PUB WKS FACILITY OTHER COSTS	2,000.00	2,750.00	5,000.00	2,250.00	55.0
	TOTAL DEBT SERVICE	2,000.00	142,156.25	203,313.00	61,156.75	69.9
	TRANSFERS					
10-90-910	TRANSFERS OUT TO OTHER FUNDS	26,935.42	241,123.35	348,865.00	107,741.65	69.1
10-90-990	FUND BALANCE-INCREASE/DECREASE	.00	.00	45,329.00	45,329.00	.0
	TOTAL TRANSFERS	26,935.42	241,123.35	394,194.00	153,070.65	61.2
	TOTAL FUND EXPENDITURES	531,097.42	5,452,598.23	8,860,418.00	3,407,819.77	61.5
	NET REVENUE OVER EXPENDITURES	141,298.25	1,301,125.19	.00	(1,301,125.19)	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

CLASS C SPECIAL REVENUE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	INTERGOVERNMENTAL REVENUE					
21-33-560	C ROAD FUND ALLOTMENT	96,707.52	392,088.64	500,000.00	107,911.36	78.4
21-33-600	TRANSIT TAX- LOCAL	35,427.02	304,092.37	435,000.00	130,907.63	69.9
	TOTAL INTERGOVERNMENTAL REVENUE	132,134.54	696,181.01	935,000.00	238,818.99	74.5
	MISCELLANEOUS REVENUE					
21-36-100	INTEREST EARNINGS	4,459.45	41,773.50	75,000.00	33,226.50	55.7
21-36-110	INTEREST EARNINGS- 2022 BOND	3,420.25	31,799.06	40,000.00	8,200.94	79.5
	TOTAL MISCELLANEOUS REVENUE	7,879.70	73,572.56	115,000.00	41,427.44	64.0
	OTHER REVENUE					
21-38-720	REIMB- SIGNAL @ 800 W 1500 S	.00	80,000.00	.00	(80,000.00)	.0
21-38-900	MISCELLANEOUS REVENUE	.00	6,137.00	.00	(6,137.00)	.0
	TOTAL OTHER REVENUE	.00	86,137.00	.00	(86,137.00)	.0
	TRANSFERS					
21-39-100	TRANSFER FROM GENERAL FUND	4,166.67	33,333.35	50,000.00	16,666.65	66.7
21-39-110	TRANSFER FROM GF FOR 2022 BOND	16,666.67	133,333.35	200,000.00	66,666.65	66.7
21-39-900	FUND BALANCE APPROPRIATION	.00	.00	983,507.00	983,507.00	.0
	TOTAL TRANSFERS	20,833.34	166,666.70	1,233,507.00	1,066,840.30	13.5
	TOTAL FUND REVENUE	160,847.58	1,022,557.27	2,283,507.00	1,260,949.73	44.8
	EXPENDITURES					
21-40-310	ENGINEERING SERVICES	.00	25,799.10	30,000.00	4,200.90	86.0
21-40-410	STREET MAINTENANCE	.00	737,394.11	600,000.00	(137,394.11)	122.9
21-40-415	SIDEWALK MAINTENANCE	2,592.00	60,102.38	100,000.00	39,897.62	60.1
21-40-610	MISCELLANEOUS SUPPLIES	360.12	360.12	.00	(360.12)	.0
21-40-730	STREET IMPROVEMENTS	.00	.00	1,100,000.00	1,100,000.00	.0
21-40-733	800 W 1500 S TRAFFIC LIGHT	.00	121,700.46	.00	(121,700.46)	.0
21-40-737	1100W- 2150S TO 2600S WIDENING	.00	68,153.21	.00	(68,153.21)	.0
21-40-755	TRANSPORTATION MASTER PLAN '24	.00	51,737.00	50,000.00	(1,737.00)	103.5
21-40-820	2022 ROAD IMP BOND PRINCIPAL	.00	325,000.00	325,000.00	.00	100.0
21-40-830	2022 ROAD IMP BOND INTEREST	36,905.30	78,506.85	78,507.00	.15	100.0
	TOTAL EXPENDITURES	39,857.42	1,468,753.23	2,283,507.00	814,753.77	64.3
	TOTAL FUND EXPENDITURES	39,857.42	1,468,753.23	2,283,507.00	814,753.77	64.3

WOODS CROSS CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

CLASS C SPECIAL REVENUE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	120,990.16	(446,195.96)	.00	446,195.96	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

RAP TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
23-31-300	RAP TAXES	40,663.72	388,107.88	540,000.00	151,892.12	71.9
	TOTAL TAXES	40,663.72	388,107.88	540,000.00	151,892.12	71.9
	MISCELLANEOUS REVENUE					
23-36-100	INTEREST EARNINGS	1,961.45	15,758.54	22,000.00	6,241.46	71.6
	TOTAL MISCELLANEOUS REVENUE	1,961.45	15,758.54	22,000.00	6,241.46	71.6
	TOTAL FUND REVENUE	42,625.17	403,866.42	562,000.00	158,133.58	71.9
	EXPENDITURES					
23-40-310	PROFESSIONAL & TECHNICAL SERVI	.00	8,954.10	5,000.00	(3,954.10)	179.1
23-40-611	CULTURAL ACTIVITIES	.00	5,026.64	2,500.00	(2,526.64)	201.1
23-40-721	BUILDINGS- RESTROOM IMPROVE	.00	.00	45,000.00	45,000.00	.0
23-40-729	BEAUTIFICATION- TREE PROJECTS	.00	.00	50,000.00	50,000.00	.0
23-40-730	PARK IMPROVEMENTS	2,745.00	2,745.00	25,000.00	22,255.00	11.0
23-40-731	MILLS PARK CAPITAL IMPROVEMENT	.00	3,925.38	55,000.00	51,074.62	7.1
23-40-732	DOG PARK PROJECT W/ NSL	56,538.24	79,898.24	120,000.00	40,101.76	66.6
23-40-735	BEAUTIFICATION- DECOR/BANNER	1,671.84	1,947.07	22,000.00	20,052.93	8.9
23-40-736	MILLS PARK TRAIL OVERLAY	.00	21,787.79	21,000.00	(787.79)	103.8
23-40-740	EQUIPMENT OVER $5000	.00	23,448.00	36,000.00	12,552.00	65.1
23-40-920	BUDGETED INCREASE TO FUND BAL	.00	.00	180,500.00	180,500.00	.0
	TOTAL EXPENDITURES	60,955.08	147,732.22	562,000.00	414,267.78	26.3
	TOTAL FUND EXPENDITURES	60,955.08	147,732.22	562,000.00	414,267.78	26.3
	NET REVENUE OVER EXPENDITURES	(18,329.91)	256,134.20	.00	(256,134.20)	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

PARK DEVELOPMENT SPEC REV FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CHARGES FOR SERVICES					
24-34-400	PARK IMPACT FEES	2,929.00	74,993.00	10,000.00	(64,993.00)	749.9
	TOTAL CHARGES FOR SERVICES	2,929.00	74,993.00	10,000.00	(64,993.00)	749.9
	MISCELLANEOUS REVENUE					
24-36-100	INTEREST EARNINGS	250.17	1,553.34	1,500.00	(53.34)	103.6
	TOTAL MISCELLANEOUS REVENUE	250.17	1,553.34	1,500.00	(53.34)	103.6
	TOTAL FUND REVENUE	3,179.17	76,546.34	11,500.00	(65,046.34)	665.6
	EXPENDITURES					
24-40-310	PROFESSIONAL & TECHNICAL SERVI	.00	.06	500.00	499.94	.0
24-40-734	PARKS & REC MASTER PLAN UPDATE	.00	.00	2,000.00	2,000.00	.0
24-40-990	FUND BALANCE-INCREASE/DECREASE	.00	.00	9,000.00	9,000.00	.0
	TOTAL EXPENDITURES	.00	.06	11,500.00	11,499.94	.0
	TOTAL FUND EXPENDITURES	.00	.06	11,500.00	11,499.94	.0
	NET REVENUE OVER EXPENDITURES	3,179.17	76,546.28	.00	(76,546.28)	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

REDEVELOPMENT AGENCY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
25-31-130	PROPERTY TAX INCREMENT WX3	.00	.00	365,000.00	365,000.00	.0
25-31-140	PROPERTY TAX INCREMENT 2600 S	.00	.00	170,000.00	170,000.00	.0
25-31-150	PROP TAX INCREMENT LEGACY CDA	.00	.00	305,000.00	305,000.00	.0
25-31-160	PROP TAX INCR LEGACY CDA WX/WB	.00	.00	700.00	700.00	.0
	TOTAL TAXES	.00	.00	840,700.00	840,700.00	.0
	MISCELLANEOUS REVENUE					
25-36-100	INTEREST EARNINGS	4,413.67	43,862.63	67,000.00	23,137.37	65.5
25-36-300	REPAYMENT OF NOTE RECEIVABLE	.00	3,129.13	2,000.00	(1,129.13)	156.5
	TOTAL MISCELLANEOUS REVENUE	4,413.67	46,991.76	69,000.00	22,008.24	68.1
	TOTAL FUND REVENUE	4,413.67	46,991.76	909,700.00	862,708.24	5.2
	EXPENDITURES					
25-40-110	SALARIES & WAGES	10,268.91	88,765.72	123,646.00	34,880.28	71.8
25-40-112	OVERTIME	6.24	50.70	500.00	449.30	10.1
25-40-130	RETIREMENT	855.41	7,269.77	24,400.00	17,130.23	29.8
25-40-131	GROUP HEALTH INSURANCE	1,015.94	8,852.67	14,044.00	5,191.33	63.0
25-40-132	WORKERS COMP INSURANCE	108.78	872.02	376.00	(496.02)	231.9
25-40-133	LTD INSURANCE	107.49	863.80	3,715.00	2,851.20	23.3
25-40-134	MEDICARE TAX	161.68	1,431.27	2,034.00	602.73	70.4
25-40-220	PUBLIC NOTICES	.00	.00	1,000.00	1,000.00	.0
25-40-260	ALLOCATION OF CITY HALL EXPENS	5,125.00	41,000.67	61,504.00	20,503.33	66.7
25-40-310	LEGAL SERVICES	.00	100.00	5,000.00	4,900.00	2.0
25-40-311	PROFESSIONAL SERVICES	.00	4,360.30	30,000.00	25,639.70	14.5
25-40-510	INSURANCE	.00	5,266.47	5,500.00	233.53	95.8
25-40-632	AGREEMENT PMT- 2600 S CDA	.00	.00	120,000.00	120,000.00	.0
25-40-633	AGREEMENT PMT- 2425 S CRA	56,917.00	56,917.00	100,000.00	43,083.00	56.9
25-40-730	SPECIAL PROJECTS	.00	.00	50,000.00	50,000.00	.0
25-40-731	SPECIAL PROJECTS-HOUSING	.00	122.00	200,000.00	199,878.00	.1
	TOTAL EXPENDITURES	74,566.45	215,872.39	741,719.00	525,846.61	29.1
	TRANSFERS					
25-90-990	FUND BALANCE-INCREASE/DECREASE	.00	.00	167,981.00	167,981.00	.0
	TOTAL TRANSFERS	.00	.00	167,981.00	167,981.00	.0
	TOTAL FUND EXPENDITURES	74,566.45	215,872.39	909,700.00	693,827.61	23.7
	NET REVENUE OVER EXPENDITURES	(70,152.78)	(168,880.63)	.00	168,880.63	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

YOUTH CITY COUNCIL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
26-36-100	INTEREST EARNINGS	174.58	1,587.15	2,300.00	712.85	69.0
26-36-320	YOUTH CITY COUNCIL REVENUE	825.00	1,975.00	1,500.00	(475.00)	131.7
	TOTAL MISCELLANEOUS REVENUE	999.58	3,562.15	3,800.00	237.85	93.7
	OTHER REVENUE					
26-38-100	TRANSFERS FROM GENERAL FUND	1,377.08	11,016.65	16,525.00	5,508.35	66.7
	TOTAL OTHER REVENUE	1,377.08	11,016.65	16,525.00	5,508.35	66.7
	TOTAL FUND REVENUE	2,376.66	14,578.80	20,325.00	5,746.20	71.7
	EXPENDITURES					
26-40-132	WORKERS COMP INSURANCE	2.98	4.72	100.00	95.28	4.7
26-40-134	MEDICARE TAX	15.30	122.40	425.00	302.60	28.8
26-40-230	CONFERENCES	3,415.45	3,415.45	9,000.00	5,584.55	38.0
26-40-610	MISCELLANEOUS SUPPLIES	.00	81.13	500.00	418.87	16.2
26-40-611	YCC ACTIVITIES	.00	2,616.52	3,000.00	383.48	87.2
26-40-612	SCHOLARSHIPS	.00	250.00	1,000.00	750.00	25.0
26-40-620	MISC. SERVICES-ADVISORS	200.00	1,600.00	4,800.00	3,200.00	33.3
26-40-990	BUDGETED INCREASE TO FUND BAL	.00	.00	1,500.00	1,500.00	.0
	TOTAL EXPENDITURES	3,633.73	8,090.22	20,325.00	12,234.78	39.8
	TOTAL FUND EXPENDITURES	3,633.73	8,090.22	20,325.00	12,234.78	39.8
	NET REVENUE OVER EXPENDITURES	(1,257.07)	6,488.58	.00	(6,488.58)	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

COMMUNITY OF PROMISE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
27-36-100	INTEREST EARNINGS	370.82	3,117.75	4,800.00	1,682.25	65.0
27-36-310	COMMUNITY OF PROMISE REVENUE	.00	.00	2,000.00	2,000.00	.0
27-36-320	SENIORS LUNCH BUNCH REVENUE	268.00	1,401.41	1,500.00	98.59	93.4
	TOTAL MISCELLANEOUS REVENUE	638.82	4,519.16	8,300.00	3,780.84	54.5
	OTHER REVENUE					
27-38-100	TRANSFER FROM GENERAL FUND	4,725.00	37,800.00	56,700.00	18,900.00	66.7
	TOTAL OTHER REVENUE	4,725.00	37,800.00	56,700.00	18,900.00	66.7
	TOTAL FUND REVENUE	5,363.82	42,319.16	65,000.00	22,680.84	65.1
	EXPENDITURES					
27-40-611	SENIORS-MISC EXPENSE	133.55	4,146.89	9,500.00	5,353.11	43.7
27-40-617	COMMUNITY OF PROMISE EXPENSES	459.23	9,346.36	51,000.00	41,653.64	18.3
27-40-621	LITERACY PROGRAM EXPENSES	80.41	80.41	4,500.00	4,419.59	1.8
	TOTAL EXPENDITURES	673.19	13,573.66	65,000.00	51,426.34	20.9
	TOTAL FUND EXPENDITURES	673.19	13,573.66	65,000.00	51,426.34	20.9
	NET REVENUE OVER EXPENDITURES	4,690.63	28,745.50	.00	(28,745.50)	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

STATE LIQUOR ALLOTMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	INTERGOVERNMENTAL REVENUE					
28-33-550	STATE LIQUOR REVENUE	.00	.00	12,000.00	12,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	12,000.00	12,000.00	.0
	MISCELLANEOUS REVENUE					
28-36-100	INTEREST EARNINGS	80.20	1,189.94	2,500.00	1,310.06	47.6
	TOTAL MISCELLANEOUS REVENUE	80.20	1,189.94	2,500.00	1,310.06	47.6
	TOTAL FUND REVENUE	80.20	1,189.94	14,500.00	13,310.06	8.2
	EXPENDITURES					
28-40-112	OVERTIME	.00	.00	5,000.00	5,000.00	.0
28-40-455	SPECIAL DEPARTMENTAL SUPPLIES	.00	.00	3,000.00	3,000.00	.0
28-40-740	EQUIPMENT OVER $5000	.00	33,519.55	5,000.00	(28,519.55)	670.4
28-40-990	BUDGETED INCREASE TO FUND BAL	.00	.00	1,500.00	1,500.00	.0
	TOTAL EXPENDITURES	.00	33,519.55	14,500.00	(19,019.55)	231.2
	TOTAL FUND EXPENDITURES	.00	33,519.55	14,500.00	(19,019.55)	231.2
	NET REVENUE OVER EXPENDITURES	80.20	(32,329.61)	.00	32,329.61	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

1960 SOUTH ASSESSMENT AREA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
41-36-100	INTEREST EARNINGS	(30.45)	138.63	1,000.00	861.37	13.9
41-36-110	INTEREST EARNED- SLGS ACCOUNT	.00	2,456.64	4,000.00	1,543.36	61.4
	TOTAL MISCELLANEOUS REVENUE	(30.45)	2,595.27	5,000.00	2,404.73	51.9
	OTHER REVENUE					
41-38-100	TRANSFER FROM GENERAL FUND	.00	25,640.00	25,640.00	.00	100.0
41-38-800	ACCOUNTS RECEIVABLE PAYMENTS	.00	.00	163,145.00	163,145.00	.0
	TOTAL OTHER REVENUE	.00	25,640.00	188,785.00	163,145.00	13.6
	TOTAL FUND REVENUE	(30.45)	28,235.27	193,785.00	165,549.73	14.6
	EXPENDITURES					
41-40-310	ENGINEERING SERVICES	.00	.00	5,000.00	5,000.00	.0
41-40-311	LEGAL SERVICES	.00	.00	15,000.00	15,000.00	.0
41-40-312	MISCELLANEOUS EXPENSES	.00	.00	15,000.00	15,000.00	.0
41-40-810	BOND PRINCIPAL PAYMENT	.00	95,000.00	95,000.00	.00	100.0
41-40-820	BOND INTEREST PAYMENT	22,074.75	44,624.50	44,625.00	.50	100.0
41-40-830	BOND AGENT FEES	.00	2,250.00	2,250.00	.00	100.0
41-40-900	BUDGETED INCREASE TO FUND BAL	.00	.00	16,910.00	16,910.00	.0
	TOTAL EXPENDITURES	22,074.75	141,874.50	193,785.00	51,910.50	73.2
	TOTAL FUND EXPENDITURES	22,074.75	141,874.50	193,785.00	51,910.50	73.2
	NET REVENUE OVER EXPENDITURES	(22,105.20)	(113,639.23)	.00	113,639.23	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT DVPMT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
46-36-100	INTEREST EARNINGS	7,565.51	70,754.96	100,000.00	29,245.04	70.8
	TOTAL MISCELLANEOUS REVENUE	7,565.51	70,754.96	100,000.00	29,245.04	70.8
	TOTAL FUND REVENUE	7,565.51	70,754.96	100,000.00	29,245.04	70.8
	EXPENDITURES					
46-40-710	LAND	.00	13,560.00	.00	(13,560.00)	.0
46-40-720	BUILDINGS	21,035.25	35,925.31	.00	(35,925.31)	.0
46-40-730	IMPROVEMENTS	.00	2,398.50	.00	(2,398.50)	.0
46-40-990	BUDGETED INCREASE TO FUND BAL	.00	.00	100,000.00	100,000.00	.0
	TOTAL EXPENDITURES	21,035.25	51,883.81	100,000.00	48,116.19	51.9
	TOTAL FUND EXPENDITURES	21,035.25	51,883.81	100,000.00	48,116.19	51.9
	NET REVENUE OVER EXPENDITURES	(13,469.74)	18,871.15	.00	(18,871.15)	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

WATER ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
51-36-100	INTEREST EARNINGS	1,524.04	7,348.24	27,000.00	19,651.76	27.2
51-36-110	INTEREST EARNINGS- TRUST ACCTS	24,248.55	114,550.69	13,000.00	(101,550.69)	881.2
51-36-500	BOND PROCEEDS- 2025 WTR BOND	.00	.00	7,756,000.00	7,756,000.00	.0
	TOTAL MISCELLANEOUS REVENUE	25,772.59	121,898.93	7,796,000.00	7,674,101.07	1.6
	UTILITY REVENUE					
51-37-100	WATER SALES	201,096.89	1,564,651.73	2,340,229.00	775,577.27	66.9
51-37-305	DELINQUENT FEES	2,520.00	20,840.02	30,000.00	9,159.98	69.5
51-37-310	SHUT OFF FEES	900.00	4,650.00	6,500.00	1,850.00	71.5
51-37-315	RETURNED CHECK FEES	(20.00)	1,219.00	.00	(1,219.00)	.0
51-37-400	WATER METER FEES	450.00	14,500.00	5,000.00	(9,500.00)	290.0
	TOTAL UTILITY REVENUE	204,946.89	1,605,860.75	2,381,729.00	775,868.25	67.4
	OTHER REVENUE					
51-38-300	TRANSF FROM WIFF FOR BOND PYMT	11,333.33	90,666.64	136,000.00	45,333.36	66.7
51-38-400	SALE OF FIXED ASSETS	.00	.00	30,000.00	30,000.00	.0
51-38-900	MISCELLANEOUS REVENUE	74.20	84,365.55	4,000.00	(80,365.55)	2109.1
	TOTAL OTHER REVENUE	11,407.53	175,032.19	170,000.00	(5,032.19)	103.0
	TRANSFERS, OTHER REVENUE					
51-39-900	FUND BALANCE APPROPRIATION	.00	.00	47,841.00	47,841.00	.0
	TOTAL TRANSFERS, OTHER REVENUE	.00	.00	47,841.00	47,841.00	.0
	TOTAL FUND REVENUE	242,127.01	1,902,791.87	10,395,570.00	8,492,778.13	18.3

WOODS CROSS CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

WATER ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENDITURES					
51-40-110	SALARIES AND WAGES	26,755.71	225,250.80	333,983.00	108,732.20	67.4
51-40-111	TEMPORARY LABOR	.00	1,139.02	15,000.00	13,860.98	7.6
51-40-112	OVERTIME	374.95	18,052.12	18,000.00	(52.12)	100.3
51-40-130	RETIREMENT	4,928.94	45,726.57	64,813.00	19,086.43	70.6
51-40-131	GROUP HEALTH INSURANCE	6,313.50	50,553.80	74,482.00	23,928.20	67.9
51-40-132	WORKERS COMP INSURANCE	362.98	2,444.58	3,489.00	1,044.42	70.1
51-40-133	LTD INSURANCE	328.65	2,519.54	5,034.00	2,514.46	50.1
51-40-134	MEDICARE TAX	414.40	3,724.14	10,640.00	6,915.86	35.0
51-40-210	BOOKS, SUBSCRIPTIONS & MEMBERS	1,850.00	2,741.00	3,000.00	259.00	91.4
51-40-230	SCHOOLS, SEMINARS & TRAINING	452.00	1,027.00	4,500.00	3,473.00	22.8
51-40-240	OFFICE SUPPLIES AND EXPENSE	184.04	874.52	1,500.00	625.48	58.3
51-40-250	EQUIPMENT-SUPPLIES & MAINTENAN	2,943.08	62,217.99	75,500.00	13,282.01	82.4
51-40-252	FUEL PURCHASES	310.07	4,336.78	6,500.00	2,163.22	66.7
51-40-260	ALLOCATION OF CITY HALL EXPENS	18,408.60	125,899.60	184,266.00	58,366.40	68.3
51-40-261	BUILDING & RESERVOIR MAINT	.00	436.37	11,500.00	11,063.63	3.8
51-40-270	UTILITIES	4,862.83	46,134.46	85,000.00	38,865.54	54.3
51-40-290	ALLOCATION TO PW FACILITY BOND	.00	110,000.00	110,000.00	.00	100.0
51-40-310	PROFESSIONAL & TECHNICAL SERVI	1,357.09	42,424.80	65,000.00	22,575.20	65.3
51-40-510	INSURANCE AND SURETY BONDS	.00	44,306.39	44,500.00	193.61	99.6
51-40-610	MISCELLANEOUS SUPPLIES	623.73	9,644.33	18,000.00	8,355.67	53.6
51-40-620	MISCELLANEOUS SERVICES	5,197.89	33,986.56	55,000.00	21,013.44	61.8
51-40-621	METER READING SERVICES	3,544.23	24,826.44	45,000.00	20,173.56	55.2
51-40-622	WATER PURCHASES	.00	32,502.00	34,000.00	1,498.00	95.6
51-40-650	DEPRECIATION	.00	.00	455,000.00	455,000.00	.0
51-40-730	IMPROVEMENTS	.00	1,539.85	.00	(1,539.85)	.0
51-40-732	GAC VESSEL REPAIR	.00	208,646.37	225,000.00	16,353.63	92.7
51-40-740	EQUIPMENT	.00	5,787.11	28,000.00	22,212.89	20.7
51-40-741	EQUIPMENT UNDER $5000	3,453.62	5,950.81	.00	(5,950.81)	.0
51-40-961	TRANSFER TO FLEET FUND	5,225.00	41,800.00	62,700.00	20,900.00	66.7
	TOTAL EXPENDITURES	87,891.31	1,154,492.95	2,039,407.00	884,914.05	56.6
	CAPITAL PROJECTS					
51-61-701	1100W 2150-2600S WTRLINE REPL	.00	790,845.12	1,256,000.00	465,154.88	63.0
51-61-702	WELL #3 REHABILITATION PROJECT	50.72	123,432.55	2,500,000.00	2,376,567.45	4.9
51-61-703	1500 S RESERVOIR REPLACE PROJ	2,500.00	106,765.98	4,000,000.00	3,893,234.02	2.7
	TOTAL CAPITAL PROJECTS	2,550.72	1,021,043.65	7,756,000.00	6,734,956.35	13.2

WATER ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEBT SERVICE					
51-80-812	2016 BOND PRINCIPAL	.00	376,000.00	376,000.00	.00	100.0
51-80-813	2014 BOND PRINCIPAL	.00	.00	110,000.00	110,000.00	.0
51-80-814	2023 BOND PRINCIPAL	.00	72,000.00	72,000.00	.00	100.0
51-80-821	2025 BOND INTEREST	151,226.10	151,226.10	.00	(151,226.10)	.0
51-80-822	2016 BOND INTEREST	3,360.00	10,010.00	10,010.00	.00	100.0
51-80-824	2023 BOND INTEREST	11,929.75	25,303.10	25,303.00	(.10)	100.0
51-80-831	2025 TRUSTEE/COI FEES	250.00	48,800.00	.00	(48,800.00)	.0
51-80-832	2016 TRUSTEE/COI FEES	250.00	2,250.00	2,250.00	.00	100.0
51-80-833	2014 TRUSTEE FEES	.00	.00	2,100.00	2,100.00	.0
51-80-834	2023 TRUSTEE/COI FEES	250.00	500.00	2,500.00	2,000.00	20.0
	TOTAL DEBT SERVICE	167,265.85	686,089.20	600,163.00	(85,926.20)	114.3
	TOTAL FUND EXPENDITURES	257,707.88	2,861,625.80	10,395,570.00	7,533,944.20	27.5
	NET REVENUE OVER EXPENDITURES	(15,580.87)	(958,833.93)	.00	958,833.93	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

SOLID WASTE ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
52-36-100	INTEREST EARNINGS	493.38	3,224.66	3,000.00	(224.66)	107.5
	TOTAL MISCELLANEOUS REVENUE	493.38	3,224.66	3,000.00	(224.66)	107.5
	UTILITY REVENUE					
52-37-100	GARBAGE PICK UP FEES	63,940.04	485,563.41	725,000.00	239,436.59	67.0
52-37-110	GREEN WASTE PICK UP FEES	13,880.03	110,702.95	165,000.00	54,297.05	67.1
52-37-120	CURBSIDE RECYCLING FEES	24,752.95	197,823.21	300,000.00	102,176.79	65.9
52-37-150	TIPPING DIVERSION CREDITS	21,191.20	40,201.88	50,000.00	9,798.12	80.4
52-37-200	GARBAGE CAN REPLACEMENT FEES	80.00	1,034.00	2,000.00	966.00	51.7
52-37-300	RESIDENTIAL DUMPSTER RENTAL	.00	1,344.08	2,000.00	655.92	67.2
	TOTAL UTILITY REVENUE	123,844.22	836,669.53	1,244,000.00	407,330.47	67.3
	TOTAL FUND REVENUE	124,337.60	839,894.19	1,247,000.00	407,105.81	67.4
	EXPENDITURES					
52-40-110	SALARIES AND WAGES	4,296.37	32,322.36	40,802.00	8,479.64	79.2
52-40-112	OVERTIME	6.24	50.70	200.00	149.30	25.4
52-40-130	RETIREMENT	779.68	5,938.11	7,480.00	1,541.89	79.4
52-40-131	GROUP HEALTH INSURANCE	255.14	2,754.38	3,394.00	639.62	81.2
52-40-132	WORKERS COMP INSURANCE	55.87	313.34	45.00	(268.34)	696.3
52-40-133	LTD INSURANCE	62.41	393.57	291.00	(102.57)	135.3
52-40-134	MEDICARE TAX	92.47	690.19	828.00	137.81	83.4
52-40-260	ALLOCATION OF CITY HALL EXPENS	7,265.00	58,120.67	58,955.00	834.33	98.6
52-40-290	ALLOCATION TO PW FACILITY CONS	.00	5,000.00	5,000.00	.00	100.0
52-40-310	PROFESSIONAL & TECHNICAL	.00	1,650.00	2,500.00	850.00	66.0
52-40-510	INSURANCE	.00	15,360.58	15,800.00	439.42	97.2
52-40-610	MISCELLANEOUS SUPPLIES	44.98	44.98	1,000.00	955.02	4.5
52-40-620	GARBAGE PICK UP EXPENSE	18,909.42	152,944.06	241,800.00	88,855.94	63.3
52-40-621	TIPPING COSTS	98,382.40	247,551.20	378,000.00	130,448.80	65.5
52-40-622	SPRING & FALL CLEAN UP	5,554.04	28,692.56	50,000.00	21,307.44	57.4
52-40-624	CURBSIDE RECYCLING COLLECTION	14,665.05	118,224.20	182,700.00	64,475.80	64.7
52-40-625	GREEN WASTE COLLECTION	9,182.13	73,274.91	105,200.00	31,925.09	69.7
52-40-740	EQUIPMENT OVER $5000	.00	.00	40,000.00	40,000.00	.0
52-40-990	FUND BALANCE-INCREASE/DECREASE	.00	.00	113,005.00	113,005.00	.0
	TOTAL EXPENDITURES	159,551.20	743,325.81	1,247,000.00	503,674.19	59.6
	TOTAL FUND EXPENDITURES	159,551.20	743,325.81	1,247,000.00	503,674.19	59.6
	NET REVENUE OVER EXPENDITURES	(35,213.60)	96,568.38	.00	(96,568.38)	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

WATER IMPACT FEES ENTERP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
53-36-100	INTEREST EARNINGS	1,645.62	15,381.66	26,000.00	10,618.34	59.2
	TOTAL MISCELLANEOUS REVENUE	1,645.62	15,381.66	26,000.00	10,618.34	59.2
	UTILITY REVENUE					
53-37-200	IMPACT FEES	2,568.00	111,818.00	47,000.00	(64,818.00)	237.9
	TOTAL UTILITY REVENUE	2,568.00	111,818.00	47,000.00	(64,818.00)	237.9
	TRANSFERS					
53-39-900	FUND BALANCE APPROPRIATION	.00	.00	96,500.00	96,500.00	.0
	TOTAL TRANSFERS	.00	.00	96,500.00	96,500.00	.0
	TOTAL FUND REVENUE	4,213.62	127,199.66	169,500.00	42,300.34	75.0
	EXPENDITURES					
53-40-310	PROFESSIONAL & TECHNICAL SERVI	.00	.00	12,000.00	12,000.00	.0
53-40-732	IMPROVEMENT WATERLINE PROJECTS	.00	21,170.32	21,500.00	329.68	98.5
53-40-910	TRNSFR TO BND 02/08 RDMPTN FD	11,333.33	90,666.64	136,000.00	45,333.36	66.7
	TOTAL EXPENDITURES	11,333.33	111,836.96	169,500.00	57,663.04	66.0
	TOTAL FUND EXPENDITURES	11,333.33	111,836.96	169,500.00	57,663.04	66.0
	NET REVENUE OVER EXPENDITURES	(7,119.71)	15,362.70	.00	(15,362.70)	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

WATER NO FAULT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
54-36-100	INTEREST EARNINGS	251.05	2,313.19	4,000.00	1,686.81	57.8
	TOTAL MISCELLANEOUS REVENUE	251.05	2,313.19	4,000.00	1,686.81	57.8
	TOTAL FUND REVENUE	251.05	2,313.19	4,000.00	1,686.81	57.8
	TRANSFERS, OTHER					
54-90-990	FUND BALANCE-INCREASE/DECREASE	.00	.00	4,000.00	4,000.00	.0
	TOTAL TRANSFERS, OTHER	.00	.00	4,000.00	4,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
	NET REVENUE OVER EXPENDITURES	251.05	2,313.19	.00	(2,313.19)	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

STORM DRN FEE ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PERMITS					
56-32-210	STORM DRAIN PERMITS	1,720.00	7,750.00	200.00	(7,550.00)	3875.0
	TOTAL PERMITS	1,720.00	7,750.00	200.00	(7,550.00)	3875.0
	CHARGES FOR SERVICES					
56-34-400	STORM DRAIN FEES	82,979.34	546,857.26	796,000.00	249,142.74	68.7
	TOTAL CHARGES FOR SERVICES	82,979.34	546,857.26	796,000.00	249,142.74	68.7
	MISCELLANEOUS REVENUE					
56-36-100	INTEREST EARNINGS	2,255.81	25,372.46	42,624.00	17,251.54	59.5
56-36-105	DELINQUENT FEES	40.00	168.57	.00	(168.57)	.0
	TOTAL MISCELLANEOUS REVENUE	2,295.81	25,541.03	42,624.00	17,082.97	59.9
	TRANSFERS					
56-39-900	FUND BALANCE APPROPRIATION	.00	.00	389,364.00	389,364.00	.0
	TOTAL TRANSFERS	.00	.00	389,364.00	389,364.00	.0
	TOTAL FUND REVENUE	86,995.15	580,148.29	1,228,188.00	648,039.71	47.2

WOODS CROSS CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

STORM DRN FEE ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENDITURES					
56-40-110	SALARIES AND WAGES	9,371.91	73,942.84	136,613.00	62,670.16	54.1
56-40-130	RETIREMENT	1,558.09	13,906.28	26,394.00	12,487.72	52.7
56-40-131	GROUP HEALTH INSURANCE	2,803.01	20,430.90	31,820.00	11,389.10	64.2
56-40-132	WORKERS COMP INSURANCE	87.53	825.61	1,991.00	1,165.39	41.5
56-40-133	LTD INSURANCE	63.89	739.85	1,525.00	785.15	48.5
56-40-134	MEDICARE TAX	134.39	1,112.97	3,111.00	1,998.03	35.8
56-40-210	BOOKS, SUBSCRIPTIONS, MEMBERSH	.00	317.00	300.00	(17.00)	105.7
56-40-230	SCHOOLS, SEMINARS & TRAINING	150.00	495.00	1,500.00	1,005.00	33.0
56-40-250	EQUIPMENT-SUPPLIES & MAINTENAN	.00	3,504.15	2,100.00	(1,404.15)	166.9
56-40-252	FUEL PURCHASES	(15.06)	635.69	500.00	(135.69)	127.1
56-40-260	ALLOCATION OF CITY HALL EXPENS	6,866.00	54,927.67	82,390.00	27,462.33	66.7
56-40-290	ALLOCATION TO PW FACILITY BOND	.00	85,000.00	85,000.00	.00	100.0
56-40-310	PROFESSIONAL & TECHNICAL	.00	39,342.56	65,000.00	25,657.44	60.5
56-40-510	INSURANCE AND SURETY BONDS	.00	2,754.90	3,000.00	245.10	91.8
56-40-610	MISCELLANEOUS SUPPLIES	949.31	1,626.91	5,000.00	3,373.09	32.5
56-40-620	MISCELLANEOUS SERVICES	612.45	30,927.45	100,000.00	69,072.55	30.9
56-40-650	DEPRECIATION	.00	.00	130,000.00	130,000.00	.0
56-40-730	IMPROVEMENTS	.00	.00	3,000.00	3,000.00	.0
56-40-733	CROSSROADS STORM DRAIN	.00	.00	151,944.00	151,944.00	.0
56-40-740	EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
56-40-961	TRANSFER TO FLEET FUND	3,500.00	28,000.00	42,000.00	14,000.00	66.7
	TOTAL EXPENDITURES	26,081.52	358,489.78	878,188.00	519,698.22	40.8
	CAPITAL PROJECTS					
56-61-701	1200 SOUTH STORM DRAIN INSTALL	.00	375,323.69	350,000.00	(25,323.69)	107.2
	TOTAL CAPITAL PROJECTS	.00	375,323.69	350,000.00	(25,323.69)	107.2
	TOTAL FUND EXPENDITURES	26,081.52	733,813.47	1,228,188.00	494,374.53	59.8
	NET REVENUE OVER EXPENDITURES	60,913.63	(153,665.18)	.00	153,665.18	.0

WOODS CROSS CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

STORM DRAIN IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CHARGES FOR SERVICES					
57-34-400	STORM DRAIN IMPACT FEES	1,553.00	59,721.94	35,000.00	(24,721.94)	170.6
	TOTAL CHARGES FOR SERVICES	1,553.00	59,721.94	35,000.00	(24,721.94)	170.6
	MISCELLANEOUS REVENUE					
57-36-100	INTEREST EARNINGS	1,848.45	16,285.48	22,500.00	6,214.52	72.4
	TOTAL MISCELLANEOUS REVENUE	1,848.45	16,285.48	22,500.00	6,214.52	72.4
	TOTAL FUND REVENUE	3,401.45	76,007.42	57,500.00	(18,507.42)	132.2
	EXPENDITURES					
57-40-310	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
57-40-990	FUND BALANCE-INCREASE/DECREASE	.00	.00	52,500.00	52,500.00	.0
	TOTAL EXPENDITURES	.00	.00	57,500.00	57,500.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	57,500.00	57,500.00	.0
	NET REVENUE OVER EXPENDITURES	3,401.45	76,007.42	.00	(76,007.42)	.0

FLEET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MISCELLANEOUS REVENUE					
61-36-100	INTEREST EARNINGS	1,749.07	20,866.30	36,000.00	15,133.70	58.0
	TOTAL MISCELLANEOUS REVENUE	1,749.07	20,866.30	36,000.00	15,133.70	58.0
	OTHER REVENUE					
61-38-400	SALE OF FIXED ASSETS	.00	.00	125,000.00	125,000.00	.0
	TOTAL OTHER REVENUE	.00	.00	125,000.00	125,000.00	.0
	TRANSFERS					
61-39-151	TRANSFERS FROM GF CITY HALL	600.00	4,800.00	7,200.00	2,400.00	66.7
61-39-160	TRANSFERS FROM GF POLICE DEPT	15,000.00	120,000.00	180,000.00	60,000.00	66.7
61-39-171	TRANSFERS FROM GF STREETS DEPT	8,500.00	68,000.00	102,000.00	34,000.00	66.7
61-39-183	TRANSFERS FROM GF PARKS DEPT	3,000.00	24,000.00	36,000.00	12,000.00	66.7
61-39-510	TRANSFERS FROM WATER FUND	5,225.00	41,800.00	62,700.00	20,900.00	66.7
61-39-560	TRANSFERS FROM STORMWATER FUND	3,500.00	28,000.00	42,000.00	14,000.00	66.7
61-39-900	FUND BALANCE APPROPRIATION	.00	.00	506,290.00	506,290.00	.0
	TOTAL TRANSFERS	35,825.00	286,600.00	936,190.00	649,590.00	30.6
	TOTAL FUND REVENUE	37,574.07	307,466.30	1,097,190.00	789,723.70	28.0
	VEHICLE PURCHASES					
61-70-160	VEHICLE PURCHASE- GF POLICE	.00	.00	340,000.00	340,000.00	.0
61-70-510	VEHICLE PURCHASE- WATER FUND	.00	70,734.00	105,000.00	34,266.00	67.4
	TOTAL VEHICLE PURCHASES	.00	70,734.00	445,000.00	374,266.00	15.9
	VEHICLE UPFITS					
61-71-160	VEHICLE UPFITS- GF POLICE DEPT	645.94	645.94	.00	(645.94)	.0
	TOTAL VEHICLE UPFITS	645.94	645.94	.00	(645.94)	.0

FLEET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LEASE PAYMENTS					
61-80-151	LEASE PAYMENTS- GF CITY HALL	562.58	4,500.64	6,756.00	2,255.36	66.6
61-80-160	LEASE PAYMENTS- GF POLICE DEPT	122,918.05	376,213.99	432,954.00	56,740.01	86.9
61-80-171	LEASE PAYMENTS- GF STREET DEPT	15,964.67	71,702.45	111,624.00	39,921.55	64.2
61-80-183	LEASE PAYMENTS- GF PARKS DEPT	31,718.51	45,188.54	52,894.00	7,705.46	85.4
61-80-510	LEASE PAYMENTS- WATER FUND	16,053.67	36,715.29	29,525.00	(7,190.29)	124.4
61-80-560	LEASE PAYMENTS- STORM WTR FUND	15,192.12	17,257.19	18,437.00	1,179.81	93.6
	TOTAL LEASE PAYMENTS	202,409.60	551,578.10	652,190.00	100,611.90	84.6
	TOTAL FUND EXPENDITURES	203,055.54	622,958.04	1,097,190.00	474,231.96	56.8
	NET REVENUE OVER EXPENDITURES	(165,481.47)	(315,491.74)	.00	315,491.74	.0

Council Reports
Directions to Staff

RDA Meeting

WOODS CROSS REDEVELOPMENT AGENCY MEETING
FEBRUARY 17, 2026

The minutes of the Woods Cross Redevelopment Agency meeting held February 17, 2026, in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

CONDUCTING: Chairman Ryan Westergard

BOARD MEMBERS PRESENT:
Ryan Westergard, Chairman
Julie Checketts
Jim Grover
Eric Jones
Wally Larrabee
Rachel Peterson

STAFF PRESENT:
Bryce Haderlie, Executive Director
Sam Christiansen, Public Works Director
Curtis Poole, Community Development Director
LaCee Bartholomew, City Services Director
Annette Hanson, City Recorder
James Bigelow, Police Chief

PUBLIC ATTENDANCE:
LeGrande Blackley
Don Schrader
Lois Schrader

CONSIDERATION TO APPROVE RDA MINUTES

The Chairman called for the review of the RDA minutes from the RDA meeting held 5/20//25.

Following the review of the minutes, Mr. Grover made a motion to approve the minutes as written with Ms. Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO ADOPT RESOLUTION 2026-147 APPROVING THE BID AWARD FOR BASEco TO PERFORM A SUBSIDENCE FOUNDATION REPAIR PROJECT USING CDBG AND RDA FUNDS

Chairman Westergard gave the floor to Mr. Bryce Haederlie, the RDA Executive Director. He noted that approving the RDA subsidence grant is required by the CDBG each year and the information has been put together by the Public Works Director and City Engineer as noted below:

"Staff is recommending approval for the RDA subsidence grant to pay $39,984 in conjunction with the Davis County CDBG grant for $150,000 to be awarded to David Ghizzone for the FY25-26 Subsidence Application period. Our City Engineer, Greg Seegmiller, and I inspected the homes with the most damage and, through a scoring process, determined that the Ghizzone home needed the most repair.

"In accordance with the Community Development Block Grant requirements, bids were solicited, and BASEco Foundation and Concrete Solutions were the successful bidders for the project at a price of $189,984. We recommend that the RDA board approve the grant and award the bid to BASEco, as outlined in the documents."

DRAFT

There were no questions from the RDA Board and Ms. Checketts made a motion to adopt resolution 2026-147 approving the bid award for BASEco to perform the subsidence foundation repair project for Mr. Ghizzone using CDBG and RDA Funds. Mr. Jones seconded the motion, and all voted in favor of the motion through a roll call vote.

ADJOURN RDA MEETING

There being no further business before the RDA Board, Mr. Grover made a motion to adjourn the RDA meeting with Ms. Peterson seconding the motion and all voted in favor of the motion through a roll call vote.

_____	_____
Ryan Westergard, RDA Board Chairman	Annette Hanson, City Recorder

Memo

To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: April 3, 2026

Re: FY27 RDA Tentative Budget Presentation

In accordance with Utah State Law and as the Budget Officer, I present to you the tentative Redevelopment Agency FY2025-26 (FY26) budget for the City of Woods Cross. You will see that we anticipate RDA/CDA revenue grow around 2 to 2.5%.

The expenses are for administrative costs, professional services (as needed), the reimbursement expenses back to the developers of the 2600 S (Smiths) CDA 2425 CRA (Performance Ford), and the two subsidence projects that we fund each year.

I want to thank our Finance Director, Brian Passey, for the work that he has done to get us to this point. During the meeting we can answer any questions and determine when we will hold budget work session meetings.

FY2026~2027 Tentative Budget

Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	FY 2026-27 Tentative Budget	% Increase	Dollar Increase Yr/Yr
Revenue						
Redevelopment Agency Fund						
25-31-100	PROPERTY TAX INCREMENT PROJ 1	0	0	0	0.00%	0
25-31-110	PROPERT TAX INCREMENT PROJ 2	0	0	0	0.00%	0
25-31-120	PROPERTY TAX INCREMENT WX/WB 1	0	0	0	0.00%	0
25-31-130	PROPERTY TAX INCREMENT WX3	367,813	365,000	370,000	1.37%	5,000
25-31-140	PROPERTY TAX INCREMENT 2600 S	171,254	170,000	180,000	5.88%	10,000
25-31-150	PROP TAX INCREMENT LEGACY CDA	306,448	305,000	315,000	3.28%	10,000
25-31-160	PROP TAX INCR LEGACY CDA WX/WB	0	700	700	0.00%	0
25-33-550	CDBG	115,000	0	0	0.00%	0
25-36-100	INTEREST EARNINGS	49,206	67,000	62,000	-7.46%	(5,000)
25-36-200	RENTAL INCOME	0	0	0	0.00%	0
25-36-300	REPAYMENT OF NOTE RECEIVABLE	2,024	2,000	2,000	0.00%	0
25-36-500	BOND PROCEEDS	0	0	0	0.00%	0
25-36-900	SUNDRY REVENUES	0	0	0	0.00%	0
25-38-400	SALE OF FIXED ASSETS	0	0	0	0.00%	0
25-39-100	LOAN FROM CPTL IMPRV DVLP FUND	0	0	0	0.00%	0
25-39-200	TRANSFER IN FROM OTHER FUNDS	0	0	0	0.00%	0
25-39-900	BUDGETED USE OF FUND BALANCE	0	0	0	0.00%	0
Totals:		1,011,745	909,700	929,700	2.20%	20,000

FY2026~2027 Tentative Budget

Account Number	Account Title	PY 2024-25 Actual Rev/Exp	CY 2025-26 Original Budget	**FY 2026-27 Tentative Budget**	% Increase	Dollar Increase Yr/Yr
Redevelopment Agency Fund						
25-40-110	SALARIES & WAGES	124,540	123,646	131,174	6.09%	7,528
25-40-112	OVERTIME	132	500	500	0.00%	0
25-40-130	RETIREMENT	11,455	24,400	24,483	0.34%	83
25-40-131	GROUP HEALTH INSURANCE	13,667	14,044	14,368	2.31%	324
25-40-132	WORKERS COMP INSURANCE	1,073	376	1,073	185.37%	697
25-40-133	LTD INSURANCE	1,253	3,715	3,715	0.00%	0
25-40-134	MEDICARE TAX	2,065	2,034	2,186	7.47%	152
25-40-136	SICK LEAVE CONVERSION-RETIREMT	0	0	0	0.00%	0
25-40-210	BOOKS,MEMBERSHIPS,SUBSCRIPTION	25	0	0	0.00%	0
25-40-220	PUBLIC NOTICES	0	1,000	1,000	0.00%	0
25-40-230	SCHOOLS, SEMINAR & TRAINING	0	0	0	0.00%	0
25-40-240	OFFICE SUPPLIES	0	0	0	0.00%	0
25-40-260	ALLOCATION OF CITY HALL EXPENS	44,484	61,504	52,301	-14.96%	(9,203)
25-40-270	UTILITIES	0	0	0	0.00%	0
25-40-310	LEGAL SERVICES	62	5,000	5,000	0.00%	0
25-40-311	PROFESSIONAL SERVICES	18,485	30,000	30,000	0.00%	0
25-40-410	CURB, GUTTER, SIDEWALK-HERMES	0	0	0	0.00%	0
25-40-510	INSURANCE	11,019	5,500	5,500	0.00%	0
25-40-550	CONTRIB TO OTHER GOVTS	0	0	0	0.00%	0
25-40-610	MISCELLANEOUS EXPENSES	0	0	0	0.00%	0
25-40-630	DEBT PAYMENT - PROJECT AREA 1	0	0	0	0.00%	0
25-40-631	DEBT PAYMENT - PROJECT AREA 2	0	0	0	0.00%	0
25-40-632	AGREEMENT PAYMENT- 2600 SOUTH	99,915	120,000	110,000	-8.33%	(10,000)
25-40-633	AGREEMENT PAYMENT- 2425 S CRA	91,640	100,000	60,000	-40.00%	(40,000)
25-40-650	BOND DISCOUNT	0	0	0	0.00%	0
25-40-660	BOND COSTS	0	0	0	0.00%	0
25-40-670	AMORTIZATION OF BOND ISSUE EXP	0	0	0	0.00%	0
25-40-730	SPECIAL PROJECTS	74,175	50,000	50,000	0.00%	0
25-40-731	SPECIAL PROJECTS-HOUSING	124,053	200,000	200,000	0.00%	0
25-40-740	EQUIPMENT	0	0	0	0.00%	0
25-40-800	TRANSFER TO CAPITAL DVLPMNT FU	0	0	0	0.00%	0
25-40-805	TRANSFER TO GENERAL FUND	0	0	0	0.00%	0
25-40-810	BOND PRINCIPAL-500 WEST	0	0	0	0.00%	0
25-40-820	BOND INTEREST-500 WEST	0	0	0	0.00%	0
25-40-830	BOND AGENT FEES	0	0	0	0.00%	0
25-40-900	TRANSFER TO FIXED ASSETS	0	0	0	0.00%	0
25-40-910	DEBT PRINCIPAL TO BALANCE SHT	0	0	0	0.00%	0
25-40-920	LOAN TO OTHER FUNDS	0	0	0	0.00%	0
25-90-900	LOAN PRINCIPAL TO BALANC SHEET	0	0	0	0.00%	0
25-90-990	BUDGETED INCREASE TO FUND BALANCE	0	167,981	238,400	41.92%	70,419
Total Fund Expenditures		618,044	909,700	929,700	2.20%	20,000
Net Revenue over/(under) Expenditures		393,701	0	0	0.00%	0

Woods Cross City Tentative Budget for FY26-27

***Budget by FUND SUMMARIES: All Funds**

		8/19/25	4/7/26	INCREASE or (DECREASE)	
	RDA / CDA - Revenue	$ 909,700	$ 929,700	$ 20,000	2%
	RDA / CDA - Expenditures	$ 741,719	$ 691,300	$ (50,419)	-7%
	Net Revenue Over/(Under) Exp	$ 167,981	$ 238,400	$ 70,419	**0%**
	Plus: Beginning Fund Balance:	$ 1,766,652	$ 1,766,652	$ -	0%
Fund 25	*Equals: Ending Fund Balance:*	$ 1,934,633	$ 2,005,052	$ 70,419	4%

Memo

To: Woods Cross RDA Board

From: Bryce K Haderlie, City Administrator

Date: April 1, 2026

Re: Consideration to Approve Resolution Authorizing Grant for Bryce VonNiederhausern Home Located at 969 W 1300 S Woods Cross

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Staff is recommending approval for the RDA subsidence grant for $100,000 to be awarded to Bryce and Karlene VonNiederhausern for the FY26 Subsidence Application period. Our City Engineer, Greg Seegmiller and Public Works Director, Sam Christiansen, have inspected the homes that indicated the most damage and through a scoring process, determined that the VonNiederhausern home was in most need of repair.

A contractor has submitted a project estimate for $144,984.00 to repair the home. A peer review of the plans has been conducted and adjustments made to the plan showing that it will conform to the city standards established for grant participation.

RESOLUTION 2026-148

A RESOLUTION TO APPROVE A GRANT TO PIER THE VONNIEDERHAUSERN HOME LOCATED AT 969 WEST 1300 SOUTH IN WOODS CROSS CITY

WHEREAS, Woods Cross City has an area of the city where homes are being affected by subsidence; and

WHEREAS, the property values of this area of the city are being affected and the City desires to preserve the neighborhood; and

WHEREAS, Woods Cross City, through the Redevelopment Agency (RDA) desires to apply RDA funding to mitigate the effects of the soil subsidence on the affected homes in the neighborhood.

NOW, THEREFORE, BE IT RESOLVED, by the RDA Board of Woods Cross City, Utah authorizes that:

1. A $100,000 grant be awarded to Bryce & Karlene VonNiederhausern to pier their home following the outlined in the Participation Agreement.
2. Total RDA Expense: $100,000 plus city engineering fee and inspection fees for the project.
3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE RDA BOARD OF WOODS CROSS CITY, STATE OF UTAH, ON THIS 7th DAY OF APRIL 2026.

WOODS CROSS CITY

_____
Wallace Larrabee, Chair Protem

ATTEST:

_____
Annette Hanson, City Recorder

VOTING:

Julie Checketts	**Yea____**	**Nay___**	
Eric Jones	**Yea____**	**Nay___**	
Wallace Larrabee	**Yea____**	**Nay___**	
Jim Grover	**Yea____**	**Nay___**	
Rachel Peterson	**Yea____**	**Nay___**	
Ryan Westergard	**Yea____**	**Nay___**	**[tie vote only]**

Participation Agreement
(Home Piers – Farm Meadows CRA)

Bryce & Karlene VonNiederhausern
969 W 1300 S Woods Cross, UT

This Participation Agreement (this "Contract") is entered into by and between the Redevelopment Agency of Woods Cross City (the "Agency"), and each "Homeowner" identified in the signature page, jointly and severally, effective as of the date appearing next to the signatures (the "Effective Date"). The Agency and Homeowner are sometimes referred to each as a party or together as the parties. The Contract terms are as follows:

1. BACKGROUND

The Agency has created the Farm Meadows Community Reinvestment Project Area (the "Project Area") within the boundaries of the City of Woods Cross, Utah (the "City"). The Agency has identified certain Agency funds that may be or become legally available for housing related improvements within the Project Area. Many of the homes in the Project Area have been significantly damaged due to latent soil conditions. The affected homes require substantial improvement in order to remediate the underlying soil problem and the resulting damage to the home structures. Homeowner is the owner of an affected home within the Project Area and located at the address appearing next to the Homeowner's signature *below* (the "Home"). The purpose of this Agreement is to establish the terms on which the Agency and Homeowner will jointly participate in the cost of repairing the Home. The Homeowner is solely responsible for all aspects of the repair and improvement work to the Home. The Agency's sole and exclusive obligation and liability under this Agreement is to participate in paying a portion of the cost of that work, and nothing else. The Agency adopted a policy for participation in these situations, under Resolution No. 2020-130.1 adopted by the Governing Board of the Agency on November 3, 2020 (the "Authorizing Resolution" a copy of which is attached as **Exhibit A**). The terms of the Authorizing Resolution are incorporated into and made an integral part of this Contract. If there is any conflict between the body of this Contract and the terms of the Authorizing Resolution, the Authorizing Resolution will control.

2. DEFINITIONS

These words have the meanings assigned, for purposes of this Agreement:

2.1 APPROVED CONTRACTOR

"Approved Contractor" means any contractor licensed in the State of Utah to perform the Remediation Work, and capable of performing the Remediation

Work as determined by the Executive Director of the Agency in the Executive Director's reasonable discretion.

2.2 Remediation Work

"Remediation Work" means any work necessary for the remediation of the latent soil conditions and resulting damage to the Home, which will include, at a minimum, shoring with foundation piers down to a depth of at least 70 feet.

2.3 Repair Contract

"Repair Contract" means a contract entered into, or to be entered into, by and between the Homeowner and an Approved Contractor, under which the Approved Contractor agrees to provide the Remediation Work to the Home.

2.4 Repair Price

"Repair Price" means the total amount to be paid to the Approved Contractors under the Repair Contracts, collectively, as set forth in the Repair Contract(s) and as amended by change order or amendment from time to time (subject to approval of the Agency Executive Director as provided *below*).

3. Homeowner Obligations

The Homeowner must do each of the following, each of which is a condition to each of the Agency's obligations under this Agreement:

3.1 Repair Contract(s)

The Homeowner must enter into one or more Repair Contracts with one or more Approved Contractor(s), and must submit to the Executive Director of the Agency a fully-signed copy of each Repair Contract, which Repair Contract(s) must collectively (if there are multiple) provide for all Remediation Work. The Homeowner agrees to take all steps, and satisfy all conditions, required for (i) enforceability of each Repair Contract, and (ii) avoiding a default of any kind under each Repair Contract. Despite anything in this Agreement to the contrary, the Agency will not contribute any funds for any cost or damage that results from a failure of the Homeowner to comply with the Homeowner's obligations under a Repair Contract.

3.2 Homeowner Contribution

The Homeowner agrees to timely pay the full amount of the Repair Price (less the amount agreed to be paid by the Agency), but not less than 10% of the Repair Price. The full amount of the Repair Price is **$144,984.00**. The maximum amount the Agency will pay is **$100,000**. The Homeowner will pay the remaining amount of **$44,984.00.**

3.3 Current on City Obligations

The Homeowner must be up to date on all utility payments and have no outstanding debts, liens, or violations to or with the City. The Agency may complete a records search of City records to verify Homeowner is in good standing.

3.4 Code Compliance

The Home must be in compliance with all applicable ordinances and provisions of the Woods Cross City municipal code.

3.5 Notify County Assessor

Promptly after the Remediation Work has been substantially completed, (i) the Homeowner agrees to notify the Davis County Assessor that the Remediation Work has been completed, and (ii) if the Homeowner does not timely do so, then the Agency may provide the notification on behalf of the Homeowner.

4. Approval of Repair Contract

4.1 Approval Criteria

A Repair Contract will be approved by the Executive Director of the Agency if, and only if, (i) all of the requirements and criteria set forth in the Authorizing Resolution are satisfied as determined in the sole discretion of the Executive Director of the Agency, (ii) the Repair Contract requires approval of the Executive Director of the Agency for any change orders, add-ons, or overruns, (iii) the Agency's engineer has reviewed the Repair Contract and accompanying plans and specifications and, in the engineer's sole discretion, has determined that the work described will fully remediate the Home in all required aspects, and (iv) the Repair Contract requires the Contractor to do at least all of the following in exchange for the Repair Price:

A. mobilization, permits, installation of all temporary facilities, bringing all necessary construction equipment to the site, temporary facilities, and removal of all equipment;
B. coordination with the Homeowner, demolition, engineering, geotechnical work, excavation, removal and disposal, traffic control measures, restoration of structural elements maintenance of safety to the property, necessary removal and replacement of sidewalk, driveways, steps, porches, maintenance of utility lines and other items to render the residence safe and usable by the property owner; and
C. pier installation, including necessary demolition, excavation, dewatering, trench excavation, trench reinforcing, piers, grouting, attachments, backfill, compaction, grading, surface restoration, hauling of displaced materials to a suitable location.
D. Comply with the requirements of Document C943, Section 1 (See Exhibit B) for Residential Piering, except for subsections; 1.1.6 Radon Mitigation, 1.1.12 Federal Registration (SAM.gov), 1.2.6 Radon Mitigation, where this is not a CDBG Grant Project.

4.2 Homeowner Requirements

To avoid ambiguity, the Agency acknowledges that a Repair Contract will not require or permit the Contractor to do any of the following (meaning all of the following will be left to the sole cost of the Homeowner, and the Agency will not pay for or reimburse for any of the following):

A. restoration of cosmetic improvements, including flooring, wall board, paint, furnishings, decorations, landscape, sprinklers, trees, grass, bushes, fencing, electrical elements, lighting;
B. any temporary accommodations (*e.g.*, hotel room or other housing during any phase of construction);
C. betterments/improvements beyond restoration work;
D. repair of incidental damage to exterior or interior non-structural items; and
E. sweat equity (*e.g.*, any payments to Homeowner or any person other than the Approved Contractor).

4.3 Available Agency Funds

The Homeowner acknowledges that the Agency does not have unlimited funds available for the immediate repair of all affected homes within the Project Area.

The Agency will not approve any Repair Contract for which the Agency has not appropriated legally-available funds.

5. PAYMENT BY THE AGENCY

The Agency will pay the Agency Contribution directly to the Approved Contractor(s) promptly upon satisfaction of each of the following:

A. All work required under each Repair Contract has been completed;
B. All work has been inspected and approved by the Agency;
C. All work has been inspected and approved by the inspector of Woods Cross City, and a Final Inspection Certificate has been issued; and
D. The Homeowner has paid the full Repair Price less any amounts agreed to be paid by the Agency.

Despite the foregoing, however, the Agency may in the discretion of its Executive Director provide upfront payment to the Approved Contractor(s) of an amount up to one-half of the Repair Price.

6. TERMINATION

This Agreement will remain effective and enforceable until terminated by either party, up to a maximum of three years (after three years, the Contract will automatically terminate). Each party has the right to terminate this Agreement at any time, for any reason, by providing written notice to the other party at the party's last-known mailing address and, if available, last-known email address. Upon termination, the Agency will remain obligated to pay any already-approved Repair Contract. No further Repair Contracts will be approved by the Agency after termination of this Agreement.

7. INDEMNIFICATION

Homeowner agrees to indemnify, defend (with counsel of Agency's choosing), and hold the Agency, the City, and all of its/their respective officers, employees, representatives, attorneys, and agents ("Indemnified Parties"), harmless from and against any and all claims, damages, fines, penalties, losses, of any nature, whether now existing or arising in the future, including attorney's fees and costs, that any Released Party suffers, incurs, pays, may suffer, or is obligated to incur or pay, or becomes obligated to incur or pay, arising out of or relating in any way to any to the subject matter of this Agreement, including the soil conditions, the home damage described, and the repair work that may or may not be completed on the Home.

8. RELEASE

Homeowner assumes all the risk relating to the improvement of the Home or under any Repair Contract. Homeowner immediately, forever, and irrevocably releases the Agency, the City and all of its/their respective officers, employees, representatives, attorneys, and agents, for and from any and all claims, damages, fines, penalties, losses, of any nature, whether now existing or arising in the future, including attorney's fees and costs, that Homeowner suffers, incurs, pays, may suffer, or is obligated to incur or pay, or becomes obligated to incur or pay, arising out of or relating in any way to any to the subject matter of this Agreement, including the soil conditions, the Home damage described, and the Remediation Work performed under any Repair Contract.

9. NO LIABILITY OF OFFICIALS OR EMPLOYEES

No director, officer, agent, employee, or consultant of the Agency is or will ever be personally liable to the Homeowner in the event of any default or breach by the Agency or for any amount which may become due to the Homeowner or on any obligations under the terms of this Agreement.

10. COUNTERPARTS/SIGNATURES

This parties may sign any number of counterparts of this Agreement. Each counterpart will be considered an original and together the counterparts will constitute one and the same agreement. Electronic signatures or copies of signatures are sufficient and have the same force as original signatures.

11. GOVERNING LAW/VENUE

Utah law governs this Agreement. Any legal action or proceeding under or relating to this Agreement may be brought only in a court sitting in or serving Davis County, Utah. Each party waives any objection regarding venue or inconvenient forum. Each party to this Agreement submits to the jurisdiction of any court sitting in or serving Davis County, Utah, and its/their appellate courts, for the purposes of all legal actions and proceedings under or relating to this Agreement.

12. INTEGRATION/WAIVER

This Agreement, including any attached exhibits, constitutes the entire agreement of the parties regarding the subject matter. This Agreement may not be modified or amended without the written agreement of both parties. The parties may waive any provision in this Agreement only by a writing executed by the party or parties against

whom the waiver is sought to be enforced. No failure or delay in exercising any right or remedy or in requiring the satisfaction of any condition under this Agreement, and no act, omission, or course of dealing between the parties, operates as a waiver or estoppel of any right, remedy, or condition. A waiver made in writing on one occasion is effective only in that instance and only for the purpose stated. A waiver once given is not to be construed as a waiver on any future occasion or against any other Person.

13. ASSIGNMENT

Neither party may assign or delegate any interest in or obligation under this Agreement, in whole or in part, directly or indirectly, voluntarily or involuntarily, by operation of law or otherwise, without the written consent of the other party.

14. SEVERABILITY

If any provision of this Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions of this Agreement remain in full force if the essential terms and conditions of this Agreement for each party remain valid, binding, and enforceable.

15. NO PARTNERSHIP

This Agreement does not constitute or create a partnership, joint venture, joint undertaking, or agency relationship of any kind among the parties. No party to this Agreement has the right or authority to make representations, act, or incur any debts on behalf of the other. No party is acting as an agent for an undisclosed principal or as a nominee. No employment relationship is created by this Agreement.

16. ASSIGNMENT OF RIGHTS

The Homeowner hereby immediately and irrevocably assigns to the Agency all of the Homeowner's rights, claims, damages, actions, and remedies under or relating in any way to each Repair Contract effective immediately upon execution of such Repair Contract(s) by the Homeowner.

17. MISCELLANEOUS

This Agreement does not and is not intended to confer any rights or remedies upon any Person other than the identified parties. This Agreement will not be construed in favor of or against any party for any reason, including because of authorship. With regard to all dates and time periods set forth in this Agreement, time is of the essence.

Homeowner acknowledges the Agency is a political subdivision of the State of Utah operating and existing under Title 17C of the Utah Code Ann., separate and distinct from the City.

[End of Terms – Signature Page Follows]

This Participation Agreement is agreed to as of February 27, 2026 by:

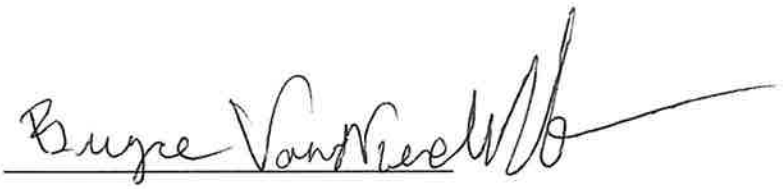
AGENCY:

_____
Bryce K Haderlie, Executive Director

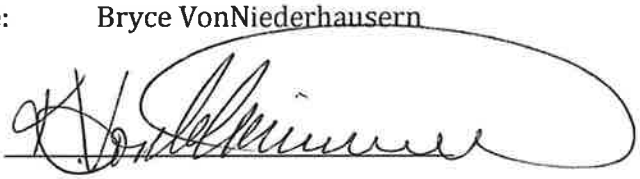
Attest:

_____
Secretary

HOMEOWNER(S):

Signature: 

Printed Name: Bryce VonNiederhausern

Signature: 

Printed Name: Karlene VonNiederhausen

"Home" address: 969 W 1300 S, Woods Cross, UT

Attached Documents

A- C943 SUPPLIMENTARY REQUIREMENTS FOR SUBSIDENCE PIERING PROJECTS

B- Contract(s) For Repair Work

C- Authorizing Resolution

BASEco
FOUNDATION SOLUTIONS

4950 Bonnyview Ave.
Murray, Utah 84107
Office 801-200-3280
office@baseco.net

SUBMITTED TO	Karlene Von Niederhausern	**MOBILE**	(801) 425-5207	**DATE**	3/9/26, 2:28 PM
STREET	969 West 1300 South	**ALT PHONE**		**JOB SITE**	Entire Home
CITY, STATE & ZIP	Woods Cross, Utah, 84087	**EMAIL**	bkvon@msn.com		

SCOPE OF WORK:

BASEco Foundation and Concrete Solutions will provide the following labor, material and services:
1. Installation of (43) 2.88" push piers. ***ANY STEEL THAT GOES DEEPER THAN 70 FT (3010 TOTAL FT) WILL COST AN ADDITIONAL $24.00 PER FOOT. WE WILL ONLY WARRANTY THE AREAS THAT HAVE HAD PIERS INSTALLED***
2. Back fill holes and patch concrete where required.
3. Inject POLYcrete to void fill areas of home as well as lift concrete as needed to eliminate tripping hazards.
4. Clean up and remove work related debris.

*Homeowner is responsible for removing personal belongings from work area.
*BASEco will only patch concrete on piers installed on interior of home or garage or in entrances to the home.
*BASEco is not responsible for any landscaping, drywall, or framing that is affected during repair
*Per the requirements from Woods Cross City, should BASEco use less than 70' of steel on any installed pier, BASEco will provide a credit for the unused steel on the final invoice.

SYSTEM REQUIREMENTS					
Foundation Push Pier	43	POLYcrete	1000	Xypex Patch & Plug	
Foundation Helical Pier		POLYcrete Deep Geo-Stabilization		Xypex Concentrate	
Spot Footings		Crawlspace Encapsulation		DrySeal	
Hollow Bar Micropile		Sump Pump Assembly		AquaShield	
Foundation Wall Anchor		Sump Pump Battery Backup		Encapsulation Membrane	
Stabilizer Jack		Sump Pump High Water Alarm		Lateral Line Perforated Pipe	
Carbon Fiber Strap		Discharge Line		Down Spout Extension	

SITE PREPARATION REQUIREMENTS		
Demolition ☐is ☐is not included for the project – If demolition is needed to prepare site it may be billed at a higher rate.		
Depth to footing:	Concrete Removal:	Concrete Patches:

AGREEEMENT:
All Work described in the above Proposal will be completed in a workmanlike manner according to standard industry practices. I understand and agree to the warranty terms and conditions of each service and material as outlined in the following pages of this document. BASEco's Representative has fully explained to me the merits of the services and materials specified in the Scope of Work. I agree that the proposed Work will remedy my problem. My agreement is given with the understanding that the Work involves risk of cosmetic damage to work area and that new or unforeseen conditions may require additional Work at additional cost. I understand and agree that BASEco is not responsible for structural, mechanical, plumbing, utility separation and fractures, or damage to heated concrete systems ("radiant heat") that may occur during preparation or installation of the Work. I understand and agree that BASEco shall not be responsible for replacing or repairing any defects (tile, siding, stairs, plumbing, air conditioners, brick work, etc.) or cosmetic repair unless otherwise stated in the Work. I agree to grant BASEco a 30 day right to remedy any problem after reported.

IT IS PROPOSED to furnish material and labor in accordance with above proposal and specifications, for the sum of:

One Hundred Forty Four Thousand Nine Hundred Eighty Four DOLLARS TOTAL AMOUNT:
$144,984.00

DEPOSIT REQUIRED: $72,492.00 BALANCE DUE UPON INSTALLATION: $72,492.00
***All warranties pertaining to installation may be voided if balance is not paid within 15 days of installation.**

ACCEPTANCE OF PROPOSAL – The above prices, specifications, conditions and warranty are satisfactory and are hereby accepted by my signature below. By signing, authorization is given to BASEco to do the work as specified. Payment will be made as outlined above.

AGREEMENT

Owner/Client Signature: **Date:** March 30 2026

REPAIRS: BASEco's representative has fully explained the merits of the services and materials specified in the Scope of Work ("Work"). Demolition refers to the removal and disposal of wall and/or floor coverings in the work area. All Work described in the above proposal will be completed in a workmanlike manner according to standard industry practices. The labor and service performed by BASEco Inc. The warranty terms and conditions of each material/product are separately outlined in this Agreement. Owner shall grant contractor a 30 day right to remedy any problem after reported.

BASEco is not responsible for structural, mechanical, plumbing, or utility separation and fractures while performing the Work. BASEco is not responsible for damage to heated concrete systems ("radiant heat systems"). Owner assumes liability for any damages and repairs of punctured radiant heat systems. Owner assumes all responsibility for damages due to breakage of fuel or utility service lines that may occur during preparation for or installation of the Work. BASEco shall not be responsible for replacing or repairing any defects (tile, siding, stairs, plumbing, air conditioners, brick work, etc.) or cosmetic repair unless otherwise stated in the Work. When applicable, BASEco will locate public underground utilities. If the property is rural, public underground utilities may not be located and homeowner is responsible for marking of public utilities. Homeowner is responsible for locating and marking private utilities, sprinkler lines, and buried downspouts to avoid damage. BASEco is not liable for damages to private utilities, sprinkler lines, or buried downspouts while performing work.

PAYMENT: Owner agrees to pay the Total Amount listed on the Proposal upon completion of the Work. Unpaid contract balances shall accrue interest at the rate of 2% per month (24% per year) until paid. Owner agrees to pay all costs of collection including reasonable attorney fees, arbitration or mediation fees, and all court costs. BASEco may seek to apply a pre-lien to the property to ensure payment upon completion of Work. BASEco may request to verify availability of funds to fulfill contract before beginning work. Should Owner elect to utilize a credit card for payments, BASEco may include an additional 3.5% fee for the transaction. **All warranties pertaining to installation may be voided if the balance is not paid within 15 days of installation.**

PREMISES: "Owner" as referenced in this Agreement claims ownership of the premises upon which the Work will occur or has otherwise obtained consent and authorization from the Owner to sign on their behalf for the Work on the Premises to occur. Owner grants BASEco, its employees, subcontractors and agents, the right to enter the Premises for purposes of performing all activities related to the Work. Owner shall disclose to BASEco all easements, encumbrances or rights of way upon or over the Premises which impact the Work before the Work begins. Owner agrees to an additional fee for preparation and/or added labor due to circumstances beyond BASEco's control to complete job in work area(s).

Owner represents and warrants the Premises are in a clean, kept, and healthful condition, and present no risk to the health and safety of BASEco's employees, subcontractors or agents. Owner is responsible to notify BASEco of known harmful substances present in the work area including, but not limited to, lead paint, asbestos, and mold prior to scheduling the Work. BASEco does not provide testing or remediation for harmful substances. If no notice is provided of these substances BASEco will assume regular practice of work installation and debris removal and disposal, regardless of structure age and condition. If harmful substances are made known to BASEco, BASEco may require Owner to prepare the work site by professional remediation services prior to the Work being installed, and/or removal and disposal of harmful debris.

WARRANTY TRANSFERABILITY: All warrantied services/materials may be transferred with written consent from property Owner. BASEco must be notified within 30 days of real estate transactions for transfer of warranty. Should the original property Owner (warranty holder) be out of reach or deceased, other proof of property ownership deemed acceptable by BASEco may be provided. If there is any outstanding balance on work performed, the warranty will be nullified and may not be transferred.

POLYcrete

BASEco will inject polyurethane expanding foam using a one-way valve through injection sites drilled through the concrete slab. BASEco is not responsible for damage to downspout or sprinkler lines or utility lines but will make efforts to avoid damage to these areas/items. Any void beneath slab will be filled before lift can be achieved. The estimate provided is based on calculations for average void filling due to soil settlement and to achieve desired lift/leveling of the slab. Due to variables including, but not limited to, concrete condition, soil condition, debris, and/or excessive voids beneath concrete, BASEco is not responsible for concrete cracking and does not guarantee lift to original levels. Lateral movement may occur when concrete settles, BASEco does not guarantee that concrete will be lifted to original position or correct lateral movement. Concrete may be cut at joints to prevent binding while lifting. Upon completion of polyurethane injection, BASEco will patch the injection site holes in the concrete if desired. Patches are not guaranteed to match concrete. In instances where voids are excessive, BASEco may charge for additional material used.

Owner acknowledges that cosmetic damage or cracking to concrete is not the responsibility of BASEco. The installation does not include cosmetic repair of surrounding structures or landscaping unless otherwise specified in the Scope of Work. Owner is responsible for moving objects away from installation areas and removing any objects that will hinder BASEco from completing the agreed work. Contractor is not responsible for sealing joints or cracks, pre-existing or not, unless otherwise stated in the Scope of Work. Excessive void fills that require additional material to stabilize and/or lift the slab may be charged for the extra material.

WARRANTY: BASEco warrants that concrete slabs of at least five years of age that have been corrected with polyurethane injection will not settle more than a quarter of an inch of in a 3-year period. Customer responsibilities include maintaining positive grade and drainage management of area surrounding the raised concrete. Failure to maintain grade and proper drainage may result in voided warranty. BASEco's warranty does not extend to cosmetic repairs.

BASEco is not responsible for conditions of earthquake, severe wind, flood, change in water table, poor water drainage, or seepage, lack of proper maintenance by Owner, or any similar man-made conditions. If any settlement exceeding a quarter of an inch occurs within 3 years of performing the Work, BASEco will provide materials and labor in order to stabilize affected area for the remaining duration of the warranty period. Owner's exclusive remedy shall be for correction of any defect in materials as set forth in this agreement. In no event shall Owner be entitled to incidental, consequential or special damages regardless of whether the claim is based on warranty, contract or otherwise. This Agreement includes BASEco's sole warranty, **ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARE EXCLUDED.**

WATERPROOFING REPAIRS

This warranty agreement is only to cover the areas addressed in this proposal and in no way extends to areas outside of the installation area described in the Scope of Work. Installation of the Work does not include painting, finished carpentry, extending discharge lines, electrical work, or replacement of floor tile or carpeting. Any and all cosmetic repairs are not included in the installation. There will be no charge to service the system if the system was installed and covered under this warranty. Furthermore, BASEco's Representative has fully explained the merits of the waterproofing system.

In the event that BASEco performs job site preparation/demolition/water testing to expose/identify a non-foundation related cause of water seepage including but not limited to failed plumbing, roof leaks, faulty door or window frames, etc. a mobilization fee may be charged while the remaining uncompleted work may be refunded and cancelled.

AquaShield®: AquaShield is meant to mitigate water intrusion at the joint where the foundation wall meets the concrete floor. If the entire perimeter of the basement/foundation was not treated, then additional work at additional charge could be necessary to extend the system or treat other areas or problems not addressed by this installed Work. The warranty applies along the specific areas where the system is installed only. The installation of a partial system alone will not eliminate floor crack seepage. AquaShield® installed without a Sump Pump is not a guarantee against water overflow and seepage; a sump pump may be needed if water is excessive and AquaShield system is overflowing.

Installations of AquaShield® alone or Encapsulation Membrane in conjunction with AquaShield® will carry a warranty in effect for 10 years after installation. Encapsulation Membrane installed on a horizontal (overhead) surface including ceilings will not be covered by the warranty. AquaShield® system installed in conjunction with a BASEco provided battery back-up sump pump will extend the warranty coverage of the Work to a total period of 25 years after the installation. Sump pump assemblies are covered under a separate manufacturer warranty and are not included in this warranty. BASEco is not responsible for installing or supplying electrical outlet for sump pumps, nor are we licensed to do so.

When the AquaShield® perimeter water control system is installed with a BASEco installed sump pump, BASEco will provide the materials and labor at no additional charge to correct defects in the AquaShield® (or AquaShield with Encapsulation Membrane) perimeter water control system in the event that water passes through the system and onto the basement floor.

AGREEMENT

DrySeal®: All cracks repaired and sealed by BASEco using a complete DrySeal® repair are warranted against leakage for 10 years, including materials and workmanship. Partial systems that exclude floor notching to base of footing will be void of warranty.
Sump Pump: It is expected that sump pump will create noise and vibration when in use. Primary AC operated sump pumps and DC back-up pumps are covered under a separate manufacturer's warranty (Wayne or Zoeller). Within their warranty period BASEco will perform the labor for the pump replacement at no cost and provide complimentary return of the defective pump to the manufacturer (Wayne or Zoeller).
This warranty shall not apply to condensation, an altered system, water vapor transmission, concrete discoloration, plumbing leaks or efflorescence (white powder) on concrete. BASEco is not responsible for water once pumped from the house, dust created from installation, damage to hidden or buried utility lines or frozen discharge lines without a perforated discharge line and IceGuard. A sump pump not functioning due to power outage or failed power supply does not constitute a failed system. Alternative waterproofing solutions without the use of AquaShield or DrySeal will not carry a warranty, including installations performed from the exterior of the foundation, Xypex-only solutions, or standalone Sump Pump installations unless otherwise specified.
THIS WARRANTY DOES NOT COVER BASECO SPECIFICALLY, IT DISCLAIMES LIABILITY FOR ANY AND ALL CONSEQUENTIAL DAMAGES, WATER DAMAGE TO FLOOR COVERINGS, FURNITURE, STORED ITEMS, FINISHED WALLS AND OTHER OBJECTS INSIDE THE FOUNDATION. BASEco will not be responsible for any personal injury or property damages caused or related to include but not limited to, loss of income, emotional distress, death, loss of use, loss of value, and adverse health effects, or any other effects. Owner agrees to keep gutters clean, downspouts extended, and keep landscaping grade pitched away from foundation to prevent pooling near the foundation.

FOUNDATION/STRUCTURAL STABILIZATION REPAIR

All stabilization services (Micropile, Piering, Wall Anchors, Stabilizer Jack Assemblies, Carbon Fiber) described in the Scope of Work will be completed in a workmanlike manner according to standard industry practices. The labor and service performed under this Agreement is guaranteed against defects for a period of 30 years from completion date of installation. Should vertical settlement or wall bowing beyond acceptable variance occur in the Work area within the warranty period, BASEco will provide labor and material in order to stabilize affected area for the remaining duration of the warranty period. Areas[s] of foundation or footings not serviced under this Agreement are not covered under warranty. Lateral foundation, footing or structural movement (including sliding) is not covered by this warranty. BASEco does not guarantee to close cracks, render doors or windows operational, or move floor[s] or wall[s] back to their original position. BASEco will attempt to achieve the best results concerning the operation of windows, doors, and closure of cracks.
Trenching and Excavation may be conducted during structural repair. BASEco recommends a waterproofing membrane be applied to exposed walls to reduce water seepage. Owner is responsible to secure these services with a contractor of Owner's choice. BASEco will not be responsible for future water seepage problems in any affected area. Also, BASEco will not be responsible for any other future water issues that may occur to the property; i.e., poor water drainage system, pooling of water in basement wells, broken water lines, etc.
BASEco is not responsible for conditions of earthquake, severe wind, flood, change in water table, poor water drainage, or seepage, lack of proper maintenance by Owner, other Acts of God, or any similar man-made conditions. The warranty does not cover a raising, heaving foundation due to expansive soils or "blue clay" unless otherwise stated in the Work. BASEco will attempt to achieve the best results concerning the operation of windows, doors, and closure of cracks. Owner's exclusive remedy shall be for correction of any defect in materials as set forth in this agreement. In no event shall Owner be entitled to incidental, consequential or special damages regardless or whether the claim is based on warranty, contract or otherwise. This Agreement includes BASEco's sole warranty, **ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARE EXCLUDED.**
Foundation Push or Helical Pier system will remedy the problem in the areas the piers are installed. I fully understand and accept that the transferable warranty covers only the areas of the structure that have been repaired and does not cover foundation settling to other parts of the structure that have not been repaired ("piered"). Installation of partial systems alone will not stabilize entire structure. There is no guarantee of "lift", only a guarantee of permanent stabilization. It is anticipated that some minor movement or "relaxation" of the structure may occur within 1 year after the pier installation. There will be no charge for service calls to examine the structure after pier installation. The installation of the piers and foundation stabilization may cause cosmetic damage to property. The installation does not include cosmetic repair of items that were damaged during settling or during stabilization process. Customer shall grant contractor a 30 day right to remedy any problem after reported. Homeowner responsible for moving personal belongings 10 feet away from installation areas; BASEco not responsible for damage to items left in work area.
Footings: Footing depth that is deeper than anticipated depth stated on this proposal will require additional excavation and/or trenching. The additional work may be billed up to $90 per additional foot of excavation. Deteriorated/damaged footings that require additional preparation prior to pier installation may also be billed at a higher rate.
Carbon Fiber: Carbon fiber installations will carry a 30 year warranty against continued inward (bowing) movement of the wall. Carbon fiber is not intended to straighten walls. Warranty applies only to repaired area, partial walls will carry a partial warranty.
Stabilizer Jack Assembly: Stabilizer Jack Assemblies carry a warranty for a period of 30 years. BASEco does not guarantee lifting to original levels, only stabilization of the installation area. Improper maintenance by Owner of installation area drainage and/or ventilation may void warranty due to deterioration of the supported surface[s].
Wall Anchors: Anchors are warranted to stop horizontal movement of repaired wall[s] for a period of 30 years. Partial walls are not warranted. Anchors are guaranteed to stabilize only, not necessarily straighten. Owner agrees to maintain positive drainage away from walls. Saw cuts and expansion joints are sometimes necessary to relieve pressure of affected wall.

By signing below, Owner agrees to the above Proposal including Scope of Work, outlined proposal details, payment, agreements, and warranty terms related to the Work.

Owner Signature:

Date: March 30 2026

BASEco
SINKING FOUNDATION SOLUTIONS

March 6, 2026

RE: Warranty Rider for 969 West 1300 South, Woods Cross City, Utah 84087

To Whom It May Concern:

The Pier Installation completed at the property located at 969 West 1300 South in Woods Cross City will carry a 50-year transferrable warranty. All other items pertaining to BASEco's contract remain the same as written on the executed agreement. If you have any questions regarding this matter, please contact us directly.

Thank you,

Grant Anderson
Senior Estimator
BASEco Foundation and Concrete Solutions
801-712-7061
grant@baseco.net

C943 SUPPLEMENTARY REQUIREMENTS FOR SUBSIDENCE PIERING PROJECTS

SECTION 1

RESIDENCE PIERING

1.1 GENERAL

1.1.1 SCOPE

The scope of this project is to lift the residential structure to the approximate pre-settled elevation or to an elevation matching the surrounding improvements and to within 1" of vertical of the floor elevations of each floor area. All structural components of the house shall be returned to a pre-settlement state. Utilities shall remain operable to the home as much as possible, at the expense of the contractor. Concrete flatwork, including floor stab, sidewalk and driveways are the responsibility of the contractor for replacement and repair. Demolition and Restoration shall be in accordance with this Section.

Federal funding has been obtained for this project through Community Development Block Grant (CDBG). The work contract is between the Contractor and the Woods Cross Commercial Development Association (CDA) in conjunction with the property owner.

1.1.2 ENGINEERING

The contractor is responsible to employ engineering services of a Licensed Professional Engineer of the State of Utah to observe and design the piers and impact on all structural elements and products used in the project. The contractor is also responsible for verifying that any know compromised truss members or truss plates are in order during and following the lifting of the structure. This may include but not limited to guiding any dislodged truss members to their proper location during the lifting process and reestablishing the truss plates for all visible connections.

Any structural engineering recommendations and calculations on pier locations, spacing, types, sizes, strengths, materials, connections or any other aspect of engineering shall be obtained by the Contractor (piering company) and stamped by a licensed professional engineer. All studies shall be procured by the Contractor doing the work and coordinated with the techniques, methods and materials of the Contractor. Such calculations and recommendations shall be stamped and submitted for review by the Building Official prior to construction.

For this CDBG project the Contractor must submit documentation that the Structural Engineering Services for this project were selected through a competitive process and that proper registrations are in place.

1.1.3 GEOTECHNICAL STUDIES

Woods Cross City commissioned a study in 2017 to determine the geologic and geotechnical caused of settling within the area. The report can be found at on the woods cross city web site at the following link: https://www.woodscross.com/vertical/Sites/%7B1E8AA2ED-77CC-41F1-8DA8-74322646B85C%7D/uploads/Final_Report_of_Findings_June_2018.pdf. The Contractor shall be familiar with and comply to the recommendations of this report.

1.1.4 QUALITY ASSURANCE

The contractor shall determine the elevations of strategic locations of floors, and levels and slabs of the structure prior to the work as a comparison to the same locations following work. All floor elevations of each given level of the structure shall be within tolerances of the International Building Code.

Structural elements must be functional following the lifting work. Driveways shall be lifted to smoothly access the garage within ½". Porches and steps shall be lifted to withing Building Code tolerances of step spacing and no more that 3% slope away from the house (1.44" in 4'). No tripping hazards at entryways greater than ¼" shall be permitted. Basement floor slabs shall be lifted to proper elevations to avoid gaps under or over walls and doorways on all basement bearing and non-bearing basement walls. Garage slabs shall be lifted to provide proper drainage to the garage door opening (2% slope). Consideration by the contractor shall be made to comply with temperature and other requirements of the foam manufacturer.
Efforts shall be made to coordinate with the Homeowner and CDA representatives with periodic (minimum bi-weekly) status reports of the project. This may be done in person or via email. Efforts shall also be made to minimize mud and dust within the home including shrouds, curtains, tarps, planks and other elements by the contractor.

1.1.5 UTILITIES

Utilities include, but are not limited to Air Conditioning lines, and compressors, sewer lines and cleanouts, water lines, irrigation mains and laterals, land drain systems, rain gutter downspouts and systems, power lines and meters and meter bases, gas lines and meters, phone lines and boxes, cable lines and boxes, and internet lines and connection are the responsibility of the Contractor to find and protect during construction.
Following the use of lifting foam, sewer pipes shall be flow tested to ensure that capacity was not compromised during injection of the foam.
Care shall be taken by the contractor to ensure that downspouts on the house rain gutter are extended to at least 10 feet away from the house foundation to prohibit flooding and over saturation of any backfill material.
Any and all land drains shall be maintained and restored if encountered.

1.1.6 RADON MITIGATION

If required by the Environment Report (typically >4pCi/L) for this Federally funded project, a Radon Mitigation System shall be installed in the home under this contract. All components of the Radon Mitigation System must conform with Local, State and Federal codes and requirements, including Electrical and Plumbing Codes. Design for an Active Radon Mitigation System including electrical connection, pluming elements and penetration details must be submitted to the City prior to construction. Any restorations of walls, ceilings, floor, roofs, awnings, foundation, etc. shall be restored under this contract and are not considered part of the homeowner Restoration mentioned below (see section 1.3.5). Said installation shall be conducted after any foam lifting of the basement floors. Licensed Professionals must be registered on SAM.gov (see below).

1.1.7 REFERENCES

All elements of the International Building Code and industry standards shall be adhered to.

1.1.8 SUBMITTALS

The Contractor shall submit materials intended for use on the project including all piers, brackets, connection, concrete mix, any repairs and finishes.
A log of each pier depths, location and pressures shall be submitted upon completion of the work.

1.1.9 DELIVERY STORAGE HANDLING

All materials until installed are the responsibility of the contractor. Measures shall be taken for security of materials, and equipment on the site.

1.1.10 COMPLETION

Completion is determined by the inspection of the Building Official with representation of the Redevelopment Agency in consultation with the homeowner. This includes all restoration as discussed in this section, reports, certifications and guarantees. Any discrepancies on completion will be determined by the Redevelopment Agency Representative.

1.1.11 SECURITY/SAFETY

Security and protection of the property and the property owners and visitors in the responsibility of the Contractor. Holes deeper than 30" (or as allowed by code), adjacent to walkways and entrances shall be guarded with a rail or covering. Other hazards including tripping, head clearance and falling hazards shall be mitigated and properly noticed.

1.1.12 FEDERAL REGISTRATION (SAM.gov)

All contractors, sub-contractors, consultants and businesses working on this Federally funded project shall be registered with SAM.gov. Verification through this registration against federal suspension or debarment is required. The general contractor must submit their UEI number along with a listing of all sub-contractors, consultants and businesses with their Unique Entity Identification (UEI) number for verification prior to the Owner issuing Notice to Proceed on the project. As this UEI number may take several weeks to obtain from SAM.gov the contractor and associated partners are advised to register early if the UEI hasn't already been obtained.

1.2 PRODUCTS

1.2.1 PIERS

Piers shall meet industry standards in capacity, size, quality, vertical alignment, bearing on concrete elements, and materials. Coatings and strength shall be capable of granting a 50-year guarantee for the materials and workmanship

Pier depth shall be to the depth specified in the Geotechnical report. Any piers not meeting this depth shall be reviewed and approved by the Engineer prior to backfilling. A minimum of 70% of the piers must reach the depth as discussed in the report (typically 70 foot depth). Efforts including pier lubrication, broader bracket sizing and other means may need to be employed.

Extra steel not used due to piers not reaching this depth (on a structure basis and not on a pier by pier basis) shall be credited to the owner. Extra steel required in exceedance of the 70' average depth for the entire structure (not on a pier by pier basis) may be negotiated with the Owner on a per foot basis not to exceed a cost of 50% of the total cost of the project divided by the total anticipated lineal feet of piers.

1.2.2 BRACKETS

Brackets and connections shall meet industry standards in capacity, size, quality, and materials. Coatings and strength shall be capable of granting a 50-year guarantee for the materials and workmanship.

1.2.3 LIFTING FOAM

Lifting Foam shall meet industry standards in capacity, size, quality, and materials. Strength shall be capable of granting a 50-year guarantee for the materials and workmanship.

1.2.4 CONCRETE

All concrete removal and replacement shall be to the nearest seam or saw cut. Concrete for nonstructural elements shall have a minimum 4000psi – 28-day strength. All structural concrete shall be to the specification of the Contractor's Design Engineer

and approval of RDA Engineering and City Building Official. Concrete shall be doweled where the concrete thickness is sufficient.

1.2.5 RAIN GUTTER DRAINPIPE

All drainpipe from rain gutters shall be non-perforated plastic pipe capable of conveying rainwater away from the house foundation *a minimum of 10'* in a 3" minimum diameter pipe. All piping shall be to the specification of the Contractor's Design Engineer and approval of RDA Engineer and City Building Official. Piping may be temporarily installed by the contractor where the homeowner will be responsible for permanent installation and upgrades in alignment and possible popups.

1.2.6 RADON MITIGATION SYSTEM

All pipes, connections, fans, penetrations, etc. shall be in accordance with local codes and level of service for the parts and materials. Electrical connections and penetrations shall be inspected by the building official and coordinated by the Contractor.

1.3 EXECUTION

1.3.1 INSPECTION

The RDA will conduct periodic observations of the work site. Inspections from the Building Official must be scheduled by the contractor for all structural components prior to burying or concealment of the components. The site shall be secure and safe for such observations and inspections. All building permits must be filed to the city prior to mobilization. Any Fees for permits shall be resolved in accordance with contract documents.

1.3.2 PREPARATION

Preparation shall include all items necessary for the contractor to access and mitigate the settlement to the building. Efforts shall be made to minimize the disturbance on the property and homeowners during the project.

1.3.3 DEMOLITION

Demolition and Exterior Improvements removal necessary for excavation to the footings is the responsibility of the contractor. Demolition includes but is not limited to, carpet removal and maintenance, tile/flooring removal, floor slab removal, saw cutting, Sheetrock and base board removal and disposal. Exterior Improvements Removal includes but is not limited to removal and proper disposal of shrubbery, sod, concrete flatwork, tree removal and disposal, sprinkler system maintenance and repair, Brick and siding maintenance and repair, shed relocation, A/C compressor relocation, excavation, haul, proper disposal, and maintenance and support of any structural elements or utilities.

1.3.4 PROPERTY ACCESS/SECURITY

As the homeowner will likely inhabit the home during the process, all hazards or security issues must be mitigated and made safe against intrusion, falling, the elements, or other issues with individuals and employees present.

1.3.5 RESTORATION

The contractor is responsible for restoration of all structural elements including, but not limited to: bearing walls, columns, footings, foundations, beams, joists, trusses and any connections thereto . Also included are backfill and compaction, all concrete flatwork including steps, floor slabs, sidewalks and driveways, railings, brick and siding restoration and utilities. Compaction of all backfill, interior and exterior are to be within 90% Standard Proctor, with appropriate compaction efforts to that end. Any utilities including, Water, Sewer, Land Drain, Gas, A/C, electrical, and communications.

The homeowner is responsible for aesthetic elements. This may include landscaping restoration and Interior finish restoration. However, care must be taken by the Contractor to preserve and maintain these improvements. Landscape improvements include but are not limited to shrubbery, sod, flowers, trees and minor sprinkler system repairs. Interior finish improvements include but are not limited to sheetrock, paint, baseboard carpeting, flooring, and tile.

Tolerances for interface between structural elements and aesthetic elements are specified in section 1.1.4 Quality Assurance. This includes but is not limited to driveway to garage, porch to threshold, sidewalk to porch, and patio to threshold. Lifting on these otherwise aesthetic elements may be required for safety and functionality.

1.3.6 LIFTING

The contractor is responsible for all equipment necessary for the lifting of the structure in such a manor to minimize additional damage to the building structure. Effort must be made by the contractor to align any truss plates that may have come loose.

1.3.7 GUARANTEE

The Contractor shall provide a minimum of 50-year guarantee against further settling of the home on all their products and workmanship for the project. Such guarantee shall be transferable to subsequent property owners of the home and be recordable with the property.

END OF SECTION

REDEVELOPMENT AGENCY OF WOODS CROSS CITY

Resolution No. 2022-136

A RESOLUTION ADOPTING A REVISED POLICY REGARDING AGENCY PARTICIPATION IN HOME SHORING PROJECTS WITHIN THE FARM MEADOWS COMMUNITY REINVESTMENT AREA, AND RELATED MATTERS.

WHEREAS, the Agency has previously established the Farm Meadows Community Reinvestment Project Area (the "Project Area");

WHEREAS, the Agency has identified certain Agency funds that may be or become legally available for housing related improvements within the Project Area;

WHEREAS, many of the homes in the Project Area have been significantly damaged due to latent soil conditions, and those homes require substantial shoring/pier improvements in order to remediate the resulting damage to the home structure;

WHEREAS, the Agency adopted a policy for participation in these situations, under Resolution No. 2018-117 adopted by the Governing Board of the Agency on August 21, 2018; and

WHEREAS, the Agency adopted a revised policy for participation in these situations, under Resolutions No. 2018-117, 2018-119, 2018-124 and 2020-130.1 adopted by the Governing Board of the Agency on September 4, 2018; and

WHEREAS, the Agency is adopting this resolution to establish a revised policy for Agency participation in the costs for remediating the affected homes in the Project Area, and this resolution will entirely replace and supersede the Resolution No. 2018-119 and any other resolution relating to this matter.

Now, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE REDEVELOPMENT AGENCY OF WOODS CROSS CITY:

1. The Board finds and determines that the Agency's participation in funding shoring/pier improvements to the affected homes in the Project Area is necessary and desirable in order to preserve the community as a whole and to avoid blight and is in harmony with the goals and objectives of the Farm Meadows Community Reinvestment Project Area Plan. The adoption of this resolution and the policy contained in this resolution will be a significant public benefit to the residents of Woods Cross City. Resolution No. 2018-119 is hereby repealed; this resolution entirely supersedes and replaces Resolution No. 2018-119 and subsequent revisions.

2. The Agency may, subject to approval of the Executive Director on an individual case-by-case basis, participate in providing a grant for the improvements to affected homes in the Project Area, on the following terms and conditions:

a. The Agency and homeowner must enter into a Participation Agreement outlining the details of the Agency's obligations and the homeowner's obligations. The Executive Director is authorized to enter into those Participation Agreements in the Executive Director's sole discretion after determining that the Participation Agreement complies with this resolution.

b. The homeowner will be responsible for obtaining bids and entering into contracts for all required improvements to the home, directly with approved contractors. The Agency will not directly enter into any contracts with any contractors, materials suppliers, or any other person other than the homeowner. The Agency's exclusive role will be to provide grant funding as described in this resolution.

c. All contractors must be properly licensed and in good standing in the State of Utah.

d. Unless the homeowner qualifies under the Income Targeted Housing definition found in Utah Code Ann. 17C-l-102(32) ("housing that is owned or occupied by a family whose annual income is at or below 80% of the median annual income for a family within the county in which the housing is located"), as determined by the Executive Director based upon evidence submitted by the homeowner, then the homeowner must agree to pay a minimum amount equal to 10% of the total amount paid by the Agency. Homeowners who meet the definition of Income Targeted Housing may not be required to contribute to the cost (meaning the Agency may pay 100%).

e. Homeowners who do not meet the definition of Income Targeted Housing may borrow funds to cover all or a portion of the homeowner's share of the cost up to $20,000, through a loan secured by a deed of trust upon the home. Each loan will have a ten-year maturity, will be paid in full at or before maturity, will require annual installment payments, will bear interest at the rate for the full term of the loan of equal to the most current Utah Public Treasures' Investment Fund 365 Day Rate plus 3.00% per year, and will have no prepayment penalty.

A short-term loan for up to $75,000 may be secured by a deed of trust upon the home under the following conditions:

i. The total amount of obligations against the home (mortgage, 2nd mortgage, this loan, etc.) may not exceed 80% total for the value of the home. The city may require the homeowner to provide a current appraisal to confirm the loan to value ratio when necessary.

ii. The loan will be for a maximum of two (2) year maturity, will be paid in full at or before maturity, will require monthly installment payments based on a 20-year amortization schedule, will bear an interest rate equal to the most current Utah Public Treasures' Investment Fund 365 Day Rate plus 5% annually, and will have no prepayment penalty

f. The homeowner must contract for all work and improvements needed to bring the home into full code compliance, and to fix all structural issues and damage for a useful life of at least 50 years.

g. The contractor must be obligated to install piers down to a minimum depth of 70' below surface, as part of the base contract price.

h. All plans and specifications must be stamped with approval by a licensed Professional Engineer.

i. The homeowner must be current on all Woods Cross City utility payments and have no outstanding debts, liens, or violations with Woods Cross City.

j. Other than the issues resulting from the latent soil conditions, the home must be in compliance with all applicable ordinances and provisions of the Woods Cross City municipal code.

k. The Executive Director of the Agency has identified sufficient legally available and appropriated Agency funds for the grants.

l. All work must be required to be complete ten weeks and in compliance with all applicable codes, rules, regulations, ordinances, and laws.

m. The Agency will contribute grant money solely to the costs required for structural repairs needed to bring the home into code compliance, and nothing else. To be clear, the Agency will not provide grant money for cosmetics, improvements/betterments, landscaping restoration, or any other non-essential, non-structural costs of any kind.

n. The maximum amount the Agency will grant (subject to the homeowner first satisfying its obligation to contribute the 10% match as described above) per home is $100,000.00.

o. The Agency will require copies of all invoices and payment receipts. The Agency will not make any grant payments until the homeowner has first paid all amounts required to be paid by the homeowner (such as, for example, the 10% homeowner matching contribution and any amounts beyond the maximum amount the Agency agrees to pay under subsection n above).

p. The Agency will not participate, in whole or in part, in paying for any change orders, add-ons, or overruns that are not approved by the Executive Director (in the Executive Director's sole discretion) in advance. All change orders, add-ons, or overruns will, if approved, still be subject to the maximum amount the Agency agrees to pay under subsection n above.

q. An engineer engaged by the Executive Director must review and approve each contract, for compliance with the terms and conditions described in this resolution.

r. The Agency may, in the Executive Director's sole discretion, provide upfront payment of an amount up to one-half of the contract price under approved contracts. The Agency will not make any additional payments (beyond the upfront amount up to one-half) until all work has been completed, has been inspected and approved by the Woods Cross City Inspector, and has been inspected and approved by the Executive Director or any person designated by the Executive Director (such as, for example, the Woods Cross City engineer).

3. The Agency desires to remediate the latent soil condition on as broad a scale as possible within the Project Area, with the understanding that community-wide improvement is the prime objective, and also with the understanding that available Agency funds are limited. Accordingly, it is critical for the Agency to prioritize need in order to maximize the beneficial use of available Agency funds. The Executive Director, working with Agency consultants, ~~should~~ establish a procedure for establishing priority, with the overarching goal of helping as many homeowners as possible for the greatest possible community-wide positive impact. Factors that should play a key role prioritization include (i) preference to homes that have been owned since before January 1, 2015, and (ii) extent of structural damage, with a strong preference to homes with greater structural damage.

4. Home Shoring Application Policy and Procedure

a. Policy

The Redevelopment Agency of Woods Cross City (the "Agency") has created the Farm Meadows Community Reinvestment Project Area. One of the primary reasons for creating that project area is to incentivize homeowners to remediate a pervasive condition of sinking homes in the area. In line with the policy considerations outlined in the authorizing resolution identified above, the following procedure governs the priority selection of homes to receive tax increment participation from the Redevelopment Agency of Woods Cross City in the Farm Meadows Community Reinvestment Project Area. The governing body of the Agency has determined that this procedure below is the most likely method of accomplishing the goals set forth in the policy, including, without limitation, (i) leveraging available public funds for maximum effect, (ii) equalizing the opportunity for affected homeowners, (iii) prioritizing affected homes, (iv) preserving and re-establishing the tax base, and (v) preserving and

revitalizing entire neighborhoods, and the community as a whole, on as broad a scale as possible.

Homeowners must be able to pay their required contribution within thirty days after receiving a notice of award from the Agency; inability to do so will void the application.

The Agency will prioritize, and award available funds based on two rounds of homeowner applications. In general, priority in the first round will be based on structural damage, while priority awards in the second round will be based on the total dollar amount of contribution by the homeowner. Two rounds based on different selection criteria will ensure that Agency funds both (i) address the most time-sensitive structural issues in the project area, and (ii) are suitably leveraged for maximum impact within the entire project area.

b. Procedure

Overview

The Agency Board will review applications in a series of two rounds, one after the other. Round One may have two subcategories, including a general pool, and an income targeted housing funds pool if income targeted housing funds are available. All applicants are potentially eligible in the general pool. Only applicants meeting the Utah statutory definition of "income targeted" are potentially eligible in the income targeted housing funds pool. Round Two will have only one selection pool. The Agency will pay up to 90% of the cost of repair on approved applications in Round One (and, in the case of income targeted housing funds applications, potentially up to 100%, in the Agency Executive Director's sole discretion, if sufficient funds are available and sufficient applicant need is verified), up to a maximum of $100,000.00. The Agency will pay a maximum of $50,000.00 toward any application in Round Two.

c. Round One - Structural Need Round

Round One will be based primarily on structural need. Up to $200,000.00 of Agency funds will be available in the general pool in Round One, plus any available funds in the income targeted housing pool. Applicants must submit a fully completed application on a form provided by the Agency's Executive Director. All required attachments/supporting documents must be included with the application form.

The Agency will review applications for completeness and will then award a "structural need" score based on a variety of weighted criteria based on the information provided in the application. The Agency will rank all applications based on structural need. The Agency Board will then allocate available Agency funds in order of rank. If there is a tie, the Agency will break the tie based on length of ownership. Longer length of ownership equals higher priority in the tie breaker.

Available Agency funds not awarded to the general pool in Round One will carry over for allocation in Round Two. Income targeted housing funds will not carry over. If any funds are awarded to an applicant that then fails to meet all ~~of the~~ conditions required for receipt of those funds, the Agency will re-award those funds by returning to the priority list and selecting the next application on that list.

Income Targeted Pool: The Agency will identify any homeowners who indicate on the application that they meet the definition of "income targeted" (generally means earning 80% or less of the Davis County median income, based on household size). Those income targeted applications will also be simultaneously, but separately, ranked according to the same structural need criteria and evaluation. The Agency will allocate available income targeted housing funds first and will then allocate funds in the general pool. Meeting the definition of "income targeted" therefore increases a homeowner's chances of receiving available Agency funds. The availability of income targeted housing funds does <u>not</u> diminish any applicant's likelihood of approval.

i. Eligibility Requirements to Apply in Round One

To be eligible for an award in Round One, the applicant must:

1. Be a natural person, meaning business entities are not eligible in Round One (to clarify, the trustee of a revocable trust may be considered a natural person upon approval by the Agency's legal counsel, if the trustee is also a settler and beneficiary of the trust)
2. Own a home within the boundaries of the Farm Meadows Community Reinvestment Project Area
3. Commit to contribute, and as a condition to receiving any Agency funds, actually contribute personal funds in the amount required to fully complete the home shoring improvements (which must be at least the amount shown as the homeowner contribution in the application)
4. Provide a fully completed application, with all required supporting documentation, and any other information reasonably requested by the Agency's Executive Director (or designee)
5. Request no more than $100,000.00 from the Agency
6. Request no more than 90% of the total home repair cost from the Agency
7. Agree to comply with all Agency requirements set forth in Resolution No. 2018-119 adopted by the Agency on September 4, 2018

ii. Eligibility Requirements to be Also Considered in the Income Targeted Housing Funds Pool

To be eligible for simultaneous consideration in the income targeted housing funds pool, the applicant must, in addition to meeting the general requirements for Round One (except the

$100,000 and 90% maximums may not apply), also:

1. Provide proof of meeting the statutory definition of "income targeted" (currently, this means 80% or less of the County median income based on household size). Proof of income generally means showing the last two years of federal income tax returns

d. Round Two - Competition Round

Round Two is a competition round. Up to $100,000.00 of Agency funds will be available in Round Two. Using the same structural need scoring system applied by the Agency in Round One, the home must have a minimum score of 10.

The Agency will award available funds based on the dollar amount requested from the Agency by the homeowner. Applicants must submit a fully completed application on a form provided by the Agency's Executive Director. All required attachments/supporting documents must be included with the application form.

The Agency will review applications for completeness and will then award a score based on the total dollar amount the homeowner is requesting from the Agency. The score will equal the total dollar amount the homeowner is requesting from the Agency. Lower score equals higher priority.

If there is a tie, the Agency will break the tie based on length of ownership. Longer length of ownership equals higher priority in the tie breaker.

Available Agency funds, as allocated by the Agency's governing board, will be offered to each applicant in order of priority until either (i) all available agency funds have been awarded, or (ii) all available agency funds have been offered to all the applicants (again, in order of priority). If there happens to be a leftover balance in any year, the Agency's Executive Director is given broad discretion regarding the use of that leftover balance within the project area, including, potentially, funding improvements on homes that did not meet the minimum score requirement for priority award in Round One.

If any funds are awarded to an applicant that then fails to meet all of the conditions required for receipt of those funds, the Agency will re-award those funds by returning to the priority list and selecting the next application on that list.

i. Eligibility Requirements to Apply in Round Two

To be eligible for an award in Round Two, the applicant must:

1. Own a home within the boundaries of the Farm Meadows Community Reinvestment Project Area

2. Commit to contribute, and as a condition to receiving any Agency funds, actually contribute personal funds in the amount required to full complete the home shoring improvements (which must be at least the amount shown as the homeowner contribution in the application)

3. Provide a fully completed application, with all required supporting documentation, and any other information reasonably requested by the Agency's Executive Director (or designee)

4. Have a home with a minimum structural need score of 10 as described above

5. Request no more than $50,000.00 of Agency funds

6. Agree to comply with all Agency requirements set forth in this resolution.

This resolution takes effect upon adoption.

PASSED AND ADOPTED BY THE RDA BOARD OF WOODS CROSS CITY, STATE OF UTAH, ON THIS 6th DAY OF DECEMBER 2022.

ATTEST:

Annette Hanson

Annette Hanson, City Recorder

WOODS CROSS CITY

Ryan W.

Ryan Westergard, Chair

VOTING:

Julie Checketts	**Yea** X	**Nay**___	
Jessica Kelemen	**Yea** X	**Nay**___	
Wallace Larrabee	**Yea**___	**Nay**___	absent
Matt Terry	**Yea** X	**Nay**___	
Gary Sharp	**Yea** X	**Nay**___	
Ryan Westergard	**Yea**___	**Nay**___	**[tie vote only]**

WOODS CROSS REDEVELOPMENT AGENCY SEAL UTAH

REDEVELOPMENT AGENCY OF WOODS CROSS CITY

Resolution No. 2018-119

A RESOLUTION ADOPTING A REVISED POLICY REGARDING AGENCY PARTICIPATION IN HOME SHORING PROJECTS WITHIN THE FARM MEADOWS COMMUNITY REINVESTMENT AREA, AND RELATED MATTERS.

WHEREAS, the Agency has previously established the Farm Meadows Community Reinvestment Project Area (the "Project Area");

WHEREAS, the Agency has identified certain Agency funds that may be or become legally available for housing related improvements within the Project Area;

WHEREAS, many of the homes in the Project Area have been significantly damaged due to latent soil conditions, and those homes require substantial shoring/pier improvements in order to remediate the resulting damage to the home structure;

WHEREAS, the Agency adopted a policy for participation in these situations, under Resolution No. 2018-117 adopted by the Governing Board of the Agency on August 21, 2018; and

WHEREAS, the Agency is adopting this resolution to establish a revised policy for Agency participation in the costs for remediating the affected homes in the Project Area, and this resolution will entirely replace and supersede the Resolution No. 2018-117.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE REDEVELOPMENT AGENCY OF WOODS CROSS CITY:

1. The Board finds and determines that the Agency's participation in funding shoring/pier improvements to the affected homes in the Project Area is necessary and desirable in order to preserve the community as a whole and to avoid blight, and is in harmony with the goals and objectives of the Farm Meadows Community Reinvestment Project Area Plan. The adoption of this resolution and the policy contained in this resolution will be a significant public benefit to the residents of Woods Cross City. Resolution No. 2018-117 is hereby repealed; this resolution entirely supersedes and replaces Resolution No. 2018-117.

2. The Agency may, subject to approval of the Executive Director on an individual case-by-case basis, participate in paying for and/or financing the improvements to affected homes in the Project Area, on the following terms and conditions:

a. The Agency and homeowner must enter into a Participation Agreement outlining the details of the Agency's obligations and the homeowner's obligations. The Executive Director is authorized to enter into those Participation Agreements in

the Executive Director's sole discretion after determining that the Participation Agreement complies with this resolution.

b. The homeowner will be responsible for obtaining bids and entering into contracts for all required improvements to the home, directly with approved contractors. The Agency will not directly enter into any contracts with any contractors, materials suppliers, or any other person other than the homeowner. The Agency's exclusive role will be to provide funding as described in this resolution.

c. All contractors must be properly licensed and in good standing in the State of Utah.

d. Unless the homeowner qualifies under the Income Targeted Housing definition found in Utah Code Ann. 17C-1-102(32) ("housing that is owned or occupied by a family whose annual income is at or below 80% of the median annual income for a family within the county in which the housing is located"), as determined by the Executive Director based upon evidence submitted by the homeowner, then the homeowner must agree to pay a minimum amount equal to 10% of the total amount paid by the Agency. Homeowners who meet the definition of Income Targeted Housing may not be required to contribute to the cost (meaning the Agency may pay 100%). Homeowners who do not meet the definition of Income Targeted Housing but who document to the Executive Director that they (together with their spouse, if married) have earned less than $110,000.00 annually over the past two calendar years may borrow the 10% homeowner portion from the Agency, through a loan secured by a deed of trust upon the home. Homeowners who have earned more than $110,000.00 in each of the last two calendar years must immediately pay their 10% contribution as a condition to receiving Agency funds. Each loan will have a ten year maturity, will be paid in full at or before maturity with no installment payments, will bear interest at the rate of 3.00% per year, and will have no prepayment penalty.

e. In addition to borrowing funds for the 10% matching contribution, homeowners who document to the Executive Director that they (together with their spouse, if married) have earned less than $110,000.00 annually over the past two calendar years may borrow an additional amount, up to a maximum of $10,000.00, from the Agency, if the total cost to repair the home exceeds $110,000.00. These additional loan funds will have a ten year maturity, will be paid in full at or before maturity with no installment payments, will bear interest at the rate of 5.00% per year, and will have no prepayment penalty.

f. The homeowner must contract for all work and improvements needed to bring the home into full code compliance, and to fix all structural issues and damage for a useful life of at least 50 years.

g. The contractor must be obligated to install piers down to a minimum depth of 70' below surface, as part of the base contract price.

h. All plans and specifications must be stamped with approval by a licensed Professional Engineer.

i. The homeowner must be current on all Woods Cross City utility payments and have no outstanding debts, liens, or violations with Woods Cross City.

j. Other than the issues resulting from the latent soil conditions, the home must be in compliance with all applicable ordinances and provisions of the Woods Cross City municipal code.

k. The Executive Director of the Agency has identified sufficient legally-available and appropriated Agency funds.

l. All work must be required to be complete ten weeks and in compliance with all applicable codes, rules, regulations, ordinances, and laws.

m. The Agency will contribute solely to the costs required for structural repairs needed to bring the home into code compliance, and nothing else. To be clear, the Agency will not pay for cosmetics, improvements/betterments, landscaping restoration, or any other non-essential, non-structural costs of any kind.

n. The maximum amount the Agency will contribute (subject to the homeowner first satisfying its obligation to contribute the 10% match as described *above*) per home is $70,000.00, except that the Executive Director may consider extenuating and unusual circumstances on a case-by-case basis and, in the Executive Director's sole discretion, may agree for the Agency to contribute up to $100,000.00 in the event of (i) extenuating and unusual justifying the need, or (ii) the homeowner meeting the definition of Income Targeted Housing.

o. The Agency will require copies of all invoices and payment receipts. The Agency will not make any payments until the homeowner has first paid all amounts required to be paid by the homeowner (such as, for example, the 10% homeowner matching contribution and any amounts beyond the maximum amount the Agency agrees to pay under subsection n. *above*).

p. The Agency will not participate, in whole or in part, in paying for any change orders, add-ons, or overruns that are not approved by the Executive Director (in the Executive Director's sole discretion) in advance. All change orders, add-ons, or overruns will, if approved, still be subject to the maximum amount the Agency agrees to pay under subsection n. *above*

q. An engineer engaged by the Executive Director must review and approve each contract, for compliance with the terms and conditions described in this resolution.

r. The Agency may, in the Executive Director's sole discretion, provide upfront payment of an amount up to one-half of the contract price under approved contracts. The Agency will not make any additional payments (beyond the upfront amount up to one-half) until all work has been completed, has been inspected and approved by the Woods Cross City Inspector, and has been inspected and approved by the Executive Director or any person designated by the Executive Director (such as, for example, the Woods Cross City engineer).

3. The Agency desires to remediate the latent soil condition on as broad a scale as possible within the Project Area, with the understanding that community-wide improvement is the prime objective, and also with the understanding that available Agency funds are limited. Accordingly, it is critical for the Agency to prioritize need in order to maximize the beneficial use of available Agency funds. The Executive Director, working with Agency consultants, should establish a procedure for establishing priority (subject to Section 4 *below*), with the overarching goal of helping as many homeowners as possible for the greatest possible community-wide positive impact. Factors that should play a key role prioritization include (i) preference to homes that have been owned since before January 1, 2015, and (ii) extent of structural damage, with a strong preference to homes with greater structural damage.

4. Despite Section 3 *above*, the homes at these four addresses must be given immediate priority by the Executive Director: 942 W 1500 S; 1029 W 1400 S; 1436 S 1000 W; and 1013 1400 S).

5. This resolution takes effect upon adoption.

APPROVED AND ADOPTED the 4th day of September, 2018.

Chair

Attest:

Secretary

WOODS CROSS REDEVELOPMENT AGENCY
SEAL
UTAH

Closed Meeting

WOODS CROSS CITY

Sworn Statement Regarding Closed Meeting of City Council

Location: 55 South Highway 89, North Salt Lake, UT 84054

STATE OF UTAH)

: § April 7, 2026

COUNTY OF DAVIS)

I,Wallace Larrabee, hereby affirm as follows:

1. I am the Mayor Protem of Woods Cross City and make the following averments based on personal knowledge. I presided at a duly noticed meeting of the Woods Cross City Council on April 7, 2026
2. Upon motion and a unanimous vote, the City Council closed the regular meeting and held a closed session for the sole purpose of discussing the acquisition or sale of real property, deployment of security systems, pending litigation and/or to discuss the character and/or competence of an individual(s) (Utah Code §52-4-205).
3. Upon conclusion of that discussion, the City Council meeting adjourned.

Subscribed and sworn to before me this April 7, 2026

WOODS CROSS CITY CORPORATE SEAL DAVIS COUNTY, UTAH

_____

Wallace Larrabee, Mayor Protem

_____

Annette Hanson, City Recorder

Vote in favor of closed meeting:

Yea/Nay/Absent	Julie Checketts
Yea/Nay/Absent	Eric Sharp
Yea/Nay/Absent	Rachel Peterson
Yea/Nay/Absent	Jim Grover
Yea/Nay/Absent	Wally Larrabee

Additional Action Items

Memo

To: Woods Cross Mayor and City Council

From: Bryce K Haderlie, City Administrator

Date: April 3, 2026

Re: Discussion and Possible Action on the Sale of Surplus Property

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During the December 16th and January 9th city council meetings, the council discussed the possible sale of the old post office and old public works property. The City Council also held the required public hearing on December 16th to receive comment on selling the property. On February 7th the City Council entered into a contract to have The Northwood Group represent the City in marketing the sale of the property.

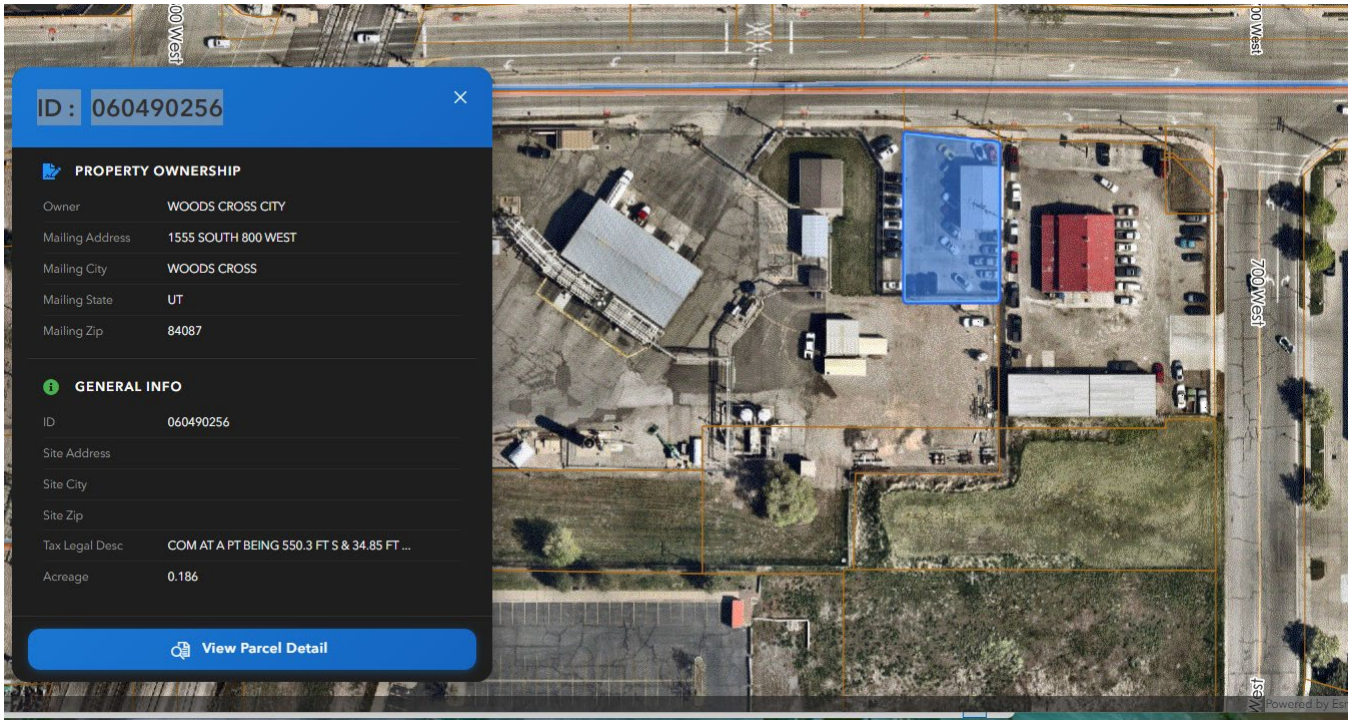
On March 18th, The Northwood Group received five qualified offers to purchase the property. After considering the offers, the City Council will hold a closed session to review these offers, talk with Northwood Group representative, Brandon Wood about the offers, and determine if it will accept one of the offers.

If a consensus is reached, the City Council will adjourn the closed session, return to an open session, and make final deliberations and a decision to sell the property; or, give direction to Mr. Wood on the next steps to take with the property.

The city property (old post office) that is being considered for sale:

Address	735 West 500 South Woods Cross, Davis County, Utah 84087
Property Type	Used Car Dealership
Owner of Record	Woods Cross City
Tax ID	06-049-0256
Land Area	0.19 acres; 8,102 SF
Gross Building Area	1,320 SF
Percent Leased	100%
Year Built	1970
Zoning Designation	C-2, General Commercial

MILEONE AUTO GROUP


ID : 060490256
PROPERTY OWNERSHIP
Owner WOODS CROSS CITY
Mailing Address 1555 SOUTH 800 WEST
Mailing City WOODS CROSS
Mailing State UT
Mailing Zip 84087
GENERAL INFO
ID 060490256
Site Address
Site City
Site Zip
Tax Legal Desc COM AT A PT BEING 550.3 FT S & 34.85 FT ...
Acreage 0.186
View Parcel Detail
700 West
Powered by Es

RESOLUTION 2026 - 979

A RESOLUTION APPROVING THE SALE OF REAL PROPERTY LOCATED AT 735 WEST 500 SOUTH

WHEREAS, the Woods Cross City Council is delegated the power to control the finances and property of the corporation per Utah Code Annotated (UCA) § 10-8-1; and

WHEREAS, the City Council may dispose of a "significant parcel of real property" following the provisions of UCA § 10-8-2(4) and Woods Cross City Code § 3-15-130; and

WHEREAS, the City Council has provided proper notice, held a public hearing on December 16, 2025, to allow comment on the proposed disposal of property located at 735 W 500 S in Woods Cross, Utah; and

WHEREAS, the City Council has engaged The Northwood Group to market the property in behalf of the City, received five (5) qualified offers to purchase the property, deliberated on the offers, and determined the offer that provides the best benefit to the City in not only price, but future revenue, commercial benefit, and prosperity of the community.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WOODS CROSS CITY, DAVIS COUNTY, UTAH, AS FOLLOWS:

1. That the City Council, after thoughtful deliberation, authorizes Brandon Wood, President and Principal Broker with the Northwood Group, to finalize the sale of the property to _____, for a price of _____ and set the remaining terms and conditions of sale to ensure that the City achieves the highest and best return in accordance with Woods Cross Code § 3-15-130(e).

2. That the Mayor be authorized to sign this resolution that becomes effective immediately upon adoption.

3. That the Mayor and City Administrator be authorized to sign associated sales contracts and documents to complete the sale of said property in accordance with this resolution.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WOODS CROSS, DAVIS COUNTY, UTAH, THIS 7TH DAY OF APRIL 2026.

WOODS CROSS CITY
A MUNICIPAL CORPORATION

ATTEST:

_____
Wallace Larrabee, Mayoar Protem

_____
Annette Hanson, City Recorder

VOTING:

Julie Checketts	Yea____	Nay___	
Eric Jones	Yea____	Nay___	
Wallace Larrabee	Yea____	Nay___	
Jim Grover	Yea____	Nay___	
Rachel Peterson	Yea____	Nay___	
Ryan Westergard	Yea____	Nay___	[tie vote only]

the northwood group

PROPERTY FOR Sale

Woods Cross Old Post Office

735 W 500 S

Woods Cross, UT 84087

The Northwood Group has been selected by Woods Cross City as the exclusive marketing brokerage offering The Old Post Office (hereby known as Property) totaling approx. 1,320 SF on approx. 0.19 acre lot, located in Woods Cross, UT. The owner is now officially soliciting proposals for purchase of the Property.

The Seller will receive non-binding offers from interested parties until March 18. 2026.

Such non-binding offers should include, but not be limited to the following information:

- Purchaser's Contact Information
- Earnest Money
- Final Purchase Price
- Feasibility Timeline
- Settlement Deadline
- Contingencies to Closing

Please direct all questions and offers to Brandon Wood (The Seller's Authorized Agent).

Additional Info

Post Office:	1,320 sqf
Land:	0.19 Acres
Parcel ID:	06-049-0212
Zoning:	I-1 (Light Industrial)

AERIAL VIEW

BRANDON L. WOOD
President/Principal Broker
Phone: 801-593-5500
brandon@northwoodgrp.com