



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, March 25, 2026

At 860 W Levoy Dr Ste 300

Taylorsville, UT 84123

Trustees Present:

Keith Zuspan, Chair
Sean Clayton (via Teams)
David Brems
Jesse Valdez
Allan Perry
Michael Jensen
Laurie Stringham (via Teams)

Staff Present:

Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Office Manager
Lizel Allen, Director of Engineering
Mark Schneider, Director of Information Technology
Trent Sorensen, Director of Planning and Development Services (via Teams)
Mark Anderson, Legal Counsel
Tamaran Woodland, Engineering Manager (via Teams)
Richard Stephens Assistant City Engineer
Chad Anderson, Engineering Manager
Joel Grant, Human Resources Manager (via Teams)
Alex Rudowski, Grading, Floodplain and Stormwater Manager (via Teams)
Daniel Hoffman, Senior General Ledger Accountant (via Teams)
Martin Pease, Engineering Accountant (via Teams)
Lori Jessop, Associate Building Official (via Teams)
Kirk Boyington, Chief Building Official (via Teams)

Others Present:

Elizabeth Bayler, Salt Lake County District Attorney's Office (via Teams)
Lynn Erickson, Salt Lake County Public Works (via Teams)
Steven Kuhlmeir, Salt Lake County Public Works
Scott Baird, Salt Lake County Public Works
Jared Steffy, Salt Lake County Public Works
Thomas Hezelstine, Squire
Neil Mahoney, (via Teams)
Lorrin P. Colby, Jr., Kearns City Council (via Teams)

Trustees

Keith Zuspan **Sean Clayton** **David Brems** **Michael Jensen** **Allan Perry** **Laurie Stringham** **Jesse Valdez**
Chair Vice Chair

Lilibeth Iba, Salt Lake County Justice Court
 Steve Calbert, Salt Lake County Justice Court
 Judge Shauna Graves-Robertson, Salt Lake County Justice Court
 Talia Butler, Salt Lake County Animal Services
 Jamie Johansen, Salt Lake County Animal Services
 Ann Lee, Salt Lake County Animal Services
 Paul Fuller, Salt Lake County District Attorney's Office
 Richard Muaro, Salt Lake Legal Defenders

1. Call to Order

Chair Zuspan called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

4. Approve March 11, 2026, Board Meeting Minutes

Trustee Jensen moved to approve the March 11, 2026, Board meeting minutes as presented. Trustee Zuspan seconded the motion. The motion carried with Trustees Zuspan, Clayton, Jensen, Perry, and Valdez each voting "aye".

5. Approve agreement with Calvin Wadsworth Construction Company LLC for South Kearns Elementary Pedestrian Ramps in the amount of \$971,046.98

Richard Stephens presented the Agreement with Calvin L. Wadsworth Construction Company LLC for South Kearns Elementary Pedestrian Ramps in the bid amount of \$971,046.98.

Trustee Valdez moved to approve the Agreement with Calvin Wadsworth Construction Company LLC for South Kearns Elementary Pedestrian Ramps in the amount of \$971,046.98. Trustee Jensen seconded the motion. The motion carried with Trustees Zuspan, Clayton, Jensen, Perry, and Valdez each voting "aye".

6. Approve Utah Department of Transportation Local Government Contract with ESI Engineering, Inc. for Onyx Lane Sidewalk in White City and Breeze Drive Sidewalk in Magna, in the amount not to exceed \$259,997.00

Chad Anderson presented the UDOT Local Government Contract with ESI Engineering, Inc. for preconstruction engineering for the Onyx Lane Sidewalk in White City and the Breeze Drive Sidewalk in Magna, in the amount of not to exceed \$259,997.00. Chad stated that Mark Anderson has reviewed the Contract, which Mr. Anderson confirmed.

Trustee Clayton moved to approve the Utah Department of Transportation Local Government Contract with ESI Engineering Inc. for the Onyx Lane Sidewalk in White City and Breeze Drive Sidewalk in Magna, in the amount of not to exceed \$259,997.00. Trustee Jensen seconded the motion. The motion carried with Trustees Zuspan, Clayton, Jensen, Perry and Valdez each voting “aye”.

7. Approve a payment of up to \$120,000 to Roth Landscape Services from the budgeted FY2026 Public Works Contracted Maintenance funds for a tree trimming and removal project in Magna City.

Brian Hartsell recommended that Roth Landscape Services be authorized to trim and remove trees in Magna City, mostly in the public right of way, pursuant to a State Contract at a cost of up to \$120,000. The money will come from budgeted FY2026 Public Works Contracted Maintenance funds.

Trustee Jensen moved to approve a payment of up to \$120,000.00 to Roth Landscape Services from the budgeted FY2026 Public Works Contracted Maintenance funds for a tree trimming and removal project in Magna City. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Clayton, Jensen, Perry, and Valdez each voting “aye”.

8. Review FY2025 audited financial statements

Thomas Hezelstine and Stewart Okobia gave a short presentation on the audited Financial Statements. Mr. Hezelstine explained that three separate audits are involved, namely a regular audit, a federal audit, and a state combined audit. He declared the District’s Financial Statements to be in compliance in all material respects. Stewart then reviewed Financial Statements highlights and stated that Mark Anderson reviewed the Financial Statements and suggested several acceptable non-substantive changes to the wording.

Trustee Brems joined the meeting during this discussion.

Trustee Jensen moved to accept the audited Financial Statements. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting “aye”.

9. Presentation of FY2027 Budget Requests from Service Providers

Trustee Stringham joined the meeting at this time.

a. Salt Lake County Animal Services

After introducing Jamie Johansen and Ann Lee and praising the Animal Services Advisory Board, which includes a representative from each community served by

Salt Lake County Animal Services, Talia Butler used a PowerPoint presentation to briefly review the work and services that Salt Lake County Animal Services provides to the MSD member communities and to present the County Animal Services \$1,108,062 budget request for FY2027, broken down for each community.

b. Salt Lake County Public Works Operations

Also using a PowerPoint, Steve Kuhlmeir gave a detailed presentation on the work that Salt Lake County Public Works Operations undertakes for the MSD member communities and the \$13,196,379 budget request for FY2027. Mr. Kuhlmeir responded to questions and comments from Trustees Brems, Perry, Zuspan and Jensen and Stewart Okobia provided additional information.

c. Salt Lake County Parks & Recreation

Patrick Leary provided an overview of work Salt Lake County Parks and Recreation does involving parks, trails and open space management and presented the \$1,021,957 Parks and Recreation budget request for FY2027.

Later during the meeting, Brian Hartsell circled back to this agenda item to note that the School District will no longer maintain a baseball field in Magna, and that cost may also need to be reflected in the FY2027 Budget.

d. Salt Lake County District Attorney

Paul Fuller, from the Criminal Division of the Salt Lake County District Attorney's Office, gave a brief presentation on the work of the District Attorney's Office prosecuting cases before the Justice Court and the Division's flat \$390,345 budget request for FY2027.

e. Salt Lake County Justice Court

Lilibeth Iba gave a presentation on the cases that are adjudicated by the Salt Lake County Justice Court, which serves all of the MSD communities, and the Court's \$1,726,700 budget request for FY2027. Kearns City Council member Lorrin P. Colby, Jr. requested clarification regarding rent payments that were included in the Court's budget request (the Court rents space from Salt Lake County) and Steve Calbert responded to a question from Trustee Perry. Trustee Stringham highlighted the County's commitment to help Justice Court employees obtain employment when the Justice Court closes, including possible employment by the County.

f. Salt Lake Legal Defenders Association

Richard Muaro presented the Salt Lake Legal Defenders Association's \$226,939 budget request to represent indigent parties during FY2027.

Trustee Clayton's connection to the meeting ended during this discussion.

10. Presentation of proposed FY2027 New and Carryover Capital Projects Recommendation

Stewart Okobia, Lizel Allen, and Chad Anderson presented and explained the fiscal year 2027 new and carryover capital projects recommendations and available funding sources.

11. Presentation of proposed FY2027 General Fund tentative budget

Brian Hartsell and Stewart Okobia presented highlights from the proposed FY2027 General Fund Tentative Budget. No new staff positions are included in the Budget. On average, the budget requests from service providers include an overall 7.79% increase compared to the current budget year. Medical insurance premiums included in the Budget reflect a modest 2.8% increase. Park capital needs were also briefly discussed.

12. General Manager report

Marla Howard presented her General Manager's Report:

- Daniel Torres submitted his resignation, and his last day as an employee of the MSD was yesterday. The projects he was working on are being delegated among the staff.
- Mark Schneider is making good progress with Laserfiche. He expects to be finished with the first portion by the end of April.
- On April 25, a Strategic Planning event will be presented by Professor Jay Barney.

13. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other city, town, unincorporated county or Greater Salt Lake Municipal Services District business to discuss.

14. Identify future agenda items

No future agenda items were suggested.

15. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))

This agenda item was not needed.

16. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))

This agenda item was not needed.

17. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

18. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

19. Adjourn

Trustee Jensen moved to adjourn the Board meeting. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Brems, Jensen, Perry, Stringham and Valdez each voting “aye”.

Chair Zuspan declared the meeting to be adjourned at 8:30 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 8th day of April, 2026.

Keith Zuspan, Chair

ATTEST:

Stewart Okobia, Clerk