



CITY OF OREM

ADVISORY BOARD/COMMISSION

MEETING MINUTES

This meeting may be held electronically to allow a board/commission member to participate.

PUBLIC BODY: Natural Resources Advisory Commission (NRAC)

DATE: 03/05/2026

ROOM: Council Conference Room

TIME: 5:00 PM

ADDRESS: 56 N State St, Orem, UT 84057

Commission Members in Attendance: Paul Dunn, Sarah Bateman, Hilary Hungerford

City Council: Jenn Gale

City Staff: Kaitlin Marsh, Bradley Day, Melissa Mullins

Absent: Two open positions

AGENDA ITEMS:

1. Welcome & Introductions

Meeting was called to order by Bradley Day. Introductions were made among committee members & city staff. Two individuals from the public were in attendance, Tara Bishop and Robert "Bob" McFadden who are potential Committee Members. The vote for the two open seats will take place in City Council Meeting on 03/10/2026.

Blake Leonelli from WM was welcomed and his presence online was noted.

2. Guest: Waste Management and Recycling Services - Blake Leonelli introduced himself as the Government Affairs individual for WM (formerly Waste Management) in the Four Corners area.

Blake noted that there are several initiatives and collaboration opportunities with the City of Orem. WM's ultimate goal is zero waste, and Orem has been a pioneer in recycling efforts, including the "top 10 in the bin" initiative and a pilot program for plastic film and bags. Orem's material is processed at a state-of-the-art Materials Recovery Facility (MRF), and WM seeks collaboration with the commission, particularly in educational outreach.

Blake invited the Commission to tour the facility to witness the process firsthand.

The Commission had the opportunity to ask questions about recycling such as the recyclability of hard plastic containers, skepticism about recycling, the market for “end buyers” of recycled materials, and the recycling of glass.

It was noted that WM’s MRF is currently not set up to process glass although it hopes to add that ability in the future. Glass can be recycled in Utah through a company called Momentum Recycling, and Orem City has a glass recycling bin available for public use in the parking lot of the Public Works Department, 1450 W 550 N, Orem.

3. Invitations for future guests: April guests?

Tyler Peay, former City Staff Member on the Committee, was setting up visits with different department representatives. He had a list of representatives that the Committee was supposed to meet with through at least June but quite possibly the rest of the year.

Action Item: Bradley will follow up with Tyler Peay and cc Paul Dunn

4. Commission Business

a. Update on term limits

Jenn provided an update on commission term limits, stating the general sentiment is to limit service to two terms, after which members can serve as non-voting subcommittee members.

Jenn spoke with both Sarah Batemen and Darren Hawkins and they can be transitioned to subcommittee roles if they want to continue to work with NRAC.

Jenn asked Paul to continue serving on the Committee until the two new seats are filled and the new Committee members are acclimated. Following this, Paul Dunn will be asked to serve on a subcommittee as well. Paul expressed his willingness to continue in a subcommittee role.

b. Update on new members

Tara Bishop and Robert “Bob” McFadden will be voted on in the upcoming City Council Meeting on 03/10/2026.

c. Elect chair and co-chair

Election of chair

Motion given by Sarah Bateman that Hilary Hungerford serve as committee chair.

Motion seconded by Paul Dunn.

Hilary accepted the nomination.

Voting members: Sarah Bateman, Paul Dunn, and Hilary Hungerford voted Yes.

Motion that Hilary Hungerford serves as chair of the Natural Resources Advisory Committee carries.

Election of co-chair

Motion given by Hilary Hungerford that Paul Dunn serve as co-chair.

Motion seconded by Sarah Bateman.

Paul Dunn accepted the nomination.

Voting members: Sarah Bateman, Hilary Hungerford, and Paul Dunn voted Yes.

Motion that Paul Dunn serves as co-chair of the Natural Resources Advisory Committee carries.

d. Determine schedule for commission meetings

The commission reviewed the proposed schedule of holding meetings on the first Thursday of each month, noting that the July 2nd meeting would be canceled due to the Fourth of July holiday.

Motion from Paul Dunn to approve the proposed calendar, with the July 2nd meeting removed.

Motion seconded by Hilary Hungerford.

Voting members: Sarah Bateman, Hilary Hungerford, and Paul Dunn voted Yes.

Motion that the meeting schedule be approved with the July exception carries.

e. Plan for retreat?

The commission needs to schedule its annual two-hour commission retreat and training. It was decided that the retreat will be held on April 2nd, running from 5:00 PM to 7:00 PM, and will cover goals, focus areas, and required commission training.

5. Update on Tree Initiative

The tree initiative presentation to the City Council was successful, and the next step is to determine who will "own" the initiative and how the commission will be involved. The commission will plan to serve in an advisory role, specifically connecting with UVU and its students. The commission also suggested that the executive steering committee include representation from the commission, the urban forester, the parks department, public works, events, communications, outreach, Central Utah Water Conservancy District, and UVU.

A request was made for Sarah's slide presentation and Bradley noted that the slide presentation was available on the City's website.

6. NRAC award website and nominees

The commission needs to begin the process of nominating a business and an individual/family for the annual Natural Resources Awards. They plan to advertise the nomination process, including the ability for self-nominations, through social media and the monthly newsletter in the coming weeks. It was also proposed that working with the Orem Business Alliance in these efforts may be beneficial.

An individual was discussed as a potential candidate for the award due to their beautiful pollinator garden. Hilary will reach out to the homeowner and see if they are open to the nomination.

The commission decided to aim for the next meeting of 4/2/2026 to vote on nominations and will also look into the turnaround time for creating awards. The final nominees will need to be approved by the City Council.

If the timeline becomes too tight, the potential for postponing the award was discussed.

Action Item: Kaitlin Marsh will work within the City to advertise in the monthly newsletter, create social media posts, and coordinate with the Orem Business Alliance.

Action Item: Bradley Day will get NRAC on the City Council calendar for 4/28/2026 and will also look into the rules for holding a special zoom meeting for NRAC if necessary.

Action Item: Hilary Hungerford will reach out to the homeowner and see if they are open to the nomination.

7. Other items of business

A. Library events?

The commission also discussed their planned collaboration with the library's greenhouse events, which are still being developed as the greenhouse is still under construction.

Action Item: Bradley Day will find out when the grand opening of the greenhouse is expected.

B. Wildlife Management Area (WMA) H.B. 830

Jenn suggested adding a discussion item to the agenda some time in the future regarding how the commission can become more engaged with the WMA, including possibly inviting Mark Farmer, who is responsible for the WMA area in Orem, to speak with the group.

8. Review and approval of January 8, 2026, meeting minutes

Motion given by Paul Dunn to approve the previous meeting minutes

Motion seconded by Sarah Bateman.

Voting members: Sarah Bateman, Hilary Hungerford, and Paul Dunn voted Yes.

Motion that the meeting minutes from 01/08/2026 be approved carries.

9. Adjournment

Motion given by Paul Dunn to adjourn the meeting

Motion seconded by Sarah Bateman

Voting members: Sarah Bateman, Hilary Hungerford, and Paul Dunn voted Yes.

Motion that the meeting be adjourned carries

Meeting Minutes approved 04/02/2026

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