

Transportation and Mobility Advisory Committee (TMAC) Meeting Minutes **DRAFT**

Date: March 19, 2026

Location: Provo City Public Works/Zoom

Time: 12:30 PM

1. Introductions – TMAC Chair Beth Provence

Chair Beth Provence called the meeting to order and welcomed committee members, staff, and attendees. A brief overview of the meeting agenda was provided.

Attendance:

- **TMAC Members Present:**

- Beth Provence – District 3, Committee Chair

- Noah Gordon – District 4, Committee Vice Chair

- Kendall Thurston – District 2

- David Keller – District 5

- Lisa Jensen – Planning Commission

- Greg Macfarlane – Transportation Academia

- David Hurtado – District 1, Business Community Representative

- Jim Brookhart – District 5 (Alternate)

- Ryan Koller – District 4 (Alternate)

- **Provo City Staff & Guests Present:**

- Ashley Suyak – Public Works, Engineering

- Joseph Gandy – Public Works, Management Analyst/Public Information

- David Michelsen – Public Works

- Kaehan Shour – Public Works

- Dustin Wright – Development Services

2. Action Item – Approve Minutes from February 19, 2026

The February 2026 meeting minutes were reviewed by the committee. No corrections or amendments were proposed.

A motion was made and seconded to approve the minutes as presented. Motion passed unanimously.

3. TMAC Annual Training – Kaehan Shour

Kaehan Shour conducted the annual required training for committee members. The training is intended to ensure compliance with City policies, state requirements, and best practices for advisory boards.

- **Key Topics Covered:**
 - TMAC’s role as an advisory body to City leadership (non-decision-making)
 - Committee structure, membership requirements, and representation
 - Quorum requirements (minimum of four members required for official action)
 - Open and Public Meetings Act compliance and transparency expectations
 - Conflict of interest policies, including disclosure requirements
 - Proper meeting procedures and member conduct
- **Discussion Highlights:**
 - Clarification was provided on when a conflict of interest must be declared, including situations where a conflict becomes apparent during discussion.
 - Members were reminded that disclosure should occur as early as possible and may require abstaining from discussion or voting.

4. Engineering Project Updates – Engineering Staff

- **Crack Seal Project**
 - The 2026 crack seal program is scheduled to begin within the next one to two weeks.
 - Due to favorable bid pricing, the project scope has been expanded to include additional roadway segments.

- Holbrook Asphalt has been selected as the contractor.

- **Bridge Project**

- Major construction milestones have been completed, including:
 - Drilled shafts
 - Abutments
 - Girder installation
 - Work within the river channel has been completed.

Upcoming Work:

- Deck forming and concrete placement
- Culvert wall construction

Schedule:

- Project remains on track for completion by July 4, 2026.

Discussion:

- Concerns were raised regarding traffic detours impacting nearby residential neighborhoods.
- Increased vehicle speeds in these areas were noted.
- Potential coordination with law enforcement for targeted speed enforcement was discussed.

- **Road Rehabilitation Project (2026)**

- Project area includes Center Street, 400 East, and surrounding residential streets.
- Construction is anticipated to begin in June 2026.

Project Approach:

- Phased construction to minimize disruptions
- Advance notification to residents via signage and direct communication

- **600 North Project**

- Construction continues with steady progress.

Current Status:

- Approximately 70% of sewer work completed on the west side
- Storm drain system tie-ins are underway
- Temporary road closures are in place (east frontage road)

Schedule:

- Project remains on track for completion across 2026–2027

5. Legislative Update – Electric Devices

The committee discussed recent updates to state legislation related to electric bicycles and similar devices.

Key Legislative Elements:

- Helmet requirement for riders under age 21
- Classification of higher-powered electric devices

Discussion Highlights:

- Members agreed that the primary issue is lack of public awareness, rather than lack of regulations.
- Enforcement challenges were also discussed.

Potential Action Items:

- Increase public outreach and education efforts
- Partner with schools and universities
- Utilize social media and City communication channels
- Coordinate with law enforcement for targeted enforcement
- Promote consistent safety messaging across all user groups

6. East-West Connectivity

The committee initiated a discussion on east-west connectivity challenges within Provo City.

Key Focus Areas:

- Improving freeway crossings to reduce physical and community division
- Enhancing connectivity between the bench and central city areas
- Expanding multimodal transportation options, including:
 - Vehicles
 - Bicycles
 - Pedestrians

Discussion Highlights:

- Emphasis on the need for data-driven analysis, including travel demand modeling
- Importance of balancing:
 - Traffic mobility
 - Pedestrian safety
 - Neighborhood impacts

This topic will be further developed in future meetings with potential recommendations to follow.

7. Adjournment

A motion was made and seconded to adjourn the meeting. Motion passed.

The meeting was adjourned at 1:32 PM.