



CITY COUNCIL AGENDA

Wednesday, April 08, 2026

NOTICE IS HEREBY GIVEN that the Herriman City Council shall assemble for a meeting in the City Council Chambers, located at 5355 WEST HERRIMAN MAIN STREET, HERRIMAN, UTAH

5:30 PM – WORK MEETING: (Fort Herriman Conference Room)

1. Council Business

- 1.1. Review of this Evening's Agenda**
- 1.2. Future Agenda Items**
- 1.3. Council discussion of future citizen recognitions**

2. Closed Session

The Herriman City Council may temporarily recess the City Council work meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

3. Administrative Reports

- 3.1. Additional Items for the City's Strategic Plan**
- 3.2. Discussion of the proposed Capital Improvement Plan (CIP) for fiscal years 2027 to 2036 – Kyle Maurer, Director of Finance and Administrative Services**

4. Adjournment

7:00 PM – GENERAL MEETING:

5. Call to Order

- 5.1. Invocation/Thought/Reading and Pledge of Allegiance**

5.2. City Council Comments and Recognitions

6. Public Comment

Audience members may bring any item within the City's purview to the City Council's attention. Comments will be limited to two minutes. State Law prohibits the Council from acting on items that do not appear on the agenda. Public comments for this meeting will also be conducted electronically. Any person interested in addressing the Council may submit a comment by emailing recorder@herriman.gov or by visiting Herriman.gov/agendas-and-minutes, where there is a link to fill out an online public comment form. Your statement will be incorporated into the public record.

7. City Council Reports

7.1. Councilmember Jared Henderson

7.2. Councilmember Teddy Hodges

7.3. Councilmember Matt Basham

7.4. Councilmember Terrah Anderson

8. Mayor Report

9. Consent Agenda

9.1. Approval of the March 11, 2026, City Council meeting minutes

9.2. Approval of the March 25, 2026, City Council meeting minutes

10. Discussion and Action Items

10.1. Discussion and consideration of an ordinance to Amend Section 4-2-3 of the Herriman City Code regarding Firework Discharge Restrictions and Adopting an updated Restriction Map – Wendy Thomas, Assistant City Manager

10.2. Discussion and Award of Grant Funding for Fiscal Year 2027 Herriman City Grant Applications – Kyle Maurer, Finance Director

10.3. Consideration of Construction Management Contract with Civil Science, Inc. for the Herriman Boulevard Extension Project – Bryce Terry, P.E., City Engineer

11. Future Meetings

11.1. Next Planning Meeting: April 15, 2026

11.2. Next City Council Meeting: May 13, 2026

12. Events

12.1. Senior Bingo: April 16, 2026 Herriman City Hall @ 10:00 a.m.

12.2. Hungry Herriman Food Truck Roundup: April 27, 2026 Crane Park 5:00 p.m.

12.3. Herriman Youth Council Concert in the Park: May 1, 2026 Crane Park @ 6:00 p.m.

13. Closed Session

The Herriman City Council may temporarily recess the City Council meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

14. Adjournment

15. Recommence to Work Meeting (If Needed)

In accordance with the Americans with Disabilities Act, Herriman City will make reasonable accommodation for participation in the meeting. Request assistance by contacting Herriman City at (801) 446-5323 and provide at least 48 hours advance notice of the meeting.

ELECTRONIC PARTICIPATION: Members of the City Council may participate electronically via telephone, Skype, or other electronic means during this meeting.

PUBLIC COMMENT POLICY AND PROCEDURE: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Council will be asked to complete a written comment form and present it to the City Recorder. In general, the chair will allow an individual two minutes to address the Council. A spokesperson, recognized as representing a group in attendance, may be allowed up to five minutes. At the conclusion of the citizen comment time, the chair may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The chair may place the item on the agenda under citizen comments; direct staff to assist the citizen; direct the citizen to the proper administrative departments; or take no action.

I, Jackie Nostrom, certify the foregoing agenda was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body, at the principal office of the public body, on the Utah State Public Notice website www.utah.gov/pmn/index.html and on Herriman City's website at www.herriman.gov Posted and dated this 2nd day of April, 2026. /s/ Jackie Nostrom, City Recorder

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DATE: March 17, 2026
TO: The Honorable Mayor and City Council
FROM: Nathan Cherpeski
SUBJECT: Additional Items for the City's Strategic Plan

RECOMMENDATION:

Staff recommend adopting the changes as shown below.

ISSUE BEFORE COUNCIL:

Does the City Council desire to make changes to the City's Strategic Plan?

ALIGNMENT WITH STRATEGIC PLAN:

This action would amend the strategic plan.

BACKGROUND/SUMMARY:

Council met to discuss adding specific items into the Strategic Plan. Those items included

- Regional Athletic Complex;
- Gina Road;
- Bus Rapid Transit to Utah County;
- Solid Waste Provider Transition;
- Affordable Housing, and;
- Dansie Historic Home

Direction included adding new items or further clarifying existing items.

DISCUSSION:

Council discussed adding additional goals related to the Regional Athletic complex, Gina Road, Bus Rapid Transit to Utah County, Solid Waste Transition, Affordable Housing, and the Dansie Historic home. Below is the current status of these items in the strategic plan along with any recommended additions or changes to the document.

Athletic Complex This is covered specifically in the strategic plan under item EV4.2 as well as related to EV 4.1. In the staff tactical plan it is currently focused on design. We feel the design is a necessary step to know what the overall cost will be and to assist in fundraising for the project. As it currently stands, staff believe this is adequately covered in the strategic plan. A more detailed breakdown will occur in the tactical plan.

EV 4 – Sports tourism destination

Establish Herriman as a sports tourism center focused on popular youth, amateur, and professional sports and events.

EV 4.1 – Sports tourism partnerships

Coordinate, as appropriate, with development partners and sports teams to establish commercial development that capitalizes on sports tourism focusing on hospitality, health services, retail and restaurant uses. Develop partnership with RSL to support tournaments and other sport-related uses in Herriman.

EV4.2 - Regional Athletic Complex

Develop a regional athletic complex suitable for Soccer, Rugby, Football, Lacrosse and other such “rectangular” field users.

Gina Road – Gina Road is not called out specifically in the strategic plan. As a specific project, it falls into our CIP planning. I have added it to the tactical plan. Due to its specific nature, I would recommend not adding it directly to the strategic plan. This project is a high priority for the City Council. Related goals could be as follows:

LV 5 – Transportation systems

Most residents primarily use cars for transportation. Focus policy and planning efforts on multi-modal transportation systems that move vehicles, pedestrians, cyclists, and other forms of transportation safely and efficiently through Herriman and surrounding areas. (See Economic Vitality 5)

LV5.1 – Seek outside funding sources for capital transportation projects

Awareness and pursuit of funds available outside the City’s finances will be critical for constructing and maintaining safe and efficient transportation infrastructure.

LV 5.2 – Roadway pavement management

Develop and implement effective and efficient street planning and maintenance programs that support the Council’s established level of service. Such plans must be in accordance with the City’s engineering standards. (See EV 6)

LV 5.3 - Trails and Sidewalks

To support multi-modal transportation options, trails and sidewalks should connect neighborhoods, job centers, and commercial areas along major transportation corridors with convenient access to available transit options.

LV 7– Ensure fiscal sustainability within all City functions

Use long-range financial plans to guide plans and investments in needed resources and infrastructure.

LV 7.1 – Capital Improvement Plan

Use the Capital Improvement Plan (CIP) to guide prioritization, budgeting, tracking, and planning for needed capital improvements. Update the CIP on a yearly basis and complete projects in a timely manner. In pace with the CIP and maintenance programs, invest in infrastructure to address existing deficiencies and anticipated future needs.

EV 6 – Maintenance quality

EV6.1 - Dedicate sufficient resources to street maintenance to maintain a PCI rating of 75.

EV6.2 - Capital Improvement Planning should identify and program funding for inadequate, failing, or needed infrastructure for a minimum of 5 years in the future.

Bus Rapid Transit to Utah County

No Goal listed in current plan. A suggested addition could be as follows:

LV 5.4 Transit Connectivity

Advocate for the development of regional connectivity with Bus Rapid Transit into Utah County, the Point and other key connections.

Solid Waste Provider Transition

No Goal listed in current plan. A suggested additions in *italics* could be as follows:

LV6 – Consistent, safe, and reliable utility services

Utilities should be adequately funded and staffed to seamlessly meet the community’s needs and statutory health requirements. Strategic investments in infrastructure and consistent preventative maintenance will be key focus areas. *All efforts should be made to ensure the highest efficiency at the lowest cost to residents.*

LV 6.1 Solid Waste

Use private sector providers in a competitive manner to secure the best possible service at the lowest cost for residents.

Affordable Housing

No Direct Goal Listed related goals could be as follows:

EV 3 – Balanced land use

Balanced land use with consideration of private and public interests in land development is a key function of City zoning. Land uses should protect public health, foster a positive community atmosphere, and promote social mobility. A mix of commercial, manufacturing, services, and housing, *including attainable home ownership*, are key for a strong community and to reduce impacts on roads and air quality. Services should be located near housing areas. The City shall strive to preserve commercially zoned properties. A good balance will buffer the demands placed on residential property taxpayers while still supporting quality services. Compare existing regional land use inventory to identify imbalances or opportunities in land use needs.

EV 3.1 – General Plan

The adopted General Plan should be used to reflect the goals of balanced land use. ..

EV3.4 Attainable Housing

While maintaining a balanced approach to land use, work to facilitate an attainable housing mix in Herriman. The focus should prioritize home ownership but recognize a strong rental market is also valuable.

Dansie Historic Home

No Direct Goal in the current plan. but related goals could be as follows:

LV4.3 - Parks, Trails and Open Space-

Identify appropriate areas for new facilities while accounting for ongoing costs to operate and maintain additional facilities. (See LV 7.2)

LV 7.1 – Capital Improvement Plan

Use the Capital Improvement Plan (CIP) to guide prioritization, budgeting, tracking, and planning for needed capital improvements. Update the CIP on a yearly basis and complete projects in a timely manner. In pace with the CIP and maintenance programs, invest in infrastructure to address existing deficiencies and anticipated future needs.

LV7.2 Ongoing Operating Costs

Whenever possible, identify known ongoing costs for any capital facility or new program as part of the decision-making process.

LV 8 – Parks and amenities

Parks and open space are some of Herriman’s key features. Balance the number of public parks, recreational amenities, facility types, and locations with available resources for sustainability and ongoing maintenance.

LV 8.1 – Parks and amenities standards

Maintain parks, facilities and amenities to the adopted maintenance standards for recreational facilities to support quality parks and amenities.

ALTERNATIVES:

1. Authorize staff to add the items to the City’s Strategic Plan.
2. Decline to act and provide staff further direction

FISCAL IMPACT:

N/A





DATE: March 30, 2026

TO: The Honorable Mayor and City Council

FROM: Kyle Maurer, Director of Finance and Administrative Services

SUBJECT: Discussion of the proposed Capital Improvement Plan (CIP) for fiscal years 2027 to 2036

RECOMMENDATION:

N/A – This is for discussion only.

ISSUE BEFORE COUNCIL:

N/A – This is for discussion only.

ALIGNMENT WITH STRATEGIC PLAN:

LV 4 – Current and future facility needs | LV 5 – Transportation systems | LV 6 – Consistent, safe, and reliable utility services | LV 7 – Ensure fiscal sustainability within all City functions | LV 8 – Parks and amenities

BACKGROUND/SUMMARY:

Staff have prepared a Capital Improvement Plan for fiscal years 2027 to 2036.

DISCUSSION:

As part of the City’s long-term planning, a Capital Improvement Plan (CIP) has been prepared for fiscal years 2027 to 2036. Keep in mind, however, that only fiscal years 2027 and 2028 are proposed to be funded with the upcoming biennial budget (the remaining years are for planning purposes only).

The City utilizes a CIP Committee for the collection and evaluation of potential capital projects. The Committee is comprised of one member from each City department and a member chosen by the City Manager. A capital project is defined as a tangible project or assets having a cost of at least \$10,000 and a useful life of at least two years.

The CIP process involves the following:



All proposals are rated by the committee members using the following criteria:

Category	Significance	Readiness
Preexisting Agreement	5: (Highest priority): Projects where the City has entered into an existing agreement for the purchase or construction of major capital projects.	5: The agreement has already been executed and the City has no choice but to fulfill its financial obligations under the agreement.
Essential	4: (First priority): Projects which are required to complete or renovate a major public improvement; will remedy a condition dangerous to the health, safety, and welfare of the public; are in response to a state or federal mandate; or have available other sources of funding which will not be available at a future date	4: The project clearly and specifically depicts by virtue of plans, studies, cost estimates, and other sufficiently detailed documentation that it is ready to proceed given its scheduled placement in the plan. The project is an integral part of a larger long-range program/plan whereby this project and other related projects are clearly and specifically integrated, coordinated, and prioritized.
Desirable	3: (Second priority): Projects which will benefit the community;	3: The project demonstrates a readiness to proceed and is part of a larger long-range

	have established validity of planning and timing; have other available sources of funding; or are in response to a pending State or Federal mandate that is within the ten years of the CIP.	program/plan, but is lacking some of the detailed documentation needed to proceed.
Acceptable	2: (Third priority): Needed projects which can be postponed if budget reductions are necessary.	2: The project by virtue of plans, studies, cost estimates, and other documentation provides a conceptual overview of a readiness to proceed given its scheduled placement in the plan. The project is presented as generally related to a concept of a larger long-range program/plan whereby this project and other related projects are conceptually integrated, coordinated, and prioritized.
Deferrable	1: (Fourth priority): Desired projects which have no pending mandate or will not pose a threat to the health and safety of the public if deferred.	1: The project lacks plans, studies, cost estimates and other documentation that provides even a basic overview of a readiness to proceed given its scheduled placement in the plan. The project has little or no relation to a larger long-range program/plan and this project and other possibly related projects are not integrated, coordinated, and prioritized.

Once the proposed projects are ranked, the CIP Committee formulates a recommended list of projects, given funding and other constraints, to the City Manager. The City Manager then determines which projects will be included in the City Manager’s recommended budget (tentative budget) adopted by the City Council in May.

ALTERNATIVES:

N/A – This is for discussion only.

FISCAL IMPACT:

Fiscal impact is determined by the projects included in the final budget.

ATTACHMENTS:

City Manager recommended CIP



City of Herriman
Capital Improvement Program (All Projects)
 2027 through 2036
REQUESTS BY YEAR

Type	Type	Project Name	Score	2027	2028	2029	2030	2031	2032	2033	2034	2035	Future	Total	
15-Future Bond	Capital Project	Public Safety Building	119.50	\$ 1,500,000	\$ 20,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,500,000	
	Capital Project Total			\$ 1,500,000	\$ 20,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,500,000	
15-Future Bond Total				\$ 1,500,000	\$ 20,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,500,000	
15-Public Safety Fund	Capital Project	HPD Substation (7300 W)	105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ 1,650,000	
	Capital Project	HPD Substation (SLCC Campus)	115.00	\$ -	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,650,000	
15-Public Safety Fund Total	Capital Project Total			\$ -	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ 3,300,000	
20-Park Impact Fee	Capital Project	Bonneville Shoreline Trail	88.13	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
	Capital Project	DAI & 11800th South Business Center Trail	85.50	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	
	Capital Project	Herriman Athletic Sports Complex	96.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500,000	\$ 7,500,000	
	Capital Project	Hidden Oaks Park K	76.67	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 1,550,000	\$ -	\$ -	\$ -	\$ -	\$ 1,630,000	
	Capital Project	Jackson Park	93.33	\$ -	\$ 3,500,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,950,000	
	Capital Project	Juniper Canyon Recreation Area (Phase 2)	101.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,205,000	\$ 10,205,000	
	Capital Project	Midas Creek Pavilion	54.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	
	Capital Project	Rockwell Landing Trailhead/Park & Ride	77.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 1,500,000	\$ -	\$ -	\$ 1,580,000	
	Capital Project Total			\$ 150,000	\$ 3,550,000	\$ 450,000	\$ -	\$ 80,000	\$ 1,550,000	\$ 80,000	\$ 1,500,000	\$ -	\$ -	\$ 17,855,000	\$ 25,215,000
	Debt Service Payment	Debt Service	(blank)	\$ 40,358	\$ 674,462	\$ 674,579	\$ 674,497	\$ 674,527	\$ 674,512	\$ 674,602	\$ 674,485	\$ -	\$ -	\$ -	\$ 4,762,022
	Debt Service Payment Total			\$ 40,358	\$ 674,462	\$ 674,579	\$ 674,497	\$ 674,527	\$ 674,512	\$ 674,602	\$ 674,485	\$ -	\$ -	\$ -	\$ 4,762,022
20-Park Impact Fee Total			\$ 190,358	\$ 4,224,462	\$ 1,124,579	\$ 674,497	\$ 754,527	\$ 2,224,512	\$ 754,602	\$ 2,174,485	\$ -	\$ -	\$ 17,855,000	\$ 29,977,022	
22-Transportation Impact Fee	Active Reimbursement	Rockwell Connector	30.00	\$ 61,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,450	
	Active Reimbursement Total			\$ 61,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,450	
	Capital Project	13400 S Improvements Phase 1	171.88	\$ -	\$ -	\$ -	\$ 450,000	\$ 3,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,550,000	
	Capital Project	6400 W Improvements Phase 4	125.50	\$ -	\$ 250,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000	
	Capital Project	Traffic Signal: Dansie Oaks Blvd & Herriman Main Street	140.71	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000	
	Capital Project	Traffic Signal: Miller Crossing Dr. & Main Street	123.13	\$ 275,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,500	
	Capital Project	13400 S Improvements Phase 2	140.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 1,800,000	
	Capital Project	Silver Sky Dr - Silver Bowles to Olympia	98.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ 1,830,000	\$ 1,830,000	\$ -	\$ -	\$ 1,915,000	
	Capital Project	Traffic Signal: Autorow & 12600 South	121.25	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000	
	Capital Project Total			\$ 550,500	\$ 1,000,000	\$ 1,000,000	\$ 450,000	\$ 3,100,000	\$ 200,000	\$ 1,685,000	\$ 1,830,000	\$ -	\$ -	\$ 9,815,500	
	Debt Service Payment	Debt Service	(blank)	\$ 1,429,939	\$ 1,651,501	\$ 1,651,459	\$ 1,647,952	\$ 1,655,490	\$ 1,648,216	\$ 1,650,418	\$ 1,647,255	\$ -	\$ -	\$ -	\$ 12,982,230
Debt Service Payment Total			\$ 1,429,939	\$ 1,651,501	\$ 1,651,459	\$ 1,647,952	\$ 1,655,490	\$ 1,648,216	\$ 1,650,418	\$ 1,647,255	\$ -	\$ -	\$ -	\$ 12,982,230	
Future Reimbursement	McDougal Road Phase 1	82.50	\$ -	\$ 1,148,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,148,000		
Future Reimbursement	Soleil Hills Phase 3	95.00	\$ -	\$ 1,380,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,380,000		
Future Reimbursement Total			\$ -	\$ 2,528,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,528,000		
Master Plan	Transportation Master Plan	125.56	\$ 15,000	\$ 15,000	\$ 15,000	\$ 170,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 245,000		
Master Plan Total			\$ 15,000	\$ 15,000	\$ 15,000	\$ 170,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 245,000		
22-Transportation Impact Fee Total			\$ 2,056,889	\$ 5,194,501	\$ 2,666,459	\$ 2,267,952	\$ 4,770,490	\$ 1,863,216	\$ 3,335,418	\$ 3,477,255	\$ -	\$ -	\$ -	\$ 25,632,180	
23-Public Safety Impact Fee	Debt Service Payment	Debt Service	(blank)	\$ -	\$ -	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ -	\$ -	\$ 780,000	
	Debt Service Payment Total			\$ -	\$ -	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ -	\$ -	\$ 780,000	
23-Public Safety Impact Fee Total			\$ -	\$ -	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ -	\$ -	\$ 780,000	
24-Fire Impact Fee	Debt Service Payment	Debt Service	(blank)	\$ -	\$ -	\$ -	\$ 18,800	\$ 338,300	\$ 338,300	\$ 338,300	\$ 353,400	\$ -	\$ -	\$ 1,387,100	
	Debt Service Payment Total			\$ -	\$ -	\$ -	\$ 18,800	\$ 338,300	\$ 338,300	\$ 338,300	\$ 353,400	\$ -	\$ -	\$ 1,387,100	
24-Fire Impact Fee Total			\$ -	\$ -	\$ -	\$ 18,800	\$ 338,300	\$ 338,300	\$ 338,300	\$ 353,400	\$ -	\$ -	\$ 1,387,100		
26-HCSEA	Debt Service Payment	Debt Service	(blank)	\$ -	\$ -	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ -	\$ -	\$ 8,316,000	
	Debt Service Payment Total			\$ -	\$ -	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ -	\$ -	\$ 8,316,000	
26-HCSEA Total			\$ -	\$ -	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ 1,386,000	\$ -	\$ -	\$ 8,316,000	
27-Fire District	Capital Project	Fire Station (7300 West)	105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 675,000	\$ 9,600,000	\$ -	\$ -	\$ 10,275,000	
	Capital Project	Fire Station (SLCC Campus)	108.00	\$ -	\$ -	\$ 850,000	\$ 14,600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,450,000	
	Capital Project Total			\$ -	\$ -	\$ 850,000	\$ 14,600,000	\$ -	\$ -	\$ 675,000	\$ 9,600,000	\$ -	\$ -	\$ 25,725,000	
	Debt Service Payment	Debt Service	(blank)	\$ -	\$ -	\$ -	\$ 46,200	\$ 833,700	\$ 833,700	\$ 833,700	\$ 870,600	\$ -	\$ -	\$ 3,417,900	
	Debt Service Payment Total			\$ -	\$ -	\$ -	\$ 46,200	\$ 833,700	\$ 833,700	\$ 833,700	\$ 870,600	\$ -	\$ -	\$ 3,417,900	
27-Fire District Total			\$ -	\$ -	\$ 850,000	\$ 14,646,200	\$ 833,700	\$ 833,700	\$ 1,508,700	\$ 10,470,600	\$ -	\$ -	\$ 29,142,900		
32-CDA	Active Reimbursement	Rosecrest Transportation Reimbursement Agreement	90.00	\$ 1,473,502	\$ 1,517,706	\$ 1,563,237	\$ 1,610,136	\$ 1,658,440	\$ 1,708,192	\$ 1,759,439	\$ 1,812,220	\$ -	\$ 9,124,597	\$ 22,227,469	
	Active Reimbursement Total			\$ 1,473,502	\$ 1,517,706	\$ 1,563,237	\$ 1,610,136	\$ 1,658,440	\$ 1,708,192	\$ 1,759,439	\$ 1,812,220	\$ -	\$ 9,124,597	\$ 22,227,469	
	Capital Project	SLCC Pond Lift Station Phase 1	155.83	\$ 680,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 680,000	
	Capital Project Total			\$ 680,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 680,000	
32-CDA Total			\$ 2,153,502	\$ 1,517,706	\$ 1,563,237	\$ 1,610,136	\$ 1,658,440	\$ 1,708,192	\$ 1,759,439	\$ 1,812,220	\$ -	\$ 9,124,597	\$ 22,907,469		
36-Development Services	Debt Service Payment	Debt Service	(blank)	\$ 62,000	\$ 62,000	\$ 61,900	\$ 62,000	\$ 61,900	\$ 62,000	\$ 61,900	\$ 62,000	\$ -	\$ -	\$ 495,600	
	Debt Service Payment Total			\$ 62,000	\$ 62,000	\$ 61,900	\$ 62,000	\$ 61,900	\$ 62,000	\$ 61,900	\$ 62,000	\$ -	\$ -	\$ 495,600	
36-Development Services Total			\$ 62,000	\$ 62,000	\$ 61,900	\$ 62,000	\$ 61,900	\$ 62,000	\$ 62,000	\$ 61,900	\$ -	\$ -	\$ 495,600		
37-Grant	Capital Project	13400 S Improvements Phase 1	171.88	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	
	Capital Project	Community Center Remodel	176.25	\$ 143,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,500	
	Capital Project Total			\$ 143,500	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,143,500	
	Debt Service Payment	Debt Service	(blank)	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ -	\$ -	\$ 6,400,000	
Debt Service Payment Total			\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ -	\$ -	\$ 6,400,000	
37-Grant Total			\$ 943,500	\$ 800,000	\$ 800,000	\$ 800,000	\$ 3,800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ -	\$ -	\$ 9,543,500	
40-Future Bond	Capital Project	Public Works Facility	129.00	\$ -	\$ -	\$ 17,300,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 15,500,000	\$ -	\$ -	\$ 33,300,000	
	Capital Project Total			\$ -	\$ -	\$ 17,300,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 15,500,000	\$ -	\$ -	\$ 33,300,000	
40-Future Bond Total			\$ -	\$ -	\$ 17,300,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 15,500,000 </					



CITY COUNCIL MINUTES

Wednesday, March 11, 2026

Awaiting Formal Approval

The following are the minutes of the City Council meeting of the Herriman City Council. The meeting was held on **Wednesday, March 11, 2026, at 5:30 p.m.** in the Herriman City Council Chambers, 5355 West Herriman Main Street, Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the City Hall, on the City's website, and delivered to members of the Council, media, and interested citizens.

Presiding: Mayor Lorin Palmer

Councilmembers Present: Terrah Anderson, Matt Basham, Jared Henderson, Teddy Hodges

Staff Present: City Manager Nathan Cherpeski, Assistant City Manager Wendy Thomas, City Recorder Jackie Nostrom, Finance Director Kyle Maurer, City Attorney Todd Sheeran, Communications Manager Jonathan LaFollette, Interim Police Chief Cody Stromberg, Assistant to the City Manager Trevor Ram, City Planner Michael Maloy, Building Official Cathryn Nelson, UFA Assistant Chief Anthony Widdison, Community Development Director Blake Thomas, and City Engineer Bryce Terry.

5:30 PM – WORK MEETING: (Fort Herriman Conference Room)

1. Council Business

Mayor Lorin Palmer called the meeting to order at 5:30 p.m.

1.1. Review of this Evening's Agenda

The Council and staff briefly reviewed the agenda.

1.2. Future Agenda Items

Councilmember Henderson raised concerns about development elevation changes, referencing staff response about a development. He emphasized the need to review city ordinances to identify potential adjustments within the City's control. Community Development Director Blake Thomas responded that staff would examine current ordinances and compare them with neighboring cities' approaches, specifically looking at regulations for hillside development. He emphasized the importance of balancing regulatory oversight with protecting property rights.

1.3. Council discussion of future citizen recognitions

The Council discussed recognizing the Olympian at a future meeting.

2. Administrative Reports

2.1. Discussion regarding Panorama Development's off-site Juniper Crest landscaping improvement plans – Blake Thomas, Community Development Director

Community Development Director Thomas presented the landscaping improvement plan for Panorama Development's off-site requirements. He explained this was a mandated component of the master development agreement for Panorama, involving the section of Juniper Crest that was previously completed with Rosecrest several years ago.

Mr. Ryan Campbell, representing the development team, reported on the February 15th Planning Commission meeting, which had approximately three attendees who asked general project questions rather than specific landscaping inquiries. He noted that active construction was visible to passersby and that plans had been submitted. The only feedback received was an email suggestion against placing juniper trees in the park strip.

Mr. Campbell acknowledged that City ordinances prohibit juniper trees in regular park strips due to messy debris and unreliable root growth patterns. However, given the unusually wide park strip in this location, he suggested it might be possible. Community Development Director Thomas confirmed the City maintains an approved tree planting list, and Councilmember Henderson reiterated concerns about juniper trees' problematic root systems.

Mr. Campbell expressed eagerness to begin implementation as soon as possible to comply with the master development agreement. Councilmember Teddy Hodges inquired whether the landscaping would complement existing streetscape elements further west. Mr. Campbell explained that most existing Juniper Crest landscaping predated drought-resistant requirements and featured grass, while their plan emphasized cobblestone with trees and drip irrigation systems.

The developer had photographed existing cobblestone buffers to ensure color matching, though Mr. Campbell noted challenges in achieving perfect matches due to different quarry sources. He emphasized their commitment to blending the design with both existing Juniper Crest elements and future Panorama development to avoid abrupt transitions.

Community Development Director Thomas confirmed the plan fulfilled the master development agreement requirements. The landscaping would coordinate with the Juniper Crest extension, Mountain View intersection, and signal project with center section widening, all scheduled for completion by late August or early September. City Manager Nathan Cherpeski noted that continuous sidewalks would extend from Mountain View to Rose Crest upon project completion, with additional connectivity to Laguna Point.

2.2. Discussion of department requested fiscal year 2027 and 2028 budgets for Parks, Cemetery, Recreation, and Events departments – Kyle Maurer, Director of Finance and Administrative Services

Director of Finance and Administrative Services Kyle Maurer presented the biennial budget requests for Parks, Cemetery, Recreation, and Events departments. Deputy Director Anthony Teuscher and Events Manager Lorren Mitchell joined remotely to address questions.

Director Maurer provided an overview of the budget process timeline, noting the Council was approximately halfway through departmental reviews. Public Safety would be discussed at the next council meeting, followed by capital projects on April 8th. The Community Development discussion was scheduled for later, pending potential meeting cancellations. He highlighted key upcoming dates: May 13th for the City Manager's recommended tentative budget adoption and June 10th for final budget adoption if tax increases were not being proposed.

Director Maurer noted that the Parks department showed a 4% net increase \$132,000 in fiscal year 2027, jumping to approximately 10% in fiscal year 2028. Revenue generation came primarily through parks fees and service charges including field rentals.

The department requested several staffing changes. For fiscal year 2027, they sought an arborist assistant position and two conversions: promoting Deputy Director to full Director status given his current director-level responsibilities and converting a Parks Technician 3 Lead to a foreman position for enhanced supervision and project management. For fiscal year 2028, it was requested to approve a parks manager position below the director level to assist with departmental management and supervision, representing much of the large increase for that year.

Additional increase requests included \$10,000 annually for bike park maintenance, contracted mowing service increases due to required RFP processes and expanded green space, and water charges reflecting both the 6.5% rate increase and anticipated usage from new parks coming online.

The Cemetery department showed a 12% increase \$11,450 in fiscal year 2027 and 3% increase \$3,380 in fiscal year 2028. The department operated without dedicated employees, utilizing Parks department staff who charge time to Cemetery operations, and Director Maurer noted Finance makes the budget estimates for allocation purposes.

The large increase primarily reflected historical trend analysis for cemetery work estimates. Operating requests included \$3,000 for skid steer maintenance and an increase in sanitation costs. Director Maurer noted that the Parks department was not required to use Wasatch Front Waste and should explore alternative refuse options. Water rate increases would also affect Cemetery operations, with the skid steer maintenance representing a one-time fiscal year 2027 cost.

The Events department generates revenue through sponsorships and event charges, with annual evaluations determining expected income. Their fiscal year 2027 base budget remained from the previous biennial budget developed two years prior. The department had successfully secured numerous sponsorships to reduce general fund burden. Net increased requests totaled approximately 9% in fiscal year 2027 and 6.5% in fiscal year 2028.

Major requests included overtime increases, a \$9,400 increase for Fort Herriman Days, \$9,700 additional for holiday decorations, rodeo cost increases, and sound equipment repair and maintenance for Friends of Herriman.

Director Maurer provided detailed rodeo financial analysis, noting that fiscal year 2027 base numbers were developed two years ago as the City worked to separate event costs more comprehensively. Events staff believed revenue had been maximized at current rates, maintaining approximately \$165,000 including the third rodeo day. Previous projections had overestimated revenue, partly due to not accounting for early discounted ticket purchases.

Operating costs showed a 29% increase request, primarily for increased audio-visual expenses rather than any single large category increase. Under the proposal, the rodeo would require approximately \$43,400 in subsidies for fiscal year 2027, increasing to \$54,730 in fiscal year 2028. These figures excluded personnel costs, which the new system should better capture in the future.

The largest overtime component was police security, projected at only 1% increase while factoring in anticipated salary and step increases. Fort Herriman Days represented the second-largest amount with a 23% increase, followed by rodeo increases of approximately \$11,000. Smaller events included various activities, with some new items like the fishing event now segregated in overtime calculations.

Fort Herriman Days showed improved financial performance with revenue increases from additional sponsorships resulting in a 12% decrease in net costs. Herriman Howl and other events showed 6% and 21% increases respectively, though these figures reflected only operating costs without separated sponsorship and booth rental revenues.

Senior programming requested a 25% increase, Memorial Day breakfast sought a \$9,000 increase, and community partners luncheon requested a 14% increase primarily due to cost increases. Other events maintained level funding at \$5,500, while event prizes increased to \$5,000. The safety palooza was rebranded as an HPD/UFA event at \$3,000, with smaller events including farmers market, fishing events, and Yeti activities maintaining current funding levels.

Black Ridge just completed its the first biennial budget cycle tracking as a separate entity. Personnel spending ran lower than projected, resulting in approximately \$10,000 personnel decrease and reduced operating costs. Fiscal year 2028 showed small personnel increases anticipating COLA adjustments.

Operations for the Ice Ribbon revealed previously unaccounted costs including overtime for employees working city holidays and regular Parks department employees performing maintenance at higher hourly rates plus benefits. These factors contributed to a 43% personnel increase.

Operating requests included walker replacement in fiscal year 2027 and previously missed credit card processing fees of \$12,600. Revenue over expenditures was projected at \$105,400 for fiscal year 2027 and \$106,500 for fiscal year 2028, with excess revenues transferring to capital projects reserves for future major replacements.

Director Maurer presented approximately \$1.5 million in capital project requests, noting these would require prioritization given general fund pressures. Major items included a \$500,000 splash pad replacement at Rosecrest that had been previously requested two years ago but delayed due to funding, amenity replacements, and a proposed annual amenity replacement fund to avoid large budget shocks.

Vehicle replacements were requested along with a vehicle for the proposed parks manager position. Additional requests included a Christmas tree for Crane Plaza, tennis court resurfacing, equipment trailer, and a sponsored golf cart arrangement where Rocky Mountain Power would fund the purchase over three years with the City assuming ownership and branding responsibilities afterward. A float rebuild was scheduled for fiscal year 2028.

The Council discussed various aspects of these requests. Regarding the float, Assistant City Manager Wendy Thomas explained they hadn't rebuilt it in two years since discontinuing Days of 47 participation, allowing for consistent theming. This year would feature a Utah 250 theme with complete refresh planned for the following year. The float serves multiple purposes including city parades and rodeo events.

Discussion of the Christmas tree revealed it would be a 40-foot LED tree, though not fully programmable at the proposed price point. The Council expressed interest in exploring sponsorship opportunities to offset costs. The golf cart proposal was clarified as a YETI-branded electric cart specifically for events, not personal use.

Assistant City Manager Thomas praised the events department's exceptional work securing sponsorships and generating rodeo revenue, noting that increased seating capacity would be necessary to further improve rodeo profitability, though parking constraints required careful consideration.

2.3. Council Discussion on Strategic Plan and additional goals – Nathan Cherpeski, City Manager

City Manager Cherpeski indicated this discussion was requested by the Council to explore additional strategic plan goals, with staff prepared to take notes and provide guidance.

Councilmember Anderson outlined potential focus areas gathered from previous Council conversations. She suggested selecting key highlights that the Council could emphasize throughout the year as talking points. Her proposed areas included the trash service changeover, sports complex development, Gina Road improvements, and exploring next steps from the transit presentation.

She also expressed interest in affordable housing opportunities using CDRA funding, acknowledging staff reports about utilization difficulties but wanting to explore options. Mayor Palmer highlighted the Dansie home project. Councilmember Anderson agreed and added she spoke to someone with a neighboring community to had experience with similar projects and recognized the significant effort required.

Mayor Palmer emphasized how collective focus on issues like trash service had achieved success through partner and legislative collaboration, suggesting similar approaches for other priorities.

City Manager Cherpeski suggested incorporating some goals into existing processes, noting Gina Road was already in process. He proposed developing language around the identified priorities and returning to Council for approval, allowing refinement of concepts. He distinguished between discrete projects like Gina Road with specific timelines versus broader goals like affordable housing and transit requiring longer-term approaches.

The discussion explored categorizing goals by City Control level: items the City could directly control versus those requiring influence or collaboration with external partners. City Manager Cherpeski suggested staff would develop proposals outlining potential Council roles for each priority area.

Councilmember Anderson supported focusing on achievable steps, such as regular UTA ridership reports to measure current bus utilization and explore potential Mountain View Corridor extension into Utah County as a nearer-term transit improvement. For affordable housing, she suggested exploring creative approaches other cities had used with similar funding.

Councilmember Hodges emphasized Council participation in existing committees to educate themselves and gather information from knowledgeable representatives and senators. He noted the importance of finding appropriate roles for council involvement in larger issues beyond city control.

Additional discussion topics included economic development priorities for upcoming ICSC participation and recognition that the sports complex, while primarily athletic-focused, could serve multiple purposes including corporate events, concerts, and other community activities.

Councilmember Anderson inquired about other significant discussion topics from recent years, with staff noting that upcoming transportation master plan results might identify additional opportunities, particularly regarding resident requests for more trees and shade structures in parks. Staff suggested some priorities might emerge from transportation planning and other ongoing studies.

The Council agreed to have staff develop formal language for the proposed goals and return with recommendations for council review and potential amendment.

2.4. Solid Waste Service Update – Nathan Cherpeski, City Manager; Todd Sheeran, City Attorney, Trevor Ram, Assistant to the City Manager

City Manager Cherpeski reported that HB 429 had passed, providing legal framework for the city's waste service transition. Multiple conversations with Wasatch Front Waste and Recycling continued, with the City still working to negotiate an exit rather than utilizing the bill's provisions.

City Manager Cherpeski suggested the Council might want to appoint additional support for Councilmember Henderson, who serves on Wasatch Front's board and has been leading the transition effort. The current focus involved determining the exit structure while simultaneously working with Waste Management on transition planning, with these processes being linked and overlapping.

Assistant City Manager Thomas emphasized that current negotiations centered on equipment and garbage can valuations, making Council's involvement crucial. Following the negotiation phase, operations and logistics switchover would require a separate team approach. Weekly meetings were scheduled moving forward, with Waste Management willing to assist in item valuations.

Communications coordination involvement would be necessary throughout the process. Assistant City Manager Thomas noted that while Waste Management preferred rapid implementation, the City prioritized thorough execution over speed.

City Manager Cherpeski explained that Waste Management was examining existing Herriman service days to potentially maintain current schedules, minimizing resident disruption. The goal was seamless transition where residents would notice only improved billing rather than service changes.

Councilmember Hodges described two concurrent processes: withdrawal from Wasatch Front with several significant negotiation points, and Waste Management ramp-up that depended on withdrawal timeline and asset acquisition for truck relabeling and staffing.

Timeline estimates suggested fall implementation at the earliest, depending on exit negotiation duration. Two parallel agreements were under development: one with Waste Management outlining operational terms and transition procedures, and another covering the Wasatch Front exit. While separate, these agreements were interconnected and not exactly parallel.

The City's objective was transparent transition where residents would notice only significantly lower billing costs rather than service disruptions. Staff was developing comprehensive step-by-step procedures to ensure proper execution.

Regarding HOAs currently using Wasatch Front services, City Manager Cherpeski noted that staff would provide information to Waste Management while their marketing teams would likely contact potential customers directly.

Councilmember Hodges noted that future service changes would be much simpler, involving contract cancellation and new provider selection rather than the current complex district withdrawal process. The city would build wind-down and ramp-up periods into future contracts to avoid similar challenges.

2.5. Salt Lake Community College Property Purchase Agreement – Wendy Thomas, Assistant City Manager; Justun Edwards, Public Works Director

Assistant City Manager Thomas reported that this agreement would likely come to a future Council meeting, probably the first meeting in May given scheduling constraints and potential meeting cancellations.

The City had been discussing this property purchase for three to four years for a future fire station and substation location at Salt Lake Community College. The appraisal had finally been completed, coming in higher than originally budgeted at \$1,850,000 for 2.5 acres.

Assistant City Manager Thomas noted that while higher than budgeted, the price seemed reasonable for flat land with adjacent utilities. Director Maurer confirmed the budget had allocated \$1,100,000 for the purchase. Assistant City Manager Thomas emphasized that property values would likely continue increasing, making current acquisition prudent despite the five to seven-year timeline before station construction.

City Manager Cherpeski explained that the City needed to build two new stations, with property already owned for the northwest location but nothing secured for the southern area. Development patterns would likely determine construction priority, though his assessment suggested the northwest station might proceed first based on more advanced development patterns.

The final decision would involve UFA consultation regarding call patterns and service needs to determine optimal construction sequencing. The proposed location's proximity to the Mountain View Corridor intersection provided strategic positioning for rapid response, particularly to areas like Rockwell Landing.

Councilmember Anderson inquired about alternative locations, with City Manager Cherpeski confirming that UFA had identified this as the preferred site based on existing road infrastructure and positioning. The location provided good north-south response capabilities, complementing existing stations on the other side of Mountain View while avoiding border placement that could compromise coverage.

Future growth might require additional stations, but the current positioning should provide effective coverage for the foreseeable future, potentially serving the City's needs for decades with proper placement of four total stations.

Councilmember Hodges inquired about the station type, with Cherpeski indicating equipment needs would be determined based on service requirements, though he humorously noted Hodges' interest in operating ladder truck equipment.

2.6. Legislative Update – Todd Sheeran, City Attorney

City Attorney Sheeran characterized the legislative session as unusual in process, with higher than normal bill numbers but fewer passages. He highlighted several bills affecting city operations.

HB 33 regarding political signs established new requirements including clear identification of advertisement sponsors, criminal penalties for sign removal or defacement, mandatory 14-day post-election removal periods, and municipal designation of sign collection locations.

HB 41 updated construction codes, with significant discussion about wildland-urban interface requirements affecting fire code compliance and mapping obligations. Community Development Director Thomas explained this would require updated mapping by January 1st, with the city planning summer completion of existing map adjustments. The Council could adopt variations from state maps to follow road boundaries rather than arbitrary lines, providing more practical implementation.

HB 79 represented a significant victory, expanding governmental immunity for first responders, addressing a problematic Supreme Court case that had limited first responder protections.

HB 236 would affect budget hearing processes, requiring preliminary statements for tax increases, impact explanations, discussion of reserved funds, and modified hearing language limiting property tax increase hearings to single-item agendas without other business.

HB 425 addressed broadband fee collection restrictions, though this no longer affected Herriman specifically. The legislation also covered transportation utility fee processes with new implementation procedures.

HB 535 would change municipal property disposal processes, requiring designation of "significant real property" definitions and specific disposal procedures for such classified properties. This addressed previous confusion about municipal versus county property disposal requirements.

SB 284 focused on land use regulations, primarily affecting planning commission operations. The bill allowed mayor and council removal of planning commissioners for performance issues, required online posting of ordinances, fee schedules, and developer checklists, established planning commission training requirements, and prevented planning commissions from holding applications hostage by deeming non-recommendations as denials that advance to City Council review.

Councilmember Anderson inquired about municipal property disposal frequency. City Attorney Sheeran noted this typically involved roadway property acquired for changed plans, trail properties no longer needed, or community development authority projects, with the legislation primarily targeting other communities' specific issues.

3. Adjournment

Councilmember Basham moved to adjourn the City Council work meeting at 6:43 p.m. Councilmember Hodges seconded the motion, and all voted aye.

7:00 PM – GENERAL MEETING:

4. Call to Order

Mayor Palmer called the meeting to order at 7:00 p.m.

4.1. Invocation/Thought/Reading and Pledge of Allegiance

Mr. Ryan Campbell led the audience in the Pledge of Allegiance.

4.2. City Council Comments and Recognitions

Councilmember Hodges expressed appreciation for the employee recognition luncheon, noting all five council members attended to honor employees with 5, 10, 15, and 20 years of service.

Mayor Palmer recognized staff efforts during the legislative session, including LPC attendance, bill monitoring, and advocacy work. He praised the City's successful legislative session, achieving desired bill passages and favorable outcomes.

5. Public Comment

No comments were offered.

6. City Council Reports

6.1. Councilmember Jared Henderson

Councilmember Henderson noted he did not have anything to report.

6.2. Councilmember Teddy Hodges

Councilmember Hodges noted he did not have anything to report.

6.3. Councilmember Matt Basham

Councilmember Basham did not have anything to report.

6.4. Councilmember Terrah Anderson

Councilmember Anderson did not have anything to report.

7. Mayor Report

Mayor Palmer announced the City's successful award of \$50 million for west end infrastructure improvements. This funding would significantly benefit Herriman Boulevard, Bacchus Highway, Olympia Boulevard, and Main Street improvements including the Hi-Country intersection area. The award represented a substantial portion of the available \$70-80 million funding pool.

The funding included affordability components requiring \$20,000 per unit contributions, mandating construction of at least 2,500 units below average median income levels. Mayor Palmer expressed appreciation for all involved in securing this significant infrastructure investment.

8. Reports, Presentations and Appointments

8.1. 2025 Review of the South Valley Chamber – Jay Francis, South Valley Chamber President

South Valley Chamber President Jay Francis presented the annual chamber review, highlighting staff contributions and the executive committee's leadership, including appreciation for Councilmember Hodges' active role. The chamber's mission focuses on connecting, educating, advocating, and growing the business community. In 2025, the chamber celebrated 18 ribbon cuttings in Herriman, with significant events planned for 2026 to support small business milestones. Committees like the Ambassador, Government Affairs and Public Policy, Small Business, Tourism, and Women in Business actively engaged

in community representation and strategic initiatives. These included strengthening public policy and expanding networking opportunities among member businesses.

Educational programs like Leadership South Valley and the Business Accelerator offered professional development, while initiatives like Everyday Entrepreneur provided aspiring business owners with critical insights. Boot camps and advocacy activities, including legislative session engagement, offered valuable business education and networking. The chamber hosted multiple events such as Connect After Hours, Praise-worthy Women in Business gatherings, and popular events like Meet the Members.

Goals for 2026 looked to deepen business growth, retention, public policy influence, and community service impact, launching a new Small Business Impact Award. President Francis emphasized the chamber's collaborative partnership with Herriman, aiming for joint success in strengthening local business and community ties. Council thanked the Chamber for their collaboration and responsive support for small businesses and impact on community development.

9. Consent Agenda

9.1. Approval of the February 11, 2026, Herriman City Council meeting minutes

9.2. Approval of a Local Consent for Trader Joe’s, to be issued and regulated by the Utah Department of Alcoholic Beverage Services

9.3. Approval of a Resolution to grant a Temporary Beer Event Permit at the 2026 Fort Herriman PRCA Rodeo – Lorren Mitchell, Events Manager

9.4. Review and approval of the December 2025 financial summary

Councilmember Hodges moved to approve the consent agenda as written. Councilmember Anderson seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

10. Future Meetings

10.1. Next Planning Meeting: March 18, 2026

10.2. Next City Council Meeting: March 25, 2026

11. Events

- 11.1. Rep. Candice Pierucci Legislative Town Hall Meeting: March 12, 2026, Herriman City Hall @ 7:00 p.m.
- 11.2. Friends of Herriman: 2026 Trails Season Opener & Movie Night: March 14, 2026, Herriman City Hall @ 6:30 p.m.
- 11.3. Localscapes Class: March 19, 2026; Herriman City Hall 6:00 p.m.

12. Closed Session

The Herriman City Council may temporarily recess the City Council meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

Councilmember Basham moved to temporarily recess the City Council meeting to convene in a closed session to discuss the sale of real property, as provided by Utah Code Annotated §52-4-205 at 7:26 p.m. Councilmember Hodges seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

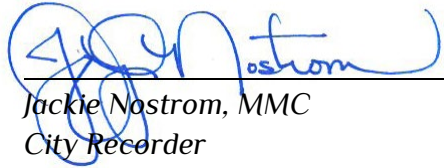
The Council reconvened the Council work meeting at 7:58 p.m.

13. Adjournment

Councilmember Henderson moved to adjourn the City Council meeting at 8:58 p.m. Councilmember Hodges seconded the motion, and all voted aye.

14. Recommence to Work Meeting (If Needed)

I, Jackie Nostrom, City Recorder for Herriman City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on March 11, 2026. This document constitutes the official minutes for the Herriman City Council Meeting.



Jackie Nostrom, MMC
City Recorder





CITY COUNCIL MINUTES

Wednesday, March 25, 2026
Awaiting Formal Approval

The following are the minutes of the City Council meeting of the Herriman City Council. The meeting was held on **Wednesday, March 25, 2026, at 5:30 p.m.** in the Herriman City Council Chambers, 5355 West Herriman Main Street, Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the City Hall, on the City's website, and delivered to members of the Council, media, and interested citizens.

Presiding: Mayor Lorin Palmer

Councilmembers Present: Terrah Anderson, Matt Basham, Jared Henderson, Teddy Hodges

Staff Present: City Manager Nathan Cherpeski, Assistant City Manager Wendy Thomas, City Recorder Jackie Nostrom, Finance Director Kyle Maurer, City Attorney Todd Sheeran, Communications Manager Jonathan LaFollette, Interim Police Cody Stromberg, Assistant to the City Manager Trevor Ram, Community Development Director Blake Thomas, City Planner Michael Maloy, Public Works Director Justun Edwards, UFA Assistant Chief Anthony Widdison, Operations Director Monte Johnson, City Engineer Bryce Terry, BA, Zach, Monte,

5:30 PM – WORK MEETING: (Fort Herriman Conference Room)

1. Council Business

Mayor Lorin Palmer Called the meeting to order at 5:31 p.m.

1.1. Review of this Evening's Agenda

Mayor Palmer reviewed the agenda and noted that there had been some concerns about fireworks map that came up in discussion before the meeting. He explained that rather than having a big discussion that evening, they would remove the fireworks item from the consent agenda and

provide staff with direction to develop tighter regulations, particularly given recent issues. Staff would then return with recommendations at a future meeting.

1.2. Future Agenda Items

Councilmember Terrah Anderson suggested that it would be helpful to have an overview presentation about the athletic complex during a future meeting. She offered to meet with someone individually to get the basics and information if that would be more efficient. City Manager Nathan Cherpeski agreed this would be valuable, noting it was one of their capital goals and should start discussions.

Councilmember Matt Basham proposed adding a future agenda item related to water conservation. After touring a water tank with staff and discussing the city's water dashboard tool, he suggested creating a citywide conservation contest. The idea would involve using usage data to compare residents' current year consumption to the previous year as a percentage, with prizes for those achieving the greatest reductions.

Councilmember Basham viewed this as an excellent way to introduce residents to the water dashboard while incentivizing conservation. Mayor Palmer asked about the difficulty of obtaining the necessary data, with staff noting they would need to research the system's historical data capabilities. He suggested promoting the dashboard through utility bills and noted there were currently about 700 registered users.

The Council expressed interest in exploring this concept further, recognizing its potential for both education and conservation promotion. They also briefly discussed secondary water possibilities as an alternative approach.

1.3. Council discussion of future citizen recognitions

Councilmember Basham brought up recognizing the winners of the city scholarships. Councilmember Anderson confirmed they had done this in City Council before and asked about the timing. The selection date was confirmed as May 18th, which is when the high school presents the awards as a surprise to students at their ceremony.

Mayor Palmer explained that Mountain Ridge High School holds an awards night where they present various scholarships, and it has become customary for the City to be part of that ceremony since recent winners have all been from Mountain Ridge. He noted it's a good opportunity for the City to be visible to parents and the community, not just the three scholarship recipients. The Council agreed to bring the recipients to a City Council meeting for recognition after the school awards night.

2. Administrative Reports

2.1. Discussion of the department requested fiscal year 2027 and 2028 budgets for Public Safety (Police, Animal Services, Community Services, Emergency Management, and Crossing Guards) – Kyle Maurer, Director of Finance and Administrative Services

Finance Director Kyle Maurer presented the public safety budget proposals, acknowledging the presence of the Interim Police Chief and Commanders who had returned early from a conference to answer questions. Director Maurer outlined the staff goals for the evening: reviewing proposed budgets, identifying items requiring additional information, noting any fundamental disagreements, and revisiting the property tax philosophy established for the Herriman City Safety Enforcement Area (HCSEA).

Director Maurer provided background on how property tax worked, explaining that the City received the same funding as the prior year plus additional revenues from new growth such as new business buildings or homes. He noted that police services were funded by a separate taxing district dedicated solely to public safety, with funds split between HCSEA funded portions and general tax dollar-funded services.

The organizational chart showed the police department structured in three divisions: administrative, operations, and special services, with a current FTE count of 50 including both sworn and civilian personnel. Proposed additions would include new positions in fiscal year 2027 and an additional FTE in fiscal year 2028.

Budget Overview and Personnel Requests: the fiscal year 2027 proposal included an expenditure increase of over \$1.1 million, with the majority attributed to personnel costs. Personnel requests were being funded using new growth money that had been set aside for growth-related expenditure increases, specifically for hiring additional officers based on trigger points in the growth silo model.

For fiscal year 2027, the department requested a commander position to cover administrative division, community services, emergency management function, and internal affairs. This position would be funded 40% by HCSEA police funds, 25% by the fire district due to emergency management functions, and 35% by the general fund. Additionally, they requested a sergeant position using growth funding to help balance supervisory responsibilities.

For fiscal year 2028, an officer position was requested because growth silo metric 2.1 had been triggered, specifically, 60% of priority 1 calls being answered in less than 6 minutes. The first-year cost was substantially higher due to the vehicle needed for the position, though these vehicle funds would be returned to growth funding the following year.

Personnel Cost Components: Director Maurer broke down the personnel-related costs into three categories. The cost of living adjustment (COLA) of 3.21% represented 42% of the shortage between revenues and expenses and would require a 2% tax increase if funded wholly by taxes. Step increases, which are automatic annual progressions for qualifying officers until they reach the top step, represented 26% of the shortfall and would require a 1.3% tax increase.

Councilmember Anderson asked for clarification on step increases, and Interim Police Chief Cody Stromberg confirmed they are tied to time in grade rather than merit-based performance. Market adjustments were needed to address compression issues between chief, deputy chief, commander, and sergeant positions. The majority of market adjustments sought to relieve compression and ensure adequate salary separation between positions to allow for future lieutenant positions as the department grows.

Discussion on Organizational Structure and Supervision: Mayor Palmer expressed his consistent support for public safety as the city's number one priority while voicing concerns about becoming top-heavy with administrative positions. He asked how they ensure proper balance as the organization grows.

Interim Police Chief Stromberg explained that over the past eight years, while the department had grown significantly by adding animal services, code enforcement, and other functions, they hadn't addressed the leadership structure proportionally. This had stretched the current leadership structure to potential failure points with task saturation issues. He noted that while being top-heavy is a legitimate concern, they needed to address supervision needs that had been building over time.

The discussion revealed that the current silo structure for growth doesn't adequately factor in supervision needs. Plans were being developed to create an updated structure that would include triggers for supervisory positions, though these metrics might not be as black-and-white as calls for service metrics. Interim Police Chief Stromberg mentioned they would bring an updated draft during the budget process over the next couple of months.

The national standard for supervisory span of control in public safety is typically 5-7 direct reports, with 7 being at the upper limit. In high-liability areas like patrol or active investigations units, this number becomes even more critical. Interim Police Chief Stromberg explained that the two highest liability areas for police agencies are failure to train and failure to supervise, making adequate supervision crucial for both operational effectiveness and legal protection.

Councilmember Anderson asked about what constitutes high liability, Interim Police Chief Stromberg detailed how proper supervision involved sergeants being present with their officers during high-stakes situations, watching body camera footage, and providing real-time guidance

rather than after-the-fact review. This active supervision helps identify and address potential behavioral or decision problems before they escalate into serious incidents.

Growth Silo Model Discussion: Councilmember Henderson provided extensive background on the growth silo model established in 2023, explaining the philosophy behind separating new growth money from operational costs. He described how most taxing districts typically use new growth revenue to cover inflationary costs, leading to large tax increases when they finally need to add personnel. Herriman's approach was to set aside new growth money specifically for hiring new officers when triggered by specific metrics, allowing for more predictable and sustainable growth.

The model ensured that funds are available when trigger points are met rather than requiring an 18-month process of truth in taxation and revenue collection. Councilmember Henderson emphasized this was innovative compared to other entities and had worked well for hiring decisions, though some adjustments were needed for other aspects.

The council discussed how the model handled various scenarios, with growth funding intended to cover 100% of new officer costs including vehicles and equipment. If insufficient funds were available, alternative conversations would be necessary.

Operating Expenses: Major operating expense increases included dispatch services rising over \$60,000 (about 15% increase), representing 0.57% in tax increase equivalent. Clothing and uniforms required increases after remaining static for years despite adding officers and rising costs. Software costs were also increasing, though the department recommended reductions in general supplies and fuel based on actual usage patterns showing an 18% cushion above current spending.

Looking ahead to fiscal year 2028, dispatch was expected to increase another 11-12%, and the department requested increases in overtime, seminars, training and travel after cutting back in previous years. General supplies were projected to increase 16% and software costs would continue rising based on existing contracts.

Capital Equipment: The department requested 13 vehicle replacements for fiscal year 2027 and 9 for fiscal year 2028, funded through the vehicle replacement fund established previously. They also requested replacement of federal equipment that had reached end of useful life and a light trailer. Staff recommended using \$80,000 from the unspent mental health position allocation for these equipment replacements.

Regarding the mental health position, Interim Police Chief Stromberg explained that the landscape had changed significantly with state investments in mental health resources. Their repeat mental health customers were being better served by available resources, leading to decreased mental

health call numbers. While the position might be needed in the future, it wasn't currently an emergent need. The position was designed as a case manager and liaison rather than providing direct mental health services.

Property Tax Analysis: Director Maurer estimated the HCSEA would collect approximately \$10.6 million in tax revenue, representing a 4% increase. Property tax estimation is challenging due to unknown assessment amounts and the two-year cycle before seeing full revenue from new builds, so staff estimates conservatively given that funding supports personnel positions.

The restricted account currently held over \$1 million in fund balance, split between the mental health specialist allocation and approximately \$720,000 in new growth funding available even after approving the requested sergeant, commander, and officer positions.

If the budgets were approved as presented, tax increases above CPI would be 1.46% in fiscal year 2027 and 1.94% in fiscal year 2028, assuming consistent CPI rates.

Philosophy Questions and Challenges: Director Maurer raised several philosophy questions staff had identified. The current philosophy of using new growth funding only for new officers and their equipment didn't account for other operating increases due to staff and population growth. The largest example was dispatch costs, which increased partly due to additional residents, though quantifying the exact portion was difficult.

Staff questioned whether initiatives that delay hiring, such as GRAMA request software that could postpone civilian staffing needs, should be eligible for new growth funding. Additionally, personnel costs were already exceeding cost of living increases.

Tax Rate History and Comparisons: Director Maurer included tax rate history since the police department's inception, showing the first increase of 12.2% in 2023, with the largest portion funding a vehicle replacement fund contributing about \$700,000 annually. The 2025 increase addressed inflation within the department. Director Maurer noted that social media claims about UPD being cheaper were unfounded, with the current tax rate being about 50% of what UPD would cost.

Councilmember Henderson provided context on the 2023 reset, explaining that previous years involved some creative accounting where the City subsidized the police department from the general fund. The 2023 increase properly established dedicated funding and stopped the general fund subsidy. He noted that as the sales tax base grows over time, it could provide another lever to offset property tax burdens for other initiatives.

COLA Philosophy Discussion: The Council discussed their 10-year rolling CPI average approach for cost of living adjustments. City Manager Cherpeski explained that instead of the traditional annual guessing game about what other agencies are doing, they established a predictable 10-year rolling average system. This approach provided stability and prevents boom-bust cycles common in public safety compensation.

The 10-year rolling CPI average was currently 3.21%, compared to the state's 2.6% this year. Most entities use annual CPI figures, making Herriman's approach somewhat unique. The system would likely keep them about 1% higher than other agencies for the next 4-5 years, but staff felt it was preferable to dramatic market adjustments later.

Interim Police Chief Stromberg noted they were currently around the 60th percentile for compensation, and the original COLA proposal would have pushed them to the 85th percentile, which was too high. The adjusted 3.21% kept them around the 60-64th percentile, which was sustainable given their good culture and benefits package.

Animal Services Budget: Animal Services expenditures remained relatively flat in fiscal year 2027 with only a \$3,800 increase, rising more significantly in fiscal year 2028. The main efficiency request was an animal control module for their software costing \$10,000 in 2027 and \$6,000 annually thereafter. The largest increase anticipated opening of the new shelter, with a \$15,000 increase in animal shelter and care operating expenses for new supplies.

Staff noted that moving out of rental space would save money that could partially offset new building operations and maintenance costs.

Community Services Budget: Community Services showed higher increases than Animal Services, with about \$65,000 net increase after accounting for revenues and expenditures, dropping to a 5% increase in fiscal year 2028. Personnel costs increased because new employees were taking city insurance while previous employees had opted for cash-out plans at half the insurance cost.

Administrative law judge costs increased \$15,000 to account for more cases being processed through that system. Software subscriptions increased due to implementing software shared between Community Services and Animal Services, plus a 5% annual contract increase.

The software system served as case management software for all administrative enforcement functions including animal code violations, civil code enforcement violations, and parking violations. The new AI module would help identify efficiencies by handling phone inquiries through automated systems, similar to tools being implemented in dispatch and other customer service industries.

Emergency Management and Crossing Guards: Crossing Guards showed a \$15,000 personnel increase due to three contingent allocations approved by council in December, plus minor operating increases and COLA budgeting. Emergency Management showed no personnel costs because the proposed commander position would assume those duties, eliminating the emergency planning specialist position and saving about \$36,000. The general fund portion of the commander would be about \$127,000 in the first year, dropping to \$93,000 thereafter.

The police department was credited with better tracking of crossing guard expenditures after the function was separated from police operations, ensuring proper cost allocation and tracking.

Final Budget Context: Director Maurer noted that the initial budget proposal had called for a 12.5% tax increase, but after meetings and challenges from leadership, the department returned with a much leaner budget while maintaining expected service levels.

2.2. City Status Report: February 2026 – Trevor Ram, Assistant to the City Manager

Assistant to the City Manager Trevor Ram presented the February 2026 City Status Report. He explained the vacancy rate, which helped explain population discrepancies between various estimates. He noted that the transportation master plan shows a 2025 population closer to 68,000, and the vacancy rate helped explain much of that difference.

The vacancy rate represents a rolling 12-month average of the proportion of water meters reading zero for three months versus the total meters recorded. Every demographer working on sub-county population estimates applies some sort of vacancy rate, with the Gartner Group and Utah Population Committee using a blanket 1% figure. Herriman uses actual water meter data to provide a more accurate estimate, assuming that meters unused for three months indicate vacant properties due to sales, remodeling, or other factors.

3. Adjournment

Councilmember Hodges moved to adjourn the City Council work meeting at 7:00 p.m. Councilmember Basham seconded the motion, and all voted aye.

7:00 PM – GENERAL MEETING:

4. Call to Order

Mayor Palmer called the meeting to order at 7:11 p.m.

4.1. Invocation/Thought/Reading and Pledge of Allegiance

Mr. Chase Andrizzi led the audience in the Pledge of Allegiance.

4.2. City Council Comments and Recognitions

There were no City Council comments or recognitions presented at this meeting.

5. Public Comment

Steve Slessinger submitted an electronic comment regarding firework restrictions and stated that, as a resident in the southwest corner of the city near the hills, the issue was of particular importance to him and his neighbors due to wildfire risk. He recommended that the City Council consider expanding the fireworks restriction map to include additional areas along the south and west sides of the city that are in close proximity to the hills. Specifically, he suggested extending the restriction area in the southwest corner, noting that wind conditions could increase the risk of wildfire. He also recommended expanding the restriction area near Emmaline Drive eastward to Rosecrest and north to Mirabelle, citing the area's proximity to the hills as justification.

6. City Council Reports

6.1. Councilmember Jared Henderson

Councilmember Henderson provided an update on the Front Waste Recycling District separation process, noting that the city had been working for nearly a year to separate from the district and contract services directly through a private provider. He explained that talks had stalled but resumed after working with partners to change legislation that would make exiting the service district easier. Councilmember Henderson indicated that there had been no recent contact with the district since the legislation passed, but efforts would continue with the negotiating committee. He noted that the change would likely result in lower costs for residents, with potential savings of approximately 25% by going private.

Councilmember Henderson also reported on the UFA fire district budget season, mentioning that three committee meetings and several board meetings had occurred. The budget would next go to the finance committee, which he chairs, and he would report back on developments.

6.2. Councilmember Teddy Hodges

Councilmember provided updates on the Jordan Basement Improvement District, stating that plant tours and RFQs/RFPs for the new plant expansion had been completed, and the selection of a contractor/engineer firm was underway. He mentioned an upcoming wastewater treatment conference before the league conference in April, where several Jordan Basement Improvement District members would receive awards.

Councilmember Hodges also reported on the South Valley Chamber board meeting, discussing yearly updates, development updates for "the point," and the chamber's Youth Shark Tank program for entrepreneurs and new small business award program.

6.3. Councilmember Matt Basham

Councilmember Basham had no report.

6.4. Councilmember Terrah Anderson

Councilmember Anderson reported attending the USU Leadership Conference in Logan with the Herriman Youth Council, taking a group of 19 participants. She described the conference theme as "united we stand" with emphasis on leadership skills, communication, and working together despite disagreements. Councilmember Anderson noted that applications for next year's Youth Council would open in the next month or two and encouraged all incoming ninth-grade students to apply.

7. Mayor Report

Mayor Palmer reported that Herriman had been awarded a \$50 million grant from the state for road improvements in the western part of the city. Out of a requested \$70 million, the city received \$50 million to help accommodate growth in that area.

8. Reports, Presentations and Appointments

8.1. UFA 2025 Annual Report – Division Chief Anthony Widdison

Unified Fire Authority Division Chief Anthony Widdison presented the 2025 annual report, providing a high-level overview of fire and EMS service delivery in Herriman. He reported that UFA responded to 2,245 incidents within Herriman City in 2025, with approximately 40% being emergent or priority 1 calls requiring lights and sirens responses. The primary call type was medical emergencies, which Division Chief Widdison noted was consistent with fire-based EMS systems nationally.

Division Chief Widdison explained that call volume showed a gradual year-over-year increase with predictable seasonal patterns, with higher activity in summer and fall months due to increased outdoor activity and travel. He emphasized that while this trend was manageable and expected, it required monitoring as the community continued to grow.

Division Chief Widdison presented details that most calls were medical in nature, including falls, seizures, breathing problems, cardiac issues, and motor vehicle crashes. Fire calls comprised a much smaller portion of overall workload but were characterized as high-risk, high-consequence, and high-impact events that drove the need for staffing, training, and equipment.

Emergency response performance remained consistent throughout the year despite increased call volume, indicating the system was keeping pace with current demand. Division Chief Widdison explained their regional response model, which dispatched the closest available unit regardless of boundaries, sometimes resulting in Herriman units responding to Riverton calls and vice versa.

Looking forward, Division Chief Widdison anticipated continued demand increases as Herriman grows, with focus on monitoring trends, maintaining performance, and ensuring system evolution with community growth. He concluded by recognizing the city's support and leadership in prioritizing the rebuild of station 103, calling it a significant investment benefiting both firefighters and the community for years to come.

9. Public Hearing

9.1. Public Hearing and consideration of an ordinance to approve the updated Transportation Master Plan, Impact Fee Facility Plan, Impact Fee Analysis, and an Impact Fee Enactment that would impose a Transportation Impact Fee – Bryce Terry, City Engineer

City Engineer Bryce Terry presented the updated transportation master plan, explaining that the city had been working on this update for approximately one year. The significant portion of the work involved analyzing socioeconomic data in Herriman, taking the Wasatch Front Regional Council's base model and making local adjustments for greater accuracy at the micro level.

City Engineer Terry explained that the consultant, WCG, analyzed all development agreements and zoning, examining traffic analysis zones within the city to project land use, population, and total trips for the transportation system. The projections showed continued growth through 2035 and out to 2050, though City Engineer Terry noted these were projections subject to change. He emphasized that this project would serve as the base for all other master plans and data refinement.

The master plan examined three scenarios: 2025 (existing year), 2035 (interim growth), and 2050 (final scenario). Based on modeled traffic, the plan identified where roads were failing or over capacity and built a project list including widening projects, new roads, and intersection improvements.

City Engineer Terry presented intersection projects planned through 2050, with most phase 1 projects for years 2025-2034 concentrated in the Olympia area and South Hills due to anticipated growth. The plan also included roadway segments, with solid lines representing widening projects and dashed lines indicating new roads.

The impact fee facility plan focused on phase 1 projects deemed impact fee eligible. City Engineer Terry explained that only the growth portion of traffic was impact fee eligible, following the principle that growth would pay for growth. He provided examples showing that typically 20%-80% of new road costs were impact fee eligible, with the remainder funded through general funds or grants.

Due to the adoption of public infrastructure districts (PIDs) in South Hills, Wasatch, the auto mall, and Olympia areas, and UDOT taking responsibility for 12600 South widening, the impact fees were decreasing by approximately 27%. For single-family homes, this meant a reduction from nearly \$3,900 to \$2,700 per building permit.

City Engineer Terry acknowledged that while lower impact fees would reduce revenue and require CIP adjustments, they would make Herriman more attractive for economic development by removing a barrier that businesses had cited when considering building in the city.

Looking ahead to 2050, City Engineer Terry presented maps showing projected traffic levels if all planned projects were completed. Green areas indicated volume below capacity with good level of service, yellow showed delays at certain times, and red indicated at or exceeding capacity. He noted that even with planned improvements, some major traffic patterns would challenge the system, particularly on 12600 South, where UDOT was conducting another study to address massive traffic volumes between Mountain View corridor and Bangerter.

Councilmember Basham praised the interactive website component of the master plan.

Mayor Palmer opened the public hearing.

No public comments were offered.

Councilmember Henderson moved to close the public hearing. Councilmember Hodges seconded the motion and all voted aye.

Councilmember Henerson moved to approve Ordinance No. 2026-06 adopting an updated Transportation Master Plan. Councilmember Hodges seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

Councilmember Henderson moved to approve Ordinance No. 2026-07 Adopting a Transportation Impact Fee Facilities Plan, Transportation Impact Fee Analysis, and an Impact Fee Enactment

that imposes a Transportation Impact Fee; providing for the calculation and collection of such fee; and providing for appeal, accounting, severability of the same, and other related matters. Councilmember Hodges seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

10. Consent Agenda

10.1. Approval of the 2026 Arbor Day Proclamation

10.2. Accounting of Recently Approved Change Orders

10.3. Approval of the February 25, 2026, City Council meeting minutes

10.4. Approval of an Ordinance to Amend Section 4-2-3, of the Herriman City Code regarding Firework Discharge Restrictions and Adopting an updated Restriction Map

Councilmember Basham moved to approve the consent agenda as written with the removal of item 10.4. to be placed on the Discussion and Action Items portion of the agenda. Councilmember Anderson seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

11. Discussion and Action Items

10.4. Approval of an Ordinance to Amend Section 4-2-3, of the Herriman City Code regarding Firework Discharge Restrictions and Adopting an updated Restriction Map

Councilmember Basham expressed concerns about the fireworks restriction map given the anticipated dry summer and water restrictions. He highlighted areas of particular concern,

including City-owned property behind Cove Park with dry scrub oak and the western border of Herriman adjacent to High Country 1, noting past fire incidents linked to fireworks in these locations. City Manager Nathan Cherpeski suggested that identifying specific areas of concern would help guide staff review, and he noted that some properties had been cross hatched at the request of schools or large property owners who did not want fireworks on their grounds.

Councilmember Henderson requested that the map include statistical information, such as the number of fire calls annually and those related to fireworks during July, to provide context for the designated areas. Councilmember Hodges recommended expanding restricted areas near city borders and dry terrain due to increased fire risk, suggesting a temporary ban on fireworks in certain areas for safety. Assistant City Manager Wendy Thomas emphasized the importance of accounting for adjacent properties and maintaining enforceable boundaries, noting that 200-foot buffer zones were difficult to depict and enforce accurately on the map.

Discussion also touched on the distinction between general fireworks use and professional displays, which are heavily regulated. The consensus was to continue refining the map and revisit the issue once further weather and regulatory updates were available.

Councilmember Henderson moved to continue the Ordinance to Amend Section 4-2-3, of the Herriman City Code regarding Firework Discharge Restrictions and Adopting an updated Restriction Map to a future meeting. Councilmember Hodges seconded the motion and all voted aye.

11.1. Discussion regarding the results of the Community Meeting on the Intersection of Herriman Rose Blvd & Herriman Main St – Bryce Terry, City Engineer

City Engineer Bryce Terry provided background on the intersection issue, explaining that the City, police department, and school worked together to relocate the safe route to school crossing for Silvercrest Elementary from the uncontrolled intersection of Herriman Rose and Herriman Main Street to the adjacent traffic signal approximately 600 feet to the east.

This relocation generated concern from the school community about students having to walk the longer detour route. The community requested the City examine solutions for the original intersection. In September 2024, the City conducted a traffic signal warrant study using two weeks of traffic data, pedestrian data, and crash data. The intersection did not meet any warrants for a traffic signal installation.

City Engineer Terry explained that even if warrants were met, the location presented engineering concerns due to curves on both sides limiting visibility and proximity to the existing traffic signal that would create traffic pattern disruption.

A community meeting was held in December 2024, primarily attended by the Silvercrest Elementary school community. The meeting resulted in requests for safer crossing options at Herriman Rose. The City examined various scenarios including full medians, roundabouts, and HAWK signals, but each presented challenges due to sight distance issues.

The City developed an alternative solution: a median in the middle of the intersection that would allow pedestrians to bypass left turns by creating a pedestrian refuge median where they could cross to the middle, then cross the other side of the road in stages. This concept was submitted for a safe route to school grant through UDOT in May 2025, and the City was awarded the grant in September 2025.

City Engineer Terry indicated that UDOT's funding was contingent on making this the official safe route to school. When this requirement was brought back to Council, the decision was made to hold a public meeting for broader community input.

The February community meeting received strong opposition to the project. Using QR codes for official comment tracking, 85% of comments opposed the project, 5% supported it, and 10% were neutral or asked questions. The primary concern was restricting left turns out of the neighborhood, which residents felt was an unacceptable sacrifice of mobility for pedestrian improvements.

City Engineer Terry addressed the most common alternative suggestion from the meeting which included installing a traffic signal. He explained three reasons why traffic signals require warrants before installation: safety related to unwarranted signals which increase rear-end accidents, fiscal responsibility to prevent arbitrary installation requests, and liability of stepping outside federal MUTCD standards increases legal exposure.

The second most common request was for a pedestrian/hawk signal. City Engineer Terry explained similar concerns regarding poor visibility at the intersection location and potential issues with offsetting the signal. Changes to a HAWK signal would represent a major scope change from the UDOT grant submission, and it wouldn't address vehicle safety concerns at the intersection.

Based on the overwhelming community opposition, staff recommended retaining the existing safe route to school at the controlled traffic signal and not utilizing the grant funding. City Engineer Terry noted this didn't preclude future intersection improvements, as the transportation master plan included general intersection improvements that could be revisited as growth occurred and conditions changed.

Councilmember Hodges praised staff's work and the well-attended community meeting, noting that it represented input from the broader community beyond just school families. He expressed that even as a parent, he wouldn't feel comfortable having his child use the proposed pedestrian island crossing rather than walking the additional 600 feet to the controlled intersection with full traffic signal, crossing guard, and proper safety measures.

Councilmember Anderson asked about the total number of survey participants, with staff confirming 59 submitted comments.

Mayor Palmer agreed this was the right decision but expressed desire to see reduced speed limits and other low-cost alternatives to slow traffic in the area, calling it a critical pedestrian-friendly zone with multiple civic buildings nearby. Councilmember Hodges agreed about speed concerns throughout the City, noting similar issues on 13400 South, Main Street, 12600 South, and 5600 West, but questioned the effectiveness of simply lowering speed limits without enforcement.

City Engineer Terry acknowledged that speed limit changes alone would likely be ineffective without enforcement but suggested looking at infrastructure modifications and corridor-wide safety improvements. He mentioned potential signal timing changes and other safety recommendations from the master plan for school areas.

Councilmember Hodges moved to maintain the existing safe route to school, continuing to cross children at the traffic signal and decline the funds for intersection improvements. Councilmember Basham seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

11.2. Discussion Regarding the Results of the Community Meeting Regarding a Petition to Vacate the Trail near Rose Creek Estates Subdivision – Bryce Terry, City Engineer

City Engineer Terry presented the results of the community meeting regarding a petition to vacate a trail in the Rose Creek Estates neighborhood connecting north of 13400 South and west of 5600 West, near the commercial area with Vasa, KFC, and car wash facilities.

He explained the City had received a petition signed by 13 of the 16 residents whose properties backed up to the trail, requesting consideration of trail vacation. Council had directed staff to examine costs and processes for potential vacation, which would require plat amendments as the cleanest method for property disposal, requiring signatures from all property owners.

The City researched options for vacation, determining the trail could be vacated entirely to one side or split down the middle to adjacent properties. To gather broader neighborhood input beyond just trail-adjacent residents, the staff sent postcards to the entire neighborhood and areas north with trail connections, included QR codes for comment submission, and placed A-frame signs at both trail entrances with meeting information.

The February community meeting results showed 60% of respondents opposed vacation, 30% favored it, and 10% were neutral or asked questions. Those favoring vacation, generally the adjacent property owners, cited concerns including loitering, late-night activity, security and privacy issues, trash problems, motorized vehicles accessing the trail, and lack of maintenance.

Those opposing vacation, typically broader neighborhood users, indicated they utilized and enjoyed the trail for various purposes and therefore wanted it retained as a public facility.

Staff recommended retaining the trail based on the majority opposition but suggested potential improvements to address concerns. These included increased maintenance priority, applying recycled asphalt to shoulders to reduce weeds and improve appearance, and installing gates at access points to prevent motorized vehicle entry, estimated at approximately \$1,000 in materials and labor.

Mayor Palmer opened the public comment portion for this item:

Adam Jacobson explained he was the petitioner and that over two decades of residence, he had observed increased problems as the neighborhood became more transient and traffic increased along 13400 South. He described the trail as a "magnet for loitering and unauthorized motor vehicles" and noted that widening 13400 South would exacerbate problems. Mr. Jacobson emphasized that 13 of 16 adjacent residents had security issues, with people entering backyards and hiding in playhouses. He timed walking from his house to Vasa, finding the trail saved only one minute compared to the problems created. He argued the trail didn't meet the Herriman Trail Master Plan intent, serving primarily as a stub trail for the immediate neighborhood rather than providing broader connectivity.

Daniel Murray an adjacent resident, supported vacation based on similar security and loitering concerns. He described people looking into yards, cutting through properties, and problematic late-night activity, primarily from youth traveling between the skate park and nearby commercial

establishments. Mr. Murray acknowledged not wanting to set precedent for closing trails but viewed this as a unique exception due to its isolated nature and problems.

Jim Peterson spoke in favor of retaining the trail, describing it as a vital community asset and part of why Herriman was a great place to live. Mr. Peterson noted he had used the trail extensively for various purposes including walking his dog, pharmacy visits, grocery shopping, and accompanying children learning to ride bikes. He emphasized the trail was heavily used, especially in warmer months where he might pass 50+ people during walks. Mr. Peterson argued trails kept pedestrians off busy streets and allowed car-free access to destinations. He expressed concern about timing of the proposal during winter months when trail usage was naturally lower and worried about precedent for other trail closures. He noted residents pay park fees in conjunction with the utility bill and felt closing trails was unfair given continued fee payment.

Councilmember Basham noted visiting the trail and observing maintenance needs. He established a baseline position that removing community trail amenities would require significant justification. Interim Police Chief Stromberg confirmed the area generated calls for service, explaining that while originally designed with three-rail fencing providing visibility and openness, the installation of privacy fencing had created an alley effect that historically attracted unscrupulous behavior due to the trail's length and enclosed nature.

Councilmember Basham inquired about whether problematic youth were neighborhood residents or coming from other areas. Mr. Jacobson clarified that while some were local neighborhood children, many problems occurred at night with non-residents, particularly youth from the skate park cutting through to reach commercial establishments.

Councilmember Henderson analyzed the situation from multiple perspectives, noting concerns about removing public space while recognizing the unique problems this particular trail segment created. He distinguished this trail from others due to its lack of direct connection to other trails or parks, proximity to commercial rather than residential uses, dead-ending onto 13400 South, and invitation for unsafe street crossings to reach the skate park. Councilmember Henderson noted that if all 16 adjacent property owners agreed to vacation terms, he would be more inclined to support vacation given the specific circumstances but emphasized the need for unanimous agreement and proper legal framework.

Councilmember Hodges agreed with the assessment, noting the trail's unique characteristics compared to other city trails with proper green space buffers. He observed that all visible adjacent properties had installed privacy fencing, creating the problematic alley effect.

Councilmember Anderson expressed concern about precedent-setting and inquired about prohibited privacy fencing, which staff confirmed was not allowed in the area. She suggested exploring lighting solutions, possibly mid-height bollard lighting that wouldn't shine into yards.

Councilmember Basham asked about survey response numbers and noted attendance at the community meeting exceeded the survey responses.

Mayor Palmer acknowledged understanding both perspectives, referencing regret about a previous western trail closure decision. Councilmember Henderson suggested continuing the item to gather more information on both mitigation and vacation options, including costs and implementation details.

City Engineer Terry clarified the vacation process, explaining that three plats would be involved if splitting the trail down the middle (west side plat, east side plat, and commercial property at the bottom corner), but only one plat amendment would be needed if vacating entirely to one side, reducing surveyor and recording costs.

Discussion continued about vacation logistics, with staff clarifying that plat amendments would require all affected property owner signatures and couldn't be recorded without complete agreement. The Council discussed cost allocation between the City and benefiting property owners.

Interim Police Chief Stromberg noted that mitigation efforts would include code enforcement for non-conforming privacy fences, with compliance costs falling on residents rather than the city.

Councilmember Henderson moved to continue the discussion to vacate the Rose Creek Estates trail for public use to a future meeting. He requested staff to provide detailed information on both mitigation options, including costs and ongoing maintenance, and vacation procedures, including costs and legal requirements. Councilmember Basham seconded the motion and all voted aye.

11.3. Discussion and consideration of an ordinance amending Chapter 6-6 of the Herriman City Code relating to the Parking Permit Program – Wendy Thomas, Assistant City Manager

Assistant City Manager Wendy Thomas presented a code amendment that would change administrative authority for the parking permit program from the Community Development Director to the City Manager or designee, since the Community Development Department had never administered the parking program. The amendment also limited the amount of personal data collected based on new state-mandated data privacy requirements.

Assistant City Manager Thomas clarified that this was purely administrative cleanup, not changing any parking codes, fees, boundaries, or program elements. The permit program itself remained unchanged, and the city manager's office had been handling the program administratively already.

Councilmember Anderson moved to approve Ordinance No. 2026-08 amending Title 6, Chapter 6 relating to the parking permit program. Councilmember Hodges seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

11.4. Discussion and consideration to approve the Herriman Parks Mowing Contract –

Anthony Teuscher, Deputy Director of Parks, Recreation and Events

Deputy Director of Parks, Recreation and Events Anthony Teuscher presented the parks mowing contract recommendation, explaining that the City maintained just over 8 million square feet of mowing areas including large parks and park strips. Following Council direction from the previous year to put the contract out to bid, staff prepared an RFP published February 10, 2026 with submissions due February 27, 2026 receiving 19 proposals.

A five-person committee representing three city departments scored proposals using criteria of 25% each for organization and qualification, understanding scope, cost, and schedule. Cost was objective while other criteria were subjective based on committee member opinions.

The top five scoring companies were Cutting Edge Landscaping, Elite Grounds, Horticulture Group, Huskies Landscaping, and Lawn Butler Holdings. Huskies Landscaping received the highest overall score and was the committee's unanimous recommendation.

Deputy Director Teuscher explained that Huskies had been the city's previous mowing contractor and had proven successful with high-quality work, reliability, and efficiency. They met all contract qualifications, required minimal oversight (reducing administrative burden), communicated well, and responded quickly to issues. While not the lowest cost option, the committee felt they provided the best overall value.

Cost comparisons showed Horticulture Group with the lowest proposal, Lawn Butler Holdings second lowest, Cutting Edge Landscaping third, Huskiez Landscaping fourth, and Elite Grounds fifth among cost rankings.

Councilmember Hodges praised the strong response to the RFP and noted the value of retaining experienced contractors whose familiarity with the work provided benefits beyond simple cost considerations. He felt the scoring metrics were appropriate.

Councilmember Henderson agreed with the RFP process and suggested the City should periodically conduct RFPs for various contracts as good practice. City Manager Nathan Cherpeski confirmed the City had a procurement policy requiring periodic competitive processes, with staff working to remind department managers of these requirements.

Councilmember Henderson moved to approve and award the Herriman City Parks Mowing Services contract to Huskiez Landscaping as the highest-ranked proposer and authorizing the City to enter into contract negotiations. Councilmember Hodges seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

11.5. Discussion and consideration of an amendment to the DAI and Wasatch South Hills Water Infrastructure Reimbursement Agreement – Justun Edwards, Public Works Director

Public Works Director Justun Edwards presented an amendment to a water infrastructure reimbursement agreement originally approved in August 2024. The agreement allowed a developer to build critical water infrastructure including two water tanks, pump station, and pipelines in the south portion of the city to enable continued development.

The original agreement required completion within 18 months or posting of an assurance completion bond for the remaining balance. Construction began in late October 2024, and Council had toured the well-constructed tanks in June. While construction had moved steadily, it had been slower than anticipated due to various delays.

One significant delay occurred during summer when construction was postponed because cutting into the existing waterline would require several days of downtime that couldn't be accommodated during peak usage months.

The developer was requesting extension of the completion deadline from February 22nd to October 31st. The water tanks were essentially complete, with one functioning and providing water to the development area via temporary pumping. The lower tank needed utilities and site work before leak testing. The pump station was furthest behind but had made significant progress over the past two months, with foundation walls installed and completion expected by late August.

Approximately \$7 million of the \$15.9 million reimbursable work remained to be completed. The developer indicated that posting the required completion bond could impact their ability to finish the project and continue developing water lines within their development area.

Staff recommended approval of the extension based on the developer's continuous progress, noting there had never been periods of inactivity, only construction complications typical of such projects.

Councilmember Anderson asked about notification timing regarding the deadline extension. Director Edwards explained discussions began around the first of the year, with formal amendment requests coming in early February, allowing adequate notice rather than last-minute requests.

Councilmember Hodges moved to approve the first amendment to the Water Infrastructure Reimbursement Agreement between Herriman City and DAI Rosecrest, LLC and Wasatch South Hills Development Co. Councilmember Basham seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

11.6. Review and consider a recommendation to amend the Herriman City Official Zoning Map from OP Office Professional to C-1 Commercial for ±0.97 acres of property located generally at 6319 W 13400 South (City File No. Z2026-004) – Michael Maloy, City Planner

City Planner Michael Maloy presented a legislative zoning amendment for property just under one acre fronting 13400 South. The current zoning was Office Professional, consistent with the neighborhood commercial designation in the general plan. However, the general plan also allowed C-1 commercial zoning, making the requested change consistent with adopted planning documents.

The applicant sought to repurpose an older home on the property for a bike shop. Repair services and general retail were permitted in C-1 zoning but not allowed in Office Professional, driving the rezone request. City Planner Maloy noted this property had been difficult to develop appropriately and had never achieved successful land use in his eight years with the city.

The Planning Commission held a public hearing and recommended approval with a 6-0 vote. Public comment from residents expressed strong desire to see regular occupancy and maintenance of the property, addressing code issues and general property maintenance concerns. Residents specifically requested perimeter walls or fencing, which zoning code required when changing from residential to commercial use.

Councilmember Henderson asked about the complete list of allowed uses in C-1 zoning, expressing concern not about the current proposal but about future potential uses. The Council discussed specific uses that might not be compatible with adjacent residential properties.

After reviewing the allowed uses list, the Council identified several uses for potential restriction through zoning conditions: churches, hospitals, resource recycling collection points, major utilities/utility substations, firework stands, and wireless telecommunications facilities. Mayor Palmer suggested these restrictions, with Council agreement.

Councilmember Basham asked about repair services definition, which City Planner Maloy clarified as various fixing services like vacuum or appliance repair, distinct from automotive repair which had separate definitions.

The applicant confirmed this was an established bike shop business from another community interested in relocating to this site. Mayor Palmer expressed enthusiasm for having a bike shop, noting years of community requests for such services.

Councilmember Basham moved to approve Ordinance No. 2026-05 amending Herriman City's Official Zoning Map for .97 acres located at 6319 W 13400 S from OP (Office Professional) to C-1 (Commercial) excluding the following land uses: churches, hospitals, resource recycling collection points, major utilities/utility substations, firework stands, and wireless

telecommunications facilities. Councilmember Anderson seconded the motion. (Renumbered from Ordinance No. 2026-209 to maintain sequential numbering)

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.

12. Future Meetings

- 12.1. Next Planning Meeting: April 1, 2026
- 12.2. Next City Council Meeting: April 8, 2026

13. Closed Session

The Herriman City Council may temporarily recess the City Council meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

Councilmember Basham moved to temporarily recess the City Council meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205 at 9:35 p.m. Councilmember Hodges seconded the motion.

The vote was recorded as follows:

<i>Councilmember Terrah Anderson</i>	<i>Aye</i>
<i>Councilmember Matt Basham</i>	<i>Aye</i>
<i>Councilmember Jared Henderson</i>	<i>Aye</i>
<i>Councilmember Teddy Hodges</i>	<i>Aye</i>
<i>Mayor Lorin Palmer</i>	<i>Aye</i>

The motion passed unanimously.


The Council reconvened the Council meeting at 11:20 p.m.

14. Adjournment

Councilmember Hodges moved to adjourn the City Council meeting at 11:20 p.m. Councilmember Henderson seconded the motion, and all voted aye.

15. Recommence to Work Meeting (If Needed)

I, Jackie Nostrom, City Recorder for Herriman City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on March 25, 2026. This document constitutes the official minutes for the Herriman City Council Meeting.



Jackie Nostrom, MMC
City Recorder



DATE: March 26, 2026

TO: The Honorable Mayor and City Council

FROM: Wendy Thomas | Blake Thomas | Anthony Widdison

SUBJECT: Ordinance to Amend Section 4-2-3 of the Herriman City Code regarding Firework Discharge Restrictions and Adopting an updated Restriction Map

RECOMMENDATION:

Staff recommend the approval of an ordinance amending Section 4-2-3 of the Herriman City Code regarding firework discharge restrictions and adopting an updated restriction map.

ISSUE BEFORE COUNCIL:

Does the City Council want to approve an ordinance to amend Section 4-2-3 of the Herriman City Code?

ALIGNMENT WITH STRATEGIC PLAN:

LV 2 – Quality public safety

BACKGROUND/SUMMARY:

This item was discussed at the March 25, 2026 City Council Meeting where the Council directed staff to look more closely at the 200 foot buffer and include fire and police data and expand areas along borders, particularly along the west border of the city.

DISCUSSION:

Staff recommend the map based on the following guidelines as outlined in Utah State Code:

[Utah Code Section 15A-5-202.5](#)

[Utah Code Section 53-7-225](#)

ALTERNATIVES:

Approve the Firework Restriction Map

Do not approve the Firework Restriction Map

Alter recommended restriction areas & approve

FISCAL IMPACT:

None known

ATTACHMENTS:

Ordinance

FireworksLimit 2026Changes

FireworksLimit2026

FireworksLimit2026_PoliceCalls

HERRIMAN, UTAH
ORDINANCE NO 2026-xx

AN ORDINANCE OF THE HERRIMAN CITY COUNCIL AMENDING SECTION 4-2-3, OF THE HERRIMAN CITY CODE REGARDING FIREWORK DISCHARGE RESTRICTIONS AND ADOPTING AN UPDATED RESTRICTION MAP.

WHEREAS, the Herriman City Council has the authority to regulate the discharge of fireworks within city limits to ensure the safety, health, and welfare of its residents; and

WHEREAS, certain geographical areas within Herriman City pose a significantly higher risk for fire hazards due to vegetation, topography, and proximity to wildland areas; and

WHEREAS, the City Council desires to clarify the enforcement areas for firework restrictions by referencing an officially adopted map; and

WHEREAS, the proposed amendment to Section 4-2-3, will provide clear guidance to the public regarding prohibited discharge zones.

NOW, THEREFORE, BE IT ORDAINED BY THE HERRIMAN CITY COUNCIL AS FOLLOWS:

1. Amendment of City Code: The Herriman City Council hereby approves the amendment to Section 4-2-3, as set forth in Exhibit A, attached hereto and incorporated by reference.
2. Adoption of Map: The Herriman City Council hereby adopts the updated Firework Restriction Map, as set forth in Exhibit B, attached hereto and incorporated by reference.
3. Conflict: All sections of the Herriman City Code or prior resolutions in conflict herewith are hereby amended to the extent of such conflict.
4. Effective Date: This Ordinance shall take effect immediately upon recording or not later than 30 days of the date hereof, whichever is sooner, pursuant to Utah Code Ann. § 10-3-705.

PASSED AND APPROVED by the Herriman City Council this 8th day of April, 2026.

HERRIMAN

Lorin Palmer, Mayor

**Jackie Nostrom, MMC
City Recorder**

Exhibit A

(Text Amendment)

4-2-3 Discharge Of Fireworks

A. *Generally.*

1. Fireworks may be discharged on the dates set forth in U.C.A. 1953, § 53-7-201.
2. The definition of the term "fireworks" is the same as set forth in U.C.A. 1953, § 53-7-202(14)(a).

~~Except for display operators properly licensed as required by state law, it is unlawful for any person to display, discharge, ignite, explode, project or otherwise fire or permit the ignition, expulsion, projection of any fireworks or open flame fires within 200 feet of an undeveloped property or agricultural field or south of 14200 South, extending to the intersection of Emmeline, following Emmeline and all the property south of Emmeline to Juniper Crest Drive. The discharge of fireworks shall be prohibited in all areas of Herriman City shown as restricted on the official Firework Restriction Map adopted by the Herriman City Council. It shall be unlawful for any person to discharge fireworks within these designated boundaries.~~

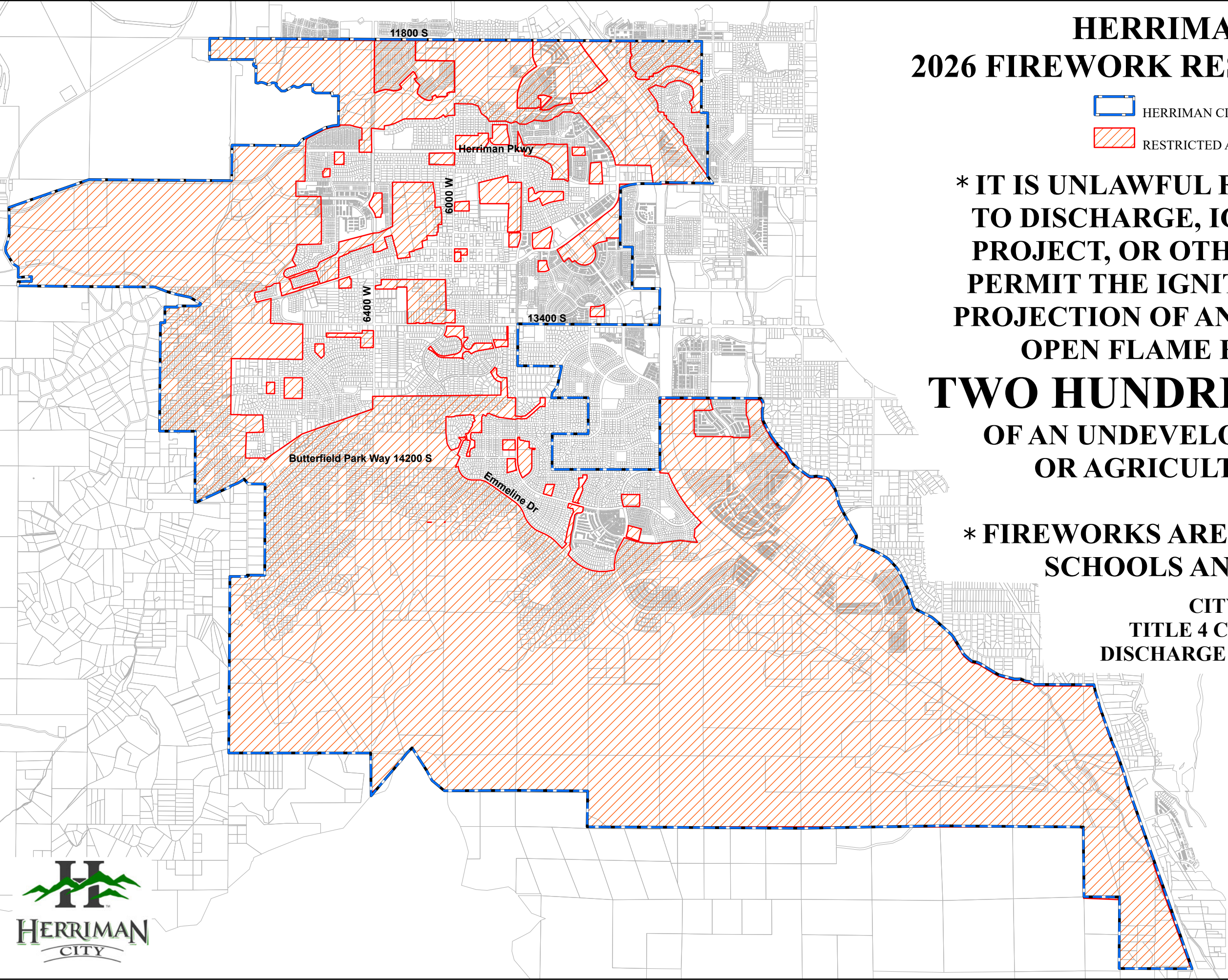
- B. Any person convicted of violating the provisions of this section shall be guilty of an infraction.



(Code 2023, § 4-2-3; Ord. No. 11-13, 6-9-2011; Ord. No. 2015-01, 1-14-2015)

Exhibit B

(Firework Restriction Map)

HERRIMAN CITY 2026 FIREWORK RESTRICTION AREA



 HERRIMAN CITY LIMIT
 RESTRICTED AREA *






*** IT IS UNLAWFUL FOR ANY PERSON TO DISCHARGE, IGNITE, EXPLODE, PROJECT, OR OTHERWISE FIRE OR PERMIT THE IGNITION, EXPULSION PROJECTION OF ANY FIREWORKS OR OPEN FLAME FIRES WITHIN TWO HUNDRED (200) FEET OF AN UNDEVELOPED PROPERTY OR AGRICULTURAL FIELD.**

*** FIREWORKS ARE PROHIBITED AT SCHOOLS AND IN PARKS.**

CITY CODE
TITLE 4 CHAPTER 4-2-3
DISCHARGE OF FIREWORKS



HERRIMAN CITY 2026 FIREWORK RESTRICTION AREA

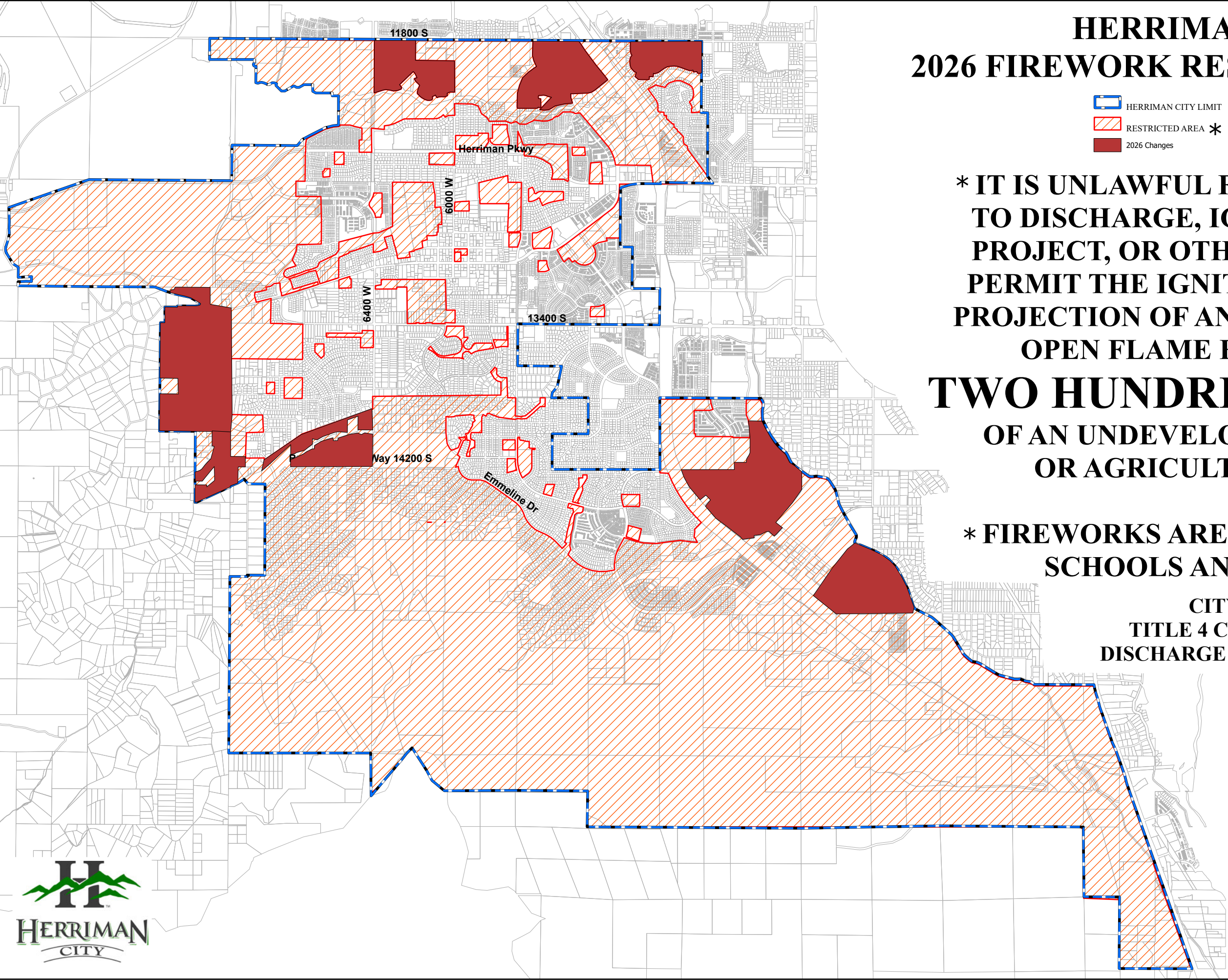
 HERRIMAN CITY LIMIT
 RESTRICTED AREA *
 2026 Changes



*** IT IS UNLAWFUL FOR ANY PERSON TO DISCHARGE, IGNITE, EXPLODE, PROJECT, OR OTHERWISE FIRE OR PERMIT THE IGNITION, EXPULSION PROJECTION OF ANY FIREWORKS OR OPEN FLAME FIRES WITHIN TWO HUNDRED (200) FEET OF AN UNDEVELOPED PROPERTY OR AGRICULTURAL FIELD.**

*** FIREWORKS ARE PROHIBITED AT SCHOOLS AND IN PARKS.**

**CITY CODE
TITLE 4 CHAPTER 4-2-3
DISCHARGE OF FIREWORKS**

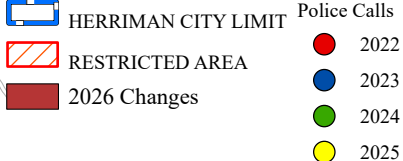
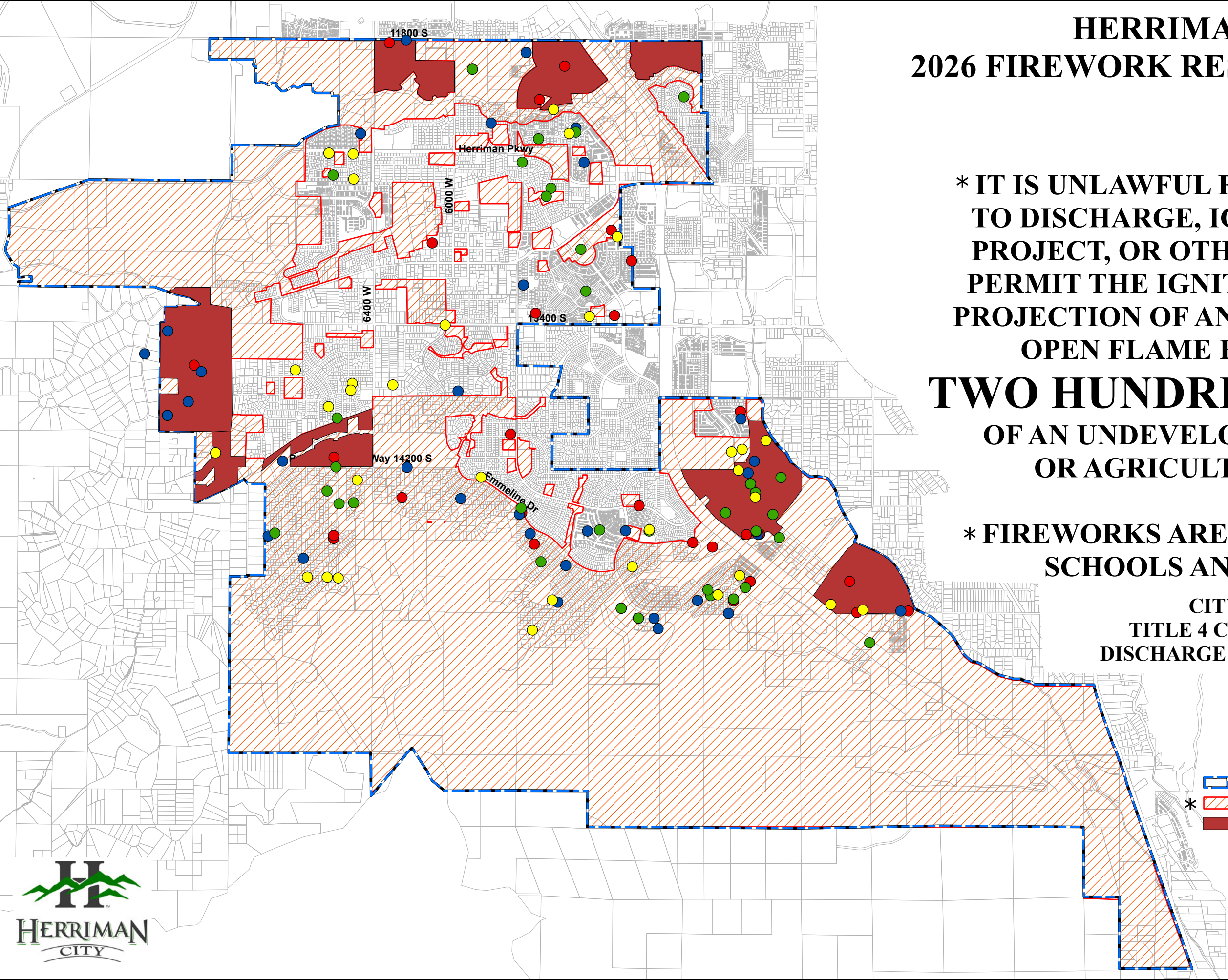


HERRIMAN CITY 2026 FIREWORK RESTRICTION AREA

*** IT IS UNLAWFUL FOR ANY PERSON TO DISCHARGE, IGNITE, EXPLODE, PROJECT, OR OTHERWISE FIRE OR PERMIT THE IGNITION, EXPULSION PROJECTION OF ANY FIREWORKS OR OPEN FLAME FIRES WITHIN TWO HUNDRED (200) FEET OF AN UNDEVELOPED PROPERTY OR AGRICULTURAL FIELD.**

*** FIREWORKS ARE PROHIBITED AT SCHOOLS AND IN PARKS.**

CITY CODE
TITLE 4 CHAPTER 4-2-3
DISCHARGE OF FIREWORKS





DATE: March 26, 2026

TO: The Honorable Mayor and City Council

FROM: Kyle Maurer | Wendy Thomas

SUBJECT: Discussion and Award of Grant Funding for Fiscal Year 2027 Herriman City Grant Applications – Kyle Maurer, Finance Director

RECOMMENDATION:

Staff recommends awarding up to \$90,500 (tentatively budgeted amount) for the 2027 Fiscal Year as follows: \$75,500 to Friends of Herriman, \$7,500 to KMS Foundation and \$7,500 to South Valley Performing Arts.

ISSUE BEFORE COUNCIL:

Should the City Council award grant funding for community-driven projects? If yes, how much funding should be awarded to each applicant?

ALIGNMENT WITH STRATEGIC PLAN:

CE 1 – Sense of community

BACKGROUND/SUMMARY:

This is the third year of the Herriman City Grant Application. Previous years have awarded all of the available funding to Friends of Herriman Parks, Trails, Arts and Culture.

DISCUSSION:

The City solicited applications for grant funding in February. Grants were intended for community-driven projects that serve Herriman City. This year four applications were submitted totaling \$169,712. The application materials and budget narratives are attached for your review. **Please note that Terrapin Electric Concepts contacted staff and reduced their request from the original application amount of \$105,000 to \$52, 212.** Staff feel like the Terrapin Electric Concept, while of interest, is not what this specific grant was intended for.

Applicant	Funding Requested	Project Description
Terrapin Electric Concepts	\$52,212	Assistance with necessary utility upgrades for proposed EV chargers
KMS Foundation	\$7,500	Funding of Herriman Cultural Roots: Youth Arts Scholarships & Community Showcase
Friends of Herriman Parks, Trails, Arts & Culture	\$95,000	Budget support for continuation of programs for Herriman residents
South Valley Performing Arts	\$15,000	Budget support for establishing Herriman as the performing arts training hub for the southwest valley.

ALTERNATIVES:

The City Council may choose not to award funding or to allocate funding as they see fit.

FISCAL IMPACT:

\$90,500 in grant funding

ATTACHMENTS:

- Terrapin Electric Concepts
- King Music Studios
- South Valley Performing Arts
- Friends of Herriman



Herriman City Grant Application

Please fill out the application below to be considered for a grant through Herriman City.

Name of Organization:

Terrapin Electric Concepts

Entity Type

LLC

Applicant Name:

[REDACTED]

Address:

[REDACTED]

Phone:

[REDACTED]

Email:

[REDACTED]

Name of Project:

Herriman EV Charging, LLC

Dollar Amount Requested:

\$105,000

Do you have matching funds?

No

If you answered "yes", indicate the amount of funding available and the source of the funds:

Project Abstract:

In coordination with the property owner at 12484 S Rosecrest Parkway, we have designed and engineered a high-power EV fast-charging site. The proposed project includes 6 ports for EV charging that will directly serve the residents of Herriman. In the face of a global energy crisis, the cost of gasoline approaching \$5, and the first big wave of used electric vehicles hitting the market, we believe the time is now for more chargers!

Does this project serve Herriman residents?

Yes

Have you or your organization previously applied for the City of Herriman General Fund Grant Program?

No

Has your organization (applicant) previously received funding from the City of Herriman?

No

If yes, did you receive or apply for a grant under another organization name?

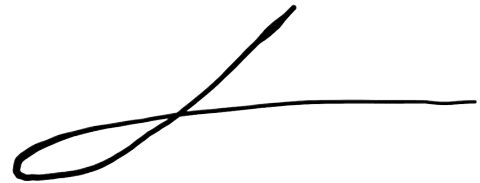
No

If yes, please provide the organization name, years received and amount received:

Certification:

I certify that the information contained in this grant application is true and correct to the best of my knowledge and belief, and that I have the authority to apply for the funds requested on behalf of the organization names above

Signature:



Narrative:

Located at 12484 Rosecrest parkway, The Herriman EV charging project will bring a new service to the community that has not previously been accessible to the community. Current fast-charging options are limited to interstates and main corridors currently, and expansion into residential communities makes sense. We are located directly south of the 7-11 and in a retail area that serves a broad demographic in the community.

Upload Budget Spreadsheet

Herriman EV Charging model - Combined.pdf

[CLICK HERE](#) to access the budget template. When completed, upload your budget spreadsheet using the upload feature to the left.

Upload Certificate of Insurance

proof of insurance_vjdKwNOh0HBaA3Z0_Terrapin_Electric_Concepts__LLC_POI_-_416514050.pdf

Upload Any Additional Documentation

Terrapin Specs.pdf

2026 GRANT APPLICATION BUDGET

Make a copy of this document and then input your organizational budget. Once complete download the file as a Microsoft Excel document and upload the .xlsx document to the grant portal.

Applicant Name: Terrapin Electric Concepts	
Request Name (Same as Application): Terrapin Electric Concepts	
Month and day your fiscal year ends 12/31	12/31
INCOME	INCOME AMOUNT
Donations/Contributions	\$0.00
Federal Grants	\$0.00
State Grants	\$0.00
Local Grants (County/City)	\$0.00
Other Grants (Itemize)	\$0.00
Amount you are requesting from Herriman City	\$52,217.00
Program Service Revenue (admission, registration, etc)	\$0.00
Concessions/Merchandise	\$0.00
Fundraising Event Income	\$0.00
Investment Income	\$0.00
Other Revenue (explain in the budget comments below)	\$0.00
Other Revenue (explain in the budget comments below)	\$0.00
TOTAL INCOME	\$52,217.00

Requesting assistance with utility upgrade for EV Chargers

TOTAL INCOME MUST EQUAL TOTAL EXPENSES*

EXPENSES	EXPENSE AMOUNT	COMMENTS / EXPLANATION
Administrative Salaries & Benefits	\$0.00	
Accounting and Legal Fees	\$0.00	
Royalties/licensing fees	\$0.00	
Contract Workers (including artists, contractors, etc.)	\$0.00	
Rent/Mortgage	\$0.00	
Insurance	\$0.00	
Utilities/Facility Expenses	\$52,217.00	Utility Upgrade from Rocky Mtn Power
Program Expenses (Total for all programs, if more than one program, please provide additional breakdown)	\$0.00	
Office Expenses & Supplies	\$0.00	
Travel & Lodging	\$0.00	
Fundraising Expenses	\$0.00	
Advertising & Marketing Expenses	\$0.00	
Misc Expenses (please itemize)	\$0.00	
TOTAL EXPENSES	\$52,217.00	TOTAL INCOME MUST EQUAL TOTAL EXPENSES*

IN-KIND	
In-Kind Goods	\$0.00
In-Kind Services	\$40,000.00
	\$40,000.00

NOTES:

If you insert any lines, make certain that the formulas in the totals boxes are still adding together correctly; Total Income should equal total expenses;
*Volunteer hours may be calculated at the national standard of \$31.80. Applicant may be required to provide volunteer logs to verify hours.

Year		1	2	3	4	5	6	7	8	9	10		
Investment													
Equipment	\$99,408												
Site acquisition and construction	\$1												
Total	\$99,409												
Advance payment for EVSE	\$61,322	** Changed to reflect Ingeteam's 30% down requirement **											
Net Revenue													
DC		\$154,804	\$202,075	\$263,527	\$343,414	\$447,268	\$474,270	\$502,892	\$533,231	\$565,391	\$599,480		
L2		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Total		\$154,804	\$202,075	\$263,527	\$343,414	\$447,268	\$474,270	\$502,892	\$533,231	\$565,391	\$599,480		
Maintenance Costs		\$6,132	\$6,316	\$6,506	\$6,701	\$6,902	\$7,109	\$7,322	\$7,542	\$7,768	\$8,001		
Site Host Space Fee		\$21,600	\$22,248	\$22,915	\$23,603	\$24,311	\$25,040	\$25,792	\$26,565	\$27,362	\$28,183		
Costs		\$27,732	\$28,564	\$29,421	\$30,304	\$31,213	\$32,149	\$33,114	\$34,107	\$35,130	\$36,184		
EBITDA		\$127,072	\$173,511	\$234,106	\$313,110	\$416,055	\$442,121	\$469,778	\$499,124	\$530,261	\$563,296		
Depreciation		0	0	0	0	0	0						
EBIT		\$127,072	\$173,511	\$234,106	\$313,110	\$416,055	\$442,121	\$469,778	\$499,124	\$530,261	\$563,296		
Interest		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
EBT		\$127,072	\$173,511	\$234,106	\$313,110	\$416,055	\$442,121	\$469,778	\$499,124	\$530,261	\$563,296		
Taxes	22%	\$27,956	\$38,172	\$51,503	\$68,884	\$91,532	\$97,267	\$103,351	\$109,807	\$116,657	\$123,925		
State Tax Incentives													
Net Income		\$99,116	\$135,338	\$182,602	\$244,226	\$324,523	\$344,854	\$366,427	\$389,317	\$413,603	\$439,371		
Cash Flow Calculation													
Depreciation		0	0	0	0	0	0						
Principal Payment		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Cash Flow	-\$1	\$99,116	\$135,338	\$182,602	\$244,226	\$324,523	\$344,854	\$366,427	\$389,317	\$413,603	\$439,371		
Accumulated Cash Flow	-\$1	\$99,115	\$234,453	\$417,056	\$661,282	\$985,805	\$1,330,659	\$1,697,086	\$2,086,403	\$2,500,006	\$2,939,377		
IRR	9911646%												
NPV	\$1,707,267												
Payback	0	0	0	0	0	0	0	0	0	0	0		
Discount rate	9%												
Debt Service Expense		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00	\$0.00
DSCR (EBITDA/Debt Service)		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
TEC Recurring Revenue		\$154,804	\$202,075	\$263,527	\$343,414	\$447,268	\$474,270	\$502,892	\$533,231	\$565,391	\$599,480		
Partner Recurring Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Ownership of Cash Flows													
TEC	100%												
Partner	0%												
Site Host	0%												

Investors	0%													
Cash Flows														
TEC	-\$99,409	\$253,920	\$337,413	\$446,129	\$587,640	\$771,791	\$819,124	\$869,319	\$922,548	\$978,994	\$1,038,851			
Partner	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Site Host	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Site Host Accumulated CF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Payback		0	0	0	0	0	0	0	0	0	0	0	0	0
Investors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Payback		0	0	0	0	0	0	0	0	0	0	0	0	0
Outputs														
for Investors														
IRR	#NUM!													
NPV	\$0													
Payback	0													
For site hostes														
IRR	#NUM!													
NPV	\$0													
Payback	0													



A Manifesto for Community Led-Energy

This company was not born from a spreadsheet. It was born from a question: what if infrastructure could be an act of love? What if building EV charging in communities others forgot could also rewire our economy toward justice? The evidence says it can. This manifesto is our answer.

WHY THIS CHANGES EVERYTHING

EV charging infrastructure is a proven economic catalyst. A landmark MIT study of 4,000+ stations found a single charger boosts nearby business spending by 1.4%. EV drivers save 60% on fuel costs annually, freeing thousands per household. Black households travel nearly a mile farther for charging access—a measurable equity gap strategic placement can close. The EV sector added jobs in 2020 when auto shed 9%. Infrastructure spending ripples through local economies: workers, suppliers, service providers all benefit. 60-80% of census tracts have zero public charging. Rural areas cover 97% of U.S. land but host a fraction of chargers. First movers will define this market.

Terrapin is not building charging stations – we’re building infrastructure as economic dignity – in communities that need it most.

- An MIT/Nature Communications study analyzed 4,000+ charging stations and 140,000 businesses in California, finding that a single EV charger boosts annual spending at nearby businesses by up to 1.4%, generating \$6.7M in cumulative new spending in one year alone.
- Businesses within 100m of a charger see spending rise by up to 3.2% - the economic impact is even stronger in disadvantaged communities.

- Transportation accounts for 29% of all U.S. greenhouse gas emissions. Electrification of transport is the single largest lever available to reduce our carbon footprint while electricity gets greener over time.
- EV drivers spend ~60% less annually on fuel than gas vehicle owners — freeing thousands of dollars per household per year, greatly benefiting lower-income families who spend a larger share of their income on transportation.
- 60–80% of U.S. census tracts have zero public charging access. Rural areas cover 97% of U.S. land but host a fraction of chargers — the market gap is vast, and first movers will define it.
- Low-income households spend up to 3x more of their income on energy costs. Equitable EV access is one of the most direct tools available to reduce that burden at scale.
- Minority households travel nearly a mile farther on average than white households to access EV charging – a measurable racial equity gap that strategic infrastructure placement can close.
- Communities missing equitable EV access risk being left behind in the clean energy transition entirely. Our goal is to make sure that doesn't happen.

The world needs to be rewired. This is not charity. It is capitalism reimagined, where returns flow to those who create value, not just those who extract it.

BY THE PEOPLE • FOR THE PEOPLE
TERRAPINCONCEPTS.COM



The Terrapin Operating Philosophy

KETER / DIVINE PURPOSE

"Love your neighbor." This is not a tagline – it is the operating principle behind every decision Terrapin makes. We exist to uplift communities left behind by infrastructure investment and prove that doing so is both the right thing and the smart thing.

CHOKHMAH / VISION

We saw a future others couldn't see: permanent EV infrastructure in commercial corridors, industrial zones, residential neighborhoods, and rural towns where the grid has been an afterthought for decades. Every charger is a statement that this community matters.

BINAH / STRATEGY

Three revenue models. One mission. Maximum partner flexibility.

- Model 01: Full Ownership: You own, collect revenue, receive licensing fees. Total control.
- Model 02: Hands-Off: Terrapin owns and operates. You collect licensing without overhead.
- Model 03: Partnership: Shared ownership, revenue, upside. Our expertise plus your community.

Economic value stays local – not extracted.

CHESED / GENEROSITY

A portion of every dollar returns to communities we serve. This is circular empowerment: MIT research shows EV chargers in disadvantaged areas stimulate spending and foot traffic precisely where needed most. We're not just powering cars – we're powering economic self-determination.

GEVURAH / DISCIPLINE

We identify. We validate. We build. Site selection, installation quality, reliability –

these aren't afterthoughts. They are the product. Standards protect partners, communities, and mission.

TIFERET / INTEGRATION

Infrastructure meets intention. Engineering serves humanity. Strategy has heart. EV charging done right powers local economies, attracts businesses, raises property values.

NETZACH / ENDURANCE

Commercial spaces. Industrial operations. Residential properties. Multifamily housing. Fleet charging. We install across sectors, each compounds the next. As charging grows, EV adoption grows, spending grows, communities grow.

HOD / INTELLIGENCE

Our services platform coordinates installation, licensing, compliance, analytics – the operating brain behind every site. Partners always know what infrastructure is doing and earning. For utilities, we offer managed residential charging, automated off-peak use, protecting transformers, providing real-time grid visibility. It's not just demand management but demand justice, ensuring low-income users benefit from low rates automatically.

YESOD / FOUNDATION

Behind every charger is a team making permanence possible. EV infrastructure spending multiplies through local economies. We invest in foundations because that is what multiplies.

MALKUTH / GROUNDED IMPACT

Real chargers. Real communities. Real jobs. Revenue flowing to people who made it possible. We refuse to choose between environmental sustainability and economic equity.

We'll be
there soon

Our equipment by INGETEAM



Ingeteam

FUSION



L2 Semi-fast charging (≤ 22 kW)

RAPID 60



Fast charging (> 50 kW)

RAPID 60E/180



Super-fast charging (> 120 kW)

RAPID 420



Ultra-fast charging (> 200 kW)



Still waiting on long-term charging infrastructure to be installed? Need EV charging in remote locations? Or, do you want a backup EV charging solution for the “just-in-case” scenarios? Volt Vault™, our patent-pending EV charger, is here to support your fleet with easy, reliable charging where and when you need it.

Maximum EV charging flexibility: **unlocked**

Don't get locked in by the electrical grid. Volt Vault provides the EV charging flexibility you need.

Unlike traditional infrastructure that can take 9-24 months to install, Volt Vault can be at your site and ready to charge in just four months: including manufacturing and commissioning.



Skip the Infrastructure Wait Time

Stop waiting on your utility for EV infrastructure build out and start charging your fleet sooner.



Off-Grid Reliability

Volt Vault isn't connected to the grid, so you won't experience outages or capacity constraints.



Customize Fleet Deployment

Place it where you need it, when you need it. Add routes, increase fleet size, and expand to new locations with ease.



Save Money

Forget demand and time-of-use charges. Flexible fuel options give you a consistent cost per kWh **(as low as 4¢/mile).**



How will you fuel your Volt Vault?

We'll work with you to understand your fuel budget, location logistics, and emission goals to determine the fuel option and Volt Vault model that best meets your needs.

FUEL OPTIONS

- Propane**
- Utility Natural Gas**
- Renewable Natural Gas (RNG)**
- Blend RNG/Natural Gas**
- Compressed Natural Gas (CNG)**

Find the Volt Vault that's right for you:

VOLT VAULT CLASSIC *Length: 40 ft.*

Level 2

Ideal for: Last-mile delivery fleets

Ensure your vehicles (up to 16 at once!) are always ready for their route by charging with the **Level 2** unit.

FUEL TYPE	PORTS	POWER OUTPUT/PORT
NG CNG RNG	16	9.6^{kW}



Level 3

Ideal for: Fast-charging, medium and heavy-duty trucks

Experience fast charging at any time without worrying about demand or time-of-use charges with our **Level 3** model.

FUEL TYPE	PORTS	POWER OUTPUT/PORT
NG CNG RNG	2	175^{kW} <small>(total split between the two ports)</small>



Flex

Ideal for: Mixed fleet charging capabilities

Featuring both Level 2 and Level 3 chargers, our **Flex** option offers you the best of both worlds.

FUEL TYPE	PORTS	POWER OUTPUT/PORT
NG CNG RNG	6^{L2} or 8^{L3}	9.6^{kW} 24-40^{kW}



VOLT VAULT LITE *Length: 22 ft.*

Level 3

Ideal for: Fast charging, light-medium-duty trucks & passenger EVs

Meet **Volt Vault Lite**—the compact, powerful EV charger designed to deliver maximum performance in minimal space.

FUEL TYPE	PORTS	POWER OUTPUT/PORT
P NG RNG	2	60^{kW} <small>(total split between the two ports)</small>



Charging fleets from coast to coast.



14

STATES WITH A DEPLOYED
VOLT VAULT™ UNIT

99%

CHARGING UPTIME
AND RELIABILITY

EACH VOLT VAULT PRODUCES

275 MWh

ONSITE EACH YEAR*

HEAR WHAT OUR CUSTOMERS HAVE TO SAY

*“Originally, we planned to have Level 2 chargers for our testing. However, due to utility provider delays, our installation timeline was delayed to the point this project might have no longer been possible. That’s when we learned about Volt Vault. Just a **short five weeks** from our first conversation, we had a charging unit and a CNG fuel tube trailer on-site and operational.”*

—JOHN FAIRBANKS, CEO OF PRÜV MOBILITY

* Calculated using
an 8 hours per day,
5 days per week runtime

Leave the logistics to us. We’re here to make implementing Volt Vault effortless. We’ll take care of:

⚡ PRODUCT SELECTION

Assessing duty cycle, miles driven, and operational needs to select the quantity of Volt Vault units and charging speed required.

⚡ FUELING

Evaluating your charging location and goals to determine the fuel type and source that will work best for you—including helping you work with utility partners.

⚡ DELIVERY

Assisting with the permitting process so you’re ready for day one. We’ll also lead training and commissioning as well as provide ongoing maintenance support.

Contact us today:

+1 801.979.1307

admin@terrarinconcepts.com



We’ll be
there soon..





VOLT VAULT CLASSIC LEVEL 2 UNIT

BEST SUITED FOR:
Last-mile delivery fleets

Ensure your vehicles (upto 16 atonce!) are always ready for their route by charging with the Level 2 unit. Volt Vault operates independently from the electrical grid, so outages and brownouts won't disrupt your charging schedule.

BENEFITS

- **Charging Capacity:** Access up to 16 chargers at a 9.6 kW output each.
- **Trailerized Solution:** Designed with portability



FUEL TYPE



PORTS

16

POWER OUTPUT/PORT

9.6^{kW}



GENERATOR
180kW

EVSE

Model Current	Enphase
Output	40 amps
Port Quantity	16 ports at 9.6kW each
Remote Monitoring	Yes

FULL SYSTEM

Dimensions H x W x L	12.5 ft x 8.5 ft x 40 ft
Weight	35,000 lbs
Operating Temperature	Fully off-grid: 0°F to 113°F ambient temperature range Supported by low-voltage connection: 0°F to 120°F
Operating Elevation	< 6,562 ft
Emergency Stop	Yes
Gas Leak Detection	Yes
Trailer	Standard

FUEL SYSTEM

How to Fuel	Constant supply from utility pipeline or a high pressure tube trailer can be supplied by U.S. Energy®
Regulator	Onboard regulator system
Operational Fuel Requirements	2-5 psi and 3 million btu

GENERATOR

Model	Industrial Generator Set
Engine Manufacturer	PSI
Engine Type	Spark-ignited 6 cylinder
Prime Power Rating	175+kW
Noise	79dBA at 23 ft
Fuel Type	Natural gas (conventional, compressed, or renewable)

LOW-VOLTAGE SYSTEM

Solar Panel Quantity	Optional – Up to 8 panels
Power Battery Capacity	Produces 7.5kWh to 14kWh per day
Power Management	Dependent on location
Transfer Switch	Onboard inverter
Input	Accepts 120/240V (prefers 40A at 240V)

*Specific use case and location can affect charging performance.



VOLT VAULT CLASSIC

LEVEL 3 UNIT

BEST SUITED FOR:

Fast charging, medium- and heavy-duty trucks

Meeting your fleet's fast-charging needs throughout the day shouldn't break the budget. The **Level 3 Volt Vault** delivers reliability and budget certainty. With deployment in as little as four months, it accelerates your path to electrification.

BENEFITS

- **Charging Capacity:** Access up to 175kW with two Level 3 chargers.
- **Budget Certainty:** Charge anytime without the uncertainty of time-of-use or demand charges affecting your budget.
- **Scalable Solution:** Adapt to fleet expansion without the limitations of grid capacity.



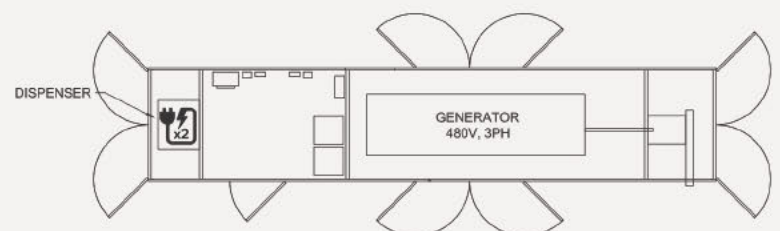
FUEL TYPE



PORTS

2

POWER OUTPUT/PORT

175 kW
(total split between the two ports)


EVSE

Model Current	IngeTeam
Output	200 or 400 amps per port
Port Quantity	2 ports both capable of charging up to 175kW
Remote Monitoring	Yes

FULL SYSTEM

Dimensions H x W x L	9.5 ft x 8.5 ft x 40 ft
Weight	35,000 lbs Fully off-grid:
Operating Temperature	0°F to 113°F ambient temperature range Supported by low-voltage connection: 0°F to 120°F
Operating Elevation	< 6,562 ft
Emergency Stop	Yes
Gas Leak Detection	Yes
Trailer	Optional

FUEL SYSTEM

How to Fuel	Constant supply from utility pipeline or a high pressure tube trailer can be supplied by U.S. Energy®
Regulator	Onboard regulator system
Operational Fuel Requirements	2-5 psi and 3 million btu

GENERATOR

Model	Industrial Generator Set
Engine Manufacturer	PSI
Engine Type	Spark-ignited 6 cylinder
Prime Power Rating	175+kW
Noise	79dBA at 23 ft
Fuel Type	Natural gas (conventional, compressed, or renewable)

LOW-VOLTAGE SYSTEM

Solar Panel Quantity	Optional – Up to 8 panels
Power Battery Capacity	Produces 7.5kWh to 14kWh per day
Power Management	Dependent on location
Transfer Switch	Onboard inverter
Input	Accepts 120/240V (prefers 40A at 240V)

*Specific use case and location can affect charging performance.



VOLT VAULT LITE LEVEL 3 UNIT

BEST SUITED FOR:

Fast charging, light- or medium-duty trucks & passenger EVs

EV charging infrastructure shouldn't limit your fleet's mobility. Charge your fleet wherever you need to with **Volt Vault Lite**. You'll get reliable charging from a solution that pairs dual-fuel capabilities with maximum mobility.

BENEFITS

- **Charging Capacity:** Access up to 60kW with one Level 3 charger (with two ports).
- **Mobile Solution:** Built in a 22-foot trailer, easily relocate your Volt Vault with a mid-sized truck.
- **Dual Fuel Capabilities:** Don't worry about being locked into using one type of fuel. This Volt Vault can run on either propane or pipeline natural gas for deployment anywhere.



FUEL TYPE

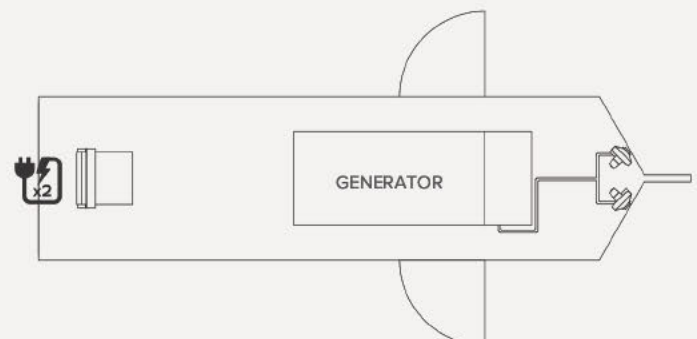


PORTS

2

POWER OUTPUT/PORT

60kW
(total split between the two ports)



EVSE

Model	IngeTeam
Current Output	200 amps per port
Port Quantity	2 ports both capable of charging up to 60kW

FULL SYSTEM

Dimensions H x W x L	9.5 ft x 8.5 ft x 22 ft
Weight	9,500 lbs
Operating Temperature	Fully off-grid: 0°F to 113°F ambient temperature range
Operating Elevation	< 6,562 ft
Emergency Stop	Yes
Gas Leak Detection	Yes
Trailer	Standard

FUEL SYSTEM

Regulator	Onboard regulator system
Fuel Pressure	Accepts low pressure pipeline gas and propane Constant supply from pipeline
How to Refuel	U.S. Energy® can supply tube trailers if pipeline connection is not available

GENERATOR

Model	Industrial Generator Set
Engine Manufacturer	PSI
Engine Type	Spark-ignited 8 cylinder
Prime Power Rating	80+kW
Noise	79dBA at 23 ft
Fuel Type	Pipeline Natural Gas or Propane

**Specific use case and location can affect charging performance.*

(UT Mar2023 - NoAdvRfnd)
Account #:08330360 002
Service ID #:094795320 001
Monthly

John Langi Jr.
C/C: 11431
Request #: 7520380
Contract #:

**GENERAL SERVICE CONTRACT
(1000 KVA OR LESS)
between
ROCKY MOUNTAIN POWER
and
TERRAPIN ELECTRIC CONCEPTS**

This General Service Contract (“Contract”), dated January 29, 2026, is between Rocky Mountain Power, an unincorporated division of PacifiCorp (“Company”), and **TERRAPIN ELECTRIC CONCEPTS** (“Customer”), for electric service for Customer’s EV Station operation at or near 12488 S. Rosecrest Rd., #EV, Herriman, Utah.

Company's filed tariffs (the “Electric Service Schedules” and the “Electric Service Regulations”) and the rules of the Utah Public Service Commission (“Commission”), as they may be amended from time to time, regulate this Contract and are incorporated in this Contract. In the event of any conflict between this Contract and the Electric Service Schedules or the Electric Service Regulations, such schedule and rules shall control. They are available for review at Customer’s request.

1. **Delivery of Power.** Company will provide 277/480 volt, three-phase electric service to the Customer facilities.
2. **Contract Demand.** The demand in kVA that Customer requires to meet its load requirement and Company agrees to supply and have available for delivery to Customer, shall be 500 kVA (diversified, based on Customer's submitted load prior to the signing of this Contract)(the “Contract Demand”).

After 36 months of service the Company may reduce Contract Demand to the maximum recorded and billed demand in the previous 36 months. The reduction in Contract Demand shall become effective thirty (30) days after the Company provides notice.

Within fifteen (15) days of Customer’s written request for capacity above the Contract Demand, Company shall advise Customer in writing whether the additional power and energy is currently available, or if not currently available, initiate the processes to determine the costs to make it available.

3. **Extension Costs.** Company agrees to invest \$52,217.00 (the “Extension Allowance”) to fund a portion of the cost of the improvements (the “Improvements”) as per tariff. Customer agrees to pay Company the estimated construction costs in excess of the Extension Allowance (“Customer Payment”) in the amount of \$500.00, of which the Customer has paid \$0.00 for engineering, design, or other payment for Company’s facilities. **The balance due is \$500.00.**

Customer provided trenching, conduit, vault and/or right-of-way (“TCVR”), when provided for Company lines and equipment, may be subject to refund as calculated using Company standard costs. As per tariff the refund will be 20% of the calculated cost for shared facilities. This extension has no potential TCVR refunds.

4. **Contract Minimum Billing.** Customer agrees to pay a contract minimum billing (the “Contract Minimum Billing”) during the first sixty (60) months beginning from the date Company is ready to supply service. The Contract Minimum Billing shall be the greater of: (1) the **Customer’s monthly bill**; or, (2) \$652.71 (the **monthly facilities** charge) plus eighty percent (80%) of the **Customer’s monthly bill**. Billings will be based on Rate Schedule No. 23 and superseding schedules.
5. **Effective.** This Contract will expire unless Customer signs and returns an original of this Contract along with any required payment to Company within ninety (90) days of the Contract date shown on page 1 of this Contract.
6. **Contract Minimum Billing Term and Termination.** This Contract becomes binding when both Company and Customer have signed it, and will remain in effect for five (5) years following the date when Company is ready to supply service (the “Term”).

Following execution of Contract but prior to completion of installation of Company’s Improvements, Customer may terminate Contract by notifying Company of their intent to not take service. If Customer is not ready to receive service from Company within one-hundred fifty (150) days of the date Customer signs this Contract, then Company may terminate this Contract. Upon Customer or Company termination of Contract, Customer shall pay Company costs incurred for design, permitting, surveying, cancelation orders, Improvements installed and other associated Contract costs. Customer’s Advance, if any, will be applied to costs incurred, and Customer will promptly pay Company any costs in excess of the Advance upon receipt of notice. If the Advance exceeds the costs incurred, Company will promptly refund the portion of the Advance in excess of costs incurred.

However, if Company has completed installation of Improvements and does not terminate Contract, Customer shall be responsible for paying the Contract Minimum Billing for the full Term irrespective of Customer taking, not taking, or terminating service.

7. **Customer Obligations.** Customer agrees to:
 - a) Provide legal rights-of-way to Company, at no cost to Company, using Company’s standard forms. This includes rights-of-way on Customer’s property and/or third party property and any permits, fees, etc. required to cross public lands;
 - b) Prepare the route to Company’s specifications;
 - c) Install all Customer provided trench, conduit, equipment foundations, or excavations for equipment foundations within the legal rights-of-ways;
 - d) Repair, or pay for the repair of, any damage to Company’s facilities except damage caused by the negligence of Company; and,
 - e) Comply with all of Company’s tariffs, procedures, specifications and requirements.

8. Special Provisions: None

- 9. Underground Facilities.** If service is provided by an underground line extension, Customer will provide, or Company will provide at Customer's expense: all trenching and backfilling, imported backfill material, conduit and duct, and furnish and install all equipment foundations, as designed by Company. Company may abandon in place any underground cables installed under this Contract that are no longer useful to Company.

Customer warrants that all Customer provided trench and excavations for equipment foundations, and Customer installed conduit and equipment foundations are installed within legal rights-of-way, and conform to the specifications in Company's Electric Service Requirements Manual, and other specifications as otherwise provided by Company. In the event Customer fails to comply with the foregoing, Customer shall be liable for the cost to Company for relocating the facilities within a legal right-of-way, acquiring right-of-way for Company facilities, repair or replacement of improperly installed conduit or foundations, and paying costs for damages that may arise to any third party as a result of Company facilities being located outside of a legal right-of-way. The provisions of this paragraph 9 shall survive the termination of this Contract.

- 10. Design, Construction, Ownership and Operation.** Company shall design, construct, install, and operate the Improvements in accordance with Company's standards. Company will own the Improvements, together with Company's existing electric utility facilities that serve or will serve Customer. Construction of the Improvements shall not begin until (1) both Company and Customer have executed (signed) this Contract, and (2) all other requirements prior to construction have been fulfilled, such as permits, payments received, inspection, etc. Any delays by the Customer concerning site preparation and right-of-way acquisition or trenching, inspection, permits, etc. may correspondingly delay completion of the Improvements.

Company warrants that its work in constructing and maintaining the Improvements shall be consistent with prudent utility practices. **COMPANY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE, AND SIMILAR WARRANTIES.** Company's liability for breach of warranty, defects in the Improvements, or installation of the Improvements shall be limited to repair or replacement of any non-operating or defective portion of the Improvements or Company's other electric utility facilities. Under no circumstances shall Company be liable for other economic losses, including but not limited to consequential damages. Company shall not be subject to any liability or damages for inability to provide service to the extent that such failure shall be due to causes beyond the reasonable control of Company.

No other party, including Customer, shall have the right to operate or maintain Company's electric utility facilities or the Improvements. Customer shall not have physical access to Company's electric utility facilities or the Improvements and shall engage in no activities on or related to Company's electric utility facilities or the Improvements.

- 11. Payments.** All bills shall be paid by the date specified on the bill, and late charges shall be imposed upon any delinquent amounts. Company reserves the right to require customer payments be sent by wire or ACH with remittance detail. If Customer disputes any portion of Customer's bill, Customer shall pay the total bill and shall designate the disputed portion. Company shall decide the dispute within sixty (60) days after Customer's notice of dispute. Any refund Company determines Customer is due shall bear interest at the rate then specified by the Commission or, if no rate is specified, the then effective prime rate as quoted in The Wall Street Journal.

Company may request deposits from Customer to the extent permitted under the applicable Electric Service Regulations and the applicable Electric Service Schedule. In the event of a default by Customer in any of its obligations, Company may exercise any or all of its rights and remedies with respect to any such deposits.

- 12. Furnishing Information and Deposits.** Customer represents that all information it has furnished or shall furnish to Company in connection with this Contract shall be accurate and complete in all material respects. Company will base its decision with respect to credit, deposits, allowances or any other material matter on information furnished under this section by Customer. Should such information be inaccurate or incomplete, Company shall have the right to revoke or modify this Contract and/or its decision to reflect the determination Company would have made had Company received accurate and complete information. Company may request deposits, for the purpose of guaranteeing payment of electric service bills, as permitted under the Company's Utah Electric Service Regulation No. 9.

- 13. Governing Law; Venue.** All provisions of this Contract and the rights and obligations of the parties hereto shall in all cases be governed by and construed in accordance with the laws of the State of Utah applicable to contracts executed in and to be wholly performed in Utah by persons domiciled in the State of Utah. Each party hereto agrees that any suit, action or proceeding in connection with this Contract may only be brought before the Commission, the Federal courts located within the State of Utah, or state courts of the State of Utah, and each party hereby consents to the exclusive jurisdiction of such forums (and of the appellate courts therefrom) in any such suit, action or proceeding.

- 14. Assignment.** The obligations under this Contract are obligations at all times of Customer, and may not be assigned without Company's consent except in connection with a sale, assignment, lease or transfer of Customer's interest in Customer's facility. Any such assignment also shall be subject to (i) such successor's qualification as a customer under Company's policies, the Electric Service Regulations, and the applicable Electric Service Schedule, and (ii) such successor being bound by this Contract and assuming the obligation of Customer from the date of assignment, which may be evidenced by written agreement of such successor or other means acceptable to Company. Company may condition this assignment by the posting by the successor of a deposit as permitted under the applicable Electric Service Regulations and the applicable Electric Service Schedule.

Company may at any time assign its rights and delegate its obligations under this Contract to any: affiliate; successor in interest; corporation; or any other business entity in conjunction with a merger, consolidation or other business reorganization to which Company is a party.

- 15. **Remedies; Waiver.** Either party may exercise any or all of its rights and remedies under this Contract, the applicable Electric Service Regulations, the applicable Electric Service Schedule and under any applicable laws, rules and regulations. No provision of this Contract, the Electric Service Regulations, or the applicable Electric Service Schedule shall be deemed to have been waived unless such waiver is expressly stated in writing and signed by the waiving party.
- 16. **Attorneys' Fees.** If any suit or action arising out of or related to this Contract is brought by any party, the prevailing party or parties shall be entitled to recover the costs and fees (including, without limitation, reasonable attorneys' fees, the fees and costs of experts and consultants, copying, courier and telecommunication costs, and deposition costs and all other costs of discovery) incurred by such party or parties in such suit or action, including, without limitation, any post-trial or appellate proceeding, or in the collection or enforcement of any judgment or award entered or made in such suit or action.
- 17. **Waiver of Jury Trial.** **TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS CONTRACT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.**
- 18. **Entire Agreement.** This Contract contains the entire agreement of the parties with respect to the subject matter, and replaces and supersedes in their entirety all prior agreements between the parties related to the same subject matter. **This Contract may be modified only by a subsequent written amendment or agreement executed by both parties.**

TERRAPIN ELECTRIC CONCEPTS

By _____
signature

NAME (type or print legibly) TITLE

DATE

ROCKY MOUNTAIN POWER

By _____
signature

Chris Carpenter Manager
NAME (type or print legibly) TITLE

DATE

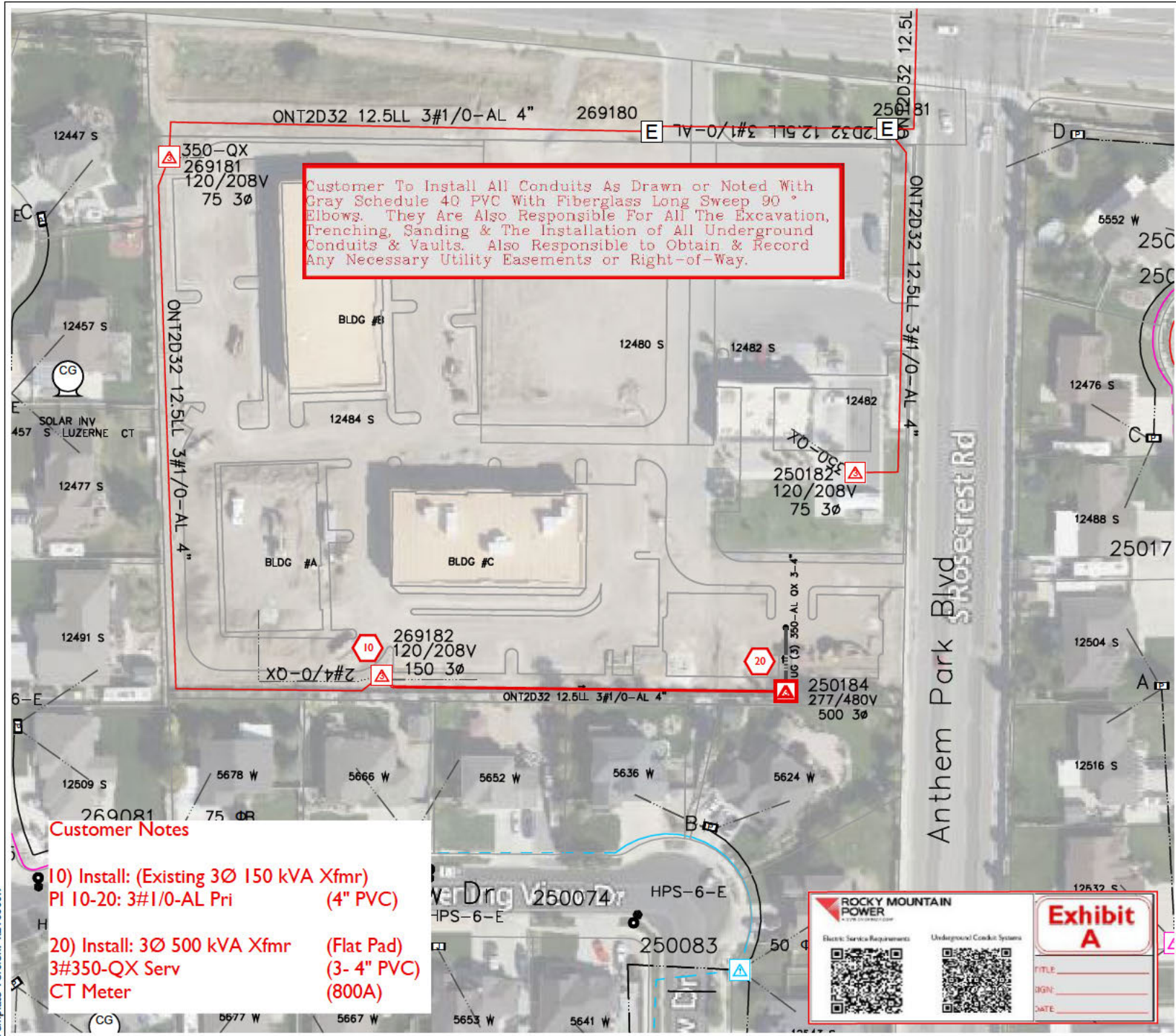
Customer's Mailing Address for Executed Contract



EMAIL ADDRESS

Rocky Mountain Power's Mailing Address





Customer To Install All Conduits As Drawn or Noted With Gray Schedule 40 PVC With Fiberglass Long Sweep 90° Elbows. They Are Also Responsible For All The Excavation, Trenching, Sanding & The Installation of All Underground Conduits & Vaults. Also Responsible to Obtain & Record Any Necessary Utility Easements or Right-of-Way.

Customer Notes

- 10) Install: (Existing 3Ø 150 kVA Xfmr)
PI 10-20: 3#1/0-AL Pri (4" PVC)
- 20) Install: 3Ø 500 kVA Xfmr (Flat Pad)
3#350-QX Serv (3- 4" PVC)
CT Meter (800A)

ROCKY MOUNTAIN POWER
ELECTRIC CONCEPTS

Electric Service Requirements:

Underground Conduit Systems:

Exhibit A

TITLE: _____

ORGN: _____

DATE: _____

 A BERKSHIRE HATHAWAY ENERGY COMPANY			I OF 1 Scale 1" = 100'
	Job Start Date Job Complete Date	EST ID# P19371	Print Date 1/29/2026
Emp #	Map String I1303002.0	Circuit ONT2D32	Post Jobs <input type="checkbox"/> RQII <input type="checkbox"/> Posted
Foreman	WO# / REQ# 007520380	Customer: TERRAPIN ELECTRIC CONCEPTS Address: 12488 S ROSECREST RD # EY HERRIMAN, U	

SECTION 26 28 00 - LOW-VOLTAGE TRANSFORMERS

- 1. SUBJECT TO COMPLIANCE WITH REQUIREMENTS, MANUFACTURERS INCLUDE, BUT ARE NOT LIMITED TO: ACME ELECTRIC, EATON CUTLER-HAMMER, GE, SIEMENS, AND SQUARE D.
- 2. GENERAL TRANSFORMER REQUIREMENTS: FACTORY-ASSEMBLED AND TESTED AIR-COOLED UNITS FOR 60-HZ SERVICE, WITH ONE RATIO-ORIENTED, NON-AGING SILICON STEEL CORE PER LEG AND CONTINUOUS WINDINGS WITHOUT SPLICES EXCEPT FOR TAPS. CORES AND COILS SHALL BE ENCAPSULATED WITHIN RESIN COMPOUND, SEALING OUT MOISTURE AND AIR. ENCLOSURE SHALL BE VENTILATED, NEMA TYPE 2, EXCEPT FOR EXTERIOR INSTALLATION SHALL BE TYPE 3R.
- 3. GENERAL PURPOSE DISTRIBUTION TRANSFORMERS
 - 1. WINDINGS: ONE COIL PER PHASE IN PRIMARY AND SECONDARY
 - 2. TAPS FOR TRANSFORMERS 7.5 TO 24 KVA: ONE 5 PERCENT TAP ABOVE AND ONE 5 PERCENT TAP BELOW NORMAL FULL CAPACITY.
 - 3. TAPS FOR TRANSFORMERS 25 KVA AND LARGER: TWO 2.5 PERCENT TAPS ABOVE AND TWO 2.5 PERCENT TAPS BELOW NORMAL FULL CAPACITY.
 - 4. INSULATION CLASS: 220 DEG C, UL-COMPONENT-RECOGNIZED INSULATION SYSTEM WITH A MAXIMUM OF 150 DEG C RISE ABOVE 40 DEG C AMBIENT TEMPERATURE.
 - 5. TRANSFORMERS SHALL HAVE AN EFFICIENCY RATING IN COMPLIANCE WITH NEMA TP1, CLASS 1 EFFICIENCY LEVELS.
- 4. DRAWINGS INDICATE DIMENSIONS FOR SELECTED PANEL BOARDS INCLUDING CLEARANCES, COORDINATE LAYOUT AND CONSTRUCTION THAT PENETRATES WALLS OR IS SUPPORTED BY THEM, MAINTAIN REQUIRED WORKSPACE CLEARANCES AND REQUIRED CLEARANCES FOR EQUIPMENT ACCESS DOORS AND PANELS.
- 5. INSTALL FLOOR-MOUNTED TRANSFORMER ON CONCRETE HOUSEKEEPING PAD WITH VIBRATION ISOLATION PADS TO PREVENT TRANSMISSION OF TRANSFORMER VIBRATION. INCOMING AND OUTGOING RACEWAY SHALL BE FLEXIBLE TO PREVENT TRANSMISSION OF TRANSFORMER VIBRATION. PROVIDE BONDING JUMPER ON EXTERIOR OF THE FLEXIBLE RACEWAY.
- 7. GROUND EQUIPMENT ACCORDING TO NFPA 70 FOR A SEPARATELY DERIVED SYSTEM AND DIVISION 26 SECTION "GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS." RECORD TRANSFORMER SECONDARY VOLTAGE AT EACH UNIT FOR CIRCUIT BREAKER FRAME SIZES 200A AND LARGER. ADJUST TRANSFORMER TAPS TO PROVIDE OPTIMUM VOLTAGE CONDITIONS AT SECONDARY TERMINALS. OPTIMUM IS DEFINED AS NOT EXCEEDING NAMEPLATE VOLTAGE PLUS 10 PERCENT AND NOT BEING LOWER THAN NAMEPLATE VOLTAGE MINUS 3 PERCENT AT MAXIMUM LOAD CONDITIONS. SUBMIT RECORDING AND TAP SETTINGS AS TEST RESULTS.

SECTION 26 05 53 - IDENTIFICATION FOR ELECTRICAL SYSTEMS

- 1. VERIFY IDENTITY OF EACH ITEM BEFORE INSTALLING IDENTIFICATION PRODUCTS.
- 2. APPLY IDENTIFICATION DEVICES TO SURFACES THAT REQUIRE FINISH OR CLEANING AFTER COMPLETING WORK.
- 3. ATTACH SIGNS AND PLASTIC LABELS WITH MECHANICAL FASTENERS APPROPRIATE TO THE LOCATION AND SUBSTRATE.
- 4. IDENTIFY CONDUITS AND BOXES USING PERMANENT COLOR-CODING TO IDENTIFY THE PHASE, FACTORY APPLIED OR FIELD APPLIED CONDUCTOR TAPE OR CABLE TIES FOR SIZES LARGER THAN #8 AWG. LOCATE DANCES OR TAPES WITHIN 6" FROM TERMINATION AND AVOID OBTUSURING FACTORY CABLE LOCK.
- 7. COLORS FOR 208/120V CIRCUITS:
 - 1. PHASE A: BLACK
 - 2. PHASE B: RED
 - 3. PHASE C: BLUE
 - 4. GROUND: WHITE
 - 5. GROUND: GREEN
- 2. COLORS FOR 480/277V CIRCUITS:
 - 1. PHASE A: BROWN
 - 2. PHASE B: PURPLE
 - 3. PHASE C: YELLOW
 - 4. NEUTRAL: GRAY
 - 5. GROUND: GREEN
- 5. APPLY SELF-ADHESIVE FACTORY PRINT CIRCUIT NUMBER FOR CIRCUIT DESIGNATION AT EACH ENCLOSURE, BOX, AND DEVICE.
- 6. PROVIDE THE COVERS OF EACH JUNCTION AND PULL BOX OF THE FOLLOWING SYSTEMS WITH FIELD-APPLIED PAINT. AFTER PAINT HAS BEEN APPLIED, PROVIDE PERMANENT WRITTEN IDENTIFICATION OF THE SOURCE AND CIRCUIT NUMBER, SIZES OF LETTERS SHALL BE APPROPRIATE FOR VIEWING FROM THE SYSTEM. MINIMUM CHARACTER HEIGHTS SHALL BE AS FOLLOWS:
 - 1. GENERAL POWER: NO COLOR
 - 2. FIRE ALARM AND PROTECTION: RED
 - 3. SECURITY SYSTEM: BLUE
 - 4. TELECOMMUNICATION: ORANGE
- 7. WHEN ADJUSTING TAP TO CONDUCTORS TO BE EXTENDED IN THE FUTURE AND LIST THEIR USAGE.
- 8. INSTALL 2" WIDE PRESSURE-SENSITIVE VINYL FLOOR MARKING TAPE WITH BLACK AND YELLOW STRIPES TO SHOW WORKING CLEARANCES IN THE DIRECTION OF ACCESS TO LIVE PARTS. WORKSPACE SHALL BE AS REQUIRED BY NFPA 70 AND 29 CFR 1926.403. INSTALL WARNING LABEL ON EQUIPMENT WHICH READS "WARNING - AREA IN FRONT OF ELECTRICAL EQUIPMENT MUST BE KEPT CLEAR FOR 36 INCHES." DISTANCE INDICATED SHALL BE AS DEFINED IN NFPA 70. DO NOT INSTALL FLOOR MARKINGS OR WARNING SIGNS IN FINISHED SPACES.
- 9. INSTALL UNDERGROUND-LINE WARNING TAPE AS RECOMMENDED BY MANUFACTURER FOR THE METHOD OF INSTALLATION AND SUITABLE TO IDENTIFY AND LOCATE UNDERGROUND POWER AND COMMUNICATIONS UTILITY LINES. USE RED-COLOR TAPES FOR ELECTRICAL WITH INSCRIPTION OF "ELECTRICAL LINE - HIGH VOLTAGE" AND ORANGE-COLORED TAPES FOR COMMUNICATION WITH INSCRIPTION OF "TELEPHONE CABLE, CAV CABLE, OR COMMUNICATION CABLE." DURING BACKFILLING OF TRENCHES INSTALL CONTINUOUS UNDERGROUND-LINE WARNING TAPE DIRECTLY ABOVE LINE AT 6" BELOW FINISHED GRADE.
- 10. INSTALL UNIQUE DESIGNATION ENGRAVED, LAMINATED ACRYLIC OR MELAMINE LABEL WITH STAINLESS-STEEL MACHINE SCREWS WITH NUTS ON EACH PIECE OF EQUIPMENT. PROVIDE A SINGLE LINE OF TEXT WITH 1/2" HIGH LETTERS ON 1-1/2" HIGH LABELS WHERE THE LENGTH OF TEXT REQUIRES THE USE OF LABELS 2" HIGH. FOR ELEVATED COMPONENTS, INCREASE SIZES OF LABELS AND LETTERS TO THOSE APPROPRIATE FOR VIEWING FROM THE FLOOR. LABEL SHALL INDICATE EQUIPMENT OR ITEM NAME/DESIGNATION, SERVICE VOLTAGE, SOURCE OF SERVICE, AND FOR SEPARATELY DERIVED SYSTEMS, EQUIPMENT SUPPLIED BY SYSTEM. LABEL THE FOLLOWING EQUIPMENT:
 - 1. SWITCHBOARDS, SWITCHGEAR, MOTOR CONTROL CENTERS, PANELBOARDS, AND OVERCURRENT PROTECTION DEVICES WITHIN THEIR ENCLOSURES
 - 2. CONTACTORS, PUSH-BUTTONS, ENCLOSURES, CABINETS, BREAKERS SWITCHES AND CONTROLLERS.
 - 3. TRANSFORMERS
 - 4. MONITORING AND CONTROL EQUIPMENT.

SECTION 26 24 16 - PANELBOARDS

- 1. SUBJECT TO COMPLIANCE WITH REQUIREMENTS, MANUFACTURERS INCLUDE, BUT ARE NOT LIMITED TO: EATON CUTLER-HAMMER, GE, SIEMENS, AND SQUARE D.
- 2. ENCLOSURES: SURFACE-MOUNTED CABINETS, RATED FOR ENVIRONMENTAL CONDITIONS AT INSTALLED LOCATION. BACK BOX AND TRIM/DOOR SHALL BE GALVANIZED STEEL, WITH MANUFACTURER'S STANDARD BAKED-ON FINISH APPLIED TO THE TRIM/DOOR.
- 3. TRIM/DOOR: PROVIDE TRIM WITH ENTIRE FRONT TRIM HINGED TO BOX AND WITH STANDARD DOOR WITH HINGED TRIM COVER. DOOR SHALL SECURE WITH VAULT-TYPE LATCH WITH TUMBLER LOCK, ALL KEYS ALIKE. PROVIDE METAL FRAMED DIRECTORY CAR WITH TRANSPARENT PROTECTIVE COVER ON INSIDE OF DOOR.
- 4. BUSSING: HARD-DRAWN, 89% CONDUCTIVITY COPPER OF CAPACITY INDICATED. WHERE INDICATED PROVIDE OVERSIZED NEUTRAL BUSSING. PROVIDE EQUIPMENT GROUND BUS OF ADEQUATE SIZE FOR ALL CONDUCTOR TERMINATIONS, BONDED TO BOX, WHERE INDICATED, PROVIDE ISOLATED GROUND BUS OF ADEQUATE SIZE FOR ALL CONDUCTOR TERMINATIONS, INSULATED FROM BOX. ALUMINIUM BUSSING IS ACCEPTABLE FOR MULTI-FAMILY RESIDENTIAL UNIT PANELS.
- 5. MAINS: CIRCUIT BREAKER OR LUGS ONLY, AS INDICATED. CONDUCTOR CONNECTIONS SHALL BE COMPRESSION TYPE, SUITABLE FOR USE WITH CONDUCTOR MATERIAL AND SIZES. PROVIDE FEED-THROUGH LUGS AT THE OPPOSITE END OF BUS FROM INCOMING MAINS, WHERE INDICATED.
- 6. INSTALL SERVICE EQUIPMENT LABEL FOR PANELBOARDS WITH ONE OR MORE MAIN SERVICE DISCONNECTING AND OVERCURRENT PROTECTIVE DEVICES.
- 7. PANEL BOARD SHORT-CIRCUIT CURRENT RATING: RATED FOR SERIES-CIRCUITED SYSTEM WITH INTEGRAL OR REMOTE UPSTREAM OVERCURRENT PROTECTIVE DEVICES.
- 8. BRANCH OVERCURRENT PROTECTIVE DEVICES: BOLT-ON MOLDED-CASE CIRCUIT BREAKERS. PANELBOARD SHALL HAVE MOUNTING BRACKETS, BUS CONNECTIONS, FILLER PLATES, AND NECESSARY APURTANCES REQUIRED FOR FITTING IN INSTALLATION OF DEVICES WITHOUT DISRUPTING EXISTING DEVICES. SNAP-IN TYPE CIRCUIT BREAKERS ARE ACCEPTABLE FOR BRANCH CIRCUITS FROM ALL NON-DISTRIBUTION TYPE PANELBOARDS.
- 9. MOLDED-CASE CIRCUIT BREAKER (MCCB): WITH INTERRUPTING CAPACITY TO MEET AVAILABLE FAULT CURRENTS AND APPLICATION LISTED FOR COMBINED LOAD.
 - 1. MCCB NOT LARGER THAN 400A: THERMAL-MAGNETIC CIRCUIT BREAKER, INVERSE TIME-CURRENT ELEMENT FOR LOW-LEVEL OVERLOADS, AND INSTANTANEOUS MAGNETIC TRIP ELEMENT FOR SHORT CIRCUITS. ADJUSTABLE MAGNETIC TRIP SETTING FOR CIRCUIT-BREAKER FRAME SIZES 200A AND LARGER.
 - 2. MCCB 400A AND LARGER: ELECTRONIC TRIP CIRCUIT BREAKER WITH RMS SENSING, FIELD-REPLACEABLE RATING PLUG OR FIELD-REPLACABLE ELECTRONIC TRIP, AND THE FOLLOWING FIELD-ADJUSTABLE INSTANTANEOUS TRIP, LONG- AND SHORT-TIME PICKUP LEVELS, LONG- AND SHORT-TIME DELAYS, TIME ADJUSTMENTS, GROUND-FAULT PICKUP LEVEL, TIME DELAY, AND 12T RESPONSE.
 - 3. LUGS: MECHANICAL STYLE, SUITABLE FOR NUMBER, SIZE, TRIP RATINGS, AND CONDUCTOR MATERIALS.
 - 4. MULTIPLE UNITS ENCLOSED HAVE A SINGLE HOUSING.
 - 5. GROUND-FAULT CIRCUIT INTERRUPTION (GFI): WHERE INDICATED OR REQUIRED, CLASS A GROUND-FAULT PROTECTION (8-MA TRIP) INTEGRALLY MOUNTED RELAY AND TRIP UNIT WITH ADJUSTABLE PICKUP AND TIME DELAY SETTINGS, PUSH-TO TEST FEATURE, AND GROUND-FAULT INDICATOR.
 - 6. SHUNT TRIP: WHERE INDICATED, 120V TRIP COIL ENERGIZED FROM SEPARATE CIRCUIT, SET TO TRIP AT 75% OF RATED VOLTAGE.
 - 7. KEY INTERLOCK: WHERE INDICATED, EXTENSIVELY MOUNTED PROHIBIT CIRCUIT-BREAKER OPERATION; KEY SHALL BE REMOVABLE ONLY WHEN CIRCUIT BREAKER IS IN OFF POSITION.
 - 8. SET FIELD-ADJUSTABLE CIRCUIT-BREAKER TRIP RANGES AS INDICATED.
- 10. MOUNT PANELBOARD CABINET PLUMB AND RIGID WITHOUT DISTORTION OF BOX WITH TOP OF TRIM 72" AFF.
- 11. DRAWINGS INDICATE DIMENSIONS FOR SELECTED PANELBOARDS INCLUDING CLEARANCES, COORDINATE LAYOUT AND INSTALLATION OF PANELBOARDS AND COMPONENTS WITH OTHER CONSTRUCTION THAT PENETRATES WALLS OR IS SUPPORTED BY THEM, MAINTAIN REQUIRED WORKSPACE CLEARANCES AND REQUIRED CLEARANCES FOR EQUIPMENT ACCESS DOORS AND PANELS.
- 12. SURFACE-MOUNTED PANELBOARDS: INSTALL ENCLOSURE WITH 1/4" MINIMUM GAP BETWEEN ENCLOSURE AND WALL SURFACE.
- 13. INSTALL FILLER PLATES IN UNUSED SPACES.
- 14. WHEN ADDING NEW OVERCURRENT PROTECTION DEVICES TO EXISTING PANELBOARDS, INSTALL DEVICES OF THE SAME INTERRUPTING RATING, STYLE AND FROM THE SAME MANUFACTURER AS THE REMAINDER OF THE PANELBOARD.
- 15. CREATE A DIRECTORY TO INDICATE INSTALLED CIRCUIT LOADS AFTER PANELBOARD LOADS, INCORPORATE FINAL ROOM DESIGNATIONS. USE A COMPUTER OR TYPEWRITER TO CREATE DIRECTORY.
- 16. LOAD BALANCING: AFTER SUBSTANTIAL COMPLETION, BUT NOT MORE THAN 60 DAYS AFTER FINAL ACCEPTANCE, MEASURE LOAD BALANCING AND MAKE CIRCUIT CHANGES TO BALANCE PHASE LOADS TO LESS THAN 20% PHASE IMBALANCE. MEASURE DURING PERIOD OF NORMAL SYSTEM LOADING. HOWEVER, PERFORM LOAD-BALANCING CIRCUIT CHANGES OUTSIDE NORMAL OCCUPANCY/WORKING SCHEDULE AT TIME DIRECTED. AFTER CIRCUIT CHANGES, RECHECK LOADS DURING NORMAL LOAD PERIOD AND RE-BALANCE AS NEEDED. RECORD ALL LOAD READINGS BEFORE AND AFTER CHANGES AND SUBMIT TEST RECORDS.

SECTION 26 27 26 - WIRING DEVICES

- 1. SUBJECT TO COMPLIANCE WITH REQUIREMENTS, MANUFACTURERS INCLUDE, BUT ARE NOT LIMITED TO: COOPER, HUBBELL, LEVITON, LUTRON, AND PESS & SEYMOUR. THE FOLLOWING MODEL NUMBERS FOR PASSES AND SWITCHES ARE FOR REFERENCE. DEVICE SHALL MATCH EXISTING BUILDING STANDARD IF APPLICABLE. IF DEVICE STYLE IS NOT INDICATED BY THE ARCHITECT, THEY SHALL BE "DECORA" STYLE AS INDICATED BELOW. RECTANGULAR AND ORANGE-COLORED TAPES FOR COMMUNICATION WITH INSCRIPTION OF "TELEPHONE CABLE, CAV CABLE, OR COMMUNICATION CABLE." DURING BACKFILLING OF TRENCHES INSTALL CONTINUOUS UNDERGROUND-LINE WARNING TAPE DIRECTLY ABOVE LINE AT 6" BELOW FINISHED GRADE.
- 2. INSTALL UNIQUE DESIGNATION ENGRAVED, LAMINATED ACRYLIC OR MELAMINE LABEL WITH STAINLESS-STEEL MACHINE SCREWS WITH NUTS ON EACH PIECE OF EQUIPMENT. PROVIDE A SINGLE LINE OF TEXT WITH 1/2" HIGH LETTERS ON 1-1/2" HIGH LABELS WHERE THE LENGTH OF TEXT REQUIRES THE USE OF LABELS 2" HIGH. FOR ELEVATED COMPONENTS, INCREASE SIZES OF LABELS AND LETTERS TO THOSE APPROPRIATE FOR VIEWING FROM THE FLOOR. LABEL SHALL INDICATE EQUIPMENT OR ITEM NAME/DESIGNATION, SERVICE VOLTAGE, SOURCE OF SERVICE, AND FOR SEPARATELY DERIVED SYSTEMS, EQUIPMENT SUPPLIED BY SYSTEM. LABEL THE FOLLOWING EQUIPMENT:
 - 1. SWITCHBOARDS, SWITCHGEAR, MOTOR CONTROL CENTERS, PANELBOARDS, AND OVERCURRENT PROTECTION DEVICES WITHIN THEIR ENCLOSURES
 - 2. CONTACTORS, PUSH-BUTTONS, ENCLOSURES, CABINETS, BREAKERS SWITCHES AND CONTROLLERS.
 - 3. TRANSFORMERS
 - 4. MONITORING AND CONTROL EQUIPMENT.

- 6. WALL PLATES: SINGLE AND COMBINATION TYPES TO MATCH CORRESPONDING WIRING DEVICES. DO NOT USE OVERSIZED OR EXTRA-DEEP PLATES. REPAIR WALL FINISHES AND REMOUNT OUTLET BOXES WHEN STANDARD DEVICE PLATES DO NOT FIT FLUSH OR DO NOT COVER ROUGH WALL OPENING.
 - 1. PLATE-SECURING SCREWS: METAL WITH HEAD COLOR TO MATCH WALL FINISH.
 - 2. FINISHED SPACES: SMOOTH, HIGH-IMPACT THERMOPLASTIC.
 - 3. UNFINISHED SPACES: GALVANIZED STEEL.
 - 4. DAMP AND WET LOCATIONS: CAST ALUMINUM WITH SPRING-LOADED TRIM COVER, AND LISTED AND LABELED FOR USE IN THESE LOCATIONS.
- 7. DEVICE COLOR: WIRING DEVICE CATALOG NUMBERS IN SECTION TEXT DO NOT DESIGNATE DEVICE COLOR, UNLESS INDICATED OTHERWISE ON ARCHITECTURAL DRAWINGS, PROVIDE THE FOLLOWING COLORS:
 - 1. DEVICES CONNECTED TO NORMAL POWER: MATCH EXISTING OR WHITE, UNLESS OTHERWISE INDICATED OR REQUIRED BY NFPA 70.
 - 2. DEDICATED DEVICE CONNECTED TO NORMAL POWER: ORANGE.
 - 3. MOUNTING HEIGHT: UNLESS INDICATED OTHERWISE, INSTALL DEVICES AT THE FOLLOWING HEIGHTS ABOVE FINISH FLOOR TO THE CENTER OF THE BOX, (VERIFY HEIGHTS WITH ARCHITECT PRIOR TO INSTALL.)
 - 1. GENERAL RECEPTACLES: 18"
 - 2. LIGHTING SWITCHES AND DIMMERS: 42"
 - 3. SWITCHES: 48" ABOVE FINISH FLOOR (42" OR 6" ABOVE COUNTER HEIGHT, WHICHEVER IS HIGHER).
 - 9. PROTECTION: KEEP OUTLET BOXES FREE OF PLASTER, DRYWALL JOINT COMPOUND, MORTAR, CEMENT, CONCRETE, DUST, PAINT, AND OTHER MATERIAL THAT MAY CONTAMINATE THE RACEWAY SYSTEM. CONDUCTORS, AND CABLES, INSTALL WIRING DEVICES AFTER ALL WALL PREPARATION, INCLUDING PAINTING, IS COMPLETE.
 - 10. REPLACE ALL DEVICES THAT HAVE BEEN IN TEMPORARY USE DURING CONSTRUCTION OR THAT SHOW SIGNS THAT THEY WERE INSTALLED BEFORE BUILDING FINISHING OPERATIONS WERE COMPLETE.
 - 11. WHEN CONDUCTORS LARGER THAN #12 AWG ARE INSTALLED ON 15A OR 20A CIRCUITS, SPLICE #12 AWG PIGTAILS FOR DEVICE CONNECTIONS.
 - 12. WHEN MOUNTING INTO METAL BOXES, REMOVE THE FIBER OR PLASTIC INSULATION FROM THE HOUL DEVICE MOUNTING SCREWS IN YOKES, ALLOWING METAL-TO-METAL CONTACT.
 - 13. INSTALL GROUND PIN OF VERTICALLY MOUNTED RECEPTABLES UP, AND ON HORIZONTALLY MOUNTED RECEPTABLES TO THE LEFT.
 - 14. DEVICE PLATES: DO NOT USE OVERSIZED OR EXTRA-DEEP PLATES. REPAIR WALL FINISHES AND REMOUNT OUTLET BOXES WHEN STANDARD DEVICE PLATES DO NOT FIT FLUSH OR DO NOT COVER ROUGH WALL OPENING.
 - 15. ARRANGEMENT OF DEVICES: GROUP ADJACENT SWITCHES UNDER SINGLE, MULTIGANG WALL PLATES.
 - 16. IDENTIFY PANELBOARD AND CIRCUIT NUMBER FROM WHICH TIME PICKUP LAMPS WITH MINIMUM PERFORMANCE AS INDICATED IN THE LIGHTING FIXTURE SCHEDULE. LAMP COLOR, BEAM ANGLE, WATTAGE AND OTHER PERFORMANCE CHARACTERISTIC SHALL BE CONFIRMED WITH BUILDING STANDARDS AND EXISTING FIXTURES IN THE AREA.
 - 17. TEST CONVENIENCE RECEPTABLES WITH DIGITAL WIRING ANALYZER WITH DIGITAL OR LED INDICATORS.
 - 1. LINE VOLTAGE: ACCEPTABLE RANGE IS 105V TO 132V.
 - 2. PERCENT VOLTAGE DROP UNDER 15A LOAD; A VALUE OF 6% OR HIGHER IS NOT ACCEPTABLE.
 - 3. GFI TRIP: TEST FOR TRIPPING VALUES SPECIFIED IN UL 1436 AND UL 943.
 - 4. USING THE TEST PLUG, VERIFY THAT THE DEVICE AND ITS OUTLET BOX ARE SECURELY MOUNTED.

SECTION 26 28 13 - FUSES

- 1. SUBMITTAL: IN ADDITION TO THE REQUIREMENTS OF DIVISION 1 PROVIDE CURRENT-LIMITATION CURVES, TIME-CURRENT CHARACTERISTIC CURVES (INCL. I2T), CURRENT-LIMITATION CURVES (INSTANTANEOUS PEAK LET THROUGH CURRENT), AND COORDINATION CHARTS AND TABLES FOR EACH TYPE AND RATING OF FUSE.
- 2. EXTRA MATERIALS: FURNISH EXTRA FUSES; AT LEAST 10% OF QUANTITY INSTALLED FOR EACH TYPE AND SIZE, BUT NOT LESS THAN 3 OF EACH, THAT MATCH PRODUCTS INSTALLED.
- 3. SUBJECT TO COMPLIANCE WITH REQUIREMENTS, MANUFACTURERS INCLUDE, BUT ARE NOT LIMITED TO: BUSSMANN AND LITTELFUSE. CARTRIDGE FUSES: NONRENEWABLE CARTRIDGE FUSES WITH VOLTAGE RATINGS CONSISTENT WITH CIRCUIT VOLTAGES.
 - 1. SERVICE ENTRANCE: CLASS T, FAST ACTING.
 - 2. FEEDERS: CLASS RK1, FAST ACTING.
 - 3. MOTOR BRANCH CIRCUITS: CLASS RK1, TIME DELAY.
 - 4. OTHER BRANCH CIRCUITS: CLASS RK5, TIME DELAY.
 - 5. CONTROL CIRCUITS: CLASS CC, FAST ACTING.
- 4. EXAMINE EQUIPMENT, FUSES, AND HOLDERS BEFORE INSTALLATION FOR CHARACTERISTICS, TOLERANCES, AND DAMAGE. REPLACE FUSES THAT ARE MOISTURE DAMAGED OR PHYSICALLY DAMAGED. INSTALL FUSES OF SIZES AND WITH CHARACTERISTICS APPROPRIATE FOR EACH PIECE OF EQUIPMENT.
- 6. INFORMATION IS READABLE WITHOUT REMOVING FUSE.
- 7. INSTALL LABELS INDICATING FUSE REPLACEMENT INFORMATION ON INSIDE DOOR OF EACH FUSED SWITCH AND ADJACENT TO EACH FUSE BLOCK, SOCKET, AND HOLDER.
- 8. DRAWING: INTERIOR DIMENSIONS FOR SELECTED PANELBOARDS INCLUDING CLEARANCES, COORDINATE LAYOUT AND INSTALLATION OF SWITCHES AND BREAKERS WITH OTHER CONSTRUCTION THAT PENETRATES WALLS OR IS SUPPORTED BY THEM, MAINTAIN REQUIRED WORKSPACE CLEARANCES AND REQUIRED CLEARANCES FOR EQUIPMENT ACCESS DOORS AND PANELS.
 - 1. FUSE BLOCK, SOCKET, AND HOLDER.
 - 2. TAMPER RESISTANT RECEPTABLES, 125V, 20A, NEMA 5-20R, P&S #TR28352-W.
 - 3. GFI RECEPTABLES, 125V, 20A, NEMA 5-20R, P&S #2094. STRAIGHT BLADE, NON-FEED-THROUGH TYPE, INCLUDING INDICATOR LIGHT THAT IS LIGHTED WHEN DEVICE IS TRIPPED.
 - 4. TAMPER RESISTANT RECEPTABLES (SINGLE POLE), P&S 2622 (TWO POLE), P&S 2623 (THREE WAY), P&S 2624 (FOUR WAY).
 - 5. OCCUPANCY SENSORS

SECTION 26 28 16 - ENCLOSED SWITCHES AND CIRCUIT BREAKERS

- 1. SUBJECT TO COMPLIANCE WITH REQUIREMENTS, MANUFACTURERS INCLUDE, BUT ARE NOT LIMITED TO: EATON CUTLER-HAMMER, GE, SIEMENS, AND SQUARE D.
- 2. FUSIBLE / NON-FUSIBLE SWITCHES
 - 1. FUSIBLE SWITCH - HEAVY DUTY, SINGLE THROW, 600V; UL 98 AND NEMA KS 1, HORSEPOWER RATED, WITH CLIPS OR BOLT PADS TO ACCOMMODATE SPECIFIED FUSES, LOCKABLE HANDLE WITH CAPABILITY TO ACCEPT THREE PADLOCKS, AND INTERLOCKED WITH COVER IN CLOSED POSITION. DISCONNECT FOR MULTIFAMILY USE, CAN BE STANDARD IF VOLTAGE IS BELOW 250V.
 - 2. NON-FUSIBLE SWITCH - HEAVY DUTY, SINGLE THROW, 600V; UL 98 AND NEMA KS 1, HORSEPOWER RATED, LOCKABLE HANDLE WITH CAPABILITY TO ACCEPT THREE PADLOCKS, AND INTERLOCKED WITH COVER IN CLOSED POSITION. DISCONNECT FOR MULTIFAMILY USE, CAN BE STANDARD IF VOLTAGE IS BELOW 250V.
 - 3. EQUIPMENT GROUND KIT: INTERNALLY MOUNTED AND LABELED FOR COPPER AND ALUMINUM GROUND CONDUCTORS.
 - 4. NUTKIT: INTERIOR KIT REQUIRED. INSULATED, CAPABLE OF BEING GROUNDING AND BONDED, LABELED FOR COPPER AND ALUMINUM NEUTRAL CONDUCTORS.
- 3. SERVICE-RATED SWITCHES: WHERE APPLICABLE, LABELED FOR USE AS SERVICE EQUIPMENT.
- 4. 90 MINUTES, 100-DEGREE FIELD OF VIEW, WITH A MINIMUM COVERAGE AREA OF 1000 SQ. FT.
- 2. CEILING-MOUNTED SWITCHES: HUBBELL #M0NI-DT, ADAPTIVE, DUAL TECHNOLOGY TYPE, SELF-ADJUSTING TIME DELAY UP TO 30 MINUTES, 360-DEGREE FIELD OF VIEW, WITH A MINIMUM COVERAGE AREA OF 2000 SQ. FT. PROVIDE HUBBELL #UIP1 OR UNIVERSAL VOLTAGE POWER SWITCH PACK TO POWER SENSORS AND CIRCUIT LIGHTING CIRCUIT. CONNECT MULTIPLE SENSORS TO SINGLE POWER SWITCH PACK AS INDICATED.
- 6. INSTALL FUSES IN FUSIBLE DEVICES.

SECTION 26 51 00 - INTERIOR LIGHTING

- 1. SUBMITTAL: IN ADDITION TO THE REQUIREMENTS OF DIVISION 1 PROVIDE FOR EACH TYPE OF LIGHTING FIXTURE, ARRANGED IN ORDER OF FIXTURE DESIGNATION, THE FOLLOWING:
 - 1. EMERGENCY LIGHTING UNITS INCLUDING BATTERY AND CHARGER.
 - 2. BALLAST, INCLUDING BF.
 - 3. LIFE OUTPUT (LUMENS, CCT, AND CRI), AND ENERGY-EFFICIENCY DATA FOR LAMPS.
 - 4. PHOTOMETRIC DATA BASED ON LABORATORY TESTS OF EACH LIGHTING FIXTURE TYPE, BY A CERTIFIED MANUFACTURER'S LABORATORY.
 - 5. SPECIAL WARRANTY.
 - 2. SPECIAL WARRANTY PERIODS: 10 YEARS FOR EMERGENCY LIGHTING UNIT BATTERIES AND 7 YEARS FOR EMERGENCY FLUORESCENT BALLAST AND SELF-POWERED EXIT SIGN BATTERIES. WARRANTY SHALL BE FROM DATE OF FINAL ACCEPTANCE. FULL WARRANTY SHALL APPLY FOR FIRST YEAR, AND PRORATED WARRANTY FOR THE REMAINING YEARS.
- 3. SUBJECT TO COMPLIANCE WITH REQUIREMENTS, AVAILABLE PRODUCTS THAT MAY BE INCORPORATED INTO THE WORK INCLUDE, BUT ARE NOT LIMITED TO, PRODUCT(S) INDICATED ON THE LIGHTING FIXTURE SCHEDULE.
 - 1. DIFFUSERS: ALL GLOSS: ACRYLIC SHALL BE 1/8" MINIMUM, 100 % VIRGIN UV STABILIZED ACRYLIC PLASTIC WITH A HIGH RESISTANCE TO YELLOWING AND OTHER CHANGES DUE TO AGING, EXPOSURE TO HEAT, AND UV RADIATION. GLASS SHALL BE ANNEALED CRYSTAL GLASS UNLESS OTHERWISE INDICATED.
 - 2. FACTORY-APPLIED LABELS: INDICATE RECOMMENDED LAMPS AND BALLASTS, INCLUDING LAMP TYPE AND WATTAGE AND BALLAST TYPE. LABELS SHALL BE LOCATED WHERE THEY WILL BE READILY VISIBLE TO SERVICE PERSONNEL, BUT NOT SEEN FROM NORMAL VIEWING ANGLES WHEN LAMPS ARE IN PLACE.
 - 3. EMERGENCY POWER UNIT: INTERNAL, SELF-CONTAINED, MODULAR, BATTERY-INVERTER UNIT, FACTORY MOUNTED WITHIN LIGHTING FIXTURE BODY AND COMPATIBLE WITH BALLAST. MAIN LIGHT EMERGENCY OPERATION SHALL BE ONCE NORMAL POWER PULS. 90 MINUTE BATTERY OUTPUT OF 1100 LUMENS, CONSTANT UNWITHEDED CIRCUIT TO BATTERY-INVERTER UNIT AND SWITCHED CIRCUIT TO FIXTURE BALLAST. PROVIDE TEST BUTTON AND INDICATOR LIGHT WHERE VISIBLE AND ACCESSIBLE WITHOUT OPENING FIXTURE OR ENTERING CEILING SPACE. TEST BUTTON SHALL SIMULATE LOSS OF NORMAL POWER AND DEMONSTRATE UNIT OPERABILITY. INDICATOR LIGHT SHALL BE LED AND SHALL INDICATE NORMAL POWER ON 90 MINUTE BATTERY. SHALL BE SEALED, MAINTENANCE-FREE, NICKEL-CADMIUM TYPE WITH FULLY AUTOMATIC, SOLID STATE, CONSTANT-CURRENT TYPE CHARGER WITH SEALED POWER TRANSFER RELAY. PROVIDE FACTORY-INSTALLED INTEGRAL SELF-TEST DEVICE TO AUTOMATICALLY INITIATE CODE-REQUIRED TEST OF UNIT EMERGENCY OPERATION AT REQUIRED INTERVALS. TEST FAILURE IS ANNUNCIATED BY AN INTEGRAL AUDIBLE ALARM AND A FLASHING RED LED. BATTERY SHALL AUTOMATICALLY ENERGIZE UP FROM BATTERY WHEN CIRCUIT VOLTAGE DROPS TO 80% OF NOMINAL VOLTAGE OR BELOW. WHEN NORMAL VOLTAGE IS RESTORED, BATTERY IS AUTOMATICALLY RECHARGED AND FLOATED ON CHARGER.
 - 7. EXIT SIGNS: SELF-POWERED (BATTERY TYPE) SIGN WITH 50,000 HOURS LAMP LIFE LED SOURCE, AND INTEGRAL AUTOMATIC CHARGER IN A SELF-CONTAINED BATTERY PACK. 90 MINUTE BATTERY OUTPUT OF 1100 LUMENS, CONSTANT UNWITHEDED CIRCUIT TO BATTERY-INVERTER UNIT AND SWITCHED CIRCUIT TO FIXTURE BALLAST. PROVIDE TEST BUTTON AND INDICATOR LIGHT WHERE VISIBLE AND ACCESSIBLE WITHOUT OPENING FIXTURE OR ENTERING CEILING SPACE. TEST BUTTON SHALL SIMULATE LOSS OF NORMAL POWER AND DEMONSTRATE UNIT OPERABILITY. INDICATOR LIGHT SHALL BE LED AND SHALL INDICATE NORMAL POWER ON 90 MINUTE BATTERY. SHALL BE SEALED, MAINTENANCE-FREE, NICKEL-CADMIUM TYPE WITH FULLY AUTOMATIC, SOLID STATE, CONSTANT-CURRENT TYPE CHARGER WITH SEALED POWER TRANSFER RELAY. PROVIDE FACTORY-INSTALLED INTEGRAL SELF-TEST DEVICE TO AUTOMATICALLY INITIATE CODE-REQUIRED TEST OF UNIT EMERGENCY OPERATION AT REQUIRED INTERVALS. TEST FAILURE IS ANNUNCIATED BY AN INTEGRAL AUDIBLE ALARM AND A FLASHING RED LED. SIGN SHALL AUTOMATICALLY ENERGIZE UP FROM BATTERY WHEN CIRCUIT VOLTAGE DROPS TO 80% OF NOMINAL VOLTAGE OR BELOW. WHEN NORMAL VOLTAGE IS RESTORED, BATTERY IS AUTOMATICALLY RECHARGED AND FLOATED ON CHARGER.
 - 8. LAMPS: SUBJECT TO COMPLIANCE WITH REQUIREMENTS, MANUFACTURERS OFFERING PRODUCTS THAT MAY BE INCORPORATED INTO THE WORK INCLUDE GE, PHILIPS, AND OSRAM-SYLVANIA. LONG- AND SHORT-TIME PICKUP LEVELS, LONG- AND SHORT-TIME DELAYS, TIME ADJUSTMENTS, GROUND-FAULT PICKUP LEVEL, TIME DELAY, AND 12T RESPONSE.
 - 9. SET LUMINAIRES LEVEL, PLUMB, AND SQUARE WITH CEILINGS AND WALLS UNLESS OTHERWISE INDICATED AND INSTALL LAMPS ONCE LUMINAIRE INSTALLATION IS COMPLETE.
 - 10. LAY-IN CEILING FIXTURES MAY USE THE GRID AS A SUPPORT ELEMENT. ADDITIONALLY, INSTALL CEILING SUPPORT SYSTEM RODS OR WIRES, INDEPENDENT OF THE CEILING SUSPENSION DEVICES. FOR EACH FIXTURE, LOCATE NOT MORE THAN 8" FROM LIGHTING FIXTURE CORNERS.
 - 11. FIXTURES OF SIZES LESS THAN CEILING GRID: INSTALL AS INDICATED ON REFLECTED CEILING PLANS OR CENTER OF EACH PANEL, AND SUPPORT FIXTURES INDEPENDENTLY.
 - 12. TEMPORARY LIGHTING: IF IT IS NECESSARY, AND APPROVED BY ARCHITECT, TO USE PERMANENT LUMINAIRES FOR TEMPORARY LIGHTING, INSTALL AND ENERGIZE THE MINIMUM NUMBER OF LUMINAIRES NECESSARY. WHEN CONSTRUCTION IS SUFFICIENTLY COMPLETE, REMOVE THE TEMPORARY LUMINAIRES, DISASSEMBLE, CLEAN THOROUGHLY, INSTALL NEW LAMPS, AND REINSTALL TEMPORARY LIGHTING.
 - 13. TEST EMERGENCY LIGHTING BY INTERRUPTING POWER SUPPLY TO DEMONSTRATE PROPER OPERATION. VERIFY TRANSFER FROM NORMAL POWER TO BATTERY AND RETRANSFER TO NORMAL.
 - 14. ADJUST ALL AIMABLE LUMINAIRES IN THE PRESENCE OF ARCHITECT/OWNER. ADDITIONALLY, WHEN REQUESTED WITHIN 3 MONTHS OF FINAL ACCEPTANCE, PROVIDE ON-SITE ASSISTANCE IN ADJUSTING AIMABLE LUMINAIRES TO SUIT ACTUAL OCCUPIED CONDITIONS.

SECTION 28 31 11 - DIGITAL, ADDRESSABLE FIRE ALARM SYSTEM

- 1. SYSTEM DESCRIPTION: NON-CODED ADDRESSABLE SYSTEM, WITH AUTOMATIC SENSITIVITY CONTROL OF CERTAIN SMOKE DETECTORS AND MULTIPLEXED SIGNAL TRANSMISSION, DEDICATED TO FIRE-ALARM SERVICE ONLY.
- 2. SUBMITTALS SHALL BE PREPARED BY PERSONS TRAINED AND CERTIFIED BY MANUFACTURER AND LICENSED BY AUTHORITIES HAVING JURISDICTION, PRIOR TO SUBMISSION TO THE ARCHITECT/ENGINEER. THE SUBMITTALS SHALL BE APPROVED BY AUTHORITIES HAVING JURISDICTION. IN ADDITION TO THE REQUIREMENTS OF DIVISION 1 PROVIDE THE FOLLOWING:
 - 1. FLOOR PLANS TO INDICATE FINAL DEVICE AND APPLIANCE LOCATIONS SHOWING ADDRESS OF EACH ADDRESSABLE DEVICE.
 - 2. INSTALLATION DETAILS, VOLTAGE DROP CALCULATIONS FOR NOTIFICATION APPLIANCE CIRCUITS, BATTERY-SIZE CALCULATIONS.
 - 3. DRAWINGS SHOWING THE LOCATION OF EACH DETECTOR AND RATINGS OF EACH. SPACING IN ACCORDANCE WITH MANUFACTURER'S LITERATURE AND WITH NFPA 72.
 - 4. COMPLY WITH RECOMMENDATIONS IN THE "DOCUMENTATION" SECTION OF THE "FUNDAMENTALS OF FIRE ALARM SYSTEMS" CHAPTER IN NFPA 72.
 - 5. QUALIFICATION DATA FOR INSTALLER.
 - 6. OBTAIN FIRE-ALARM SYSTEM FROM SINGLE SOURCE FROM SINGLE MANUFACTURER. NFPA CERTIFIED QUALIFICATION ACCORDING TO NFPA 72 BY ON NRTL.
 - 7. SYSTEMS OPERATIONAL DESCRIPTION.
 - 1. FIRE-ALARM SIGNAL INITIATION SHALL BE BY ONE OR MORE OF THE FOLLOWING DEVICES AND SYSTEMS:
 - 1. MANUAL STATIONS.
 - 2. DUCT SMOKE DETECTORS.
 - 3. VERIFIED AUTOMATIC ALARM OPERATION OF SMOKE DETECTORS.
 - 4. AUTOMATIC SPRINKLER SYSTEM WATER FLOW.
 - 5. HEAT DETECTORS IN ELEVATOR SHAFT AND PIT.
 - 2. FIRE-ALARM SIGNAL SHALL INITIATE THE FOLLOWING ACTIONS:
 - 1. CONTINUOUSLY OPERATE ALARM NOTIFICATION APPLIANCES.
 - 2. IDENTIFY ALARM AT FIRE-ALARM CONTROL UNIT AND REMOTE ANNUNCIATORS, IF APPLICABLE.
 - 3. TRANSMIT AN ALARM SIGNAL TO THE REMOTE ALARM RECEIVING STATION.
 - 4. UNLOCK ELECTRIC DOOR LOCKS IN DESIGNATED EGRESS PATHS.
 - 5. ACTIVATE VOICE/ALARM COMMUNICATION SYSTEM.
 - 6. SHUT DOWN CENTRAL VENTILATING, AND AIR-CONDITIONING EQUIPMENT CONTROLS TO FIRE-ALARM CONTROL UNIT.
 - 7. CLOSE SMOKE DAMPERS IN AIR DUCTS OF DESIGNATED AIR-CONDITIONING DUCT SYSTEMS.
 - 8. ACTIVATE EMERGENCY SHUTOFFS FOR GAS AND FUEL SUPPLIES.
 - 9. RECORD EVENTS IN THE SYSTEM MEMORY WITH AT LEAST TWO 3/4" METAL CHANNELS SPANNING AND SECURED TO CEILING TEES.
 - 3. SUPERVISORY SIGNAL INITIATION SHALL BE BY ONE OR MORE OF THE FOLLOWING DEVICES AND ACTIONS:
 - 1. VALVE SUPERVISORY SWITCH.
 - 2. SYSTEM TROUBLE SIGNAL INITIATION SHALL BE BY ONE OR MORE OF THE FOLLOWING DEVICES AND ACTIONS:
 - 1. OPEN CIRCUITS, SHORTS, AND GROUNDS IN DESIGNATED CIRCUITS.
 - 2. OPENING, TAMPERING WITH, OR REMOVING ALARM-INITIATING AND SUPERVISORY SIGNAL-INITIATING DEVICES.
 - 3. LOSS OF PRIMARY POWER AT FIRE-ALARM CONTROL UNIT.
 - 4. GROUND OR A SINGLE BREAK IN FIRE-ALARM CONTROL UNIT INTERNAL CIRCUITS.
 - 5. ABNORMAL AC VOLTAGE AT FIRE-ALARM CONTROL UNIT.
 - 6. FAILURE IN STANDBY BATTERY CIRCUITRY.
 - 7. BREAKURE OF BATTERY CHARGING.
 - 8. REMOVAL OR POSITION OF ANY SWITCH AT FIRE-ALARM CONTROL UNIT OR ANNUNCIATOR.
 - 4. SYSTEM TROUBLE AND SUPERVISORY SIGNAL ACTIONS: INITIATE NOTIFICATION APPLIANCE AND ANNUNCIATE AT FIRE-ALARM CONTROL UNIT AND REMOTE ANNUNCIATORS, IF APPLICABLE. RECORD THE EVENT ON SYSTEM PRINTER.

- 6. FIRE ALARM CONTROL UNIT: FIELD-PROGRAMMABLE, MICROPROCESSOR-BASED, MODULAR, POWER-LIMITED DESIGN WITH ELECTRONIC MODULES, COMPLYING WITH UL 864 AND LISTED AND LABELED BY AN NRTL. ADDRESSABLE INITIATION DEVICES THAT COMMUNICATE DEVICE IDENTITY AND STATUS AND ADDRESSABLE CONTROL CIRCUITS FOR OPERATION OF MECHANICAL EQUIPMENT. THE FOLLOWING ITEMS SHALL BE INCLUDED AS PART OF THE FIRE ALARM CONTROL UNIT:
 - 1. ALPHANUMERIC DISPLAY AND SYSTEM CONTROLS: ARRANGED FOR INTERFACE BETWEEN HUMAN OPERATOR AT FIRE-ALARM CONTROL UNIT AND ADDRESSABLE SYSTEM COMPONENTS INCLUDING ANNUNCIATION AND SUPERVISION, DISPLAY ALARM, SUPERVISORY, AND COMPONENT STATUS MESSAGES AND THE PROGRAMMING AND CONTROL MENU.
 - 2. INITIATING DEVICE, NOTIFICATION APPLIANCE, AND SIGNALING LINE CIRCUITS: PROVIDE STYLE 6 SIGNALING LINE CIRCUITS, INSTALL NO MORE THAN 50 ADDRESSABLE DEVICES ON EACH SIGNALING LINE CIRCUIT.
 - 3. TRANSMISSION TO REMOTE ALARM RECEIVING STATION: DIGITAL ALARM COMMUNICATOR TRANSMITTER AUTOMATICALLY TRANSMITS ALARM, SUPERVISORY, AND TROUBLE SIGNALS TO A REMOTE ALARM STATION. IF SERVICE ON THE LINE IS INTERRUPTED FOR LONGER THAN 45 SECONDS, TRANSMITTER SHALL INITIATE A LOCAL TROUBLE SIGNAL AND TRANSMIT THE SIGNAL INDICATING LOSS OF TELEPHONE LINE TO THE REMOTE ALARM RECEIVING STATION OF THE REMAINING LINE. TRANSMITTER SHALL AUTOMATICALLY REPORT TELEPHONE SERVICE RESTORATION TO THE CENTRAL STATION. THE DIGITAL DATA TRANSMISSION SHALL INCLUDE ADDRESS OF THE ALARM-INITIATING DEVICE, ADDRESS OF THE SUPERVISORY SIGNAL, ADDRESS OF THE TROUBLE-INITIATING DEVICE, LOSS OF AC SUPPLY OR LOSS OF POWER, LOW BATTERY, ABNORMAL TEST SIGNAL, AND COMMUNICATION BUS FAILURE. SECONDARY POWER SHALL BE BY MEANS OF INTEGRAL RECHARGEABLE BATTERY AND AUTOMATIC CHARGER. UNIT SHALL CONDUCT SELF-TEST EVERY 24 HOURS AND TRANSMIT REPORT TO CENTRAL STATION.
 - 4. PRIMARY POWER: 24-V DC OBTAINED FROM 120-V AC SERVICE AND A POWER-SUPPLY MODULE. SIGNALING LINE CIRCUITS: PROVIDE STYLE 6 SIGNALING LINE CIRCUITS, INSTALL NO MORE THAN 50 ADDRESSABLE DEVICES ON EACH SIGNALING LINE CIRCUIT. SUPERVISORY SIGNALS SHALL BE POWERED BY 24-V DC SOURCE. ALARM CURRENT DRAW OF ENTIRE FIRE-ALARM SYSTEM SHALL NOT EXCEED 80 PERCENT OF THE POWER-SUPPLY MODULE RATING.
 - 5. SECONDARY POWER: 24-V DC SUPPLY SYSTEM WITH BATTERIES, AUTOMATIC BATTERY CHARGER, AND AUTOMATIC TRANSFER SWITCH. BATTERIES SHALL BE SEALED LEAD-CALCIUM. MANUAL FIRE-ALARM BOXES: COMPLY WITH UL 38. BOXES SHALL BE FINISHED IN RED WITH MOLDED, RAISED-LETTER OPERATING INSTRUCTIONS IN CONTRASTING COLOR. SHALL SHOW VISIBLE INDICATION OF OPERATION, AND SHALL BE MOUNTED ON RECESSED OUTLET BOX. DOUBLE-ACTION MECHANISM REQUIRING TWO ACTIONS TO INITIATE AN ALARM, PULL-LEVER TYPE: WITH INTEGRAL ADDRESSABLE MODULE ARRANGED TO COMMUNICATE MANUAL STATION STATUS (NORMAL ALARM, OR TROUBLE) TO FIRE-ALARM CONTROL UNIT. STATION RESET SHALL BE BY KEY OR WRENCH OPERATED SWITCH.
 - 6. VISUAL AND AUDIBLE NOTIFICATION APPLIANCES ARE TO BE CONNECTED TO NOTIFICATION APPLIANCE SIGNAL CIRCUITS, ZONED AS REQUIRED, WITH SCREW TERMINALS FOR SYSTEM CONNECTIONS. WHERE INDICATED PROVIDE FACTORY-INTEGATED AUDIBLE AND VISIBLE DEVICES IN A SINGLE MOUNTING ASSEMBLY. UNITS SHALL MATCH THE EXISTING APPLIANCES IN STYLE, FINISH, AND COLOR. FOR UNITS WITH GUARDS TO PREVENT PHYSICAL DAMAGE, LIGHT OUTPUT RATINGS SHALL BE DETERMINED WITH GUARDS IN PLACE.
 - 9. VISIBLE NOTIFICATION APPLIANCES: XENON STROBE LIGHTS COMPLY WITH UL 1971, WITH CLEAR OR NOMINAL WHITE POLYCARBONATE LENS. THE WORD "FIRE" IS ENGRAVED IN MINIMUM 1/4" HIGH LETTERS ON THE FACEPLATE. STROBES SHALL BE 1/3/075/110 DC, FIELD SELECTABLE, IF NOT INDICATED OTHERWISE, RATED LIGHT OUTPUT SHOULD BE SET TO 110 CD. FLASHING SHALL BE IN A TEMPORAL PATTERN, SYNCHRONIZED WITH OTHER UNITS. INSTALL ON CEILING OR ON WALL ADJACENT TO EACH ALARM HORN AND AT LEAST 6" BELOW THE CEILING.
 - 10. AUDIBLE HORNS: ELECTRIC-VIBRATING-POLARIZED TYPE, 24V DC, WITH PROVISION FOR HOUSING THE OPERATING MECHANISM BEHIND A GRILLE. COMPLY WITH UL 464. HORNS SHALL PRODUCE A SOUND PRESSURE LEVEL OF 90 DBA, MEASURED 10' FROM THE HORN, USING THE CODED SIGNAL PRESCRIBED IN UL 464 TEST PROTOCOL. INSTALL ON CEILING OR ON WALL NOT LESS THAN 6" BELOW THE CEILING. INSTALL BELLS AND HORNS ON FLUSH-MOUNTED BOX BOXES WITH THE DEVICE-OPERATING MECHANISM CONCEALED BEHIND A GRILLE.
 - 11. REMOTE ANNUNCIATOR: ANNUNCIATOR FUNCTIONS SHALL MATCH THOSE OF FIRE-ALARM CONTROL UNIT FOR ALARM, SUPERVISORY, AND TROUBLE INDICATIONS. MANUAL SWITCHING FUNCTIONS SHALL MATCH THOSE OF FIRE-ALARM CONTROL UNIT, INCLUDING ACKNOWLEDGING, SILENCING, RESETTING, AND TESTING.
 - 12. ADDRESSABLE INTERFACE DEVICE: MICROELECTRONIC MONITOR MODULE, NRTL LISTED FOR USE IN PROVIDING A SYSTEM ADDRESS FOR ALARM-INITIATING DEVICES FOR WIRED APPLICATIONS WITH NORMALLY OPEN CONTACTS. INTEGRAL RELAY SHALL BE CAPABLE OF PROVIDING A DIRECT SIGNAL TO ELEVATOR CONTROLLER TO INITIATE ELEVATOR RECALL AND/OR TO CIRCUIT-BREAKER SHUNT TRIP FOR POWER SHUTDOWN.
 - 13. WHERE SUBJECT TO DAMAGE OR ABUSE, PROVIDE FACTORY-FABRICATED WELDED WIRE MESH DEVICE GUARDS OF SIZE AND SHAPE FOR THE DEVICE OR APPLIANCE, WITH MATCHING FINISH AND COLOR.
 - 14. COMPLY WITH NFPA 72 FOR INSTALLATION OF FIRE-ALARM EQUIPMENT.
 - 15. SURFACE-MOUNT CONTROL UNIT(S) AND ANNUNCIATOR(S) WITH TOPS OF CABINETS NOT MORE THAN 72 INCHES ABOVE FINISHED FLOOR.
 - 16. VERIFY THAT HARDWARE AND DEVICES ARE NRTL LISTED FOR USE WITH FIRE-ALARM SYSTEM IN THIS SECTION BEFORE MAKING CONNECTIONS.
 - 17. GROUND FIRE-ALARM CONTROL UNIT AND ASSOCIATED CIRCUITS; COMPLY WITH IEEE 1100. INSTALL A TEST WIRE FROM MAIN SERVICE GROUND TO FIRE-ALARM CONTROL UNIT.
 - 18. FIELD TRENDS SHALL BE WITNESSED BY AUTHORITIES HAVING JURISDICTION AND OWNER'S REPRESENTATIVE.
 - 19. ENGAGE A FACTORY-AUTHORIZED SERVICE REPRESENTATIVE TO INSPECT COMPONENTS, ASSEMBLIES, AND EQUIPMENT INSTALLATIONS, INCLUDING CONNECTIONS, AND TO ASSIST IN TESTING.
 - 1. CONDUCT VISUAL INSPECTION PRIOR TO TESTING.
 - 2. INSPECTION SHALL BE BASED ON COMPLETED RECORD DRAWINGS AND SYSTEM DOCUMENTATION THAT IS REQUIRED BY NFPA 72 IN ITS "COMPLETION DOCUMENTS, PREPARATION" TABLE IN THE "DOCUMENTATION" SECTION OF THE "FUNDAMENTALS OF FIRE ALARM SYSTEMS" CHAPTER.
 - 3. COMPLY WITH "VISUAL INSPECTION FREQUENCIES" TABLE IN THE "INSPECTION" SECTION OF THE "INSPECTION, TESTING AND MAINTENANCE" CHAPTER IN NFPA 72; RETAIN THE "INITIAL RECEPTION" COLUMN AND LIST ONLY THE INSTALLED COMPONENTS.
 - 4. SYSTEM TESTING: COMPLY WITH "TEST METHODS" TABLE IN THE "TESTING" SECTION OF THE "INSPECTION, TESTING AND MAINTENANCE" CHAPTER IN NFPA 72.
 - 5. TEST VISIBLE APPLIANCES FOR THE PUBLIC OPERATING MODE ACCORDING TO MANUFACTURER'S WRITTEN INSTRUCTIONS.
 - 6. FIRE-ALARM SYSTEM WILL BE CONSIDERED DEFECTIVE IF IT DOES NOT PASS TESTS AND INSPECTIONS.
 - 7. PREPARE TEST AND INSPECTION REPORTS.

CONSTRUCTION NOTES

DATE
FEBRUARY 2026

REVISIONS

MARK	DATE	DESCRIPTION
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DRAWN: Author
DESIGNER: JTH
REVIEWED: Checker

PROJECT #
25SM5991

SCALES

PROJECT NAME:
HERRIMAN EV CHARGING STATION

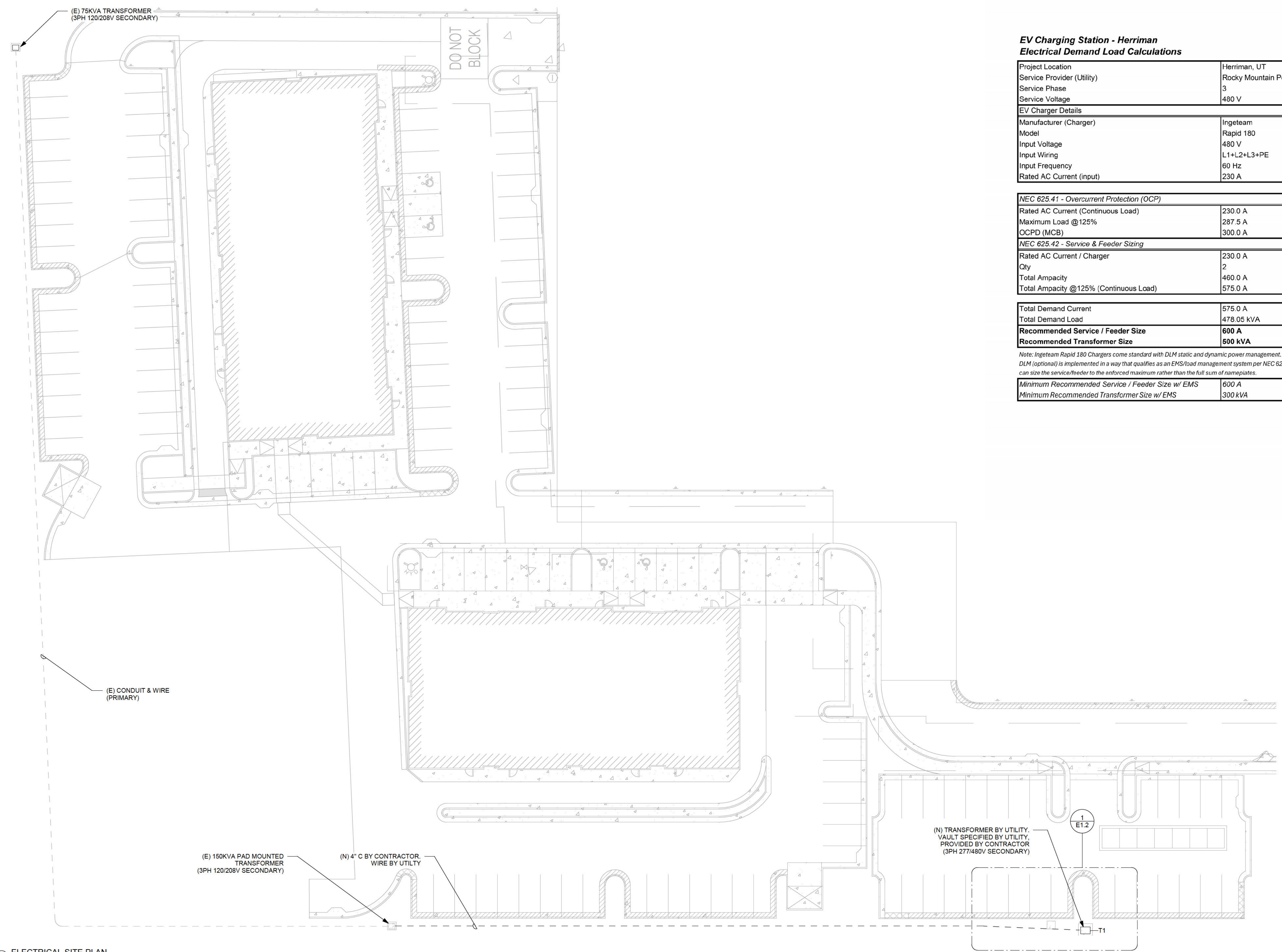
PROJECT LOCATION:
HERRIMAN, UTAH

SHEET TITLE:
ELECTRICAL GENERAL NOTES

PLAN SET: SHEET
REVIEW E0.2

8 | Projects 25SM5991 | Herriman EV Charging Station | Rev. 02/26

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**EV Charging Station - Herriman
Electrical Demand Load Calculations**

Project Location	Herriman, UT
Service Provider (Utility)	Rocky Mountain Power
Service Phase	3
Service Voltage	480 V
EV Charger Details	
Manufacturer (Charger)	Ingeteam
Model	Rapid 180
Input Voltage	480 V
Input Wiring	L1+L2+L3+PE
Input Frequency	60 Hz
Rated AC Current (input)	230 A

NEC 625.41 - Overcurrent Protection (OCP)	
Rated AC Current (Continuous Load)	230.0 A
Maximum Load @125%	287.5 A
OCPD (MCB)	300.0 A

NEC 625.42 - Service & Feeder Sizing	
Rated AC Current / Charger	230.0 A
Qty	2
Total Ampacity	460.0 A
Total Ampacity @125% (Continuous Load)	575.0 A

Total Demand Current	575.0 A
Total Demand Load	478.05 kVA
Recommended Service / Feeder Size	600 A
Recommended Transformer Size	500 kVA

Note: Ingeteam Rapid 180 Chargers come standard with DLM static and dynamic power management. If DLM or Smart DLM (optional) is implemented in a way that qualifies as an EMS/load management system per NEC 625.42, then you can size the service/feeder to the enforced maximum rather than the full sum of nameplates.

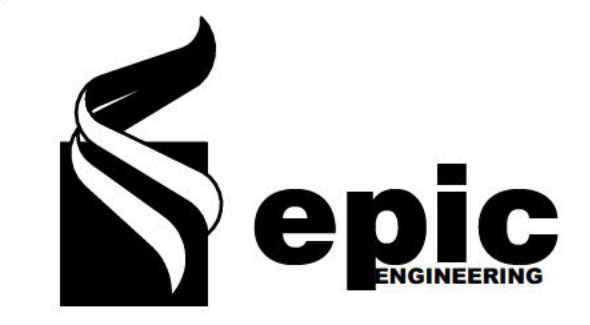
Minimum Recommended Service / Feeder Size w/ EMS	600 A
Minimum Recommended Transformer Size w/ EMS	300 kVA

CONSTRUCTION NOTES

1. VERIFY ALL REQUIREMENTS FOR SERVICE W/ UTILITY PRIOR TO INSTALLATION. MAKE ALL FIELD ADJUSTMENTS TO EQUIPMENT LOCATIONS, CONDUIT SIZES, AND ANY OTHER UTILITY REQUIREMENTS, AS NEEDED.

DATE

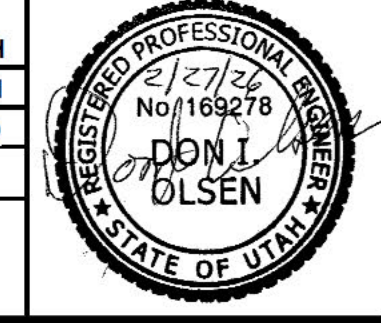
FEBRUARY 2026



REVISIONS

MARK	DATE	DESCRIPTION

DRAWN: NEH
DESIGNER: JTH
REVIEWED: DIO



PROJECT #
25SM5991

SCALES



PROJECT NAME:

HERRIMAN EV CHARGING STATION

PROJECT LOCATION:

HERRIMAN, UTAH

SHEET TITLE:

ELECTRICAL SITE PLAN

PLAN SET: REVIEW SHEET

E1.1

1 ELECTRICAL SITE PLAN
1" = 20'-0"

Switchboard: MDP

Location:
Supply From:
Mounting: Surface
Enclosure: NEMA 3R

Volts: 480/277 Wye
Phases: 3
Wires: 4

A.I.C. Rating: 65,000 A
Mains Type: MCB
Mains Rating: 600 A
MCB Rating: 600 A

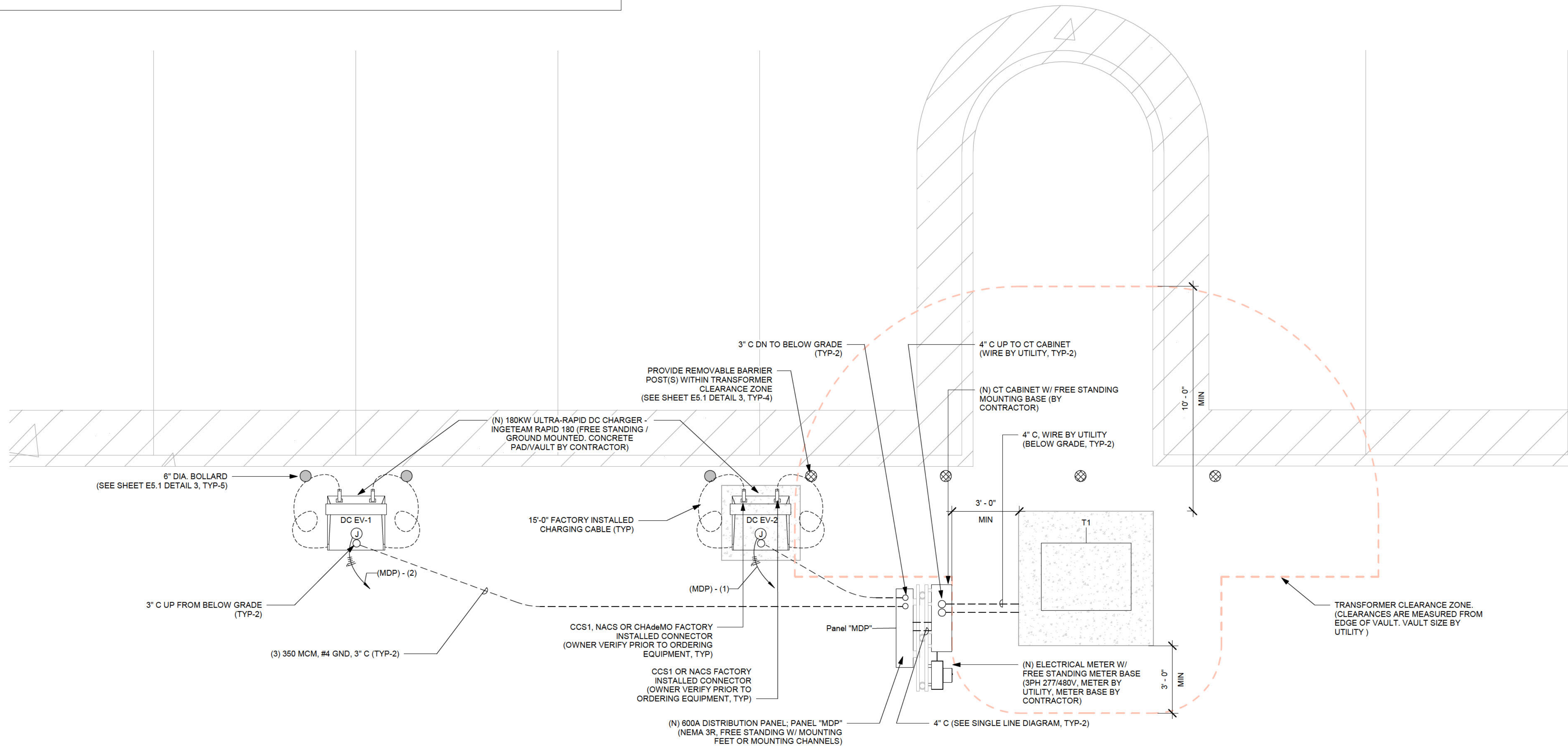
Notes:

CKT	Circuit Description	# of Poles	Frame Size	Trip Rating	Load	Remarks
1	DC EV-2	3	400 A	300 A	191130 VA	
2	DC EV-1	3	400 A	300 A	191130 VA	
3	SPACE	3	--	--	--	
4	SPACE	3	--	--	--	
5	SPACE	3	--	--	--	
6	SPACE	3	--	--	--	
Total Conn. Load:					382260 VA	
Total Amps:					460 A	

Legend:

Load Classification	Connected Load	Demand Factor	Estimated Demand	Panel Totals
EVSE	382260 VA	100.00%	382260 VA	
				Total Conn. Load: 382260 VA
				Total Est. Demand: 382260 VA
				Total Conn. Current: 460 A
				Total Est. Demand Current: 460 A

Notes:

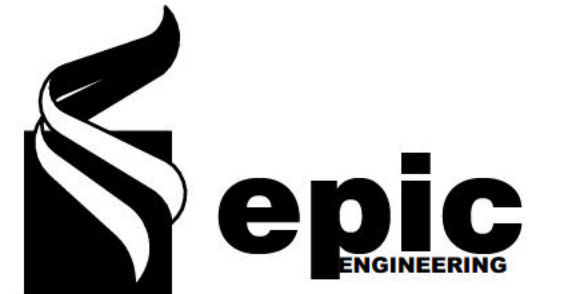


1 ENLARGED ELECTRICAL SITE PLAN
3/8" = 1'-0"

CONSTRUCTION NOTES

DATE

FEBRUARY 2026



REVISIONS

MARK	DATE	DESCRIPTION

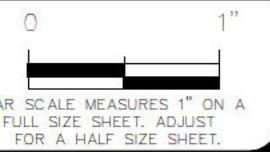
DRAWN: Author
DESIGNER: JTH
REVIEWED/Checker:

PROJECT #
25SM5991



SCALES

3/8" = 1'-0"



PROJECT NAME:

HERRIMAN EV CHARGING STATION

PROJECT LOCATION:

HERRIMAN, UTAH

SHEET TITLE:

ELECTRICAL PLAN

PLAN SET:

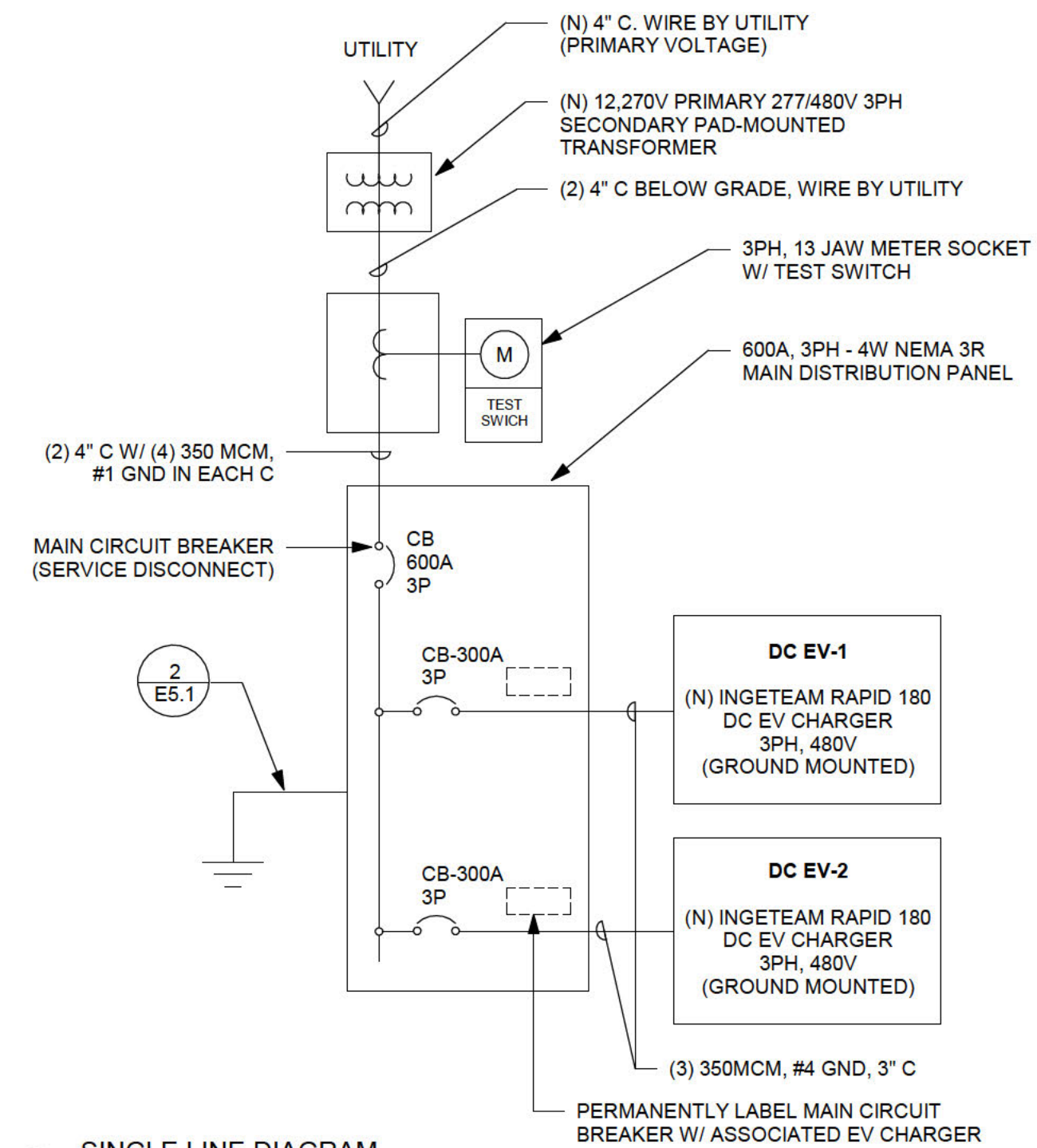
REVIEW

SHEET

E1.2

ESTIMATED AVAILABLE FAULT CURRENT CALCULATIONS:

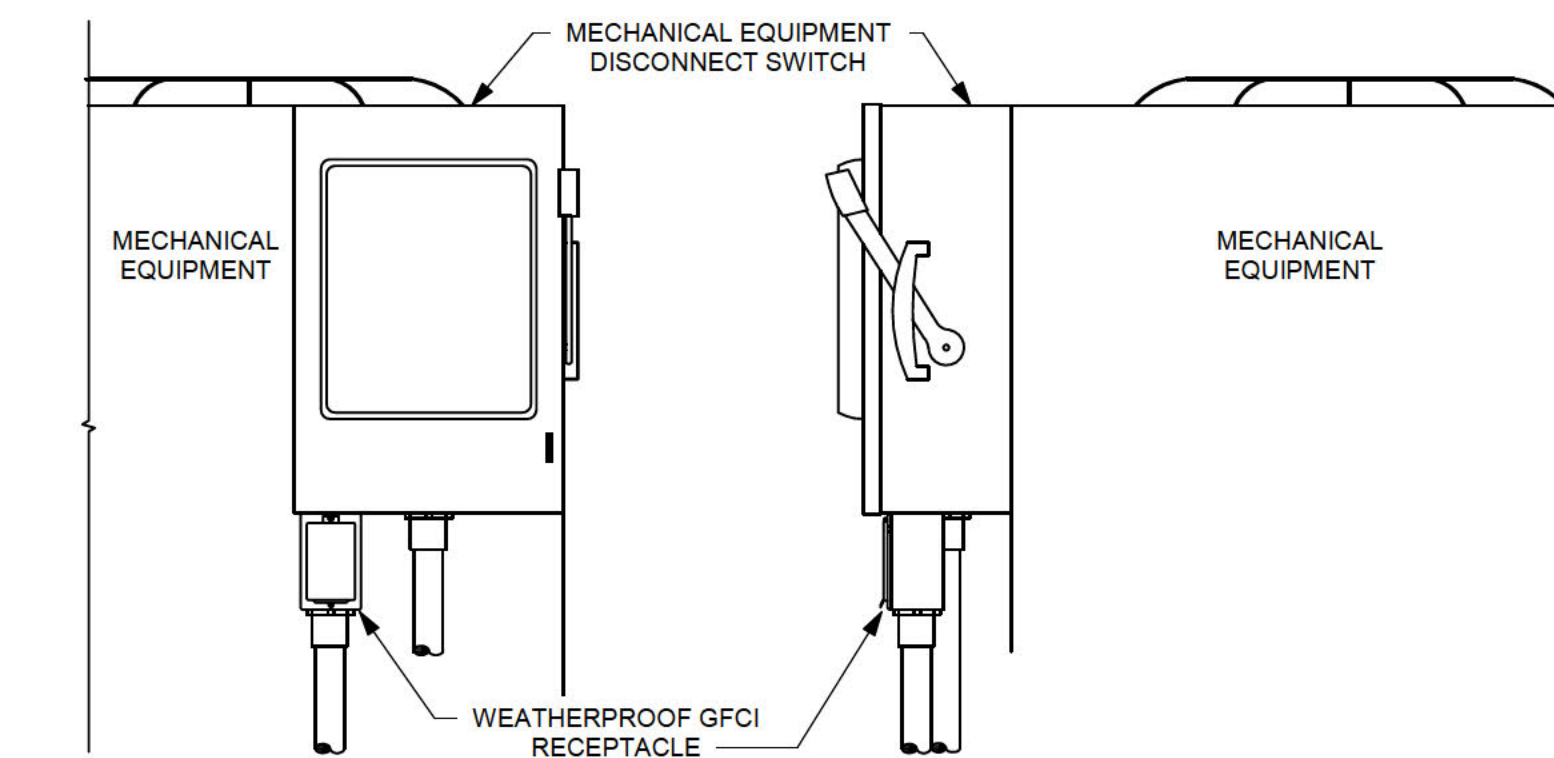
Power	Transformer kVA	%Z	I _{sc}	Name	Source	Length	Size	Conduit	Wire Material	n	I _{sc}
277/480 3Ø	500	2.00%	30,070 A	Meter	Transformer	15 ft	350	EMT	CU	2	28,878 A
				MDP	Meter	10 ft	350	EMT	CU	2	28,134 A
				DCEV-1	MDP	55 ft	350	EMT	CU	1	21,922 A
				DCEV-2	MDP	65 ft	350	EMT	CU	1	21,076 A



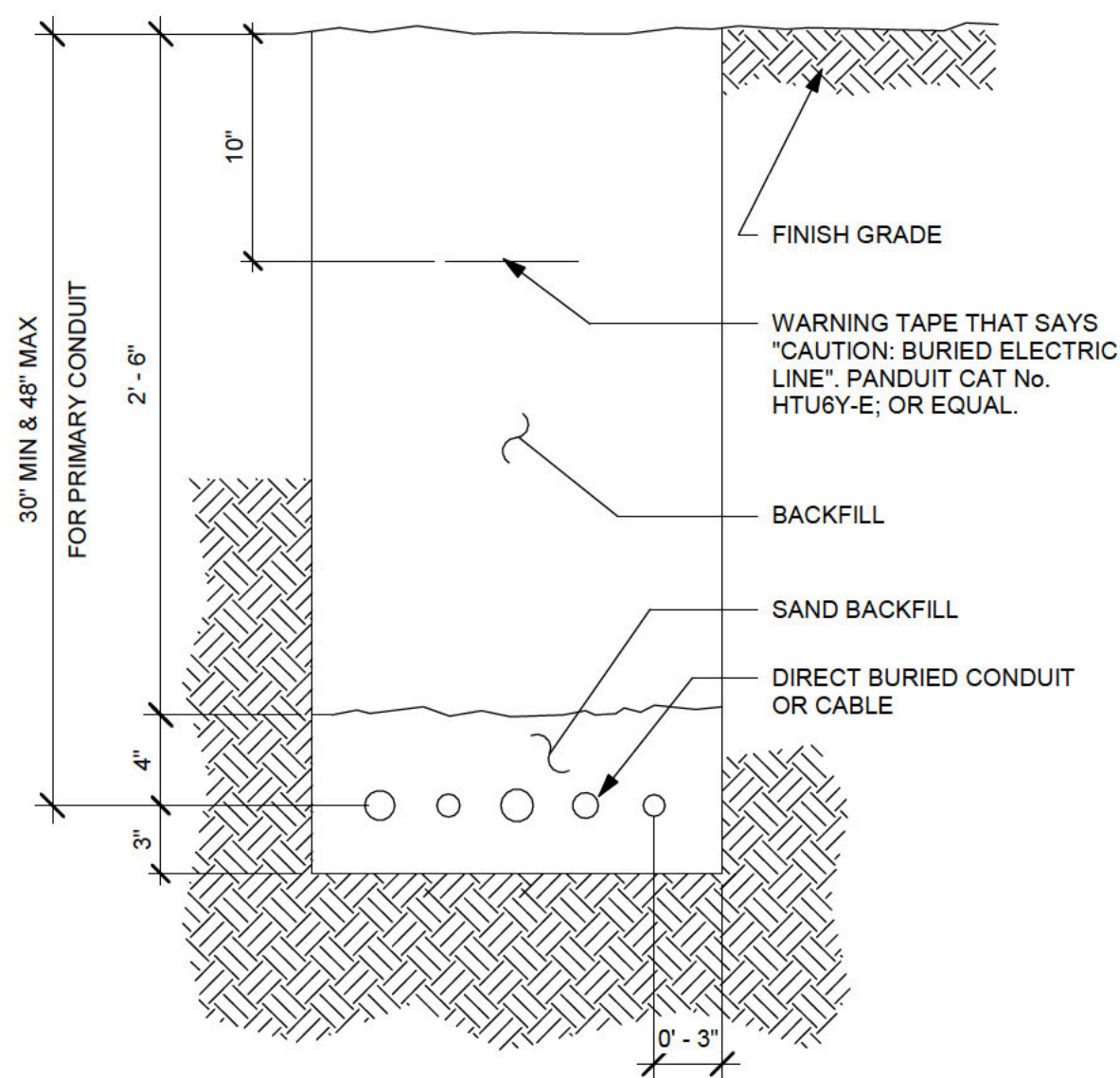
1 SINGLE LINE DIAGRAM
N.T.S.

NOTES:

- ALL OVERCURRENT PROTECTION DEVICES SHALL HAVE THE SAME FAULT CURRENT RATING AS THAT OF THE PANEL OR SWITCHGEAR THEY ARE LOCATED WITHIN.
- AVAILABLE FAULT CURRENT SHALL BE FIELD MARKED ON ALL SERVICE EQUIPMENT IN ACCORDANCE WITH NEC 110.24.
- ALL WIRING SHALL BE 90° RATED CU, SUITABLE FOR THE LOCATION INSTALLED. METERING SHALL NOT BE LOCATED WITHIN THE DRIVE AREA.
- CONDUIT FROM METER BASE TO CT CABINET SHOULD BE NO MORE THAN 4-12 INCHES WITH NO 90 DEGREE ANGLES. METERING EQUIPMENT MUST BE ON APPROVED ESR EQUIPMENT LIST.
- MAINTAIN 3 FEET OF EGRESS AND WORKING SPACE FROM EDGE OF DOORS TO METERING EQUIPMENT. (SEE ESR SECTION 4.1.4 FIGURE 4)
- FOLLOW HEIGHT REQUIREMENTS FOR CT CABINET AND METER BASES. (SEE ESR SECTION 9.4 FIGURE 51.)

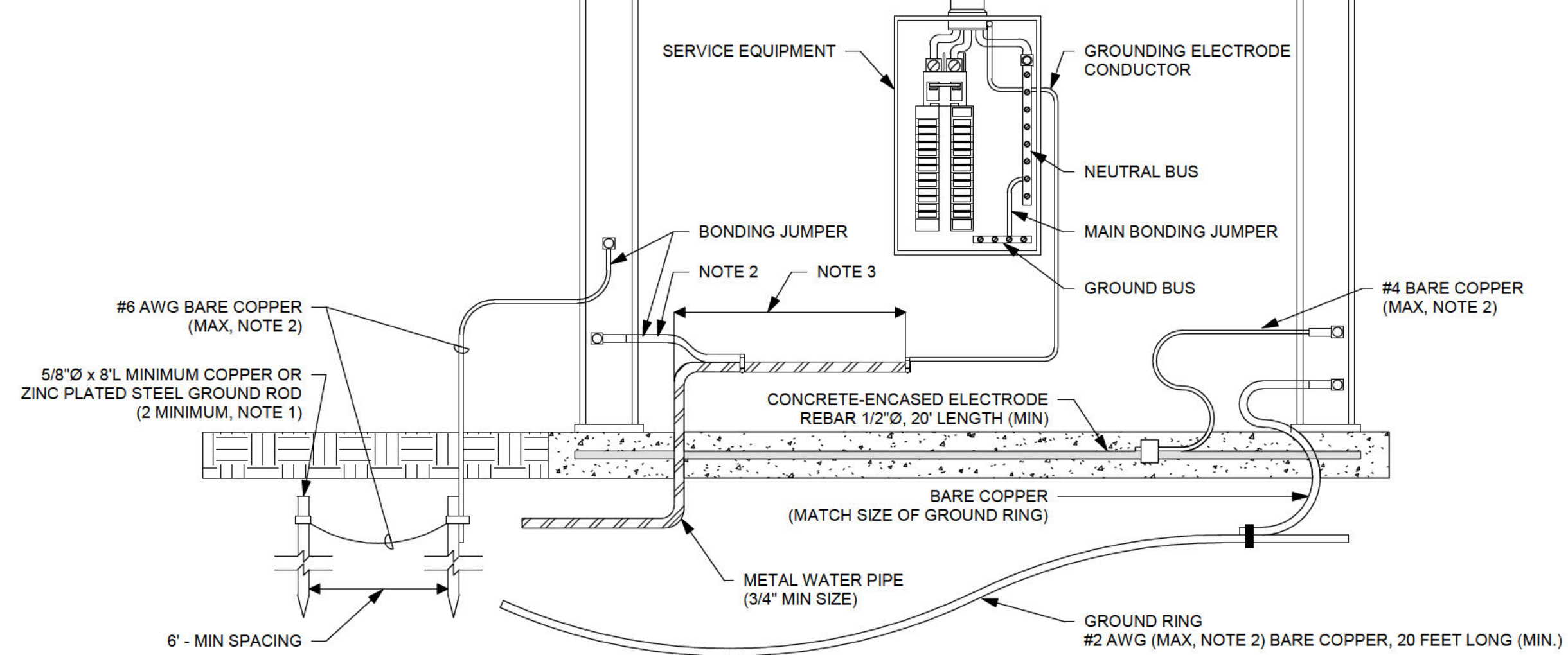


4 WEATHER PROOF RECEPTACLE MOUNTING DETAIL
N.T.S.

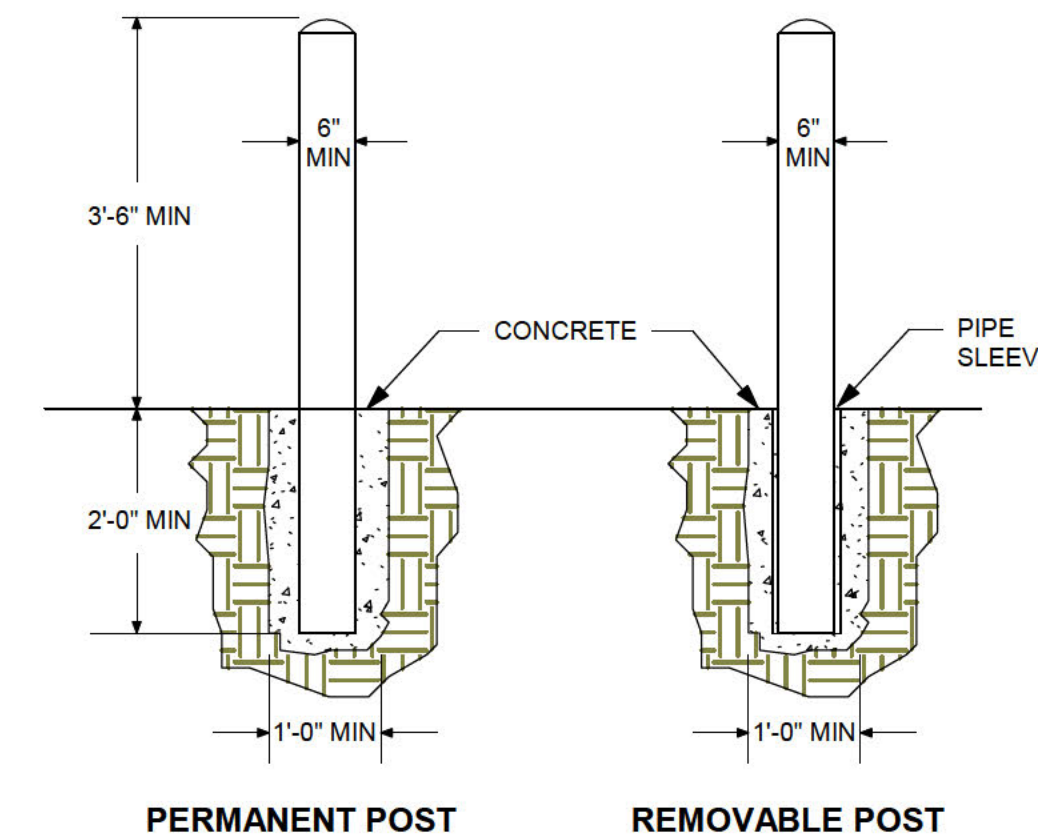


5 DIRECT BURY CONDUIT DETAIL
N.T.S.

- NOTE:
- ALL REQUIREMENTS OF NEC 250.50 AND ARTICLE 250 GENERALLY SHALL BE SATISFIED.
 - SIZE REQUIRED BY NEC TABLE 250.68 SHALL BE USED, UNLESS OTHERWISE SHOWN OR ALLOWED BY NEC ARTICLE 250.
 - CONNECTIONS TO METAL WATER PIPE SHALL BE MADE WITHIN 5 FEET OF PIPE ENTRANCE INTO BUILDING.



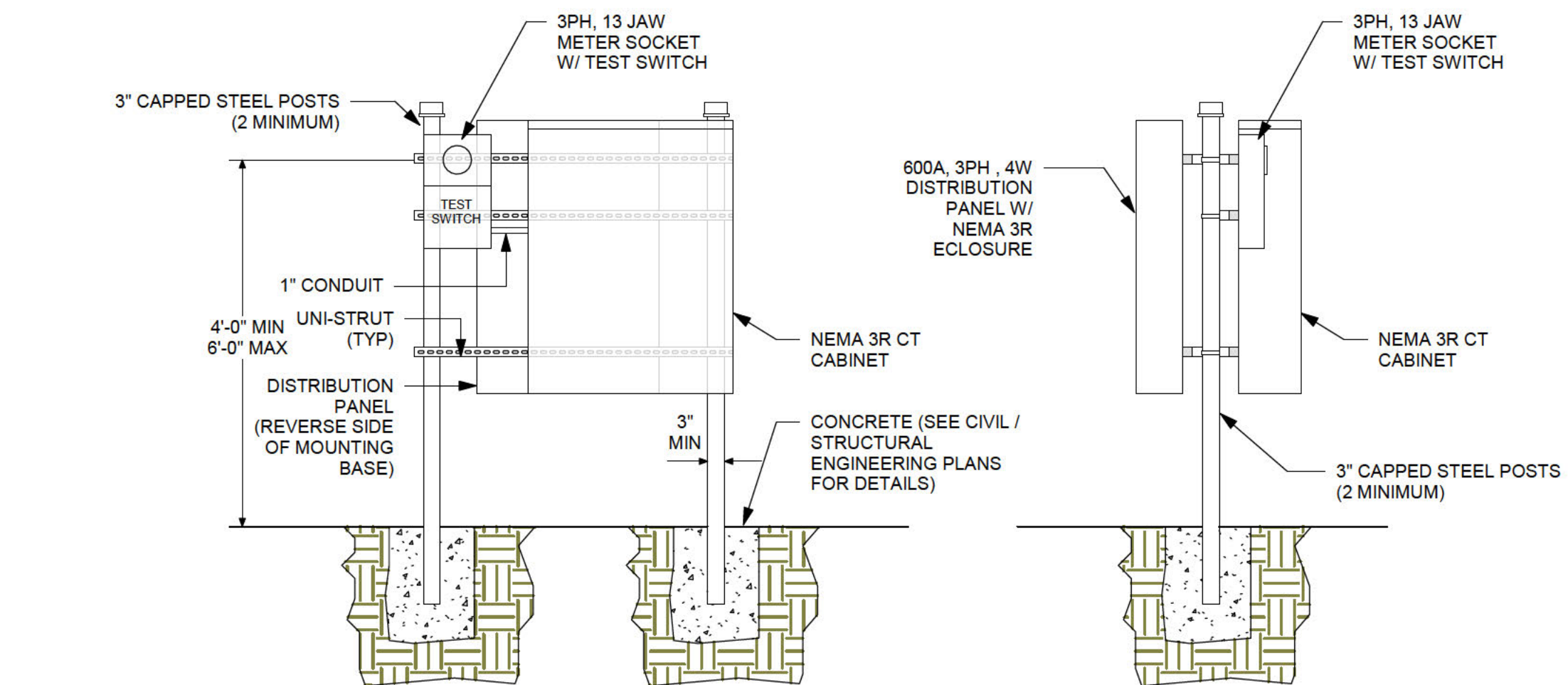
2 GROUNDING ELECTRODE CONDUCTOR
N.T.S.



3 BARRIER POST DETAIL
1" = 1'-0"

REQUIREMENTS:

- BARRIER POSTS SHALL BE 6-INCH-DIAMETER STEEL OR CONCRETE SUITABLE FOR LOCAL ENVIRONMENTAL CONDITIONS.
- STEEL POSTS MAY BE FILLED WITH CONCRETE. POSTS SHALL HAVE A DOMED TOP, FREE OF BURRS AND SHARP EDGES.
- BARRIER POSTS SHALL BE PLACED SO AS NOT TO OBSTRUCT THE OPENING OF THE EQUIPMENT DOORS (DOORS SHALL OPEN AT LEAST 135 DEGREES), NOR TO IMPEDE THE OPERATION OF THE EQUIPMENT. IF SUCH POSITIONING IS NOT POSSIBLE, REMOVABLE POSTS SHALL BE USED IN THE OBSTRUCTIVE LOCATION(S).
- REMOVABLE POSTS SHALL BE PLACED IN A NONCORROSIVE PIPE SLEEVE.
- EACH BARRIER POST SHALL BE SET IN A CONCRETE FOUNDATION AT LEAST 12 INCHES IN DIAMETER AND 24 INCHES IN DEPTH BELOW GRADE. SEE FIGURE 1 FOR ADDITIONAL SPACE AND DIMENSION REQUIREMENTS. ENOUGH BARRIER POSTS SHALL BE INSTALLED TO ADEQUATELY PROTECT UTILITY EQUIPMENT FROM DAMAGE.
- TEMPORARY BARRIER POSTS MAY BE REQUIRED DURING CONSTRUCTION.

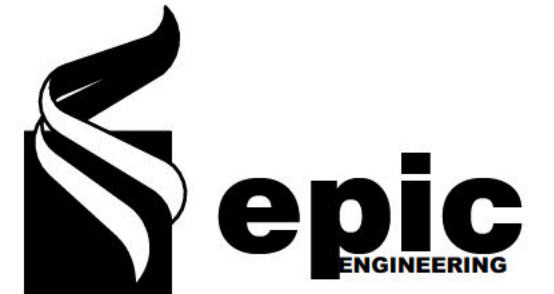


6 MOUNTING BASE DETAIL
1" = 1'-0"

CONSTRUCTION NOTES

DATE

FEBRUARY 2026



REVISIONS

MARK	DATE	DESCRIPTION

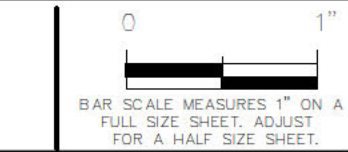
DRAWN: JTH
 DESIGNER: JTH
 REVIEWED: KDC

PROJECT #
 25SM5991



SCALES

As indicated



PROJECT NAME:

HERRIMAN EV CHARGING STATION

PROJECT LOCATION:

HERRIMAN, UTAH

SHEET TITLE:

ELECTRICAL DETAILS

PLAN SET:

REVIEW

SHEET

E5.1



Herriman City Grant Application

Please fill out the application below to be considered for a grant through Herriman City.

Name of Organization:

KINGS MUSIC STUDIOS (KMS) FOUNDATION

Entity Type

Non-Profit 501(c)3

Applicant Name:

[REDACTED]

Address:

[REDACTED]

Phone:

[REDACTED]

Email:

[REDACTED]

Name of Project:

"Herriman Cultural Roots: Youth Arts Scholarships & Community Showcase"

Dollar Amount Requested:

7500

Do you have matching funds?

Yes

If you answered "yes", indicate the amount of funding available and the source of the funds:

Yes. The Kings Music Studios (KMS) Foundation has \$5,000 in secured funding from Salt Lake County Zoo, Arts & Parks (ZAP) for 2026 arts programming. These funds support our broader cultural arts programming and help leverage additional community investment for the proposed Herriman-based project.

Project Abstract:

As Herriman continues to grow, many families are looking for meaningful and affordable after-school opportunities that keep youth engaged, build confidence, and strengthen community connections. Access to arts education can be limited by cost, transportation, and availability. The KMS Foundation exists to help remove those barriers by providing high-quality music and dance instruction that helps children develop discipline, creativity, self-expression, and pride in their cultural identity.

Funding will enable scholarships for children with financial needs, support experienced instructors, fund program supplies and performance materials, and culminate in a free community showcase for families and residents. This initiative aligns with our mission to preserve cultural heritage, boost confidence and

belonging among youth, and foster community connections from diverse backgrounds through the arts. It is also intentionally tailored to serve Herriman residents by prioritizing enrollment for Herriman families and hosting the final showcase in Herriman. Consequently, the grant will benefit participating youth directly and provide a visible community advantage for the city as a whole.

Does this project serve Herriman residents?

Yes

Have you or your organization previously applied for the City of Herriman General Fund Grant Program?

Yes

Has your organization (applicant) previously received funding from the City of Herriman?

No

If yes, did you receive or apply for a grant under another organization name?

If yes, please provide the organization name, years received and amount received:

Certification:

I certify that the information contained in this grant application is true and correct to the best of my knowledge and belief, and that I have the authority to apply for the funds requested on behalf of the organization names above

Signature:



Narrative:

The KMS Foundation is requesting \$7,500 from Herriman City to support Herriman Cultural Roots: Youth Arts Scholarships & Community Showcase, a community-centered arts initiative serving Herriman youth ages 6–17. This project will provide scholarships and reduced-cost access to culturally responsive after-school music and dance instruction, with priority given to Herriman families with financial need. Students will participate in an 8-week program focused on Latin American and multicultural performing arts, culminating in a free community showcase in Herriman that celebrates youth talent, cultural heritage, and community connection. The requested \$7,500 will be allocated as follows:

- \$3,000 – Youth scholarships/fee assistance for Herriman students
- \$2,000 – Instructor stipends for music and dance program delivery
- \$800 – Program supplies, instruments, and props
- \$900 – Costumes and cultural accessories (reusable)
- \$500 – Herriman showcase/facility/event logistics
- \$300 – Outreach and marketing to Herriman families

These funds will directly expand access for Herriman youth while also supporting a visible public benefit through the final community showcase.

Upload Budget Spreadsheet

KMS_2026-Herriman-City-Grant-Application-Budget.xlsx

[CLICK HERE](#) to access the budget template. When completed, upload your budget spreadsheet using the upload feature to the left.

Upload Certificate of Insurance

Certificate of Insurance (1).pdf

Upload Any Additional Documentation

Non-Profit Status.HEIC

2026 GRANT APPLICATION BUDGET

Make a copy of this document and then input your organizational budget. Once complete download the file as a Microsoft Excel document and upload the .xlsx document to the grant portal.

Applicant Name:	Kings Music Studios (KMS) Foundation	
Request Name (Same as Application):		
Month and day your fiscal year ends	07/31	
INCOME	INCOME AMOUNT	COMMENTS / EXPLANATION
Donations/Contributions	\$8,000.00	
Federal Grants	\$0.00	
State Grants	\$0.00	
Local Grants (County/City)	\$5,000.00	Salt Lake County ZAP grant support.
Other Grants (Itemize)	\$2,500.00	(projected/secured).
Amount you are requesting from Herriman City	\$7,500.00	Youth Arts Scholarships & Community Showcase
Program Service Revenue (admission, registration, etc)	\$24,000.00	youth music and dance classes.
Concessions/Merchandise	\$2,500.00	during community performances.
Fundraising Event Income	\$4,500.00	Community fundraising campaigns and special events.
Investment Income	\$0.00	
Other Revenue (explain in the budget comments below)	\$1,000.00	community supporters.
Other Revenue (explain in the budget comments below)	\$500.00	otherwise categorized.
TOTAL INCOME	\$55,500.00	*TOTAL INCOME MUST EQUAL TOTAL EXPENSES*

EXPENSES	EXPENSE AMOUNT	COMMENTS / EXPLANATION
Administrative Salaries & Benefits	\$0.00	
Accounting and Legal Fees	\$1,200.00	compliance.
Royalties/licensing fees	\$500.00	Music licensing and performance-related usage fees.
Contract Workers (including artists, contractors, etc.)	\$27,500.00	and cultural arts programming.
Rent/Mortgage	\$8,500.00	Facility rental for classes, rehearsals, and performances in multiple community locations.
Insurance	\$500.00	General liability and nonprofit operational insurance.
Utilities/Facility Expenses	\$800.00	operational costs.

one program, please provide additional breakdown)	\$12,500.00	scholarships, showcase supplies, and student
Office Expenses & Supplies	\$1,000.00	administrative supplies.
Travel & Lodging	\$0.00	
Fundraising Expenses	\$1,500.00	Fundraising campaign materials, donor outreach, and event related expenses.
Advertising & Marketing Expenses	\$1,500.00	Digital ads, flyers, printing, and outreach to families.
Misc Expenses (please itemize)	\$0.00	
TOTAL EXPENSES	\$55,500.00	*TOTAL INCOME MUST EQUAL TOTAL EXPENSES*

IN-KIND		
In-Kind Goods	\$1,000.00	
In-Kind Services	\$7,950.00	costumes, social media, and event support)
	\$8,950.00	

NOTES:
 If you insert any lines, make certain that the formulas in the totals boxes are still adding together correctly;
 Total Income should equal total expenses;
 *Volunteer hours may be calculated at the national standard of \$31.80. Applicant may be required to provide volunteer logs to verify hours.

Budget Narrative: (In this space explain any inconsistencies or further explain your request)

The Kings Music Studios Foundation seeks \$7,500 from Herriman City to fund Herriman Cultural Roots: Youth Arts Scholarships & Community Showcase. This community initiative aims to increase access to culturally relevant music and dance programs for Herriman youth. The funds will cover youth scholarships, instructor stipends, supplies, and event costs related to serving Herriman residents. The organization's budget relies on a mix of program revenue, donations, fundraising, and grants, illustrating sustainability and community dedication. Support from local sources like Salt Lake County ZAP helps keep operations running, while city funding would enable the foundation to broaden access and create a public arts and cultural experience for Herriman families.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

KMS FOUNDATION
[REDACTED]

Date:
07/06/2023
Employer ID number:
[REDACTED]
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: [REDACTED]
Accounting period ending:
June 30
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
April 7, 2023
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053581001733

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Letter 947 (Rev. 2-2020)
Catalog Number 35152P



Herriman City Grant Application

Please fill out the application below to be considered for a grant through Herriman City.

Name of Organization:

Friends of Herriman Parks, Trails, Arts, & Culture

Entity Type

501(c)3

Applicant Name:

[REDACTED]

Address:

[REDACTED]

Phone:

[REDACTED]

Email:

[REDACTED]

Name of Project:

Friends of Herriman Parks 2027 Events

Dollar Amount Requested:

95000

Do you have matching funds?

No

If you answered "yes", indicate the amount of funding available and the source of the funds:

Project Abstract:

Friends of Herriman (FOH) is a 100% volunteer-run 501(c)(3) nonprofit dedicated to enriching Herriman City through community programming aimed at meaningful places and programs across four pillars: Friends of Herriman Parks, Friends of Herriman Trails Association, Friends of Herriman Arts Council, and Friends of Herriman Culture Alliance. The organization carries no salaries and operates with minimal overhead, meaning grant dollars go directly into community programming.

The \$95,000 requested will fund 2027 event programming across all four pillars, along with essential organizational costs such as insurance and financial compliance. These are the foundational expenses that allow FOH to operate and deliver programs to Herriman residents.

What makes this investment particularly impactful is how far each dollar goes. FOH is structured to multiply every grant dollar through thousands of contributed volunteer hours, in-kind donations, nonprofit-

discounted services, and leveraged grant opportunities with other funders. In 2025, over 1,200 volunteers contributed approximately 30,000 hours of service across 38 events -- a level of community engagement that represents a return on investment no traditional program budget could replicate. Every dollar granted to FOH by Herriman City stays in Herriman City, building programs and places that serve residents for years to come.

Does this project serve Herriman residents?

Yes

Have you or your organization previously applied for the City of Herriman General Fund Grant Program?

Yes

Has your organization (applicant) previously received funding from the City of Herriman?

Yes

If yes, did you receive or apply for a grant under another organization name?

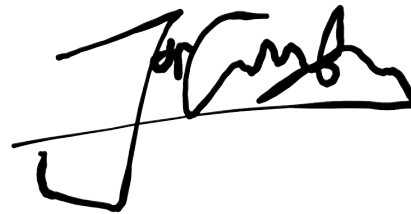
No

If yes, please provide the organization name, years received and amount received:

Certification:

I certify that the information contained in this grant application is true and correct to the best of my knowledge and belief, and that I have the authority to apply for the funds requested on behalf of the organization names above

Signature:

A handwritten signature in black ink, appearing to be 'John Smith', written over a horizontal line.

Narrative:

Friends of Herriman (FOH) is a 100% volunteer-run 501(c)(3) nonprofit organization serving Herriman City through programming and community engagement across four pillars: Friends of Herriman Parks, Friends of Herriman Trails Association, Friends of Herriman Arts Council, and Friends of Herriman Culture Alliance. The organization is governed by a central board with pillar directors and at-large directors supporting technology, volunteer coordination, events, and communications.

FOH carries no salaries and operates with minimal overhead, ensuring that every dollar received goes directly back into Herriman City. Grant funding is further multiplied through thousands of volunteer hours, in-kind contributions, nonprofit-discounted services, and leveraged grant opportunities with other funders. In 2025, FOH engaged over 1,200 volunteers across 38 events, contributing nearly 30,000 hours of service to the community.

The requested funds will support 2027 programming across all four pillars, as well as essential organizational costs such as insurance and financial compliance that allow FOH to operate responsibly on behalf of the community.

A full organizational overview, including detailed descriptions of each pillar and its programs, is attached for reference.

Upload Budget Spreadsheet

FY27 Friends of Herriman Grant Application
Budget.xlsx

[CLICK HERE](#) to access the budget template. When completed, upload your budget spreadsheet using the upload feature to the left.

Upload Certificate of Insurance

Friends of Herriman Insurance COL_Mar2026.PDF

Upload Any Additional Documentation

FOH_Grant_Overview_2026.docx

FOH 2026 Board Organizational Chart.pdf

2026 BUDGET FOH.pdf

FOH-2025-Overview.MOV

FY27 GRANT APPLICATION BUDGET (for FOH 2027)

Make a copy of this document and then input your organizational budget. Once complete download the file as a Microsoft Excel document and upload the .xlsx document to the grant portal.

Applicant Name:	Friends of Herriman	
Request Name (Same as Application):	[REDACTED]	
Month and day your fiscal year ends	December 31	
INCOME	INCOME AMOUNT	COMMENTS / EXPLANATION
Donations/Contributions	\$10,000.00	
Federal Grants	\$0.00	
State Grants	\$0.00	
Local Grants (County/City)	\$60,000.00	ZAP Grant
Other Grants (Itemize)	\$0.00	
Amount you are requesting from Herriman City	\$95,000.00	
Program Service Revenue (admission, registration, etc)	\$35,000.00	
Concessions/Merchandise	\$10,000.00	
Fundraising Event Income	\$1,000.00	
Investment Income	\$0.00	
Other Revenue (explain in the budget comments below)	\$500.00	Puzzle Sales
Other Revenue (explain in the budget comments below)	\$0.00	
TOTAL INCOME	\$211,500.00	*TOTAL INCOME MUST EQUAL TOTAL EXPENSES*

EXPENSES	EXPENSE AMOUNT	COMMENTS / EXPLANATION
Administrative Salaries & Benefits	\$0.00	
Accounting and Legal Fees	\$12,000.00	
Royalties/licensing fees	\$0.00	
Contract Workers (including artists, contractors, etc.)	\$20,000.00	
Rent/Mortgage	\$0.00	
Insurance	\$2,000.00	
Utilities/Facility Expenses	\$0.00	
Program Expenses (Total for all programs, if more than one program, please provide additional breakdown)	\$149,000.00	\$110k for Arts, \$39k for remaining pillars
Office Expenses & Supplies	\$3,000.00	
Travel & Lodging	\$0.00	
Fundraising Expenses	\$500.00	
Advertising & Marketing Expenses	\$5,000.00	
Misc Expenses (please itemize)	\$0.00	
Net Assets	\$20,000.00	
TOTAL EXPENSES	\$211,500.00	*TOTAL INCOME MUST EQUAL TOTAL EXPENSES*

IN-KIND		
In-Kind Goods	\$0.00	
In-Kind Services	\$954,000.00	Approximately 30,000 volunteer hours.
	\$0.00	

NOTES:

If you insert any lines, make certain that the formulas in the totals boxes are still adding together correctly;

Total Income should equal total expenses;

*Volunteer hours may be calculated at the national standard of \$31.80. Applicant may be required to provide volunteer logs to verify

Budget Narrative: (In this space explain any inconsistencies or further explain your request)

Friends of Herriman is requesting \$95,000 from Herriman City. As noted above, most of FOH funding comes from the City grant as well as a grant from SLCO ZAP. FOH continues to increase other donations types as well. Service revenue is primarily derived from the Arts program summer musical and children and youth shows. The revenue is dependent on how many people attend the show and the above amount is a conservative estimate based on prior years.

Program expenses are primarily related to Arts programs, but there are some associated with the other pillars. These relate to their specific missions like trail building and park development. The general FOH board also incurs some expenses to properly oversee the programs. A net assets line item has been included as FOH tries to be conservative to ensure there are funds for the following year.

FRIENDS OF HERRIMAN	2026
Parks	\$ 15,000.00
Trails	\$ 30,000.00
Arts	\$ 120,000.00
Culture	\$ 6,500.00
FOH	\$ 20,000.00
Optional Butterfield Improvement	\$ -
Total Budget	\$ 191,500.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/4/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AMERICAN FAMILY BROKERAGE, INC. 6000 American Pkwy Madison, WI 53783	CONTACT NAME	
	PHONE (A/C No, Ext):	FAX (A/C No):
	EMAIL ADDRESS:	
INSURED FRIENDS OF HERRIMAN PARKS TRAILS ARTS & CULTURE [REDACTED] [REDACTED]	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: United States Liability Insurance Company	25895
	INSUREB B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			NPP1620220A	05/19/2024	05/19/2025	EACH OCCURENCE \$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$5,000
							PERSONAL & ADV INJURY \$1,000,000
							GENERAL AGGREGATE \$2,000,000
							PRODUCTS-COMP/OP AGG Included
GEN'L AGGREGATE LIMIT APPLIES PER:							
<input checked="" type="checkbox"/> POLICY	<input type="checkbox"/> PRO-JECT	<input type="checkbox"/> LOC					\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A				OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE-EA EMPLOYEE \$
A	Non Profit Directors & Officers			NPP1620220A	05/19/2024	05/19/2025	E.L. DISEASE-POLICY LIMIT \$
							D&O Ea. Claim \$1,000,000
							EPL Ea. Claim \$1,000,000
							D&O/EPL Shared Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (See attached Acord 101 for additional liability limits)

CERTIFICATE HOLDER Friends of Herriman Parks Trails Arts & Culture [REDACTED] [REDACTED]	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Thomas P. Nevey</i>
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ADDITIONAL REMARKS SCHEDULE

AGENCY AMERICAN FAMILY BROKERAGE, INC.		INSURED FRIENDS OF HERRIMAN PARKS TRAILS ARTS & CULTURE
POLICY NUMBER NPP1620220A		████████████████████ ████████████████████
CARRIER United States Liability Insurance Company	NAIC CODE 25895	EFFECTIVE DATE: 5/19/2024

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

COVERAGE PART	LIMITS
Commercial Liability	
Each Occurrence Limit	\$1,000,000
Personal & Advertising Injury Limit (Any One Person/Organization)	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
Products/Completed Operations Aggregate Limit	Included
General Aggregate Limit	\$2,000,000
Abuse And Molestation Liability Each Occurrence	\$100,000
Abuse And Molestation Liability Aggregate	\$300,000
Management Liability	
Directors and Officers Liability Each Claim Limit	\$1,000,000
Directors and Officers Liability In The Aggregate Limit	\$1,000,000
Employment Practices Liability Each Claim Limit	\$1,000,000
Employment Practices Liability In The Aggregate Limit	\$1,000,000
Employment Practices Liability Retention	\$0
Directors and Officers Liability Retention	\$0
Directors and Officers Retroactive Date	Full Prior Acts
Employment Practices Liability Retroactive Date	Full Prior Acts
Directors and Officers Prior or Pending Litigation Date	05/19/2023
Employment Practices Liability Prior or Pending Litigation Date	05/19/2023



Friends of Herriman

Community Engagement Initiative

Organizational Overview

Project Abstract

Friends of Herriman (FOH) is a nonprofit organization dedicated to enriching the Herriman community through strategic programming and volunteer engagement across four core pillars: Parks, Trails, Arts, and Culture. The organization is governed by a central board that includes leadership roles and at-large members who oversee communications, technology, community events, and volunteering. Each pillar operates under its own director and committee, enabling targeted initiatives that address specific community needs.

This initiative reflects Friends of Herriman's purpose to build a community of individuals that will donate time, resources, and money, which in return will be used to grow and establish meaningful programs and places in Herriman City that promote healthy living through physical and creative activities. Because FOH is built on volunteerism and community partnership, every dollar granted to this organization is multiplied through contributed volunteer hours, in-kind donations, nonprofit-discounted services, and matching grant opportunities.

In 2025 alone, Friends of Herriman engaged over 1,200 volunteers across 38 events, contributing nearly 30,000 hours of service to the Herriman community. The programs launched that same year demonstrate the organization's momentum and its ability to turn community investment into tangible, lasting results.

Friends of Herriman Board Overview

Friends of Herriman (FOH) is led by a primary board that provides oversight and support across all areas of the organization, which are structured around our four foundational pillars: Friends of Herriman Parks, Friends of Herriman Trails Association, Friends of Herriman Arts Council, and Friends of Herriman Culture Alliance. Each pillar is led by a dedicated director who manages a corresponding committee. In addition, the FOH board includes at-large directors who support key organizational functions including technology, volunteer coordination, events, and communications. Together, this leadership team forms the backbone of FOH, ensuring all committees have the structure and resources they need to bring impactful programs and improvements to

Herriman.

Parks

The FOH Parks committee works to unite the community through shared use and enjoyment of our local parks. This group focuses on organizing community-building events, raising funds for maintenance and enhancement projects, and improving the overall experience of the parks throughout the Herriman area. Volunteer-led efforts keep operational costs low, allowing granted and donated dollars to go directly toward park improvements that benefit the whole community. Their mission is to ensure that these green spaces remain welcoming, accessible, and enjoyable for everyone.

In 2025, the Parks committee launched four new free community programs:

- Playdates in the Park - Free monthly meetups across city parks for families with young children to connect and explore outdoors.
- Skate the Park - A free monthly skating event at the Ice Ribbon at J. Lynn Crane Park, where skaters of all ages enjoy music from across the decades.
- Concerts in the Park - A free summer music series at J. Lynn Crane Park, bringing the community together for live music, food, and fun.
- Park Community Cleanups - Monthly volunteer gatherings at parks across the city to pick up litter, pull weeds, and care for our shared green spaces.

All four programs were made possible through volunteer effort and community support, with little to no direct program cost.

Trails Association

Our Trails Association is dedicated to maintaining, improving, and expanding Herriman's trail systems. This team not only works hands-on to care for our existing trails but also plays an active role in fundraising and project planning. Volunteer crews handle a portion of trail maintenance, reducing the cost of upkeep and extending the reach of every contributed dollar. The committee has also built strong partnerships within the community that further extend the impact of every dollar invested in Herriman's trail network.

In 2025, the Trails Association celebrated the opening of the Herriman Bike Park at Juniper Canyon, a major initiative catalyzed by local youth advocates and brought to life through grant funding and community coordination. The committee also launched two new community events that year: the Blackridge Endurance Trail Run and the Winter Solstice Lantern Hike, where community members explore Herriman's trails at night with lanterns and glow sticks. These additions reflect a committee that knows how to do more with less, turning volunteer energy and community enthusiasm into programs that would cost far more to deliver any other way.

Arts Council

The FOH Arts Council oversees all artistic initiatives, encompassing theater, visual arts, music, and volunteer coordination. Each of these areas has its own committee working under the Arts Board, which itself includes five board members and eight additional committee chairs. Building from an almost 20-year legacy of outstanding arts programming in Herriman, the Arts pillar is one of the most active parts of our organization. With around 500 volunteers donating over 25,000 hours annually, the Arts volunteer contributions continue to grow. The economic value of that volunteer labor, paired with nonprofit-discounted resources and community in-kind support, allows FOH to deliver high-quality arts programming at a fraction of what comparable programs cost elsewhere.

Current programs include:

- Community Theater - An annual summer musical performed under the Butterfield Park Pavilion with a live community orchestra.
- Children's Musical Production - A fall musical for ages 7-12.
- Youth Musical Production - A fall musical for ages 13-18.
- Musical Dance Theater Workshops - Affordable two-week summer workshops for ages 7-17 featuring masterclasses from professional theater artists.
- Herriman Chorale - A community choir open to members from 7th grade and up, performing free shows throughout the year.
- Herriman Jazz Project - An auditioned volunteer jazz band performing free concerts throughout the year.
- Herriman Orchestra - A volunteer ensemble offering free, family-friendly concerts and serving as the pit orchestra for the summer musical.
- Visual Arts Program - Sponsoring arts competitions and events including the annual Sidewalk Chalk Festival.
- Youth Mentoring and Scholarships - Supporting the next generation of artists in the Herriman community.

In 2025, the Arts Council introduced sensory-friendly performance nights, expanding access to community members who benefit from a more inclusive experience.

We are passionate about developing talent within our community. Many of our youth participants begin with workshops, progress through child and teen performances, and ultimately take the stage in our main summer productions. Our mission is not only to entertain but to build people by nurturing their creativity, confidence, and sense of community.

Culture Alliance

The Culture Alliance focuses on representing the heart and spirit of Herriman by promoting inclusivity, honoring our heritage, and supporting overall community wellness.

This committee includes subgroups dedicated to diversity and inclusion, historic preservation, military, veterans, and first responder recognition, the Miss Herriman scholarship program, and health and wellness initiatives. The committee is organized around three focus areas:

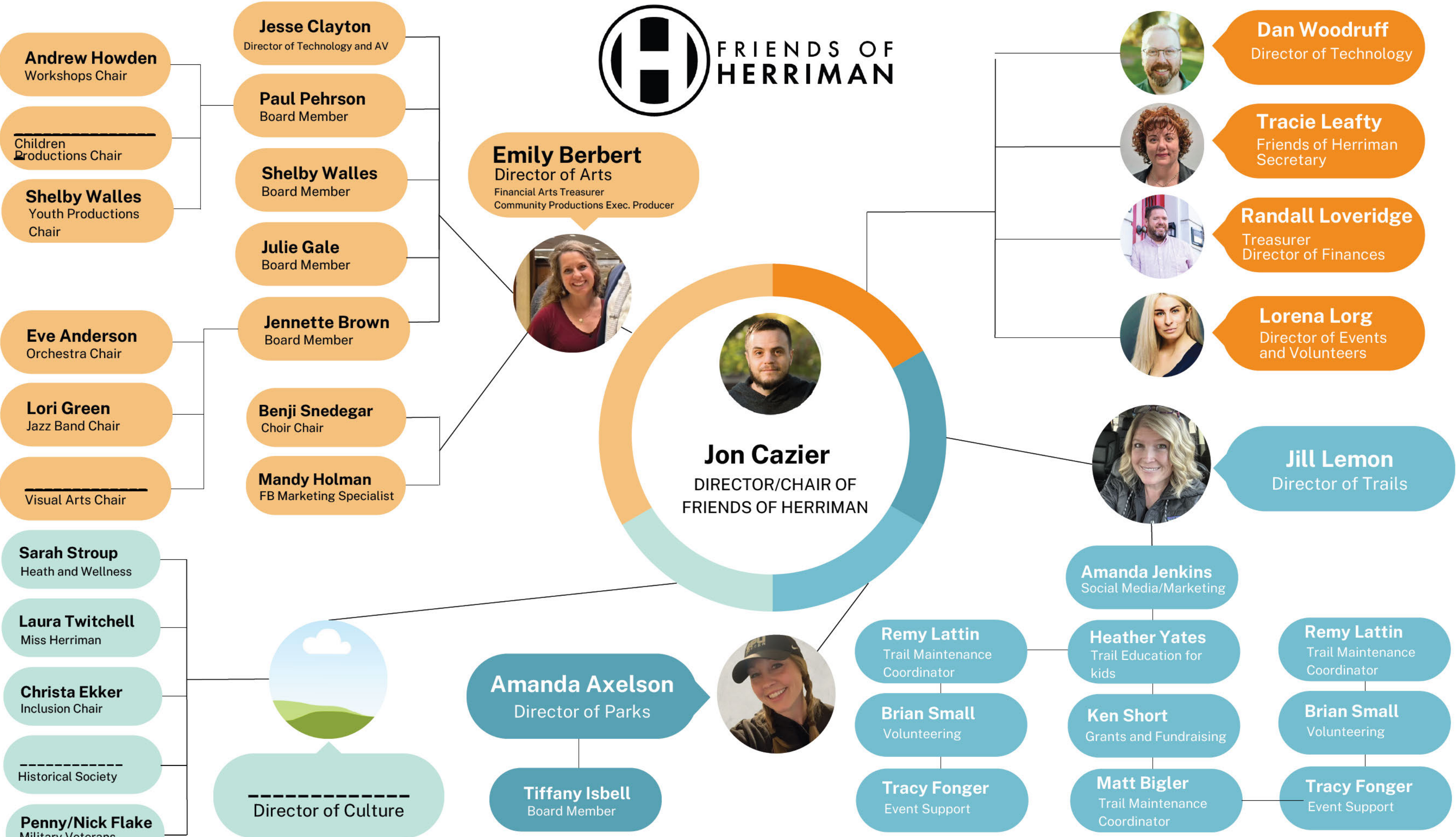
- Health and Wellness - Supporting events like the annual “Safety Palooza and Health Fair,” where families connect with local service providers and children receive free safety equipment.
- Heritage - Honoring veterans, senior citizens, and local history. Programs like “Herriman Smiles” showcase resident stories and portraits inside City Hall.
- Inclusion - Promoting diversity and belonging across race, orientation, ability, family structures, and more, ensuring that Herriman is a place where everyone feels welcome. The committee also supports People of Herriman, a youth-led public storytelling initiative that trains high school students to collect and preserve oral narratives from residents of all backgrounds.

Friends of Herriman Volunteer Club

The Friends of Herriman Volunteer Club is a stand-alone program sponsored by the FOH Board, separate from the four organizational pillars but essential to the health of the whole organization. Launched in 2025, the club was created to provide monthly, family-friendly volunteer activities that are easy for anyone in the community to join, with no long-term commitment required.

The Volunteer Club provides a resource to the community allowing people who want to volunteer to easily drop-in on a monthly activity and get to know the various volunteer needs in the area. Each monthly activity is commemorated with a unique collectible button given to participating volunteers, with special recognition for those who accumulate buttons over time.

Beyond individual events, the Volunteer Club also serves as a pipeline for future leadership. Volunteers who engage consistently gain the experience, confidence, and connections that prepare them to take on larger roles within Friends of Herriman or other community organizations. Through the Volunteer Club, residents are introduced to the full range of opportunities across all four pillars, helping ensure that FOH's most important resource, its people, continues to grow.





Herriman City Grant Application

Please fill out the application below to be considered for a grant through Herriman City.

Name of Organization:

South Valley Performing Arts

Entity Type

501(c)3

Applicant Name:

[REDACTED]

Address:

[REDACTED]

Phone:

[REDACTED]

Email:

[REDACTED]

Name of Project:

Teen and Kids Musical Theater Performance

Dollar Amount Requested:

15,000

Do you have matching funds?

Yes

If you answered "yes", indicate the amount of funding available and the source of the funds:

\$17,250.00 from- Intermountain Tire Pros, America First Credit Union, Teton Toys, Harmons, Chic-Fil-A, Jordan Education Foundation. We have other donations from Jordan Education Foundation and Advantage Arts Academy for rental of the facilities- which cost approximately \$61,470.00. for 2 shows rehearsals, tech rehearsals and performances. We also have been given \$65,000 in advertising to all of the jordan school district's 68 elementary, junior high and high schools as well as online schools for bi weekly advertisements.

Project Abstract:

South Valley Performing Arts – Building Herriman’s Youth Arts Hub

South Valley Performing Arts seeks support from the City of Herriman to help establish the city as a regional hub for youth performing arts training, theatrical productions, and community cultural programming. By hosting productions, master classes, and educational theater programs within Herriman, the organization aims to create meaningful opportunities for local youth while also bringing students, families, and audiences from across the southwest valley into the city.

The demand for performing arts opportunities among Herriman youth is substantial. Within the Jordan School District, approximately 37,400 to 45,000 students—roughly 67% to 80% of all students—participate in at least one performing or fine arts program. In Herriman specifically, of the 15,500 to 16,500 students enrolled in the district, an estimated 10,400 to 13,200 students participate in performing or fine arts programs. Additionally, approximately 2,000 Herriman students participate in construction and woodworking programs, representing a significant population of students with technical and creative skills that align directly with theater production.

South Valley Performing Arts is designed to bring these disciplines together. Theater uniquely integrates multiple areas of student interest and training—providing opportunities for performers in choir, theater, and dance programs; instrumentalists interested in live orchestration; visual artists focused on scenic design; and students involved in construction and woodworking who can participate in set building and technical production. By connecting these existing student talents into one collaborative artistic environment, the program expands opportunities for Herriman youth to deepen their creative skills and apply them in a real-world setting.

The City of Herriman has already demonstrated its commitment to community arts programming through its support of Friends of Herriman, which provides valuable parks, recreation, and annual theatrical productions for the community. South Valley Performing Arts is not intended to compete with those efforts, but rather to complement and expand them. With the exceptionally high number of Herriman youth interested in performing and technical theater skills, the demand for opportunities extends well beyond what a single annual production can provide. Our goal is to work collaboratively with Herriman representatives and existing programs to help meet this growing interest and allow the city's youth arts community to flourish even further.

Beyond serving Herriman youth participants, these productions naturally engage the broader community. Theater programs rely heavily on volunteer involvement from parents and families who assist with costumes, set construction, concessions, event coordination, and production support. As a result, each participating student often represents the engagement of an entire family, significantly expanding the number of Herriman residents who become involved in and benefit from these programs.

In addition to serving local residents, South Valley Performing Arts is intentionally positioning Herriman as a destination for arts training and youth theater in the southwest valley. Through performances, workshops, and master classes, students and families from surrounding communities are drawn into Herriman to participate in programs hosted within the city. These activities increase community engagement, bring additional visitors into Herriman, and strengthen the city's growing reputation as a center for youth arts education and performance.

These programs also generate meaningful economic and community activity within the city. Rehearsals, performances, master classes, and training programs bring families and visitors into Herriman on a regular basis, encouraging them to dine, shop, and spend time within the community before and after events. Through strong partnerships, volunteer participation from parents and residents, and collaboration with local organizations, South Valley Performing Arts works to leverage community involvement and resources to multiply the value of every taxpayer dollar invested in the program.

By investing in youth arts programming today, the City of Herriman has the opportunity to cultivate a vibrant cultural identity that supports youth development, strengthens community pride, and positions Herriman as the performing arts and cultural training hub of the southwest valley for years to come.

Does this project serve Herriman residents?

Yes

Have you or your organization previously applied for the City of Herriman General Fund Grant Program?

Yes

Has your organization (applicant) previously received funding from the City of Herriman?

No

If yes, did you receive or apply for a grant under another organization name?

If yes, please provide the organization name, years received and amount received:

Certification:

I certify that the information contained in this grant application is true and correct to the best of my knowledge and belief, and that I have the authority to apply for the funds requested on behalf of the organization names above

Signature:



Narrative:

South Valley Performing Arts was founded to expand meaningful performing arts opportunities for youth and families while helping establish Herriman as a center for youth arts education and theatrical performance in the southwest valley. The organization's leadership team is rooted in the Herriman community, and its programs are intentionally designed to serve Herriman residents while also attracting participants and audiences from surrounding communities into the city.

South Valley Performing Arts is committed to responsible stewardship of public funds and to ensuring that every investment from the City of Herriman directly benefits local youth, families, and the broader community.

While programs welcome participants from across the southwest valley, Herriman residents are prioritized, ensuring that the city's youth and families remain the primary beneficiaries.

The mission of South Valley Performing Arts is to provide high-quality theatrical productions and educational training programs that allow young people to develop creativity, confidence, teamwork, and leadership skills through the performing arts.

The need for expanded youth performing arts opportunities in Herriman is significant. Within the Jordan School District, approximately 37,400 to 45,000 students participate in performing or fine arts programs, with 10,400 to 13,200 of those students residing in Herriman. Additionally, approximately 2,000 Herriman students participate in construction and woodworking programs, representing a large group of students whose skills connect directly to theater production.

South Valley Performing Arts was created to bring these disciplines together. Theater integrates multiple areas of student talent including performance, music, design, and technical production. Students involved in choir, theater, dance, instrumental music, visual arts, and construction programs can all contribute meaningfully to theatrical productions.

The City of Herriman already supports community programming through Friends of Herriman, which provides parks, recreation opportunities, and annual theatrical productions. South Valley Performing Arts is designed to complement—not compete with—these offerings, helping expand the number of opportunities available for Herriman youth.

South Valley Performing Arts also collaborates with arts councils and community leaders from surrounding cities, building a network of expertise and support that strengthens youth arts programming across the southwest valley. By hosting these collaborative programs locally, Herriman becomes a gathering place for artists, educators, and students throughout the region. These partnerships position Herriman as a trusted center of professionalism, artistic collaboration, and youth arts development.

Youth theater programs also create strong community engagement through volunteerism. Parents and families regularly assist with costumes, set construction, concessions, and production support. Each participating student often represents the engagement of an entire household, expanding the number of Herriman residents involved in the program.

Investing in qualified directors, choreographers, and instructors ensures that Herriman youth receive high-quality training comparable to other established arts communities throughout the valley.

Productions, workshops, and master classes hosted within Herriman also draw visitors from across the southwest valley, increasing community activity and supporting local businesses as families dine and shop within the city before and after events.

Through volunteer participation, partnerships, and regional collaboration, South Valley Performing Arts works to multiply the value of every public dollar invested in these programs.

Strategic Alignment with Herriman Community Goals-

South Valley Performing Arts supports the City of Herriman’s goals of strengthening youth development, expanding community engagement, and cultivating a vibrant cultural environment. By hosting productions and training programs within the city, the organization provides meaningful opportunities for Herriman youth while creating events that bring families together and attract visitors into the community.

South Valley Performing Arts is committed to working in partnership with the City of Herriman to ensure that these programs continue to grow in ways that benefit local youth, families, and the broader community.

Support for Herriman School Performing Arts Programs

South Valley Performing Arts is committed not only to expanding community theater opportunities but also to strengthening the performing arts programs already serving Herriman students within local schools.

A portion of proceeds from productions and programming will be reinvested directly into performing arts departments in Herriman-area schools to support theater, choir, dance, instrumental music, and technical theater programs. These funds may support production materials, costumes, technical equipment, or other needs identified by educators and administrators. This reinvestment creates a cycle of support in which students develop their skills through both school programs and community productions. Importantly, this approach allows South Valley Performing Arts to support public school arts education without requiring additional taxpayer funding for school programs, extending the impact of community investment.

Through this partnership, the organization helps strengthen the performing arts ecosystem in Herriman while supporting the same students who participate in the city’s schools today and will become future leaders, educators, artists, and community members.

Expected Outcomes & Community Impact-

South Valley Performing Arts expects to produce measurable community benefits for Herriman residents.

Youth Participation:

Approximately 300–500 youth participants in 2 shows, with priority given to Herriman residents. Another 200-300 participate in camps and master classes. As we build our program, we hope to offer more shows, classes, and camps.

Community Engagement:

Families and volunteers participate in productions, expanding community involvement beyond the students themselves.

Regional Visitors:

Productions are expected to attract 3,000- 4800 audience members for the youth show, and 9000 for the Christmas show bringing visitors into Herriman for performances and events.

Cultural Development:

Programs help establish Herriman as a recognized hub for youth performing arts training and theater in the southwest valley.

Economic & Community Activity Impact-

South Valley Performing Arts programs bring students, families, instructors, and audiences into Herriman for rehearsals, performances, workshops, and training events throughout the year. As families travel to participate in these activities, they frequently dine at local restaurants, shop at nearby businesses, and spend time within the community before and after events.

By hosting these programs within Herriman, South Valley Performing Arts helps generate additional community activity and visibility for the city while contributing to a vibrant local environment that supports both cultural engagement and small business activity.

Final Vision Statement-

As Herriman continues to grow, the community has a unique opportunity to shape not only its physical development but also its cultural identity. By supporting South Valley Performing Arts, the City of Herriman invests in programs that empower youth, bring families together, and strengthen the creative spirit of the community. Through productions, training programs, and regional collaboration hosted within the city, South Valley Performing Arts is working to build a lasting performing arts tradition that enriches the lives of Herriman residents and helps establish the city as a vibrant cultural center for generations to come.

Appreciation for City Support-

South Valley Performing Arts respectfully requests \$15,000 in support from the City of Herriman to help establish and expand youth performing arts programming within the community. As a growing organization dedicated to serving Herriman residents, we are deeply grateful for any level of support the City may be able to provide. Even a smaller contribution would meaningfully assist our efforts to create opportunities for Herriman youth, strengthen community engagement, and continue building a vibrant performing arts presence within the city.

Upload Budget Spreadsheet
Herriman City Grant Budget for SVPA.pdf

[CLICK HERE](#) to access the budget template. When

completed, upload your budget spreadsheet using the upload feature to the left.

Upload Certificate of Insurance

SVPA Insurance 2026.pdf

Upload Any Additional Documentation

SVPA MISSION STATEMENT.pdf

Dave Pack Recommendation letter.pdf

2024 GRANT APPLICATION BUDGET

Make a copy of this document and then input your organizational budget. Once complete download the file as a Microsoft Excel document and upload the .xlsx document to the grant portal.

Applicant Name:		
Request Name (Same as Application):		
Month and day your fiscal year ends		
INCOME	INCOME AMOUNT	COMMENTS / EXPLANATION
Donations/Contributions	\$17,250.00	Intermountain Tire Pros, America First Credit Union, Teton Toys, Harmons, Chic-Fil-A, Jordan Education Foundation
Federal Grants	\$0.00	
State Grants	\$0.00	
Local Grants (County/City)	\$0.00	
Other Grants (Itemize)	\$0.00	
Amount you are requesting from Herriman City	\$15,000.00	
Program Service Revenue (admission, registration, etc)	\$50,400.00	Ticket sales, Concessions, Photo ops
Concessions/Merchandise	\$5,000.00	
Fundraising Event Income	\$0.00	
Investment Income	\$0.00	
Other Revenue (explain in the budget comments below)	\$0.00	
Other Revenue (explain in the budget comments below)	\$0.00	
TOTAL INCOME	\$87,650.00	*TOTAL INCOME MUST EQUAL TOTAL EXPENSES*

EXPENSES	EXPENSE AMOUNT	COMMENTS / EXPLANATION
Administrative Salaries & Benefits	\$13,500.00	Stage Manager, Producer, Artistic Director, Marketing Manager, Director, Stage Manager, Artistic Director, Vocal Director, Choreographer, Set Dressers, Set Builders, Props Master and team, Costume Designer and team
Accounting and Legal Fees	\$300.00	
Royalties/licensing fees	\$5,400.00	MTI International
Contract Workers (including artists, contractors, etc.)		
Rent/Mortgage	\$18,200.00	2 shows and 3 camps(\$50 per hour)
Insurance	\$500.00	
Utilities/Facility Expenses	\$8,000.00	
Program Expenses (Total for all programs, if more than one program, please provide additional breakdown)	\$37,450.00	2 productions. Kids and teens musical and a Christmas musical. School supervisors, school techs, school janitors, set, props, costumes, lighting, sound
Office Expenses & Supplies	\$1,000.00	printing, folders, nametags
Travel & Lodging	\$0.00	
Fundraising Expenses	\$0.00	
Advertising & Marketing Expenses	\$3,300.00	banners, yard signs, marketing brochure, flyers,
Misc Expenses (please itemize)		
TOTAL EXPENSES	\$87,650.00	*TOTAL INCOME MUST EQUAL TOTAL EXPENSES*

IN-KIND		
In-Kind Goods	\$61,470.00	Advantage Arts Academy, Jordan Education Foundation
In-Kind Services	\$32,086.00	1009 hours and 40 minutes volunteer hours
	\$93,556.00	

NOTES:

If you insert any lines, make certain that the formulas in the totals boxes are still adding together correctly;

Total Income should equal total expenses;

*Volunteer hours may be calculated at the national standard of \$31.80. Applicant may be required to provide volunteer logs to verify hours.

Budget Narrative: (In this space explain any inconsistencies or further explain your request)

Budget Narrative

South Valley Performing Arts – Herriman Community Programming

South Valley Performing Arts is requesting support from the City of Herriman to help establish Herriman as a regional hub for youth performing arts training and community theater in the southwest valley. Funding will support leadership, facility use, program staff, and production costs associated with youth theater productions, training programs, and master classes hosted in Herriman.

Our organization is intentionally structured to center Herriman as the home base of these programs. Our core leadership team and administrative staff are Herriman residents, while representatives from surrounding communities help bring participants and audiences into Herriman for rehearsals, training opportunities, and performances. By hosting these activities locally, the program draws families, students, and visitors from across the southwest valley into Herriman, increasing community engagement and supporting local businesses through additional foot traffic and spending.

Administrative Salaries & Benefits – \$10,300

Funding supports stipends for key leadership positions including Producers, Marketing Manager, Director, Stage Manager, and Artistic Director. These professionals provide the planning, artistic direction, and operational coordination necessary to host high-quality programs in Herriman. Investing in qualified leadership allows the organization to attract experienced production staff similar to other established arts communities along the east side of the valley, strengthening Herriman's ability to grow as a respected performing arts center.

Accounting & Legal Fees – \$300

These services ensure responsible financial oversight and nonprofit compliance, helping maintain transparency and accountability in the use of public funds supporting Herriman programming.

Royalties & Licensing Fees – \$3,900

Licensing allows the organization to produce well-known youth theater productions that attract participants and audiences from across the region. Presenting recognizable shows helps bring families into Herriman for performances and encourages broader participation from youth throughout the southwest valley.

Rent / Facility Use – \$18,200

Facility rental supports rehearsal space, training classes, and public performances hosted in Herriman. By holding these activities locally, the organization brings students, families, and audience members into the city for rehearsals, camps, performances, and workshops, increasing community activity and visibility for Herriman's growing arts community.

Insurance – \$500

Insurance ensures that all programs involving youth participants, volunteers, and audience members are conducted safely and responsibly within Herriman facilities.

Utilities & Facility Expenses – \$8,000

Operational expenses support lighting, sound, janitorial services, and facility use necessary to host professional-quality productions and training programs within Herriman.

Program Expenses – \$37,450

Program expenses directly support the instructors, production staff, and teaching artists who mentor youth participants. Approximately 20 staff members assist with acting instruction, choreography, music direction, and technical theater training. These programs help develop young talent while positioning Herriman as a destination for performing arts education.

Office Expenses & Supplies – \$2,000

Administrative supplies support program coordination and communication with participating families throughout Herriman and surrounding communities.

Advertising & Marketing Expenses – \$1,000

Marketing efforts promote programs and performances to families across the southwest valley, encouraging participation and attendance in Herriman-based programming. Materials include banners, flyers, yard signs, and promotional materials that direct audiences and students to events hosted within the city.

Community Impact for Herriman Residents

Through these programs, South Valley Performing Arts is working to establish Herriman as the performing arts training hub of the southwest valley. In addition to youth productions, the organization has already hosted master classes and training opportunities that have drawn participants from multiple surrounding communities into Herriman.

As this initiative grows, Herriman residents will benefit from increased access to performing arts education, expanded cultural programming, and opportunities to participate in building a vibrant arts community within their own city. At the same time, visitors attending rehearsals, classes, and performances bring additional activity and economic engagement into Herriman.

South Valley Performing Arts is requesting \$15,000 in support from the City of Herriman. As a young and growing organization, we are grateful for support at any level, and even a smaller contribution would meaningfully assist our efforts to build a strong performing arts presence within the city. Every investment helps expand opportunities for Herriman youth while strengthening the cultural life and community identity of Herriman.



THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

March 16, 2026

South Valley Performing Arts

Account Information:

Policy Holder Details :	South Valley Performing Arts
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Contact Us

Need Help?

Chat online or call us at
(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Summary Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team



March 16, 2026

Account Policy Information:

Agency Name	BEEHIVE INSURANCE AGENCY INC
Agency Code	34470178

Recipient Information

South Valley Performing Arts



SUMMARY OF INSURANCE

Account Policy Recap	Policy Number	Policy Term	Premium
Next Gen Spectrum Property and Casualty Insurance Company of Hartford	34 SBM BH2V6S	07/05/2025 to 07/05/2026	\$278

Summary of Insurance (Continued)

Next Gen Spectrum Summary of Insurance
with
Property and Casualty Insurance Company of Hartford
A member company of The Hartford
07/05/2025 - 07/05/2026

PREMIUM SUMMARY

COVERAGE	PRICE
Business Owner's Policy	\$278

LOCATION(S)

LOCATION	DESCRIPTION	TYPE AND AREA	VALUATION <small>How we calculate the value of your property</small>
LOC 1; BLDG 1	14524 S ROSE SUMMIT AVE, HERRIMAN,UT 84096- 3446	1500	N/A

POLICY SUMMARY

PROPERTY LIMITS

Deductible:	Windstorm or Hail Percentage Deductible	Building	Business Personal Property (BPP)
LOC 1; BLDG 1	NA	N/A	N/A

BUSINESS LIABILITY (Also known as General Liability)

EACH OCCURRENCE LIMIT	\$1,000,000
GENERAL AGGREGATE LIMIT	\$2,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE	\$2,000,000

Summary of Insurance (Continued)

CUSTOMIZED COVERAGES FOR YOUR BUSINESS

BUSINESS LIABILITY COVERAGE ADDED

COVERAGE	LIMIT
Blanket Additional Insured by Contract	Included ¹

¹ Included in Business Liability Limit(s)

BUSINESS LIABILITY COVERAGES DETAIL

BUSINESS LIABILITY COVERAGES	TOTAL LIMIT OF INSURANCE
Business Liability	
Damage To Premises Rented To You Limit	\$1,000,000
General Aggregate Limit	\$2,000,000
Liability and Medical Expenses Limit	\$1,000,000
Medical Expenses Limit	\$10,000
Personal and Advertising Injury Limit	\$1,000,000
Products-Completed Operations Aggregate Limit	\$2,000,000
Property Damage Liability Deductible	No Deductible
Electronic Media Liability	Included ¹

¹ Included in Business Liability Limit(s)

This Summary and its attachments provides a high level overview of policy coverages and does not include all conditions, limitations or exclusions. Please refer to the actual policy forms for detailed coverages, limits and deductibles.

SVPA MISSION STATEMENT

South Valley Performing Arts creates transformative musical theater experiences that inspire, educate, and unite—empowering artists of all ages, welcoming new voices, and investing in our community through arts education, volunteerism, and charitable support for future generations. “Bringing Stories to Life, and Giving Back Through Every Act”

Dear Mayor Palmer and Herriman City Council,

I am grateful for the opportunity to reach out in support of South Valley Performing Arts, where I serve as board chair.

Over the past few decades, I've had the privilege of serving numerous entities throughout the Wasatch Front on various boards of directors, striving to ensure sound managerial and fiscal practices are established and maintained.

I've served the community as a local elected official at the City Council level, as well as county positions, such as currently serving on the ZAP tax board. Governor Herbert and his staff asked me to serve on a few state commissions as well.

I'm confident that with the board we have assembled, we have a broad spectrum of business, nonprofit, and performance experience working in synergy to ensure funds you allocate toward our organization are applied to the highest and best use possible, and are appropriately and responsibly utilized.

South Valley Performing Arts is dedicated to enriching lives through quality performances and inclusive community outreach. I have witnessed first hand the passion, vision and integrity with which the people within the organization operate, not only with an oversight perspective, but also having been in productions with the staff. I am also serving on other boards and civic organizations with them.

Herriman City funding will directly support productions, educational outreach, and community events that build unity and inspire future generations. I am confident that your kind investment will yield great cultural and economic benefits for Herriman City and its residents. Thank you again for your kind consideration.

Sincerely,

David F Pack, PhD.
Board Chair
South Valley Performing Arts



DATE: March 31, 2026

TO: The Honorable Mayor and City Council

FROM: Bryce Terry, P.E., City Engineer

SUBJECT: Consideration of a Construction Management Contract with Civil Science, Inc. for the Herriman Boulevard Extension Project

RECOMMENDATION:

Staff recommend that the City Council authorize the City Manager to approve a Construction Management Contract with Civil Science, Inc. for construction management services on the Herriman Boulevard Extension Project.

ISSUE BEFORE COUNCIL:

Should the City Council authorize the City Manager to approve a Construction Management Contract with Civil Science, Inc. to provide construction engineering, inspection, materials testing, and documentation services for the Herriman Boulevard Extension project in compliance with UDOT requirements?

ALIGNMENT WITH STRATEGIC PLAN:

LV 5 – Transportation systems | LV 7.1 – Capital Improvement Plan

BACKGROUND/SUMMARY:

The Herriman Boulevard Extension Project will extend Herriman Boulevard from its current terminus to the future U-111 corridor, which is currently in construction. This project is a significant regional transportation improvement and is being delivered in coordination with the Utah Department of Transportation (UDOT).

The project, including construction and construction engineering services, is fully funded by UDOT. As a condition of funding reimbursement, UDOT requires that construction management, inspection, and documentation services be provided by a consultant selected from UDOT's approved Construction Management consultant pool and that all work be performed in accordance with UDOT standards and specifications.

DISCUSSION:

Construction Management services are required to administer and oversee construction activities, provide resident engineering and field inspection services, coordinate materials sampling and

testing, manage project documentation, and complete project closeout in compliance with UDOT requirements.

Civil Science, Inc. is an approved consultant on UDOT's Construction Management pool and has submitted a detailed scope of work and fee proposal for this project. Civil Science has extensive experience providing construction engineering management services on UDOT-funded projects and is fully prepared to administer this project as if it were UDOT-led to ensure that all inspections, documentation, and materials testing meet UDOT standards.

Civil Science's scope of work includes:

- Preconstruction meetings and coordination
- Construction engineering management and administration
- Resident engineer and inspection services throughout construction
- Materials sampling and testing coordination (via subconsultant Kleinfelder)
- Quality control and quality assurance oversight
- Comprehensive documentation and construction closeout

The proposed fee reflects the full level of effort required to meet UDOT inspection and documentation standards. The project schedule largely drives the overall cost, the level of inspection and resident engineering services required, and the inclusion of part-time inspection services during winter months to account for ongoing construction activity.

Staff has reviewed the scope and fee proposal and has determined the price and scope appropriate given the size, complexity, duration, and funding requirements of the project.

ALTERNATIVES:

1. Approve the Construction Management contract with Civil Science, Inc. as recommended. **[Recommended]**
2. Delay approval, which would postpone project construction and potentially impact coordination with UDOT and project reimbursement eligibility.

FISCAL IMPACT:

The total cost of the Construction Management contract is \$1,074,645.87, which represents approximately 6.0 percent of the total construction cost estimate. Funds for this work will come to Herriman from the Utah Department of Transportation via a previously approved Pass-Through Funding Agreement.

ATTACHMENTS:

- A. Civil Science Project Scope and Fee Proposal

February 23, 2026

Herriman City
Engineering Division
Attn: Bryce Terry, PE

RE: Herriman Blvd Ext – Construction Engineering Management

All,

This proposal outlines the scope of work and associated costs for providing Construction Engineering Management (CEM) services for the Herriman Blvd extension. The services are categorized into seven key tasks:

1. Preconstruction Activities
2. Construction Engineering Management
3. Project Administration
4. Field Inspection
5. Material Sampling and Testing
6. QC/QA Control
7. Construction Closeout

All work performed under this contract will be performed in accordance with the applicable UDOT Standards and Specifications, the current UDOT Construction Manual of Instruction, the current UDOT Material Sampling and Testing requirements, and the policies and procedures established by UDOT. Civil Science will coordinate with the UDOT Region 2 Project Manager, Region 2 District Engineer Region 2 Materials Engineer, and Region Materials Lab to ensure appropriate approvals are secured.

Civil Science personnel assigned to this project are familiar with UDOT construction engineering procedures because of CEM work previously completed and the UDOT Construction Engineering Management Training (CEMT) and Construction Inspection Training Program (CITP).

We are grateful for the opportunity to support this project and are eager to collaborate on the necessary Construction Support services to ensure its success.

Please contact me at 801-787-5478 or csteele@civilsience.com with questions or feedback.

Respectfully,



Colin Steele, PE
Resident Engineer
Civil Science, Inc.



Andy Kitchen, PE
Senior Engineer
Civil Science, Inc.

3160 W. Clubhouse Drive, Ste. A
Lehi, UT 84043
P | (801) 768-7200 | F | (801) 768-7201

1453 S. Dixie Drive, Ste. 150
St. George, UT 84770
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PROJECT TEAM

Civil Science will be the prime consultant for this contract and will perform all oversight, inspection, and documentation activities. Kleinfelder will perform all material sampling and testing activities.

CONTRACT ASSUMPTIONS

Details of the Contractor's phasing and schedule remain unknown. Based on previous experience, assumptions have been made anticipating the Contractor's phasing and schedule of this project to provide accurate foresight of construction engineering services. If the actual construction schedule varies from the assumptions included in this contract, Civil Science reserves the right to discuss a modification to this contract to address these differences. These assumptions include:

- 1) Total construction period of 240 Working Days (48 weeks) and an additional part time winter inspection from December 1, 2026 to February 28, 2027 (13 weeks). It is assumed that the contractor will operate on a 5-day work week during the regular construction season, with inspection provided 5 days per week during that time with 2 days of inspection per week during the mentioned winter months. If night work is performed, it is assumed that day work during those times will be limited and not require additional inspection services or will be able to be completed within the hours assumed for inspection services in this contract. If the contractor's work program extends our services beyond the working days as assumed, a modification to this contract will be required.
- 2) For the purposes of providing a tentative schedule, it is assumed that construction will begin in April 2026 and will reach Substantial Completion by May 2027.
- 3) It is anticipated that the contractor selected for this project has been prequalified to work on UDOT construction projects and therefore is fully knowledgeable and conversant with UDOT documentation requirements. This includes a full understanding of all required materials submittals and required documentation, including the timing of documentation submittals. It is further assumed that with this knowledge the contractor can and will submit all documentation required for this contract in the manner and time prescribed by UDOT specifications, project special provisions, or by UDOT / Herriman policy and procedures.
- 4) Civil Science will advise the contractor of known documentation deficiencies at each Weekly Project Coordination Meeting. Additional time and effort beyond this general expectation to obtain required documentation from the contractor to meet the contract requirements will require a modification to this contract.
- 5) For estimation purposes, it is anticipated that the Civil Science Project Manager will spend 8 hours during preconstruction activities, an average of 2.5 hours per week for 61 weeks to reach Substantial Completion, 16 hours per week for 30 Calendar Days to reach Physical Completion, 4 hours per week for 30 Calendar Days to reach Contract Completion, and 4 hours per week for 14 Calendar Days to reach Region Submittal.
- 6) For estimation purposes, it is anticipated that the QC/QA Manager will spend an average of 2.5 hours per week for 61 weeks to reach Substantial Completion.
- 7) For estimation purposes, it is anticipated that the Resident Engineer will spend an average of 28 hours per week for 61 weeks to reach Substantial Completion, 32 hours per week for 30 Calendar Days to reach Physical Completion, 32 hours per week for 30 Calendar Days to reach Contract Completion, 16 hours per week for 14 Calendar Days to reach Region Submittal, and an additional 12 hours for closeout inspection. It has been assumed that the Office Manager will attend the Weekly Coordination Meetings onsite.
- 8) It is anticipated that the Lead Inspector will spend an average of 44 hours per week for 61 weeks to reach Substantial Completion, 32 hours per week for 30 Calendar Days to reach Physical Completion, 32 hours

per week for 30 Calendar Days to reach Contract Completion, 16 hours per week for 14 Calendar Days to reach Region Submittal, and an additional 12 hours for closeout inspection.

- 9) It is anticipated that an additional Inspector will spend an average of 40 hours per week for 17 weeks to reach Substantial Completion. This 17 week period will cover the busy months of May 2026 to August 2026.
- 10) It is anticipated that the Project Administrator will spend an average of 1 hour per week for 61 weeks to reach Substantial Completion.
- 11) It is anticipated that the Office Manager (Documentation Specialist) will spend an average of 10 hour per week for 61 weeks to reach Substantial Completion.
- 12) One Weekly Project Coordination Meeting will be conducted, which is assumed not exceed 1 hour per week.
- 13) 17 partial pay estimates and 1 final estimate for closeout will be budgeted according to anticipated project schedule.
- 14) Civil Science will coordinate quantities with the contractor and Herriman City. It is assumed that Herriman City will process all pay estimates.
- 15) Due to the contractor controlling how materials are placed, assumptions have been made regarding the number of tests required to comply with minimum sampling and testing requirements. In addition, assumptions have been made regarding how long material testing technicians will be on site. See Task 005 – Material Testing for additional details. If the contractor’s work program extends these services beyond what has been assumed, a modification to this contract will be required.
- 16) Construction engineering excludes any additional engineering design or survey efforts.
- 17) Any other assumptions as contained within the Scope of Work.

PHASING

No phasing on this project has been anticipated in the preparation of this contract.

WORK PLAN

CS will provide CEM services for the Herriman Blvd Extension project in Herriman, Utah. The work plan includes the following tasks and associated deliverables

Task 001 – Preconstruction Activities:

Civil Science will perform or oversee the following activities. These preconstruction activities will occur prior to construction activities beginning on site. The Office Manager, Resident Engineer, or Inspector is responsible to perform the following:

- Review and become familiar with the project construction contract documents.
- Coordinate and conduct a Preconstruction Conference prior to the Contractor mobilizing to the project. As part of this process, Civil Science will notify in writing all attendees including Herriman City, UDOT PM, stakeholders, and other organizations that are identified as appropriate for attendance.
- Develop minutes for the Preconstruction Conference and distribute draft minutes for review and approval.
- Conduct a Preconstruction Utility Coordination Meeting prior to contractor mobilization on the project (if applicable).
- Support project advertising activities.

Deliverables: Preconstruction Conference and Utility Coordination Meeting Minutes.

Task 002 – Construction Engineering Management:

Civil Science will perform or oversee the following activities. The Resident Engineer will perform these services to verify that the construction plans and specifications are followed in the field.

- Coordinate all construction activities with the contractor.
- Conduct Weekly Update/Coordination Meetings.
- Review all submittals and route submittals to proper reviewers for authorization. These include:
 - Traffic Control Plans
 - Maintenance of Traffic Requests
 - Structures Submittals (it is assumed that the structures EOR will also review these and provide the proper approval)
- Attend Weekly Update/Coordination Meetings and develop meeting minutes.
- Document all decisions made regarding the project.
- Request and analyze construction schedule updates.
- Provide Request for Information (RFI) as needed.
- Manage third-party coordination.
- Coordinate public involvement activities (provided by others outside of this contract, if applicable).
- Facilitate the final inspection, walk through, and resulting punch list.
- Obtain and review as built drawings or models.
- Review Change Orders and provide independent estimate of work being performed. It is assumed that Civil Science will prepare the Change Order documentation and Herriman City will process all Change Orders.
- Address time charges as outlined in the specifications.
- Be onsite and in person to solve project issues when they arise.
- Oversee submittals and ensure that no outstanding documentation is required prior to approving progress and final payments.
- Complete non-conformance reports (NCR) for all rejected materials and coordinate with the Materials Engineer, UDOT Project Manager, and then the District Engineer to reach an acceptable resolution with the contractor.
- Provide weekly updates to UDOT Project Manager.
- Provide monthly updates to UDOT Project Manager, District Engineer, & Materials Engineer.

Deliverables: Documentation directed to project documentation activities; meeting minutes; RFI's; Change Orders

Task 003 – Project Administration:

Civil Science will perform or oversee the following activities. These construction administration activities performed will ensure the project requirements are upheld as defined in the construction contract.

- Manage all submittals and place in desired file location as appropriate and according to proper naming conventions using ProjectWise.
- Prepare a complete and accurate documentation record for the project including diary records and required UDOT forms compiled by the Construction Manager and Inspector(s).
- Do not pay for any items without receiving full documentation required by the contract
- Process subcontracts and ensure compliance with contract requirements.
- Represent the Department and Herriman City for partnering on the project.
- Determine level of formality for the Partnering Kickoff Meeting.
- Monitor communication on all project levels.

- Coordinate quantities with the contractor and Herriman City. It is assumed that Civil Science will prepare all Pay estimate documentation and Herriman City will process all pay estimates.

Deliverables: Complete documentation package per UDOT standards; submittals in file location as determined by UDOT; Pay Estimates

Task 004 – Field Inspection:

Civil Science will perform or oversee the following activities. Inspectors will be present and document all the project's daily activities. Inspectors will verify the contractor is in compliance with the construction contract.

- Complete a Daily Progress Report in Masterworks or inspection software provided by the Herriman City per shift worked providing pertinent information in all applicable data fields.
- Use the submitted project schedule to track activities and record actual start and finish dates.
- Be present and on site when construction work is performed and document what, where, when, and how the work was completed.
- Ensure that complete and accurate records of field documentation forms are completed and submitted to office staff that will input them into Masterworks or ProjectWise.
- Inspect all pedestrian ramps are in compliance with UDOT standards and fill out C-170 form. Submit to Region 2 for review and include in documentation.
- Inspect traffic control on the project during every shift and notify the contractor immediately of any non-compliant devices or configurations.
- Verify compliance with applicable safety and health laws and will verify that the Contractor is adhering to the Accident Prevention Plan in accordance with Department policies and procedures.
- Coordinate with the contractor and city for documentation of the appropriate BMPs are in place and documentation of SWPPP and/or MS4 environmental inspection requirements.

Deliverables: Documentation directed to project documentation activities; Daily inspector diary/logs; field documentation reports; pay quantity measurements; traffic control logs; final completion punch list.

Task 005 – Materials Sampling and Testing:

Civil Science will perform or oversee the following activities. Civil Science will coordinate scheduling for and oversee all material testing on the project. Kleinfelder will provide sampling and laboratory testing of HMMMA, UTBC, Granular Borrow, Granular Backfill Borrow, Free Draining Granular Backfill, all other required backfill materials, native material, and Concrete on the project.

- Perform sampling and testing in accordance with the requirements of the project contract; Materials Acceptance and Independent Assurance Programs, as outlined in the Materials Manual of Instruction (MMOI); Quality Management Plans (QMP); and the Minimum Sampling and Testing Requirements (MS&TR).
- Perform acceptance and verification testing as defined in the construction contract, which refers to the Minimum Sampling and Testing Requirements (MS&TR).
- Perform Quality Assurance (QA) testing as defined by the Independent Assurance Program and outlined in the Materials MOI.

Sample and testing requirements:

- Sample, test, and verify compliance on all materials placed on the project except as noted here:

- Deliver concrete samples to the designated Department region or district laboratory for laboratory curing and compressive strength testing after making and curing concrete test specimens in the field according to AASHTO T 23.
- Deliver project binder samples to the Department Central Materials laboratory for testing promptly after each binder lot is complete.
- Coordinate with the Department as the Department will authorize material for products listed in MMOI 1011.4 according to the qualified supplier requirements.
- Organize and record all materials tests in Masterworks.
- Review each Partial Pay Estimate and ensure that all items being paid have the certifications and tests as required by the contract, place any deficient item on an item hold.
- Maintain all testing equipment in proper working order and ensure a neat and organized testing environment both onsite and in the laboratory.
- Perform all sampling and testing at the proper location, i.e. batch plant, out of the truck, on grade, etc.

Test results reporting requirements:

- The Field Technician will do the following for field tests such as in-place density, slump or concrete air content:
 - Provide verbal notification to onsite personnel immediately upon completion of testing.
 - Enter test results into Masterworks within the same shift the test is completed.

The Laboratory Manager will do the following for laboratory tests, such as aggregate gradations, soil proctor tests, concrete cylinder compressive strength testing, and asphalt binder content:

- Make all reasonable efforts to avoid inhibiting the contractor's work progression by:
 - Beginning tests when the sample is received or as soon as is practicably possible.
 - Prioritizing tests to determine acceptability while material in question can be removed and replaced conveniently.
 - Being available and responsive to the contractor/supplier.
- Notify the Resident Engineer, and the contractor or supplier by phone or in person immediately upon completion of a failed test.
- Enter the test results into Masterworks or otherwise report the result in the same shift as the test is completed.

Kleinfelder MS&T related assumptions:

Below are the assumptions that Kleinfelder will perform under the supervision of Civil Science.

Soil Compaction Testing

Kleinfelder will provide a field representative to test that the compaction of fill required is carried out in general accordance with the contract drawings and project specifications. This service will be performed using nuclear, moisture-density gauges or alternate methods as deemed appropriate. Specific items included with this service are outlined below.

- Visual observation and laboratory testing of fill materials for suitability and compliance with specifications.
- Observation and documentation of the compaction procedure, and performance of in-place density tests using a nuclear, moisture-density gauge to verify the specified percent compaction.
- Laboratory testing will be performed to determine the moisture-density relationship of fill materials for subsequent use in compaction control, as required.

Based on the Herriman Blvd. Estimate Quantities document provided by Civil Science, Kleinfelder has calculated that a minimum of 2,272 compaction tests will be required on the project. Kleinfelder has included 114 visits for compaction testing, assuming that the contractor will prepare areas for 20 tests per day for our field staff.

Concrete Testing

Kleinfelder is anticipated to include physical properties testing of concrete including slump, temperature, and air content tests. Concrete specimens will be cast for compressive strength testing in accordance with the project specifications and local jurisdiction requirements. Concrete specimens will be picked up and delivered to our Taylorsville, Utah laboratory after the initial on-site curing period. Copies of batch tickets for concrete placed will be periodically monitored during placement for mix compliance and copies retained for loads sampled and tested. We have assumed the proper submittals of material compliance (for reinforcing steel, cement, aggregate and admixtures) will be submitted to eliminate qualification testing by us.

Based on the Herriman Blvd. Estimate Quantities document provided by Civil Science, Kleinfelder has calculated that a minimum of 28 sets of compressive strength cylinder sets will be required on the project. Kleinfelder has included 28 visits for concrete testing assuming that the contractor will place 50 cubic yards or less per day. Kleinfelder has assumed a 14-week duration for concrete placements.

Hot Mix Asphalt Testing

Kleinfelder will include continuous observation of construction activities and periodic temperature monitoring and field density testing during the placement of asphalt concrete pavement. Batch tickets will be periodically verified for conformance to the project plans and samples will be obtained at the project site and delivered to our laboratory for testing. Field sampling and testing services will include nuclear density testing, temperature monitoring, sampling of mixtures used, random core location layout, and preparation of daily summary reports of our field activities.

Based on the Herriman Blvd. Estimate Quantities document provided by Civil Science, Kleinfelder has calculated that 12,421 tons of hot mix asphalt will be required for the project. Kleinfelder has assumed that the contractor will place a minimum of 1,400 tons of asphalt per day for a total of 9-days of asphalt construction.

Laboratory Testing

Laboratory testing will be performed in conjunction with the field-testing and observation described above in accordance with the plans, specifications, and local jurisdictional requirements to evaluate that the materials comply with project requirements and are suitable for their intended use. We have included laboratory testing to meet UDOT's Minimum Sampling and Testing Requirements dated May 31, 2025:

- During concrete construction, Kleinfelder is anticipated to include compressive strength testing of structural concrete strength specimens and sieve analysis testing of concrete aggregates.
- During earthwork construction Kleinfelder is anticipated to include moisture density relationships (Proctor curves), moisture testing, plasticity index testing, and sieve analysis.

- During hot mix asphalt construction, Kleinfelder is anticipated to include mix verification testing as indicated in our fee estimate, core density, and core thickness testing. We have assumed that the contractor will provide cores for laboratory testing.

Project Management

The Kleinfelder project manager will review the daily progress reports during construction from the materials inspector. Kleinfelder will bring items found in non-conformance with the project requirements to the immediate attention of Civil Science and the general contractor's construction superintendent, designated design professionals, and/or your responsible representative. During the project, the Project Manager will be available to conduct periodic field visits and provide consultation to the design team, as needed. When the project is completed, Kleinfelder will provide a final summary report to document the conducted inspection services. Our manager will also be available to attend project meetings as necessary or as requested throughout the project life.

Reports

Kleinfelder's qualified field staff will document test results in Masterworks and will prepare daily field and testing reports detailing work items observed. A copy of these reports will be provided after the reports have been reviewed and approved by our project manager. Items found in non-conformance with the project requirements will be brought to the attention of the contractor and/or Clients responsible representative upon discovery.

Estimate Fees

Based on the scope of services provided, the budget for Material testing is estimated to be \$148,543.87. The anticipated schedule for the project includes providing technicians on a part-time basis from April 2026 through May 2027. Should the construction schedule require a lesser or greater amount of service than that estimated herein, the cost for construction testing services would vary accordingly. A detailed summary of the estimated fees is presented within the table below:

LABOR

FIELD TECHNICIAN	ITEM	DAYS	HOURS	QTY
Technician - Compaction Testing	Earthwork	114	4	456
Technician - Concrete Testing	Concrete	28	4	112
Technician - Cylinder Pickups	Concrete	28	2	56
Technician - Compaction Testing	Asphalt	9	8	72
Technician - Sample Runner	Asphalt	9	4	36

LABORATORY

LAB TEST METHOD	ITEM	UNIT	QTY
Proctor Moisture Density Relationship	Earthwork	Each	14
Proctor Oversize Correction	Earthwork	Each	14
Sieve Analysis (Gradation)	Earthwork	Each	34
Atterberg Limits (Multi-Point Method)	Earthwork	Each	14
Aggregate Moisture Content	Earthwork	Each	11
AC Oil Content by Ignition	Asphalt	Each	18
AC Gradation of Extracted Aggregate	Asphalt	Each	18
AC Theoretical Maximum Density	Asphalt	Each	18
AC VMA Determination	Asphalt	Each	18
AC Core Density and Thickness	Asphalt	Each	81
AC Ignition Oven Calibration	Asphalt	Each	2
Concrete Compressive Strength	Concrete	Each	140
Concrete Aggregate and Sand Gradation	Concrete	Each	28

PROJECT MANAGEMENT

OFFICE WORK	UNIT	QTY
Project Manager	Hour	75
Project Administrator	Hour	50

Deliverables: MS&T documentation; Material sampling and testing results; MS&T documentation for project closeout

Task 006 – QC/QA Control:

Civil Science will perform or oversee the following activities. The Department may audit the status of any certifications as needed; whether during procurement of services, during contract administration, and/or following project closeout. To ensure the construction and project documentation is accurate and the appropriate information has been included, the Construction Manager/Quality Manager will:

- Provide internal reviews and audits to verify that documentation is being filed in accordance with the current UDOT CMOI and specifications and that proper documentation is being received and filed.
- Attend intermediate process review(s) with UDOT staff as requested.
- Monitor testing and other certifications for all project personnel and ensure compliance.

Deliverables: Complete documentation package per UDOT standards.

Task 007 – Construction Closeout:

Civil Science will perform or oversee the following activities. Project information obtained through contract administration, acceptance and verification testing, and inspection will be collated and reviewed to verify that all the necessary documents are present to demonstrate compliance with the construction contract. Closeout will be performed in accordance with the comprehensive checklists in the construction manuals and guides.

- Hold Post Construction Conference after Substantial Completion and generate a punch list for the contractor to complete prior to Physical Completion.
- Provide adequate inspection and testing for items of work on the punch list.
- Complete the Closeout Checklist prior to submitting the project for the Region Contract Specialist review; verify the project for compliance and completeness of all documentation.
- Upon completion of field construction activities, provide final project documentation to UDOT for final acceptance of the project. Documentation will be submitted to the Region Project Manager and District Engineer for delivery to UDOT Construction Division and processing of final payment to contractor. This will include final materials documentation and certifications, final project pay estimate, and project closure paperwork.

Deliverables: Final project closeout documentation

ADDITIONAL SERVICES

Herriman City may authorize the Civil Science Team to perform additional services not included in this Scope of Work. If such additional services are authorized, they will be rendered at an hourly rate based on current Civil Science rates and fees and will only be performed following written approval from the City.

Cost Proposal

See attached.

Civil Science, Inc.
 Fee Estimate
 Herriman Blvd Ext

PROJECT TASKS	Project Manager	QC/QA Manager	Resident Engineer	Lead Inspector	Inspector	Project Admin	Office Manager (Documentation Specialist)	Mileage	Kleinfielder	Total Number of CS Hours	Cost
Task 001 – Preconstruction Activities	8		32	24			16			80	\$12,728.00
Task 002 – Construction Engineering Management			576							576	\$99,648.00
Task 003 – Project Administration	109		48			61	545			763	\$105,723.00
Task 004 – Field Inspection			850	2420	680					3950	\$554,750.00
Task 005 – Material Testing			96	144					\$148,549.87	240	\$36,336.00
Task 006 – QC/QA Control		144								144	\$24,912.00
Task 007 – Construction Closeout	36		92	92			48			268	\$43,424.00
Direct Expenses (Mileage)								67000			\$48,575.00
Summary of Hours	153	144	1694	2680	680	61	609	67000		6021	
Summary of Cost	\$40,698.00	\$24,912.00	\$293,062.00	\$367,160.00	\$76,160.00	\$7,930.00	\$67,599.00	\$48,575.00	\$148,549.87		
										SUBCONSULTANTS	\$148,549.87
Construction Estimate (2/3/2026)										CIVIL SCIENCE SUB-TOTAL	\$926,096.00
CEM Construction Fee %										TOTAL	\$1,074,645.87