



**Mayor**  
Nile Mathisen  
**Public Works Director**  
Ben Mower  
**Secretary/Recorder**  
Kaelyn Meyers/Tasha Crum  
**Secretary**  
Anissa McDonald

**Council Members**  
Shaun Murray  
Ben Allred  
Alfred Kettle  
Steve Secrest

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## COUNCIL MEETING MINUTES

### Item

#### 1) CALL CITY COUNCIL MEETING TO ORDER

- a. **Welcome and Roll Call** – Mayor Nile Mathisen welcomed all in attendance and called roll. Board Members Shaun Murray, Alfred Kettle, Secretaries, Kaelyn Meyers and Tasha Crum. Council Members Ben Allred and Steve Secrest were excused.
- b. **Prayer** – Shaun Murray
- c. **Pledge of Allegiance** –
- d. **Conflicts of Interests** -- *All Council Members who have a conflict with any item on the agenda please state concern.*

No conflicts were stated by Council Members

#### 2) REQUEST FOR SPONSORSHIP FOR UINTAH BASIN LIVESTOCK SHOW-

Tanner Birchell representing Uintah Basin Livestock is requesting funding for premium money and prizes. The funding will be allocated towards premium awards for the Vernal show, which is known for offering the most significant and appealing prizes.

**Motion made by Council Member Al Kettle to approve a sponsorship in the amount of \$1000.00 for Uintah Basin Livestock Show, 2<sup>nd</sup> by Council Member Shaun Murray.**

YEA

NAY

Nile Mathisen  
Shaun Murray  
Alfred Kettle

Council Members Ben Allred and Steve Secrest were excused

#### 3) FRAUD RISK ASSESSMENT

Mayor Nile Mathisen thoroughly reviewed the findings of the Fraud Assessment paperwork and signed the necessary documents.

#### 4) ENGINEERING UPDATE

Jeff Baker, with Jones & DeMille, gave us a brief update, it was noted that the environmental permitting for the 1000 S. box cover project has been successfully submitted. The Army Corps of Engineers and relevant parties have a 45-day response period, followed by approximately an extra week for final adjustments. Tentatively, the bidding for the project is expected to occur in time to present a recommendation for an award on May 5<sup>th</sup>, the first meeting of the month. On the Roosevelt side, efforts are ongoing regarding right-of-way negotiations with two parties: a local resident and a developer, notices have been sent, but responses from the developer are still pending.

#### 5) UINTAH COUNTY SHERIFF / COMMISSION REPORTS

Officer Justin Pratt provided an overview of various community safety initiatives and developments.

**6) BOARD MEETING UPDATES**

Council Member Al Kettle shared insights from the planning and zoning held tonight. He highlighted a proposal to rezone a piece of property located at 1000 North, changing from commercial to residential use. Additionally, Uintah Wax is planning to develop another 10-pad well site south of their existing pad.

**7) OFFICE / PROJECTS REPORT**

Council Member Shaun Murray confirmed that the guest Wi-Fi is now successfully set up and operational. Mayor Nile Mathisen has scheduled a work meeting for March 18 at 5:30 PM to discuss the urban wildland map, ordinances and other administrative matters. He also mentioned the need to reschedule our regular meetings for the Water Board and City Council on March 17, due to the Republican Caucus. Additionally, we discussed Marilyn Betts and her bookstore, and the Council is in favor of moving the bookstore to the cluster box to avoid sprinkler issues.

**8) REVIEW AND CORRECT MINUTES --**

a. Council Meeting February 17, 2026

**Motion made by Council Member Shaun Murray to approve the council minutes of February 17, 2026 as written, 2<sup>nd</sup> by Council Member Al Kettle. All in Favor.**

YEA

NAY

Nile Mathisen  
Shaun Murray  
Alfred Kettle

Council Members Ben Allred and Steve Secrest were excused

b. Combined Meeting February 26, 2026

**Motion made by Council Member Al Kettle to approve combined minutes of February 26, 2026 as written, 2<sup>nd</sup> by Council Member Shaun Murray. All in Favor.**

YEA

NAY

Nile Mathisen  
Shaun Murray  
Alfred Kettle

Council Members Ben Allred and Steve Secrest were excused

**9) FOLLOW-UP ON PAST MINUTES**

Nothing to follow up on.

**10) MAYOR'S REPORT**

Mayor Nile Mathisen addressed the bids for the generators, seeking clarification on whether they should be submitted as sealed bids instead of open bids. He also inquired about the necessity of engineering assistance to ensure compliance with proper protocols. Further investigation into this matter is required. Jeff Baker will consult with his team and relay any updates and additional instructions to the secretaries of Ballard City.

**11) COUNCIL REPORTS**

Council Member Shaun Murray reported on the Recreation Center expansion.

**12) FINANCES: Checks, Statements, Reports and Budget**

Mayor Nile Mathisen discussed finances.

**Motion made by Council Member Shaun Murray to approve the finances as presented, 2<sup>nd</sup> by Council Member Al Kettle. All in favor**

YEA

NAY

Nile Mathisen  
Shaun Murray  
Alfred Kettle

Council Members Ben Allred and Steve Secrest were excused.

**13) ADJOURN COUNCIL MEETING**  
**Motion made by Council Member Al Kettle to adjourn Council Meeting, 2<sup>nd</sup> by Council Member Shaun Murray. All in Favor.**

**YEA**

**NAY**

Nile Mathisen  
Shaun Murray  
Alfred Kettle

Council Members Ben Allred and Steve Secret were excused.

\_\_\_\_\_  
Mayor Nile Mathisen

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary Tasha Crum

\_\_\_\_\_  
Date

**\*NOTE:** *In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Kaelyn Meyers at Ballard City Building, 2381 E. 1000 S., Ballard, Utah 84066: Phone: 435-722-3393.*

DRAFT