



Laketown Town Council Agenda April 1, 2026 6:00 PM

Notice is hereby given that the Town of Laketown Town Council will hold their regularly scheduled meeting at 6:00PM on Wednesday April 1, 2026, in the Laketown Town Office located at 10 North 200 East Laketown, Utah.

1. CALL TO ORDER – MAYOR BRANDON WILLIS
2. OPENING CEREMONY – TBD
3. ROLL CALL
4. APPROVAL OF AGENDA
5. ~~EXECUTIVE SESSION (if needed. Public will be asked to leave the room and wait outside)~~
6. APPROVAL OF PRIOR MEETING MINUTES
7. BUDGET REVIEW
8. APPROVAL OF BILLS
9. ACTIVITY COMMITTEE – Chairman Heidi Hodges
10. UPDATES FROM CLERK'S OFFICE (Lisa)
 - Continued discussion on Xpress bill pay/credit card payment
 - Utah League of Cities and Towns
 - Updated clearance form for Planning and Zoning
 - Filing cabinet for Planning and Zoning Commission
 - Office will be closed April 6-10, 2026, April 22-24, 2026, and May 4, 2026
 - 2026-27 Fiscal year budget

The Town Council will not begin discussion on the following agenda items before 6:30 PM

11. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:

Any person wishing to comment on any item, not otherwise on the agenda, may address the town council at this point by addressing the mayor and town council and giving his or her name and address for the record. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the mayor. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-agenda items. Some items brought forward to the attention of the town council will be turned over to the clerk to provide a response outside of the town council meeting.

The Town Council will pause the meeting at 7:00 PM to hold the scheduled public hearings for Ordinances 2026-01, 2026-02, 2026-03, 2026-04, and 2026-05



Public Hearing #1

Ordinance 2026-01: An Ordinance amending Title 9 Building regulations of the Laketown Town Code, enacting Chapter 9.7 Wildland-Urban Interface Code, adopting by reference the 2006 Utah Wildland-Urban Interface Code:

The purpose of this ordinance is, as required by Utah State Law, the town is to adopt the 2006 Utah Wildland-Urban Interface Code and Map

Public Hearing #2

Ordinance 2026-02: An ordinance amending Title 8, Water Regulations, Chapter 8.1, Water Use and Service, Section 8.1.3, Fees and Rates of the Laketown Municipal Code: amending the Laketown Consolidated Fee Schedule, reducing residential water impact fees for individual residential connections.

The purpose of this ordinance is to lower the water impact fee for residential water connections (3/4" or 1") only.

Public Hearing #3

Ordinance 2026-03: An Ordinance repealing Ordinance 2025-10 adopted January 7, 2026, regarding the restriction of new culinary wells within five hundred feet of an existing town water line where the town's water system is able to provide service to the property.

The purpose of this ordinance is to repeal a current ordinance prohibiting the drilling of wells within Laketown city limits.

Public Hearing #4

Ordinance 2026-04: An Ordinance Amending Title 8, Water Regulations, Chapter 8.1, Water Use and Service, Section 8.1.2, Applications for Connection, Service: Amending the Laketown consolidated fee Schedule establishing a fee in lieu of dedication of required water shares and/or water rights:

The purpose of this ordinance is to allow in certain situations such as minor subdivisions, to pay a fee in lieu of transferring a water share or water right to the Town when connecting to the municipal water system. The proposed fee would be \$6400 for 1/2 -acre lot equivalent

Public Hearing #5

Ordinance 2026-05: An Ordinance amending Title 9, Building Regulation, Chapter 9.1, Building Code, Section 9.1.3, Building Permit Required of the Laketown Municipal Code; streamlining the town's local administrative processes and procedures: amending the Laketown Consolidated Fee Schedule clarifying the application of the 1% surcharge required by the state on all building permits



The purpose of this ordinance is to clarify the administrative process and procedures when applying for a building permit, to clarify the State Building Permit surcharge of 1%, and the town council may condition the approval of a building permit application with the requirement the applicant connects to the town's water system.

Upon the conclusion of the final public hearing, the Town Council meeting will resume where it was paused.

12. ITEMS OF BUSINESS

- a. Business License/Nellie Bakes' / Nellie Brown
- b. Town BBQ sponsored by Centra Com/Wendy Jo Jensen
- c. Josh Oldham/Gary Mckee - Waterline connection for subdivision (loop line – Main St and 200 East)
- d. Large Event Permit/Démolition Derby- Max Massey

13. PLANNING & ZONING COMMISSION REPORT - Chairman Duane Robinson

14. ITEMS OF BUSINESS (CONTINUED)

- e. Dallin & Talyn Willis – request for a variance on their building permit setbacks
- f. Discussion and possible vote on **Resolution 2026-02**: A resolution suspending the 3% water rate increase
- g. Discussion and possible vote on **Ordinance 2026-01**: An Ordinance amending Title 9 Building regulations of the Laketown Town Code, enacting Chapter 9.7 Wildland-Urban Interface Code, adopting by reference the 2006 Utah Wildland-Urban Interface Code:
- h. Discussion and possible vote on **Ordinance 2026-02**: An ordinance amending Title 8, Water Regulations, Chapter 8.1, Water Use and Service, Section 8.1.3, Fees and Rates of the Laketown Municipal Code: amending the Laketown Consolidated Fee Schedule, reducing residential water impact fees for individual residential connections.
- i. Discussion and possible vote on **Ordinance 2026-03**: An Ordinance repealing Ordinance 2025-10 adopted January 7, 2026, regarding the restriction of new culinary wells within five hundred feet of an existing town water line where the town's water system is able to provide service to the property.
- j. Discussion and possible vote on **Ordinance 2026-04**: An Ordinance Amending Title 8, Water Regulations, Chapter 8.1, Water Use and Service, Section 8.1.2, Applications for Connection, Service: Amending the Laketown consolidated fee Schedule establishing a fee in lieu of dedication of required water shares and/or water rights:
- k. Discussion and possible vote on **Ordinance 2026-05**: An Ordinance amending Title 9, Building Regulation, Chapter 9.1, Building Code, Section 9.1.3, Building Permit Required of the Laketown Municipal Code; streamlining the town's local administrative processes and procedures: amending the Laketown Consolidated Fee Schedule clarifying the application of the 1% surcharge required by the state on all building permits
- l. Discussion on lot sizes



15. COUNCIL BUSINESS:

- Water Updates – **Burdette Weston**
 - Consumer Confidence Report (CCR) – Lisa
 - Follow up on monthly water sampling, who will take samples over
 - Update on cost of radio read meters and quantity needed
 - Water Grant Application /Mayor Brandon Willis

- Roads & Streets Updates – **Kirsten Gash**
 - stop & yield signs
 - snow removal truck

- Park & Recreation Updates - **Denise Johnson**
 - Update on pavilion remodel
 - Recent Vandalism at the park
 - Estimate bug spray from Meli's complete lawn care

- Rodeo & Arena Updates - **Kris Hodges**
 - Sponsorship fee: banners, chutes, program
 - Ticket prices & seating
 - CM Weston update on ordering Queen saddle

16. 2nd EXECUTIVE SESSION (if needed)

17. MAYOR'S REPORT:

- Bear Lake Regional Commission Report
- Employee Compensation
- Town Updates

18. ADJOURN

*NOTE: The Town Council may vote to go into an executive session pursuant to the Utah Code 52-4-205
On Monday March 30, 2026, at 3:30 PM a copy of the foregoing notice was posted on the Utah Public Notice website at <http://pmn.utah.gov>
and on the Laketown website at www.laketownutah.com. A copy was posted in conspicuous view inside and outside the Laketown Town Office
in Laketown, Utah, and inside of the Laketown post office and at Dee's Service Station. DATED THIS 30th Day of March 2026 in compliance with
the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during
this public hearing should notify the Laketown Town Office at (435) 946-9000, 10 North 200 East, Laketown, Utah, at least three working days
prior to the public hearing. The office hours are Monday and Wednesday 9:00 a.m. to 2:00 p.m. Individuals with speech and/or hearing
impairments may call the Relay Utah by dialing 711. Spanish Relay Utah 1-888-346-3162.
/S/Lisa Johnson, Laketown City Clerk*