

Grand County Emergency Medical Services Special Service District

520 East 100 North

Moab, Utah

March 17, 2026

9:00 a.m.

1. The Grand County Emergency Medical Services Special Service District met in regular session on the above date and time at the Grand County EMS SSD station located at 520 E. 100 N., Moab, Utah. Chair Elizabeth Tubbs called the meeting to order at 9:00 a.m. In attendance were GCEMS Board Members Rani Derasary, Jason Taylor, Jim Webster, Dr. Lionel Weeks, and Melodie McCandless. Dr. Lionel Weeks was excused at 11:15am. Member Taryn Peterson was excused. Also present were Operations Captain Robin Reibold, Administrative Coordinator Jennifer Williams, and Administrative Assistant and Clerk Mandy Turner.
2. **Board Candidate Interviews:** The board conducted public interviews of five candidates for one available board position with a term ending December 31, 2026. The candidates were Sylvia Bentley, Terrance Carlson, Cassidy Davis, Jordan Killen, and Kristin Marsh. After the interviews, the board took a short recess at 9:54 a.m.
3. **Welcome Public Comment:** At 10:00am, the board came back into session. Chair Tubbs opened the floor for public comment; none was offered.
4. **Presentation by Dr. Flanagan, Co-Medical Director, on the Whole Blood Program:** Dr. Flanagan presented the efforts to establish a pre-hospital whole blood program through Grand County EMS, including the benefits and associated costs of such a program. The board expressed interest in inviting Dr. Flanagan back for a future update on progress.
5. **Approval of Minutes:**
 - a. Jim Webster moved to approve the minutes of the January 20, 2026. Dr. Weeks seconded the motion. The motion carried unanimously (6-0).
6. **Discussion/Action Items:** Due to time constraints of one or more of the board members, it was decided to move Discussion/Action items before the updates.
 - a. **Recommendation of Board Member to Grand County Commission – Discussion/Action:**

Discussion was held regarding each of the board candidates and the needs of the board. Jason Taylor made a motion to recommend Cassidy Davis for appointment by the County Commission to the Emergency Medical Services Special Service District Board and to authorize the chair to draft and send the recommendation letter to the Commission. Dr. Weeks seconded the motion. Further discussion followed. The vote passed 5-1, with Chair Liz Tubbs casting the nay vote.
 - b. **Ratification of Payment of 4th Quarter Bills (October 1 to December 31, 2025) – Discussion/Action:**

Treasurer Jason Taylor made a motion to approve the ratification of payment of bills in the amount of \$1,038,968.17 for the period of October 1st through December 31st, 2025. Rani Derasary seconded the motion. Motion passed 6-0.
 - c. **Risk Assessment 2025 – Discussion/Action:**

Administrative Coordinator Jennifer Williams guided the board through completion of the State Auditor's Risk Assessment Questionnaire for 2025. The completed questionnaire will be submitted to the State Auditor and will also be used by GCEMS auditors.

7. Updates:

- a. **Chair Report:** none
- b. **Treasurer Report:** Treasurer Jason Taylor reported the account balances as of March 17, 2026: \$123,517.06 in combined Mountain America accounts and \$600,109.29 in the PTIF savings account.
- c. **Board Member Reports:**
 - i. Melodie McCandless reported that the county is moving forward with the Public Safety building feasibility study. She also reported that SR 128 (the River Road) will be reduced to one way traffic from the present time through late October 2026. She also noted that the vote for the Essential Air Service contract was scheduled for that evening.
 - ii. Jason Taylor reported that the City of Moab is in budget season He noted that sales tax revenue has been up over the winter and that a design contract has been awarded for the Center Street Ball Fields.
- d. **Administrative Staff:** none
- e. **Director Report:**

Robin Reibold, Operations Captain for Grand County EMS, took questions from the board based on Executive Director Andy Smith's Director's report in the board packet.
- f. **Committee Reports:**
 - i. **Evaluation Committee** – The Evaluation Committee met and has a schedule in place for Executive Director Andy Smith's evaluation.
 - ii. **Policy Committee** – No report.
 - iii. **Executive Committee** - No report.
 - iv. **Budget/Audit Committee** – No report.

8. Future Considerations:

- a. Invite Dr. Flanagan back for an update on the whole blood program
- b. Training for management team in accounting as per Fraud Risk Assessment guidance.
- c. Data request: total call volume vs. non-billable calls.
- d. Presentation on the Rapid Extraction Module Support (REMS) team to the board

9. Closed Meeting: There was none.

10. Adjournment: The meeting adjourned at 11:38 a.m.

DRAFT

Grand County EMS Special Service District
Elizabeth Tubbs, Chair

Mandy Turner
Clerk/Secretary