

GUADALUPE CHARTER SCHOOL
Board Meeting Minutes: March 27, 2026

Zoom:	Paul Berthelson
Present:	Jordan Hinckley, Cindy Hinckley, Vanessa Rader, Serge Ibarra
Absent:	
Staff:	Marnie Bertoch, Valerie Jones, Tonya Passey, Sharon Kerr, Jim Carter, Rubya Alailefaleula, John Kirsling
Absent Staff:	Richard Pater
Visitors:	

Welcome – 8:30am

Board Chair, Jordan Hinckley welcomed everyone and called for a motion to approve the February 27, 2026 Meeting Minutes:

Vote to Approve of February 27, 2026 Meeting Minutes:

Motion: Vanessa Rader; Second: Serge Ibarra

Approved unanimously.

Finance Report – Tonya Passey, Charter Business Manager

Tonya Passey introduced Jennifer Medrano, who is our new Charter School Accountant and John Kirsling, our new Chief Financial Officer and HR Director. Tonya then reviewed the February 2026 Monthly Financials:

- Benchmark is at 67% for the end of February.
- Revenues are at just over \$3.1 million.
- State and Federal funds will be a bit behind until we receive our reimbursements come in.
- \$118,000 has been pledged by the Agency in a deficit situation for the Charter School.
- 63% benchmark for expenses and we are slightly under benchmark so far.

Enrollment

- 258 current enrollment.
- Next year is already at 254. We have put up signage for families to see.
- Special Education students are at 29.

Charter School Report / Scorecard Review – Marnie Bertoch, Charter School Principal

Approval for the 2025-26 School Land Trust Council to be Vanessa Rader, Cindy Hinckley and Jordan Hinckley:

Motion: Vanessa Rader; Second: Serge Ibarra

Approved unanimously.

Approval of the 2026-27 School Land Trust Plan:

Motion: Vanessa Rader; Second: Paul Berthelson

Approved unanimously.

Approval of the 2026-27 School Calendar:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

RISE efforts:

- Identified the lowest 25%. Restructured groups and resources to support struggling students more.
- Using data from walkthroughs to identify areas for improvement in student learning and teacher Instruction.
- Continue to track benchmark data for grades 3rd - 6th.
- Refocused weekly teacher meetings to support student mastery of skills.

GUADALUPE CHARTER SCHOOL
Board Meeting Minutes: March 27, 2026

- Grades 3-6 are pretty much staying on grade level for ELA (Literacy).
 - Working more on the math.
- A2A – Milestone Teacher Data, improvements all around.
- Parent Teacher Conference had 98% attendance as well as contacting the families who couldn't make it.
 - Handed out information for each grade as to what they should be able to do in each grade.
- Perfect Attendance Club has improved from 26 students with perfect attendance (5 or less tardies) in January to 122 students in February!

Early Learning Center Updates – Rubya Alailefaleula, ELC Director

- We will merge the Toddler Transitions Program into our In-Home Program.
- We will add a full day 3 year old PreK class.
- PEEPS testing will be at the beginning and at the end of the school year – same test.

Out of School Time Updates – Sharon Kerr, OST Director and Kim Aranda, OST Assistant Director

- Summer School registration is open.
 - Full staff is already hired.
- Choose Your Own Adventure will be starting again. Please email Kim or Sharon if you have something you would like to teach. Cooking, soccer, STEM activities, etc.
- Pathways Music Concert, organized by the Gifted Music School, will be April 1st and is free.

Jordan Hinckley called for approval to adjourn the meeting.

Approval to adjourn this Charter Board Meeting:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

Meeting adjourned at 9:03am.

Submitted by Colleen Baum.

Next Meeting: Friday, April 24th, 2026 from 8:30-9:30am.