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*The meeting was conducted in hybrid format.*

**Members Present:** Cindy Davis, Cole Kelley, Randy Boothe, Matt Hymas, and Christina Boggess.

**Committee Staff:** Scott Jones, Deborah Jacobson, and Cammy Wilcox.

**Others Present:** Sam Urie, Ben Rasmussen, Jared Felt, Aaron Brough, Dale Frost, Rebecca Nielsen, Jodi Parker, Sara Harward, Alyssa Roseman, Dean Dykstra, Don Modde, Laura Wilson, Mark Waddoups, Tim Davis, Greg Connell, MiKell Bennion, Kylee Richter, Todd Hauber, Casey Crellin, and Debby Llewelyn.

Committee Chair Davis called the meeting to order at 9:15 a.m.

**USBE Staff Highlights:**

- Alyssa Roseman, Assistant Director of Purchasing, Financial Operations
- Dean Dykstra, School Construction Specialist, Financial Operations

**Public Comment:**

There were no requests for public comment.

**3.2 R277-601, Standards for School Buses and Operations (Continuation)**

**Committee Discussion:** R277-601 is approaching its five-year review in June. Staff recommend continuation of the rule.

Staff presented R277-601, Standards for School Buses and Operations, for consideration and approval.

Authorizing, and Implemented or Interpreted Law: [Art X Sec 3](#); [53E-3-501\(1\)\(d\)](#); [53E-3-401\(3\)](#)

**Committee Action:**

**Member Kelley Motion:**

That the Committee continues R277-601, Standards for School Buses and Operations, and forward to the Board for approval.

**Motion:** Passed unanimously

**MOTION FOR THE BOARD:** That the Board continues R277-601, Standards for School Buses and Operations.

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### 3.3 Update to the LEA Annual Assurances Document

**Committee Discussion:** The LEA Annual Assurances document is to be reviewed and updated annually and presented to the Board for their approval. The Policy and Financial Operations staff have reviewed each assurance and made some updates. This document includes required state and federal assurances as well as items deemed high-risk by the USBE Audit staff. Staff are seeking the Board's approval of the updated document no later than the May Board meeting.

Updates to this year's document include:

- New links for programs transferred to the U.S. Department of Labor
- Updated language for Constitutionally Protected Prayer from the U.S. Department of Education
- New state assurance — CPR Training in Health Core Standards, because of the State Legislative Session

**Committee Direction:** The committee requested that staff provide a list of which LEA assurance items are required by code and which are not, and which have additional monitoring for risk, to help the committee determine if any can be removed from the assurance document.

**Committee Action:**

**Member Boggess Motion:**

Delete item #14 from the LEA Annual Assurances document as it is duplicative of item #10.

**Motion:** Passed unanimously

**Member Boggess Motion:**

The Committee recommends that the Board approves the LEA Annual Assurances document, as amended.

**Motion:** Passed unanimously

**MOTION FOR THE BOARD:** That the Board approves the LEA Annual Assurances document.

### 3.4 2026 Legislative Session Tax Impacts

**Committee Discussion:** Staff presented legislative changes to property taxes, truth in taxation, income tax, etc., as applicable to inform the committee about impacts to LEAs, taxpayers, and the USBE.

Staff provided an in-depth explanation of how property taxes are calculated and

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distributed, including the basic school levy, charter school levy, and local levies set by districts. The committee discussed recent legislative changes to property tax rates and funding formulas, with particular attention to Senate Bill 60, which reduced the individual income tax rate from 4.5% to 4.45%.

Staff explained how property tax revenues are estimated and adjusted based on new construction and growth, while highlighting the complex interplay between state-mandated levies and local control. Staff also reviewed various funding streams and their impact on school districts' property tax rates, including the charter school local replacement program and the voted and board local levy program.

**Committee Direction:** MSP Administrator Frost was asked to send Business Administrator Hauber the specific motion language from Board Member Boggess regarding Public Treasury Investment Fund (PTIF) transparency requirements for his review and response at the next meeting.

**Committee Direction:** Revisit the property tax working group and related action items in the September/October meeting after the new Truth in Taxation process has been implemented, to assess effectiveness and determine if further board action is needed.

**Member Boggess Motion:**

Place an action item on the April meeting agenda to review the original board motion regarding the property tax/working group, assess what has been addressed in the legislative session, and determine next steps.

**Motion:** Passed unanimously

### **3.5 Recognition of Progress, Achievements, or Improvements**

Staff were recognized for the following achievements:

- Clean MSP and Financial Audit
- Indirect Cost Pool (ICP) rate approval for LEAs
- Financial Operations accounting staff for the clean Medicaid Audit

#### **3.5.1 INFORMATION: Program Monthly Report (PMR) on USIMS**

**Committee Information:** The Utah Schools Information Management System (USIMS) is an ongoing project that will modernize USBE's legacy data systems and enable real-time access to and secure movement of data to support effective decision-making at all levels of the education system.

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*Staff provided an overview of the changes and improvements made since the previous report.*

### **3.5.2 INFORMATION: Program Monthly Report (PMR) on Utah Grants**

**Committee Information:** Utah Grants is USBE's system for managing the entire grant process—applications, awards, payments, and monitoring. It serves USBE staff, LEAs, and CBO partners, with ongoing development to meet agency needs and ensure proper safeguards.

Staff will continue working with REI Systems to resolve production issues, improve Tier 3 response times, stabilize the production environment, and address email, notification, and accounting issues. USBE will pause further development deployments until stabilization is complete. Staff will provide an update to the committee in approximately six months on the status and projected timeline for Utah Grants System improvements.

*Staff provided an overview of the changes and improvements made since the previous report.*

### **Adjournment**

The meeting adjourned at 11:50 a.m.