

WALLSBURG TOWN COUNCIL WORK MEETING

March 19, 2026 – 7:00PM

1. Call to Order 7:10 PM

- a. Roll Call: Mary Piscitelli, Rohn Hortin, Peter Nielsen, Alisha O’Driscoll. Celeni Richins is on her way, arrived 7:25pm
Terri Eisel excused.

2. Agenda Items:

a. Lien Process for Overdue Water Accounts – Information and Discussion Only

- i. Review draft of ordinance to outline the property tax lien process for over due water accounts.

Alisha O’Driscoll explained that this draft was created by Spencer Foster with MAG, Alisha edited to add that she added information about service disconnections. Peter Nielsen asked if there are payment assistance programs available if needed. Miscellaneous discussion about MAG HEAT program and other possibilities. Discussion about serving the notices, if people don’t answer the door or don’t pick up their mail. Maybe see if the Sheriff’s office can serve notices?

Ordinance No. 2026 – 01

AN ORDINANCE OF THE TOWN COUNCIL OF WALLSBURG, UTAH, ESTABLISHING PROCEDURES FOR THE COLLECTION OF DELINQUENT WATER SERVICE CHARGES AND PROVIDING FOR SERVICE DISCONNECTION AND CERTIFICATION TO THE WASATCH COUNTY TAX ROLL PURSUANT TO UTAH CODE §10-8-76

WHEREAS, the Town of Wallsburg provides culinary water services to properties within its jurisdiction; and

WHEREAS, the Town is authorized under Utah Code §10-8-76 to impose and collect charges for water services and to certify unpaid charges to the county for collection as a lien; and

WHEREAS, the Town finds it necessary to establish clear procedures for the collection of delinquent water service charges in order to protect the financial integrity of the Town’s utility system.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF WALLSBURG, UTAH, AS FOLLOWS:

SECTION 1. PURPOSE.

The purpose of this Ordinance is to establish procedures for the billing, collection, and enforcement of water service charges, including service disconnection and the certification of delinquent charges to the county tax roll, where such charges shall become a lien upon the property served.

SECTION 2. RESPONSIBILITY FOR PAYMENT.

Water service charges shall be the responsibility of the owner of the property receiving service. The obligation to pay for water services shall attach to the property, regardless of whether the account is held in the name of a tenant or other occupant. Failure of an occupant to pay shall not relieve the property owner of responsibility.

SECTION 3. BILLING AND DELINQUENCY.

As established by the Town, water service charges shall be billed at the first of each month and payment shall be due on the 25th of each month. Any account with an outstanding balance that has not been paid in full by the 1st of the month following the due date are subject to late fees. Delinquent accounts that have not been paid in full in ninety (90) days shall be considered for service disconnection and certification of delinquent charges to the county tax roll, where such charges shall become a lien upon the property served.

SECTION 4. NOTICE OF DELINQUENCY.

Prior to service disconnection and certification of delinquent charges to the county tax roll, the Town shall provide written notice to the property owner of record. The notice shall include:

1. The amount due;
2. The property address and parcel number;
3. A statement that the charges are delinquent;
4. A deadline for payment, which shall not be less than thirty (30) days from the date of notice; and
5. A statement that failure to pay may result in service disconnection and certification of the charges to the county tax roll, where they will become a lien on the property and be collected in the same manner as property taxes.

Notice shall be mailed to the property owner at the address listed on the county tax records.

SECTION 5. SERVICE DISCONNECTION AND CERTIFICATION TO COUNTY TAX ROLL.

If delinquent charges remain unpaid after the notice period, the Town Council may authorize the disconnection of water service and certification of such charges to Wasatch County for inclusion on the property tax roll. Disconnection of service shall be completed by the Town. Certification of delinquent charges to the county shall include:

1. Property owner name;
2. Parcel number;
3. Property address;
4. Total amount due, including any applicable fees or interest.

Upon certification, the delinquent amount shall be added to the property tax roll and shall become a lien upon the property pursuant to Utah law.

SECTION 6. EFFECT OF LIEN.

Charges certified to the county tax roll shall:

- Be collected in the same manner as property taxes;
- Constitute a lien against the property; and
- Have the same priority as property tax liens.

The Town shall not be required to record a separate lien with the County Recorder.

SECTION 7. ADDITIONAL REMEDIES.

The remedies provided in this Ordinance are cumulative and shall not prevent the Town from pursuing any other lawful means of collection, including:

- Civil action;
- Collection agencies.

As permitted by law.

SECTION 8. ADMINISTRATIVE AUTHORITY.

The Town Clerk, or another designated official, is authorized to:

- Administer billing and notice procedures;
- Maintain records of delinquent accounts;
- Prepare certification lists;
- Coordinate with the county for tax roll certification.

SECTION 9. SEVERABILITY.

If any provision of this Ordinance is found invalid, the remaining provisions shall remain in full force and effect.

SECTION 10. EFFECTIVE DATE.

This Ordinance shall take effect upon adoption and publication as required by law.

b. Community Service Projects Schedule— Information and Discussion Only

i. Identify and plan community service projects.

-Park: Alisha O'Driscoll read the list from Terri Eisel for the Park by the Fire Garage. Strip and Paint white pavilion, routine garbage clean up (playground, trail, general cleanup), weed and branch cleanup, weed eating around fences to help Gordy. Weed eat in pump house fence. Parking lot cleanup (by dumpsters/concrete blocks and pavilion), garbage cleanup along roads. Alisha O'Driscoll doesn't have a list of Spring Creek park needs, but knows it is on Terri Eisel's radar.

-Town Hall: Peter Nielsen commented that Blake Allen is donating the gravel to the Town Hall. Celeni Richins commented that the Homeschool Group does two service projects per year. Alisha O'Driscoll commented that they cleaned all the tables last year and it was awesome. They will do another service project this year, Peter will coordinate. Mary Piscitelli commented that the metal edging needs to be installed, miscellaneous discussion about grass seed and sprinklers. Peter Nielsen will talk to Sam about charging and testing the sprinkler system, setting the clock, etc. Mary Piscitelli mention the light bollard things, one is now broken. Need to dead end those electrical lines cover that spot. Grind off the bolts on the Town Hall stairs.

-Cemetery: Monday April 6th: regularly scheduled Cemetery cleanup- clean up Christmas decorations, etc. Will post on Facebook. Wednesday before Memorial Day ask the Youth for help with a cleanup. Doyle Gardner headstone cleaning on Saturdays in May 7am-1pm. Doyle Gardner and Town will work to restore fallen pioneer headstones. Need a load of ¾" gravel- asking the Town to provide that. Peter Nielsen will ask Blake Allen about ¾" gravel for that, no need for pea gravel. Rohn Hortin talked about Town Ditch water to the Cemetery. Ballpark figure from Frog Bottom Irrigation and Landscape. 3" line just above Clyde's- connect there and it goes up the west side of the road right now- so that needs to cross the road and take it up to the cemetery, put in a filter, tie into the lower valve- then take the domestic line into the cemetery and put in a hose bib right at the bottom. \$8,650 ballpark without bedding the line and 2-3 days of work. Mary Piscitelli said we need a direct, written, specific quote for the project and to put it out to bid. Asked if we have money for the project, whether it falls under water or cemetery on the budget, etc. Alisha O'Driscoll commented that the project is on the capital improvements project list, so capital funds can be used. Miscellaneous discussion on procurement process and getting bids. Will talk to Troy Ostler for help with a plan so that we can know what we want when we ask for bids. Peter Nielsen and Rohn Hortin will get together and walk through, invite Troy Ostler. Some sod is needed for graves, not a community project, but just on the radar to be worked on this spring, maybe look into buying a tamper.

-Dates for plans: April 7th 9am to 1pm – go through old Clerk/Mayor offices (Alisha O'Driscoll will notice the meeting).

Wednesday before Memorial Day for youth/public Cemetery Cleanup. June/July (week before the 24th) for Park cleanup.

-Miscellaneous discussion about shelving, garbage bags, bottled water, etc for storage at the Town Hall.

3. Department Reports

- a. To discuss continued agenda items, assignments
 - i. Buildings (Peter Nielsen) Nothing to add
 - ii. Roads (Peter Nielsen) Nothing to add
 - iii. Cemetery (Mary Piscitelli) Lamond and Leida Givens are buried in the cemetery. There is a baby and

Cremaains buried there also, no headstone. Doyle Gardner does headstones for a living and would like to place headstones there. Small baby headstone and Smaller adult headstone in that same place. Instead of 48" like in the ordinance, it will be 55" - it will cut into Leida's plot. Will not encroach anywhere except for family which has approved. No one had problem with it.

- iv. Park (Terri Eisel) Excused
- v. Water (Rohn Hortin) Backflow prevention letters need to be created after the cemetery project is done.
- vi. Mayor (Celeni Richins) Reminded Rohn Hortin about his water operator certification, working on it.

Needs another surgery to remove oil bubble in 9 months. Rural Water Association rep will proctor the test anytime.

vii. Clerk (Alisha O'Driscoll) Audio Recorder is muffled, maybe replace with same one we had last time? It was inexpensive and good quality audio, but only lasted a few years. Water System points for being delinquent on sampling and other requirements (water quality report, etc). We are all caught up now and points have been removed except for the ones related to CCC's (backflow). I talked with Spencer Foster today, he is happy to help put something together. The State will be happy with documentation of any plan/progress. Water Company Meetings next week: 1) Town Ditch cleaning Saturday March 21st 8am at Starks Lane. 2) Town Ditch meeting Tuesday March 24th 630pm at Town Hall. 3) Main Creek meeting March 26th 7pm at Town Hall. 4) North Ditch meeting March 31st 6:30pm at the Town Hall. Multiple requests to open park bathrooms if we can. Miscellaneous discussion on kids soccer, getting excited for it to start in April. About 50 kids signed up, 4 teams per age group, working on shirts. Will work on fields and equipment. Talk to Gordy Jepperson/Quinn Richins about painting the lines.

4. Call For Agenda Items:

- a. Call for Agenda items for April Town Council Meeting (Expected April 9, 2026)

*NOTE date change from the 1st Thursday in April to the 2nd, due to Wasatch County School District Spring Break. Troy Ostler Updates, Ordinance for Liens. Will add others as they come. Alisha O'Driscoll will be gone but will have everything ready.

- b. Call for Agenda items for April Town Council Work Meeting (Expected April 16, 2026)

Rohn Hortin's Birthday. Mary Piscitelli will be gone. 3 Bishops/ 24th Fundraiser.

May 14th: Tentatively Budget Review with Pelorus, possibly cancel the work meeting that month.

5. Adjourn

Motion: Rohn Hortin moves to adjourn

Second: Peter Nielsen

Vote: Unanimous

Time: 9:00PM