

WALLSBURG TOWN COUNCIL MEETING AGENDA

February 5, 2026 - 7 pm

MINUTES

1. Call to Order 7:05PM

- a. Pledge of Allegiance - Completed
- b. Prayer – Peter Nielsen
- c. Roll Call - Peter Nielsen, Rohn Hortin, Celeni Richins, Terri Eisel, Mary Piscitelli, Troy Ostler. Alisha O’Driscoll (clerk) excused.

2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the February 5, 2026 Town Council Meeting
- b. Minutes of the January 8, 2025 Town Council Meeting

Items stand approved.

3. Approve Budget

- a. January Budget and Check Register (and any questions)

Rohn Hortin mentioned that the Snow Plowing bills are low this year, miscellaneous discussion about no snow. Celeni Richins commented about the streetlight power bill, if it is supposed to be that high after converting to LED. Peter Nielsen asked if the streetlight in the parking lot at the park is dark skies compatible. Celeni Richins asked for clarification. Peter Nielsen commented that it seems brighter. Celeni Richins agreed that it might be brighter, might be a new bulb vs the others that don’t. Asked if it is brighter than other streetlights? Terri Eisel commented about the streetlight on the corner with a short that comes off and on and blinks, etc. Peter Nielsen asked if that falls into the roads department. Terri Eisel commented that the Streetlights bill might be high because of the Main Street Christmas Lights. Miscellaneous comments about the lights not being LED, etc. Celeni Richins called for questions. None heard.

Motion: Rohn Hortin moves to approve the Budget and Check Register as is. **Second:** Peter Nielsen **Vote:** Unanimous

4. Public Comment (5 minutes): This is the public’s opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

None heard.

5. Agenda Items:

a. Main Canyon Road Project, CDBG Application Updates – Information and Discussion Only

- i. Troy Ostler (CivCo Engineering) will discuss status Main Canyon Road Phase II & 2025 CDBG applications

Main Canyon- still don’t have flashing stop signs working. It’s a sensor in the box, has been ordered through InterWest safety- supply issue from China. As soon as they arrive they will be installed. They are working, solid red lights- but will be flashing. Contractor to complete the road project will be back first part of May. First action will be to mill the road coming into Town before chip seal. By the end of May, the project should be completed. We are on budget, so everything is looking good. Going to request an additional \$10,000 from the State to cover additional engineering fees for issues and needing to return in the Spring. About \$700 for the Town, in the contingencies in the budget. Mary Piscitelli asked about signage- new signs coming in to Town. There is a curve sign coming in to Town but no speed limit sign. The curve is slight compared to other curves, wonder if it could be a speed limit sign instead. Celeni Richins commented that is up to the Town. Troy Ostler said it could definitely be added to this project. Mary Piscitelli commented that it would be a good addition. Rohn Hortin commented that it would be a good spot but we also need law enforcement. Miscellaneous discussion about law enforcement presence. Troy Ostler will take a look at the sign on his way out of Town and look into adding a speed limit placard there. Mary Piscitelli commented that the Town gets a lot of comments on people needing to slow down and she wants the public to know they are heard and the Town is working on it.

CDBG Applications – Got an email from the State saying that everything is good on the Master Plan, environmental clearance is good. Contract was sent to Alisha- needs to be signed by the Mayor. The project funds are waiting on the environmental clearance in the WebGrants system. It has been signed, Troy Ostler will follow up and then can get the contract following that and get the designed and pipe in the ground this summer.

Town Streets Application – Meeting Monday at Noon. Peter Nielsen will plan to attend. Hopefully they will smile favorably on that. They have funded projects for Main Canyon in the past. Looking good. \$873,000 grant with \$59,000 local match funds. Peter Nielsen asked where the match funds come from. Celeni Richins said Class C Road funds or wherever in the budget we can pull from. Troy Ostler confirmed that Class C Road funds can be used for that. Rohn Hortin asked about the County helping with match funds. Troy Ostler confirmed that the County helped match the last road project because part of the road is in the county.

Peter Nielsen said that he received a phone call from Staker Parsons today saying that they hadn't been paid for their supplies. Troy Ostler commented that Staker Parsons didn't work on this project. Troy Ostler commented that it would have had to been on the Water Project. Terri Eisel commented that would have been through BD Bush. Rohn Hortin agreed, will look into it and contact BD Bush and the engineers.

b. Town Hall Walkthrough – Information and Discussion Only

- i. Wallsburg Town Mayor and Council will walk through the Town Hall to create a list of needed repairs and renovations. **Department Reports completed before Walkthrough.**

Starting in the chapel: 20-30 feet for council chambers. Rest would be open, could partition. Remove choir seating, make area for work meetings. Row seating just 4-5 benches. Accordion separator behind that to extend if needed. Another option to move council chambers to the stage. All agreed they like the current chambers, especially with the new table. Talked about sound, projector, etc.

Need for windows, new drapes/shades/shutters. Look at Heber City offices in the tabernacle- looks really nice.

Pull up the carpet if the wood floor is there and nice. Walls that were added in the hallway can go. They were added during remodel and can be taken out. Add more windows, make it look good and light. Redo the ceiling. Make it light and fresh and inviting. Remove carpeting from the wall. Install wainscot or remove the wall entirely. Remove basketball hoops – ceilings too low.

Move the kitchen into the relief society room, make access to the outside. Whole area behind the kitchen could be a courtyard with pavilion, etc. Make it usable.

Make offices down the hallway. Cut the custodian cage out- make accessible. Clean out the cleaning supplies/closet. Water Heater and electrical may need to be locked up or moved. Bathrooms newly remodeled but can look nicer and made bigger.

Possibility of asbestos? Not likely, but possible. All needs to be checked. Wiring, plumbing, etc. all needs to be remodeled.

Keep the stage for the possibility of community theater in the future. New drapes, make it nicer, people will want to use it.

Upgrade heating and air conditioning system.

Wing of offices needs to be updated – add a bathroom. Make rooms rentable. Doors, door closers, all in need of repair.

Look into FEMA grant funds for sheltering people as a community center- generator, AED unit, etc.

6. Department Reports

- a. To discuss continued agenda items, assignments

- i. Buildings (Peter Nielsen) Talked to Nancy O'Toole today about getting a grant for remodeling the building.

She will come walkthrough and we will set a plan for the grant in September. Peter Nielsen will be out of Town from the 14th through the 27th- wondering if the 27th will work. All agreed. Nancy O'Toole advised to have an open house and let the public make comment to include in the application. Then have architect make plans, open back up for comment, etc. All needs to be done before Grant application in September. Terri Eisel asked and confirmed that this is the same grant we applied for a few years ago- Nancy O'Toole learned a lot during that application cycle and knows what to ask for this time around for a better chance of getting the grant. Celeni Richins asked about timing on the 27th. Miscellaneous discussion, decided on 9am. Will have Alisha O'Driscoll notice the meeting. Miscellaneous discussion about structural needs for remodel. Terri Eisel commented that Jeremy Hales over emergency management says there are resources available through FEMA for certain upgrades as a community center. Will look into that also. Terri Eisel commented that we missed out last time because of economic development. Peter Nielsen commented plans to utilize lots of local resources and talents and hire – contractors, donations, keep the money here as much as possible. All agreed. Peter Nielsen commented that Gordy Jepperson has been working on the rock out front. Celeni Richins commented that the edging still needs to be installed. Gordy Jepperson worked out a deal with Blake Allen to get \$19 a ton versus \$30, Peter Nielsen is hoping he didn't violate any rules for procurement. Terri Eisel said there is a high number that you have to reach before you have to go through the official procurement process.

- ii. Roads (Peter Nielsen) Nothing to add beyond what was discussed with Troy Ostler. Need to look at the streetlights. Get with Scott Larsen to see where he is at with those. Peter Nielsen will find out from Scott Larsen and follow up.

- iii. Cemetery (Mary Piscitelli) Ordered the tea lights for Christmas Eve. They arrived and are being stored in Alisha O'Driscoll's office. Responded to the Olsen girl today about helping in the cemetery. Had something come up this week with someone that passed away. They were cremated and their son works for the cemetery in Midway. He asked if he were to use their equipment if he could dig his grave. Mary Piscitelli commented she is worried about liability and opening a can of worms but that she would ask. Celeni Richins and Peter Nielsen commented that if you allow it for one you have to allow it for all. Miscellaneous discussion. Mary Piscitelli agreed and commented that the sons point of view is that it is the last act of service he can do for his dad. Terri Eisel commented that he could get in touch with Tyler Graham who currently digs the graves and see if they could work something out. Peter Nielsen asked if that is something we contract out? Mary Piscitelli said it is not a contracted just a handshake agreement with Tyler Graham. Miscellaneous discussion, all agreed to not allow it.

- iv. Park (Terri Eisel) Alisha O'Driscoll forwarded some information from Spencer Foster on a Utah Recreation Grant, it has been broken into tiers so we have a better chance of getting funding for parks. Food for thought for the work meeting. Peter Nielsen commented we need to get a grant for a nice trail from here to the Charleston turn. Terri Eisel said she would like a park bathroom

remodel, interest in pickleball court. Rohn Hortin asked if the bathroom remodel would need to be ADA and if we have room for that. Celeni Richins said to not mess with the footprint or you have to get in to the septic. Terri Eisel commented about removing the fences in front of the doors, getting doors that swing the right way, stalls and partitions, bars, etc. Use the ADA as one of the reasons needed for the grant. Other ideas; lights at the arena. Needs to get a plan for that put together. Peter Nielsen commented that there are lights out there somewhere. Terri Eisel said that permitting with Rocky Mountain Power is where we run into issues. Need to get with an electrician to make a plan and go from there. Those are the top 3 ideas right now- top need is the bathroom remodel. Needed more than the others. Peter Nielsen commented about running powerlines through the park too for lights in the trail, pickleball courts, etc. Not bright, just some light for the park. Celeni Richins commented about lights on the pavilion for cleanup after the 24th and events. Terri Eisel will get some numbers and talk about that a little more. Will also look into the county TAP funds- there won't be a lot available this year. The Utah 250 year celebration will get most of it. Would like to get the white building at the park sandblasted and re painted. All agreed. Terri Eisel will look more into that. Wants to put a meeting together with the families that use the arena to help take care of the arena and work out a schedule to keep it worked.

v. Water (Rohn Hortin) At the work meeting, Rohn Hortin will have a price of what it will cost to get Town Ditch up to the cemetery. We'll have to put that out for bid too. Peter Nielsen asked where the hook up is at. Down by Trevor Clyde's. It won't cost much, but there is a filter needed and some work to do there. Celeni Richins asked how far into the cemetery will it be taken? Rohn Hortin commented just to hook onto the old lines- confirmed with Mary. Mary Piscitelli commented that the cemetery lines will need to be worked on too. All agreed that zones will need to be created and new heads installed, etc.

vi. Mayor (Celeni Richins) Reminder for Rohn Hortin to get certifications. Rohn Hortin said he is getting eye surgery and will get on to it after that. Rohn Hortin commented about the service line inventory surveys that were sent out. Mary Piscitelli asked if everyone got the letter or if it depended on the age of the house? Rohn Hortin said that the engineers were sending out emails and letters. Mary Piscitelli said she didn't get either. The State is calling and asking about that again, Alisha O'Driscoll will connect with them and get the information to them. Backflow Certification letters – Alisha O'Driscoll pulled a sample from the State website for review. Rohn Hortin commented that it won't work if you don't give your customers more time to get compliant. Like one year rather than 90 days. Rohn Hortin said that cities that had shorter deadlines had more pushback, worked out better to push it out a year. Celeni Richins commented December 1st? Rohn Hortin confirmed. Terri Eisel confirmed that this is for connections to the Town water system. All confirmed. Miscellaneous discussion and review of the letter. Peter Nielsen commented to include enforcement and what will happen if they don't comply. Mary Piscitelli commented that the letter should say that if your sprinkler uses Town Ditch only – this doesn't apply. Rohn Hortin said the deadline should be one year from May. Mary Piscitelli said that it should be sooner or people won't do it at all. Celeni Richins asked about the cost. Rohn Hortin said a few hundred to install the backflow and a hundred or so to have it tested. Will follow up with Alisha O'Driscoll to make changes per Rohn Hortin. Miscellaneous discussion on enforcement/penalty. Terri Eisel commented to add that if anyone doesn't do it, we should have a procedure in place to do it for them and pass the cost on to them. Rohn Hortin will get more information on shut off procedures/fines, etc. Side discussion on property tax lien for late water bills.

vii. Clerk (Alisha O'Driscoll) Excused.

b. Call for Agenda items for February Town Council Work Meeting (Expected February 19, 2026)

Peter Nielsen will be out of Town for the work meeting. Decorum of meetings (Alisha O'Driscoll will contact Spencer Foster for verbiage). Peter Nielsen asked about a face book page for the Town, Celeni Richins confirmed there is one. Peter Nielsen would like to post about Town Hall Remodel ideas/notices. Alisha O'Driscoll will assist.

c. Call for Agenda items for March Town Council Meeting (Expected March 5, 2026)

Discuss meeting with Nancy O'Toole. GRAMA Training for the group? Elected officials training in April. Road/CDBG Updates. Peter Nielsen commented about internet for the valley (department reports). The school district owns the fiber optic cable coming in, all of the involved companies have changed ownership, etc. Starlink community may be the way to go. Will look into the details.

7. Closed Session to discuss private items, as allowed by Open and Public Meetings Act rules and regulations.

Call to Order- 8:37PM **Roll Call-** Peter Nielsen, Rohn Hortin, Celeni Richins, Terri Eisel, Mary Piscitelli. Alisha O'Driscoll (clerk) excused.

Motion: Terri Eisel moves to adjourn closed session

Second: Rohn Hortin

Vote: Unanimous

Adjourn: 8:55PM

8. Adjourn

Motion: Rohn Hortin moves to adjourn regular meeting and go into closed session

Second: Terri Eisel

Vote: Unanimous

a. Time: 8:36PM