WEST HAVEN SPECIAL SERVICE DISTRICT

Monday, March 16, 2026 6:30 pm
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

BOARD MEMBERS

Chairman Dale Allen
Clarence Kelley
Alisha Marigoni
Nate Morse

Mayor Rob Vanderwood
Councilmember Ryan Swapp
Planning Member James Jenson

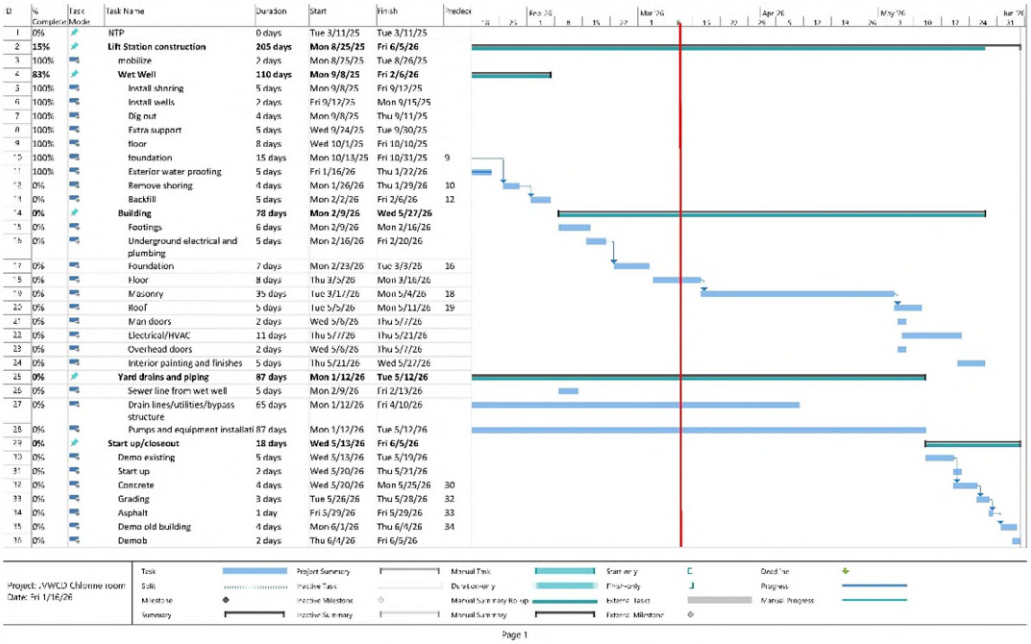
MEETING MINUTES OF MARCH 16, 2026

1. MEETING CALLED TO ORDER
   A. Chairman Dale Allen
   Dale Allen called the meeting to order at 6:30 pm.

2. OPENING CEREMONIES
   A. Pledge of Allegiance – Dale Allen
   B. Invocation/Moment of Silence – James Jenson

3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)
   No one was present for this item.

4. ACTION ITEMS
   A. Change Order from Corrio Construction, Inc. for an extension of the completion date
   **Mayor Vanderwood arrived at the meeting*
   There was a discussion about the initial completion date being February 20, 2026 and now it will be June 5, 2026.



ID	% Complete	Task Mode	Task Name	Duration	Start	Finish	Predec
1	0%		NTP	0 days	Tue 3/11/25	Tue 3/11/25	
2	15%		**Lift Station construction**	**205 days**	**Mon 8/25/25**	**Fri 6/5/26**	
3	100%		mobilize	2 days	Mon 8/25/25	Tue 8/26/25	
4	83%		**Wet Well**	**110 days**	**Mon 9/8/25**	**Fri 2/6/26**	
5	100%		Install shoring	5 days	Mon 9/8/25	Fri 9/12/25	
6	100%		Install wells	2 days	Fri 9/12/25	Mon 9/15/25	
7	100%		Dig out	4 days	Mon 9/8/25	Thu 9/11/25	
8	100%		Extra support	5 days	Wed 9/24/25	Tue 9/30/25	
9	100%		floor	8 days	Wed 10/1/25	Fri 10/10/25	
10	100%		foundation	15 days	Mon 10/13/25	Fri 10/31/25	9
11	100%		Exterior water proofing	5 days	Fri 1/16/26	Thu 1/22/26	
12	0%		Remove shoring	4 days	Mon 1/26/26	Thu 1/29/26	10
13	0%		Backfill	5 days	Mon 2/2/26	Fri 2/6/26	12
14	0%		**Building**	**78 days**	**Mon 2/9/26**	**Wed 5/27/26**	
15	0%		Footings	6 days	Mon 2/9/26	Mon 2/16/26	
16	0%		Underground electrical and plumbing	5 days	Mon 2/16/26	Fri 2/20/26	
17	0%		Foundation	7 days	Mon 2/23/26	Tue 3/3/26	16
18	0%		Floor	8 days	Thu 3/5/26	Mon 3/16/26	
19	0%		Masonry	35 days	Tue 3/17/26	Mon 5/4/26	18
20	0%		Roof	5 days	Tue 5/5/26	Mon 5/11/26	19
21	0%		Man doors	2 days	Wed 5/6/26	Thu 5/7/26	
22	0%		Electrical/HVAC	11 days	Thu 5/7/26	Thu 5/21/26	
23	0%		Overhead doors	2 days	Wed 5/6/26	Thu 5/7/26	
24	0%		Interior painting and finishes	5 days	Thu 5/21/26	Wed 5/27/26	
25	0%		**Yard drains and piping**	**87 days**	**Mon 1/12/26**	**Tue 5/12/26**	
26	0%		Sewer line from wet well	5 days	Mon 2/9/26	Fri 2/13/26	
27	0%		Drain lines/utilities/bypass structure	65 days	Mon 1/12/26	Fri 4/10/26	
28	0%		Pumps and equipment installati	87 days	Mon 1/12/26	Tue 5/12/26	
29	0%		**Start up/closeout**	**18 days**	**Wed 5/13/26**	**Fri 6/5/26**	
30	0%		Demo existing	5 days	Wed 5/13/26	Tue 5/19/26	
31	0%		Start up	2 days	Wed 5/20/26	Thu 5/21/26	
32	0%		Concrete	4 days	Wed 5/20/26	Mon 5/25/26	30
33	0%		Grading	3 days	Tue 5/26/26	Thu 5/28/26	32
34	0%		Asphalt	1 day	Fri 5/29/26	Fri 5/29/26	33
35	0%		Demo old building	4 days	Mon 6/1/26	Thu 6/4/26	34
36	0%		Demob	2 days	Thu 6/4/26	Fri 6/5/26	

Project: VWLD Chlorine room
Date: Fri 1/16/26

Task | Project Summary | Manual Task | Start-only | Deadline
Split | Inactive Task | Duration-only | Finish-only | Progress
Milestone | Inactive Milestone | Manual Summary Rollup | External Tasks | Manual Progress
Summary | Inactive Summary | Manual Summary | External Milestone

Page 1

Ed said there is a provision for Liquidated Damages and everything is being tracked.

Rob Vanderwood made a motion to approve the Change Order for extending the completion date to June 20, 2026. **Clarence Kelley** seconded the motion.

AYES:	James Jenson, Ryan Swapp, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood
NAYS:	
ABSENT:	

B. Bid Award for the 4450 W Repump Project

Nate Reiva explained to the board that Corrio is already running behind on an existing project and staff believes it would be in the best interest of the District to award the bid to Whitaker Construction on this project.

Ryan Swapp asked if this project would include provisions for liquid damages.

Ed Mignone said that it will include them.

Dale Allen asked if this would still be within the budget.

Nate Reiva said it would.

James Jenson made a motion to award the bid for the 4450 W Repump project to Whitaker Construction for $131,790.00. Alisha Marigoni seconded the motion.

AYES:	James Jenson, Ryan Swapp, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood
NAYS:	
ABSENT:	

5. BUDGET COMMITTEE-Schedule a date and time for a budget meeting and select budget committee members

The board selected March 26, 2026 at 12:00 pm for the budget meeting. Dale Allen, James Jenson, Clarence Kelley, and Nate Morse volunteered for the committee.

6. STAFF REPORT

A. John Wallace

John was absent but Nate Reiva filled in for him

Nate said that Corrio is running behind on the 2700 W Lift Station. The 5100 W Manhole Rehabilitation project has been completed. There was some ground water coming through one so they did come back and do a portion of the relining. The 4700 W generator is working great. Nate let the board know that 2 lift stations will be under bypass pumping at the same time.

Dale asked if there have been any infiltration issues with the spring runoff.

Nate said that the infiltration study is ready to start once the monitors are installed in a week or two. Once those are installed, they will start recording data that will go from March to September.

B. Ed Mignone

Ed had nothing to report.

7. CENTRAL WEBER UPDATE- Mayor Vanderwood

Mayor Vanderwood informed the board that the 1900 S Project is on hold because of possible litigation. There have been some changes made by UDOT. They want the equipment moved every day and that is leading to change orders that are excessive. There are $3,500,000 in change orders so far because of requirement to move equipment each night. The project is 20% completed.

8. CONSENT AGENDA

A. Action on minutes (February 9, 2026)
B. Billing adjustments (February 2026)
C. Monthly accounts payable (March 2026)
D. West Haven City- $55,632.15 (Invoice 0302603 Administrative Services for February 2026)
E. Twin D- $6,402.62 (Invoice 820714 5100 W Sewer Cleaning)
F. Ulrich & Associates, PC- $6,620.00 (Invoice 31598 2025 Audit)
G. Gardner Engineering- $8,224.78 (Invoice 5895 Engineering of 2700 W Lift Station)
H. Central Weber- $444,607.00 (Invoice 2328898 FY 2026 3rd Quarter Treatment Fees)
I. Corrio Construction, Inc.- $228,984.25 (Pay Request no. 3 for 2700 W Lift Station Improvement)
J. Corrio Construction, Inc.- $71,382.73 (Pay Request no. 4 for 2700 W Lift Station Improvement)

Clarence Kelley made a motion to approve items A-H and table I and J. Nate Morse seconded the motion.

AYES:	James Jenson, Ryan Swapp, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood
NAYS:	
ABSENT:	

9. ADJOURNMENT

Rob Vanderwood made a motion to adjourn at 6:57 PM. Alisha Marigoni seconded the motion.

AYES:	James Jenson, Ryan Swapp, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood
NAYS:	

DRAFT

ABSENT:

Dated this 26th day of March 2026

Charis Sully, District Recorder

DRAFT