

Minutes of North Tooele Fire District  
Board Meeting  
Stansbury Park Fire Station  
179 Country Club  
Stansbury Park, UT 84074

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Date: March 18, 2026

Board Members present: Rick Pollock, Steve Manzione, Scott Bissegger, Daniel Boone, Mark Herrera, and Kurt Stephensen (excused).

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Kim Clausing, Buck Peck, Kaylee Moya, and Cassandra Ray.

Others present: Jo LeClaire, Easton Clark, Brad Deleeuw, Cody Colovich, Jack Unsworth, Rob Clausing, and Michael Fajardin (online)

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:31

**Item 2 – Pledge of Allegiance** – Mark Herrera

**Item 3 – Approval of minutes**

Approval of February 18, 2026, board meeting minutes – Motion to approve minutes by Mark Herrea, Steve Manzione, all approved

**Item 4 – Firefighter Recognitions** – Instructor I Class – Easton Clark, Brad Deleeuw, Cody Colovich, Jack Unsworth, Kailee Petersen.

**Item 5 – Training**

- March Mayhem – Sent 4 FF
- Recruit Academy – Ongoing
- CTC Trailer – March 23 & 24 at Stansbury Park Station
- ADO-P & ADO-A – May to June

**Item 6 - Monthly Status Report by Fire Chief Kevin Nunn**

- Call Volume
  - Current – 297, last year on this date 256
  - Broken out statistics (66) EMS (26) Motor Vehicle collisions (15) cancelled (7) Hazardous Materials response (5) vegetation/trash fires (4) Commercial vehicle fires.
  - No structure fires – Fire Prevention/ Fire Marshal
  - 123 calls in the last month
  - Gas line breaks – spring/ call 811
  - I80 – 16 calls for service
- Significant Events
  - MM 104 – wrong way driver MVA
  - Gas line breaks – Call 811
  - (4) tractor trailer fires
- Accomplishments
  - Class A Uniforms
- Planning
  - Documents are being drawn up for new station
  - New dispatching Service – Samantha
  - Side x Side response plan/policy

- Wildland Urban Interface Conference in Reno
- Mental Health evaluations from Blomquist and Hale (annual)
- Annual Performance Reviews

**Item 7 – Fire Marshal Monthly Report by Buck Peck**

- Fire Marshal Peck informed the board that he has been in contact with Tooele County attorney, he did a cease and desist on The Brazen Bar, their attorney asked for a variance or exception to continue business. Buck Peck denied that request.
- Buck Peck will be approving Two new subdivisions.

**Item 8– Grant Projects Monthly Report by Kim Clausing**

- Kim Clausing updated the board on the grants we've been awarded and the ones that are being worked on.

**Item 9 – Public Comment –**

**Item 10 – Bills Review**

- Steve Manzione presented the bills/bank registers and the financial statements for February 2026 which were reviewed by the board members. When asked if the board had questions, the board had no questions.

**Item 11 – Contract review**

- Utah DNR Cooperative Agreement 2026 – CWS was implemented in 2017 for agencies that do initial attack on wildland fires, it allows us to communicate and work together.

**Item 12 – Old Business - None**

**Item 13 – New Business**

- West Tooele County Feasibility Study discussion – South Area Tooele County feasibility study, the County has not done much with south area. They are now doing it for West area, do not have the results.

**Item 14 – Public Comment – None**

**Item 15 – Action Items**

- Resolution 2026-02 URS updated Service Agreement – Motion to approve by Steve Manzione. 2<sup>nd</sup> By Mark Herrera, all approved
- Resolution 2026-03 Updating of URS policies and procedures – Motion to approve by Mark Herrera. 2<sup>nd</sup> by Scott Bissegger, all approved.
- Resolution 2026-09 – Approval of NTFD Org Chart and Organizational structure Policy – Motion to approve by Scott Bissegger. 2<sup>nd</sup> by Steve Manzione, all approved.
- Resolution 2026-10 Consent Agenda #11 to approve Board, Administrative and Payroll policies updated during March 14, 2026, Board Workshop – Motion to approve by Mark Herrera. 2<sup>nd</sup> by Daniel Boone, all approved.

**Item 16 – Board Calendar**

- April 15, 2026, 6:30 Board Meeting, Stansbury Fire Station
- May 13, 2026, 6:30 Board Meeting, Stansbury Fire Station

**Item 17 – District Events**

- Fire Recruit Academy January – May 2026, Hosted by Tooele Army Depot Fire Department
- March 23 & 24, 2026, Command Training Center at Stansbury Park Fire Station
- March 23-27, 2026, WUI Conference, Chief Nunn attending
- April 19-26 FDIC, Firefighters attending

- May 5 through June 20 – ADO-Pumper class at NTFD
- June 23 through July 18 – ADO-Aerial class at NTFD
- May 18-29, 2026, scheduling elementary field days

**Item 18 – Public Concerns – None**

**Item 19 – Closed session - None**

**Item 20 - Adjourn Board Meeting** – Motion to adjourn board meeting by Steve Manzione. 2<sup>nd</sup> by Mark Herrera, all approved

Board Meeting Adjourned: 19:03