

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: February 18, 2026

Board Members present: Rick Pollock, Steve Manzione, Scott Bissegger, Daniel Boone and Mark Herrera (online). Kurt Stephensen (Excused).

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Kim Clausing, Buck Peck, Kaylee Moya, and Cassandra Ray.

Others present: Kirk Arnold, Brad Deleeuw, Dan Gans, Noah Bechtol, Jack Unsworth, Kailee Petersen, Rob Clausing, and Andrew Adams (online).

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:30

Item 2 – Pledge of Allegiance – Daniel Boone

Item 3 – Approval of minutes

Approval of January 14, 2026, board meeting minutes – Motion to approve minutes by Steve Manzione. 2nd by Scott Bissegger, All Approved.

Item 4 – Firefighter Recognitions - None

Item 5 - Monthly Status Report by Fire Chief Kevin Nunn

- Call Volume
 - Current – 176 Last Year on this date 179 calls
 - Incomplete Data – Hard conversion to NERIS
- Significant Events
 - Wild events – tractor trailer rollovers
 - I80 response – 18 times
 - TIM Coalition – DABS and SBI
 - Tractor Trailer Fire at MM80
- Accomplishments
 - Winter Fire school (6 students)
 - Recruit Academy (first seven weeks)
 - EMS refresher (9 students)
 - Wildland Mitigation Class – HB48 Home Assessments and Training
 - Documents are being drawn for new station
 - Class A Uniforms
 - Fire Service Caucus
 - In-basket exercise for Captains
- Planning
 - New Dispatching service – Samantha
 - Continuity of Operations Plan and Strategic Plan review
 - Instructor Class (this Friday), Incident Command Trailer, HazMat Tech, Apparatus Driver/Operator
 - Side x Side Response Season
 - Wildland Urban Interface Conference in Reno
 - Chief gone next week on a cruise.

Item 6 – Fire Marshal Monthly Report by Buck Peck

- Fire Marshal Peck informed the board that we were gifted a Fire Station on Burmester
- Working on getting the LIV reporting system

Item 7– Grant Projects Monthly Report by Kim Clausing

- Kim Clausing thanked Buck Peck for his effort with the New Station on Burmester

Item 8 – Public Comment – Kirk Arnold thanked his Crew for the Semi Truck trailer fire for their efforts.

Item 9 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for January 2026 which were reviewed by the board members. When asked if the board had questions, the board had no questions.

Item 10 – Contract review

- Tooele County Special Operations MOU – Additional Resource to use in the County

Item 11 – Old Business

- Updated URS Service Agreement to include the Rith 401(k) and Roth 457(b) and discussing an employer match – The board asked Cassandra Ray to do a cost analysis.
- Updates to Retirement policies to coincide with recent retirement and savings plan procedures including updates to add the Roth 401(k), Roth 457(b), and URS pick up elections – Labeling until cost analysis is done.

Item 12 – New Business

- URS pick up election for 2026-2027 fiscal year – Cassandra Ray explained to the board that the URS does a pickup election with new rates each year.
- Discussion of offering HSA for employee benefits with related HSA policy – North Tooele Fire District would like to offer an HSA Plan to the employees as a health insurance plan.
- Inland Port updates – Buck Peck showed the board the map of where the station will be.
- Purchase of command truck for the Deputy Fire Chief from Ken Garff WVC
- Review of Fractional HR RFP submissions – Pine Canyon HR was awarded

Item 13 – Public Comment – Rob Clausing from Lake Point commented that it's amazing that 90% of the employees' health benefits get paid by the Fire District.

Item 14 – Action Items

- Resolution 2026-02 URS updated Service Agreement – Tabled until next board meeting
- Resolution 2026-03 Updating of URS policies and procedures - Tabled until next board meeting
- Resolution 2026-04 Tooele County Special Ops MOU – Motion to approve by Steve Manzione. 2nd by Mark Herrera, all approved.
- Resolution 2026-05 Approval of HSA plan and related HSA policy – Motion to approve by Steve Manzione. 2nd by Scott Bissegger, all approved.
- Resolution 2026-06 Approval of purchase of a Deputy Chief truck from Ken Garff WVC – Motion to approve by Steve Manzione. 2nd by Daniel Boone, all approved.
- Resolution 2026-07 Approval of Fractional HR services – Motion to approve by Scott Bissegger. 2nd by Steve Manzione, all approved.
- Resolution 2026-08 Approval of URS pick up election for 2026-2027 – Motion to approve by Steve Manzione. 2nd by Scott Bissegger, all approved.

Item 15 – Board Calendar

- March 14, 2026, Board Workshop
- March 18, 2026, 6:30 Board Meeting, Stansbury Fire Station
- April 15, 2026, 6:30 Board Meeting, Stansbury Fire Station
- May 20, 2026, 6:30 Board Meeting, Stansbury Fire Station

Item 16 – District Events

- Fire Recruit Academy January – May 2026, Hosted by Tooele Army Depot Fire Department
- February 20-21, 2026, March Mayhem, Idaho; Firefighters attending
- March 23 & 24, 2026, Command Training Center at Stansbury Park Fire Station
- March 23-27, 2026, WUI Conference, Chief Nunn attending
- April 19-26 FDIC, Firefighters attending
- May 5 through June 20 – ADO-Pumper class at NTFD
- June 23 through July 18 – ADO-Aerial class at NTFD
- May 18-29, 2026, scheduling elementary field days

Item 17 – Public Concerns –

- Kirk Arnold – Went through the Utah Firefighter cancer initiative
- Chief Nunn informed the Board that Utah DNR Brett Waters has Cancer

Item 18 – Closed session - None

Item 19 - Adjourn Board Meeting – Motion to adjourn board meeting by Steve Manzione. 2nd by Rick Pollock, all approved.

Board Meeting Adjourned: 19:40