

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: November 19, 2025

Board Members present: Rick Pollock (Board Chair), Steve Manzione, Scott Bissegger, Mark Herrera, Kurt Stephensen, and Daniel Boone.

Staff present: Kevin Nunn, Jason Brown, Cassandra Ray, Kaylee Moya, Buck Peck, and Kim Clausing.

Others present: Jack Unsworth, Justin French, Rob Clausing, Keaton Bozart, Kailee Petersen, Dan Gans, Rachel Walton (online), Brandi Garcia (online), and Greg Hicken (online).

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:30

Item 2 – Pledge of Allegiance – Kurt Stephensen

Item 3 – Approval of minutes

Approval of October 15th, 2025, board meeting minutes – Motion to approve minutes by Steve Manzione. 2nd by Mark Herrera, All Approved.

Item 4 – Firefighter Recognitions – None

Item 5- New Firefighter Swearing-in – None

Item 6 - Monthly Status Report by Chief Kevin Nunn

- Call Volume
 - Current – 1238, 111 since last board meeting (4 calls/day)
 - Last Year on this date 1222 calls, up 16 from last year
 - 16 Responses to 180 (Knolls, Rest Area, MM, etc.)
 - 46 Medical, 22 MVA, 19 Cancelled, 8 Fire Alarms
- Significant Events
 - Skull Valley – bad ATV accident (skull fx)
 - Stansbury Structure Fire – Halloween
 - 179/Parachute MVA – near fatality
 - 112/Sheep Lane MVA – fatality
 - MM 52 – Chiefs/UTTR/Wendover Chiefs
 - Rail Car Fires – billing UP
- Accomplishments
 - Halloween Drive Through
 - Completed 41/43 Physical Agility Tests
 - Marital Workshop (11/13)
 - Community Service Workers – Wash/Wax vehicles
 - Events trailer and ATV trailer labeled
- Planning
 - Side x Side Response Plan/ Policy
 - Instructor Class, Incident Command Trailer, HazMat Tech Coming
 - Winter Projects – list is long and distinguished
 - Christmas Party
 - Chief Nunn Gone (12/3-12/10) Teaching in TN
 - Thanksgiving
 - UFRA article January – Fitness related

Item 7 – Fire Marshal Monthly Report by Buck Peck

- October 31st Fire – Dewalt set on top of the stove, the batteries started the fire – ruled everything else out.
- TNT warehouse is going in at the Inland port.
- Steve Manzione asked about the Marriott hotel in Lake Point – Fire Marshal Peck advised that they have not broken ground yet.

Item 8 – Grant Projects Monthly Report by Kim Clausing

- CMAQ Funding – Have Full approval just need clarification from the Government.
- Safer – Is on Hold, could not request any funds during the shutdown
- CWDG – Currently working on
- Outdoor Rec – Getting two New Radios and E-Bikes.
- DHS Grant – Is due at the end of December, Training, Education, and Community Para Medicine.

Item 9 – Public Comment – Chief Kevin Nunn commented that Chief Steve Griffith from TEAD is retiring.**Item 10 – Bills Review**

- Steve Manzione presented the bills/bank registers and the financial statements for October 2025 which were reviewed by the board members. Asked if the board had questions, the board had no questions.

Item 11 – Contract Review

- None

Item 12 – Old Business

- 2026 Tentative Budget Review – Cassandra Ray went over the Tentative Budget for 2026 with the board.
- Progress of the CIB application and request to approve or deny CIB loan – Chief Kevin Nunn explained to the board that our CIB application got denied. Also discussed with the board on accepting a CIB loan in the Future.
- ISO Discussion and Public recognition of the Rating – North Tooele Received a 4.
- Review of updated information for the sub-division fire protection ordinance – FM Peck
- Proposed fee schedule change to include possible service fees to warehouse greater than 10,000 square feet – FM Peck

Item 13 – New Business

- Request to pursue a 20-year, \$30 million bond for the purpose of Operational Support and building of new fire stations.
- Establishment of 2026 board meeting schedule.
- Scheduling and Assignment of the 2025 Fraud Risk Assessment – Board Member Kurt Stephensen got tasked with finishing.

Item 14 – Public Comment – None**Item 15 – Action Items**

- Resolution 2025-19 Adoption of the 2026 Tentative Budget – Motion to approve by Steve Manzione. 2nd by Mark Herrera, all approved.
- Resolution 2025-20 Recognition and Adoption of the 2025 ISO Rating – Motion to approve by Mark Herrera. 2nd by Scott Bissegger.
- Operational Support and building new fire stations – Motion to approve by Steve Manzione. 2nd by Kurt Stephensen, all approved.
- Approval of the 2026 Board meeting schedule – Motion to approve by Steve Manzione. 2nd by Scott Bissegger, all approved.

Item 16 – Board Calendar

- Fraud Risk Assessment
- December 17, 2025, 6:30 Board Meeting/ Public Hearings for 2025/2026 Budgets, Stansbury Fire Station

Item 17 – District Events

- December 12 – NTFD Christmas Party, 6:00 PM Stansbury Park Fire Station
- December 13 – NTFD Santa Run
- January 23-24, 2026, Winter Fire School

Item 18 – Public Concerns- None

Item 19 – Closed session – A Closed session will be held to discuss the character, professional competence, or physical or mental health of an individual. Motion to approve by Steve Manzione. 2nd by Mark Herrera, all approved 19:46

Item 20 – Adjourn Board Meeting – Motion to adjourn board meeting by Mark Herrera. 2nd by Steve Manzione, all approved.

Adjourned: 19:48