

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: June 18, 2025

Board Members present: Rick Pollock (Board Chair), Mark Herrera, Steve Manzione, Scott Bissegger, Kurt Stephensen (Excused), and Daniel Boone.

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Jack Peck, Kim Clausing, and Kaylee Moya. Cassandra Ray (excused).

Others present: Brandi Garcia (online), Rachel Walton (online), Andrew Adams, Kirk Arnold, Joie Mannino

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:30

Item 2 – Pledge of Allegiance – Scott Bissegger

Item 3 – Approval of minutes

Approval of May 21, 2025, board meeting minutes – Motion to approve minutes by Steve Manzione. 2nd by Mark Herrera, All Approved.

Item 4 - Monthly Status Report by Chief Kevin Nunn

- Call Volume
 - Current – 578, 102 Since last board meeting (averaging 4 per day)
 - Last year on this date 598 calls, down 20 calls from last year
 - 19 MVAs on I80 (cost recovery)
- Significant Events
 - Stansbury Island vegetation fires almost every weekend
 - 1 vehicle fire on Stansbury Island that extended to vegetation fire.
 - MVA in Lake Point tesla vs brick wall
 - Wildland Urban Interface fire on Meadowbrook
 - Duck rescues continue.
 - Multiple Tractor trailer brake fires
- Accomplishments
 - Seasonal Crew TV spots
 - Seasonal Crew and Chief at lake point days
 - Recruit academy graduation, Kaylee Moya, Sarah Dwyer, Michael Fajardin
 - New washer and dryer, New PPE
 - Firefighter Challenge – Greg Hicken took first
 - Arizona Deployment
 - ISO Survey - ranking 4/4x
- Planning
 - Safe neighborhood event
 - National volunteer fire counsel presentation – Chief Nunn, Kim Clausing, Kirk Arnold, Rachel Walton
 - Chief attending State Firefighter Convention
 - Captain Unsworth recertifying Hazmat Tech
 - Fourth of July parades
 - Fireworks in Lakepoint
 - Team building event July 12th
 - Type 1/3 at Siddons Martin, waiting for delivery

Item 5 – Fire Marshal Monthly Report by Buck Peck

- Lake Point and Erda City – All businesses need inspections, working with Erda City to get a code enforcement.
- Excelsior – Erda subdivision going in with a 4 or 5 phase development, 150 homes, with 1 egress. Temporary road will pass the school, if decided to build more than 30 homes
- Table the ordinance for fire suppression system, the Attorney did not agree with how the ordinance would start. Plan to change ordinance to begin when we receive plan development instead of subdivision

Item 6 – Grant Projects Monthly Report by Kim Clausing

- Application out for
 - CDWG – 2 Seasonals, have been out on a few wildfires, Joie Mannino was interviewed by the news. Working on home assessments
 - SAFER – 2 new volunteers, Geoffrey and Sean started and have already been on wildfires
 - CIB – watching for progress
 - RVPO – CMAQ funding will be advancing \$450,000 for a ladder truck
- Can apply for SAFER grant to hire a crew to respond to I-80, \$750,000 for 3 years
- Waiting to get outdoor recreation vehicles until we get settled with new type 1/3 and skid mounts

Item 7 – Public Comment – None**Item 8 – Bills Review**

- Steve Manzione presented the bills/bank registers and the financial statements for May 2025 which were reviewed by the board members. Asked if the board had questions, the board had no questions.

Item 9 – Contract Review - None**Item 10 – Old Business**

- Board workshop follow-up
 - Changing new hire insurance start date to day employees start – because we are mid cycle we cannot change to the employee start date until our next renewal on 3/1/2025; we can change it to the 1st of the month after they are hired.
 - 401K/457 matching benefits analysis – The board reviewed and discussed a range of options. The best option for now is 2%.

Item 11 – New Business

- 2024 Audit Presentation
 - Squire and Company declared it correct with a clean opinion. The Independent Report shows no deficiencies. The State Compliance has no deficiencies.
- 2025 Tax Rate review and discussion. Chief Nunn explained that the certified tax rate is 0.000871 with a budget of \$2,229,372.00. The state approved the rate over the amount allowed by law due to the centrally assessed taxes.
- Impact Fee Study – discussion of the need to reprioritize to this year and begin RFP process.
 - Have a blanket statement for fire apparatus

Item 12 – Public Comment – none**Item 13 – Action Items**

- Resolution 2025 – 12 Approval of the 2024 Audit – motion to approve by Steve Manzione, seconded by Mark Herrera. All approved
- Resolution 2025 – 13 Approval and adoption of the 2025 Tax Rate – Motion to approve the Final tax rate of 0.000871 with a budget of \$2,229,372.00 by Steve Manzione, seconded by Mark Herrera. All approved

- Resolution 2025 – 14 Amending the New Hire Insurance Start Date to the Employee start date – Motion to approve by Mark Herrera, seconded by Steve Manzione, All approved
- Resolution 2025 – 15 Approval for Authorizing Employer Matches to the URS Savings Plans – Motion to approve a 2% employer match to the 401k and 457 savings plans by Steve Manzione, seconded by Scott Bissegger. All approved

Item 14 – Board Calendar

- July 16, 2025, 6:30 Board Meeting, Stansbury Fire Station
- August 20, 2025, 6:30 Board Meeting, Stansbury Fire Station
- September 2, 2025, 5pm Board Election Write in Candidate Applications Due
- September 17, 2025, 6:30 Board Meeting, Stansbury Fire Station

Item 15 – District Events

- June 20-21 NVFC Summit – Kim Clausing presenting on Recruitment and Retention
- June 25 State of the District meeting with Chiefs, 7pm
- July 4 – Tooele City and Grantsville City 4th of July Parades
- July 11-12 Erda Days
- July 12, NTFD Team Building Event at Burt Brothers Motorpark -Go Karts
- August 14-16 Stansbury Days
- August 23 – 9-1-1 Bowl Fundraiser, 6-9pm, Stansbury High School

Item 16 – Public Concerns – None

Item 17 – Closed session – None

Item 18 - Adjourn Board Meeting – Motion to adjourn board meeting by Steve Manzione, 2nd by Scott Bissegger, All approved

Adjourned: 19:22