

Minutes of North Tooele Fire District
Board Workshop
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: March 22, 2025 - 8 am

Board Members present: Rick Pollock (Board Chair), Mark Herrera, Steve Manzione, Scott Bissegger, Kurt Stephensen (online), and Daniel Boone (Alternate Board Member).

Staff present: Chief Kevin Nunn, Cassandra Ray, Kaylee Moya, Kim Clausing

Others Present: Chris Unsworth

The workshop session of the Board of Trustees was called to order by Rick Pollock at 8:12am.

Item 1 – Pledge of Allegiance – Mark Herrera

Item 2 – Review of NTFD Bylaws

- The board reviewed the NTFD Bylaws and made the recommended changes and are set to be adopted at the next board meeting.

Item 3 – Review of NTFD Organizational Chart

- The board reviewed the NTFD Organizational Chart and made the recommended changes and are set to be adopted at the next board meeting.

Item 4 – Review of NTFD Board Policies

- The Board reviewed the NTFD Board Policies and made the recommended changes and are set to be adopted at the next board meeting.
- Policies Reviewed –
 - Governing Board Offices and Responsibilities
 - Board Interface with Operations
 - Board Meeting Policies and Procedures
 - Electronic Board Meetings
 - URS Tier 2 Elected or Appointed Officials
 - Solicitation of Funds
 - Purchasing
 - Surplus Property
 - Ethical Behavior
 - Conflict of Interest
 - Cell Phone Reimbursement Allowance
 - Health Insurance Benefits
 - Paid Time Off (PTO)
 - Retirement Benefits
 - 401k, 457 and IRA Elective Deferred Savings Plan

Item 5 – Review of NTFD Strategic Plan

- The Board reviewed the NTFD Strategic Plan and had no recommended changes.

Item 6 – Current Projects Review

- The community wildfire defense grant is back on – paused from February 25th to March 20th.
- The Board discussed Kim's position, and all agreed her position is needed.
- Our efforts have made it to a national level of acknowledgement.

- We are looking at putting out seasonal wildland applications again – we plan to have them go on deployments and do community outreach.
- House Bill 48 will affect our district area – addresses wildland mitigation in wildland urban interface communities.

Item 7 – Future Projects Review

- Tax Anticipation Loan is in the budget for 2025 within the next few months.
- The board discussed establishing a reserve fund.
- Plan to apply to Community Impact Board grants/loans in July.
- We plan to have more deployments this year and allow more diversity in who is going on deployment.
- Plan to get an ambulance to send with wildland deployments. Discussion of community paramedicine.

Item 8 – Future Funding

- Within the next 5 years get funding for I-80, request to reallocate funds.
- Keep an eye on mining coming to Tooele County.
- Can request sales tax for EMS response. Up to 1%
- Look into Toll Revenue
- Assess what taxes we're getting.
- Public Treasurers Fund
- Look into what investment strategies are available to us.

Adjourned: 11:50 am