



Learning through the Arts

Board Meeting Materials

Board Mission Statement

AS BOARD MEMBERS, WE AGREE AND UPHOLD THE FOLLOWING STATEMENTS AS OUR MISSION:

- ★ **WE WILL GOVERN, NOT MANAGE THE SCHOOL DIRECTOR OR EMPLOYEES.**
- ★ **WE WILL MAKE ARTS INTEGRATION A KEY ELEMENT OF OUR SCHOOL.**
- ★ **WE WILL MAINTAIN A STABLE AND WORKABLE FINANCIAL BUDGET.**
- ★ **WE WILL SPEAK AS ONE VOICE.**

March 26, 2026

Syracuse Arts Academy Board of Directors Meeting Agenda Thursday, March 26, 2026

Location: North Campus, 357 S 1550 W, Syracuse, UT 84075



NOTE: *It is possible that the SAA Board of Directors may be utilizing an electronic meeting component with one or more of their members.*

SAA Mission Statement

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

Agenda

2025-2026 Board Vision Plan

CTE/CCA Pathway Funding Access Policy Project
Lunch & SpEd Budget Management
Close Specific Curriculum & Learning Gaps
Build a Business Case for Phased-In Campus Expansions
Engaging Externally

5:30 PM – INTRODUCTORY ITEMS (5 minutes)

- Welcome & Roll Call – Mary Johnston
 - Board Mission – Kellie Mudrow
 - School Mission – Art Hansen

5:35 PM – PUBLIC COMMENT (Comments will be limited to 3 minutes each)

- [2026-2027 School Fee Schedule](#)
- [Proposed Amended Fee Waiver Policy](#)

5:35 PM – REPORTS

- Board of Directors
 - Update on School Bonding – Brad Taylor (10 minutes)
 - [Financial Update](#) – Rene Dreiling/Angie Young (5 minutes)
- Administration
 - State of the School – Kellie Mudrow (20 minutes)
 - [Current Enrollment](#)
 - Celebrations!

6:10 PM – CONSENT ITEMS

- [February 27, 2026 Electronic Board Meeting Minutes](#)

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

6:11 PM – VOTING ITEMS

- [Amend 2025-2026 TSSA Plan for Jr. High](#) – Kellie Mudrow (2 minutes)
- [2026-2027 School LAND Trust Plans \(incl. signature pages\)](#) – Kellie Mudrow (5 minutes)
- [Award RFP for Landscaping Services](#) – Kellie Mudrow (2 minutes)
- [Award RFP for E-Rate](#) – Kellie Mudrow (2 minutes)
- [Amend Administration of Medication Policy](#) – Heidi Bauerle (2 minutes)

6:24 PM – DISCUSSION ITEMS

- Calendaring Items – ALL (5 minutes)
 - Next Pre-Board Meeting on April 16th
 - Next Board Meeting on May 7th @ 9:00 AM @ AW [Strategic Planning]
 - PreBoard Meeting on June 4th
 - Annual Board Meeting on June 18th
 - NCSC26 New Orleans, LA June 24-26 (Wed-Fri)

6:29 PM – CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a)

7:00 PM – ADJOURN

SAA UPCOMING CALENDAR ITEMS

May

Schedule A

2026-2027 School Fees [2nd Public Comment Period]

Amended Fee Waiver Policy

2026-2027 TSSA Plan

Audit Engagement Letter

Property & Liability Insurance Renewal

Director Evaluation

Director Bonus/Salary

Positive Behavior Plan [*this can be emailed*]

Wellness Policy: Triennial Progress Assessment [Every 3-yrs 8-2023]

Title IX Athletics Reporting [if you have athletics in your Jr. High]

June

2025-2026 Final Amended Budget

2026-2027 Annual Budget

Ratify Board Members & Terms

Ratify Board Officers

2026-2027 Board Meeting Schedule

Mental Health Screening Determination [*if changing*]

Curriculum Subscription Renewals (if require board approval)

Annual PPP Training & Review

Fraud Risk Assessment/Ethical Behavior

Review Board Communication Guidelines

Review Board Member Expectations/Board Member Agreement

Ratify Lead Director & Employment Agreement

Sex Education Instruction Committee [Due Aug 1]

Elevator Services [*Schindler Exp. Aug 31, 2026*]

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.



2025-2026 Student Fee Schedule

The following student fees may be assessed to students of Syracuse Arts Academy as follows:

FEES FOR OPTIONAL SPORTS, PROGRAMS, CLUBS, AND ACTIVITIES (for all fully and partially enrolled students in grades 7-9)		
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
Extra-curricular Participation	<ul style="list-style-type: none"> Coach stipend, referee pay, supplies 	\$95/Sport
Cheer Team	<ul style="list-style-type: none"> Attire, coach stipend, clinics, supplies 	\$1,100
NJHS (National Junior Honor Society)	<ul style="list-style-type: none"> Jacket, advisor stipend, activities, supplies Note: members buy the jacket (\$30) in their 1st year but do not need to buy another jacket in their 2nd and 3rd years. So, first year member fees are \$60 and 2nd and 3rd year member fees are \$30 since they have already purchased the jacket. 	Up to \$60
Performance Theater Fall and Spring	<ul style="list-style-type: none"> Costumes, advisor stipend, supplies 	\$25/semester
Student Government Officers	<ul style="list-style-type: none"> School SGO Sweater, supplies 	\$250
Extended Curricular Travel	<ul style="list-style-type: none"> Travel, workshops, conference fees Travel for CTSO National Competitions for Utah State Qualifiers (if applicable) Limited to trips pursuant to the School's Extended-Curricular Student Travel Policy Supplies 	Up to \$2,000 per trip
Credit Recovery	<ul style="list-style-type: none"> 9th Grade Students only (per .25 credit) Teacher Stipends 	\$25
Vex Robotics	<ul style="list-style-type: none"> Coach stipend, competitions, supplies 	\$90
CTSOs: FBLA, DECA, ProStart	<ul style="list-style-type: none"> Advisor stipend, conferences, competition fees, supplies 	Up to \$200
Debate	<ul style="list-style-type: none"> Coach stipends, competitions, awards, snacks, supplies 	\$60
Honor Guard	<ul style="list-style-type: none"> Advisor stipends, uniform, awards, snacks, supplies 	\$40

FEES FOR OPTIONAL AFTER-SCHOOL CLUBS AND ACTIVITIES (for participating students in grades identified below)		
FEE DESCRIPTION	EXPENDITURES FUNDED BY FEE (SPEND PLAN)	TOTAL FEE
Lego Robotics (grades 5-6)	<ul style="list-style-type: none"> ● Coach stipend, supplies 	\$90
Show Choir (grades 4-6)	<ul style="list-style-type: none"> ● Director stipend, supplies 	\$30/semester session
Grade Level Choir (1-6)	<ul style="list-style-type: none"> ● Director stipend, supplies 	\$20/per semester session
Jr Musical/Play (K-2)	<ul style="list-style-type: none"> ● Director stipend, supplies 	\$25
Musical/Play (grade 4-6)	<ul style="list-style-type: none"> ● Costumes, director stipend, supplies 	\$30

**PER STUDENT (GRADES 7-9) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL
YEAR: \$5,300**

This amount reflects the total student fees any student in grades 7-9 would be required to pay if the student participated in all courses, programs, and activities provided, sponsored, or supported by the School for students in grades 7-9 for the year.

**PER STUDENT (GRADE 3-6) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL
YEAR: \$220**

This amount reflects the total student fees any student in grades 5- 6 would be required to pay if the student participated in all after-school courses, programs, and activities provided, sponsored, or supported by the School for students in grade 5-6 for the year.

**PER STUDENT (GRADES K-2) ANNUAL MAXIMUM FEE AMOUNT FOR SCHOOL
YEAR: \$65**

This amount reflects the total student fees any student in regular Kindergarten through grade 4 would be required to pay if the student participated in all after-school courses, programs, and activities provided, sponsored, or supported by the School for students in Kindergarten through grade 4 for the year.

Student Withdrawal Refund Payment Rate for Grade 7-9 Required Fees	
STUDENT WITHDRAWAL DATE	REFUND PAYMENT RATE
Prior to Mid-Term of Term 1	100% Refund Payment
After Mid-Term of Term 1 and Prior to Mid-Term of Term 2	75% Refund Payment
After Mid-Term of Term 2 and Prior to Mid-Term of Term 3	50% Refund Payment
After Mid-Term of Term 3 and Prior to Mid-Term of Term 4	25% Refund Payment
After Mid-Term of Term 4	No Refund Payment

Notice to Parents: Your student may be eligible to have one or more of their fees waived. For information on fees and fee waivers, please contact an administrator at the School and/or review the school fees materials provided on the School’s website (School Fees Notices, Fee Waiver Policy, Fee Waiver Applications, Fee Waiver Decision and Appeal Form, etc.). If your student files a fee waiver request with the School and the request is denied, you may appeal the School’s decision.

Syracuse Arts Academy Fee Waiver Policy



PURPOSE

Syracuse Arts Academy (the “School”) must abide by the Utah State Board of Education rules which direct the School’s Board of Directors (the “Board”) to implement a policy regarding student fees in the event the School elects to charge such fees. The purpose of this policy is to provide educational opportunities for all students. This allows the School to establish a reasonable system of fees, while prohibiting practices that would exclude those unable to pay from participation in School-sponsored activities.

POLICY

Under the direction of the Board, the School’s Lead Director is authorized to administer this policy and is directed to do so fairly, objectively, and without delay, and in a manner that avoids stigma and unreasonable burdens on students or parents/guardians.

Definitions

~~“Co-curricular activity” means an activity, course, or program that:~~

- ~~(a) is an extension of a curricular activity;~~
- ~~(b) is included in an instructional plan and supervised or conducted by a teacher or educational professional;~~
- ~~(c) is conducted outside of regular School hours;~~
- ~~(d) is provided, sponsored, or supported by the School; and~~
- ~~(e) includes a required regular School day activity, course, or program.~~

~~“Curricular activity” means an activity, course, or program that is:~~

- ~~(a) intended to deliver instruction;~~
- ~~(b) provided, sponsored, or supported by the School; and~~
- ~~(c) conducted only during School hours.~~

“Common education expense”

- (a) means an expense the School incurs that is related to the delivery of instruction for all courses, unrelated to a specific course, program, or activity; and
- (b) includes the employment of educators and staff, the provision of capital facilities, and operation and maintenance costs.

“Course” or “class”

- (a) means an activity, a course, or a program that the School:
 - (i) intends to deliver instruction;
 - (ii) provides, sponsors, or supports; and
 - (iii) conducts primarily during school hours.
- (b) includes a course in which a student is required to enroll as a condition of participation in a separate extracurricular activity.

“Discretionary project” means a project that a student completes in lieu of or in addition to a required classroom project in accordance with Section 53G-7-503.

"Extracurricular activity"

- (a) means an activity, ~~a course~~, or a program that ~~is~~:
 - (i) ~~not directly related to delivering required instruction;~~
 - (ii) ~~is not a curricular activity or co-curricular activity~~ course; and
 - (iii) ~~the School provides~~ d, ~~sponsored~~ ed, or ~~supported by the School.~~ ed
- (b) does not include a noncurricular club as defined in Section 53G-7-701.

"Fee" means a charge, expense, deposit, rental, or payment:

- (a) regardless of how the School terms, describes, requests, or requires the charge, expense, deposit, rental, or payment ~~is termed, described, requested, or required~~, directly or indirectly;
- (b) in the form of money, goods, or services; and
- (c) that is a condition to a student's full participation in or admission to an activity, course, or program that ~~is provided, sponsored, or supported by an LEA~~ the School provides, sponsors, or supports.

“Fee” includes:

- ~~(a) charges or expenditures for a School field trip or activity trip, including related transportation, food, lodging, and admission charges;~~
- ~~(b)~~ (a) payments ~~made~~ to a third party that provides a part of a School activity, class, or program; and
- ~~(c) charges or expenditures for classroom instructional equipment or supplies;~~
- ~~(d) charges or expenditures for School activity clothing; and~~
- ~~(e)~~ (b) a fine other than a fine described below.

“Fee” does not include:

- (a) a student fine ~~specifically approved by an LEA~~ that the School approves for:
 - (i) failing to return School property;
 - (ii) losing, wasting, or damaging private or School property through intentional, careless, or irresponsible behavior, ~~or including defacing or damaging School property~~ as described in Utah Code 53G-8-212; or
 - (iii) ~~improper use of School property, including a parking violation;~~
- (b) a payment for School breakfast or lunch;
- (c) a deposit that ~~is~~:
 - (i) is a pledge securing the return of School property; and
 - (ii) the School ~~refunds~~ ed upon the return of School property;
- (d) a charge for insurance, unless the insurance is required for a student to participate in an activity, course, or program; or
- (e) money or another item of monetary value ~~raised by~~ that a student or the student's family raises through fundraising.

“Fee course” means a course that is not a non-fee course.

“Instructional equipment ~~or supplies~~”

- (a) means an activity-, course-, or program-related ~~supply or~~ tool that:
 - (i) a student is required to use as part of an activity, course, or program in a secondary school; and
 - (ii) becomes the property of the student upon exiting the activity, course, or program; ~~and~~
 - ~~(iii) is subject to a fee waiver;~~
- (b) does not include School equipment, an instructional supply, or a personal student supply for a secondary student.

“Instructional supply”

- (a) means a non-reusable or a consumable material or supply that is necessary to use, expend, or deplete as a component or element of an activity, course, or program in a secondary school.
- (b) does not include a personal student supply for a secondary student.

“Non-fee course” means a course that results in course credit or a course grade within the core standards the USBE establishes under Section 53E-4-202 and other statutory requirements for:

- (a) English language arts;
- (b) health education;
- (c) mathematics;
- (d) science; and
- (e) social studies

"Non-waivable charge" means a cost, payment, or expenditure that:

- (a) is a personal discretionary charge or purchase, including:
 - (i) a charge for insurance, unless the insurance is required for a student to participate in an activity, class, or program;
 - (ii) a charge for college credit ~~related to the successful completion of:~~
 - (A) ~~a concurrent enrollment class~~ from an institution of higher education; or
 - (B) ~~an advanced placement examination~~ for post-secondary related courses; or
 - (iii) except when requested or required by the School, a charge for a personal consumable item such as a yearbook, class ring, letterman jacket or sweater, or other similar item;
- (b) is subject to sales tax as described in Utah State Tax Commission Publication 35, Sales Tax Information for Public and Private Elementary and Secondary Schools; or
- (c) by Utah Code, federal law, or State Board of Education rule is designated not to be a fee, including:
 - (i) a school uniform as provided in Utah Code § 53G-7-801;
 - (ii) a school lunch; or
 - (iii) a charge for a replacement for damaged or lost School equipment or supplies.

“Personal student supply”

- (a) means, for a secondary student, an object, tool, material, or supply that:
 - (i) is the personal property of the student;

- (ii) regardless of the use of the supply in the instructional process, individuals not enrolled in the course or activity also commonly purchase and use; and
- (iii) has a high probability of regular use in activities other than School-sponsored activities.

(b) includes pencils, papers, notebooks, crayons, scissors, and basic clothing.

"Provided, sponsored, or supported by the School"

- (a) means an activity, class, program, club, camp, clinic, or other event that:
 - (i) is authorized by the School; or
 - (ii) satisfies at least one of the following conditions:
 - (A) the activity, class, program, club, camp, clinic, or other event is managed or supervised by the School, or a School employee in the employees School employment capacity;
 - (B) the activity, class, program, club, camp, clinic, or other event uses, more than inconsequentially, the School's facilities, equipment, or other School resources; or
 - (C) the activity, class, program, club, camp, clinic, or other event is supported or subsidized, more than inconsequentially, by public funds, including the School's activity funds or minimum school program dollars.
- (b) does not include an activity, class, or program that meets the criteria of a noncurricular club as described in Title 53G, Chapter 7, Part 7, Student Clubs.

"Provision in lieu of fee"

- (a) means an alternative to fee payment; and
- (b) may include a plan under which fees are paid in installments or under some other delayed payment arrangement or a service in lieu of fee payment agreement.

"Requested or required by the School as a condition to a student's participation" means something of monetary value that is impliedly or explicitly mandated or necessary for a student, parent, or family to provide so that a student may:

- (a) fully participate in school or in a School activity, class, or program;
- (b) successfully complete a School class for the highest grade; or
- (c) avoid a direct or indirect limitation on full participation in a School activity, class, or program, including limitations created by:
 - (i) peer pressure, shaming, stigmatizing, bullying, or the like; or
 - (ii) withholding or curtailing any privilege that is otherwise provided to any other student.

"School activity clothing" means special shoes or items of clothing that:

- (a) that meets specific requirements, including requesting a specific brand, fabric, or imprint; ~~that~~
- (b) the School requires a student to provide and to wear for an activity-, course-, or program-related activity; and
- ~~(a) that~~ the student rents while participating in the activity, or become the property of the student upon exiting the activity, course, or program; ~~and~~

~~(b)(c)~~ that are required to be worn by a student for an activity, course, or a program-related activity.

“School activity clothing” does not include:

- (a) a school uniform; or
- (b) clothing that is commonly found in students’ homes.

“School equipment” means a machine, equipment, facility, or tool that:

- (a) is durable;
- (b) is reusable;
- ~~(c) is consumable;~~
- ~~(d)(c)~~ is owned by a secondary school owns; and
- ~~(e)(d)~~ a student uses as part of an activity, course, or program in a secondary school.

“Something of monetary value”

- (a) means a charge, expense, deposit, rental, fine, or payment, regardless of how the payment is termed, described, requested or required directly or indirectly, in the form of money, goods or services; and
- (b) includes:
 - (i) charges or expenditures for a School field trip or activity trip, including related transportation, food, lodging, and admission charges;
 - (ii) payments made to a third party that provide a part of a School activity, class, or program;
 - (iii) classroom textbooks, supplies or materials;
 - (iv) charges or expenditures for school activity clothing; and
 - (v) a fine, except for a student fine specifically approved the School for:
 - (A) failing to return School property;
 - (B) losing, wasting, or damaging private or School property through intentional, careless, or irresponsible behavior; or
 - (C) improper use of School property, including a parking violation.
- (c) does not include a payment or charge for damages, which may reasonably be attributed to normal wear and tear.

“Textbook”

- (a) means instructional material necessary for participation in an activity, course, or program, regardless of the format of the material;
- (b) includes:
 - (i) a hardcopy book or printed pages of instructional material, including a consumable workbook; or
 - (ii) computer hardware, software, or digital content; and
- (c) does not include School equipment, instructional equipment, or instructional supplies.

“Waiver” means a full release from:

- ~~(a) the~~ requirement to pay ~~of payment of~~ a fee; and
- ~~(b) from~~ any provision in lieu of fee payment.

General School Fees Provisions

The School may only ~~collect~~charge a fee for an activity, class, or program provided, sponsored, or supported by the School ~~consistent with~~that is noticed and authorized by -School policies and state law.

If the School imposes a fee:

- (a) the fee shall be directly related ~~equal to or less than~~to the expense incurred by the School in providing for a student the activity, course, or program for which the School imposes a fee; ~~and~~
- (b) the fee shall be equal to or less than the expense described immediately above; and
- ~~(b)c) the School may not impose an additional fee or increase a fee to supplant or subsidize another fee that the School is prohibited from charging, including the normal expense of delivering instruction in a course~~a fee to supplant or subsidize an expense that the School incurs for:
 - ~~(i) a curricular activity; or~~
 - ~~(ii) an expense for the portion of a co-curricular activity that occurs during regular school hours.~~

~~Beginning with the 2024-25 school year, t~~The School may not sell textbooks or otherwise charge a fee for textbooks as provided in Section 53G-7-506, except for a textbook used for a concurrent enrollment, International Baccalaureate, or Advanced Placement course.

All fees are subject to the fee waiver requirements of this policy.

The School shall not charge a fee that is general in nature and for a service or good that does not have a direct benefit to the student paying the fee. In addition, the School may not charge a fee for a common education expense~~except as set forth in this policy with respect to fees for life-cycle replacement costs for School equipment, the School may not charge a fee for School equipment.~~

~~The School may not charge students in grades K-6 fees to participate in the School's remediation programs.~~Beginning for the 2026-2027 school year, the School shall, with respect to awarding secondary students credit toward graduation, ensure that it has at least one option for each graduation requirement that:

- (a) fulfills the graduation requirement; and
- (b) does not require the payment or waiver of any fee.

However, the restriction above does not apply to the School if the School only offers one of the following for a given graduation requirement:

- (a) an Advanced Placement course;
- (b) an International Baccalaureate course; or
- (c) a concurrent enrollment course, as described in Section 53E-10-302.

Fees for Classes & Activities During the Regular School Day

Fees for Students in Kindergarten through Sixth Grade

The School may not charge a fee in kindergarten through sixth grade for materials, textbooks, supplies ~~(except as provided below)~~, or for any class or regular school day activity (except for discretionary projects), including assemblies and field trips.

Elementary students cannot be required to provide their own student supplies. However, the School or teacher may provide to a student's parent a suggested list of student supplies for use during the regular school day so that a parent or guardian may furnish, only on a voluntary basis, those supplies for student use. The list provided to a student's parent or guardian must include ~~and be preceded by~~ the following language before identifying the supplies:

"NOTICE: THE ITEMS ON THIS LIST WILL BE USED DURING THE REGULAR SCHOOL DAY. THEY MAY BE BROUGHT FROM HOME ON A VOLUNTARY BASIS, OTHERWISE, THEY WILL BE FURNISHED BY THE SCHOOL."

The School may charge a fee to a student in grade six if all of the following are true:

- (a) the School has students in any of the grades seven through twelve;
- (b) the School follows a secondary model of delivering instruction to the School's grade six students; and
- (c) The School annually provides notice to parents that the School will collect fees from grade six students and that the fees are subject to waiver.

Fees for Students in Seventh through Ninth Grade

Fees may be charged in grades 7-9 in connection with an activity, class, or program provided, sponsored, or supported by the School that takes place during the regular school day if the fee is noticed and approved as provided in R277-407 and is allowed to be charged by state law. All such fees are subject to waiver. In addition, if an established or approved class requires payment of fees or purchase of items in order for students to fully participate and to have the opportunity to acquire skills and knowledge required for full credit and highest grades, the fees or costs for the class are subject to waiver.

In project related courses, projects required for course completion will be included in the course fee.

Secondary students may be required to provide their own student supplies, subject to the fee waiver requirements of this policy.

The School may charge students in grades 7-9 a fee for:

- (a) relating to a non-fee course or a fee course, for:
 - (i) instructional equipment;
 - (ii) a School field trip or activity trip or performance, including related transportation, food, lodging, and admission charges or participation fees;
 - (iii) School activity clothing;
 - (iv) a discretionary project as described herein; or
 - (v) a competency remediation program in accordance with Section 53G-9-803;

- (b) an expense related to a course, activity, or program that is a fee course, including:
 - (i) instructional supplies;
 - (ii) the life-cycle replacement costs for School equipment directed related to the fee course;
 - (iii) a music instrument rental;
 - (iv) licensing fees for fine arts intellectual property; or
 - (v) participating in a driver education course described in Section 53G-10-503;
- (c) an expense related to the following post-secondary-related courses, including tuition, college credit, an exam, or a textbook:
 - (i) an Advanced Placement course;
 - (ii) an International Baccalaureate course; or
 - (iii) a concurrent enrollment course, as described in Section 53E-10-302.

If the School charges fees for a fee course or a non-fee course, such fees are limited to those described above.

~~The School may charge students in grades 7-9 a fee for a curricular activity or a co-curricular activity that is not required for the instruction of established core standards as described in Utah Code § 53E-4-202 or § 53E-4-204 and that is an elective. However, beginning with the 2025-26 school year, the School may not charge students in grades 7-9 a fee for a curricular activity or a co-curricular activity that is required for the instruction of established core standards as described in Utah Code § 53E-4-202 or § 53E-4-204, and that is not an elective, unless the fee is for the following:~~

- ~~(a) instructional equipment or supplies;~~
- ~~(b) a driver education course described in Utah Code § 53G-10-503;~~
- ~~(c) charter school application processing in accordance with Utah Code § 53G-6-503; or~~
- ~~(d) competency remediation programs in accordance with Utah Code § 53G-9-803;~~
- ~~(e) the life-cycle replacement costs for School equipment directly related to the co-curricular activity;~~
- ~~(f) a music instrument rental; or~~
- ~~(g) school activity clothing. If the School charges a fee for a co-curricular activity as set forth above, a fee for the portion of the co-curricular activity that is during the regular school day is limited to the fees described in subsections (a)-(g) above.~~

Fees for Adult Education and Advanced Courses

~~The School may charge students in grades 7-9 fees for an adult education course or for tuition, college credit, an exam, or a textbook for an Advanced Placement course, an International Baccalaureate course, or a concurrent enrollment course, as described in Utah Code § 53G-7-503(4).~~

Fees for Remediation Programs

~~The School may charge students in grades 7-9 fees to participate in the School's remediation programs.~~

The School may not charge students in grades K-6 fees to participate in the School's remediation programs.

Fees for Optional Projects

The School may require students at any grade level to provide materials or pay for an additional discretionary project if the student chooses a project in lieu of, or in addition to a required classroom project. A student may not be required to select an additional project as a condition to enrolling, completing, or receiving the highest possible grade for a course. The School will avoid allowing high cost additional projects, particularly when authorizing an additional discretionary project results in pressure on a student by teachers or peers to also complete a similar high cost project.

Fees for Activities Outside of the Regular School Day

Fees may be charged in all grades for any School-sponsored activity that does not take place during the regular school day if the fee is approved as provided in this policy and is allowed by state law and if participation in the activity is voluntary and does not affect the student's grade or ability to participate fully in any course taught during the regular school day. Fee waivers are available for such fees.

~~A fee related to a co-curricular or extracurricular activity may not exceed the maximum fee amounts for the co-curricular or extracurricular activity adopted by the Board, as provided below.~~ Activities that use the School facilities outside the regular school day but are not provided, sponsored, or supported by the School (e.g., programs sponsored by the parent organization and/or an outside organization) may charge for participation, and fee waivers are not available for these charges.

An activity, class, or program that is provided, sponsored, or supported by the School outside of the regular School day or School year calendar is subject to this policy and state law regardless of the time or season of the activity, class, or program.

Fees for Extracurricular Activities

The School may charge students in grades 7-9 fees for an extracurricular activity. The School may also charge students in grades K-6 fees for an extracurricular activity if it takes place outside of the regular school day and meets the other requirements described above. A fee for an extracurricular activity for students in grades 7-9 may include the life-cycle replacement costs for School equipment directly related to the extracurricular activity.

A fee related to an extracurricular activity may not exceed the maximum fee amounts for the extracurricular activity adopted by the Board, as provided below.

Other Miscellaneous Fees

Fees for Adult Education

The School may charge students in grades 7-9 fees for an adult education course in accordance with Section 53E-10-202.

Fees for Remediation Programs

The School may charge students in grades 7-9 fees to participate in the School's remediation programs.

The School may not charge students in grades K-6 fees to participate in the School's remediation programs.

Fees for Charter School Application Processing

The School may charge students in grades 7-9 a fee for charter school application processing in accordance with Section 53G-6-503.

Fee Schedule

The Board will approve a Fee Schedule at least once each year on or before ~~April~~ June 1. The Fee Schedule will establish the maximum fee amount per student for each activity and the maximum total aggregate fee amount per student per school year. No fee may be charged or assessed related to an activity, class, or program provided, sponsored, or supported by the School, including for a ~~curricular, co-curricular~~ course or extracurricular activity, unless the fee has been set and approved by the Board, is equal to or less than the established maximum fee amount for the activity, and is included in the approved Fee Schedule.

The School will encourage public participation in the development of the Fee Schedule and related policies.

Before approving the School's Fee Schedule, the School will provide an opportunity for the public to comment on the proposed Fee Schedule during a minimum of two public Board meetings. In addition to the standard notice of Board meetings under the Open and Public Meetings Act, the School will provide notice of these Board meetings using the same form of communication regularly used by the administration to communicate with parents.

After the Fee Schedule is adopted, the Board may amend the Fee Schedule using the same process.

~~In connection with approving a fee schedule, the Board shall authorize each fee individually as required in Utah Code § 53G-7-503.~~

Maximum Fee Amounts

In connection with establishing the Fee Schedule, the Board will establish a per student annual maximum fee amount that the School may charge a student for the student's participation in all courses, programs, and activities provided, sponsored, or supported by the School for the year. This is a maximum total aggregate fee amount per student per School year.

The Board may establish a reasonable number of activities, courses, or programs that will be covered by the annual maximum fee amount.

Notice to Parents

The Lead Director will annually provide written notice of the School's Fee Schedule and Fee Waiver Policy to the parent or guardian of each student in the School by ensuring that a written copy of the School's Fee Schedule and Fee Waiver Policy is included with all registration materials provided to potential or continuing students each year. The Fee Schedule shall clearly identify any fee for each activity, course, or program alongside the description of the activity, course, or program.

The School will also post the following on its website each school year:

- (a) The School's Fee Schedule, including maximum fee amounts, and Fee Waiver policy;
- (b) The School's fee waiver application;
- (c) The School's fee waiver decision and appeals form; and
- (d) The School's fee notice(s) for families.

Donations

The School may not request or accept a donation in lieu of a fee from a student or parent unless the activity, class, or program for which the donation is solicited will otherwise be fully funded by the School and receipt of the donation will not affect participation by an individual student.

A donation is a fee if a student or parent is required to make the donation as a condition to the student's participation in an activity, class, or program.

The School may solicit and accept a donation or contribution in accordance with the School's policies, including the Donation and Fundraising Policy, but such requests must clearly state that donations and contributions by a student or parent are voluntary.

If the School solicits donations, the School: (a) shall solicit and handle donations in accordance with policies and procedures established by the School; and (b) may not place any undue burden on a student or family in relation to a donation.

Fee Collection

The School may pursue reasonable methods for obtaining payment for fees and for charges assessed in connection with a student losing or willfully damaging school property.

The School may not exclude students from school, an activity, a class, or a program that is provided, sponsored, or supported by the School during the regular school day; refuse to issue a course grade; or withhold official student records, including written or electronic grade reports, class schedules, diplomas, or transcripts, as a result of unpaid fees.

The School may withhold the official student records of a student responsible for lost or damaged School property consistent with Utah Code § 53G-8-212 until the student or the student's parent has paid for the damages, but may not withhold a student's records required for student enrollment or placement in a subsequent school.

A reasonable charge may be imposed by the School to cover the cost of duplicating, mailing, or transmitting transcripts and other school records. No charge may be imposed for duplicating, mailing, or transmitting copies of school records to an elementary or secondary school in which the student is enrolled or intends to enroll.

Consistent with Utah Code § 53G-6-604, the School will forward a certified copy of a transferring student's record to a new school within 30 days of the request, regardless of whether the student owes fees or fines to the School.

Students shall be given notice and an opportunity to pay fines prior to withholding issuance of official written grade reports, diplomas and transcripts. If the student and the student's parent or guardian are unable to pay for damages or if it is determined by the School in consultation with the student's parents that the student's interests would not be served if the parents were to pay for the damages, then the School may provide for a program of voluntary work for the student in lieu of the payment. A general breakage fee levied against all students in a class or school is not permitted.

Budgeting and Spending Revenue Collected Through Fees

The School will follow the general accounting standards described in Rule R277-113 for treatment of fee revenue.

~~Beginning with the 2020-2021 school year, t~~The School will establish a spend plan for the revenue collected from each fee charged. The spend plan will (a) provide students, parents, and employees transparency by identifying a fee's funding uses; (b) identify the needs of the activity, course, or program for the fee being charged and include a list or description of the anticipated types of expenditures, for the current fiscal year or as carryover for use in a future fiscal year, funded by the fee charged.

The School will establish a procedure to identify and address potential inequities due to the impact of the number of students who receive fee waivers at each campus.
The School will distribute the impact of fee waivers across the School's campuses so that no campus carries a disproportionate share of the School's total fee waiver burden.

School Fee Collections & Accounting Procedures

It is the responsibility of the Lead Director to ensure that all student fees collected are in compliance with the Fee Schedule and applicable financial policies and procedures.

Fees must be received and deposited in a timely manner.

Money may only be collected by staff authorized by the Lead Director or Campus Principal. Students may not collect fees.

~~Beginning in the 2020-21 school year, t~~The School may not use revenue collected through fees to offset the cost of fee waivers by requiring students and families who do not qualify for fee

waivers to pay an increased fee amount to cover the costs of students and families who qualify for fee waivers. However, the School may notify students and families that the students and families may voluntarily pay an increased fee amount or provide a donation to cover the costs of other students and families.

Fee Waiver Provisions

To ensure that no student is denied the opportunity to participate in a class or activity that is provided, sponsored, or supported by the School because of an inability to pay a fee, the School provides fee waivers or other provisions in lieu of a fee. Fee waivers or other provisions in lieu of a fee payment will be available to any student whose parent cannot pay a fee.

All fees are subject to waiver.

Non-waivable charges are not subject to waiver.

Fee Waiver Administration

The Lead Director will administer this policy and either the Lead Director, Campus Principal, or a designee will review and grant fee waiver requests. The process for obtaining waivers or pursuing alternatives will be administered in accordance with this policy, fairly, objectively, and without delay, and in a manner that avoids stigma, embarrassment, undue attention, and unreasonable burdens on students and parents.

The School will not treat a student receiving a fee waiver or provision in lieu of a fee waiver differently from other students. The process for obtaining waivers or pursuing alternatives will create no visible indicators that could lead to identification of fee waiver applicants.

The process for obtaining waivers or pursuing alternatives will comply with the privacy requirements of The Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g (FERPA). The School may not identify a student on fee waiver to students, staff members, or other persons who do not need to know. As a general rule, teachers and coaches do not need to know which students receive fee waivers. Students may not assist in the fee waiver approval process.

Fee Waiver Eligibility

A student is eligible for a fee waiver if the School receives verification that:

- (a) In accordance with Utah Code § 53G-7-504(4), family income falls within levels established annually by the State Superintendent and published on the Utah State Board of Education website;
- (b) The student to whom the fee applies receives Supplemental Security Income (SSI). If a student receives SSI, the School may require a benefit verification letter from the Social Security Administration;
- (c) The family receives TANF or SNAP funding. If a student's family receives TANF or SNAP, the School may require the student's family to provide the School an

- electronic copy or screenshot of the student's family's eligibility determination or eligibility status covering the period for which the fee waiver is sought from the Utah Department of Workforce Services;
- (d) The student is in foster care through the Division of Child and Family Services or is in state care. If a student is in state care or foster care, the School may rely on the youth in care required intake form or school enrollment letter provided by a caseworker from the Utah Division of Child and Family Services or the Utah Juvenile Justice Department; or
 - (e) The student qualifies for McKinney-Vento Homeless Assistance Act assistance. If a student qualifies for McKinney-Vento, verification is obtained through the School's McKinney-Vento liaison.

The School will not maintain copies of any documentation provided to verify eligibility for a fee waiver.

The School will not subject a family to unreasonable demands for re-qualification.

The School may grant a fee waiver to a student, on a case by case basis, who does not qualify for a fee waiver under the foregoing provisions but who, because of extenuating circumstances, is not reasonably capable of paying the fee.

The School may charge a proportional share of a fee or a reduced fee if circumstances change for a student or family so that fee waiver eligibility no longer exists.

The School may retroactively waive fees if eligibility can be determined to exist before the date of the fee waiver application.

Fee Waiver Approval Process

The ~~Lead Director~~ School will inform patrons of the process for obtaining waivers and will provide a copy of the standard fee waiver application on the School's website ~~and in registration materials each year.~~

The Lead Director, Campus Principal, or a designee will review fee waiver applications within five (5) school days of receipt. If the School denies a request for a fee waiver, the School will provide the decision to deny a waiver in writing and will provide notice of the procedure for appeal in the form approved by the Utah State Board of Education.

Any requirement that a student pay a fee will be suspended during any period in which the student's eligibility for a waiver is being determined or during the time a denial of waiver is being appealed.

Each year the School will maintain documentation regarding the number of School students who were given fee waivers, the number of School students who worked in lieu of fee waivers, the number of School students who were denied fee waivers, the total dollar value of student fees waived by the School, and the total dollar amount of all fees charged to students at the School, as

this information may be requested by the Utah State Board of Education as part of its monitoring of the School's school fees practices.

The School shall also submit school fee revenue information in the Utah Public Education Financial System as provided in R277-113.

Appeal Process

Denial of eligibility for a waiver may be appealed in writing to the Campus Principal or Lead Director within ten (10) school days of receiving notice of denial. The School shall contact the parent within two (2) weeks after receiving the appeal and schedule a meeting with the Campus Principal or Lead Director to discuss the parent's concerns. If, after meeting with the Campus Principal or Lead Director, the waiver is still denied, the parent may appeal, in writing, within ten (10) school days of receiving notice of denial to the Board.

In order to protect privacy and confidentiality, the School will not retain information or documentation provided to verify eligibility for fee waivers.

Alternatives to Fees and Fee Waivers

The School may allow a student to perform service or another approved task (as described in Utah Code § 53G-7-504(2)) in lieu of paying a fee or, in the case of an eligible student, in lieu receiving a fee waiver, but such alternatives may not be required. If the School allows an alternative to satisfy a fee requirement, the Campus Principal or Lead Director will explore with the interested student and his or her parent/guardian the alternatives available for satisfying the fee requirement, and parents will be given the opportunity to review proposed alternatives to fees and fee waivers. However, if a student is eligible for a waiver, textbook fees must be waived, and no alternative in lieu of a fee waiver is permissible for such fees.

The School may allow a student to perform service in lieu of paying a fee or receiving a fee waiver if: (a) the School establishes a service policy or procedure that ensure that a service assignment is appropriate to the age, physical condition, and maturity of the student; (b) the School's service policy or procedure is consistent with state and federal laws, including Section 53G-7-504 regarding the waiver of fees and the federal Fair Labor Standards Act, 29 U.S.C. 201; (c) the service can be performed within a reasonable period of time; and (d) the service is at least equal to the minimum wage for each hour or service.

A student who performs service may not be treated differently than other students who pay a fee.

The service may not create an unreasonable burden for a student or parent and may not be of such a nature as to demean or stigmatize the student.

The School will transfer the student's service credit to another LEA upon request of the student.

The School may make an installment payment plan available for the payment of a fee. Such a payment plan may not be required in lieu of a fee waiver.

The School may provide optional individual fundraising opportunities for students to raise money to offset the cost of the student's fees as provided in R277-408.

Annual Review, Approval, and Training

The Board will review and approve this policy annually.

The School will develop a plan for at least annual training of School employees on fee-related policies specific to each employee's job functions.



SAA Board of Director's Meeting Thursday, March 26, 2026

Financial Summary

February 2026 financials are included. As of February 28, 2026, we are 66.6% through fiscal year 2026.

Profit and Loss

- **Revenue:** Overall revenue is at 65.7%. Federal revenue is low at 55.3% but will catch up once reimbursements are received over the next month or so. Federal funds received to date are comprised of mostly food, some IDEA and Title I funds.
- **Expenses:** total expenditures are at 64.5% of budget. Budget categories that are trending high are as follows:
 - Purchases Property Services 71.7%
 - Repairs and Maintenance Services category which includes costs for repair and maintenance on electrical, elevator, kitchen oven and freezer, playground, heating, floors, doors, plumbing.
 - Other Purchased Services 81.4%
 - Student Overnight Trips – Disney expenses hit all at once
 - Student Transportation Services – end of year field trips
 - Property and Liability Insurance – high due to addition of South campus and rate increases as previously discussed.
 - Travel – conferences and per diems
 - Supplies & Materials 90.2%
 - As previously discussed, we anticipate this being significantly ahead of budget during the first two-thirds of the year because the majority is purchased at the beginning of the year. With the opening of the South campus and budget estimates being low in many categories, we will adjust these budgets during the budget amendment process in April/May.
 - Property 241.5%
 - As previously discussed, overages in this category are largely due to timing of expenditures. Many large purchases were anticipated to hit the FY25 financials but were not incurred until the beginning of FY26. The software budget overage is due to the purchase of the Z-space software package. While it was not included in the budget, there are program funds to cover the purchase. Budgets will be adjusted accordingly during the budget amendment process in April/May.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

Balance Sheet

- Operating Cash: as previously discussed, decrease year over year due to transfer of funds from PTIF to cover costs of opening South. The timing of bonding will dictate any additional transfers of PTIF funds this fiscal year.
- Current Liabilities: increased year over year due to timing and payables that are new this year due to opening of South.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Syracuse Arts Academy

Statement of Activities – P&L

Created on March 23, 2026

For Prior Month

Reporting Book: ACCRUAL
 As of Date: 03/23/2026
 Location: Syracuse Arts Academy

	Annual June 30, 2026	Year-to-Date February 28, 2026	
	Budget	Actual	% of Budget
Net Income			
Income			
Revenue From Local Sources	1,186,000	759,940	64.1 %
Revenue From State Sources	24,460,000	16,937,608	69.2 %
Revenue From Federal Sources	676,500	373,857	55.3 %
Revenue from Other Sources	1,200,000	1,564	0.1 %
Total Income	27,522,500	18,072,969	65.7 %
Expenses			
Instruction/Salaries	13,350,000	7,705,414	57.7 %
Employee Benefits	4,250,000	2,236,201	52.6 %
Purchased Prof & Tech Serv	1,345,000	896,783	66.7 %
Purchased Property Services	2,787,700	1,998,205	71.7 %
Other Purchased Services	476,000	387,451	81.4 %
Supplies & Materials	2,225,000	2,005,893	90.2 %
Property	713,000	1,722,046	241.5 %
Debt Services & Miscellaneous	2,374,999	801,944	33.8 %
Total Expenses	27,521,699	17,753,937	64.5 %
Total Net Income	801	319,032	39,850.6 %

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

**Syracuse Arts Academy
Statement of Financial Position
Created on March 23, 2026
For Prior Month**

Reporting Book: ACCRUAL
As of Date: 03/23/2026
Location: Syracuse Arts Academy

	Period Ending 02/28/2026	Period Ending 02/28/2025
	Actual	Actual
Assets & Other Debits		
Current Assets		
Operating Cash	7,743,502	9,063,716
Accounts Receivables	57,308	49,089
Other Current Assets	103,571	131,457
Total Current Assets	<u>7,904,381</u>	<u>9,244,262</u>
Restricted Cash	<u>4,277,744</u>	<u>4,191,736</u>
Net Assets		
Fixed Assets	44,210,431	42,878,980
Depreciation	(10,629,518)	(9,130,421)
Total Net Assets	<u>33,580,913</u>	<u>33,748,559</u>
Total Assets & Other Debits	<u>45,763,038</u>	<u>47,184,557</u>
Liabilities & Fund Equity		
Current Liabilities	<u>541,441</u>	<u>405,822</u>
Long-Term Liabilities	<u>33,763,463</u>	<u>34,658,758</u>
Fund Balance	<u>11,139,102</u>	<u>9,571,816</u>
Net Income	319,032	2,548,161
Total Liabilities & Fund Equity	<u>45,763,038</u>	<u>47,184,557</u>

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Syracuse Arts Academy LEA 2025 **2026** 2027

[Groups](#) **Reports Dashboard** [Setup](#) [Codes](#)

Enrollment	Schools	Status	Race	Sex										
Active Students		Grade:	K	1	2	3	4	5	6	7	8	9	Total	
Syracuse Arts Academy - Antelope			51	71	72	71	65	80	71				481	
Syracuse Arts Academy - North			85	98	103	107	100	105	101				699	
Syracuse Arts Academy - South			118	61	52	41	29	48	29				378	
Antelope Jr High										156	148	139	443	
Effective 3/23/2026			254	230	227	219	194	233	201	156	148	139	2001	

Syracuse Arts Academy LEA 2026 **2027**

[Groups](#) **Reports Dashboard** [Setup](#) [Codes](#)

Enrollment	Schools	Status	Race	Sex										
Future Students		Grade:	K	1	2	3	4	5	6	7	8	9	Total	
Syracuse Arts Academy - Antelope			56	61	74	77	74	72	83				497	
Syracuse Arts Academy - North			80	99	102	108	110	107	108				714	
Syracuse Arts Academy - South			105	115	69	61	45	41	55				491	
Antelope Jr High										187	161	153	501	
Effective 8/18/2026			241	275	245	246	229	220	246	187	161	153	2203	

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

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Syracuse Arts Academy Electronic Board of Directors Meeting Minutes Friday, February 27, 2026

Zoom Link: <https://us02web.zoom.us/j/81459690600?from=addon>

Meeting ID: 814 5969 0600

Mobile: (669) 900-9128



In Attendance: Mary Johnston, Neil Garner, Art Hansen, Rene Dreiling, Nate Schow,

Others in Attendance: Kellie Mudrow, Nathan Steed, Dawn Kawaguchi, Heidi Bauerle, Angie Young,

SAA Mission Statement

The purpose of Syracuse Arts Academy is to develop respectful, confident citizens in a solid educational environment enriched by artistic expression.

Minutes

2025-2026 Board Vision Plan

CTE/CCA Pathway Funding Access Policy Project
Lunch & SpEd Budget Management
Close Specific Curriculum & Learning Gaps
Build a Business Case for Phased-In Campus Expansions
Engaging Externally

4:30 PM – INTRODUCTORY ITEMS

- Welcome & Roll Call – Mary Johnston

There was no PUBLIC COMMENT.

CONSENT ITEMS

- February 5, 2026 Board Meeting Minutes – There was no further discussion. **Neil Garner made a motion to approve the consent items. Art Hansen seconded the motion. The roll call votes were as follows:**

Mary Johnston – Aye

Neil Garner – Aye

Rene Dreiling – Aye

Art Hansen – Aye

Nate Schow – Aye

Motion passed unanimously.

VOTING ITEMS

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

- Amplify CKLA Curriculum – The board discussed a \$289,000 bid for a four-year educational curriculum plan that would align all campuses on the same adoption cycle, with Kellie explaining the details of the proposal which includes licenses for two campuses and additional materials for South Campus, along with estimated consumables costs of around \$50,000. Kellie emphasized the urgency due to production backlogs that could delay materials before school starts. The board also received confirmation from the charter board executive director that their curriculum adoption plan was in compliance with USBE requirements.
- Technology Purchase – Kellie Mudrow asked Nathan Steed to discuss the technology purchase. Nathan recommended purchasing (430) 2-in-1 Chromebooks for younger grades and (220) devices for junior high students, at a total cost of \$295,100. He explained that the prices for tech devices are increasing due to factors like rising RAM costs and tariffs, so securing the devices now is advisable. Mary expressed appreciation for Nathan's foresight and strategic planning, and the board discussed the successful use of Apple devices at the South Campus, with no complaints about device preferences.

Neil Garner made a motion to approve the following items.

- **Approve the Amplify CKLA/ELA curriculum purchase not to exceed \$350,000; and**
- **Approve the Technology purchase not to exceed \$300,000.**

Rene Dreiling seconded the motion. The roll call votes were as follows:

Mary Johnston – Yes

Rene Dreiling – Yes

Art Hansen – Yes

Neil Garner – Aye

Nate Schow – Aye

Motion passed unanimously.

DISCUSSION ITEMS

- Calendarizing Items – ALL
 - Next PreBoard Meeting – March 12th
 - Next Board Meeting – March 26th
 - NCSC26 New Orleans, LA June 24-26 (Wed-Fri)

5:00 PM – Rene Dreiling made a motion to ADJOURN. Art Hansen seconded the motion.

The votes were as follows:

Mary Johnston – Aye

Neil Garner – Aye

Rene Dreiling – Aye

Art Hansen – Aye

Nate Schow – Aye

Motion passed unanimously.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.



SAA Board of Director's Meeting Thursday, March 26, 2026

Action Item: *Amending 2025-2026 Jr. High TSSA Plan*

Issue:

Teacher and Student Success Act (TSSA) was established by SB 149 in the 2019 legislative session. The board has established and adopted a Student Success Framework. The administration must create a Teacher and Student Success Plan annually, which must be approved by the board.

Background:

The 2025–2026 Jr. High TSSA Plan was approved by the Board on May 8, 2025. The Jr. High is requesting a revision to the approved budget. Specifically, they propose increasing the allocation for “technology needs for class instruction in all content areas” from 55% to 70%. They also recommend removing the “classroom size reduction” category entirely and reallocating 10% of those funds to “teacher salaries.” The allocation for “software programs to include student engagement with technology” will remain at 20%. These adjustments continue to represent a full allocation of 100% of the TSSA budget.

Recommendation:

It is recommended that the board approve the Amended 2025-2026 Jr. High Teacher and Student Success Act (TSSA) Plan.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.



Teacher & Student Success Act Plan School Year: 2025-2026

School: Syracuse Arts Academy – ANTELOPE JR. HIGH

Date Board Student Success Framework Approved: June 21, 2019

Date Board Student Success Framework Amended:

Date Teacher and Student Success Plan Approved: May 8, 2025

TSSA Goal

1. Syracuse Arts Academy Jr. High will increase the Student Growth Percentile by 2% for students in grades 7-9 on the English Language Arts, Math and Science end of level summative assessments, by using collaborative teacher teams to identify essential learning targets and developing guaranteed and viable curriculum. Providing engaging and relevant high quality instructional learning for all students.

Measurement

1. Goal 1 is measured by student Growth percentile on end of level assessments.

Action Steps

1. Increase the classroom technology with up to date support in all content areas. Including repairs and upgrade support.
2. FTE Funding for teachers to reduce class size.
3. Technology software and support for the integrated new technology in the building.

Budget

~~55~~70% Technology needs for classroom instruction in all content areas

~~25~~10% ~~Class-Size-Reduction~~Teacher Salaries

20% Software programs to include student engagement with technology



**SAA Board of Director's Meeting
Thursday, March 26, 2026**

Action Item: 2026-2027 School LAND Trust Plans

Issue:

Each year SAA receives School LAND Trust revenue from the state to be applied to the specific needs of each campus.

Background:

The School LAND Trust provides funding for schools that support academic needs. Each campus receives funds based on the number of students they have. Each campus has a separate Land Trust Committee that meets to discuss implementation of current plans and be involved in preparing the next year's plans. Below are each campuses allotted funds for the 2026-2027 school year.

SOUTH CAMPUS

Goal: By the end of the 2026-2027 school year, sixty percent of Syracuse Arts Academy South will demonstrate typical or above typical growth as measured by Acadience Reading Pathways of Progress composite score.

The plan allocates a total of \$83,500 to support literacy improvement through staffing, instructional materials, and professional development. This includes \$23,000 for paraprofessionals to provide targeted reading interventions, and \$32,000 for books, e-books, and online curriculum. Additional funds support supplementary reading software, grade-level readers for small-group instruction, expanded library materials, and professional development in CKLA, PLC data analysis, and the first year of LETRS training.

Total 2026-2027 Available Funds \$83,696.66

2026-2027 Estimated Expenditures \$83,500.00

2026-2027 Estimated Carry-over \$196.66

NORTH CAMPUS

Goal 1: Over the past three years we have noticed a declining Acadience Math Composite score in grades 3, 4, and 5. The goal is for each of these three grades, third, fourth and fifth, to demonstrate an increase on the Acadience Math Composite score from the end of the 2025-26 school year to the end of the 2026-27 school year.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

A total of \$123,423 will be invested to strengthen math and STEM instruction through professional learning, hands-on classroom resources, supplemental software, and targeted student support. Funds will provide professional development for teachers on the new curriculum, purchase math manipulatives and STEM materials, and supply students with access to IXL and ST Math. The plan also includes hiring five math tutors, supported by training and progress-monitoring from the instructional coach, as well as conference opportunities to enhance teachers' math and STEM instructional skills.

Goal 2: In recent years there has been a measurable decline in the percent of students scoring at or above benchmark in reading accuracy from the beginning to end of the school year. The goal is from the beginning of the school year to the end of the school year, to have an average increase of 2% in Oral Reading Accuracy across all grades as measured by Acadience.

A total investment of \$8,650 will support the implementation of the new CKLA ELA curriculum through the purchase of additional reading materials, professional development for teachers—including a \$1,000 on-site presenter and \$4,050 for the Wasatch Reading Conference—and expanded small-group reading instruction using BOB Books and Whole Phonics/UFLI decodable sets. All students will participate in structured small-group literacy sessions four times per week, and Acadience assessments will be administered at the beginning, middle, and end of the year to monitor progress.

Total 2026-2027 Available Funds \$135,385.34

2026-2027 Estimated Expenditures \$135,073.00

2026-2027 Estimated Carry-over \$285.34

ANTELOPE CAMPUS

Goal 1: Syracuse Arts Academy students will maintain reading accuracy at or above according to the Acadience Benchmark test from beginning to end of the 2026-27 school year.

A total of \$55,000 will support a comprehensive literacy plan that includes hiring two paraprofessionals to provide targeted small-group reading interventions using CKLA and the 95% intervention program, administering Acadience assessments three times per year, and conducting ongoing progress monitoring for all students. Teachers and TAs will focus on maintaining students at or above benchmark, supported by training from the literacy coach and opportunities to observe experienced CKLA teachers. The plan also funds professional development, including PLC conference attendance for seven teachers (\$15,000), and the purchase of essential reading supplies such as LETRS manuals, Rewards books, and decodable readers (\$15,000).

Goal 2: 70% of K-6 student will score at or above benchmark according to the Acadience Math Assessment as measured by the end of the year assessment for the 2026-2027 school year.

A total of \$40,000 will support math and STEM improvement efforts, including hiring two math paraprofessionals (\$25,000), purchasing STEM supplies (\$5,000), and acquiring STEM-related software (\$10,000). The paraprofessionals will provide targeted small-group math interventions, and students will complete the Acadience Math assessment three times per

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

year, followed by data dives to guide group placement. Teachers will also use PLC meetings to analyze classroom data and refine instruction to strengthen overall math achievement.

Total 2026-2027 Available Funds \$101,822.89

2026-2027 Estimated Expenditures \$95,000.00

2026-2027 Estimated Carry-over \$6,822.89

Jr. High

Goal 1: Syracuse Arts Academy will increase the Median Growth Percentile by 2% on Math and Science end of level summative assessments, by using collaborative teacher teams to identify essential learning turrets and developing guaranteed and viable curriculum. Providing engaging andr elevant high quality instructional learning for all students.

A total of \$50,000 will be used to strengthen math and science instruction by providing \$15,000 for professional development and training for teachers, and \$35,000 to purchase supplemental curriculum, software, manipulatives, technology, and digital tools aligned with Utah standards.

Goal 2: The percentage of students demonstrating proficiency in CTE skill assessments will increase by10%, and completing CTE courses will increase certificate completion rates by 10%.

A total of \$51,000 will support CTE program expansion by purchasing needed materials, technology, and equipment; strengthening counseling and scheduling efforts to increase student participation in CTE pathways; providing professional development aligned with industry-standard instructional practices; and supplying resources and assessments that prepare students for CTE-related certifications.

Total 2026-2027 Available Funds \$103,955.97

2026-2027 Estimated Expenditures \$101,000.00

2026-2027 Estimated Carry-over \$2,955.97

Recommendation:

It is recommended that the board approve the 2026-2027 School LAND Trust Plans for the North Campus, South Campus, Antelope Campus and Jr. High as presented.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

School LAND Trust Plan 2026-2027 - Syracuse Arts Academy South

The Plan has been submitted by the School and is waiting LEA review.

Goal #1

close

Goal Statement

close

By the end of the 2026-2027 school year, sixty percent of Syracuse Arts Academy South will demonstrate typical or above typical growth as measured by Acadience Reading Pathways of Progress composite score.

Academic Area

close

- Educational Technology/Library/Media
- English/Language Arts

Measurements

close

Data from the Acadience assessment will be used to measure progress toward our goal by comparing beginning-of-year (BOY) and end-of-year (EOY) results. Ongoing growth will be monitored throughout the year using middle-of-year (MOY) Acadience data, along with consistent progress monitoring practices. As a new school in the 2025–2026 academic year, we are continuing to build our student population by drawing from multiple district boundary schools. We anticipate that approximately 40% of our enrollment in the 2026–2027 school year will consist of kindergarten and first-grade students. Due to these unique factors, we are unable to accurately predict baseline performance at the beginning of the year. Despite this uncertainty, improving students' ability to read and comprehend text remains a critical academic priority, as

literacy serves as the foundation for success across all content areas, particularly in the early grades.

Action Plan Steps and Expenditures

close

1. We will hire paraprofessional(s) to deliver targeted interventions for students performing below or well below grade level in reading. (\$23,000)
2. We will purchase supplementary software to support students in developing grade-level reading skills. (\$21,400)
3. We will purchase grade-level readers for teachers and paraprofessionals to use in small-group reading instruction. (\$3,600)
4. We will allocate funds to increase the availability of per-student reading materials in our new library to promote and support reading at school and at home. (\$7,000)
5. We will provide professional development to enhance teachers' knowledge and skills in reading and CKLA instruction. (\$4,500).
6. We will provide professional development, with substitute coverage as needed, in strengthening PLCs in order to analyze data for improvement in literacy instruction. (\$12,000)
7. We will provide professional development for teachers to complete the first year of LETRS training. (\$12,000)

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	1. We will hire paraprofessional(s) to deliver targeted interventions for students performing below or well below grade level in reading. (\$23,000)	\$23,000.00
Books, Ebooks, online curriculum/subscriptions	2. We will purchase supplementary software to support students in developing grade-level reading skills. (\$21,400) 3. We will purchase grade-level readers for teachers and paraprofessionals to use in small-group reading instruction. (\$3,600) 4. We will allocate funds to increase the availability of per-student reading materials in our new library to promote and support reading at school and at home. (\$7,000)	\$32,000.00
	Total:	\$83,500.00

Category	Description	Estimated Cost
Contracted Services (counseling, library and media support, employee training including professional development not requiring an overnight stay)	5. We will provide professional development to enhance teachers' knowledge and skills in reading and CKLA instruction. (\$4,500). 6. We will provide professional development, with substitute coverage as needed, in strengthening PLCs in order to analyze data for improvement in literacy instruction. (\$12,000) 7. We will provide professional development for teachers to complete the first year of LETRS training. (\$12,000)	\$28,500.00
	Total:	\$83,500.00

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Contracted Services (counseling, library and media support, employee training including professional development not requiring an overnight stay)	\$28,500.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$23,000.00
Books, Ebooks, online curriculum/subscriptions	\$32,000.00
Total:	\$83,500.00

Funding Estimates – Please Update

Estimates	Totals
Carry-over from 2024-2025	\$0.01
Distribution for 2025-2026	\$54,610.88
Total Available Funds for 2025-2026	\$54,610.89
Estimated Funds to be Spent in 2025-2026	\$
	51000
Estimated Carry-over from 2025-2026	\$3,610.89
Estimated Distribution for 2026-2027	\$80,085.77
Total Available Funds for 2026-2027	\$83,696.66
Summary of Estimated Expenditures for 2026-2027	\$83,500.00
Estimated Carry-over to 2027-2028	\$196.66

The Estimated Distribution is subject to change if student enrollment counts change.

Publicity

- School newsletter or website
- Stickers that identify purchases made with School LAND Trust funds

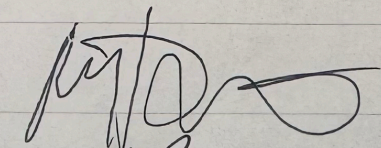
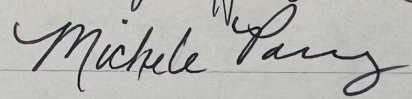
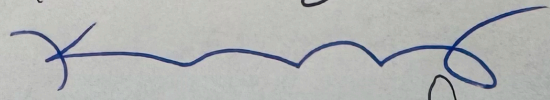
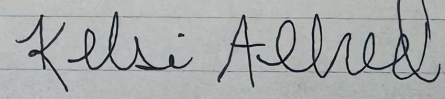
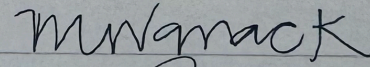
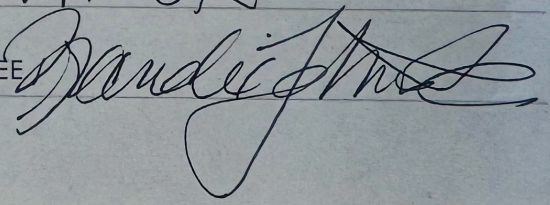
Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
6	0	1	2026-03-24

[BACK](#)

School Land Trust Signature Form

2026-2027

Morgan Daich	morgan.daich@gmail.com	919-527-0142	CHAIR	PARENT	
Michele Parry	miparry@saacharter.org	8017845211	PRINCIPAL		
Karin Bourque	kbourque@saacharter.org	801-827-0544	NON-MEMBER/ADMINISTRATIVE-ASSISTANT		
Kelsi Allred	ktulip.b@gmail.com	801-643-6221	ADDITIONAL_MEMBER	PARENT	
Angela Klippel	angelaklippel13@gmail.com	919-527-0142	ADDITIONAL_MEMBER	PARENT	
Makensey Womack	makensey.womack@gmail.com	801-510-6210	ADDITIONAL_MEMBER	PARENT	
Brandie Johnston	brjohnston2591@gmail.com	801-866-3426	VICE_CHAIR	SCHOOL_EMPLOYEE	

School LAND Trust Plan 2026-2027 - Syracuse Arts Academy - North

The Plan has been submitted by the School and is waiting LEA review.

Goal #1

close

Goal Statement

close

Over the past three years we have noticed a declining Acadience Math Composite score in grades 3, 4, and 5. The goal is for each of these three grades, third, fourth and fifth, to demonstrate an increase on the Acadience Math Composite score from the end of the 2025-26 school year to the end of the 2026-27 school year.

Academic Area

close

- Mathematics

Our Third, Fourth and Fifth grade students will participate in the Acadience math assessment at the beginning, middle and end of each school year. We will then compare the scores from the end of the 2025-26 school year to the end of the 2026-27 school year. We anticipate with a targeted approach our students will show a higher math composite score by the end of the 2026-27 school year than they did in the year before.

Action Plan Steps and Expenditures

1. Classroom teachers will participate in professional learning to help them understand our new curriculum. Math manipulatives and STEM resources will be purchased to allow hands-on application of math concepts. (\$3,000 Math and STEM classroom resources)
2. Students identified as needing additional support will have access to supplemental instruction and practice software. (IXL \$12,523, ST Math \$3,900)
3. Five math tutors will be employed. Our instructional coach will meet with the tutors and provide training on how to provide appropriate interventions and monitor student progress. A student intervention schedule will be created in collaboration between the classroom teachers and instructional coach. (Hire 5 tutors \$100,000)
4. Teachers will have access to professional development conferences supporting math and STEM instruction. (\$4,000 for UCET and Math conference registration and associated costs)

Category	Description	Estimated Cost
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	Classroom teachers will participate in professional learning to help them understand our new curriculum. Math manipulatives and STEAM resources will be purchased to allow hands-on application of math concepts. (\$3,000 Math and STEAM classroom resources)	\$3,000.00
	Total:	\$123,423.00

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	Five math tutors will be employed. Our instructional coach will meet with the tutors and provide training on how to provide appropriate interventions and monitor student progress. A student intervention schedule will be created in collaboration between the classroom teachers and instructional coach. (Hire 5 tutors \$100,000)	\$100,000.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	Teachers will have access to professional development conferences supporting math and STEAM instruction. (\$4,000 for UCET and Math conference registration and associated costs)	\$4,000.00
Books, Ebooks, online curriculum/subscriptions	Students identified as needing additional support will have access to supplemental instruction and practice software. (IXL \$12,523, ST Math \$3,900)	\$16,423.00
	Total:	\$123,423.00

Goal #2

close

Goal Statement

close

In recent years there has been a measurable decline in the percent of students scoring at or above benchmark in reading accuracy from the beginning to end of the school year. The goal is from the beginning of the school year to the end of the school year, to have an average increase of 2% in Oral Reading Accuracy across all grades as measured by Acadience.

Academic Area

close

- English/Language Arts

Measurements

close

All of our grades will participate in the Acadience assessment at the beginning, middle and end of the 2026-27 school year. Targeted students will also participate in regular progress monitoring measures to track their growth. Teachers will be trained and provide targeted interventions throughout the school year. By the end of the 2026-27 school year we will gather data on the percentage of students who are scoring at or above benchmark on the Oral Reading Accuracy portion of the Acadience assessment. It is anticipated that we will reach our goal of a 2% increase in the percentage of students who score at or above benchmark from the beginning to the end of the school year.

Action Plan Steps and Expenditures

close

1. We will purchase additional reading materials to support implementation of CKLA, our newly adopted ELA curriculum.
2. Teachers will have access to professional development and conferences supporting ELA instruction. (\$1000 to bring a presenter to all SAA teachers, \$4050 for Wasatch Reading Conference registration, and associated costs)
3. All students will break out into small reading groups working with literacy tutors and teachers to support their level of reading. Students will attend the small reading groups 4 times per week for 30 minutes per day. (\$3600 BOB books, \$3000 Whole Phonics UFLI decodable book sets)
4. Students will participate in beginning of the year, mid year and end of year Acadience testing.

Category	Description	Estimated Cost
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	Teachers will have access to professional development and conferences supporting ELA instruction. (\$1000 to bring a presenter to all SAA, \$4050 for Wasatch Reading Conference registration, and associated costs)	\$5,050.00
Books, Ebooks, online curriculum/subscriptions	All students will break out into small reading groups working with literacy tutors and teachers to support their level of reading. Students will attend the small reading groups 4 times per week for 30 minutes per day. (\$3600 BOB books, \$3000 Whole Phonics UFLI decodable book sets)	\$6,600.00

Category	Description	Estimated Cost
	Total:	\$11,650.00

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	\$3,000.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	\$9,050.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$100,000.00
Books, Ebooks, online curriculum/subscriptions	\$23,023.00
Total:	\$135,073.00

Funding Estimates – Please Update

Estimates	Totals
Carry-over from 2024-2025	\$0.00
Distribution for 2025-2026	\$113,274.62
Total Available Funds for 2025-2026	\$113,274.62
Estimated Funds to be Spent in 2025-2026	\$
	113000
Estimated Carry-over from 2025-2026	\$274.62
Estimated Distribution for 2026-2027	\$135,083.72
Total Available Funds for 2026-2027	\$135,358.34
Summary of Estimated Expenditures for 2026-2027	\$135,073.00
Estimated Carry-over to 2027-2028	\$285.34

The Estimated Distribution is subject to change if student enrollment counts change.



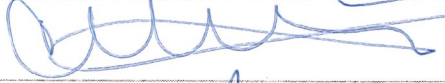



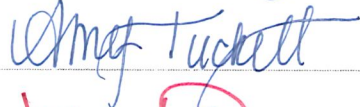
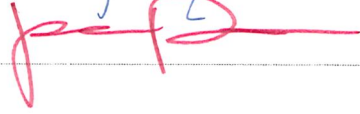
Publicity

- School marquee
- School newsletter or website

Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
8	0	0	2026-03-19

[BACK](#)

Jeffrey Marchant		PRINCIPAL	
Chelese Kranendonk		VICE_CHAIR	PARENT
Chris Mier		CHAIR	PARENT
Nicole Burns		ADDITIONAL_MEMBER	PARENT
Edna Jimenez		ADDITIONAL_MEMBER	PARENT
Heidi Mendez		ADDITIONAL_MEMBER	PARENT
Amy Tuckett		ADDITIONAL_MEMBER	SCHOOL_EMPLOYEE
Jamie Davis		ADDITIONAL_MEMBER	SCHOOL_EMPLOYEE

School LAND Trust Plan 2026-2027 - Syracuse Arts Academy - Antelope

The Plan has been submitted by the School and is waiting LEA review.

Goal #1

close

Goal Statement

close

Syracuse Arts Academy students will maintain reading accuracy at or above according to the Acadience Benchmark test from beginning to end of the 2026-27 school year.

Academic Area

close

- English/Language Arts

Measurements

close

The Acadience Learning Assessment will be given to each student three times a year. The beginning of the year (BOY) will be compared against the End of year (EOY) to assess the progress that each student has made throughout the school year. After BOY and MOY assessments, data team meetings will occur to discuss the current student data. The students will be placed in small groups to focus on targeted interventions to help the student reach benchmark.

Action Plan Steps and Expenditures

close

1. We will hire 2 paraprofessional for reading groups. (\$25,000)
2. The paraprofessionals will work with small groups of students to provide targeted reading interventions to struggling students.
- 3 The teachers will use CKLA as their reading curriculum.
4. Reading TA's will use 95% intervention program to target those kids who need the support.
- 5 Acadience reading test will be given 3 times a year to each student.
6. Progress monitoring will occur for the students in red and yellow categories every two weeks. Blue and green kids will be progress monitored every month.
7. Teachers and TA's will focus in on maintaining students at the above or well above mark on the Acadience Benchmark assessment throughout the year.
8. Literacy coach will help train the teachers in the CKLA program.
9. Opportunities will be provided for the teachers to observe other teachers who have taught CKLA and other curriculum to help them understand the best way to use CKLA.
10. Teachers will attend professional development to help them hone their teaching craft. PLC conference will be made available for 7 teachers. (\$15,000)
11. Reading supplies will be purchased. (LETRS manuals, Rewards book, decodable readers) (\$15,000)

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	1. We will hire 2 paraprofessional for reading groups. (\$25,000)	\$25,000.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	10. Teachers will attend professional development to help them hone their teaching craft. PLC conference will be made available for 7 teachers. (\$15,000)	\$15,000.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	11. Reading supplies will be purchased. (LETRS manuals, Rewards book, decodable readers) (\$15,000)	\$15,000.00
	Total:	\$55,000.00

Goal #2

[close](#)

Goal Statement

[close](#)

70% of K-6 student will score at or above benchmark according to the Acadience Math Assessment as measured by the end of the year assessment for the 2026-2027 school year.

Academic Area

[close](#)

- Mathematics
- Science

Measurements

[close](#)

1. Acadience Math assessment will be given to the students 3 times a year. 2. Data team meetings will be held after each Acadience assessment. 3. Math intervention groups will be formed to help students learn concepts they don't understand. 4. Progress monitoring will be done as frequently as the reading PM is done.

Action Plan Steps and Expenditures

[close](#)

1. Hire 2 math paraprofessional. (\$25,000)
2. STEM supplies for math and science. (\$5,000)
3. Stem software for math and science. (\$10,000)
4. Paraprofessional will work with small groups of students to strengthen math skills.
5. Acadience math assessment will be given 3 times a year.

6. Data dives will be given after each Acadience assessment to place students into the small groups for assistance in math.

7. Teachers will meet in their PLC meeting to discuss classroom data to inform them of their teaching practices.

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	1. Hire 2 math paraprofessional. (\$25,000)	\$25,000.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	2. STEM supplies for math and science. (\$5,000)	\$5,000.00
Software < \$5,000	3. Stem software for math and science. (\$10,000)	\$10,000.00
	Total:	\$40,000.00

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	\$20,000.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	\$15,000.00
Software < \$5,000	\$10,000.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$50,000.00
Total:	\$95,000.00

Funding Estimates - Please Update

Estimates	Totals
Carry-over from 2024-2025	\$0.00
Distribution for 2025-2026	\$153,308.67
Total Available Funds for 2025-2026	\$153,308.67
Estimated Funds to be Spent in 2025-2026	\$ 144308.67
Estimated Carry-over from 2025-2026	\$9,000.00
Estimated Distribution for 2026-2027	\$92,822.89

Estimates	Totals	
Total Available Funds for 2026-2027	\$101,822.89	
Summary of Estimated Expenditures for 2026-2027	\$95,000.00	
Estimated Carry-over to 2027-2028	\$6,822.89	

The Estimated Distribution is subject to change if student enrollment counts change.

Publicity

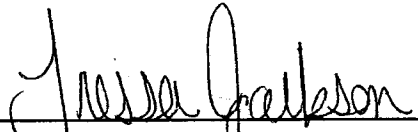
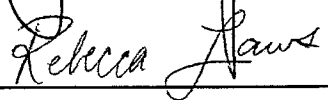
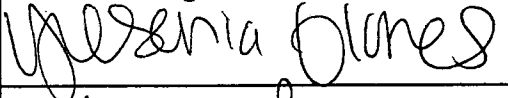
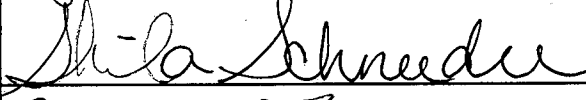
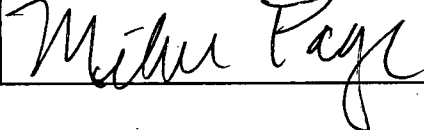
- School newsletter or website

Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
4	0	1	2026-03-18

[BACK](#)

School Land Trust Signature Form
2026-2027

Name	Email	Phone	Position	Signature
Julie Baer	jBaer@saacharter.org	707-631-6904	Chair	
Tressa Jackson	Tbj786@gmail.com	801-891-9657	Vice Chair	
Rebecca Laws	rebeccalaws8@gmail.com	801-928-6308	Parent	
Yesenia Flores	yflores@saacharter.org	801-888-8270	Parent	
Shila Schneider	sschneider@saacharter.org	970-756-2172	Admin. Assistant	
Mike Page	mpage@saacharter.org	801-940-7159	Prinicpal	

School LAND Trust Plan 2026-2027 - Syracuse Arts Academy -Antelope Jr High

The Plan has been submitted by the School and is waiting LEA review.

Goal #1

close

Goal Statement

close

Syracuse Arts Academy will increase the Median Growth Percentile by 2% on Math and Science end of level summative assessments, by using collaborative teacher teams to identify essential learning turrets and developing guaranteed and viable curriculum. Providing engaging and relevant high quality instructional learning for all students.

Academic Area

close

- Mathematics
- Science

Measurements

close

1. Progress will be measured by Median Growth Percentile at the end of level RISE and ASPIRE assessments. 2. Teachers will work throughout the year on Professional Learning Communities to create and develop and identify essential learning targets according to the specific course. 3. With the current results of our MGP growth in Science, we will place funding in software, technology. 4. RISE (Grades 7–8 Math & Science): Increase from 48% to 51% in 7th Grade Math, increase from 51% to 54% in 8th Grade Math. Increase from 44% to 46% in 7th Grade Science and increase from

47% to 49% in 8th Grade Science. 5. ASPIRE Plus (Grade 9 Science): Maintain a 60% or higher average.

Action Plan Steps and Expenditures

close

1. Professional Development for teachers to support math and science instruction/ training. (15,000)

2, Purchase supplemental curriculum, software materials, technology, manipulatives, and digital tools aligned to Utah standards. (35,000)

Category	Description	Estimated Cost
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	2, Purchase supplemental curriculum, technology software materials, manipulatives, and digital tools aligned to Utah standards. (35,000)	\$35,000.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	1. Professional Development for teachers to support math and science instruction/ small group interventions/ training. (15,000)	\$15,000.00
	Total:	\$50,000.00

Goal #2

close

Goal Statement

close

The percentage of students demonstrating proficiency in CTE skill assessments will increase by 10%, and completing CTE courses will increase certificate completion rates by 10%.

Academic Area

close

- CTE (Career and Technical Education)

Measurements

close

1. CTE Skill Proficiency: Increase from 57% to 65%
2. CTE Course Completion: Increase CTE enrollment by 10%

Action Plan Steps and Expenditures

close

1. Purchase materials, technology, and equipment for CTE courses (27,000)
2. Support counseling efforts and scheduling to increase student enrollment in CTE Pathways. (3,000)
3. Provide training, professional development aligned to industry standards and effective CTE Instructional practices. (16,000)
4. Provide resources and assessments that prepare students for CTE certifications, (5,000)

Category	Description	Estimated Cost
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	Purchase materials, technology, and equipment for CTE courses (27,000)	\$27,000.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	Support counseling efforts and scheduling to increase student enrollment in CTE pathways.(3,000) Provide training, Professional Development aligned to industry standards and effective CTE instructional practices. (16,000)	\$19,000.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	Provide resources and assessments that prepare students for CTE certifications. (5,000)	\$5,000.00
	Total:	\$51,000.00

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	\$5,000.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	\$19,000.00
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	\$62,000.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$15,000.00
Total:	\$101,000.00

Funding Estimates - Please Update

Estimates	Totals	
Carry-over from 2024-2025	\$0.01	
Distribution for 2025-2026	\$54,610.88	
Total Available Funds for 2025-2026	\$54,610.89	
Estimated Funds to be Spent in 2025-2026	\$	
	52154	
Estimated Carry-over from 2025-2026	\$2,456.89	
Estimated Distribution for 2026-2027	\$101,499.08	
Total Available Funds for 2026-2027	\$103,955.97	
Summary of Estimated Expenditures for 2026-2027	\$101,000.00	
Estimated Carry-over to 2027-2028	\$2,955.97	

The Estimated Distribution is subject to change if student enrollment counts change.

Publicity

- School newsletter or website

Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
5	0	0	2026-03-24

Syracuse Arts Academy

2025-2026 COUNCIL MEMBER FORM

School Name: Syracuse Arts Academy Jr High District/Charter: Charter

Name Rebecca Laws

Role: Parent/Guardian School Employee Principal

Email/Phone: rebeccalaws8@gmail.com / 801-935-5873

By signing below, I confirm my participation in the following for the 2025-2026 planning cycle:

I was involved in implementing the current school plan and in the preparation of the upcoming 2026-2027 School LAND Trust Plan.

I attended the council meeting(s) where this plan was discussed and approved.

SIGNATURE: Rebecca Laws DATE: 3/25/26

Syracuse Arts Academy

2025–2026 COUNCIL MEMBER FORM

School Name: Syracuse Arts Academy District/Charter: _____

Name MALYN GALLOWAY

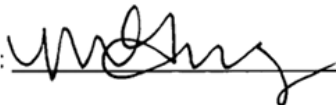
Role: Parent/Guardian School Employee Principal

Email/Phone: gallowaymalyn@gmail.com

By signing below, I confirm my participation in the following for the 2025–2026 planning cycle:

I was involved in implementing the current school plan and in the preparation of the upcoming 2026–2027 School LAND Trust Plan.

I attended the council meeting(s) where this plan was discussed and approved.

SIGNATURE:  DATE: 3-25-26

Syracuse Arts Academy

2025–2026 COUNCIL MEMBER FORM

School Name: Syracuse Arts Academy Jr. High District/Charter: Charter-Syracuse Arts Academy

Name **Tiffany Evans**

Role: Parent/Guardian School Employee Principal

Email/Phone: tkevans1989@gmail.com

By signing below, I confirm my participation in the following for the 2025–2026 planning cycle:

I was involved in implementing the current school plan and in the preparation of the upcoming 2026–2027 School LAND Trust Plan.

I attended the council meeting(s) where this plan was discussed and approved.

SIGNATURE:  DATE: 3/25/2026

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**SAA Board of Director's Meeting
Thursday, March 26, 2026**

Action Item: *Awarding Contract for
Landscaping Services (All Campuses)*

Issue:

Awarding a contract for landscaping services for all campuses.

Background:

SAA issued an IFB for landscaping services for all campuses and received three proposals (Landscape Solutions, JD Lawn Care, and Adair Landscaping). Adair Landscaping's proposal received the highest overall score from the evaluation committee.

Adair Landscaping is qualified to perform the services and offers fair pricing. The Evaluation Committee Statement containing the scoring of the proposals is included in the board meeting materials.

Recommendation:

It is recommended that the Board award the contract for landscaping services to Adair Landscaping and authorize the lead director to negotiate and sign, on behalf of SAA, a contract for a period of up to five years at the lead director's discretion.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

**Syracuse Arts Academy
Evaluation Committee Statement
RFP for Landscaping Services (All Campuses)**

Background

Syracuse Arts Academy issued an RFP for Landscaping Services for all campuses on February 2, 2026. The School posted the RFP on its website for two weeks and sent the RFP to multiple vendors. The deadline to submit a proposal in response to the RFP was February 16, 2026. Three companies submitted timely proposals to the School – Landscape Solutions, JD Lawn Care, and Adair Landscaping.

Evaluation and Scoring of Proposals

The Evaluation Committee for this RFP was Kellie Mudrow, Rhett Frank, Tony Caputo, and Malyn Galloway. They reviewed and scored all proposals on March 20, 2026.

There were three categories under which each proposal was evaluated and scored: Offeror's Experience and Qualifications (40 points possible); Past Performance for the School and/or References (20 points possible); and Cost (40 points possible).

The Evaluation Committee awarded Adair Landscaping's proposal the highest overall score, 85.78/100. JD Lawn Care's proposal scored 67.5/100, and Landscape Solutions' proposal scored 57.29/100.

Based on the Evaluation Committee's review of the proposals, Adair Landscaping (a) is highly qualified and has experience in providing these services; and (b) can provide such services at a competitive cost.

Award Recommendation

The Evaluation Committee believes that Adair Landscaping's proposal provides the best value to the School in connection with these services. The Evaluation Committee therefore recommends to the School's Board of Directors that it award the School's landscaping contract for all campuses to Adair Landscaping, with the contract having a term of up to five years, and authorize the lead director to negotiate and execute an agreement.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Syracuse Arts Academy Antelope Campus Updated Pricing 3/24/26

Adair's Landscape and Maintenance

Service/Product (as described on pp. 2-3 above)	Price Year 1	Price Year 2	Price Year 3	Price Year 4	Price Year 5
Spring lawn aeration	\$ 1,896.00	\$ 1,954.00	\$ 2,014.00	\$ 2,076.00	\$ 2,140.00
Fall lawn aeration	\$ 1,896.00	\$ 1,954.00	\$ 2,014.00	\$ 2,076.00	\$ 2,140.00
Spring clean up	\$ 1,590.00	\$ 1,639.00	\$ 1,690.00	\$ 1,742.00	\$ 1,797.00
Spring irrigation startup and adjustments	\$ 990.00	\$ 1,022.00	\$ 1,055.00	\$ 1,091.00	\$ 1,124.00
Weekly lawn care from April through October	\$ 31,718.00	\$ 32,698.00	\$ 33,709.00	\$ 34,751.00	\$ 35,825.00
Weekly weed and debris removal from April through October	\$ 3,572.00	\$ 3,682.00	\$ 3,796.00	\$ 3,913.00	\$ 4,034.00
Irrigation check from April through October	\$ 3,870.00	\$ 3,989.00	\$ 4,112.00	\$ 4,239.00	\$ 4,370.00
Lawn fertilization round 1	\$ 3,658.00	\$ 3,850.00	\$ 4,052.00	\$ 4,265.00	\$ 4,489.00
Lawn fertilization round 2	\$ 3,658.00	\$ 3,850.00	\$ 4,052.00	\$ 4,265.00	\$ 4,489.00
Lawn fertilization round 3	\$ 3,658.00	\$ 3,850.00	\$ 4,052.00	\$ 4,265.00	\$ 4,489.00
Lawn fertilization round 4	\$ 3,658.00	\$ 3,850.00	\$ 4,052.00	\$ 4,265.00	\$ 4,489.00
Lawn insecticide round 1	\$ 3,923.00	\$ 4,129.00	\$ 4,346.00	\$ 4,574.00	\$ 4,814.00
Lawn insecticide round 2					
Fall clean up	\$ 1,590.00	\$ 1,639.00	\$ 1,690.00	\$ 1,742.00	\$ 1,797.00
Irrigation winterization	\$ 1,313.00	\$ 1,355.00	\$ 1,396.00	\$ 1,440.00	\$ 1,486.00
Total Price by Year for Services Listed Above	Total Price Year 1: \$66,990.00	Total Price Year 2: \$69,461.00	Total Price Year 3: \$72,030.00	Total Price Year 4: \$74,704.00	Total Price Year 5: \$77,483.00
Irrigation repair - hourly rate	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00
Other service/product offered by Offeror (e.g., tree pruning, etc.)	Services offered by Adair's Landscape and Maintenance above and beyond scope: Landscape Installation, Arbor Care, Comprehensive Site Audits, Enhancement Services, Irrigation and Water Conservation Management, Comprehensive Horticulture and Turf Care.				
Other charges imposed by Offeror (e.g., fuel surcharge, etc.)	1. Substantial material cost increases of (5%+) may constitute an increase in contract.				
Signature: <i>Tyler Andreason</i>	Director of Maintenance of Operations				3/24/2026

Syracuse Arts Academy North Campus

Adair's Landscape and Maintenance

Service/Product (as described on pp. 2-3 above)	Price Year 1	Price Year 2	Price Year 3	Price Year 4	Price Year 5
Spring lawn aeration	\$ 907.00	\$ 935.00	\$ 964.00	\$ 994.00	\$ 1,025.00
Fall lawn aeration	\$ 907.00	\$ 935.00	\$ 964.00	\$ 994.00	\$ 1,025.00
Spring clean up	\$ 795.00	\$ 818.00	\$ 844.00	\$ 871.00	\$ 897.00
Spring irrigation startup and adjustments	\$ 770.00	\$ 794.00	\$ 819.00	\$ 844.00	\$ 870.00
Weekly lawn care from April through October	\$ 19,592.00	\$ 20,198.00	\$ 20,823.00	\$ 21,467.00	\$ 22,131.00
Weekly weed and debris removal from April through October	\$ 362.00	\$ 373.00	\$ 385.00	\$ 397.00	\$ 409.00
Irrigation check from April through October	\$ 2,836.00	\$ 2,924.00	\$ 3,013.00	\$ 3,107.00	\$ 3,202.00
Lawn fertilization round 1	\$ 1,619.00	\$ 1,704.00	\$ 1,794.00	\$ 1,888.00	\$ 1,987.00
Lawn fertilization round 2	\$ 1,619.00	\$ 1,704.00	\$ 1,794.00	\$ 1,888.00	\$ 1,987.00
Lawn fertilization round 3	\$ 1,619.00	\$ 1,704.00	\$ 1,794.00	\$ 1,888.00	\$ 1,987.00
Lawn fertilization round 4	\$ 1,619.00	\$ 1,704.00	\$ 1,794.00	\$ 1,888.00	\$ 1,987.00
Lawn insecticide round 1	\$ 1,736.00	\$ 1,827.00	\$ 1,923.00	\$ 2,024.00	\$ 2,131.00
Lawn insecticide round 2					
Fall clean up	\$ 795.00	\$ 818.00	\$ 844.00	\$ 871.00	\$ 897.00
Irrigation winterization	\$ 832.00	\$ 858.00	\$ 885.00	\$ 912.00	\$ 940.00
Total Price by Year for Services Listed Above	Total Price Year 1: \$36,008.00	Total Price Year 2: \$37,296.00	Total Price Year 3: \$38,640.00	Total Price Year 4: \$40,033.00	Total Price Year 5: \$41,475.00
Irrigation repair - hourly rate	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00
Other service/product offered by Offeror (e.g., tree pruning, etc.)	Services offered by Adair's Landscape and Maintenance above and beyond scope: Landscape Installation, Arbor Care, Comprehensive Site Audits, Enhancement Services, Irrigation and Water Conservation Management, Comprehensive Horticulture and Turf Care.				
Other charges imposed by Offeror (e.g., fuel surcharge, etc.)	1. Substantial material cost increases of (5%+) may constitute an increase in contract.				
Signature: <i>Tyler Andreason</i>	Director of Maintenance of Operations				Date: 02/13/26

Syracuse Arts Academy South Campus

Adair's Landscape and Maintenance

Service/Product (as described on pp. 2-3 above)	Price Year 1	Price Year 2	Price Year 3	Price Year 4	Price Year 5
Spring lawn aeration	\$ 405.00	\$ 418.00	\$ 431.00	\$ 444.00	\$ 458.00
Fall lawn aeration	\$ 405.00	\$ 418.00	\$ 431.00	\$ 444.00	\$ 458.00
Spring clean up	\$ 860.00	\$ 886.00	\$ 914.00	\$ 940.00	\$ 971.00
Spring irrigation startup and adjustments	\$ 480.00	\$ 495.00	\$ 510.00	\$ 526.00	\$ 542.00
Weekly lawn care from April through October	\$ 8,368.00	\$ 8,626.00	\$ 8,894.00	\$ 9,168.00	\$ 9,457.00
Weekly weed and debris removal from April through October	\$ 3,215.00	\$ 3,314.00	\$ 3,416.00	\$ 3,522.00	\$ 3,631.00
Irrigation check from April through October	\$ 2,065.00	\$ 2,129.00	\$ 2,195.00	\$ 2,263.00	\$ 2,333.00
Lawn fertilization round 1	\$ 384.00	\$ 404.00	\$ 425.00	\$ 447.00	\$ 471.00
Lawn fertilization round 2	\$ 384.00	\$ 404.00	\$ 425.00	\$ 447.00	\$ 471.00
Lawn fertilization round 3	\$ 384.00	\$ 404.00	\$ 425.00	\$ 447.00	\$ 471.00
Lawn fertilization round 4	\$ 384.00	\$ 404.00	\$ 425.00	\$ 447.00	\$ 471.00
Lawn insecticide round 1	\$ 408.00	\$ 429.00	\$ 452.00	\$ 476.00	\$ 501.00
Lawn insecticide round 2					
Fall clean up	\$ 1,292.00	\$ 1,330.00	\$ 1,373.00	\$ 1,413.00	\$ 1,459.00
Irrigation winterization	\$ 545.00	\$ 562.00	\$ 579.00	\$ 597.00	\$ 615.00
Total Price by Year for Services Listed Above	Total Price Year 1: \$19,579.00	Total Price Year 2: \$20,223.00	Total Price Year 3: \$20,895.00	Total Price Year 4: \$21,581.00	Total Price Year 5: \$22,309.00
Irrigation repair - hourly rate	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00
Other service/product offered by Offeror (e.g., tree pruning, etc.)	Services offered by Adair's Landscape and Maintenance above and beyond scope: Landscape Installation, Arbor Care, Comprehensive Site Audits, Enhancement Services, Irrigation and Water Conservation Management, Comprehensive Horticulture and Turf Care.				
Other charges imposed by Offeror (e.g., fuel surcharge, etc.)	1. Substantial material cost increases of (5%+) may constitute an increase in contract.				
Signature: <i>Tyler Andreason</i>	Director of Maintenance of Operations				Date: 02/13/26

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SAA Board of Director's Meeting Thursday, March 26, 2026

Action Item: *Awarding Contract for E-Rate Eligible Technology Purchase*

Issue:

Awarding a contract for the purchase and installation of technology items for the IT infrastructure in the facility expansion.

Background:

Some of the items that the school needs to purchase are eligible for reimbursement through the federal E-rate program.

SAA issued an RFP for these items and expects to receive multiple proposals in response to the RFP. The Lead Director will form a committee of at least three people (including one board member) to evaluate and score the proposals that are received in accordance with applicable procurement requirements.

Recommendation:

It is recommended that the Board authorize the Lead Director to award the contract for the purchase of the items specified in the RFP to the offeror whose proposal receives the highest score from the evaluation committee and to take any action necessary to apply for reimbursement through the federal E-rate program. The Board will then ratify this action at the next board meeting.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

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**SAA Board of Director's Meeting
Thursday, March 26, 2026**

Action Item: *Amending Administration of Medication Policy*

Issue:

Amending the School's Administration of Medication Policy.

Background:

New legislation added provisions with respect to the storage and administration of glucagon kits in schools. If a school employee becomes trained to administer a glucagon kit to a student in response to a potentially life-threatening condition resulting from abnormally low blood glucose levels, the school may make glucagon kits available to such trained employees. In addition, other legislation renamed "epinephrine auto injectors" to "injectable epinephrine rescue medication." The school's Administration of Medication Policy has been revised to comply with these new laws. Some additional revisions have been made to the emergency administration of medication portion of the policy to bring it into better compliance with applicable law, including the addition of a section on adrenal crisis rescue medication.

Recommendation:

It is recommended that the Board approve the Amended Administration of Medication Policy.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Syracuse Arts Academy Administration of Medication Policy



PURPOSE

The purpose of this policy is to authorize personnel of Syracuse Arts Academy (the “School”) to administer medication to students consistent with applicable law.

The School’s Board of Directors (the “Board”) acknowledges that medication should typically be administered by a student or the student’s parent or guardian. However, the Board recognizes that situations may arise where the health of a student may require administration of medication during the course of a school day by School personnel.

As long as authorized personnel act in a prudent and responsible manner, Utah law provides that School personnel who provide assistance in substantial compliance with a student’s licensed health care provider’s written statement are not liable civilly or criminally for any adverse reaction suffered by the student as a result of taking the medication or discontinuing the administration of medication. The Board hopes that this policy will help ensure that School personnel act in a prudent and responsible manner in order to protect the health of students and the interests of School personnel.

The Board also desires to set forth policies regarding acceptable self-administration of medication by students.

POLICY

Administration of Medication by School Personnel

The School will comply with applicable state and federal laws, including but not limited to Utah Code Ann. § 53G-9-502, regarding the administration of medication to students by School personnel. Accordingly, pursuant to this policy, authorized School personnel may provide assistance in non-emergency situations in the administration of medication to students of the School during periods when the student is under the School’s control.

School personnel may also administer medication to students in emergency situations in accordance with the following:

- (a) Glucagon. Glucagon is an emergency diabetic medication used to raise blood sugar. The School will comply with the requirements of Utah Code Ann. § 53G-9-504 regarding the emergency administration of glucagon to a student ~~in accordance with the statute~~. Accordingly, the School may administer glucagon to a student if: (1) the School has received a glucagon authorization from the parent or guardian of a student with diabetes; ~~and~~ (2) the student is exhibiting the symptoms that warrant the administration of glucagon; (3) ~~any~~ School personnel who have been trained (as described in the statute) in the administration of glucagon are immediately available to administer the glucagon; and (4) a licensed health care

professional is not immediately available. The School may not compel School personnel to become trained in the administration of glucagon nor may it obstruct School personnel from becoming trained in the administration of glucagon.

- (b) Glucagon Kit. The School will comply with the requirements of Utah Code Ann. §§ 26B-4-401, *et seq.*, regarding the emergency administration of a glucagon kit to a student. Accordingly, the School may administer a glucagon kit to a student if: (1) the student has a diagnosis of diabetes by a health care provider; (2) the School has received a glucagon authorization from the parent or guardian of the student; (3) the student is showing symptoms of hypoglycemia (a potentially life-threatening condition resulting from abnormally low blood glucose levels); and (4) a School employee who has become a “qualified adult” as defined in the statute is immediately available to administer the glucagon kit. If the School has a School nurse and the School nurse is immediately available to administer a glucagon kit to a student under the circumstances described above, the School nurse should administer the glucagon kit. If the School does not have a School nurse or the School nurse is not immediately available, another School employee who is a qualified adult may administer the glucagon kit in accordance with the statute. The School may make a glucagon kit available to a School employee who becomes a qualified adult. The School may not prohibit or dissuade School employees from receiving training to become a qualified adult, nor may it prohibit or dissuade School employees who become a qualified adult from possessing or storing a glucagon kit on School property or administering a glucagon kit to any person in accordance with the statute.
- (c) Injectable Epinephrine ~~Auto-Injector~~ Rescue Medication. The School will comply with the requirements of Utah Code Ann. §§ 26B-4-401, *et seq.*, regarding the emergency administration of an ~~injection~~able epinephrine rescue medication to a student ~~for anaphylactic reactions, in the event any School personnel seeks to become a “qualified adult” under that provision.~~ Accordingly, the School may administer an emergency injectable epinephrine rescue medication to a student if: (1) the student is exhibiting potentially life-threatening symptoms of anaphylaxis; (2) a physician or physician assistant is not immediately available; and (3) a School employee who has become a “qualified adult” as defined in the statute is immediately available to administer the injectable epinephrine rescue medication. The School will make an emergency injectable epinephrine ~~auto-injector~~ rescue medication available to a School employee who becomes a qualified adult. The School may not prohibit or dissuade School employees from receiving training to become a qualified adult, nor may it prohibit or dissuade School employees who become qualified adults from possessing or storing an emergency injectable epinephrine ~~auto-injector~~ rescue medication on School property or administering an epinephrine auto-injector to any person in accordance with the statute.
- (~~e~~d) Seizure Rescue Medication. The School will comply with the requirements of Utah Code Ann. § 53G-9-505 regarding the emergency administration of seizure rescue medication to a student. Accordingly, the School may administer seizure rescue

medication to a student ~~in accordance with the statute~~ if: (1) the School has receives a seizure rescue authorization from the parent or guardian of the student; ~~and~~ (2) the student is exhibiting a symptom, described on the student's seizure rescue authorization, that warrants the administration of a seizure rescue medication; (3) a School employee who has become a "trained school employee volunteer" as defined in the statute is immediately available to administer the seizure rescue medication; ~~and~~ (4) a licensed health care professional is not immediately available to administer the seizure rescue medication. The School may not compel a School employee to become a trained school employee volunteer nor may it obstruct a School employee from becoming a trained school employee volunteer.

- (~~d~~e) Opiate Antagonist. In accordance with Utah Code Ann. § 26B-4-509, School personnel may administer an opiate antagonist when acting in good faith to an individual whom the person believes to be experiencing an opiate-related drug overdose.

- (~~e~~f) Stock Albuterol. The School will comply with the requirements of Utah Code Ann. §§ 26B-4-401, *et seq.*, regarding the emergency administration of stock albuterol to a student~~in response to an asthma emergency, in the event any School personnel seeks to become a "qualified adult" under that provision.~~ Accordingly, the School may administer stock albuterol to a student if: (1) the student has a diagnosis of asthma by a health care provider; (2) the student has a current asthma action plan on file with the School; (3) the student is showing symptoms of an asthma emergency as described in the student's asthma action plan; and (4) a School employee who has become a "qualified adult" as defined in the statute is immediately available to administer the stock albuterol. If the School has a School nurse and the School nurse is immediately available to administer stock albuterol to a student under the circumstances described above, the School nurse should administer the stock albuterol. If the School does not have a School nurse or the School nurse is not immediately available, another School employee who is a qualified adult may administer the stock albuterol in accordance with the statute. In addition, if a School nurse is not immediately available and a student does not have a current asthma action plan, a School employee who is a qualified adult may administer stock albuterol to the student if the School employee identifies, based on their qualified adult training, that the student is experiencing an asthma emergency. The School may make stock albuterol available to a School employee who becomes a qualified adult. The School may not prohibit or dissuade School employees from receiving training to become a qualified adult, nor may it prohibit or dissuade School employees who become qualified adults from possessing or storing stock albuterol on School property or administering stock albuterol to any person in accordance with the statute.

- (g) Adrenal Crisis Rescue Medication. The School will comply with the requirements of Utah Code Ann. § 53G-9-507 regarding the emergency administration of adrenal crisis rescue medication to a student. Accordingly, the School may administer adrenal crisis rescue medication to a student if: (1) the School has received an

adrenal crisis rescue authorization from the parent or guardian of the student; (2) the student exhibits a symptom, described on the student's adrenal crisis rescue authorization, that warrants the administration of an adrenal crisis rescue medication; (3) a School employee who has become a "trained school employee volunteer" as defined in the statute is available to administer the adrenal crisis rescue medication; and (4) a licensed health care professional is not immediately available to administer the adrenal crisis rescue medication. The School may not compel a School employee to become a trained school employee volunteer nor may it obstruct a School employee from becoming a trained school employee volunteer.

The Lead Director will establish administrative procedures that comply with applicable laws in order to set guidelines for when and how administration of medication under this policy will take place.

The Lead Director will consult with the local health department and/or a registered health care professional for assistance in developing procedures and training necessary for effective implementation of this policy. The School's Lead Director will ensure that School personnel and parents are provided with information about this policy as needed.

Self-Administration of Medication by Students

Students may possess and self-administer prescription medication at school in compliance with applicable law. The Lead Director will establish administrative procedures that comply with applicable laws in order to set guidelines for when and how this will take place.

Students are not prohibited from possessing and self-administering one day's dosage of a non-prescription medication where the student's maturity level is such that he or she can reasonably be expected to properly administer the medication on his or her own.

Observations and Medical Recommendations by School Personnel

The Lead Director will ensure that appropriate School personnel receive training on the provisions of Utah Code Ann. § 53G-9-203, including but not limited to training regarding medical recommendations by School employees and rules related to School employees communicating information and observations about a student's health and/or welfare.

School employees who intentionally violate Utah Code Ann. § 53G-9-203 will be subject to discipline up to and including termination.