

Lincoln Academy Board Meeting Minutes February 2026

February 26, 2026

6:30 PM

Conference Room

Pending Meeting Minutes

Lincoln Academy Board Members Present

Adam Revelli
Sarah Chaffin
Mitch Beck
Michelle Hild
Cherstyn Stockwell
Dave Merrick
Cade Close
Kayla Bills

Lincoln Academy Employees Present

Jake Hunt
Marie Eads
LeAnn Johnson
Shelby Garner
Alexis Lapicola

Meeting commenced at: 6:35pm

Agenda:

Approval of Minutes

Motion made by Cade Close to approve January 2026 board meeting minutes.

Seconded by Sarah Chaffin.

Voting was unanimous in the affirmative.

Board Highlights

- Shelby Garner: 2nd Grade Teacher
- Alexis Lapicola: Junior High English Teacher

Public Comment

-No public comment.

Agenda Items

Consent Agenda

1 - Field Trip Policy

2 - Parent Concern Policy

3 - Time and Effort Policy

4 - Meal Charges, Paid Meals, and Account Balances Policy

Motion made by Cade Close to approve the consent agenda.

Seconded by Michelle Hild.

Voting was unanimous in the affirmative.

5 - PC Update

-Will discuss at the next board meeting.

6 - 990 Tax Return

Motion made by Cade Close to approve the 990 Tax Return.

Seconded by Sarah Chaffin.

Voting was unanimous in the affirmative.

7 - Financials

Motion made by Cade Close to approve the January 2026 Financials.

Seconded by Michelle Hild.

Voting was unanimous in the affirmative.

8 - School Fee Schedule and Spend Plan

-Update given.

9 - Executive Assistant and Receptionist Proposed Positions

-Approved the decision to hire two new administrative positions.

10 - Org Chart Titles Realigned

-Update given.

11 - Board Training

-Moved to the next board meeting.

12 - School Survey Data

-Reviewed the results from a recent school survey. Discussed a possible school start time change in the future.

13 - Expansion Update

-Board approved to move forward and begin working with an architect to design the expansion in December.

-Turned in Waiver application for additional students to State Charter board- will be reviewed on Mar 12- expected full support.

-Lincoln Academy issued an RFP to secure the services of a contractor and architect to complete a design/build expansion project and remodel with a completion date of August 1, 2027.

-The RFP called out the following:

- Addition of 9 classrooms and 1 district administrative office area
- Remodeling the current kitchen and expanding it into the classroom immediately north
- Working together to find solutions to ensure there are enough elementary classrooms to support the remodel.
- Working with team to redesign recess and playground area as well as maximizing space for carpool

-After reviewing the RFP, the committee decided to move forward with: Eckman Construction.

-Information about the project shared with stakeholders via video.

-Meeting with Bond Counsel and Eckman construction was held on Feb 18th. Deadline of Guaranteed Max contract by first of May set.

-Kickoff meeting with Design/Build team and Lincoln held Feb 25th.

- Lincoln will provide the scope and programming of classrooms in the new school section
- Meetings will be held weekly to coordinate efforts
- A survey and Geotech report will be ordered to prepare for the next step.

14 - Core Values and Goals (ELP August 2025)

-No update.

15 - Land Trust Plan FY27

Motion made by Cade Close to approve the Land Trust Plan.

Seconded by Cherstyn Stockwell.

Voting was unanimous in the affirmative.

16 - Wellness Policy Revision

-First read.

17 - Board Bylaws Review

-First read.

18 - IT Technician Additional Position

-Approved the decision to hire a part time IT Technician.

19 - Summary of what needs to be submitted to stakeholders

-The board approved four policies: the Field Trip Policy, Parent Concern Policy, Time and Effort Policy, and the Meal Charges, Paid Meals, and Account Balances Policy.

-The majority of parents are satisfied with the current school start time, but as circumstances evolve, we may consider a potential time adjustment in the future.

-If you have any outstanding fees, please log in to Infinite Campus to complete your payment. Please note that a new late fee schedule will begin next year. If you need help, payment instructions will be available in the upcoming newsletter.

Closed Meeting

-Break out to closed meeting to discuss ongoing legal issues, character, and competency of employees.

Motion made by Dave Merrick to close open meeting and break out to closed meeting to discuss ongoing legal issues, character, and competency of employees.

Seconded by Sarah Chaffin.

Voting was unanimous in the affirmative.