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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

Taylorsville City Administration

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\$ 65,000.00 Requested

Submitted: 12/20/2025 3:43:48 PM
(Pacific)

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Taylorsville City

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Mayor
Kristie Steadman-Overson
KOverson@Taylorsvilleut.gov

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
Taylorsville City receives CDBG and HOME funds and is responsible for administering these programs. He costs will cover but not limited to salaries, consultants, computer program costs, supplies, advertising, travel, training, etc. all related to the operation of the program. The city has been operating this program for 23 years.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

Costs of operating this program include salaries, travel, training, consultants, supplies, advertising,

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction

- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other: Administration

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain:
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

CDBG Application [top](#)

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

The City of Taylorsville receives direct funding of CDBG monies from the Department of Housing and Urban Development. The City allocates funds for projects and supervises the billings and draw down of these funds. The City also is part of the County consortium for the HOME Funds. We are currently doing Homeowner repair of homes. The City has been receiving these funds since 2000.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"

2600 Taylorsville Blvd, Taylorsville, 84129

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

The purpose of the project is to oversee the operation of the CDBG funds. The funds will be used for the administration costs incurred during the operation of the program. The funds cover the costs of Salaries, Consultants, Advertising, supplies, Training, Equipment, Travel, Computer Software, and other costs assigned to the administration of the program.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.
There is no match.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

the City is aware of the needs in the community and administers funds to nonprofits and address community needs. Funds are used to pay for the administration of funds and dealing with HUD.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other: Administration

8. Geographic area to be served:

City of Taylorsville

9. Population to be served:

(Youth, seniors, homeless, etc.)

All residents of Taylorsville

10. Total clients to be served:

600

11. Total Taylorsville residents to be served:

600

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

<input type="text" value="300"/>	Persons: 0 - 30% AMI
<input type="text" value="150"/>	Persons: 31 - 50% AMI
<input type="text" value="150"/>	Persons: 51 - 80% AMI

	Persons: 80% AMI and higher
	Households: 0 - 30% AMI
	Households: 31 - 50% AMI
	Households: 51 - 80% AMI
	Households: 80% AMI and higher
600.00	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

Administration does not require client income and demographic monitoring or quarterly reporting. Nor environmental review. The funds used is audited by the auditor hired by the City

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

Tracking for Administration is not required however, if the City does a Public Facility project it has to be in a low-income neighborhood.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

the City has been administering CDBG funds since the City has been incorporated.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

All Billings are monitored, reviewed and approved before any funds are paid out and drawn down in IDIS. There is an annual audit as well as HUD carries out audits of the City. Quarterly and Annual Financial reports are completed.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

The City would carry out this function if not funded.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

Yes

No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would

strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input.

I do not foresee any issues other than delays by Congress and HUD.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorville CDBG (this request)	\$ 65,000.00		\$ 65,000.00
Federal			\$ 0.00
State			\$ 0.00
County			\$ 0.00
Local City			\$ 0.00
Private			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 65,000.00	\$ 0.00	\$ 65,000.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)	\$ 61,600.00			\$ 61,600.00
Rent, Utilities				\$ 0.00
Operating Costs				\$ 0.00
Training/Development	\$ 1,500.00			\$ 1,500.00
Materials & Supplies Computer software	\$ 1,900.00			\$ 1,900.00
Operating Costs				\$ 0.00
Contracted Services				\$ 0.00
Indirect Costs				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 65,000.00	\$ 0.00	\$ 0.00	\$ 65,000.00

Documents [top](#)

Documents Requested *

W-9 Required for new applicants and agencies which have moved or changed

Required? Attached Documents *

mailing address.

ADA Questionnaire
[download template](#)



[ADA](#)

Automobile Insurance Required for projects that involve construction

Verification of Workers Compensation Insurance Required for projects that involve construction

Liability Insurance Certificates Required for projects that involve construction

Section 504 Disability and Non-Discrimination Employment Information
[download template](#)



[504](#)

Federal Funding Accountability and Transparency Act Checklist
[download template](#)



[FFTA](#)

List of Board Members

Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City



[Council](#)

Most Current Audit or Financial Statement Required for new subrecipients only

Articles of Incorporation/Bylaws Required for new subrecipients only

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Application ID: 511755

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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

ASSIST Inc - Community Design Center
Emergency Home Repair, Accessibility and Community Design

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\$ 125,000.00 Requested

Submitted: 1/6/2026 5:09:14 PM
(Pacific)

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ASSIST Inc - Community Design Center

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Salt Lake City, UT 84111
United States

Executive Director

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Web www.assistutah.org

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
ASSIST "Elevates Communities By Design," providing grant-funded Emergency Home Repair, Accessibility Design, and Community Design services.

Emergency Home Repair (EHR)

EHR provides critical home repairs and accessibility modifications at no cost to eligible households. The program is available to households with income below 80% of Area Median Income; average income served is 30% AMI.

Accessibility Design:

ASSIST provides accessibility design options & construction plans for the elderly and for persons with disabilities to enable them to remain in their homes and maintain physical independence. ASSIST provides design review for new homes when accessibility or aging-in-place features are desired.

Community Design:

ASSIST provides building evaluation, technical expertise, and design assistance to low-income residents, non-profit organizations, and community groups that lack the means to pay for private professional services at the initial stages of a development project.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

ASSIST will perform the following work with CDBG funding:

40 Emergency Home Repairs for low-income residents. Home repairs include repair / replacement of plumbing, heating and electrical systems; roof repairs; accessibility modifications; radon mitigation; exterminations; and structural repairs.

15 Accessibility Design projects for Taylorsville residents that are aging or disabled.

4 county-wide Community Design projects benefiting other non-profit organizations, government agencies, community groups, or neighborhoods in need.

Funds will cover the costs of delivering this program to eligible residents, and will achieve the following outcomes:

1. Preserve and improve existing affordable housing stock.
2. Prevent homelessness for cost-burdened and elderly households.
3. Contribute to neighborhood stabilization.
4. Remove architectural barriers / hazards impacting the health of vulnerable households.
5. Increase access to community amenities and transportation.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
 No
 Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: ASSIST completes an application form for all persons receiving aid through the CDBG program, which includes all HUD-required demographics.
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

CDBG Application [top](#)

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

ASSIST Inc is an independent, nonprofit Community Design Center founded in 1969.

ASSIST provides architectural design, community planning, and development assistance to nonprofit and community groups; housing repair assistance to low-income households; and accessibility design assistance to people with disabilities.

Our purpose is to strengthen communities by helping the most vulnerable to have stable, safe housing and improved access to regional infrastructure and economic opportunities. Since 1999, we have performed over 15,500 home repairs helping over 5340 unique households stay safely in their homes, all throughout Salt Lake County.

ASSIST maintains an efficient organizational structure. Our staff includes the following:

- Jason Wheeler, AIA, Executive Director
- Andrés Calderón, Home Repair Program Director
- Jennifer Schreiter, Office Manager
- Sam Ball, AIA, Community Design Director
- Zizheng Cao, Design Associate
- Soudabeh Sabouri, Design Associate

Jason Wheeler has been serving as the Executive Director of ASSIST Inc since 2016.

During that time, he has managed over \$10,000,000 in CDBG funding benefiting over 1800 households throughout Utah. Prior to joining ASSIST, Jason worked as an architect at Alley Poyner Macchietto Architecture in Omaha, Nebraska, focusing on housing for seniors, historic preservation, and custom home design. From 2010 to 2013, Jason was an Enterprise Rose Architectural Fellow at Color Country Community Housing in St. George, Utah, improving the energy efficiency of affordable housing in the desert southwest, and at Enterprise Community Partners, Inc. in New York City following Superstorm Sandy. He holds an M.Arch. degree from the University of Illinois at Urbana Champaign, a B.S. degree in Construction Management from Brigham Young University, and is a licensed architect in Utah and Arizona.

Andrés Calderón has worked as ASSIST's Home Repair Program Director since 2021. Prior to working with ASSIST, Andrés worked as the Program Data and Compliance Manager for the YWCA in Salt Lake City for 3.5 years, and in various positions for Utah Community Action for 7.5 years. Andrés holds a masters degree in Social Work, has extensive construction experience, and is a perfect fit for ASSIST's EHR program.

Additional staff includes our Community Design Director, Sam Ball, who performs accessibility assessments and prepares schematic plans and construction documents for work to be performed; and our office manager, Jennifer Schreiter, who processes billings, tracks invoices, and maintains fiscal

accountability. We also employ three architectural design associates and part-time architectural interns from the University of Utah to aid in ASSIST's work.

ASSIST contracts with CPA firm FJ Associates to perform yearly financial audits to ensure fiscal responsibility, and has decades of history of providing clear and accurate reporting and billing for all grant funds received.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"
Scattered-site single family residences throughout Taylorsville, with program administration and architectural services taking place at our store-front office in Salt Lake City.

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

The following four principles guide the goals and objectives of this program:

- 1) All individuals have a right to safe and healthy shelter.
- 2) Stable homes increase the stability of neighborhoods & communities.
- 3) Home-ownership helps facilitate economic security & independence.
- 4) Barrier free housing increases safety & well-being.

At an individual level, we aim to help households remain in their homes through emergency home repair and accessibility modification grants. At a community level, our aim is to improve neighborhoods and communities one household at a time through neighborhood stabilization.

Following are specific results we expect to achieve as a direct result of funds requested (program wide):

- 475 Emergency Home Repairs
- 150 Accessibility Design Projects
- 325 units of affordable single family housing preserved
- Approximately \$1,300,000 of housing value preserved or added
- 50% of households helped below 30% of the Area Median Income (AMI)
- An additional 42% of households helped below 50% of AMI
- The final 8% of households helped below 80% of AMI
- 67% of clients served will be senior citizens
- 67% of households helped will benefit a person with disabilities.

Qualitative results will include improving clients' independence, neighborhood community, and economic and emotional well being.

ASSIST will measure the following projected outcomes:

1. Stabilizing 8 homes which, if not completed through the EHR program, would otherwise result in foreclosure or inhabitability of the home;
2. Adding / preserving \$150,000 of value to affordable housing stock in low-income neighborhoods;
3. Providing 10 accessible remediations to solve health-related and ADA issues for residents;
4. Removing 20 barriers related to aging in place for elderly households.

Collecting and tracking outcomes proceeds as follows:

- A site visit and assessment are performed prior to any work.
- Assessments identify specific deficiencies. Deficiencies that represent obvious code violations are tallied, as are deficiencies that would make the home unfit for occupancy or potentially result in foreclosure if the client were to pay to have those deficiencies corrected.
- Assessments also identify specific barriers related to aging in place, disability, or other health issues.
- Assessment data is recorded on the client's intake application and kept with the client's file.
- Photographs are taken to document existing conditions.
- Work is then schedule from a pool of contractors.
- Following completion of work, an inspection is performed and resolved deficiencies are identified and tallied. Results are recorded in the client database and stored for reporting.

- Dollar amounts of work performed are tracked as invoiced by subcontractors and are used as a basis for calculating value of affordable housing stock preserved.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.

Yes, these CDBG funds will leverage (and be leveraged by) other funds. ASSIST has historically used a mix of CDBG funds from other municipalities in conjunction with private donations and fee-for-service work to leverage funding received from Taylorsville. Our Taylorsville grant request for FY 2025-2026 will represent only about 4.8% of ASSIST's total budget. Leveraging other funding sources allows us to maintain full-time staff who are available throughout the year to service Taylorsville residents, along with residents from other municipalities, whenever the need arises. Without these leveraged funds, we would not be able to provide an adequate level of service to any of the municipalities where ASSIST works.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

Homes require ongoing maintenance and periodic major system repair or replacement. Low-income and fixed-income households, the elderly, and persons with disabilities often lack sufficient means or technical expertise to perform regular maintenance or to repair/replace critical systems in their homes. Without outside assistance, many of these vulnerable households would find their homes falling into extensive disrepair, and would eventually be required to abandon their homes and find other housing arrangements. CDBG funding is a critical component to assisting these most vulnerable households with needed repairs on a grant basis.

Taylorsville City has particular need for these services, with below-average area median income; according to recent demographic data, area median income in Taylorsville was \$58,500, below the SLC metro area's AMI of approximately \$63,000. Additionally, there is an increasing number of senior citizens in Taylorsville, with 30% of the population aged 50 or older. Many seniors have limited fixed incomes, often with social security being their only source of funds. Finally, 11.3% of Taylorsville's population is at or below the poverty level, with a highly disproportionate number of those in poverty being Hispanic or African American. (<http://www.towncharts.com/>)

For low- and fixed-income families, performing repairs or making accessibility modifications to their homes typically requires securing an additional loan, which can be difficult to obtain for cash-strapped households. There are several loan programs in Salt Lake County for low-income households to help fill this gap, and Community Action's Weatherization program and the Green and Healthy Homes Initiative are also able to meet some of the need.

ASSIST's Emergency Home Repair and Accessibility Design Assistance programs fill a critical need for the most-vulnerable households where other programs are unable to help. The average household income of clients served by our organization in Taylorsville during the 2024-2025 fiscal year was \$2,316 per month, or \$27,792 per year. Our critical repair programs help seniors and low-income households stay in their homes, contributing to neighborhood stability and helping avoid foreclosure in many instances. Through this assistance, not only is there direct benefit the households served, but values of surrounding homes are also preserved and improved.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services

- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

ASSIST provides service to all Salt Lake County; however, the requested funds are specifically for Taylorsville residents currently residing in any part of Taylorsville.

9. Population to be served:

(Youth, seniors, homeless, etc.)

Seniors, persons with disabilities, and low-income households.

10. Total clients to be served:

475 Households throughout Salt Lake County (with Taylorsville funds serving only Taylorsville residents)

11. Total Taylorsville residents to be served:

35 to 45 Households, depending on the costs and types of repairs that are performed during the year

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

n/a	Persons: 0 - 30% AMI
n/a	Persons: 31 - 50% AMI
n/a	Persons: 51 - 80% AMI
n/a	Persons: 80% AMI and higher
20	Households: 0 - 30% AMI
14	Households: 31 - 50% AMI
6	Households: 51 - 80% AMI
0	Households: 80% AMI and higher
40.00	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

ASSIST verifies income by obtaining copies of 2 months of paystubs for working clients and copies of Social Security Benefit Statements / pension statements for retired or disabled clients. Race, Ethnicity, Disability Status, and other HUD-required demographic information is also recorded and later used in submitting statistical reports. Clients sign the application form certifying that they have supplied complete financial information. Residency is verified through the county assessor's office or through titles or mortgage statements, then checked against the County's municipal boundaries map. An example of ASSIST's intake form is provided in the Documents Tab.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

Projects are initiated by clients with a phone call to ASSIST. During phone intake, ASSIST staff reviews problems to be addressed and household eligibility. A site visit is scheduled and the project is entered into a client database. During site visits, income verification and proof of home ownership are noted.

Projects receiving grant funding are submitted weekly to an advisory board for review/approval. Bid or work call-out follows and a final inspection is then scheduled with the client and recorded in the client database.

Hard copies of application forms and income / home ownership verification are maintained at ASSIST's office for 5 years from grant completion and then destroyed. The client database is maintained in perpetuity.

Our Home Repair Program Director manages home repair projects, our Design Associate manages accessibility modification projects, and our office manager and Executive Director manage project costs, reporting, compliance, and statistics.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

During the last decade, ASSIST's programs have benefited Taylorsville residents as follows:

FY 2024-2025: 37 repairs for 27 households + 6 accessibility design projects

FY 2023-2024: 28 repairs for 24 households + 11 accessibility design projects

FY 2022-2023: 34 repairs for 25 households + 3 accessibility design projects

FY 2021-2022: 59 repairs for 31 households + 4 accessibility design projects

FY 2020-2021: 31 repairs for 24 households + 5 accessibility design projects

FY 2019-2020: 48 repairs for 33 households + 6 accessibility design projects

FY 2018-2019: 49 repairs for 29 households + 5 accessibility design projects

FY 2017-2018: 38 repairs for 30 households + 15 accessibility design projects

FY 2016-2017: 49 repairs for 39 households + 8 accessibility design projects

FY 2015-2016: 33 repairs for 25 households + 5 accessibility design projects

Since 1999, ASSIST has invested more than \$1,340,000 in emergency home repairs and accessibility modifications in Taylorsville. This investment represents significant maintenance of decent and affordable home ownership options in Taylorsville, thereby stabilizing neighborhoods and helping to prevent slum and blight. During that same time frame, ASSIST has invested more than \$18,260,000 in similar work in other parts of Salt Lake County, and has leveraged approximately \$8 million dollars in program delivery expenses to provide these services to Taylorsville residents.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

ASSIST employs a cost allocation plan to allocate EHR work to the municipality where repair work was performed. Program delivery costs are billed based on the percentage of CDBG funds allocated by the municipality for EHR and Access Design work in relationship to ASSIST's total annual budget. We submit monthly billings and a yearly financial audit of income and expenses. Allocation is reconciled biannually based on brick and mortar expenses to ensure proper division of program delivery expenses.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

CDBG funding is currently the only viable grant resource available for the home repairs and strategic interventions achieved through ASSIST's programs. If this CDBG request is partially funded, ASSIST will continue to provide services in Taylorsville, but to a fewer number of households. If this request is not funded at all, ASSIST would continue to perform design and repair services for other municipalities where grant funds are available, but would be required to charge homeowners for those services within

Taylorsville's jurisdiction until securing other sources of funding.

Many loan products are available to help households with rehabilitation projects, and are robustly supported through Community Reinvestment Act funds and CDBG funds, as administered by Rocky Mountain CRC, and various rehabilitation programs that are supported by Taylorsville, Salt Lake County, and other entitlement communities. However, ASSIST's clientele's incomes average around 30% of A.M.I. These households are barely scraping by and cannot afford the additional cost of a loan to provide basic and emergency repairs for their homes. Loan products also take weeks, if not months, to be approved, a time frame which is impractical for clients with broken water lines, non-functioning furnaces, etc. The CDBG program is the only currently-available grant program that can provide the scale and continuity of resources necessary for an Emergency Home Repair program.

ASSIST subsidizes our EHR and accessibility design program through fee-for-service mission-based design work, and is pursuing grant money from private foundations. During the current fiscal year, our organization is funding 40% of our gross expenditures through these private resources, up from less than 1% nine years ago. Despite this increase in funding from private resources, adequate scale and continuity of our programs would be compromised without the continued support of CDBG funding.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

Yes

No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input.

The primary complications we are currently facing are increased construction costs due to interrupted supply chain for construction materials as well as the unanticipated boom in residential construction during the pandemic. This has made it more difficult to complete jobs quickly, as many of our contractors are scheduled out weeks and months in advance, and as a few of our prior contractors have ceased accepting new work because of the pandemic. We do not anticipate this affecting our ability to fully expend CDBG funds; rather, this potential increase in "average cost per job" is an anticipated challenge that may impact the total number of families we are able to serve with the funding we receive. Regarding scheduling, our organization will need to plan well ahead of the end of the fiscal year to ensure projects will be completed in a timely fashion.

Of note, our average grant per household in Taylorsville during FY 2024-2025 was \$3102, down from \$3580 during FY 2023-2024. This has more than doubled from 2016, when our average grant per household was \$1470. This increase in costs has resulted from construction material costs tripling, and labor nearly doubling as a result of supply-chain issues and reduced working force caused by the pandemic. While we have seen a little easing on pricing in the last 12 months, we anticipate costs to stay at a similarly elevated level during the current and upcoming fiscal year. We are hopeful that we will be able to do more work with equivalent amounts of money in the future.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorsville CDBG (this request)	\$ 125,000.00		\$ 125,000.00
Federal	\$ 1,850,000.00		\$ 1,850,000.00
State			\$ 0.00

County			\$ 0.00
Local City			\$ 0.00
Private	\$ 800,000.00	\$ 800,000.00	\$ 1,600,000.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 2,775,000.00	\$ 800,000.00	\$ 3,575,000.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Emergency Home Repair & Accessibility Grants	\$ 83,714.00	\$ 12,166.00	\$ 1,274,870.00	\$ 1,370,750.00
Program Delivery (Wages, Benefits, Operational Costs)	\$ 41,286.00	\$ 457,834.00	\$ 575,130.00	\$ 1,074,250.00
Consultant Fees (Engineering, etc.)	\$ 0.00	\$ 330,000.00		\$ 330,000.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 125,000.00	\$ 800,000.00	\$ 1,850,000.00	\$ 2,775,000.00

Funding Sources and Budget Narrative

Funding Sources:

ASSIST has applied for and anticipates receiving additional CDBG funds from Salt Lake City, Salt Lake County, West Jordan, South Jordan, and Taylorsville.

ASSIST has historically received \$5000 - \$12,500 per year in individual private donations to support our programs. ASSIST additionally leverages income from fee-for-service architecture work to subsidize our non-profit operations.

CDBG grant funds would be used as follows:

- Emergency Home Repair grants to very low income homeowners (targeted below 60% AMI, always below 80% AMI)
- Accessibility retrofit grants to low-income elderly or disabled households (below 80% AMI)
- Accessibility design fees to cover design work for elderly or disabled households and for other community organizations
- Program Delivery Costs (payroll and operating expenses) for EHR and Accessibility Design projects. We operate out of a storefront office open to visitors with a small staff including an Executive Director/Architect, Housing Director, Design Associate, Office Manager and part-time Design Interns.

For TAYLORSVILLE CITY: \$83,714 would be used for "Brick and Mortar" home repairs and

accessibility retrofits; \$35,597 would be used for personnel (wages, salaries, benefits, taxes); \$5,689 would be used for additional program delivery costs (accounting, insurance, legal, maintenance, transportation, rent, utilities, supplies, etc...).

Private grant funds will subsidize operational and personnel expenses and will support production and printing of ASSIST's Accessibility Design publications, the annual Carl Inoway Scholarship, and non-eligible CDBG expenses (fundraising, travel and training, dues and subscriptions, etc...)

Documents [top](#)

Documents Requested *

Required? Attached Documents *

W-9 Required for new applicants and agencies which have moved or changed mailing address.		
ADA Questionnaire download template	<input checked="" type="checkbox"/>	ASSIST ADA
Automobile Insurance Required for projects that involve construction		ASSIST Insurance
Verification of Workers Compensation Insurance Required for projects that involve construction		ASSIST WCF
Liability Insurance Certificates Required for projects that involve construction		ASSIST Insurance
Section 504 Disability and Non-Discrimination Employment Information download template	<input checked="" type="checkbox"/>	ASSIST Section 504
Federal Funding Accountability and Transparency Act Checklist download template	<input checked="" type="checkbox"/>	ASSIST FFATA
List of Board Members		
Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City	<input checked="" type="checkbox"/>	ASSIST Board
Most Current Audit or Financial Statement Required for new subrecipients only		
Articles of Incorporation/Bylaws Required for new subrecipients only		

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 511994



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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

**Community Development Corporation of Utah
Community Development Corporation of Utah CLT**

Jump to: [Pre-Application](#) [CDBG Application](#) [Funding Sources and Budget](#) [Documents](#)

\$ 120,000.00 Requested

Submitted: 1/6/2026 3:59:03 PM
(Pacific)

Project Contact
Russell Goodman
russell@cdcutah.org
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Additional Contacts
none entered

**Community Development
Corporation of Utah**

501 E 1700 S
Salt Lake City, UT 84105
United States

Chief Executive Officer
Todd Reeder
Todd@cdcutah.org

Telephone 801-994-7222
Fax
Web CDCUtah.org

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
The Community Development Corporation of Utah (CDCU) Community Land Trust program will provide affordable, for sale single family homes to households at or below 80% of Area Median Income. Funds from this application will be used to acquire properties that are suitable for single family home construction in Taylorsville. Properties may require predevelopment costs, such as design, infrastructure, demolition, or other eligible CDBG costs. The land will be placed into a 501(c)(3) land trust owned by CDCU, named the Community Development Land Trust. CDCU will develop the land and partner with a local homebuilder to construct the homes that will then be sold to low to moderate income households who will obtain a mortgage for the purchase. Homes will be sold at a price that will allow the household to spend no more than 35% of their income on their housing costs.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

Funding will be utilized for the acquisition of property that will be utilized to construct for sale, single family homes affordable to households at or below 80% of AMI. Additional costs such as predevelopment costs related to site demolition, infrastructure, design, environmental testing, or other eligible CDBG costs. Funds will not be used for new construction or other ineligible costs.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons

- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
 Community/Neighborhood Facilities
 Housing Rehabilitation/Construction
 Clearance/Demolition
 Public Infrastructure Improvements
 Economic Development
 Job Creation/Retention
 Historic Preservation
 Energy Efficiency Improvements
 Public Services (General)
 Homeless Services
 Youth Services
 Legal Services
 Food Banks
 Battered and Abused Spouses Services
 Child Care Services
 Housing Counseling
 Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
 New housing construction
 Relocation of residential or business tenants, even on a temporary basis
 Income payments of any type
 N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: We utilize Salesforce for all client data collection
 No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
 No
 Don't know, please explain:

CDBG Application [top](#)

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

Community Development Corporation of Utah is a non-profit affordable housing developer and HUD certified housing counseling agency. The Community Development Corporation of Utah (CDCU) helps our community thrive by empowering people on their path toward financial security, housing stability, and access to affordable homes. We currently administer programs for Salt Lake City, Salt Lake County, and

the State of Utah that further our mission through rental assistance, down payment assistance, and Accessory Dwelling Unit financing. We have previously developed or purchased three multifamily Low-Income Housing Tax Credit buildings, with two more in development. CDCU is currently developing our first community land trust parcel, a .71-acre site in Salt Lake City that will have provide 8 new build single family homes for households at or below 80% AMI. CDCU has also provided HUD counseling for hundreds of potential homebuyers each year and operates the Tenant Resource Center for Salt Lake City, which provides renter resources to any resident of Salt Lake County.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"
501 E 1700 S, SLC UT 84105 but the home that is constructed will be within Taylorsville boundaries

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.
The goal of this project is to provide an affordable homeownership opportunity to low to moderate income households who would like to reside in Taylorsville. This is accomplished by purchasing land and developing single-family home, twinhome or other missing middle housing types on land that is included in a community land trust. This structure ensures that homes are always occupied by homeowners that are at or below 80% of the area median income, providing attainable homeownership that wouldn't exist otherwise.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.
This project requires additional sources of funds to be successful. In addition to the CDBG funds provided by Taylorsville City, CDCU will also obtain a construction loan to cover the cost of building the project. This loan will be paid off using the proceeds from the sales of the housing constructed. Additional subsidy will be requested from Salt Lake County if required to ensure that homes are sold at an affordable price. CDCU will provide the development, construction management, sales, and ongoing community land trust staff for the project.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

Homeownership is out of reach for the majority of those living in Salt Lake County. Data from the Kem C. Gardner institute shows that Utah is on pace to be 153,000 homes short of meeting the demand for homeownership by 2030. The advocacy group "Demand More Supply" also estimates that less than 12% of renters in Utah can afford to purchase a home and ranks Utah as the 9th most expensive state when looking at home prices. They cite the construction of affordable and attainable missing middle housing as the best strategy to reverse the trend of more cost-burdened renter households and less homeowners.

While Taylorsville City maintains a high number of homeowner households (70% according to the American Community Survey), the average sales price for a single family home continues to rise which can lead to an eventual decrease in homeowner households and price out new homeowners who must look to other parts of the state to find something affordable. The most recent median sales price provided by Zillow of \$494,609 means that a household looking to purchase in Taylorsville would likely need to have a household income of at least \$165,000. Using information from data aggregator Homesnack, this

translates to approximately 77% of Salt Lake County residents that cannot afford to buy the average Taylorsville home. Taylorsville can address the problem of home prices increasing fast than incomes by investing in this project, which ensures affordability in perpetuity through 99-year land leases between the CLT and the homeowners. This ensures that the homes are always sold at a price that is affordable to 80% AMI households, that homes are occupied by owners, and that the homeowner can experience the wealth building and stability of homeownership. The CLT model does not require additional support after construction and CDCU will perform ongoing compliance and provide housing counseling supports for homeowners.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

All of Taylorsville would be looked at when finding a location for the project

9. Population to be served:

(Youth, seniors, homeless, etc.)

Any population that meets income requirements

10. Total clients to be served:

Depending on how many homes can be constructed, 4-8 individuals estimated

11. Total Taylorsville residents to be served:

4-8

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

<input type="text" value="0"/>	Persons: 0 - 30% AMI
<input type="text" value="0"/>	Persons: 31 - 50% AMI
<input type="text" value="8"/>	Persons: 51 - 80% AMI
<input type="text" value="0"/>	Persons: 80% AMI and higher
<input type="text" value="0"/>	Households: 0 - 30% AMI
<input type="text" value="0"/>	Households: 31 - 50% AMI
<input type="text" value="2"/>	Households: 51 - 80% AMI
<input type="text" value="0"/>	Households: 80% AMI and higher
<input type="text" value="10.00"/>	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

CDCU has been in the business of lending, housing development, and housing counseling for over 35 years. We have staff members trained in loan underwriting, including income and demographic information tracking. We utilize Salesforce to track each client that we assist and service our own loans

using the Homekeeper software system. We currently administer a variety of HUD and local government funded programs which require verification of income and a variety of demographic indicators. Income will be verified for clients in this program at entry and annually thereafter. Residency status and other requirements for the homes will also be verified by CDCU staff and can be reported to Taylorsville City as needed.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

CDCU has distinct departments within our agency. The construction and sales process will be overseen by our CEO and Director of Real Estate. Once construction is completed, our financial services team will ensure that income is verified at entry along with any other requirements of the project. All clients will also be required to attend free HUD certified housing counseling prior to purchase to ensure they understand the project requirements and have the highest chance of success. Client information is stored digitally in Salesforce, which is a secure system with two factor authentication required for all users. Client income is verified by two staff prior to program entry, ensuring that no unqualified clients are able to access these homes. The CDCU Director of Real Estate will also annually review a sample of files to provide feedback on intake practices, annual recertification processes, and to ensure only eligible clients are being served.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

N/A. This is a new project.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

The CDCU CFO reviews all project accounting to ensure that funds are tracked separately from other programs. Each payment to a vendor is reviewed by both the CFO and CEO prior to payment being made. CDCU utilizes Abilia MIP for our fiscal tracking and reporting. This software segregates grant funds for each specific funding source to ensure funds are not comingled and are tracked separately from all other funding.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

While this specific project will not require ongoing CDBG support, this concept can be replicated each year if funding allows.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

Yes

No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would

strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input.

We do not foresee any complications

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorsville CDBG (this request)	\$ 120,000.00		\$ 120,000.00
Federal			\$ 0.00
State			\$ 0.00
County			\$ 0.00
Local City			\$ 0.00
Private	\$ 700,000.00		\$ 700,000.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 820,000.00	\$ 0.00	\$ 820,000.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)				\$ 0.00
Rent, Utilities				\$ 0.00
Operating Costs				\$ 0.00
Training/Development				\$ 0.00
Materials & Supplies				\$ 0.00
Operating Costs				\$ 0.00
Contracted Services			\$ 700,000.00	\$ 700,000.00
Indirect Costs				\$ 0.00
Other: Acquisition	\$ 120,000.00			\$ 120,000.00
Other:		\$ 0.00	\$ 0.00	\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 120,000.00	\$ 0.00	\$ 700,000.00	\$ 820,000.00

Funding Sources and Budget Narrative

Funds from this request will be used towards acquisition. CDCU will obtain private debt to finance the construction of the homes, with the loan being repaid when homes are sold to eligible 80% AMI or below households. CDCU will handle the marketing and sales of the homes with existing staff

Documents Requested ***Required? Attached Documents ***

W-9 Required for new applicants and agencies which have moved or changed mailing address.

[CDCU W9](#)

ADA Questionnaire
[download template](#)



[ADA](#)

Automobile Insurance Required for projects that involve construction

Verification of Workers Compensation Insurance Required for projects that involve construction

Liability Insurance Certificates Required for projects that involve construction

[CDCU COI](#)

Section 504 Disability and Non-Discrimination Employment Information
[download template](#)



[Section 504](#)

Federal Funding Accountability and Transparency Act Checklist
[download template](#)



[FFATA N/A](#)

List of Board Members

[Board Members](#)

Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City



[resolution explanation letter](#)

Most Current Audit or Financial Statement Required for new subrecipients only

[CDCU Financials](#)

Articles of Incorporation/Bylaws Required for new subrecipients only

[Articles](#)

[Bylaws](#)

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Application ID: 511858

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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

The Road Home TRH FY27 Taylorsville HRCs

Jump to: [Pre-Application](#) [CDBG Application](#) [Funding Sources and Budget](#) [Documents](#)

\$ 10,000.00 Requested

Submitted: 1/6/2026 1:08:07 PM
(Pacific)

Project Contact

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Additional Contacts

none entered

The Road Home

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Web www.theroadhome.org

Executive Director

Michelle Flynn
mflynn@theroadhome.org

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
The Road Home's Emergency Shelter and Homeless Resource Center provides housing-focused crisis services to households experiencing literal homelessness within Salt Lake County. We are requesting funding to support the operations of our resource center program, which includes four year-round 24/7 facilities and a winter overflow program. Guests have access to meals/food pantries, hygiene facilities, storage, mail, and supportive services. Participants engage with our housing case managers to develop an individualized plan towards housing stability, including connections to employment, treatment programs, and public benefits. Housing navigators help identify available housing opportunities that meet each person's needs and connect them with landlords who work within our programs. This program aligns with the State of Utah, Salt Lake County, and Taylorsville City goals towards ending homelessness and

providing crisis services for those experiencing homelessness.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

The Road Home is requesting to utilize funds to support staff salaries and benefits for the frontline staff that work at the resource centers. This includes our kitchen staff, who provide meal service three times per day to guests, our housing advocates who provide the 24/7 staffing of the facility, the case managers, who provide housing-focused supportive services, and our operations team, who provides cleaning and repairs within the facility. We have a negotiated indirect cost rate with the Department of Health and Human Services of 18.7% of direct salaries that we would also utilize.

Funds will support operations of a resource center serving Taylorsville residents who are experiencing literal homelessness. Our goal is to serve approximately 5,000 unique participants across our resource centers each year with crisis services and support accessing permanent housing. This program provides necessary emergency shelter beds for Salt Lake County.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment

- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: Utah Homeless Management Information System (UHMISS)
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

The Road Home provides emergency shelter services to individuals and families experiencing homelessness through its Homeless Resource Centers. These services are designed to address the immediate needs of people facing a housing crisis by offering safe, temporary shelter and access to essential supportive services. The emergency shelter program serves predominantly low- and moderate-income individuals, consistent with CDBG eligibility requirements.

The Road Home operates over 1,400 emergency shelter beds across its Homeless Resource Centers, with additional winter response beds available during periods of extreme cold. Emergency shelter services include 24-hour access to a safe and supervised environment, meals, basic needs assistance, and on-site staff support. Shelter operations prioritize participant safety, stability, and dignity while reducing the immediate risks associated with unsheltered homelessness.

As an entry point to stabilization, emergency shelter participants have access to on-site advocates and case managers who provide service coordination, crisis intervention, and referrals to community resources, including healthcare, behavioral health, and employment services. These services are intended to help participants stabilize during their shelter stay and prepare for transition to longer-term housing solutions, which are funded through sources separate from this CDBG request.

This activity meets the HUD National Objective of benefiting low- and moderate-income persons (LMI), as persons experiencing homelessness are presumed to be low-income under HUD regulations. Emergency shelter services provided by The Road Home qualify as an eligible CDBG public service activity and directly address urgent community needs related to homelessness and public health.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"

GMRC at 242 W Paramount Ave, PARC at 3380 S 1000 W, Connie Crosby Family Resource Center at 529 W 9th Ave, FINCH (Family) Resource Center at 315 W 3300 S, St Vincent Winter Overflow 437 West 200 South, , Medically Vulnerable Persons (MVP) Sandy, UT

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

The Road Home's goal for the upcoming program year is to provide emergency shelter and supportive services to approximately 5,300 individuals at our resource center locations. Services focus on meeting immediate basic needs, including safe shelter, meals, and hygiene facilities, for individuals and families experiencing homelessness. These services serve predominantly low- and moderate-income persons, consistent with the HUD CDBG National Objective of benefiting LMI populations.

While in shelter, participants are connected with supportive services to assess their needs and facilitate stabilization. Services include referrals to mental and physical health care, employment resources, and community programs, as well as guidance on housing options. Our resource centers operate 365 days per year, ensuring continuous access to emergency shelter and supportive services.

The Road Home collaborates with the community's coordinated entry system, including Utah Community Action (UCA), to ensure that shelter beds are accessible to those most in need. UCA meets with each person or family entering shelter and works through a diversion assessment to see if there are any viable options aside from shelter. If not, the intake staff assess participants' needs and help identify available shelter beds, ensuring timely and equitable access to services for the community's most vulnerable residents.

Given the current demand for emergency shelter in Salt Lake County, The Road Home anticipates meeting or exceeding its program goal. The number of individuals experiencing homelessness in the

community exceeds available shelter capacity, indicating that the need for services remains high.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.
CDBG funding from Taylorsville is used to leverage additional emergency shelter and resource center funding from federal, state, and local sources, including programs that support basic needs and homeless services. Approximately 70% of The Road Home's budget comes from separate government funding, the majority of which requires match or leveraged funds to meet program requirements. While this CDBG request represents a small portion of the overall operational budget, it is critical in satisfying matching and leveraging obligations, allowing the agency to secure and maintain other funding streams and continue providing emergency shelter and supportive services to low- and moderate-income individuals.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

The Road Home's services directly address a critical need in Taylorsville and Salt Lake County for emergency shelter and supportive services for individuals experiencing homelessness. According to the Taylorsville City Consolidated Plan (2025–2029), there is a documented need for supportive services for the most vulnerable residents to ensure safe, thriving communities. Emergency shelter is essential for individuals who are unsheltered or at imminent risk of homelessness, as safe shelter reduces public health risks, prevents family crises, and connects participants to resources that support self-sufficiency.

During the most recent fiscal year (July 1, 2024 – June 30, 2025), The Road Home served 5,341 individuals, including 39 residents of Taylorsville, all of whom are presumed to be low- and moderate-income under HUD guidelines. We track participants and their city of origin through the Utah Homeless Management Information System (UHMS). CDBG funding enables The Road Home to maintain and expand emergency shelter operations, ensuring that individuals from Taylorsville and the surrounding community have access to safe shelter, meals, hygiene facilities, and supportive services. By funding these services, CDBG directly benefits low- and moderate-income residents and addresses a documented community need consistent with local Consolidated Plan priorities.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

All of our resource centers are located in Salt Lake County.

9. Population to be served:

(Youth, seniors, homeless, etc.)

Our programs serve literally homeless individuals and families, including subpopulations like veterans, survivors of domestic violence, and elders.

10. Total clients to be served:

We anticipate to support approximately 5,350 individuals each year through this program.

11. Total Taylorsville residents to be served:

We anticipate that we will serve at least 39 Taylorsville residents each year, with some participants moving into permanent housing in Taylorsville.

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

<input type="text" value="30"/>	Persons: 0 - 30% AMI
<input type="text" value="6"/>	Persons: 31 - 50% AMI
<input type="text" value="3"/>	Persons: 51 - 80% AMI
<input type="text"/>	Persons: 80% AMI and higher
<input type="text"/>	Households: 0 - 30% AMI
<input type="text"/>	Households: 31 - 50% AMI
<input type="text"/>	Households: 51 - 80% AMI
<input type="text"/>	Households: 80% AMI and higher
<input type="text" value="39.00"/>	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

The Road Home tracks client eligibility, income, and demographics through the Utah Homeless Management Information System (UHMIS). At program entry and throughout participation, staff collect information on homeless status, race/ethnicity, income level, household composition, barriers to stability, prior zip code, and benefits received. This information is used to document eligibility, track progress toward individual goals, and report outcomes to funders.

All participants in our emergency shelter programs meet the CDBG Limited Clientele – Presumed Benefit category, as HUD presumes that individuals experiencing literal homelessness qualify as low- and moderate-income. By maintaining these records, The Road Home ensures compliance with CDBG eligibility requirements and demonstrates that services are provided to the intended population.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

The Road Home uses UHMIS for our data entry and program tracking for our resource centers. UHMIS is a compliant HUD reporting system that gathers all required data elements for federal and state programs. We track individual participants' engagement through this system; as well as our program-level progress toward goals, participant outcomes, and performance reporting to funders.. The Road Home participates in Coordinated Entry through the Salt Lake Valley Coalition to End Homelessness.

Financial tracking is managed through Netsuite, our accounting software, which allows us to monitor funding sources, program budgets, and staff salaries by program. Resource Center Directors oversee day-to-day shelter operations, while the Impact team manages data collection and reporting, and the Grants and Compliance Department ensures adherence to all federal, state, and local program regulations.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged

funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

During the previous fiscal year (July 1, 2024 – June 30, 2025), The Road Home served 5,341 individuals. Of those served, 39 were residents of Taylorsville. All participants are presumed low- and moderate-income, as they are experiencing literal homelessness.

Through emergency shelter and resource center services, participants received safe overnight accommodations, meals, hygiene facilities, and access to on-site advocates and case managers. Staff connected participants to supportive services, including mental and physical health resources, employment assistance, and housing navigation. These services help participants stabilize in crisis, maintain safety and well-being during their shelter stay, and move toward long-term housing and self-sufficiency.

Funds from Taylorsville City are leveraged to access additional federal, state, and private resources, enabling the operation of larger, centralized facilities that serve the community more efficiently. This coordinated approach ensures that shelter services reach more individuals and families in need than would be possible with smaller, city-specific shelters, maximizing the impact of CDBG funding and benefiting the community as a whole.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

The Road Home's teams are trained on the specific requirements of multiple housing and community development funding sources, including federal grants, and ensure that households prioritized for each funding source meet all eligibility and award conditions. Services funded under different grants target distinct populations, and internal controls are in place to prevent duplication of benefits or overlapping services.

The Road Home manages approximately 50 unique government grants and has operated federally funded emergency shelter and housing programs for more than twenty years. The organization utilizes NetSuite as its financial management system, which allows expenses to be tracked by cost category, program, and unique grant code in compliance with federal financial management standards. Expenses are coded by trained program managers with knowledge of funding source requirements and eligible costs.

The Grants and Compliance Department serves as an internal monitoring body to ensure compliance with grant regulations, agency policies and procedures, & applicable federal requirements. This team oversees licensing & grant compliance, tracks progress toward grant and contract performance goals, and supports program staff to ensure that services provided are eligible, allowable, and reasonable under each funding source. Staff are required to complete annual procurement training to maintain purchasing authority, & the Accounting Department reviews expenses for compliance prior to payment and reimbursement requests.

Staff track time and effort by grant within ADP to support accurate allocation of salary and benefit costs. The Road Home submits audited financial statements annually to a federal agency to establish its approved indirect cost rate for administrative expenses.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

The Road Home is highly experienced in adapting to available funds and teams are trained to provide trauma-informed and efficient services in a variety of circumstances.

In addition, The Road Home has a strong diversification of funds through federal, state, city, and private funds. Our Grants and Compliance department continually looks for new funding opportunities to help fill funding gaps and help strengthen our funding streams. If CDBG funds were no longer available, The Road Home would work to identify alternative funding to maintain shelter services; however, the loss of CDBG funds would reduce our ability to serve the same number of low- and moderate-income individuals and families efficiently.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

- Yes
- No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

- Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input.

No, but if an unexpected spike in coronavirus happens in the future, The Road Home has developed robust protocols to mitigate the complications of an outbreak. We prioritize the safety of clients and staff in every decision.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorsville CDBG (this request)	\$ 10,000.00		\$ 10,000.00
Federal	\$ 2,883,650.00	\$ 0.00	\$ 2,883,650.00
State	\$ 2,864,415.00	\$ 7,618,880.00	\$ 10,483,295.00
County			\$ 0.00
Local City	\$ 200,000.00		\$ 200,000.00
Private			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 5,958,065.00	\$ 7,618,880.00	\$ 13,576,945.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)	\$ 8,739.00	\$ 6,125,012.00	\$ 4,262,055.00	\$ 10,395,806.00
Rent, Utilities		\$ 125,000.00	\$ 5,084.00	\$ 130,084.00
Operating Costs		\$ 0.00	\$ 0.00	\$ 0.00
Training/Development				\$ 0.00
Materials & Supplies				\$ 0.00
Operating Costs		\$ 487,808.00	\$ 1,076,950.00	\$ 1,564,758.00
Contracted Services				\$ 0.00

Indirect Costs	\$ 1,261.00	\$ 881,060.00	\$ 603,976.00	\$ 1,486,297.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 10,000.00	\$ 7,618,880.00	\$ 5,948,065.00	\$ 13,576,945.00

Funding Sources and Budget Narrative

The Road Home’s Homeless Resource Centers are supported through a combination of public and private funding sources, as operating costs include facilities, staffing, state licensing requirements, and daily supportive services for individuals and families experiencing homelessness. Funding is necessary to ensure safe, continuous shelter operations and to meet the complex needs of program participants.

The Road Home has been awarded funding through the State of Utah and is awaiting award decisions for additional state and federal funding sources. Support has also been requested from Salt Lake County and Salt Lake City. Additional CDBG funding requests are anticipated from other local jurisdictions, including South Jordan, Sandy, West Jordan, and West Valley City; however, applications have not yet been submitted as of the date of this request. While The Road Home actively seeks private funding to support shelter operations, no private funding has been committed for the Homeless Resource Centers during this program period.

CDBG funds will be used to support salaries and benefits for essential shelter staff, including advocates, case managers, housing navigators, kitchen staff, and site leadership. These positions are critical to day-to-day shelter operations. All funded positions directly support eligible CDBG public service activities benefiting low- and moderate-income individuals.

Indirect costs are charged using The Road Home’s federally approved indirect cost rate of 18.7 percent of salaries, as established by the U.S. Department of Health and Human Services. These costs support necessary administrative functions, including grant billing and compliance, financial oversight, and information technology services at each shelter location.

All costs included in this budget are reasonable and necessary. Salary and benefit levels are consistent with The Road Home’s established compensation structure and comparable to similar positions in the local nonprofit and human services sector. Staffing levels reflect program capacity and state licensing requirements. The Road Home leverages multiple public and private funding sources to ensure CDBG funds are used efficiently and effectively.

Documents [top](#)

Documents Requested *

Required? Attached Documents *

W-9 Required for new applicants and agencies which have moved or changed mailing address.

ADA Questionnaire
[download template](#)



[ADA Questionnaire](#)

Automobile Insurance Required for projects that involve construction

Verification of Workers Compensation Insurance Required for projects that involve construction

Liability Insurance Certificates Required for projects that involve construction

Section 504 Disability and Non-Discrimination Employment Information
[download template](#)



[Section 504 Disability and Non-Discrimination Employment Information](#)

Federal Funding Accountability and Transparency Act Checklist
[download template](#)



[Federal Funding Accountability and Transparency Act Checklist](#)

List of Board Members

Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City



[Board Authorization/Resolution](#)

Most Current Audit or Financial Statement Required for new subrecipients only

Articles of Incorporation/Bylaws Required for new subrecipients only

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Application ID: 511905

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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

Taylorsville City Taylorsville Senior Center Van Driver

Jump to: [Pre-Application](#) [CDBG Application](#) [Funding Sources and Budget](#) [Documents](#)

\$ 18,000.00 Requested

Submitted: 12/20/2025 3:50:17 PM
(Pacific)

Project Contact
Kenneth Donarski
kmd84123@hotmail.com
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Additional Contacts
none entered

Taylorsville City

2600 W Taylorsville BLVD
Taylorsville , UT 84129
United States

Telephone 801-963-5400
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Web Taylorsvilleut.gov

Mayor
Kristie Steadman-Overson
KOverson@Taylorsvilleut.gov

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.

The City of Taylorsville provides a van and van driver to pick up city resident that are seniors and brings them to the senior center. The center provides an opportunity for seniors to exercise, socialize, participate in activities, have a meal and after the meal are taken home. Once a week the van will take seniors to go grocery shopping and then take them home. This provides seniors to have something to look forward to in their life and to meet new people.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what

outcomes you expect.

The money will be used to cover part of the cost of operating the van which includes but not limited to Salaries, oil and fuel, maintenance, etc. the City will cover the costs that exceed the grant amount.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property

- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: Applications are required of participants that use the van so the center will be able to provide the data
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

CDBG Application [top](#)

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

Taylorsville City operates the van for the Taylorsville Senior Center which is located at 4743 Plymouth View Drive. The City pays for the Van Driver salaries, and the operational costs for the van. The van picks up Taylorsville residents at their home and takes them to the Center. After lunch they are taken back home. Once a week the van takes them grocery shopping and then takes them home.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place

and "service available [insert boundary of service]". If confidential, please type, "Confidential"
2600 Taylorsville Blvd, Taylorsville

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.
The goal of this program is to assist seniors who are homebound to get out of their home and go the senior center which offers them an opportunity to socialize with other seniors, exercise, take in classes, play pool and have a lunch before going back home and or going to the grocery store.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.
After the grant has been expended the City will pay for the costs to continue the operation of the service.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

Most of the Seniors served are low-income and are isolating in their homes. This provides them the opportunity to meet other senior, socialize and have a healthy meal. also they have an opportunity to attend classes or exercise.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

taylorsville City

9. Population to be served:

(Youth, seniors, homeless, etc.)

Seniors

10. Total clients to be served:

40

11. Total Taylorsville residents to be served:

Senior population

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

15 Persons: 0 - 30% AMI

15	Persons: 31 - 50% AMI
7	Persons: 51 - 80% AMI
3	Persons: 80% AMI and higher
	Households: 0 - 30% AMI
	Households: 31 - 50% AMI
	Households: 51 - 80% AMI
	Households: 80% AMI and higher
40.00	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

Those you use the center fill out an application at the senior center which includes name address and income which is put into a computer system operated by Salt Lake County. Seniors are asked to scan daily as they come into the center.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

The Senior Center manager completes the quarterly reports using the data they have collected and send them to me to put into IDIS..

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

The Senior Center has been in operation since 2002 and has been operated by the Salt Lake County since it opened. the County operates 15 centers.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

the City controls the expenditures and tracks all cost incurred. The city pays the bills and the salaries of the van drivers. The City submits monthly billings to be drawn down on HUD's IDIS system.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

The van costs exceed the grant amount and the City picks up the balance

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

Yes

No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input. We do not foresee any issues.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorville CDBG (this request)	\$ 18,000.00		\$ 18,000.00
Federal			\$ 0.00
State			\$ 0.00
County			\$ 0.00
Local City			\$ 0.00
Private			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 18,000.00	\$ 0.00	\$ 18,000.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)	\$ 15,000.00			\$ 15,000.00
Rent, Utilities				\$ 0.00
Operating Costs	\$ 3,000.00			\$ 3,000.00
Training/Development				\$ 0.00
Materials & Supplies				\$ 0.00
Operating Costs				\$ 0.00
Contracted Services				\$ 0.00
Indirect Costs				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 18,000.00	\$ 0.00	\$ 0.00	\$ 18,000.00

Documents [top](#)

Documents Requested ***Required? Attached Documents ***

W-9 Required for new applicants and agencies which have moved or changed mailing address.

ADA Questionnaire
[download template](#)

[ADA](#)

Automobile Insurance Required for projects that involve construction

Verification of Workers Compensation Insurance Required for projects that involve construction

Liability Insurance Certificates Required for projects that involve construction

Section 504 Disability and Non-Discrimination Employment Information
[download template](#)

[504](#)

Federal Funding Accountability and Transparency Act Checklist
[download template](#)

[FFTA](#)

List of Board Members

Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City

[Council](#)

Most Current Audit or Financial Statement Required for new subrecipients only

Articles of Incorporation/Bylaws Required for new subrecipients only

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Application ID: 511757

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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

**Big Brothers Big Sisters of Utah Inc.
One-to-One Youth Mentoring**

Jump to: [Pre-Application](#) [CDBG Application](#) [Funding Sources and Budget](#) [Documents](#)

\$ 7,500.00 Requested

Submitted: 1/5/2026 3:34:09 PM
(Pacific)

Project Contact

Nicholas Webster
nicholas.webster@bbbsu.org
Tel: 801-743-1663

Additional Contacts

none entered

Big Brothers Big Sisters of Utah Inc.

2121 S State St Ste 201
South Salt Lake, UT 84115
United States

President and CEO

Jill Sundstrom
jill.sundstrom@bbbsu.org

Telephone 801-313-0303
Fax 801-313-0286
Web www.bbbsu.org

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.

BBBSU facilitates quality mentoring relationships for those who need it most: low-income youth, youth with incarcerated parents, immigrant or refugee youth, and other at-risk youth. These kids face multiple risk factors that can lead to substance use and abuse, such as favorable attitudes toward antisocial behaviors, a lack of commitment to school, low neighborhood and family attachment, and few opportunities or rewards for prosocial involvement in their families and communities. BBBSU is working to change the odds for these children and youth by focusing on developmental goals and protective factors – social acceptance, scholastic competence, educational expectations, attitudes toward risky behaviors, and parental trust – that lead to positive youth outcomes.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

For 2026, the projected cost of our mentoring program serving at-risk youth in Taylorsville will be \$102,360 . Our largest expense is staffing because staff support of the mentor matches is the primary service we provide. Funding from Taylorsville CDBG will support recruiting, screening, and training volunteer mentors, kids, and guardians and monitoring these relationships throughout the life of the match. Our holistic approach to making and supporting matches requires an extensive amount of staff time in training, matching, and supporting the children, volunteers, and families to ensure high quality, long-lasting relationships that make a difference/

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: Household income is self-reported by families at time of enrollment. We track each child by income and allocate resources as necessary.
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

CDBG Application [top](#)

1. Describe the services your organization provides.
(mission statement, background, purpose, capacity, etc.).

Big Brothers Big Sisters of Utah's (BBBSU) vision is that all youth achieve their full potential. For this reason, we have made it our mission to create and support one-to-one mentoring relationships that ignite the power and promise of youth. For over 45 years, BBBSU has been defending that potential to help at-risk youth face the many challenges in their lives. With the help of our volunteer mentors, we prioritize youth protection and youth development to help children and teens thrive. Together, we are building the best possible futures for Utah youth.

BBBSU provides three variations of our one-on-one mentoring programs, for youth ages 6-18 who face multiple risk factors. Youth are matched with caring mentors year-round. Youth and mentors receive consistent support from trained Match Support Specialists, Research shows that youth with an active mentor experience decreased depressive symptoms, better peer relationships, improved attitudes about risky behavior and increased educational aspirations. Our mentoring model engages intentionally with mentors, mentees, and their families to help break the cycle of poverty, contribute to a healthier society, and help shape the leaders of tomorrow.

Our vision is that all youth achieve success in life. By partnering with parents/guardians, volunteers, and others in the community we focus upon personal growth in our mentees in four key areas:

- 1) Encouraging Educational Achievement
- 2) Supporting Mental and Emotional Well-Being
- 3) Building Life Skills
- 4) Promoting Positive Choices

In Taylorsville, BBBSU focuses upon our community-based program. This program is our oldest and most well-established mentoring program. Once matched, the mentor pair meet two to four times every month and engage in activities such as homework, playing games, outdoor activities, attending sporting events, or pursuing other shared interests. These activities are designed to be fun, build the relationship, and work toward goals the youth sets for themselves. In BBBSU programs, youths and mentors are carefully screened for compatibility and receive consistent support from a trained, college-educated Match Support Specialist. Children and teens served by BBBSU meet one-to-one with the same volunteer on a consistent and long-term basis.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"

In our community-based program, mentors and mentees spend time together at various locations within the community.

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

Various studies related to the efficacy of BBBS mentoring programs have demonstrated statistically-significant results. Youth participating in a mentoring relationship that lasts at least one year will experience:

- Higher aspirations, greater confidence, and better relationships,
- Improved academic success, including higher grades and graduation rates,
- Decreased risky behaviors.

BBBSU volunteer mentors are integral in realizing these goals and to facilitate their efficacy, we provide on-going match support. Match Support Specialists (MSS) work to assist youth in articulating their interests and goals for the match and provide guidance and resources to both the mentor and mentee. During the first year of a match, MSS meet with the match monthly to offer support, answer questions, and work through any challenges. After that initial year, when the bond has been sufficiently strengthened, MSS meet with the match on a quarterly basis.

Big Brothers Big Sisters of Utah maintains positive and statistically significant outcomes from our one-to-one mentoring programs four critical areas of youth development: 1) educational achievement, 2) emotional well-being, 3) building life skills, and 4) avoiding risks and promoting positive behaviors. To assess our progress and success in delivering on these we administer the Child/Youth Outcome Survey. This is administered in a pre-test, post-test format and measures youth outcomes by comparing individual responses from a pretest, before the child meets their mentor, and a post-test, administered annually for the life of the mentoring match to assess progress in self-reported attitudes and behaviors. Survey results are evaluated individually in the aggregate across the following indices:

1. social competence,
2. emotional regulation,
3. educational expectations,
4. goal setting and pursuit skills,
5. school connectedness,
6. academic performance/grades,
7. family (parent) connectedness,
8. depressive symptoms,
9. risky behaviors (including school discipline, bullying, juvenile justice contact, substance use, and status offenses/illegal behavior),
10. very important adult.

In addition to these measures, we are also able to assess responses in other important categories including, but not limited to, bullying, life satisfaction (including mood/happiness and depressive symptoms), social-emotional learning concepts (including goal-setting and emotional regulation), special interests and hobbies, and future plans (including college, military, work).

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.
N/A

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

According to the most recent demographics from the U.S. Census Bureau, of the persons who reside within Taylorsville, one in four speak a language other than English at home and more than one in three identify as persons of color. Residents of Taylorsville are more likely to live in poverty, less likely to possess a college degree, and, on average, earn over \$10,000 less than the rest of Utah. The Utah Healthy Places Index score for Taylorsville is 7.7, meaning that 92.3% of all communities in Utah are healthier. The work that BBBSU does in Taylorsville is indispensable. Families on the lower end of the economic spectrum are more at-risk of poverty and, oftentimes, unable to afford the basic necessities of a healthy life. Because access to medical care, healthy food, quality housing, and education may be limited, parents are more likely to work long hours at multiple low-paying part-time jobs. Children growing up in these conditions lack a reliable adult role model to provide them with guidance and facilitate a successful transition from childhood to adulthood. Due, in part, to the economic challenges their families face, many of these youth are exposed to additional risk factors categorized as "adverse childhood experiences" (ACEs).

ACEs can result in "toxic stress" disrupting the basic executive functions of the developing brain diminishing the individual's capacity to mitigate stress, address challenges, and solve problems. Consequently, children who experience toxic stress have trouble concentrating, controlling impulsive

behavior, and following directions. Further, exposure to ACEs has been correlated with the adult onset of chronic diseases, depression and other mental illness, violence and financial and social problems. Insofar as childhood and adolescence are periods of social and psychological development that affect the agent's future well-being, intervention at these times can have cascading beneficial effects.

Big Brothers Big Sisters of Utah (BBBSU) engages with at-risk youth who have encountered ACEs and priority SHARP risk factors such as: depressive symptoms, low commitment to school, perceived risk of drugs, low neighborhood and family attachment, few opportunities and/or rewards for prosocial involvement in their families and communities. The purpose of our programs are to provide mentorships to children in Utah who face multiple risks and have few protective factors in their lives. We aim to enhance outcomes for these children, focusing on bridging opportunity gaps through intentional one-to-one mentoring relationships. Our child eligibility policy prioritizes enrolling children who are living in poverty and experiencing additional challenges. Through high-quality mentoring, we seek to achieve positive outcomes in four key areas: (1) supporting emotional well-being, (2) encouraging educational achievement, (3) promoting positive choices, and (4) building life skills.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

City of Taylorsville

9. Population to be served:

(Youth, seniors, homeless, etc.)

At-risk youth

10. Total clients to be served:

35

11. Total Taylorsville residents to be served:

35

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

<input type="text" value="18"/>	Persons: 0 - 30% AMI
<input type="text" value="12"/>	Persons: 31 - 50% AMI
<input type="text" value="1"/>	Persons: 51 - 80% AMI
<input type="text" value="4"/>	Persons: 80% AMI and higher
<input type="text"/>	Households: 0 - 30% AMI
<input type="text"/>	Households: 31 - 50% AMI
<input type="text"/>	Households: 51 - 80% AMI
<input type="text"/>	Households: 80% AMI and higher
<input type="text" value="35.00"/>	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

BBBSU does not require children to be low-to-moderate-income to participate in our programs, but the majority of those served fit into that category. Household income is self-reported by families at time of enrollment. Through our record-keeping software we can track each child by income and allocate resources specifically when necessary.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

Big Brothers Big Sisters of America developed a unique, proprietary method of tracking the interactions between mentors and mentees called MatchForce, which stores an extensive profile of each child and volunteer, containing a variety of demographic information that is self-reported at time of enrollment and updated annually. It is able to set automatic updates for each Youth Outcome Development Plan and the Youth Outcome Survey.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

Over the past three years – our average match length – BBBSU has documented successes in all four of its key focus areas: encouraging educational achievement, supporting emotional well-being, building life skills, and avoiding risky behaviors. Some of the statistically-significant results during that time are as follows:

- 89% of the children served improved or maintained their academic performance
- 86% increased or stayed strong in their educational expectations
- 81% stayed strong or saw a meaningful decrease in their depressive symptoms
- 90% reported ongoing or improved emotional regulation ability

Through a robust fundraising plan combined with an organizational culture of philanthropy, Big Brothers Big Sisters of Utah has been able to sustain, expand, and scale its program to effectively serve the community for the long-term. BBBSU receives funding from Friends of BBBSU Donation Center, Foundations, Government, Corporate, United Way, Special Events, and Individuals.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

Our Controller handles all financials for the agency, and utilizes our accounting system, QuickBooks Pro, to track all funding and ensure that it is used according to designation. Our payroll system allows staff to track their hours according to where time is spent and what programs and projects they are working on. QuickBooks Pro allows us to enter each funding source individually and tie the transactions for each grant or other contribution, each organizational expense, and each program to create an extensive, thorough, and accurate database and history of all the organization's activities. Additionally, BBBSU is audited annually by an outside firm.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

- Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

Because BBBSU operates its mentoring programs free of charge and on an ongoing basis, the agency is constantly engaging in partnership development, seeking individual gifts, applying for private and corporate grants, and holding annual special events. BBBSU pursues a broad range of funding sources, usually with the following funding distribution: 32.9% Donation Center, 20.4% Government Grants, 14.2% Foundation, 10.9% Corporate, 9.1% Special Events, 9.0% Individual, 2.2% Interest, and 1.4% United Way.

BBBSU has had an affiliated Donation Center for more than 30 years which collects clothing and household donations across the state. The revenue received from the sale of donated items directly supports BBBSU. We are unique among the majority of non-profits insofar as we possess a social enterprise that can provide us with a steady source of income.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

Yes

No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input. During the pandemic, BBBSU made modifications to our program format to ensure the safety of staff, volunteers, mentors, and youths. Instead of exclusively in-person meetings, BBBSU shifted to more innovative ways for mentors and mentees to maintain contact via phone calls, texting, video chat, and more. We compiled a Virtual Mentoring Toolkit and provided online activities for mentor pairs to enjoy together. We also remained in contact with families and actively connected them to other community resources to help alleviate food insecurity and other difficult issues they were facing. Should a recurrence of COVID affect operations, we maintain the capacity to modify our programs to facilitate those changes

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorsville CDBG (this request)	\$ 7,500.00		\$ 7,500.00
Federal	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00
State			\$ 0.00
County			\$ 0.00
Local City			\$ 0.00
Private	\$ 7,250.00	\$ 5,000.00	\$ 12,250.00
Other: Donation Center	\$ 10,000.00	\$ 25,000.00	\$ 35,000.00
Other: Events	\$ 10,000.00	\$ 5,000.00	\$ 15,000.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 44,750.00	\$ 45,000.00	\$ 89,750.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
-----------------------	---------------------	-----------------	---------------------	-------

Personnel (wages, salaries, benefits)	\$ 6,750.00	\$ 33,560.00	\$ 33,750.00	\$ 74,060.00
Rent, Utilities		\$ 1,345.00	\$ 1,350.00	\$ 2,695.00
Operating Costs		\$ 3,000.00	\$ 3,150.00	\$ 6,150.00
Training/Development		\$ 670.00	\$ 675.00	\$ 1,345.00
Materials & Supplies		\$ 1,500.00	\$ 1,575.00	\$ 3,075.00
Operating Costs			\$ 0.00	\$ 0.00
Contracted Services			\$ 0.00	\$ 0.00
Indirect Costs	\$ 750.00	\$ 4,675.00	\$ 4,500.00	\$ 9,925.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 7,500.00	\$ 44,750.00	\$ 45,000.00	\$ 97,250.00

Funding Sources and Budget Narrative

REVENUE

Friends of Big Brothers Big Sisters of Utah: BBBSU has had an affiliated Donation Center for almost 30 years, which collects clothing and household donations across the state. The revenue received from the sale of donated items directly supports BBBSU.

Events: We usually hold 3 main fundraising events each year, which raise about 15% of our annual revenue.

EXPENSES

Personnel: Includes initial program staff costs for recruiting, screening, interviewing, assessing, enrolling, orienting, and matching for mentors and mentees, reference checks (3), criminal background checks, and coordination with partnership development. Once matched, the staff provide support, training, and referrals for resources and facilitation services to the mentor, child, and parent. Program staff also coordinate match support activities for retention and volunteer satisfaction.

Rent, Utilities: Office space rental, utilities, phones, and information technology

Operating Costs: Liability Insurance, to insure all volunteers and children while participating in BBBSU activities; affiliation fees to BBBSA and other professional fees; and quarterly match activities for the mentors and mentees that allow mentees to have group interaction experiences and to interact with their Match Support Specialists in person.

Training/Development: Training, conferences, and collaborating with partners

Materials & Supplies: Recruitment flyers, applications, training materials, monthly newsletters, postage, miscellaneous supplies, invitations for special events, and annual report

Documents [top](#)

Documents Requested *

Required? Attached Documents *

W-9 Required for new applicants and agencies which have moved or changed mailing address.

ADA Questionnaire
[download template](#)



[ADA Checklist](#)

Automobile Insurance Required for projects that involve construction

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[504](#)

Federal Funding Accountability and Transparency Act Checklist
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[FFATA](#)

List of Board Members

[Board Members](#)

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[Resolution](#)

Most Current Audit or Financial Statement Required for new subrecipients only

Articles of Incorporation/Bylaws Required for new subrecipients only

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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

**Young Men's Christian Association of Northern Utah
YMCA LIT Program**

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\$ 10,000.00 Requested

Submitted: 12/19/2025 1:05:17 PM
(Pacific)

Project Contact

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Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
We are planning to expand the services of our teen Leaders in Training (LIT) program at Eisenhower Jr. High in the 26/27 school year. We plan to build on this year's program by increasing services to teens and more deeply involving them in civic engagement. We plan that the LIT program will run from January to May 2027 and all teens enrolled in the program will participate. We will offer intensive leadership training which will include activities such as planning and leading community service projects and leading individual clubs and activities in the program. We will offer our Youth & Government program which teaches youth about the legislative process, from identifying community issues to proposing legislation to address the issue. For an enhancement this year, we plan to implement is to give youth direct advocacy experience with a trip to DC during Y-USA's Advocacy Days to talk with legislators and their staff about

issues that directly affect them.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

Funds will be used to cover staff time as they are working with the teens, to cover curriculum costs, supplies for the curriculum, and to cover the trip to DC for 2 students and an adult advisor. These programs are a vital part of youth development as teens learn leadership skills that not only help them during their school career but also when they start their life-long careers. This also teaches youth how to be civically active and how they can work with legislators to improve their community and potentially find the interest to become legislators themselves. Outcomes include improved leadership skills, improved interpersonal skills including communication and conflict resolution, improved knowledge of civic engagement, and increased skills in civic activism including advocacy and participation in community service projects.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing

- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: Our registration forms collect data on the demographic and income of the youth in our programs.
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.)

The YMCA of Northern Utah was founded in 1893 and was incorporated as a non-profit organization in 1946. We are the only YMCA in Utah, and for over 130 years we have adapted our programs to meet evolving community and individual needs. Today, we offer programs and community events focused on youth development, healthy living, and social responsibility. We work with our Board, participants, and community partners to shape these programs according to the unique needs of the people we serve. Our mission is to provide our communities with experiences that enhance healthy mind, body, and spirit while building strong kids, strong families, and strong communities. Our vision is to be the leader in understanding and meeting our communities' needs by developing and adapting high-quality programs and experiences that provide value to children, adults, and families. Our core values are caring, honesty, respect, and responsibility, and we strive to fulfill our commitment to these values by working directly in the community and implementing these values in all our programming. We value providing vital programs to everyone, regardless of their ability to pay, and offer financial assistance so that cost is never a barrier to participation. In 2024, we served over 3,600 youth in our programs. We provide high-quality programs in Salt Lake, Weber, Davis, Summit, and Wasatch counties. Our school year programs, including Afterschool and Preschool, serve 20 elementary and junior high schools in Salt Lake, Davis, and Weber counties. We aim to provide an engaging, safe, and welcoming environment to support youth learning and development. Our primary goals of the Afterschool Program are to encourage academic achievement, improve youth social-emotional development, instill habits for healthy living, and ultimately help youth become leaders in their communities. Additionally, we offer summer camps to help prevent summer learning loss. We offer Summer Day Camp at five sites in Salt Lake, Davis, Weber, and Summit counties and two Overnight Camps in Wasatch County.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"
Eisenhower Jr. High – 4351 South Redwood Road, Taylorsville UT 84123

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

The Leaders-in-Training (LIT) program fills a gap for youth who have outgrown traditional childcare programs but are not yet ready for employment. It provides structured mentorship, leadership development, and supervised responsibility for middle- and high-school youth who would otherwise have limited positive skill-building opportunities. Funds from this grant will support and expand this program at Eisenhower Jr. High. We plan that at least 32 teens grade 6-8 will participate. The goals of the project are to: 1. Strengthen youth social-emotional skills through engagement in team-building activities. 2. Increase self-esteem by helping youth develop their leadership skills. 3. Foster a culture of service and provide experiences that help teens emerge as leaders. 4. Maintain or exceed 70% of youth improving leadership skills. 5. Send up to two teens to Washington DC for Advocacy Days. Our re-design for this school year has so far been very successful, and we are building on this year's momentum to add new activities and challenges. All teens enrolled in the program will continue to receive leadership training, and they will participate in new learning opportunities which will help them seek higher education and learn how to participate in the Taylorsville community through civic education and community service. As part of our leadership training and civic engagement education, we are specifically planning to send up to two teens (accompanied by an adult mentor) to Washington DC for the YMCA Advocacy Days. During this activity, youth meet the staff of congressional representatives (sometimes the representatives or senators themselves) to talk about our programs and their meaning in their lives. Youth must apply through Y-USA to participate and if selected, Y-USA will invite them to DC. However, this will be one of the first years that anyone from Utah has applied and we are hopeful the application will be accepted. We also have long-term goals for our teens that are supported by this program. Please see Historical Outcomes for specific numbers, showing this program has been proven to help our teens develop marketable job skills, and supported educational goals as well as showing improved and sustained leadership ability. To measure the outcomes of the program, we plan to use assessments from SCALED Learning (our afterschool curriculum) to measure gains in knowledge and skills. Youth utilize leadership skills by planning and

leading their own activities at our program sites. Our LITs also plan and lead service-learning projects with mentoring from our staff. LITs learn all aspects of planning and executing program activities and service projects, from identifying community needs or the interests of peers in the program to creating meaningful and goal-oriented lesson plans and planning logistics for service projects. This project gives teens challenges that build their skills, confidence, and capacity for working with people.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.
N/A

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

The YMCA's Afterschool Program falls under the Public Services annual goal. The Taylorsville Consolidated Plan cites high-quality afterschool programs as a growing need for the Taylorsville community. The YMCA has been providing high-quality programs in Taylorsville for over 15 years. Unfortunately, many high-quality programs are not affordable for LMI Taylorsville residents. While the overall poverty level in Taylorsville is 9% according the US Census , the communities we are targeting for this project have poverty rates much higher than the city as a whole. According to the Utah State Board of Education (USBE) Free and Reduced Lunch (FRL) data, 49% of Eisenhower students receive FRL. According to a recent study from SAMHSA, youth leadership programs have multiple benefits including (but not limited to): lower school dropout rates, achieving higher levels of education, developing effective communication skills, increased resiliency, and positive educational outcomes. These results are closely related to findings about quality afterschool programs. The Afterschool Alliance recently completed a summary of afterschool program evaluations and studies collected by the Harvard Family Research Project. These evaluations and studies were carried out by a wide range of entities including state governments, the federal government, and private organizations who are considered leaders in the field of afterschool program evaluation such as the Wallace Foundation. These studies found that regular attendance at high-quality programs is linked with improved school attendance, engagement in learning, and improved test scores and grades, as well as having a positive impact on youth's self-concept and decision-making, helping youth stay healthy, and improving school behavior. Our last quality evaluation completed by Utah Afterschool Network rated our program as high quality. According to data from USBE, there is a significant need for the educational support that our program provides. The results from the state-standardized RISE exams reported by USBE for Eisenhower show high percentages of students who fail to achieve proficiency levels as well as gaps in achievement for LMI students. At Eisenhower, only 25% of students are proficient in English Language Arts (17% LMI, 46% statewide), 28% are proficient in math (22% LMI, 45% statewide), and 29% are proficient in science (21% LMI, 51% statewide). These data show the need for high-quality programs that support both academic and social emotional development for students at Eisenhower Jr. High.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

We will be serving youth attending Eisenhower Jr. High in Taylorsville.

9. Population to be served:

(Youth, seniors, homeless, etc.)

Teens living in low-income, at-risk communities in Taylorsville.

10. Total clients to be served:

32

11. Total Taylorsville residents to be served:

32

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

15	Persons: 0 - 30% AMI
8	Persons: 31 - 50% AMI
5	Persons: 51 - 80% AMI
4	Persons: 80% AMI and higher
0	Households: 0 - 30% AMI
0	Households: 31 - 50% AMI
0	Households: 51 - 80% AMI
0	Households: 80% AMI and higher
32.00	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

All youth who participate in our programs are required to complete and submit a registration form. The registration form collects demographic data including race/ethnicity and household income status. Additionally, the school that is targeted for this project has 49% participation in the federal Free/Reduced Price Lunch program as tracked and verified by the Utah State Board of Education.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

We use Member Works (our internal registration system) to track participant data including registration and demographic information including income, race/ethnicity, single parent households, etc. We use daily sign-in sheets to track individual attendance as well as average daily attendance. We use the School Age Program Quality Assessment Tool to assess the overall quality of our programs and to create action plans for improvement. We will use an SEL assessment to track the social/emotional development of youth in our program and to create action plans to help students develop social/emotional skills. Parent and teacher surveys help us track whether we are meeting expectations. These tools track individual outcomes and aggregate outcomes for residents in compliance with HUD regulations. We have separate staff to manage and administer the project.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for

new programs/projects.

Utah Afterschool Network Quality Assessment and Improvement Tool. Our goal is to meet, maintain, and exceed a Level 3 performance. We are pleased to report that we have met all “Be Safe” requirements and met a Level 3 in all other domains.

Parent Surveys. According to the parent survey: 94% agree that the YMCA is a value to their child’s success in school; 94% agree that the YMCA provides unique opportunities for their child to learn and grow; 94% agree that the YMCA ASP is definitely making a real positive impact in their child’s life; 90% agree that their child has learned something new in YMCA ASP.

Registration forms and daily sign in sheets. We served 34 youth during the 2024/2025 school year with this program.

Income Information: 48% extremely low income; 24% very low income; 16% moderate/low; 12% non-low/moderate income

Demographic information: Hispanic/Latino: 32%; White: 40%; Hawaiian/Pacific Islander: 4%; African American: 4%; Asian: 4%; Multi-race: 16%

DESSA: This tool measures growth and progress in gaining social emotional skills and competencies. By the end of the school year, 87% of youth met standards for either typical development or “strength” (where youth exceed the benchmark in a skill).

Specifically for the teen LIT program, the program delivers measurable and lasting impacts:

- 70% of participants last year showed improvement in leadership skills.
- 6 of the 10 participants from last year returned this year, showing strong engagement and program value.
- 3 former LIT participants have progressed into paid afterschool program assistant roles, demonstrating a clear pathway from the program into the workforce.

We are excited about the short- and long-term outcomes for our teens and we are eager to continue developing this model to ensure that more teens receive the benefits of LIT.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

YMCA has an accounting manual which details how funds are segregated and tracked. The accounting department is responsible for tracking how funds are applied to each program. The accounting department records income and expenses for the various departments and projects. No income or expense will be recorded without being designated to the proper department and project. We adhere to GAAP standards. All Accounts Payable & Receivable are tracked in Quickbooks. Our depreciation method is the standard straightline depreciation. Our accounting office completes a monthly reconciliation to track all accounts. After each monthly reconciliation, our CFO and/or Accounting Manager complete a financial statement to be reviewed by our Financial Committee that is made up of Board members with a financial background. Invoices must be signed off by the Regional Director and coded to where the invoice is to be applied, then is given to Accounting to be entered into Quickbooks and to cut a check. Checks are written by the Accounting Manager and signed by either the CEO or CFO. Checks over \$2,000 require signatures of both. We retain all financial records for the required seven years after the termination of the grant. We receive an annual external audit in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

- Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

Because we value providing services to everyone regardless of their ability to pay, a combination of funding sources is necessary. We are serving an overwhelming number of Taylorsville families who are low-income (over 70%) . We rely heavily on public sources of funding to meet this growing need. Helping families access childcare benefits from Department of Workforce Services will help us increase our revenue since the childcare subsidy can cover more of the program fee than families are able to pay on their own. To reduce our dependence on public sources of funding, our organization's ultimate vision for sustaining our organization includes a mix of fee-based services derived from marketable education-related programs, fundraising events, and community support by businesses, foundations, government, and individuals as well as leveraging community partner resources and braiding community partner funding streams to support a common vision that meet community needs. The YMCA's annual budget is \$7.3M . We have a diversified funding base; in 2024, we received 36% of our revenues from public sources, 38% from program fees, 20% from community gifts and partnerships, and 7% from investment income. As our sustainability plans progress each year, we are confident in our ability to secure additional funding sources to help offset program costs, however, we are also realistic that we cannot operate these programs at the level we are providing without some level of public support. We also regularly assess our programs for enrollment, attendance, cost-effectiveness, and community need to ensure that we are offering programs that support the needs in the community and discontinue programs that the community no longer needs.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

- Yes
 No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

- Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input.
At this time, we do not anticipate major obstacles related to COVID-19 to providing our programs to the community, but we will monitor the situation and will update the city of any unforeseen circumstances that occur.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorsville CDBG (this request)	\$ 10,000.00		\$ 10,000.00
Federal			\$ 0.00
State			\$ 0.00
County			\$ 0.00
Local City			\$ 0.00
Private			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 10,000.00	\$ 0.00	\$ 10,000.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)	\$ 3,500.00			\$ 3,500.00
Rent, Utilities				\$ 0.00
Travel	\$ 5,200.00			\$ 5,200.00
Training/Development	\$ 800.00			\$ 800.00
Materials & Supplies	\$ 500.00			\$ 500.00
Operating Costs				\$ 0.00
Contracted Services				\$ 0.00
Indirect Costs				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00

Funding Sources and Budget Narrative

These funds will support the Leader in Training (LIT) program for students at Eisenhower Jr. High. This request is an expansion of the current LIT which is not funded by any other source. If we do not receive funding, LIT will continue, but with some reduced services. These funds will be used for staffing costs (\$3,500), and training (\$800) throughout the school year - this includes both training for staff to effectively administer the program and training for LITs to learn mentorship and leadership skills. We will use \$500 for program supplies and materials - for youth training as well as for LITs to use in the activities and service projects they plan to lead. Additionally, \$5,200 will be used for travel expenses for qualified youth to attend national advocacy days.

Documents [top](#)

Documents Requested *

Required? Attached Documents *

W-9 Required for new applicants and agencies which have moved or changed mailing address.

ADA Questionnaire
[download template](#)



[ADA Questionnaire](#)

Automobile Insurance Required for projects that involve construction

Verification of Workers Compensation Insurance Required for projects that involve construction

Liability Insurance Certificates Required for projects that involve construction

Section 504 Disability and Non-Discrimination Employment Information
[download template](#)



[Section 504](#)

Federal Funding Accountability and
Transparency Act Checklist



[FFATA](#)

[download template](#)

List of Board Members

[Board List](#)

Board Authorization/Resolution Resolution
will be unique to your agency. It is a
document indicating that the Board of your
agency agrees to grant authority and
designate appropriate individuals to sign
contracts with Taylorsville City



[Board Authorization](#)

Most Current Audit or Financial Statement
Required for new subrecipients only

Articles of Incorporation/Bylaws Required
for new subrecipients only

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Application ID: 511617

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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

Taylorsville City New Senior Van

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\$ 20,000.00 Requested

Submitted: 12/21/2025 4:09:49 PM
(Pacific)

Project Contact
Kenneth Donarski
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Tel: 801-750-2321

Additional Contacts
none entered

Taylorsville City

2600 W Taylorsville BLVD
Taylorsville , UT 84129
United States

Telephone 801-963-5400
Fax 801-963-7891
Web Taylorsvilleut.gov

Mayor
Kristie Steadman-Overson
KOverson@Taylorsvilleut.gov

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
Taylorsville City provides a vanservice for seniors who live in Taylorsville to be picked up at their home and taken to the senior center and O'Neal week they are ake grocery shopping then taken home. This is a good opportunity for the seniors in te community to get out of their home and helps them socialize and have a meal if they so chose.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

The intended use of the money is to put aside some money to purchase or lease a new van. The current van is approximately 15 years old and is starting to require more maintenance. It will take approximately ten years to pay for the van due to the cost.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property

- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain:
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

CDBG Application [top](#)

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

The City of Taylorsville provides van service to seniors who live within the city limit. the van picks up seniors from their home and takes them to the senior center offering them an opportunity to meet new seniors, take classes, exercise and have a meal. The van is getting close to 15 years old and needs to be replaced

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

The goal is to replace the aging van that the City is currently using to pick up seniors. The new van will cost anywhere from \$220,000 to \$250,000. We are trying to save some funds for the down payment and then enter into a lease program which will probably take 10 years to pay off the van. Once we have sufficient moneys for a down payment the City will obtain a quote on the cost of the van.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.
not at this time but in the future the City may need to add funds to make the lease.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

The van is addressing low and moderate income seniors to have access to the senior center and once a week to go shopping for groceries. It is important for seniors who are homebound to be able to get out with other seniors.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

Taylorsville City

9. Population to be served:

(Youth, seniors, homeless, etc.)

Seniors

10. Total clients to be served:

40

11. Total Taylorsville residents to be served:

all seniors

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

15 Persons: 0 - 30% AMI

20	Persons: 31 - 50% AMI
20	Persons: 51 - 80% AMI
5	Persons: 80% AMI and higher
	Households: 0 - 30% AMI
	Households: 31 - 50% AMI
	Households: 51 - 80% AMI
	Households: 80% AMI and higher
60.00	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

The seniors who use the van service have to fill out an application with the senior Center which includes name, address, income information and race. The center keeps records of the seniors who use the van service on a daily basis.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

The Seniors call the center the day before to set up a ride. The center tracks them daily. When the senior comes to the center they scan in their membership card that they rode the van to the center. The center then reports quarterly.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

the van operates daily during the work days. The City pays the salaries of the van drivers, gas and oil changes for the van add any maintenance needed.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

the City of Taylorsville will track the finances of the van

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

- Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

If the City leases the van and then funding is not available the city will have to decide what they will do about paying out the lease or giving the van back.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

- Yes
 No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input. We do not see any issue.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorville CDBG (this request)	\$ 20,000.00		\$ 20,000.00
Federal			\$ 0.00
State			\$ 0.00
County			\$ 0.00
Local City			\$ 0.00
Private			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 20,000.00	\$ 0.00	\$ 20,000.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)				\$ 0.00
Rent, Utilities				\$ 0.00
Operating Costs				\$ 0.00
Training/Development				\$ 0.00
Materials & Supplies				\$ 0.00
Operating Costs				\$ 0.00
Contracted Services				\$ 0.00
Indirect Costs				\$ 0.00
Other: lease	\$ 20,000.00			\$ 20,000.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00

Documents Requested *

Required? Attached Documents *

W-9 Required for new applicants and agencies which have moved or changed mailing address.

ADA Questionnaire
[download template](#)



[ADA](#)

Automobile Insurance Required for projects that involve construction

Verification of Workers Compensation Insurance Required for projects that involve construction

Liability Insurance Certificates Required for projects that involve construction

Section 504 Disability and Non-Discrimination Employment Information
[download template](#)



[504](#)

Federal Funding Accountability and Transparency Act Checklist
[download template](#)



[FFTA](#)

List of Board Members

Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City



[Council](#)

Most Current Audit or Financial Statement Required for new subrecipients only

Articles of Incorporation/Bylaws Required for new subrecipients only

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Application ID: 511761



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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

South Valley Sanctuary Domestic Violence Crisis Shelter and Supportive Services

Jump to: [Pre-Application](#) [CDBG Application](#) [Funding Sources and Budget](#) [Documents](#)

\$ 15,000.00 Requested

Submitted: 1/6/2026 12:28:14 PM
(Pacific)

Project Contact

Lindsey Boyer
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Tel: 8012551095

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South Valley Sanctuary

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United States

Telephone 801-255-1095
Fax
Web www.svsutah.org

Executive Director

Lindsey Boyer
lboyer@svsutah.org

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
South Valley Sanctuary (DBA: South Valley Services) (SVS) has been a pillar of community safety and support for nearly three decades. Founded in 1997, SVS is a primary provider of victim services for survivors of domestic violence in Salt Lake County. The nonprofit provides: (1) Survivors with free and confidential services, including emergency shelter, safe housing, trauma-informed counseling, advocacy, and tools for life; (2) Education aimed at ending the cycle of generational violence; and (3) Opportunities for communities to be a part of the solution for a better tomorrow. Victim services are available at both the emergency shelters and at Community Resource Centers. These service hubs provide housing support, financial education, job training, legal advocacy, and case management services.

2024 SERVICE STATISTICS

- Supported 3,809 survivors
- Answered 5,538 hotline calls
- Sheltered 520 survivors (45% children)
- Provided 1,298 hours of free counseling services

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

SVS is seeking \$15,000 to provide crisis shelter and support services to Taylorsville residents experiencing domestic violence. According to the Utah Domestic Violence Coalition, 1 in 3 women in Utah will experience domestic violence in their lifetime. CDBG funds will ensure that victims in Taylorsville have access to the trauma-informed resources necessary to limit immediate harm and support them as they pursue long-term safety and stability. Specifically, this grant will fund access to emergency shelter services, individualized case management support, housing assistance, counseling services, and medical and legal victim advocacy. Each year, approximately 5% of those seeking services at SVS are Taylorsville residents.

"Abused children and spouses" are presumed to be an LMI population. In collaboration with the City of Taylorsville, SVS expects to improve the living environment and provide basic needs to over 175 city residents experiencing domestic violence in FY27.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: SVS uses a database that enables the nonprofit to track demographic and income data and report this information quarterly.
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
 No
 Don't know, please explain:

CDBG Application [top](#)

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

SVS has been a pillar of community safety and support for nearly three decades. Founded in 1997, SVS is a primary provider of victim services for survivors of domestic violence in Salt Lake County. The nonprofit's mission is to provide: (1) Survivors with free and confidential services, including emergency shelter, safe housing, trauma-informed counseling, advocacy, and tools for life; (2) Education aimed at ending the cycle of generational violence; and (3) Opportunities for communities to be a part of the solution for a better tomorrow.

SVS provides the following resources to Taylorsville residents:

- Emergency Crisis Shelter - Confidential shelters provide 24/7 safe housing for individuals and their children fleeing abuse
- Community Resources Centers - Case managers provide personalized housing support, safety planning services, and financial education
- Clinical Therapy - Licensed therapists provide individual, group, and family counseling services for adults and children

SVS employs evidence-based practices by utilizing a trauma-informed care framework, which is supported by research as essential in addressing the needs of domestic violence survivors. This approach prioritizes client safety, empowerment, and respect, ensuring services are delivered in ways that recognize and respond to the effects of trauma. All staff receive ongoing training in trauma-informed care, and follow guidelines from reputable domestic violence agencies such as the National Network to End Domestic Violence.

Regarding homelessness services, SVS utilizes the Housing First Model, a highly effective, evidence-based approach that prioritizes providing stable housing to individuals at risk of homelessness without preconditions. This model has been proven to increase housing stability and reduce the likelihood of returning to homelessness. As a result, survivors can focus on rebuilding their lives and addressing financial or emotional challenges from a place of safety.

SERVICE ACCESSIBILITY

Victims of domestic violence access services in a variety of ways. Commonly, victims are referred to SVS through the Lethality Assessment Program or via a law enforcement victim advocate. SVS maintains strong professional relationships with law enforcement agencies and continually works to improve victims' access to support through regularly scheduled multidisciplinary team meetings. Alternatively, survivors may access services via a referral from one of SVS' many community partners or by visiting the conveniently located Community Resource Center. All victim services are client-led and completely free.

CAPACITY & IMPACT

In the most recent year for which data is available, SVS' impact is quantified by the following metrics. About 5% of those included in these statistics were residents of Taylorsville.

- Supported 3,809 survivors
- Answered 5,538 hotline calls
- Sheltered 520 survivors (45% children)
- Provided 1,298 hours of free counseling services

2. List an address for the location(s) where services are being carried out (i.e., Address, City,

State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"
Confidential & 8000 S Redwood Rd, Ste N150, West Jordan, UT 84088

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.
SVS' high-quality, low-barrier victim services align closely with the new 2025-2029 Consolidated Plan. Domestic violence victims are repeatedly identified as a priority group in need of additional support in the new plan, and SVS-style service delivery is recognized as a "Public Service Priority, mirroring stakeholders' requests to increase access to "wrap-around services" for victims of domestic violence (Consolidated Plan, p. 22).

By utilizing a \$15,000 award, SVS will to meet the following goals:

1 – SVS anticipates providing at least 175 Taylorsville residents with the "wrap-around services" requested in the Consolidated Plan. This will be achieved by using an award to fund case management services. The case manager will provide services to Taylorsville residents from the Salt Lake County Community Resource Center.

2 – Collaboration with the City will ensure that local victims of domestic violence maintain access to high-quality, low-barrier victim services. With this award, SVS anticipates maintaining its ability to serve a similar number of victims year over year. Rather than expanding services, this award will ensure that SVS remains able to serve all those who seek services, including those residing in Taylorsville. This will be achieved by using CDBG funds to support continued access to comprehensive victim services. The metrics SVS aims to meet in FY27 are as follows:

- Supported 3,809 survivors
- Answered 5,538 hotline calls
- Provided 1,298 hours of free counseling services

MUNICIPAL SUPPORT IS CRITICAL

Recent reductions in government funding have come in the wake of a statewide legislative mandate for law enforcement officers responding to domestic violence calls to use the Lethality Assessment Protocol. This tool provides law enforcement officers with the means to assess risk and connect domestic violence victims to confidential advocacy services and emergency shelter. A decade ago, SVS pioneered the Lethality Assessment Protocol program in Utah by partnering with local police departments, and is now thrilled that more victims will be assessed using this life-saving tool. However, this recent state mandate has resulted in a significant increase in the number of high-risk hotline calls received by SVS — a 104% increase since the mandate went into effect. Because SVS is the only nonprofit domestic violence service provider with a confidential shelter in Utah's most populous county, SVS is shouldering a vast majority of these high-risk cases. While this is a task for which SVS advocates are well-trained, this burden gets heavier as the weight of continued budget cuts bears down. Between significant decreases in government funding and the expansion of the Lethality Assessment Protocol, SVS is being stretched too thin. Now more than ever, SVS must rely on municipal partners to ensure that all city residents maintain access to the comprehensive and confidential victim services required to recover from domestic violence.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.
Yes, SVS will use a Taylorsville CDBG award to leverage additional funds.

Each year, approximately 65% of South Valley Services' annual operating budget is allocated to personnel expenses. This percentage is on par with other Utah-based domestic violence victim services providers and social services nonprofits more broadly. Despite case management being one of the most valuable services offered by SVS, it is also often the hardest to fund, with private donors preferring to underwrite innovative endeavors or more direct expenses. Therefore, if SVS is able to secure personnel (case management) funding from government sources, this increases the nonprofit's bandwidth to make more amenable and innovative requests to private donors. In essence, by assisting SVS in covering its "bread and butter" personnel expenses, Taylorsville is also increasing the nonprofit's ability to make

stronger, more lucrative requests to private foundations that prefer to fund expenses other than direct personnel costs.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

Domestic violence is a persistent issue in Utah, with 1 in 3 women experiencing intimate partner violence in their lifetime (Utah Domestic Violence Coalition). These survivors often face immense barriers when seeking safety, including housing instability, homelessness, and limited access to affordable childcare. Nationally, over 90% of homeless mothers have experienced severe physical and/or sexual abuse (American Bar Association), making domestic violence the leading cause of homelessness for women and families. Relatedly, the HUD definition of homelessness includes explicit carve outs for those impacted by domestic violence – Category 1: includes those "living in a publicly or privately-operated shelter," or those who are unsafe in their homes, and as a result, are residing in unstable conditions elsewhere"; Category 4: "Any family who: (i) is fleeing or attempting to flee domestic violence."

The New Consolidated Plan demonstrates a clear interest in providing additional services and support for those experiencing domestic violence. 10% of survey participants reported that they or a household member has experienced domestic violence or sexual assault in the last five years (p. 66). Relatedly, 17% reported that they were denied financial assistance or services, evicted, or told they could no longer stay in their unit as a result of the incident (p. 66). Additionally, stakeholders and survey participants repeatedly emphasized the added barriers domestic violence victims face when accessing affordable childcare. This information, paired with evidence that community stakeholders support the prioritization of domestic violence services (Appendix p.2), underscores the plan's emphasis on increasing wrap-around services and resources for survivors of domestic violence.

With \$15,000, South Valley Services will meet the Consolidated Plan's Economic Mobility objective to provide "supportive services" (p.1) to the priority population of domestic violence victims (p.22). Specifically, this grant will fund individualized case management support, housing assistance, and medical and legal victim advocacy. Each year, approximately 5% of those seeking services at SVS are Taylorsville residents. Therefore, the SVS anticipates serving over 175 Taylorsville city residents in FY27.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

A CDBG award from Taylorsville will specifically support domestic violence victim services for Taylorsville residents.

9. Population to be served:

(Youth, seniors, homeless, etc.)

Victims of domestic violence, sexual assault, and their children. The HUD definition of homeless includes

those fleeing from domestic violence. Therefore, these funds also serve homeless individuals.

10. Total clients to be served:

Each year SVS provides victim services to over 3,500 survivors in the Salt Lake Metropolitan Area.

11. Total Taylorsville residents to be served:

Over 175 Taylorsville City Residents

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

172	Persons: 0 - 30% AMI
2	Persons: 31 - 50% AMI
1	Persons: 51 - 80% AMI
	Persons: 80% AMI and higher
	Households: 0 - 30% AMI
	Households: 31 - 50% AMI
	Households: 51 - 80% AMI
	Households: 80% AMI and higher
175.00	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

South Valley Services (SVS) is one of the primary providers of confidential domestic violence victim services in Salt Lake City. The nonprofit provides services explicitly for victims of domestic violence. Therefore, the target population served by these CDBG funds will be survivors of domestic violence – “battered spouses” and “abused children”. Based on the guidelines, these individuals are presumed to be low-income and benefit from CDBG funding. Additionally, due to co-occurring risk factors, a disproportionately high number of SVS service recipients are living with a disability or identify as a racial minority. Relevant income and demographic information is collected on client intake paperwork and recorded in SVS’ secure services database – Vela.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

SVS is a federally funded domestic violence victim service provider and therefore abides by Violence Against Women Act (VAWA) regulations. These strict guidelines ensure the nonprofit maintains clear records of service delivery. All client information is stored securely in SVS’ client service database - Vela. This UMIS-comparable database was designed specifically for domestic violence service providers and ensures confidential information is stored securely while facilitating ease of use for those providing individualized case management and housing advocacy services. Each employee enters itemized service data at the time it is provided. This information is then collated and reviewed by case managers and nonprofit leadership to ensure client goals and funding objectives are achieved. This same data is then also used to complete quarterly and year-end reports for funders. The grant-funded case manager will administer services, and SVS leadership will manage compliance and reporting.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged

funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

South Valley Services received CDBG funding from the City of Taylorsville in FY25. However, this award was not renewed in FY26. SVS sincerely hopes to once again count the city of Taylorsville among its valued collaborators in the upcoming fiscal year.

Each year, approximately 5% of those seeking SVS services are Taylorsville residents. The total cost of providing comprehensive victim services to these survivors is about \$73,000 per year.

Historically, state and federal funding sources have been utilized to ensure that Taylorsville residents maintain access to high-quality, low-barrier domestic violence victim services. However, these traditionally steady funding sources are now experiencing substantial turbulence. As a result, support from local partners such as the City of Taylorsville is more vital than ever. In FY27, Taylorsville CDBG funds will ensure that city residents maintain access to the essential trauma-informed resources necessary to recover from domestic violence. Specifically, this grant will fund access to individualized case management support, housing assistance, and medical and legal victim advocacy.

In collaboration with the City of Taylorsville, SVS expects to improve the living environment and provide basic needs to over 175 city residents experiencing domestic violence in FY27.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

For nearly three decades, South Valley Services has been a primary provider of wrap-around victim services to survivors of domestic violence in Salt Lake County. As the only confidential shelter program in Salt Lake County, the nonprofit has been instrumental in implementing a statewide lethality assessment program and has skillfully administered millions of dollars in federal funding, including CDBG, HOME, and SSBG awards. When contracting with SVS, Taylorsville can do so confidently, knowing that grant awards will be used efficiently, as intended, and that reports will be submitted on time.

FINANCIAL TRACKING

South Valley Services uses QuickBooks to track all accounting expenses. Each funding source (grant) is entered and tracked separately, ensuring accurate and itemized reporting. The personnel management system tracks employee wages and their corresponding grant and fringe benefit allocations. SVS contracts with a CPA to provide professional oversight on billings, grant management, and budget development. At a twice-monthly billing meeting, SVS leadership reviews organizational finances and approves monthly billing allocations. Additionally, in accordance with federal guidance for nonprofits receiving more than \$750,000 of federal funding annually, SVS contracts an outside agency to complete an annual Single Audit. SVS consistently passes its annual Single Audit without any significant deficiencies, and continues to qualify as a "low-risk auditee".

PROFESSIONAL EXPERTISE

SVS' Finance Department has decades of combined experience managing federal grant awards, including those from DOJ, HUD, DHHS, FEMA, and DOE. Management of these awards has included ensuring compliance with the Davis-Bacon Act, NEPA, and Buy America Build America.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

SVS has been a pillar of community safety and support for nearly three decades. Yet the nonprofit is

navigating an unprecedented increase in the demand for services while simultaneously facing budget cuts from critical funders. Reductions in government funding have come in the wake of a statewide legislative mandate for law enforcement officers responding to domestic violence calls to use the Lethality Assessment Protocol. This tool provides law enforcement officers with the means to assess risk and connect domestic violence victims to confidential advocacy services and emergency shelter. A decade ago, SVS pioneered the Lethality Assessment Protocol program in Utah by partnering with local police departments, and is now thrilled that more victims will be assessed using this life-saving tool. However, this recent state mandate has resulted in a significant increase in the number of high-risk hotline calls received by SVS — a 104% increase since the mandate went into effect. Because SVS is the only nonprofit domestic violence service provider with a confidential shelter in Utah's most populous county, SVS is shouldering a vast majority of these high-risk cases. While this is a task for which SVS advocates are well-trained, this burden gets heavier as the weight of continued budget cuts bears down. Between significant decreases in government funding and the expansion of the Lethality Assessment Protocol, SVS is being stretched too thin.

Looking forward into the next fiscal year, SVS will continue to fight to provide high-quality, low-barrier care to victims. In the shifting financial landscape, this will be achieved by developing new relationships with private foundations and corporate partners, while further diversifying the nonprofit's revenue streams with increased opportunities for collaboration with private donors.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

- Yes
- No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

- Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input.
No.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorsville CDBG (this request)	\$ 15,000.00		\$ 15,000.00
Federal	\$ 902,403.88	\$ 1,266,550.70	\$ 2,168,954.58
State		\$ 2,328,045.42	\$ 2,328,045.42
County			\$ 0.00
Local City			\$ 0.00
Private	\$ 725,000.00		\$ 725,000.00
Other: Other Local CDBG Grant Requests	\$ 85,000.00		\$ 85,000.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 1,727,403.88	\$ 3,594,596.12	\$ 5,322,000.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)	\$ 13,043.48	\$ 2,806,435.52	\$ 639,618.44	\$ 3,459,097.44
Rent, Utilities		\$ 22,800.00	\$ 135,498.00	\$ 158,298.00
Operating Costs		\$ 33,082.00	\$ 49,623.00	\$ 82,705.00
Training/Development			\$ 11,150.00	\$ 11,150.00
Materials & Supplies		\$ 96,913.89	\$ 7,046.11	\$ 103,960.00
Operating Costs			\$ 80,000.00	\$ 80,000.00
Contracted Services			\$ 75,600.00	\$ 75,600.00
Indirect Costs	\$ 1,956.52	\$ 398,188.71	\$ 221,400.68	\$ 621,545.91
Other: Housing/Client Assistance		\$ 237,176.00	\$ 492,469.00	\$ 729,645.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 15,000.00	\$ 3,594,596.12	\$ 1,712,405.23	\$ 5,322,001.35

Funding Sources and Budget Narrative

TAYLORSVILLE CDBG AWARD

South Valley Services is requesting \$15,000 to support case management services for Taylorsville Residents impacted by domestic violence. If awarded in full, \$13,043 will be allocated to personnel costs (wages and benefits) for one case manager working out of the Salt Lake County Community Resource Center. \$13,043 is equivalent to approximately .25 FTE, and accounts for the fact that about 5% of those seeking services at SVS each year are Taylorsville residents. An additional \$1,956.52 will be allocated to Indirect Costs. This is approximately 13% of the total \$15,000 award and below the 15% de minimis threshold for FY27 government grant contracts. In total, and using recent statistics as a guide, SVS anticipates that this \$15,000 award serve approximately 175 Taylorsville residents. This equates to an individualized expense of about \$85 per person.

SVS' ANNUAL OPERATING BUDGET

A \$15,000 CDBG award will fit into South Valley Services' projected \$5.3M FY27 victim services budget by providing critical personnel support. As expected for a social services organization providing complex case management services, case managers' time is one of the most valuable services the organization offers, and it accounts for the largest share of the nonprofit's annual operating budget. In FY27, South Valley Services expects that personnel costs will account for approximately 65% of the nonprofit's expenses. Because SVS is experiencing financial uncertainty from key state and federal funders, partnerships with local municipalities are more critical than ever. A \$15,000 award from the City of Taylorsville will ensure that life-saving victim services will remain available to all residents who may require them in the coming year. Thank you for considering our application.

Documents Requested ***Required? Attached Documents ***

W-9 Required for new applicants and agencies which have moved or changed mailing address.

ADA Questionnaire
[download template](#)



[ADA Questionnaire \(Signed\)](#)

Automobile Insurance Required for projects that involve construction

Verification of Workers Compensation Insurance Required for projects that involve construction

Liability Insurance Certificates Required for projects that involve construction

Section 504 Disability and Non-Discrimination Employment Information
[download template](#)



[Section 504 Information \(Complete\)](#)

Federal Funding Accountability and Transparency Act Checklist
[download template](#)



[FFATA Form \(Complete\)](#)

List of Board Members

Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City



[Board Authorization \(signed\)](#)

Most Current Audit or Financial Statement Required for new subrecipients only

Articles of Incorporation/Bylaws Required for new subrecipients only

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 511609

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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

United Way of Salt Lake
211 Utah Assistance for LMI Taylorsville Residents

Jump to: [Pre-Application](#) [CDBG Application](#) [Funding Sources and Budget](#) [Documents](#)

\$ 37,492.00 Requested

Submitted: 1/6/2026 2:43:28 PM
(Pacific)

Project Contact

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Additional Contacts

none entered

United Way of Salt Lake

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Telephone 8017368929
Fax
Web <https://211utah.org/>

CEO

Bill Crim
bill@uw.org

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
211 Utah is a free statewide information and referral service that connects Taylorsville residents to housing, utilities, food, childcare, healthcare, transportation, and other essential resources. It strengthens the local safety net by helping residents overcome the barriers that make services difficult to locate and navigate, especially for households facing economic pressure or housing instability. Over the past year, 211 has received 2,286 requests from Taylorsville residents and made 2,853 referrals, with housing needs accounting for 27% of all requests, followed by food, utilities, income support, and transportation. Most callers are extremely low income, with 77% earning under \$25,000 per year, and 44% reporting a household member with a documented disability. CDBG funding will support a core public service that helps families stabilize, access critical supports, and remain connected to the community resources that

improve quality of life and promote long-term self-sufficiency.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

Grant funds will support 211 Utah's navigation services for Taylorsville residents, ensuring LMI households can access housing assistance, food and utility support, transportation, childcare, and other stabilizing services. Most callers fall within HUD LMI limits, with many earning well below extremely low-income thresholds. Funds will support call center staffing, referral coordination, and data tracking. 211 Utah refers to over 7,000 partners, and funds will also refine and improve partner networks to reduce unmet requests. Strengthening this front-door access point supports community efforts to reduce housing instability, address basic needs, and improve access to essential services. Expected outcomes include faster connections, fewer unmet requests, and improved stability for the approximately 2,300 residents who reach out each year.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing

- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: 211 Utah collects age, zip code, income, race and ethnicity, language, gender, documented disability status, and veteran status.
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.)

United Way of Salt Lake (UWSL) works to ensure all Utah children and families have the opportunity to thrive by meeting immediate basic needs while strengthening communities and advancing long-term systems change. Since 1904, UWSL has partnered with nonprofits, school districts, municipalities, and state agencies to align resources, strengthen community infrastructure, and reduce fragmentation in service delivery.

One of United Way's core services is 211 Utah, which is the state's centralized access point for providing free, confidential assistance to residents seeking support with housing, utilities, food, healthcare, transportation, childcare, employment, and more. Since 2011, 211 has been the state's most comprehensive resource for connecting individuals and families with local services. It provides confidential and anonymous assistance through Service Navigators who help callers connect to vital community services. Each year, 211 makes critical resources easily accessible to over 40,000 Utahns. Service Navigators are available to take calls Monday through Friday from 8:00 am to 5:00 pm, and the 211 website is available online 24/7 for submitting requests, which team members review the next business day if submitted over a holiday or weekend. 211 also maintains a comprehensive, regularly updated database of more than 7,500 community-based organizations (CBOs) statewide. 211 is also a primary referral resource used by other service providers and public agencies, with organizations such as DHHS directing clients to 211 as the first point of contact for locating essential services. In addition to service navigation, 211 plays a critical role in Utah's service infrastructure by collecting and analyzing call data to identify emerging needs, service gaps, and trends related to housing instability and poverty, particularly in Salt Lake County.

Among all the needs 211 responds to, housing remains the most pressing. Over 19,000 calls are received each year from those facing housing instability. These calls often involve seeking assistance with rent, identifying low-cost housing options, accessing affordable housing, and finding emergency shelter. In response, our Service Navigators rely on our comprehensive statewide resource database, their knowledge of local systems, and their relationships with providers to identify and connect people to appropriate services.

UWSL also leads and supports Utah's Promise (UP) and its Promise Partnership Utah (PPU) initiative, which supports approximately 50 schools and anchors seven Promise Communities serving 475,000 students and families through coordinated, cross-sector strategies focused on outcomes such as early learning, grade-level reading, and postsecondary success. Together, UWSL, 211 Utah, UP, and PPU operate as an integrated model that blends direct service delivery, place-based work, and systems-level coordination to improve outcomes for residents across the region.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"

The 211 Utah call center is located at 257 E 200 S #300, SLC, UT 84111. However, 211 Utah serves residents across the entire state.

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

Our primary goal is to ensure that at least 2,300 Taylorsville residents continue to have reliable, equitable access to 211 Utah's service navigation support while strengthening the local service ecosystem to reduce unmet needs. Funding will allow 211 to maintain current service levels for Taylorsville residents and strategically improve referral capacity. Our goals and objectives for the proposed include:

1: Maintain and stabilize 211 Utah service delivery for at least 2,300 Taylorsville residents (ZIP codes 84123 and 84129) by June 2027.

- Maintain service capacity by supporting twelve (12) 211 Utah team members (service navigators and data/reporting functions) to ensure timely response, accurate assessment, and consistent follow-up for residents seeking help.

- Sustain or increase service volume for Taylorsville-originating requests at current or higher levels, with standardized documentation of presenting needs (housing, utilities, food, transportation, and other basic needs).
- Improve service consistency by applying standardized intake practices and quality assurance checks so that Taylorsville interactions are documented and managed uniformly across channels (phone/text/chat).

2: Increase successful service connections for Taylorsville residents by improving the percentage of cases that result in a successful referral (defined as the caller is connected to and receives services) by June 2027.

- Increase successful connections by achieving a 10% improvement in the number of Taylorsville callers who are successfully connected to resources (from 33% to 36%).
- Reduce “no referral/unmet need” outcomes by targeting the primary driver of unmet needs through better matching, troubleshooting barriers (eligibility, documentation, location, capacity), and offering alternate pathways when a service is not available.
- Strengthen closed-loop practice by increasing the share of Taylorsville cases with a known outcome (met/unmet/other) through 100% follow-up and improved outcome capture in the CRM, supporting more accurate performance management.

3: Expand and strengthen the referral network by increasing CBO referral partners from 31 to 36 (a 16% increase) by June 2027.

- Identify and onboard new Taylorsville-based and Taylorsville-serving providers to fill critical gaps especially housing stability, utilities, food access, transportation, and other high-demand needs.
- Improve referral quality and accuracy by validating each partner’s eligibility rules, availability/capacity, service area, and intake requirements, and updating records on a regular schedule.
- Increase effective matching by ensuring the referral database reflects “real-time” service accessibility as closely as possible including tracking local waitlists, closed programs, seasonal supports, which improve the likelihood that referrals result in services received.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.

UWSL plans to leverage funding from Taylorsville, alongside CDBG funding from Sandy and other municipalities, to support a proportional, shared-investment model for 211 Utah service delivery. In addition, these funds will be used to strengthen 211 Utah’s “front door” housing navigation services, including the intake, triage, warm handoff, and follow-up work that helps low- and moderate-income households actually reach the right assistance, and thereby increasing appropriate referrals into Utah Department of Workforce Services' TANF Family Housing resources. UWSL was a recipient of a \$1,050,750, multi-year DWS grant to pay for a full-time Case Manager, rental deposits, utility/rental assistance, and back payments as part of a short-term crisis plan for housing unstable TANF-eligible callers. To ensure compliance and maximize leverage, the project will not duplicate funding. CDBG pays for the navigation/front-door functions and reporting infrastructure, while DWS funds pay for the direct housing assistance and program-specific interventions.

211 serves residents across the state, and demand for services varies by municipality based on call volume and referral activity. UWSL uses call and case data to calculate the percentage of total requests and cases attributable to specific cities. For example, Taylorsville residents account for approximately 5% of the total statewide 211 case and referral load. Funds requested from Taylorsville will support the staffing, service navigation, and data infrastructure necessary to meet this level of demand.

This data-driven approach allows UWSL to pursue similar investments from other cities based on each municipality’s proportional use of services. By aligning local contributions with documented service utilization and real-time data, UWSL is able to sustain a stable, scalable service model while ensuring that funds are used efficiently and equitably.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)

- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

Taylorsville residents continue to face persistent needs related to housing stability, basic-needs access, and support for those with limited financial resources. For example, in Salt Lake County, 13.6% of individuals were food insecure in 2023, and 29.1% of households were housing cost-burdened (Feeding America, 2023; U.S. Census Bureau, 2023). Local data also points to ongoing challenges with navigating complex systems of assistance and the need for services that make resources easier to find, apply for, and receive (Salt Lake County, 2025). 211 directly addresses these challenges by serving as the centralized access point for residents seeking immediate help during moments of crisis or financial strain.

Over the past year, 211 responded to 2,286 requests from Taylorsville residents and provided 2,853 referrals, demonstrating both high demand and reliance on this service (211 Utah, 2025). Housing needs accounted for 27% of all requests, followed by essential needs such as food at 11%, utilities at 10%, and income support and transportation at 9% each, reflecting the pressures households face in maintaining stability (211 Utah, 2025).

The income profile of Taylorsville callers strongly aligns with CDBG's requirement to benefit LMI households. 77% of Taylorsville households that contact 211 earn below \$25,000 annually, which is less than the SLC Metropolitan Area's extremely low-income thresholds of \$25,800 for a single-person household (HUD, 2024). Additionally, 44% of callers reported a household member with a documented disability; a population consistently identified as having heightened barriers to stability and access (211 Utah, 2025). These demographics reflect the very households Taylorsville prioritizes in its public service investments (Salt Lake County, 2025).

211's network of 7,500+ referral partners ensures residents receive accurate, timely information about available resources and can navigate those resources. This is especially critical for those that lack transportation, face language barriers, or struggle with digital access; barriers repeatedly noted as obstacles to receiving help (Salt Lake County, 2025). 211 also improves access by offering live support, multilingual access, and consistent guidance, ensuring families aren't excluded from help simply because the system is hard to navigate. Without 211, many residents would be left to navigate these fragmented systems alone, increasing the likelihood of unmet needs and preventable crises.

By supporting 211, Taylorsville invests in a public service that aligns with city priorities: reducing housing instability, improving access to basic-needs services, supporting residents with disabilities, and strengthening the systems that help low-income households remain stable and self-sufficient. 211 enhances the city's ability to respond quickly, equitably, and effectively to emerging community needs, directly advancing the outcomes Taylorsville seeks to achieve.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

Taylorsville (ZIP codes 84123 and 84129)

9. Population to be served:

(Youth, seniors, homeless, etc.)

211 Utah is available to all Taylorsville residents, with a particular focus on LMI residents, those with disabilities, and veterans.

10. Total clients to be served:

43,000

11. Total Taylorsville residents to be served:

2,300

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

1772	Persons: 0 - 30% AMI
437	Persons: 31 - 50% AMI
90	Persons: 51 - 80% AMI
11	Persons: 80% AMI and higher
	Households: 0 - 30% AMI
	Households: 31 - 50% AMI
	Households: 51 - 80% AMI
	Households: 80% AMI and higher
2,310.00	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

211 Utah uses Five9, a cloud-based contact center integrated with Salesforce, allowing Service Navigators to locate caller records, link interactions, and document assessments in real time. Navigators use PRAPARE, an evidence-based Social Determinants of Health screening tool available in 25+ languages, to identify household needs and risks. During assessment, 211 collects standardized information including prior contacts, household composition, children in the home, annual income, disability status, and core demographics such as language, race/ethnicity, gender, and veteran status. All data are entered into Salesforce to support eligibility screening, referrals, and follow-up. Eligibility files are stored digitally in a secure, encrypted system with access controls; any physical documents are locked and restricted to authorized staff. Confidentiality protocols guide all interactions. Client handoffs ensure continuity of care and reduce errors during transitions between providers.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

211 will utilize its existing staff and operations to provide ongoing performance monitoring and continuous quality improvement throughout the grant period. We will submit quarterly updates that summarize service volume, key needs identified, referral activity, and outcomes. Findings will be used to adjust workflows, staffing patterns, and partner coordination as needed. Standardized intake and assessment practices will document caller needs and demographics, ensure accurate service matching, and track the completion of handoffs to providers. We will also monitor referral outcomes and reasons cases do not progress (e.g., household stabilizes, chooses not to proceed, or partner capacity limits) to inform improvements. This ensures 211 remains responsive to real-time community demand while maintaining consistent documentation and measurable outcomes, including increased successful connections to basic needs

resources, improved short-term stability, and reduced repeat crises.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

211 Utah has a strong track record of delivering measurable, year-over-year benefits to Taylorsville residents. Demand has remained consistently high, demonstrating that residents rely on 211 as a stable and trusted access point for essential help. Over the past four years, Taylorsville residents generated 2,032 cases in 2024, 2,493 in 2023, 2,226 in 2022, and 2,180 in 2021. This steady pattern reflects ongoing need and the reliability of 211 as a resource for navigating basic-needs challenges. In the most recent year, 2,286 requests resulted in 2,853 referrals, with housing, food, utilities, income support, and transportation remaining the most common needs (211 Utah, 2025).

This multi-year stability also demonstrates the effectiveness of 211's leveraged funding model. Rather than operating as a standalone program, 211 uses statewide shared infrastructure to keep costs low while maximizing reach. Centralized call operations, integrated technology platforms, and our referral partner database ensure residents can access a wide range of supports funded by federal, state, local, and philanthropic sources. This shared model results in a significantly lower cost per resident served than programs with isolated staffing or infrastructure.

A key component of 211's impact is its long-standing role in strengthening Taylorsville's broader ecosystem of direct service providers. Residents often contact 211 as their first step in seeking help, and 211 provides light-touch case management before connecting them to CBOs for more specialized assistance. Utah Community Action has been the top referral partner for Taylorsville residents since 2019, illustrating 211's contribution to maximizing the reach and effectiveness of local agencies. 211 reduces duplication, increases coordination, and ensures programs across the region are fully utilized. Residents are referred to both statewide and local partners, including Volunteers of America, Utah Food for Families, Oquirrh View Community Health Center, DWS Taylorsville, Taylorsville Comprehensive Treatment Center, Waterford UPSTART, The Family Support Center, YMCA Community Family Center, Taylorsville Food Pantry, Alliance for Children, Helping Hands, and others.

During periods of crisis, 211's role has been especially critical. During COVID-19, 211 saw a surge in need and met 95% of all requests from Taylorsville residents, ensuring continued access to supports despite rapidly changing conditions. During the recent federal government shutdown, UWSL raised \$120,000 in less than two weeks to support affected workers statewide, and 211 served as the central navigation hub connecting Taylorsville residents to relief funds.

These historical outcomes show that 211 provides consistent, high-impact service to Taylorsville residents, leverages diverse funding streams to maximize local benefit, strengthens community partners' capacity, and ensures LMI households can reliably access help year after year.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

UWSL maintains an accrual-basis, GAAP-compliant fund accounting environment with written fiscal policies and internal controls designed to meet federal pass-through requirements. To track CDBG funds, UWSL will establish a unique grant/project code (and, when applicable, a distinct fund in the general ledger) with an approved budget loaded at the start of the award. All CDBG revenue and expenditures will be coded to that project code so costs remain fully separated in accounting records, even if cash is held in the same operating account. This structure allows UWSL to produce clean, grant-specific reports for reimbursement and monitoring.

UWSL's fiscal management system includes standardized financial reporting, recordkeeping, and payment controls. Expenditures are supported by invoices, receipts, contracts, and proof of payment, and reviewed prior to payment. Payments follow an established workflow with segregation of duties: finance reviews coding and compliance, authorized approvers sign off, a separate staff member processes disbursement, and finance completes reconciliations. Payroll costs charged to CDBG are supported by

effort certification; where 211 staff are split-funded, UWSL applies a documented allocation methodology and reconciles allocations to payroll records. Indirect costs are applied consistently using an approved methodology and documented to ensure no duplication across funding sources.

For reporting and billing, UWSL produces monthly budget-to-actual reports and prepares reimbursement requests with detailed backup. UWSL maintains secure electronic grant files and retains records per award and federal requirements, ensuring documents are available for monitoring, audits, and site reviews. UWSL also undergoes an annual independent financial audit, with additional federal compliance testing (Single Audit) when thresholds are met, and audit results are reviewed by leadership and the Board.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

211 Utah is designed to operate sustainably through a diversified funding model that does not rely on any single source, ensuring continued service delivery even if CDBG funds are not available in future years. The program is supported by a mix of state contracts, private philanthropy, UWSL contributions, and federal sources that together fund the core infrastructure needed to answer tens of thousands of requests for help each year. This shared-cost model allows Taylorsville residents to benefit from a much larger system. In 2024 alone, 2,032 Taylorsville cases were supported by statewide investments that maintain our call center operations, technology systems, and database of more than 7,500 verified referral partners.

Because 211 operates as a centralized statewide platform, its foundational expenses, such as navigator staffing, the Salesforce and Five9 systems used to manage all client interactions, and continuous data updates, are maintained regardless of local CDBG availability. Local funding, including CDBG, enhances our ability to tailor outreach, increase responsiveness during high-need periods, and ensures Taylorsville's most vulnerable residents are connected quickly to services. However, the core capacity to continue answering calls, texts, chats, and online requests is already supported through durable funding relationships.

If CDBG funding is not available in future years, 211 Utah will continue serving Taylorsville residents, supported by diversified financing structure and the statewide system that has consistently delivered more than 2,000 cases of assistance annually for Taylorsville residents over the past several years.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

Yes

No, explain: We have not received Taylorsville CDBG funds in the past.

20. Required Documents

Under the Documents tab, please upload the required documents.

Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input. At this time, we do not foresee coronavirus-related complications that would prevent 211 Utah from delivering the proposed services. Since the pandemic, 211 Utah has maintained uninterrupted statewide operations and has the staffing, technology, and remote-capable workflows to scale up or adjust service delivery if call volumes shift due to public health conditions. If similarly related impacts or emergency/disasters increase demand for housing or basic-needs assistance, we will adapt by

prioritizing high-need cases, coordinating closely with local providers to maintain current resource information, and using real-time data to monitor trends and deploy navigator capacity accordingly.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorsville CDBG (this request)	\$ 37,492.00		\$ 37,492.00
Federal (TANF)		\$ 627,906.00	\$ 627,906.00
State	\$ 376,995.00	\$ 710,045.00	\$ 1,087,040.00
County			\$ 0.00
Local City (Sandy CDBG)	\$ 37,492.00		\$ 37,492.00
Foundations	\$ 0.00	\$ 60,000.00	\$ 60,000.00
United Way Worldwide		\$ 30,000.00	\$ 30,000.00
Corporate Foundations		\$ 92,500.00	\$ 92,500.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 451,979.00	\$ 1,520,451.00	\$ 1,972,430.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, fringe benefits)	\$ 34,084.00	\$ 478,979.00	\$ 252,434.00	\$ 765,497.00
Contracts		\$ 385,999.00		\$ 385,999.00
Communications/Marketing		\$ 6,675.00	\$ 17,940.00	\$ 24,615.00
Training/Development		\$ 200.00	\$ 12,434.00	\$ 12,634.00
Materials & Supplies		\$ 0.00	\$ 1,004.00	\$ 1,004.00
Operating Costs		\$ 540,625.00	\$ 92,391.00	\$ 633,016.00
Conferences/Workshops		\$ 4,000.00		\$ 4,000.00
Travel	\$ 0.00	\$ 2,000.00	\$ 0.00	\$ 2,000.00
Equipment		\$ 32,200.00	\$ 0.00	\$ 32,200.00
External Meetings		\$ 3,900.00		\$ 3,900.00
Miscellaneous		\$ 19,077.00	\$ 0.00	\$ 19,077.00
Indirect Costs	\$ 3,408.00	\$ 46,796.00	\$ 3,408.00	\$ 53,612.00
IT/Technology			\$ 34,876.00	\$ 34,876.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 37,492.00	\$ 1,520,451.00	\$ 414,487.00	\$ 1,972,430.00

Funding Sources and Budget Narrative

PERSONNEL – \$27,487 (salaries) + \$6,597 (fringe) = \$34,084

CDBG funds will support a portion of salaries for 12 (twelve) 211 Utah staff who contribute to service delivery for Taylorsville residents in ZIP codes 84123 and 84129: 11 Service Navigators (5% FTE each) and 1 Data & Reporting Director (5% FTE). The 5% FTE allocation reflects the share of 211 Utah interactions originating from these ZIP codes. Funded time covers answering calls/texts/online requests; completing standardized intake and needs assessments; documenting income and demographic information; identifying and verifying appropriate resources; making referrals and warm handoffs; conducting follow-up to capture outcomes; and maintaining accurate case notes in

Salesforce. This staffing support strengthens 211 Utah’s capacity to serve at least 2,270 Taylorsville residents over the grant period with timely, consistent navigation for housing, utilities, food, transportation, employment, and other basic needs.

Service Navigators (11 positions @ 5% FTE each): Provide direct service navigation, ensure accurate documentation, connect residents to verified referral partners, and complete follow-up/limited case coordination to improve successful connections.

Data & Reporting Director (1 position @ 5% FTE): Oversees data quality, outcome tracking, reporting, and compliance with income and demographic documentation standards aligned with CDBG requirements.

FRINGE BENEFITS (24% of salaries)

Fringe is calculated at 24% of personnel costs (\$27,487 x 0.24 = \$6,597) and includes employer-paid payroll taxes and benefits (e.g., FICA/Medicare, unemployment, workers’ compensation, health coverage, retirement, and applicable life/disability). The rate is based on UWSL’s established benefit structure and applied consistently.

INDIRECT COSTS – \$3,408

Indirect costs support essential administrative functions required to deliver 211 services (finance, HR, leadership oversight, and shared infrastructure). If charged, UWSL will apply the 10% de minimis rate consistent with allowable cost principles and organizational policy.

OTHER FUNDING SOURCES

211 Utah operates on a diversified funding base that sustains statewide operations beyond any single grant source, including: federal funds (\$627,906), state funding (\$710,045), Sandy City CDBG (\$34,084), foundations (\$60,000), United Way Worldwide (\$30,000), and corporate foundations (\$92,500).

EXPENSES

Non-CDBG funding supports the broader infrastructure required to deliver 211 Utah services statewide, including contracts (\$385,999), operating costs such as Salesforce and Five9 (\$540,625), IT/technology (\$34,876), communications/marketing (\$24,615), training/development (\$12,634), and other necessary operating expenses (equipment, travel, and external meetings) that sustain a high-quality referral and navigation system.

Documents [top](#)

Documents Requested *	Required?	Attached Documents *
W-9 Required for new applicants and agencies which have moved or changed mailing address.		UWSL W9 2025
ADA Questionnaire download template	<input checked="" type="checkbox"/>	ADA Questionnaire Completed
Automobile Insurance Required for projects that involve construction		
Verification of Workers Compensation Insurance Required for projects that involve construction		
Liability Insurance Certificates Required for projects that involve construction		
Section 504 Disability and Non-Discrimination Employment Information download template	<input checked="" type="checkbox"/>	Section 504 Completed
Federal Funding Accountability and	<input checked="" type="checkbox"/>	FFATA Checklist

Transparency Act Checklist

[download template](#)

List of Board Members

Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City



[Board Authorization/Resolution](#)

Most Current Audit or Financial Statement Required for new subrecipients only

[UWSL Financial Audit](#)

Articles of Incorporation/Bylaws Required for new subrecipients only

[UWSL Articles of Incorporation](#)

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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

Taylorsville City Sidewalk and ramp improvements

Jump to: [Pre-Application](#) [CDBG Application](#) [Funding Sources and Budget](#) [Documents](#)

\$ 120,000.00 Requested

Submitted: 12/21/2025 4:40:47 PM
(Pacific)

Project Contact
Kenneth Donarski
kmd84123@hotmail.com
Tel: 801-750-2321

Additional Contacts
none entered

Taylorsville City

2600 W Taylorsville BLVD
Taylorsville , UT 84129
United States

Telephone 801-963-5400
Fax 801-963-7891
Web Taylorsvilleut.gov

Mayor
Kristie Steadman-Overson
KOverson@Taylorsvilleut.gov

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
The City has set aside funds from fy 2025 for curb cuts by the school. It was our hope to get them all done by next summer before school starts again in August.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

Cost to cut curve cuts in existing side walk and add accessible ramps at corners. It will include labor and materials and removal of the old concrete. It will allow for accessibility.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition

- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: It will be completed in a low-income census tract.
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

CDBG Application [top](#)

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

the City of Taylorsville oversees the public works of the city. The city maintains streets, sidewalks and signage throughout the city. The city strives to keep communities safe and makes improvements where the need arises.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"
2600taylorsvill Blvd, Taylorsville

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

the goal of the program is to make sidewalk and corner cuts for handicapped ramps in the census tract 1135.23. the job will be completed during the summer so it will not interfere with kids coming and going from school.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.
There will be no matching funds used though the city could end up putting in some funds should the bid come in higher than what if budgeted.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

the city is working to install handicapped ramp through out the city. This is a low-income neighborhood and it qualifies for use of CDBG grant.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

Census tract 1135.23

9. Population to be served:

(Youth, seniors, homeless, etc.)

public service - people

10. Total clients to be served:

3500

11. Total Taylorsville residents to be served:

3500

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

800	Persons: 0 - 30% AMI
1000	Persons: 31 - 50% AMI
1500	Persons: 51 - 80% AMI
700	Persons: 80% AMI and higher
	Households: 0 - 30% AMI

	Households: 31 - 50% AMI
	Households: 51 - 80% AMI
	Households: 80% AMI and higher
4,000.00	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).
We will be using the census tract data provided by HUD.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?
Putting the census track information in IDIS will automatically provide the per centage of low -moderate income persons.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.
the City in the past has done sidewalk and curve cuts along with handicapped ramps in the city. They have replaced bad sidewalks and driveways in the past.

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).
the City will bid out the project and will monitor the construction and the billing of the project.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.
 Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.
The city would down size the bidding of the project and limit the area.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

- Yes
 No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.
 Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input.
This will not be an issue.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorville CDBG (this request)	\$ 120,000.00		\$ 120,000.00
Federal			\$ 0.00
State			\$ 0.00
County			\$ 0.00
Local City			\$ 0.00
Private			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 120,000.00	\$ 0.00	\$ 120,000.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)				\$ 0.00
Rent, Utilities				\$ 0.00
Operating Costs				\$ 0.00
Training/Development				\$ 0.00
Materials & Supplies				\$ 0.00
Operating Costs				\$ 0.00
Contracted Services	\$ 120,000.00			\$ 120,000.00
Indirect Costs				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 120,000.00	\$ 0.00	\$ 0.00	\$ 120,000.00

Documents [top](#)

Documents Requested *

Required? Attached Documents *

W-9 Required for new applicants and agencies which have moved or changed mailing address.

ADA Questionnaire
[download template](#)

[ADA](#)

Automobile Insurance Required for projects

that involve construction

Verification of Workers Compensation Insurance Required for projects that involve construction

Liability Insurance Certificates Required for projects that involve construction

Section 504 Disability and Non-Discrimination Employment Information
[download template](#)



[504](#)

Federal Funding Accountability and Transparency Act Checklist
[download template](#)



[FFTA](#)

List of Board Members

Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City



[Council](#)

Most Current Audit or Financial Statement Required for new subrecipients only

Articles of Incorporation/Bylaws Required for new subrecipients only

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Application ID: 511762

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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

**Upwards Care, Inc.
Boost**

Jump to: [Pre-Application](#) [CDBG Application](#) [Funding Sources and Budget](#) [Documents](#)

\$ 96,000.00 Requested

Submitted: 12/17/2025 3:16:33 PM
(Pacific)

Project Contact

Melanie Faure
jessa.c@weecare.co
Tel: 213-400-3438

Additional Contacts

none entered

Upwards Care, Inc.

5521 N University Dr Ste 104
Coral Springs, FL 33067
United States

Telephone(310) 710-2833
Fax
Web <https://upwards.com/>

CEO

Jessica Chang
jessica@upwards.com

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.

The Boost Program helps low-to-moderate income home-based child care providers in Taylorsville build stable businesses so more families can access reliable, quality care. Many providers struggle with financial instability and overwhelming administrative tasks, leading to high turnover and fewer available child care slots. Boost addresses that by providing coaching and digital tools to help providers stabilize income, expand services, and improve quality. Through personalized coaching and technology, providers gain the skills they need to manage finances, market their services, and navigate licensing requirements. The program also equips them with technology tools to streamline operations, improve efficiency, and grow their businesses. As providers expand, Boost helps them hire or retain teaching assistants, creating jobs and increasing the number of child care slots available in the community so parents can remain in the

workforce, and communities benefit from stronger local economies.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

CDBG funding will support salaries and benefits for key staff who operate the Boost Program. These team members provide business coaching, technical assistance, and enrollment support to help in-home childcare providers stabilize and grow their businesses. CDBG funds will also cover healthcare benefits and payroll taxes for program staff.

The Boost team consists of current and former childcare providers who understand the challenges and realities of running a home-based daycare. Their experience helps shape the program, ensuring that the support provided is practical, relevant, and effective.

With CDBG funding, Boost will serve 12 childcare providers, increase their revenues by 20%, and create 4 new low- to moderate-income (LMI) jobs. By investing in staffing and infrastructure, the program provides long-term stability for childcare providers and increases access to affordable, high-quality childcare for families in the community.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the

larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: Participants self-certify income along with demographic info on an intake application, then submit supporting documents for verification.
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No

Don't know, please explain:

CDBG Application [top](#)

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

Upwards' mission is to solve care for good by strengthening the child care system so that high-quality, affordable care is accessible to all families, while ensuring child care providers have the tools and support they need to succeed.

Founded in 2017 by Jessica Chang, Upwards operates the nation's largest network of licensed home-based child care providers and partners with cities, counties, employers, and public agencies to deliver scalable, technology-enabled solutions that address critical gaps in the child care sector.

Upwards serves both sides of the child care equation: working families who need reliable, affordable care, and child care providers—most of whom are low-to-moderate income home-based microenterprises—who face barriers to business stability, growth, and compliance. As a tech-powered early learning marketplace, Upwards connects families with licensed providers and collaborates with public and private partners to implement economic development and workforce support programs.

Nationwide, Upwards supports over 3 million families across all 50 states and maintains a network of more than 255,000 vetted and licensed caregivers. For families, Upwards helps identify flexible child care options, including non-traditional hours, overnight care, and emergency backup care, and provides multilingual support to navigate subsidies and maintain continuity of care. For providers, Upwards delivers targeted microenterprise technical assistance through programs such as Boost.

Upwards has demonstrated capacity to administer publicly funded programs and currently manages more than \$40 million in government-supported initiatives. On the Local level, Upwards has successfully implemented the Boost program with the support of CDBG funding to make significant impacts in over 30 cities and counties nationwide, including West Jordan UT.

In Park City and Summit County, Upwards' Childcare Scholarship Program improved affordability and workforce stability for 125 families and 150 children, drove a 71% increase in state subsidy utilization, generated a 213% return on investment and \$4.64 million in economic impact, stabilized 28 providers through bilingual coordination and direct payments, helped 80% of unemployed participants secure jobs within three months, and earned national recognition and commendation from the Utah Legislature for expanding access beyond the 85% State Median Income cap.

By strengthening LMI microenterprises and expanding access to affordable child care, Upwards promotes workforce participation, economic mobility, and community stability, advancing local economic development and long-term systems change.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"

12 Family Childcare Providers in Taylorsville, UT. Addresses to be provided upon intake after income-verification. Program Administered largely Remotely from various locations.

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

The Boost Program addresses both sides of the child care crisis by stabilizing home-based child care microenterprises while expanding access to affordable, high-quality care for working families. Boost will provide Taylorville's home-based child care providers with the business coaching, technology, and training they need to remain open, expand capacity, and improve care quality. By strengthening these small businesses, Boost supports workforce participation, job creation, and local economic growth.

Without targeted intervention, child care access will continue to decline while costs rise for families.

Many home-based providers struggle with financial instability, unpredictable enrollment, staffing shortages, and time-consuming administrative demands, leading to burnout, closures, and fewer available child care slots. Boost addresses these challenges through a practical, results-driven model that helps providers stabilize income, operate more efficiently, and grow sustainably.

Boost delivers a three-pronged approach:

1. Personalized Coaching:

Providers receive one-on-one support from bilingual Care Specialists who are experienced ECE professionals, including with experience running child care businesses. Coaching focuses on increasing revenue and enrollment, navigating licensing and compliance, budgeting and financial planning, pricing, and hiring and retaining teaching assistants as providers expand.

2. Child Care Management System (CMS):

Boost provides access to Upwards' digital Child Care Management System, which automates billing, attendance, enrollment, and parent communication. The platform reduces administrative burden, improves cash flow, supports curriculum planning, and helps providers operate more efficiently while maintaining high-quality care.

3. Structured Business Training:

Providers participate in a practical curriculum focused on financial management, subsidy utilization, marketing, staffing, and parent engagement. Training is immediately applicable to day-to-day operations and designed to support long-term business stability.

Upwards has identified 20+ licensed home-based child care providers within Taylorsville city limits. Boost is seeking \$96,000 in CDBG funding to operate the program for one year, serving 12 LMI child care microenterprise owners, creating up to 4 new LMI jobs, and expanding access to improved child care services for up to 192 LMI families.

Expected Outcomes:

- 100% of participating providers will receive a tailored business Action Plan & custom marketing materials
- 30% of participating providers will increase revenue by at least 20%
- Boost to support 4 new teaching assistant positions
- 30% will expand child care capacity by opening additional slots
- 75% of families served will report high satisfaction with care quality

Boost is not only an investment in small businesses—it is a proven strategy to strengthen an interconnected ecosystem of providers, families, and local employers.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.

The total cost to support one child care microenterprise for a full year is approximately \$10,000. Upwards is requesting \$8,000 per microenterprise in CDBG funding and will cover any remaining costs through in-kind matching contributions to ensure all program goals are met.

CDBG funds will support personnel costs related to the administration and delivery of the Boost program, including the Program Director, Provider Care Specialists, Family Care Specialists, Enrollment Specialist, Finance Specialist, Marketing, Product and Technical Support staff. These roles are essential to program coordination, provider coaching, personalized marketing collateral, and ongoing technical assistance. Staff time is tracked using time-tracking software to ensure accurate invoicing and compliance, and all costs are allowable under HUD's Playing by the Rules Handbook.

By leveraging Upwards' existing infrastructure and technology platforms, the program minimizes overhead and administrative expenses. Upwards' in-kind contributions will cover all non-personnel costs, including training materials and translations, outreach, technology and platform costs, equipment, office supplies, and payment processing. In addition, Upwards will offer a Teaching Assistant Subsidy to eligible providers to support job creation and business expansion.

The Boost program is provided at no cost to participating providers or families. Participating providers

will retain free access to Upwards' Childcare Management System beyond the program year, ensuring they can build on their success.

Together, CDBG funds and Upwards' in-kind match ensure efficient use of public resources while delivering high-impact support to LMI child care microenterprises.

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

Taylorsville faces significant challenges in ensuring access to quality child care. The city has 4,122 children under age six but only 3,504 licensed childcare slots, leaving over 600 families—especially mothers and single parents—struggling to fully participate in the workforce. This is a conservative estimate, as many daycares also provide before- and after-school care for children up to age 13. Countywide, recent cuts to the parks and recreation childcare program have left an additional 300 families with fewer affordable care options (ABC4).

Childcare workers in Taylorsville earn an average of \$13.45/hour, far less than elementary educators, contributing to high poverty rates among early educators and straining the local childcare system (Zippia, 2022; Center for the Study of Child Care Employment, 2020). This reflects national trends: the RAPID study (March 2025) found that 66% of providers struggled to meet basic needs (up from 44% in 2023), 53% had difficulty affording food, and 40% faced housing challenges.

The Boost program targets participants through a High-Risk/High-Need Assessment evaluating personal and community factors. High-risk factors include low income and renter status, while high-need areas are identified by zip codes with high proportions of single-parent households and schools with high free/reduced-lunch participation. Boost prioritizes providers in urgent need, ensuring at least 51% qualify as low- to moderate-income (LMI) per HUD CDBG guidelines; based on prior trends, we anticipate 100% will meet LMI criteria.

Boost aligns with Consolidated Plan Goal 2: Economic Mobility by supporting job development, small business training, and bilingual coaching for providers, while also helping families access care so they can fully engage in the workforce. Every family in Taylorsville would receive free support from a Family Care Specialist to find care that meets their unique needs.

Lack of child care access limits parents' workforce participation, increases financial strain, and heightens stress. Children miss early learning opportunities critical to school readiness, while communities face reduced productivity and slower economic growth. Child care is not just a family issue—it is an economic and workforce issue that affects everyone. Boost addresses these challenges by stabilizing providers, expanding access, creating jobs, and strengthening local economic and social outcomes.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other: Economic Development (though Boost also addresses many Public Service needs)

8. Geographic area to be served:

Services will be delivered throughout Taylorsville, with each licensed Family Child Care provider operating from their residence, allowing Boost to expand childcare access across multiple neighborhoods, where care is needed most.

9. Population to be served:

(Youth, seniors, homeless, etc.)

The Boost Program (LMC) serves LMI in-home family childcare microenterprise owners in Taylorsville, where providers earning an average of \$13.45/hour face challenges sustaining and growing their businesses.

10. Total clients to be served:

12 Family Childcare Providers (income-verified, residence-verified) + 4 Teaching Assistants

11. Total Taylorsville residents to be served:

12 Family Childcare Providers (income-verified, residence-verified) + indirect beneficiaries (approx 168 in year one) Every family in Taylorsville could receive free support from a Family Care Specialist to find care that meets their unique needs.

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

<input type="text" value="2"/>	Persons: 0 - 30% AMI
<input type="text" value="4"/>	Persons: 31 - 50% AMI
<input type="text" value="6"/>	Persons: 51 - 80% AMI
<input type="text"/>	Persons: 80% AMI and higher
<input type="text"/>	Households: 0 - 30% AMI
<input type="text"/>	Households: 31 - 50% AMI
<input type="text"/>	Households: 51 - 80% AMI
<input type="text"/>	Households: 80% AMI and higher
<input type="text" value="12.00"/>	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

The income eligibility process begins with the completion of an intake application that records each participant's household size and annual income. Initially, participants self-certify their income, which is then followed by the collection of supporting documentation. Required documents may include W-2 forms, pay stubs, bank statements, or tax returns. Care Specialists are responsible for reviewing these documents and verifying that the participants meet the income eligibility criteria. In addition to income verification, a comprehensive provider profile is created for each participant, which includes proof of active licensing, background checks, and inspection reports. Boost prioritizes providers in urgent need, ensuring at least 51% qualify as low- to moderate-income (LMI) per HUD CDBG guidelines; based on prior trends, we anticipate 100% will meet LMI criteria.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

Upwards tracks Boost program progress using a robust project management platform, capturing provider and family outcomes and KPIs such as providers served, revenue growth, jobs created/retained, childcare

slots added, training completion, and family satisfaction. Pre/post surveys help staff identify challenges, adjust support, and ensure goals are met. Performance monitoring is shared with City staff quarterly (or monthly if preferred). Staff—including Program Director, Care Specialists, Technical Assistance, Outreach, and Compliance/Finance—manage operations, coaching, and reporting. Financial and intake records are retained for seven years. With experience managing CDBG and federal funds in 30+ municipalities, Upwards ensures scalable systems, accountability and compliance.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

N/A

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

Upwards maintains a robust financial management system led by a dedicated Finance team under the Chief Financial Officer, with clear processes to track, manage, and report grant funds accurately and transparently. To segregate CDBG funds, we use dedicated cost centers, unique General Ledger codes, and separate bank accounts, with access restricted to authorized personnel. CDBG transactions are recorded separately and labeled by funding source, reporting period, and cost category.

Our Enterprise Resource Planning (ERP) system automates accounts payable, accounts receivable, and reporting. Every expense reimbursement and invoice follows documented multi-step review procedures to ensure accountability and prevent errors. Monthly financial statements compare budgeted and actual spending, enabling ongoing oversight. Specialized grant management software tracks award details, performance targets, and expenditures in real time, with designated grant managers conducting monthly reconciliations and management reviews before submitting reimbursement requests.

All financial records, including intake and program documentation, are securely stored for at least seven years to ensure compliance and audit readiness. Upwards has demonstrated capacity to administer publicly funded programs and currently manages more than \$40 million in government-supported initiatives. On the Local level, Upwards has successfully implemented the Boost program with the support of CDBG funding to make significant impacts in over 30 cities and counties nationwide, including West Jordan UT. Our structured reporting and monitoring processes, combined with extensive experience in federal and CDBG funding, ensure precise tracking, strong internal controls, and full compliance with all HUD and federal requirements.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

The Boost Program treats government funding as a transitional aid, not a long-term solution. Each daycare cohort participates for one year, gaining hands-on experience with the right tools while receiving enrollment support to connect with local families. By “doing” rather than observing, providers strengthen their microenterprises and build a foundation for sustainable growth. Future funding would support new cohorts. For example, the 2026 expansion in West Jordan will serve 10 new providers.

The 12-month program equips providers with the knowledge, tools, and business skills to independently manage and grow their operations. Financial training covers budgeting, pricing, and expense tracking, while guidance on marketing, enrollment, and automated administrative systems ensures steady revenue and reduces paperwork. Providers also access Upwards’ childcare management system at no cost, as do the families they serve.

Following the principle, “teach a person to fish,” Boost prioritizes self-sufficiency over dependence on outside funding. Providers learn to run their businesses successfully, while Upwards continues offering resources, connecting them with funding opportunities, and coordinating with local partners for ongoing support. This approach strengthens the childcare system, ensuring lasting benefits for providers and families well beyond the grant period.

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

- Yes
- No, explain: Boost has not received Taylorsville CDBG funds in the past, but timeliness is not an issue for Boost.

20. Required Documents

Under the Documents tab, please upload the required documents.

- Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input. While another pandemic would certainly put additional strain on childcare providers and working families, Upwards has a proven track record of innovation and adaptability, especially during challenges like the COVID-19 pandemic. While many providers nationwide closed, 97% of Upwards-affiliated childcare businesses remained open, compared to the national average of 32-65%. We developed an AI-powered health screening tool, FeverFree, and partnered with the City of Los Angeles to provide free childcare for essential workers.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorsville CDBG (this request)	\$ 96,000.00		\$ 96,000.00
Federal			\$ 0.00
State			\$ 0.00
County			\$ 0.00
Local City			\$ 0.00
Private	\$ 20,432.00	\$ 20,432.00	\$ 40,864.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 116,432.00	\$ 20,432.00	\$ 136,864.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)	\$ 83,478.00			\$ 83,478.00
Training Materials	\$ 0.00	\$ 5,760.00		\$ 5,760.00
Equipment	\$ 0.00	\$ 3,840.00		\$ 3,840.00
Marketing for Providers	\$ 0.00	\$ 4,632.00		\$ 4,632.00
Marketing for Families for Providers	\$ 0.00	\$ 960.00		\$ 960.00
Cost of Payments	\$ 0.00	\$ 4,448.00		\$ 4,448.00

Technology Cost	\$ 0.00	\$ 600.00	\$ 600.00
Indirect Costs	\$ 12,522.00		\$ 12,522.00
Office Supplies - Program	\$ 0.00	\$ 192.00	\$ 192.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 96,000.00	\$ 20,432.00	\$ 0.00 \$ 116,432.00

Funding Sources and Budget Narrative

The Boost program is highly scalable, able to adjust the number of participating providers based on available funding without compromising service quality. Upwards' established systems and tools are already in place, allowing the program to expand or contract efficiently in Taylorsville.

The Boost budget is divided into personnel and non-personnel expenses, with CDBG funding covering salaries and benefits while Upwards contributes to program resources and materials.

Personnel & Indirect Costs (\$96,000 – CDBG Funded)

Salaries (\$72,384): Supports key staff, including Program Director, Outreach Coordinator, Care Specialists, Technical Assistance Lead, and Finance Specialist, who provide coaching, outreach, enrollment support, and compliance tracking. Their expertise ensures individualized guidance for providers.

Fringe Benefits (\$11,094): Includes payroll taxes, healthcare, and other benefits, supporting staff retention and program continuity.

Indirect Costs (\$12,522): Covers overhead supporting the Boost program (eg HR and IT systems.)

Non-Personnel Costs (\$20,432 – Upwards Funded)

Training Materials (\$5,760): Printed and digital materials for business coaching, financial management workshops, and technology training.

Equipment (\$3,840): Basic technology and office tools to improve operations, data tracking, and digital marketing.

Marketing for Providers (\$4,632): Outreach to recruit and retain childcare providers, including online ads, community outreach, and provider-focused materials.

Marketing for Families (\$960): Informs LMI families about available childcare slots, supporting provider enrollment and financial stability.

Cost of Payments (\$4,448): Covers transaction fees for digital enrollment systems, licensing subscriptions, and program-related costs.

Technology (\$600): Supports software and platform maintenance for childcare management tools and enrollment tracking.

Office Supplies (\$192): Essential supplies for coaching sessions and administrative operations.

Total Budget: \$114,345

CDBG Funding: \$96,000 (79%) – Covers personnel and indirect costs to ensure Boost staff can provide direct business and technical assistance.

Upwards Contribution: \$20,432 (21%) – Funds training materials, technology, marketing, and operational support, ensuring providers have the resources to sustain and grow their businesses.

This budget ensures Boost can effectively support childcare providers, increase provider revenue, expand access to affordable care, and maintain strong financial oversight and program efficiency.

Documents [top](#)

Documents Requested *		Required? Attached Documents *
W-9 Required for new applicants and agencies which have moved or changed mailing address.		Upwards W9
ADA Questionnaire download template	<input checked="" type="checkbox"/>	Upwards ADA Questionnaire
Automobile Insurance Required for projects that involve construction		
Verification of Workers Compensation Insurance Required for projects that involve construction		Auto COI For Reference Workers Comp COI For Reference
Liability Insurance Certificates Required for projects that involve construction		CGL COI For Reference
Section 504 Disability and Non-Discrimination Employment Information download template	<input checked="" type="checkbox"/>	Upwards Section 504
Federal Funding Accountability and Transparency Act Checklist download template	<input checked="" type="checkbox"/>	FFATA NA
List of Board Members		Upwards Board
Board Authorization/Resolution Resolution will be unique to your agency. It is a document indicating that the Board of your agency agrees to grant authority and designate appropriate individuals to sign contracts with Taylorsville City	<input checked="" type="checkbox"/>	Approved Signatory
Most Current Audit or Financial Statement Required for new subrecipients only		Audit Financial Statement Audit Financial Statement
Articles of Incorporation/Bylaws Required for new subrecipients only		Articles of Incorporation Bylaws

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 511818



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Salt Lake County
Taylorsville, UT

Taylorsville CDBG PY26
Deadline: 1/6/2026

Young Men's Christian Association of Northern Utah YMCA Community Family Center Capital Project

Jump to: [Pre-Application](#) [CDBG Application](#) [Funding Sources and Budget](#) [Documents](#)

\$ 25,000.00 Requested

Submitted: 12/19/2025 1:17:47 PM
(Pacific)

Project Contact

Sarah Bundy
sbundy@ymcautah.org
Tel: 801-839-4168

Additional Contacts

none entered

**Young Men's Christian
Association of Northern
Utah**

675 E 2100 S Ste 200
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CEO

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Web ymcautah.org

Pre-Application [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #5.

1. Program or Project Description

Provide a concise description of the program or project for which you are requesting funds.
The YMCA has a Community Family Center located on the property of John C. Fremont Elementary School. We are requesting funds to support essential renovations to this building. Specifically, upgrades to the playground and our kitchen. We are planning to remove the rubber mulch from the playground and install poured-in-place rubber safety surfacing. This will improve accessibility and safety by reducing tripping hazards, slip resistance, and ensure consistent fall protection, decrease ongoing maintenance, and create a safe, more inclusive and durable area for the community. Funds will also be used to upgrade our kitchen for safety, sanitation, and code compliance. We plan to replace the stove and microwave and install commercial grade stainless steel countertops which are more appropriate for food preparation in a childcare setting.

2. Intended Use of Grant Funds

Describe how the requested funds would be used if awarded. For example, include specific information on what the anticipated CDBG money will be used for, how your project fits into the community and what outcomes you expect.

Funds will be used to support these renovations to ensure a safe and comfortable environment for the children we serve, our staff, and the community members that use our facility. The YMCA Community Family Center is a pillar of the Taylorsville community and necessary updates to the building will ensure that we are able to provide essential support for years to come. Our Center provides vital services to the community including afterschool, preschool, and summer programming to ensure that children are safe, cared for, and stay connected to learning while their parents are at school or at work. We also provide community programs such as Healthy Kids Day which connects families with essential health and safety organizations in the community as well as meals and snacks for children and, when needed, the whole family. One of the city Councilmen also holds community meetings in the facility to understand community needs. Support will mean that we are able to continue serving the community.

3. Does your agency plan to have separate staff members to manage and administer the project?

- Yes
- No
- Don't know, please explain:

4. National Objective Criteria

Please select how your project will serve the low-moderate income (LMI) population. If you mark "Other", please describe. Projects must meet one of the National Objectives to be eligible for CDBG funds

- LOW AND MODERATE INCOME AREA (LMA) - An activity which benefits all residents in a particular area, where at least 51% of the residents are LMI persons
- LIMITED CLIENTELE (LMC) - An activity which benefits a limited clientele where at least 51% of whom are LMI OR are generally presumed to be principally LMI (e.g., abused children and spouses, elderly persons, adults with severe disabilities, etc.)
- HOUSING (LMH) - An activity for the purpose of providing or improving residential structures which, upon completion, will be occupied by at least 51% LMI households
- JOB CREATION/RETENTION (LMJ) - An activity designed to create/retain permanent jobs where at least 51% of positions will be made available or held by LMI persons (computed on an FTE equivalent basis; does not include construction jobs)
- OTHER

5. Identify the National Objective your activity meets.

Note: This question is branched. Please answer this question before proceeding below. If 'Prevents or Eliminates Slum/Blight Conditions' is selected, question 6 is required. If any of the other options are selected, question 6 will disappear.

- Low-/Moderate-Income Taylorsville Residents
- Prevents or Eliminates Slum/Blight Conditions
- Urgent Need (such as a natural disaster mitigation or response)

6. Does the project aid in the removal or elimination of slums and blight?

-answer not presented because of the answer to #5-

7. Select ONE objective that relates to your project.

(TIP: When selecting an objective, ask yourself, "What is the purpose of the activity? What does the larger community need that I am seeking to address?"):

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Opportunities

8. Select any outcomes that relate to your project.

(TIP: When selecting an outcome, ask yourself, "What type of change or result am I seeking?"):

- Making basic needs available/accessible to LMI persons
- Improving affordability to LMI persons
- Sustainability in the target area

9. CDBG funding has specific eligibility requirements; below is a summarized list. What best describes your proposal?

- Acquisition of Real Property
- Community/Neighborhood Facilities
- Housing Rehabilitation/Construction
- Clearance/Demolition
- Public Infrastructure Improvements
- Economic Development
- Job Creation/Retention
- Historic Preservation
- Energy Efficiency Improvements
- Public Services (General)
- Homeless Services
- Youth Services
- Legal Services
- Food Banks
- Battered and Abused Spouses Services
- Child Care Services
- Housing Counseling
- Other:

10. Does your proposed project involve any of the following:

- Purchase of equipment, furnishings, motor vehicles, or other personal property
- New housing construction
- Relocation of residential or business tenants, even on a temporary basis
- Income payments of any type
- N/A

11. Does your organization track demographic and income information of your clients?

As a subrecipient you will be required to submit quarterly reports stating the demographic and income information of Taylorsville clients served with CDBG funds.

- Yes, please explain: Our registration form collects data about race/ethnicity, income, and place of residence
- No

12. Will the proposed project serve at least 51% low- to moderate-income Taylorsville residents?

- Yes
- No
- Don't know, please explain:

1. Describe the services your organization provides.

(mission statement, background, purpose, capacity, etc.).

The YMCA of Northern Utah was founded in 1893 and was incorporated as a non-profit organization in 1946. We are the only YMCA in Utah, and for over 130 years we have adapted our programs to meet evolving community and individual needs. Today, we offer programs and community events focused on youth development, healthy living, and social responsibility. We work with our Board, participants, and community partners to shape these programs according to the unique needs of the people we serve. Our mission is to provide our communities with experiences that enhance healthy mind, body, and spirit while building strong kids, strong families, and strong communities. Our vision is to be the leader in understanding and meeting our communities' needs by developing and adapting high-quality programs and experiences that provide value to children, adults, and families. Our core values are caring, honesty, respect, and responsibility, and we strive to fulfill our commitment to these values by working directly in the community and implementing these values in all our programming. We value providing vital programs to everyone, regardless of their ability to pay, and offer financial assistance so that cost is never a barrier to participation. In 2024, we served over 3,600 youth in our programs. We provide high-quality programs in Salt Lake, Weber, Davis, Summit, and Wasatch counties. Our school year programs, including Afterschool and Preschool, serve 20 elementary and junior high schools in Salt Lake, Davis, and Weber counties. We aim to provide an engaging, safe, and welcoming environment to support youth learning and development. Our primary goals of the Afterschool Program are to encourage academic achievement, improve youth social-emotional development, instill habits for healthy living, and ultimately help youth become leaders in their communities. Additionally, we offer summer camps to help prevent summer learning loss. We offer Summer Day Camp at five sites in Salt Lake, Davis, Weber, and Summit counties and two Overnight Camps in Wasatch County.

2. List an address for the location(s) where services are being carried out (i.e., Address, City, State, Zip)

If location(s) are yet to be determined, include the address where program administration takes place and "service available [insert boundary of service]". If confidential, please type, "Confidential"
Taylorsville YMCA Community Family Center 4223 Atherton Dr., Taylorsville, UT, 84123

3. Program Goal

Identify the goals and objectives for the project. Include an outline of how these will be achieved.

The goal of this project is to make necessary improvements to the YMCA Community Family Center located in Taylorsville on the property of John C. Fremont Elementary School. This building serves as a community hub for preschool, afterschool activities and childcare, and summer day camp activities and childcare. For this project, we plan to make upgrades to our kitchen and to the preschool playground. Funds will be used to cover the costs associated with this project including, but not limited to contractor fees, supplies, and equipment. As soon as we have secured funding, we will begin contractor bids and we expect to have this completed by the end of the grant cycle. Updates to the kitchen include: replace commercial grade electric stove, replace over the range microwave, remove and replace counter tops with commercial grade stainless steel appropriate for high-use food preparation in a childcare setting, and minor electrical modifications to accommodate changes and ensure the kitchen remains up to code. This project will improve equipment durability, sanitation, and food safety and ensure that we become and stay up to code. Playground improvements include: removal and disposal of existing rubber mulch, sub-base preparation, and installation of poured-in-place rubber surfacing. Replacing the loose-fill rubber mulch with a poured-in-place safety surface will significantly improve both accessibility and safety for children in the YMCA preschool program. The new surface provides a stable, slip-resistant foundation that supports children with mobility challenges, reduces tripping hazards, and ensures consistent fall protection. It also decreases ongoing maintenance needs and prevents the scattering of loose materials, helping the play area remain cleaner and more visually appealing. The upgrade creates a safer, more inclusive, and more durable play environment for the community.

4. Will these CDBG funds be used to match/leverage other funds?

If yes, please explain how these funds will be leveraged. If none, please state "N/A" in the response.

These funds will be matched by our own spending on personnel (\$10,000) for time spent by our maintenance manager to source contractor bids and materials and oversee project completion. Additionally we will spend our own operating funds on building utilities (\$11,500) and maintenance plus

materials (\$3,500).

5. Level of Service

Is the proposed service/capital improvement new or is it a continuing program/project? If the program/project is continuing, will there be an increase in the level of service?

- New program/project (a program operating for a year or less, or a capital improvement)
- Continuing program/project with an increased level of service
- Continuing program/project with the same level of service as provided in years prior

6. Need and Benefit

Please describe what need is being addressed and its relativity to Taylorsville City's priorities. Use quantifiable data and cite your data sources in your response.

The YMCA Community Family Center (CFC) is a community hub that serves children and families in Taylorsville. We provide vital preschool, afterschool, and summer programs to all families and with our financial assistance program, we ensure that no one is turned away from our programs because of financial need. The CFC is approximately 15 years old and needs upgrades to ensure that both the building and our staff can provide high-quality, safe programs for years to come. A vital part of our programs is providing food to the youth who participate in our programs. Many of the youth who attend our programs are food insecure and live in a food desert. Providing a snack or meal for these youth not only ensures that they don't go hungry during the long gap between lunch and family dinner, but also provides a reliable source of healthy food. Our kitchen needs upgrades to ensure that we will meet Health Department requirements for a commercial kitchen and continue providing this important service to youth for the entire year. These upgrades will ensure safety, proper sanitation, and will increase the durability of the fixtures in our kitchen to ensure that we do not need to make frequent updates in the future. The playground is one of the most vital parts of our preschool program. Not only do young children have the chance to play and just be kids, but many studies have shown that play helps children develop gross motor skills and positively influences positive cognitive and developmental outcomes (Dean, S. N., & Wenner, J. A. (2025). Patterns and representation in play-based learning: A systematic metasynthesis of empirical studies in K13+ settings. *Frontiers in Education*, 10, Article 1557001). The changes will also improve accessibility for children with physical disabilities or other challenges and ensure that all children will be able to use the playground and benefit from it, and we are able to accommodate more children with differing abilities. This meets Taylorsville priorities in making public spaces safer for use and more accessible for all residents.

7. City Goals

Select one or more of the following city goals that would be advanced by the proposed project.

- Housing
- Public Services
- Public Facilities Improvement
- Homeless Services
- Other:

8. Geographic area to be served:

This will serve children and families attending and living around John C. Fremont Elementary School, and community programs serve individuals and families from the wider Taylorsville area.

9. Population to be served:

(Youth, seniors, homeless, etc.)

This will serve children and families living in high-risk, low-income areas in Taylorsville.

10. Total clients to be served:

390

11. Total Taylorsville residents to be served:

390

12. Estimate the number of unduplicated Taylorsville persons OR households that will benefit from this proposal according to the Area Median Income (AMI) categories listed below.

Must benefit one (Persons or Households) not both. The system will automatically total the different categories. For public services and facility improvements, please answer by persons. For housing projects, please answer by households.

195	Persons: 0 - 30% AMI
86	Persons: 31 - 50% AMI
39	Persons: 51 - 80% AMI
70	Persons: 80% AMI and higher
	Households: 0 - 30% AMI
	Households: 31 - 50% AMI
	Households: 51 - 80% AMI
	Households: 80% AMI and higher
390.00	TOTAL

13. Eligibility Tracking

How is client income and demographic eligibility determined and documented? For example, intake forms, surveys, reports, census data (if available, upload examples in the Documents tab).

All youth who participate in our programs are required to complete and submit a registration form. The registration form collects demographic data such as race/ethnicity and income status. Additionally, the school that is targeted for this project has more than 65% participation in the federal Free/Reduced Price Lunch program as tracked and verified by the Utah State Board of Education.

14. Program/Project Tracking

Describe your agency's record-keeping procedures in regards to tracking and monitoring program/project progress in compliance with HUD regulations. Does your agency plan to have separate staff members to manage and administer the project?

We use Members Works (our internal registration system) to track participant data including registration and demographic information including income, race/ethnicity, single parent households, etc. We use daily sign-in sheets to track individual attendance as well as average daily attendance. We use the School Age Program Quality Assessment Tool to assess the overall quality of our programs and to create action plans for improvement. We will use an SEL assessment to track the social/emotional development of youth in our program and to create action plans to help students develop social/emotional skills. Parent and teacher surveys help us track whether we are meeting expectations. These tools track individual outcomes and aggregate outcomes for residents in compliance with HUD regulations. We have separate staff to manage and administer the project.

15. Historical Outcomes (For continuing programs only)

Describe how your program/project has historically benefited Taylorsville residents and leveraged funding to maximize outcomes. Please provide specific data or statistics as support. Enter "N/A" for new programs/projects.

N/A

16. Financial Tracking

Describe the procedures your agency will use to segregate and track CDBG funds from other agency funds. Describe your fiscal management system (financial reporting, record keeping, accounting systems, payment procedures, audit system, etc.).

YMCA has an accounting manual which details how funds are segregated and tracked. The accounting department is responsible for tracking how funds are applied to each program. The accounting department records income and expenses for the various departments and projects. No income or expense will be recorded without being designated to the proper department and project. We adhere to GAAP standards. All Accounts Payable & Receivable are tracked in QuickBooks. Our depreciation

method is the standard straight-line depreciation. Our accounting office completes a monthly reconciliation to track all accounts. After each monthly reconciliation, our CFO and/or Accounting Manager complete a financial statement to be reviewed by our Financial Committee that is made up of Board members with a financial background. Invoices must be signed off by the Regional Director and coded to where the invoice is to be applied then is given to Accounting to be entered into QuickBooks and to cut a check. Checks are written by the Accounting Manager and signed by either the CEO or CFO. Checks over \$2,000 require signatures of both. We retain all financial records for the required seven years after the termination of the grant. We receive an annual external audit in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

17. Program/Project Budget

Under the Budget tab, please complete the sources and uses for this proposal.

Yes, the Budget tab is complete.

18. Ongoing Sustainability

If funded, describe how you would continue to implement the project/program if CDBG funds are not available in future years. Enter "N/A" for one-time projects.

N/A

19. Have you received Taylorsville CDBG funds in the past? If so, have you expended your funds within the program year? If no, explain.

Yes

No, explain:

20. Required Documents

Under the Documents tab, please upload the required documents.

Yes, the required documents have been uploaded.

21. Does your agency foresee complications related to the coronavirus pandemic which would strain the resources or services which you provide?

This answer will have no impact on the final funding decision. This information will be used to prepare for potential delays and provide assistance as soon as possible. Thank you for your efforts and input. At this time, we do not anticipate major obstacles related to COVID-19 to providing our programs to the community, but we will monitor the situation and will update the city of any unforeseen circumstances that occur.

Funding Sources and Budget [top](#)

Funding Sources/Revenues	Requested	Awarded	Total
Taylorsville CDBG (this request)	\$ 25,000.00		\$ 25,000.00
Federal			\$ 0.00
State			\$ 0.00
County			\$ 0.00
Local City			\$ 0.00
Private			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Other:			\$ 0.00
Total	\$ 25,000.00	\$ 0.00	\$ 25,000.00

Funding Uses/Expenses	CDBG (this request)	Other Committed	Other Non-Committed	Total
Personnel (wages, salaries, benefits)	\$ 0.00		\$ 10,000.00	\$ 10,000.00
Rent, Utilities			\$ 11,500.00	\$ 11,500.00
Operating Costs				\$ 0.00
Training/Development				\$ 0.00
Materials & Equipment	\$ 20,250.00		\$ 3,500.00	\$ 23,750.00
Operating Costs				\$ 0.00
Contracted Services	\$ 4,750.00			\$ 4,750.00
Indirect Costs				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Other:				\$ 0.00
Total	\$ 25,000.00	\$ 0.00	\$ 25,000.00	\$ 50,000.00

Funding Sources and Budget Narrative

CDBG funds will cover materials and equipment including new kitchen appliances and countertops plus playground rubber surfacing (\$20,250). Additionally CDBG funds will cover contracted Services including external labor required to complete the projects (\$4,750). These funds will be matched by our own spending on personnel (\$10,000) for time spent by our maintenance manager to source contractor bids and materials and oversee project completion. Additionally we will spend our own operating funds on building utilities (\$11,500) and maintenance plus materials (\$3,500). This will result in a total combined cost of \$50,000 to complete both projects.

Documents [top](#)

Documents Requested *

Required? Attached Documents *

W-9 Required for new applicants and agencies which have moved or changed mailing address.

ADA Questionnaire
[download template](#)



[ADA Questionnaire](#)

Automobile Insurance Required for projects that involve construction

Verification of Workers Compensation Insurance Required for projects that involve construction

[Workers Comp](#)

Liability Insurance Certificates Required for projects that involve construction

[Liability Insurance](#)

Section 504 Disability and Non-Discrimination Employment Information
[download template](#)



[Section 504](#)

Federal Funding Accountability and
Transparency Act Checklist



[FFATA](#)

[download template](#)

List of Board Members

[Board List](#)

Board Authorization/Resolution Resolution
will be unique to your agency. It is a
document indicating that the Board of your
agency agrees to grant authority and
designate appropriate individuals to sign
contracts with Taylorsville City



[Board Authorization](#)

Most Current Audit or Financial Statement
Required for new subrecipients only

Articles of Incorporation/Bylaws Required
for new subrecipients only

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