

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 PM WORK MEETING
February 24, 2026

City Building
55 South State Street
Clearfield City, Utah

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PRESIDING: Mayor Mark Shepherd

PRESENT: Mayor Mark Shepherd, Councilmember Karece Thompson, Councilmember Megan Ratchford, Councilmember Dakota Wurth, Councilmember Danielle King

ABSENT: Councilmember Nike Peterson

STAFF PRESENT: City Manager JJ Allen, Assistant City Manager Spencer Brimley, City Attorney Stuart Williams, Community Services Deputy Director Curtis Dickson, Police Chief Kelly Bennett, Public Works Director Adam Favero, Finance Manager Rich Knapp, Finance Department Lee Naylor, Community Development Director Stacy Millgate, Building Official Beth Dean, City Recorder Nancy Dean, Deputy City Recorder Chersty Titensor

Mayor Shepherd called the meeting to order at 6:04 p.m.

DISCUSSION OF AMENDMENTS TO TITLE 1, CHAPTER 16 - ADMINISTRATIVE CODE ENFORCEMENT

Stacy Millgate, Community Development Director, presented proposed revisions to Title 1, Chapter 16 related to code enforcement and property abatement procedures. Ms. Millgate explained that many of the proposed changes were intended to clarify language, improve consistency, and update terminology used within the ordinance. Staff proposed replacing the term “code enforcement” with “code compliance” throughout the chapter to better reflect the City’s goal of helping property owners achieve compliance rather than focusing solely on enforcement actions. Staff also proposed changing the terminology used to identify responsible individuals from “person” to “party.” Ms. Millgate explained that several revisions were based on practical experiences encountered during enforcement cases over the past year, including property abatements and nuisance situations. These experiences highlighted areas of the code that required clarification or additional language.

Stuart Williams, City Attorney, stated that earlier versions of the code used a “Notice of Violation” system similar to a citation. The City later shifted to a “Request for Compliance” (RFC) process to allow property owners time to correct violations before enforcement actions occurred. Staff discussed the current RFC notices, noting that the notices contained extensive explanatory language required by prior code provisions. Staff proposed simplifying the notices

and relocating detailed fee language to the Consolidated Fee Schedule to make notices easier for residents to read and understand. Mayor Shepherd suggested replacing some of the lengthy written explanations with a visual timeline or flowchart illustrating the compliance process and deadlines. Mr. Williams agreed that the existing notices had become overly lengthy and could be simplified while still meeting legal requirements. Staff also clarified updates related to administrative hearings, recording of judgments, and timelines for compliance. The proposed revisions were intended to ensure enforcement actions occurred within appropriate legal timeframes. Councilmembers discussed the importance of maintaining community standards while ensuring that residents had clear notice and opportunities to correct violations before penalties or liens were applied.

Following the ordinance discussion, councilmembers discussed current code enforcement practices within the City. Mayor Shepherd stated that the City had previously used a highly proactive enforcement model in which staff regularly drove neighborhoods looking for violations. The City later shifted to a complaint-based approach in which staff only responded to reported violations. Mayor Shepherd stated that staff had recently adopted a balanced approach in which officers responded to complaints while also addressing nearby violations within the same neighborhood to ensure consistent enforcement. Ms. Millgate reported that code enforcement officers frequently work with property owners by providing extensions when necessary to allow additional time for compliance. Councilmembers discussed the use of tax liens when the City performed abatement work and incurred costs on behalf of property owners.

FISCAL YEAR 2027 PROPOSED BUDGET-STAFFING CHANGES, COMPENSATION, AND MAJOR CAPITAL

Rich Knapp, Finance Manager, presented an overview of the Fiscal Year 2027 budget planning process. He explained that the presentation represented a preliminary draft based on priorities identified during the City Council retreat. Mr. Knapp stated that the purpose of the presentation was to review staffing changes, compensation assumptions, and capital projects. Staff would present additional information in future meetings regarding revenues, operating expenses, enterprise funds, and Community Development and Redevelopment Agency (CDRA) items. Mr. Knapp explained that the City would not reach decision-level budget discussions until April 14, when final financial variables and updated projections would be available.

Staff reviewed potential staffing adjustments under consideration. One proposed change would involve promoting the current Inspections Supervisor to the position of Chief Building Official after required certifications were obtained. JJ Allen, City Manager, also reminded the Council that the City previously approved bringing sewer and storm line cleaning operations in-house. Equipment purchases were underway, and staffing for those operations was anticipated to be added in Fiscal Year 2027. Mr. Knapp also summarized staffing adjustments made during the prior fiscal year, which included adding a police lieutenant, police officer, grant-funded mental health officer, and parks maintenance employee while eliminating a planner position and reducing general operating expenses. Mr. Knapp presented compensation planning assumptions for Fiscal Year 2027. Staff estimated the cost of compensation adjustments at approximately \$840,000 across all funds, including approximately \$732,000 from the General Fund. Each one-percent salary adjustment represented approximately \$102,000 in cost. Mr. Knapp also reported that the Utah Retirement Systems Tier II Public Safety contribution rate was expected to

increase by 1.25 percent, creating an estimated cost of \$33,000 to the City. Mr. Allen reported that many neighboring cities had chosen to absorb this additional retirement contribution on behalf of employees to remain competitive in recruiting public safety personnel. Councilmember Ratchford asked whether other cities were both covering the retirement contribution increase and providing standard compensation adjustments. Staff explained that the retirement contribution and salary increases represented separate components of employee compensation.

City Cell Phone Policy and Allowances Discussion

JJ Allen, City Manager, presented a review of the City's cell phone policy and current allowance structure. He explained that the use of mobile phones for City operations had increased significantly over time as staff relied on mobile communication, applications, and authentication tools for daily work functions. Mr. Allen reported that an internal audit identified 46 employees who currently received neither a cell phone allowance nor a City-issued device but who regularly used personal phones for work-related purposes. An additional 29 employees currently receiving a \$25 monthly allowance would be proposed to move to a \$50 monthly allowance under the updated policy. Staff estimated the cost of the proposed changes to be approximately \$33,000 annually in the General Fund. Mr. Allen explained that the proposal would eliminate the \$25 allowance tier and create a more consistent policy by offering either a \$50 monthly stipend or a City-issued phone, depending on the operational needs of the position.

Mayor Shepherd expressed concern regarding the use of City-issued phones and potential liability associated with misuse of City-owned devices. He stated a preference for employees who received a stipend to maintain a separate device for City business rather than mixing personal and work communications on the same phone. Councilmember Wurth expressed a different perspective, noting that requiring employees to carry multiple devices could create logistical challenges and might discourage employees from responding to work communications. Councilmember Wurth stated that providing a stipend for employees who used their personal phones for work purposes might be the most practical approach for many positions. Mayor Shepherd reiterated concerns about providing stipends when employees might only occasionally receive work-related calls and emphasized the importance of ensuring that allowances were provided only to employees who regularly used phones for work purposes. Mr. Allen clarified that the employees identified in the audit regularly used their phones for work-related tasks and communications, often on a daily basis.

Kelly Bennett, Police Chief, explained that police officers frequently relied on mobile devices to perform essential duties, including photographing evidence, accessing department systems, and utilizing two-factor authentication for secure systems. Chief Bennett reported that officers also used phones to connect to body-worn camera systems, access secure law enforcement applications, and perform other functions required for daily operations. Because of security and Criminal Justice Information Services (CJIS) requirements, the Police Department would require City-issued phones for sworn officers rather than allowing the use of personal devices. Chief Bennett stated that issuing department-controlled phones would allow the City to install required mobile device management software and maintain proper security controls. The goal would be to separate officers' personal communications from official law enforcement communications. Mayor Shepherd agreed with issuing dedicated phones for police officers.

Councilmember Ratchford asked whether the City received discounted device pricing through government contracts. Staff reported that the City participated in a state contract through AT&T that allowed devices to be purchased for minimal cost, with service plan costs still under evaluation. Councilmember Ratchford also asked whether phones could be shared among employees in certain departments, like a radio check-out system. Mr. Allen responded that such an approach might be possible for some operational crews, though it might not work for positions that required continuous access to mobile applications or authentication systems. Councilmember Wurth reiterated support for a stipend-based approach for employees who are regularly required to use their personal phones for work.

Following discussion, the City Council provided general direction to staff to proceed with refining the cell phone policy with the following considerations:

- Maintain a stipend option for employees who regularly use personal phones for City business.
- Issue City-owned phones where operational or security requirements require them, particularly within the Police Department.
- Eliminate the \$25 allowance tier and move toward a consistent \$50 allowance structure where stipends were appropriate.
- Ensure eligibility criteria focus on positions that regularly require phone usage for work purposes, rather than occasional communication.
- Continue evaluating cost structures and service plans before finalizing implementation.

Staff indicated they would continue refining the policy and return with additional recommendations, if necessary.

CAPITAL PROJECTS

Mr. Knapp introduced the historic and proposed FY27 budget for Capital Projects. The discussion also included preliminary information regarding a potential Transportation Utility Fee (TUF), which staff was studying as a long-term funding mechanism for street maintenance. Adam Favero, Public Works Director, explained that the pavement condition goals selected by the City Council would influence the amount of revenue required from the TUF. The higher the desired pavement condition score, the greater the funding needed to maintain the road network. Mr. Knapp explained that the City currently collected approximately \$750,000 annually through an existing utility fee dedicated to street funding. If a TUF was implemented, it would likely replace the existing fee and would need to generate at least equivalent revenue. Mr. Allen noted that other cities had adopted TUF fees ranging from approximately \$4 to \$15 per month depending on their maintenance goals and infrastructure needs. Mr. Favero emphasized that historically the City's street maintenance program had been driven primarily by available funding rather than by a defined pavement condition goal. The ongoing TUF study would help determine the funding required to maintain the roadway network at a desired service level.

Councilmember Thompson moved to adjourn and reconvene in City Council policy meeting at 6:55 p.m., seconded by Councilmember Wurth.

RESULT: Passed [5 TO 0]

YES: Councilmember Thompson, Councilmember Ratchford, Councilmember Wurth,

Councilmember King

NO: None

ABSENT: Councilmember Peterson

Mayor Shepherd reconvened the work meeting at 7:42 p.m.

Street Reconstruction Projects and Pavement Management Discussion

Adam Favero, Public Works Director, presented an overview of proposed street reconstruction projects and long-term pavement maintenance planning. The presentation focused on how street conditions were evaluated, how reconstruction projects were prioritized, and how those projects aligned with infrastructure repairs such as water and sewer line replacements. Mr.

Favero explained that street reconstruction projects were often coordinated with underground utility work. When water or sewer infrastructure required replacement, the City attempted to complete the utility work at the same time the road was reconstructed in order to avoid future road damage and reduce long-term costs. Mr. Favero reviewed several road segments currently under evaluation or planned for improvement.

200 South – Depot Street to 1000 East

Mr. Favero explained that this segment had previously been scheduled for reconstruction but might need to be rescheduled due to other infrastructure projects in the area. Planned improvements included road reconstruction and utility work. Timing considerations included coordination with nearby construction projects such as the FrontRunner double-tracking improvements and the planned Falcon Hills Drive extension. Mr. Favero explained that completing the project before the nearby construction could reduce traffic during the work period; however, delaying the project until after those projects were completed could prevent damage to a newly reconstructed intersection. Staff were continuing to evaluate the appropriate timing for the project.

Barlow Street – 600 North to 300 North

Mr. Favero reported that this road had experienced repeated water line failures over time, which had significantly damaged the pavement. Prior to splitting the water pressure zones in the area, the roadway experienced numerous water leaks that required repeated repairs. Because of the deteriorated pavement and underlying infrastructure issues, staff recommended installing a new water line along the corridor and reconstructing the road surface. The project would also include replacement or repair of curb, gutter, and sidewalk infrastructure as necessary. Mr. Favero also noted that stormwater improvements were planned near the Ross Park detention basin. The storm drain system would be cleaned and improved to increase efficiency and reduce localized flooding.

1400 South – University Boulevard to Legend Hills

Mr. Favero reported that this roadway had a Pavement Condition Index (PCI) score of approximately 43 and had deteriorated significantly. Core samples of the roadway base were completed and determined that the road structure required a full rebuild rather than a standard

milling and overlay treatment. The project would also extend a planned 18-inch water transmission line to support future phases of the City's water master plan. The water line extension was currently stubbed in the area and would be extended during reconstruction. Mr. Allen noted that anticipated development in the area, including the Crush Golf facility and a hotel project, were expected to increase traffic volumes along the roadway. Reconstruction would prepare the road to accommodate future traffic demand.

Sewer Infrastructure Projects

Mr. Favero also provided updates on sewer infrastructure improvements associated with street work. He reported that Phase Two of the sewer line replacement on E Street in Freeport Center was nearing completion and that Phase Three of the project would soon be prepared for bid. The sewer line was identified as undersized and aging, and replacement was recommended to ensure adequate capacity and reliability. Mr. Favero also discussed a potential project involving coordination with Syracuse City and Weber Basin Water Conservancy District regarding a transmission line valve upgrade. The original agreement allowed for approximately 500 gallons per minute of water flow; however, current flows had been observed at approximately 3,000 gallons per minute. Staff were working with regional partners to determine appropriate system upgrades and potential funding responsibilities.

Annual Surface Treatment Program

Mr. Favero reviewed the City's annual roadway surface treatment program. The program applied preventive treatments to roads before they deteriorated to the point requiring full reconstruction. He explained that surface treatments functioned similarly to protective coatings by sealing and protecting the roadway surface. The treatments extended the life of the pavement and reduced long-term reconstruction costs. Without routine surface treatments, roads degraded more quickly and eventually required full reconstruction, which was significantly more expensive. Mr. Knapp noted that approximately \$579,000 had been proposed for surface treatments in the draft budget, although the amount might be adjusted during the budget process. Staff explained that prior budget discussions had established a long-term goal of approximately \$500,000 annually for surface treatments with incremental increases over time.

Pavement Condition Index (PCI) Evaluation System

Mr. Favero presented the City's Pavement Condition Index (PCI) evaluation system, which was used to assess roadway conditions across the City. Mr. Favero explained that the City utilized a pavement scanning system that evaluated each road segment and assigned a numeric score based on condition. The scoring system allowed staff to track deterioration and prioritize maintenance projects. The evaluation was conducted every three to four years across the entire road network. Mr. Favero reported that the City was currently targeting an average network score of approximately 70 to 75, which represented roads in generally good condition. Maintaining that score required a combination of reconstruction, rehabilitation, and preventive surface treatments. Mr. Favero explained that the desired pavement condition score directly affected long-term funding requirements. If the City chose to maintain a higher system condition score, additional funding would be required to complete maintenance projects earlier. Conversely, accepting a lower score would reduce annual costs but would allow more roads to deteriorate before repairs

occurred. Councilmember Ratchford asked whether there were road segments in failing condition. Mr. Favero confirmed that several roadways were currently rated in poor condition, including at least one segment with a PCI score in the low teens. However, many roads in the City remained in good condition due to past maintenance efforts.

PARKS

Curtis Dickson, Deputy Community Services Director, presented several proposed capital projects related to park maintenance, park improvements funded through PARAT revenues, and facility infrastructure upgrades. Mr. Dickson explained that the projects were being reviewed as part of the preliminary Fiscal Year 2027 capital planning process.

PARKS CAPITAL MAINTENANCE PROJECTS

Backflow Preventer Upgrades – Barlow Park and Bicentennial Park

Mr. Dickson explained that several irrigation backflow preventers within the parks system were currently located underground and must be raised above ground to comply with updated code requirements. He reported that the City was currently addressing the backflow system at Fox Hollow Park during the current fiscal year. The proposed projects would complete similar upgrades at Barlow Park and Bicentennial Park to bring the irrigation infrastructure into compliance.

Dugout Shade Improvements – Fisher Park and Steed Park

Mr. Dickson presented a project to install shade covers over the dugouts at Fisher Park and Steed Park. The current dugout areas did not provide sufficient shade during the summer months. He explained that installing shade coverings would improve the usability of the facilities for players and spectators during high temperatures. Mr. Dickson noted that the project had been discussed internally for several years and staff had been attempting to identify funding to complete the improvement.

Electrical Box Replacement – Island View Park

Mr. Dickson presented a proposed replacement of an electrical box located near the pavilion at Island View Park. He stated that the electrical box was significantly deteriorated and that the exterior paint was currently masking underlying structural issues. Mr. Dickson explained that the project would involve removing the existing electrical box and relocating the electrical infrastructure to a location closer to the street to improve safety and reliability. Initial estimates placed the cost of the project near \$20,000; however, Mr. Dickson reported that updated information indicated the cost could be reduced by approximately 50 percent because the project would not require coordination with Rocky Mountain Power as previously anticipated.

Baseball Field Backstop Protection – Steed Park

Mr. Dickson presented a project to replace the protective material installed along the backstops at the baseball fields at Steed Park. He explained that the existing protective material was similar

to heavy conveyor belt material installed along the fencing to protect the structure from repeated ball impacts. The material was installed approximately 15 years ago and had deteriorated over time. Replacing the material would help preserve the fencing infrastructure and maintain the playability of the fields.

Open Space Maintenance Improvements

Mr. Dickson discussed a concept previously presented to the Council related to improving maintenance access and management of certain open space areas within the City. The project would involve modest infrastructure improvements intended to make the areas easier for staff to maintain. Mr. Dickson noted that a specific project scope has not yet been finalized and that staff continued to evaluate potential improvements in coordination with the Parks and Recreation team. He presented a proposal to repurpose an existing dumpster enclosure at the south end of Barlow Park to create a small storage facility for parks and recreation equipment. Staff proposed enclosing the front wall and installing a roof to create a small storage node where staff could keep equipment, irrigation supplies, fertilizers, and programming materials. The storage location would allow staff working in the park to access supplies without returning to the Maintenance Operations Center (MOC), improving operational efficiency. Mr. Allen noted that the enclosure already included three existing cinder block walls, which would reduce construction costs.

PARAT-Funded Park Improvements

Mr. Dickson next discussed a proposed park improvement project funded through PARAT (Parks, Arts, and Recreation Tax) revenues. The project related to improvements at Steed Park, specifically around the pond area. He explained that the project originated from the Steed Park Master Plan completed several years earlier. The proposed improvements include:

- Construction of walking paths around the entire pond
- Installation of a small bridge to connect portions of the trail system
- Expansion of the parking lot serving the park

Mr. Dickson stated that the current parking lot was limited in size and often became insufficient during large events and recreational programming. Mr. Allen added that events such as the Pumpkin Float and National Night Out Against Crime generated significant parking demand in the surrounding neighborhood. Mr. Dickson explained that Phase One of the project would focus on expanding the parking lot. The project would extend parking between 1000 West and the restroom facility and incorporate additional parking along the north side near the pond. Mr. Dickson noted that the expansion would reduce the need to use nearby elementary school parking during large events and would help keep event traffic from overflowing into residential neighborhoods west of the park. Mr. Knapp reported that sufficient PARAT funding would likely be available in Fiscal Year 2027 to support the project. Councilmember Thompson indicated support for the project and acknowledged the parking challenges at the park. Mr. Dickson noted that Steed Park remained one of the most heavily used parks in the City because it included numerous amenities, including trails, a pond, sports fields, and pickleball courts.

Park Impact Fee Project – All-Abilities Playground

Mr. Dickson then presented an update on the proposed **All-Abilities Playground** project. He explained that staff had consulted with two firms—LRB and Zions—during the process of reviewing proposals for the Impact Fee Facilities Plan and Capital Facilities Plan updates. Staff asked both firms whether park impact fees could be used to fund the proposed playground. Both firms confirmed that the project would qualify for park impact fee funding because it was located within an established park service area. Mr. Dickson reported that the playground design had been updated to incorporate a garden theme, with play structures resembling fruits and vegetables. The project would include specialized rubber safety surfacing designed to match the garden theme. Mr. Dickson noted that the project had received high accessibility ratings from the playground vendor and was expected to provide a high-quality recreational amenity for children of all abilities. The estimated cost for the playground equipment and surfacing was slightly under \$1 million. Staff anticipated requesting approximately \$1.2 million total to include additional improvements such as:

- Perimeter fencing around the playground
- Expanded ADA-accessible parking on the west side of the park
- Curb modifications to improve accessibility

Mr. Dickson explained that an existing shed near the project area would be removed as part of the project. Mayor Shepherd asked whether security cameras would be installed to deter vandalism, noting that nearby facilities had experienced graffiti in the past. Mr. Dickson responded that staff could incorporate camera coverage and potentially additional lighting while ensuring the lighting did not negatively affect nearby residential properties. Mr. Dickson indicated that staff would return to the Council in a future meeting to request approval to proceed with ordering equipment and moving forward with the project.

Mr. Dickson concluded the presentation by reviewing several proposed facility maintenance projects.

Aquatic Facility Boiler Room Infrastructure

Mr. Dickson explained that staff recently identified several issues in the boiler room serving the City's aquatic facility. The expansion tanks used within the boiler system had failed due to ruptured internal bladders and needed to be replaced. Additionally, several circulation pumps and motors that moved heated water through the pool system were experiencing wear and deterioration. He reported that cast iron piping in the system was also deteriorating and flaking internally, creating debris that damaged pumps and motors. Staff proposed replacing the piping with high-density plastic piping like what was recently installed with the facility's heat exchangers. The upgraded piping would provide longer service life and reduce maintenance costs. He noted that the project was recently added to the facilities capital list after staff discovered the extent of corrosion while completing other maintenance work.

City Hall Lightning Protection System

Mr. Dickson also presented an issue involving the lightning grounding system installed on the roof of City Hall. He explained that a grounding cable ran across the roof to protect the building from lightning strikes. Portions of the cable were currently detached and required repair or

replacement. He noted that replacing the entire system could cost approximately \$100,000. Staff were currently working with an electrical contractor and engineer to determine whether the full system replacement was necessary or whether the existing cable could be reattached and maintained at a lower cost. Mr. Allen explained that a significant portion of the cost involved attaching the grounding cable to the roofing membrane without damaging the roof structure.

Aquatic Facility Pool Lighting Replacement

Mr. Dickson also discussed ongoing issues with the lighting system above the City's aquatic facility pools. He explained that the current lighting system represented the third set of lights installed at the facility. The original lights installed during an energy savings contract were expected to last 10–12 years but had failed prematurely. Replacement lights installed later were also sourced from overseas manufacturers whose warranties were no longer being honored due to company ownership changes. Mr. Dickson reported that the current lights frequently flickered or strobed, creating operational problems within the facility. Staff proposed replacing the lighting system with equipment manufactured by Musco Lighting through a state contract to ensure reliability and warranty support. Mr. Dickson stated that staff would prioritize projects based on available funding and may defer lower-priority items if budget limitations required adjustments.

Aquatic Facility Maintenance and Accessibility Equipment

Mr. Dickson continued reviewing capital maintenance needs at the aquatic facility. He explained that the hot tub tile was original and was beginning to fail. Water was leaking between the concrete structure and the tile surface, causing sections of tile to bubble and loosen. Staff had attempted to maintain the area through repeated regrouting during annual facility shutdowns; however, the deterioration has progressed to the point where the tile would likely begin separating from the structure if it was not replaced. Mr. Dickson also noted that several underwater lights in the hot tub had mounting tabs that had rusted and broken, requiring staff to remove sections of tile to access and replace the fixtures. He also discussed the need to replace ADA lift chairs used to assist patrons with disabilities in entering the pools. Mr. Dickson reported that one lift chair had recently been replaced on an emergency basis after it failed. The remaining lift chairs serving the outdoor pool and other pools were nearing the end of their service life and were estimated to cost approximately \$6,000 to \$7,000 per unit to replace. A councilmember asked whether the current lift chairs were original equipment. Mr. Dickson responded that they were not original and were likely replaced approximately 10 to 12 years ago, around the facility's tenth anniversary.

City Hall Exterior Lighting Improvements

Mr. Dickson next discussed a proposed project to replace the bollard lighting at the east entrance of City Hall. He explained that the existing bollards were original to the facility and were experiencing frequent wiring and maintenance issues. Staff were evaluating replacing the bollards with taller lighting poles approximately 10–12 feet in height with multiple light heads, which would provide adequate illumination while reducing the number of fixtures and long-term maintenance needs.

City Hall Sidewalk and Accessibility Maintenance

Mr. Dickson also discussed concrete settlement along the north side of City Hall, an area that received limited sunlight and experienced recurring uneven surfaces. Staff had previously attempted to correct the issue by grinding and leveling sections of the concrete; however, the settlement continued to occur. Mr. Dickson noted that the City could continue temporary grinding repairs in the short term but that the concrete would eventually need to be fully removed and replaced. Staff might also evaluate alternative design approaches to reduce the amount of concrete required and control future costs.

Aquatic Facility Deck Drain Replacement

Mr. Dickson concluded by discussing the replacement of deck drains at the aquatic facility. He explained that the City recently replaced the drains located along the pool edge during the current fiscal year. The drains being discussed for the proposed project were the secondary drains located in the middle of the pool deck. Staff had identified additional funding within the current fiscal year budget that would allow the majority of those drains to be replaced, and the proposed project would provide the remaining funding necessary to complete replacement across the entire pool deck.

**APPROVED AND ADOPTED
This 24th day of March 2026**

/s/ Mark R. Shepherd, Mayor

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, February 24, 2026.

/s/ Nancy R. Dean, City Recorder