



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
March 03, 2026 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

AUDIO: <https://www.utah.gov/pmn/files/1401407.mp3>

VIDEO: <https://www.youtube.com/watch?v=AgV0I6ev34Q>

CALL TO ORDER

Time Stamp 0:00:01 (audio) & 0:01:57 (video)

Commission Chair Lori Maughan called the meeting to order at 11:00 am.

ROLL CALL

Time Stamp 0:00:07 (audio) & 0:02:03 (video)

Commission Chair Maughan called for attendance:

PRESENT

Lori Maughan, Commission Chair
Jamie Harvey, Commission Vice-Chair
Silvia Stubbs, Commissioner

STAFF

Mack McDonald, County Administrative Officer
Lyman W. Duncan, Clerk/Auditor
Jens Nielson, Deputy County Attorney

INVOCATION

Time Stamp 0:00:27 (audio) & 0:02:23 (video)

Lyman W. Duncan, resident of Monticello, offered the invocation to open the meeting.

PLEDGE OF ALLEGIANCE

Time Stamp 0:01:25 (audio) & 0:0:3:21 (video)

Silvia Stubbs, resident of Blanding, led the audience in reciting the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE

Time Stamp 0:01:52 (audio) & 0:03:48 (video)

Commission Chair Maughan polled each commissioner for any conflicts of interest with today's commission agenda. Each commissioner affirmed they did not have any conflicts of interest with today's commission agenda.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link
<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile
+13462487799,,88279631170# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

As indicated in our Commission Policies and Procedures, the following applies:

The purpose of the San Juan County Commission meeting is to conduct county business in a public setting, as provided by law. We truly value and welcome public comment, as it gives citizens an important opportunity to share ideas, concerns, and suggestions that help strengthen our county.

To ensure everyone has a fair opportunity to speak, comments are limited to three minutes and should focus on county programs and operations. Objective criticism is welcome; however, complaints about specific county personnel or private individuals will not be permitted.

Please understand that public comment is not a debate or question-and-answer session, and an immediate response from the Commission should not be expected.

If you would like more information or further discussion, a member of our staff will be happy to assist you in setting up a follow-up meeting. We appreciate your participation and your willingness to be involved in your county government.

Time Stamp 0:02:32 (audio) & 0:04:28 (video)

Commission Chair Maughan opened the commission meeting for public comments:

Marjorie Haun-Storland, resident of La Sal, offered her public comments, mostly focusing on protecting the rights of the individual and transparency in government functions. She requested better and timelier GRAMA request fulfillment, and is concerned with perceived nepotism among elected officials, family members, and friends

CONSENT AGENDA (Routine Matters) Lori Maughan, Commission Chair

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp 0:06:47 (audio) & 0:08:43 (video)

Commission Chair Maughan presented the consent agenda for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commission Chair Maughan.

Voting Yea: Commission Chair Maughan, Commissioner Stubbs

1. Approval of \$18,589.27 in Small Purchases; \$6,585 on Sapphire Infusion IV Pump for the Emergency Medical Services, \$1,299.44 on Phoenix End Protector Front Mounted Set, \$1,569 on Turbo, \$1,129.14 on Pipe Exhaust and \$3,176 on Rammer with Honda GX100 for the Road Department, \$4,830.69 on 24 Locking Device Key Panel Clear Door for the Sheriff's Department
2. Approval of February 17, 2026, Commission Work Session Meeting Minutes
3. Approval of February 17, 2026, Commission Meeting Minutes
4. Approval of the Check Register for January 17th through February 20th, 2026
5. Approval of the Purchase of the Election and Systems ExpressVote Machine Funded by the State of Utah
6. Ratification of February 17, 2026, Letter of Support for the SPEAR Grant Application Submittal
7. Ratification of the February 19, 2026, Letter to the Utah Governor and National Guard Requesting to Keep the Det.1, 118th Transportation Company Armory Open in San Juan County
8. Ratification of the Letter of Support for Utah Navajo Health System's Application for the Child Abuse Prevention Grant
9. Approval of the Memorandum of Understanding Termination Date Change between San Juan County and Root for Kids from May 31, 2026, to February 28, 2027
10. Approval of a Technology Grant between the Department of Cultural and Community Engagement, State Library Division and San Juan County

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

11. Presentation of the 2025 Q4 Balance Sheet & 2025 Q4 Budget to Actual Financial Statements

Time Stamp 0:09:13 (audio) & 0:11:08 (video)

Lyman W. Duncan, Clerk/Auditor presented December 31, 2025, quarterly financials (balance sheet) for the commission to review. Commission Chair Maughan asked for the financial/revenue statement for the same period to be presented in the next commission meeting.

12. Discussion of the Agreement for Legal Services between The Utah Association of Counties and San Juan County. Mitchell Maughan, County Attorney

Time Stamp 0:22:23 (audio) & 0:24:19 (video)

Jens Nielson, Deputy County Attorney, presented the contract with Utah Association of Counties (UAC) for additional legal services for the commission to review and approve. Jens felt the county attorney's office could handle additional cases and the extra help from UAC may not be necessary.

BUSINESS/ACTION

13. Consideration and Approval of the Cooperative Agreement between the Utah Division of Forestry, Fire and State Lands and San Juan County. Ryan McArthur, San Juan County Fire Warden

Time Stamp 0:42:30 (audio) & 0:44:26 (video)

Ryan McArthur, San Juan County Fire Warden, presented the State of Utah cooperative agreement for the commission to review and approve. The contract is for five years.

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

14. Consideration and Approval to Purchase Culverts for the Road Department. Todd Adair, Road Superintendent

Time Stamp 0:43:47 (audio) & 0:45:43 (video)

TJ Adair, Road Superintendent, presented the road culvert purchase for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

15. Consideration and Approval of Letter of Support for Ride with Respect's Recreational Trails Program Grant Application. Nick Sandberg, Public Lands Coordinator

Time Stamp 0:48:02 (audio) & 0:49:58 (video)

Nick Sandberg, Public Lands Coordinator, presented the Letter of Support for Ride with Respect's Recreational Trails Program Grant Application for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

16. Consideration and Approval of the Memorandum of Understanding between the Utah Public Lands Policy Coordinating Office and San Juan County for the Purpose of Gathering Estray Livestock. Lehi Lacy, County Sheriff

Time Stamp 0:50:04 (audio) & 0:52:00 (video)

Mack McDonald, County Administrator, presented the Memorandum of Understanding (MOU) with the Utah Public Lands Policy Coordinating Office (PLPCO) for the commission to review and approve. PLPCO will reimburse the Sheriff's Office for their livestock gathering efforts on public lands.

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

17. Consideration and Approval of the Cooperative Law Enforcement Agreement between the United States Department of Agriculture, Forest Service, Manti-La Sal National Forest and San Juan County to Enhance State and Local Law. Lehi Lacy, County Sheriff

Time Stamp 0:52:05 (audio) & 0:54:01 (video)

Mack McDonald, County Administrator, presented the Cooperative Law Enforcement Agreement with the Forest Service for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

18. Consideration and Approval of the State of Utah Contract between the Utah Department of Environmental Quality and San Juan County to Assist the Division of Drinking Water with testing. Mike Moulton, Public Health Interim Director

Time Stamp 0:54:52 (audio) & 0:56:48 (video)

Dennis Shumway, County Environmental Services Manager, presented the State of Utah Environmental Quality to Assist with Drinking Water Testing contract for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

19. Consideration and Approval of an Electric Service Agreement between Empire Electric Association and San Juan County for the Purchase Electric Power and Energy supplies for the Public Safety Building. Sam Long, Facilities Maintenance Director

Time Stamp 1:02:24 (audio) & 1:04:20 (video)

Mack McDonald, County Administrator, presented the Electric Service Agreement with Empire Electric for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

20. Consideration and Approval of a Memorandum of Understanding Related to the Recipients Chosen for the 2026 Rural County Grant Program. Talia Hansen, Economic Development Manager

Time Stamp 1:08:50 (audio) & 1:10:46 (video)

Talia Hansen, Economic Development Manager, presented the Memorandum of Understanding (MOU) to the awarded recipients for the 2026 Rural County Grant program for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

21. Consideration and Approval of a Letter of Support for ProgramEarth Climate Smart Community Initiative Grant Application. Talia Hansen, Economic Development Director

Time Stamp 1:14:13 (audio) & 1:16:09 (video)

Talia Hansen, Economic Development Manager, presented the Letter of Support for the ProgramEarth Climate Smart Community Initiative Grant Application for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

22. Consideration and Approval of the Memorandum of Understanding between San Juan County and Craft Lake City for Services Associated with the 2026 Business Basecamp Conference. Talia Hansen, Economic Development Manager

Time Stamp 1:16:10 (audio) & 1:18:06 (video)

Talia Hansen, Economic Development Manager, presented the Memorandum of Understanding (MOU) with Craft Lake City for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

23. Consideration and Approval of the Event Photography & Documentation Consultant Contract with Toniee M. Lewis. Talia Hansen, Economic Development Director

Time Stamp 1:17:04 (audio) & 1:19:00 (video)

Talia Hansen, Economic Development Manager, presented the consultant contract with Toniee M. Lewis for the commission to review and approve. The contract will be funded by the Upward Mobility Grant, and the documentation packet will be presented to the federal government as proof of the grant progress.

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

24. Consideration and Approval of the Standard Service Provider Contract between San Juan County and Martha Saggboy as the Navajo (Diné Bizaad) Language Translation & Interpretation Consultant. Talia Hansen, Economic Development Manager

Time Stamp 1:18:25 (audio) & 1:20:21 (video)

Talia Hansen, Economic Development Manager, presented the service provider contract with Martha Saggboy as the Navajo (Dine' Bizaad) Translator for the commission to review and approve. Martha will interpret in Dine' Bizaad, materials and meetings for the economic development department.

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

25. Consideration and Approval of the Standard Service Provider Contract between San Juan County and Layne Deeter as a Graphic Design and Outreach Materials Consultant. Talia Hansen, Economic Development Manager

Time Stamp 1:21:42 (audio) & 1:23:38 (video)

Talia Hansen, Economic Development Manager, presented the contract with Layne Deeter, Graphic Design Consultant, for the commission to review and approve:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

26. Consideration and Approval of a Notice of Award to Blackbridge Consulting Inc for the Wildcat MicroFund Business Support Coordinator Services. Mack McDonald, County Administrator

Time Stamp 1:04:49 (audio) & 1:06:46 (video)

Mack McDonald presented the contract with Blackridge Consulting for Wildcat MicroFund Business Support Coordinator Services for the commission to review and approve:

Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

27. Consideration and Approval of the Federal Aviation Administration Grant Request for funding the 2026 Cal Black Airport Taxilane and Access Road Upgrades. Mack McDonald, County Administrator

Time Stamp 1:25:06 (audio) & 1:27:02 (video)

Mack McDonald, County Administrator, presented the 2026 Cal Black Airport Taxi Lane & Access Road upgrades contract for the commission to review and approve:
Motion made by Commissioner Stubbs, Seconded by Commissioner Vice-Chair Harvey.
Voting Yea: Commissioner Vice-Chair Harvey, Commissioner Stubbs

28. Consideration and Approval of the Fee Compensation Agreement between Monticello City Justice Courts and San Juan County for Prosecution Services. Mitchell Maughan, County Attorney

Time Stamp 1:32:20 (audio & video)

Jens Nielson, Deputy County Attorney, presented the Fee Compensation agreement with the City of Monticello for the commission to review and approve. The agreement is related to the merger of the County Justice Court and Monticello City Justice Court.

Motion to Postpone:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commission Chair Maughan.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Nay:
Commissioner Stubbs

29. CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SAN JUAN COUNTY, STATE OF UTAH, ADOPTING RULES OF ORDER AND PROCEDURE PURSUANT TO UTAH CODE ANNOTATED §17-64-203 AND SECTION 17-64-305. Mitch Maughan, County Attorney

Time Stamp 1:40:46 (audio) & 1:42:42 (video)

Jens Nielson, Deputy County Attorney, presented the Resolution Adopting Rules of Order and Procedure for the commission to review and approve. Jens felt the Resolution Adopting Rules of Order and Procedure was appropriate to approve & sign, he felt the only changes remaining were stylistic. There was discussion on which document was the correct "working draft," and whether the document was "ready" to be voted on.

Motion to Postpone the vote on the document to April 7, 2026, with a work session on March 17, 2026,

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

COMMISSION REPORTS

Time Stamp 2:11:30 (audio) & 2:13:26 (video)

Commissioner Harvey spoke about the proposed UDOT bike trail feasibility plan; the trail will run from Bluff to Montezuma Creek. The UDOT engineering staff will meet with the BikeUtah.org and community supporters this coming Friday at the Dine' Professional Building in Montezuma Creek. He will ask UDOT if they might consider extending the bike trail east to Aneth. The residents are grateful for the newly constructed UDOT "roundabout" in Montezuma Creek. He also spoke about the suicide prevention radio ads which were aired on K-Rock at 92.7, he feels the need for families to re-connect again and have tough conversations about life's daily challenges.

Commissioner Stubbs has been busy with the legislature and developing connections with those who fund projects for the county. She also spoke about the lack of housing within the county, stating the schools need students, and she will work to improve the housing issue. She is hopeful that grants might be awarded to the county for "shovel ready" projects. Commissioner Stubbs said the 8-County Coalition is working well together and has several key projects they are working on. She asked the 8-County Coalition for their help in building a post office in Spanish Valley. She is concerned that the legislators are passing bills without determining the impacts upon local communities, specifically, the senior center meals program.

Commissioner Maughan spoke about attending the NACO conference and was grateful for the information she learned while there. The BOE training for commissioners and clerks is scheduled in Moab for July 29-30th.

EXECUTIVE SESSION

30. The Board of San Juan County Commissioners can call a Closed Meeting at Any Time During the Regular Session, if Necessary, for Reasons Permitted Under UCA 52-4-205.

Time Stamp 2:34:14 (audio) & 2:36:10 (video)

Motion to enter Executive Session:

Motion made by Commissioner Vice-Chair Harvey, Seconded by Commissioner Stubbs.
Voting Yea: Commission Chair Maughan, Commissioner Vice-Chair Harvey, Commissioner Stubbs

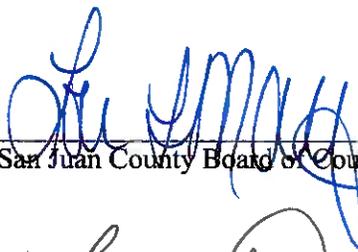
ADJOURNMENT

Time 1:51 pm.

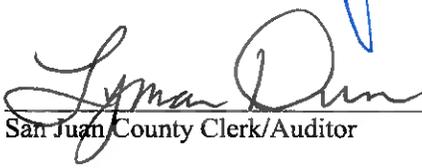
Meeting ended after commission exited the executive session.

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: 
San Juan County Board of County Commissioners

DATE: 3/17/26

ATTEST: 
San Juan County Clerk/Auditor

DATE: 3/17/26