

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board Tuesday, January 27, 2015. Commissioners Karen Perry, Jack Lytle, and Clyde Slaugh were present. Niel Lund, County Attorney and Sue Olorenshaw, County Clerk was also present. The meeting was called to order at 9:00 a.m. by Mrs. Perry, Board Chair.

Also present are: Brian Raymond, Jean Dickinson, Tammy Twitchell, Bret Reynolds, and Danny Peatross-CIVCO Engineering, Jerry Steglich, Dave McDonald, Boyd Blackwell-DWR, Keri Pallesen-Auditor/Recorder, Rowdy Muir-USFS, Kym Slagowski-IT, James Olsen-Road Supervisor, and Ross Catron-PLAC.

Old business: Commissioner Lytle has submitted signed Disclosures of Private Business Interests dealing with his employment with the Division of Wildlife Resources as a District Conservation Officer and his involvement with the Vermillion Ranch LP, owned in part by Jean Dickinson, his spouse.

Public comment: Tammy Twitchell addressed the Commission. This is her last week of employment and she wanted to say thank you for the opportunity to serve the county for the past 5 years. The Commissioners thanked her for her service and wished her luck in her future endeavors. Bret Reynolds-CIVCO Engineering addressed the Commission. He wanted to introduce himself and Danny Peatross-County Surveyor, to the new Commissioners.

The minutes of the January 13, 2015 were presented for approval. Motion by Jack Lytle to approve the minutes as written. Seconded by Clyde Slaugh, all in favor.

The Open Invoice Register in the amount of \$145,484.88 was provided for review by the County Auditors Office. Commissioner Slaugh questioned the invoice to Ranch Outfitters in the amount of \$2,881.14 for a roping chute extension. Mrs. Perry stated that the County is responsible for the Rodeo Grounds and they needed to replace the chute as it was getting dangerous. The purchase came out of the 2014 budget. There was also a question regarding charges for Red Canyon Lodge in the amount of \$869.17 for lodging and meals. Commissioner Perry stated that this was for Ice Rescue Training out of the Search and Rescue budget. With no further questions, motion by Clyde Slaugh to approve the Open Invoice Register. Seconded by Jack Lytle, all in favor.

Business licenses were reviewed. The Commission questioned the signature on the application for K-Way Enterprises. Applicant has signed "K-Way Enterprises". The Commission would like to have the individuals name for future reference. With no other issues, motion by Jack Lytle to approve the business licenses for Charles Card, Clark Sabey, Questar Pipeline, Jeremy Rogers, Union Telephone, Jim Williams, Sheila Williams, and K-Way Enterprises. Seconded by Clyde Slaugh, all in favor.

Keri Pallesen-Auditor/Recorder is present to discuss the outside audit proposals for 2015. Mrs. Pallesen stated that she favors Smuin, Rich & Marsing. They have provided audit services to the County in the past and she feels that they had always done a very thorough audit. The County is presently using Aycock, Miles & Associates and she is not as happy with their services. Mrs. Pallesen stated that although Smuin, Rich & Marsing did not submit the lowest bid, she wanted to point out that they included travel and meals, etc. in their proposal and the others did not. She has received references on all the companies and has talked to the State Auditors Office as well. She has rated the proposals based on the reviews. The Commissioners asked Mrs. Olorenshaw her thoughts on the proposals. She stated that she agrees with Mrs. Pallesen and would

recommend they go with Smuin, Rich & Marsing. Further discussion by the Commission. Motion by Jack Lytle to follow the recommendation of Keri Pallesen and approve Smuin, Rich & Marsing for the outside audit for 2015. Seconded by Clyde Slaugh, all in favor.

Boyde Blackwell–Utah Division Wildlife Resources is present to present the County with the PILT payment for 2014.

Mrs. Perry stated that she is still working with Kym Slagowski on the IT Service Call issue and asked that it be put back on the agenda for next week.

The Road Department has asked to surplus 4 Motorola CM200 radios that are outdated and no longer being used. Motion by Clyde Slaugh to surplus the radios. Seconded by Jack Lytle, all in favor. Commissioner Lytle stated that they need to have Mrs. Slagowski check the frequency on the radios before going out to the public.

Discussion of items on the CIB Capital Improvement List. Some equipment listed has been purchased and needs to be deleted. The Road Department would like to add a D6N Dozer with an estimated cost of \$244,365.00. The list still needs to be reviewed prior to being submitted.

James Olsen has submitted bids to add air conditioning to the existing compactor for \$10,000.00 or consider trading for a newer used compactor with A/C for approximately \$19,500.00 difference. The Road Department currently has funds in their budget to make the purchase. Commissioner Slaugh asked if the bid included a set of tires and Mr. Olsen indicated that it did. Motion by Jack Lytle to approve the purchase of the used compactor. Seconded by Clyde Slaugh, all in favor.

The next item on the agenda is Discussion of Road Department Budget and Promotions. Commissioner Slaugh stated that he wanted to give promotions for the work they have been doing. He indicated that this has not been done for several years. James Olsen stated that they had added 21 ½ miles of roads to generate additional revenue. Mr. Olsen stated that last spring he had proposed a \$1.00 per hour increase for road department employees. He stated that his budget was increased approximately \$26,000.00 in revenues due partly to the addition of these roads. Commissioner Slaugh stated that he is proposing a 3% increase. The prior Commission did not approve an increase for employees and the amounts were taken out of the budgets. Keri Pallesen-Auditor/Recorder addressed the Commission regarding the 2015 budget and use of B Road monies and Secure Rural Schools funding. Any changes would require a public hearing to open the budget and make adjustments. Mrs. Pallesen stated that it was her understanding that the SRS money was no longer going to be funded. Mrs. Pallesen questioned how they would fund the raises in the future as they can not pay for it out of the general fund. Commissioner Perry feels that with the current budget, the County is not in a position to give any raises at this time. David McDonald addressed the Commission regarding road monies pertaining to the incorporation of Dutch John. Mr. Olsen indicated that mineral lease monies go to the Daggett County Road & Transportation Special Service District not the County Road Fund and therefore do not affect the road department budget. Commissioner Perry suggested they set a date to hold a public hearing to open the budget. The Budget Hearing will be set for February 24, 2015 at 10:00 a.m. Mrs. Pallesen will notice the hearing.

The Road Department has submitted 4 bids for a trailer. The low bid is from Big Bubbas; however Mr. Olsen stated that he prefers the Big Tex trailer from B & D. The

overall deck height was lower and he liked the ramp design better. After further discussion, motion by Clyde Slaugh to approve the purchase of the Big Tex trailer from B & D in Vernal. Seconded by Jack Lytle, all in favor.

The next item on the agenda is the Manila Airport-Project Application and Grant Agreement for State Aid for Development of Public Airports. Bret Reynolds-CIVCO Engineering addressed the Commission. He stated that he met with UDOT and needs a signature for approval and to get the bid process started. Karen Perry will sign and return the documents to the State. Mr. Reynolds stated that the project has an \$81,000.00 budget. The County Attorney will also need to sign the documents.

Appointment of Commissioner to the Six County Infrastructure Coalition. Motion by Clyde Slaugh to approve Jack Lytle to represent Daggett County. Seconded by Karen Perry, all in favor. Niel Lund-County Attorney will prepare a resolution. Brian Raymond will respond back to them and let them know of the appointment.

Ross Catron-PLAC Chair is present to make a recommendation from the Public Lands Advisory Committee. Mr. Catron stated that the committee was tasked with reviewing the proposed Public lands Initiative. There have been several public meetings along with committee work meetings. Mr. Catron stated that the recommendation of the committee at this time is that the agreement as it is currently written is unacceptable. The committee is now asking the Commission for direction on how they would like them to proceed. Dave McDonald addressed the Commission. Jerry Steglich addressed the Commission regarding the public lands initiative and stated that he feels Commissioner Lytle should recuse himself from any votes on the public lands initiative due to personal conflicts. Commissioner Lytle addressed Mr. Steglich. Mr. Lytle has submitted his disclosures and discussed this matter with counsel and has been advised that through this disclosure he has met his legal requirements. The Commission concurs with the recommendation as read from the PLAC. The Commission is not comfortable with the plan as presented. The PLAC is encouraged to explore all options, re-visit specific aspects of the agreement to see if they can reach some common ground and relay that information back to the Commission. Commissioner Perry stated that she will contact the Environmental Coalition to see if they are willing to meet and discuss further options. The Commissioners would like the Committee to stay in close contact with them going forward. Mr. Catron indicated that they are still working on the proposal and have a work session scheduled for February 2, 2015 at 1:00 p.m.

Consideration of 1A State Basketball Program Ad. Commissioner Lytle stated that he had been contacted about Daggett County placing an ad in the programs for both boys and girls basketball in the amount of \$300.00. Brian Raymond stated that they have money designated for this type of thing. Motion by Clyde Slaugh to approve the ad in the 1A State Basketball Program. Seconded by Jack Lytle, all in favor. The Commission instructed Brian Raymond to take care of this.

Consideration of booth registration for the Utah Rural Legislative Day. Brian Raymond addressed the Commission. The County has had a booth in the past where they have handed out promotional materials. Commissioner Perry stated that she feels it is a good idea. Motion by Jack Lytle to approve a booth and to pay for the registration for 3 attendees. Seconded by Clyde Slaugh, all in favor.

Consideration of Tourism Day on the Hill. Brian Raymond stated that this is a similar group and they would be meeting with legislators to promote tourism in the

County. The County has participated in the past and he feels it is worthwhile. Mrs. Perry stated that she feels we need to continue to promote our industry. Motion by Clyde Slaugh to attend Tourism Day on the Hill. Seconded by Jack Lytle, all in favor.

Approval of the Deed transferring the lots in Block 6 in Dutch John. Niel Lund addressed the Commission. Resolution 14-27 was done to take care of this, however the Records Office cannot locate the resolution and it will need to be re-done. This is just for follow up and no motion is required.

Discussion regarding the Dutch John Airport Development Plan. Bret Reynolds-CIVCO Engineering is present to discuss and answer questions. He wanted to make the Commission aware that if they dispose of any airport property, any proceeds must go back in to the airport. This does not include matching funds for additional improvements, etc. Mr. Reynolds stated that it appears that a recent land transaction involving property near the airport may have included property within the airport boundary. Brian Raymond addressed the Commission. Review of the map of the airport property. Mr. Reynolds stated that they need to know how the Commission would like them to proceed in revising the Dutch John Airport Plan. Based on some of these new issues, and the recent incorporation of Dutch John, Mrs. Perry agrees that they need to postpone making any further decisions regarding the airport until the Town of Dutch John can be involved. Dave McDonald addressed the Commission regarding his thoughts on future plans for the airport. Further discussion regarding possible improvements to the airport. It is a priority right now to find out if the property in question is in or out of airport boundaries. In the future, need to make sure it is stated in the deeds that property owners don't have the right to complain about the airport and noise. Need to include any easements, etc.

State Loan Authorization and Procedures for Committal of Funds Drinking Water Board. Commissioner Lytle indicated that there is a Town Hall Meeting scheduled for February 4, 2015 at 6:00 p.m. Also need to post notice for a public meeting on February 18, 2015 to discuss the grant/loan and the need to raise water rates from \$65.00 per month to \$72.00. Mr. Reynolds stated that he will be available for the meeting on February 4th.

Recommendation from Planning & Zoning for a zoning change from MU-40 to Commercial a 600' corridor along portions of Highway 191 and Little Hole Road in Dutch John. Motion by Jack Lytle to approve the zoning change. Seconded by Clyde Slaugh, all in favor.

Ordinance #15-05 Amending the Dutch John Zoning Map has already been approved in an open meeting. Brian Raymond presented a map of the area, but it needs to be reviewed to make sure the boundaries match. Niel Lund stated that he would like to attach the map as an exhibit. No action taken. This item will be put on the agenda for next week.

Consideration of adding a Planning & Zoning District for Dutch John. Mr. Lund discussed the process the need for a public hearing. Commissioner Perry stated that she has done research and feels they can go forward, but feels they may want to wait until after the meeting on the 4<sup>th</sup> to determine if there is enough interest to proceed. If so a public hearing can be scheduled on February 18, 2015. Motion by Jack Lytle to move forward and present the idea at the town hall meeting and if there is interest schedule a public hearing. Seconded by Clyde Slaugh, all in favor.

Discussion regarding the election of officers for the newly incorporated Town of Dutch John. The Commissioners will need to approve a resolution setting the date and time for the election. Niel Lund is to prepare the resolution and present for approval next week.

Recess for lunch at 12:15

Meeting reconvened at 1:35 p.m.

The next item on the agenda is the Lease of the Dutch John Court Building. Commissioner Lytle questioned whether or not the Town of Dutch John will want to use the building for a Town Office. The block is currently civic oriented and the Town may want to keep it that way. Brian Raymond stated that part of the building was being used for a library. Commission stated that maintenance, utilities, insurance, etc. would need to be taken care of by the lessee. Brian Raymond indicated that the building is currently zoned light industrial. Commission stated that the building would be leased as-is. Mrs. Perry indicated that the County would need to do a walk through prior to anyone taking control of the building. Jack Lucas was present via telephone. Mr. Lucas was asked if he wanted to discuss this in closed session. Mr. Lucas feels it would be beneficial to discuss in closed session. Motion by Clyde Slaugh to go into the RDA portion of the meeting (In & Out) and into closed session at 1:50 p.m. to discuss the Lease of Property. Seconded by Jack Lytle, all in favor. Those present for the Closed Session were Commissioners Perry, Slaugh, and Lytle, Brian Raymond and Clerk Olorenshaw.

Motion by Jack Lytle to go back into regular session. Seconded by Clyde Slaugh, all in favor. Regular session reconvened at 2:27 p.m.

Commissioner Perry advised the Clerk to take Matt Lucas off the agenda until he requests to be placed back on.

With nothing further, meeting adjourned at 2:30 p.m.

/s/ Sue Olorenshaw

/s/ Karen Perry

/s/ Jack Lytle

/s/ Clyde Slaugh