



G R E A T E R S A L T L A K E

Municipal Services
District

FY2027 Budgeting Presentation

Salt Lake County District Attorney's Office

Mission

The attorneys, paralegals, and legal secretaries in the criminal division are committed to providing justice for victims and witnesses of crime in the most professional, respectful and compassionate manner while ensuring that offenders are prosecuted to the fullest extent of the law.

Program	Description
Misdemeanor Prosecution	The Misdemeanor Team is charged with prosecuting all the adult misdemeanors committed in unincorporated areas of Salt Lake County. Misdemeanor prosecutors face the challenge of prosecuting a wide variety of cases, from traffic cases and DUIs to assaults and retail thefts.



- The screening team consists of 21 employees: 8 Attorneys and 13 Paralegals. We have calculated an average hourly wage based on each employees' salary/benefits. An average of 30 minutes per week for Attorneys (26 hours per year) and 45 minutes per week for Paralegals (39 hours per year each) is spent on screening Justice Court cases.
- The e-filing team consists of 5 employees. We have calculated an average hourly wage based on each employees' salary/benefits. An average of 30 minutes per week is spent on e-filing Justice Court cases (26 hours a year)
- One Paralegal employee provides support to the Justice Court assigned staff at an average of 1 hour per week (52 hours per year).
- Two Prosecuting Attorneys and one Legal Secretary are assigned to Justice Court. We are using 90% of their full salary and benefits to determine their cost.

Budgeting Approach & Assumptions



Category	Amount
Full Time Equivalent Employees (3 FTE 90%)	\$381,969
Screening Team- Attorneys- 45 minutes per week on average (8 FTEs)	\$ 1,930
Screening Team- Paralegals- 30 minutes per week on average (13 FTEs)	\$ 2,372
E-filing team- 30 minutes per week (5 Legal Secretaries)	\$ 1,093
Paralegal services- 1 hour per week (1 FTE)	\$ 2,981
MSD Budget Request FY27	\$390,345
MSD Budget Request FY26	\$390,345
No increase or decrease – flat request	

Cost Allocation/Expenditures



- The District Attorney's Office continually seeks more efficient ways to provide services. The adjustments outlined below have enabled us to propose a flat budget request.
 - Staff assigned full time to Justice Court possess the appropriate level of experience for these responsibilities and therefore represent a lower overall cost. A 10% reduction in their allocated time has been applied to account for periods when staff may perform non–Justice Court tasks while waiting for cases to be called.
 - Time dedicated to screening and e-filing Justice Court cases has remained consistent as we continue to gain efficiencies through the implementation of the eProsecutor case management system.
 - These staffing adjustments and operational efficiencies allow the office to absorb the 3% salary increase and the 3.6% health insurance increase in calendar year 2026, as well as similar increases anticipated for calendar year 2027.

Cost Reduction



Questions?

