



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday March 11, 2026

At 860 W Levoy Dr Ste 300

Taylorsville, UT 84123

Trustees Present:

Keith Zuspan, Chair
Sean Clayton, (via Teams)
David Brems
Jesse Valdez
Allan Perry (via Teams)
Laurie Stringham (via Teams)

Trustee Excused:

Michael Jensen

Staff Present:

Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Office Manager
Lizel Allen, Director of Engineering
Mark Schneider, Director of Information Technology
Trent Sorensen, Director of Planning and Development Services
Mark Anderson, Legal Counsel (via Teams)
Daniel Torres, Economic Development and Long-Range Planning Manager
Chad Anderson, Engineering Manager (via Teams)

Others Present:

Ryan Anderson, Salt Lake County (via Teams)
David Brickey, Magna City Administrator (via Teams)
Mickey Abante (via Teams)
Neil Mahoney, White City Council Member (via Teams)

1. Call to Order

Chair Zuspan called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

Trustees

Keith Zuspan Sean Clayton David Brems Michael Jensen Allan Perry Laurie Stringham Jesse Valdez
Chair Vice Chair

4. Approve February 25, 2026, Board Meeting Minutes

Trustee Brems moved to approve the February 25, 2026, Board meeting minutes as presented. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Perry, Stringham and Valdez each voting “aye”.

5. Review FY2025 audited financial statements

Stewart Okobia stated that the audited financial statements are not yet complete. The auditors have completed the audit field work and are now working on their internal reviews. The audited financial statements should be sent to the MSD on Friday and be ready for approval during the next Board meeting.

6. Approve contract with Landmark Design for Parks Master Plan

Daniel Torres presented the Contract with Landmark Design for the Parks Master Plan. The MSD will be required to contribute \$19,540.

Trustee Stringham moved to approve the Contract with Landmark Design for the Parks Master Plan. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Perry, Stringham, and Valdez each voting “aye”.

7. Update on Transportation Master Plan

Daniel Torres presented an update on the Transportation Master Plan. During the presentation, there was a brief discussion regarding possible discretionary funding that might be available to some of the municipalities, such as transportation utility fees or impact fees, should they so desire. Daniel explained that the consultant will reach out to the communities for specifics concerning various projects. It was noted that a Change Order costing less than \$50,000 will be issued for a street lighting project. Daniel responded to questions from Trustee Stringham and other Board members and Lizel Allen provided additional information.

8. Update on Key Bills

Mark Anderson presented a general overview of the recently completed 2026 General Session of the Utah Legislature during which more than 500 Bills were passed.

9. General Manager report

Marla Howard presented her General Manager's Report:

- Arrangements have been made with Jay Barney, Presidential Professor of Entrepreneurship & Strategy at the University of Utah David Eccles School of Business, to teach “What is Strategy?”, “Choosing a Strategy” and “Developing a Strategy” in an engaging way to the MSD Trustees, member agency Council members and MSD employees. In addition to his teaching and research, Professor Barney presents executive training programs throughout the U.S. and Europe and consults with firms on large-scale organizational change and strategic analysis.

- Staff is in the process of implementing a software migration from Cityworks to Unity.
- Mark Schnieder is working on the Monday.com Contract.
- Marla, Mark Schnieder and Trent Sorensen, with assistance from Mark Anderson, are working on a Request for Statements of Qualifications (RFQ) for a third party to assist with process mapping and improvement respecting the permitting process.
- Because management is having a difficult time recruiting for the IT Security role, a headhunter will be used.
- Preliminary Fiscal Year 2026 Budget numbers will be presented during the next Board meeting.
- Brian Hartsell provided a risk management update, noting that several staff members are working on insurance renewals for the Cities and Towns served by the MSD.

10. Other City, Town, Unincorporated County and Greater Salt Lake Municipal Services District business

Stewart Okobia reminded the Trustees that they need to complete their yearly trainings.

11. Identify future agenda items

No future agenda items were suggested.

12. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))

This agenda item was not needed.

13. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))

This agenda item was not needed.

14. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

15. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

16. Adjourn

Trustee Stringham moved to adjourn the Board meeting. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Perry, Stringham and Valdez each voting “aye”.

Chair Zuspan declared the meeting to be adjourned at 6:37 p.m.

**Approved by the Board of Trustees of the Greater Salt Lake
Municipal Services District on the 25th day of March, 2026.**

Keith Zuspan, Chair

ATTEST:

Stewart Okobia, Clerk

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