



# Charleston Town Board

## Regular Meeting

Thursday– January 8, 2015

7 p.m. – Town Hall

- I. Call to Order, Pledge of Allegiance & Opening Prayer
- II. Meeting Minutes Approval for November & December
- III. Financial Documents Approval for November & December
- IV. Public Comment
- V. Deputy Lazenby - Sheriff's Office Area Management Policy
- VI. Ryan Starks - Office of Economic Development  
Enterprise Zone Presentation
- VII. Alan Brown – 1) Flag Pole Donation 2) Property Line Dispute
- VIII. **Resolution # 2015-01 : Town Board Assignments for 2015**
- IX. **Resolution # 2015-02 : Employee Policy Adoption**
- X. **Resolution # 2015-03 : Appointment of Deputy Treasurer**
- XI. Planning Commission Decision Update on Charleston Plaza Phase II
- XII. Town Christmas Party Report
- XIII. Staff & Committee Reports
- XIV. Adjournment

## Meeting Minutes

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*Town Board Members Present:* Mayor Bob Kowallis; Presiding; Wayne Winterton, Brent Broadhead, Dennis McKenzie, & Brenda Kozlowski

*Staff:* Ramie Winterton, Town Recorder; Brian Preece, Town Planner; David Henricksen, Public Works.

*Public:* Ryan Starks, Mike Peterson, Alan Brown, Ken Probst, and Jim Howell

Meeting called to order at 7:09 p.m.

Opening Prayer: Wayne Winterton

Pledge of Allegiance: Brent Broadhead

**Meeting Minutes :** The Meeting Minutes from November and December were approved with a motion from Wayne Winterton, seconded by Dennis McKenzie. Voting was unanimous

**Financial Documents:** The Financial Documents from November and December were approved, by a motion from Wayne Winterton, seconded by Brent Broadhead. Voting was unanimous.

**Public Comment:** Ken Probst mentioned to the Town Board that he was involved in a BlueGrass band and that they would like to use the building one night a month for a jam session and wondered how much it would be. After some discussion it was decided that his group would pay \$25 per night with a \$200 refundable deposit. It was recommended that he contact the Recorder to make formal arrangements.

**Deputy Lazenby-Sheriff's Office Area Management Policy:** Deputy Lazenby was unable to attend so the Recorder informed the Board of the new Sheriff's Office Plan where he would be our new contact for their office. If the Board had any items of concern they should call him.

**Ryan Starks – Office of Economic Development Enterprise Zone Presentation:**

Mr. Starks introduced himself and explained that the role of his office is to help the local economy grow. He mentioned that there are a few areas in Charleston that are designated as Commercially Zoned. These areas can have dual designation as Commercial/Enterprise Zone and businesses in such areas eligible for tax credits. Especially, businesses that produces products and create jobs. The Town Board instructed the Recorder to put the Resolution creating Enterprise Zones on the agenda for February.

**Alan Brown – 1)Flag Pole Donation 2)Property Line Dispute:** Alan said he would like to put his front yard in his name. Apparently a survey done shows that an old railroad easement still existed on his property. It was suggested by the County Surveyor, Jim Keyserman, that a boundary line agreement be signed so that there is definition between the town right of way, road, and Mr. Brown's property. A motion was made to allow the Mayor to sign the Boundary Line Agreement and Quit-Claim Deed by Brenda Kozlowski which was seconded by Wayne Winterton. Voting was unanimous.

The flag pole contribution by Alan Brown on the corner on Hwy 189 and 3000 S. was discussed next. Mike Peterson gave a drawing showing his plans and Alan agreed to donate the poles. Brenda Kozlowski said that she thought it was a good idea and made a motion to allow Alan Brown and Mike Peterson to work out the detail of the flag pole project. Dennis McKenzie seconded it and voting was unanimous.

**Resolution #2015-01 - Town Board Assignments for 2015:** No changes were made on the Board Assignments for 2015. A motion to accept Resolution #2015-01 was made by Brenda Kozlowski and seconded by Dennis McKenzie. The voting is as follows:

	YES	NO	ABSTAIN	ABSENT
Board Member Brent Broadhead	X			
Board Member Dennis McKenzie	X			
Board Member Brenda Kozlowski	X			
Board Member Wayne Winterton	X			
Mayor Bob Kowallis	X			

**Resolution #2015-02 - Employee Policy Adoption:** The Board asked to receive a final copy of this policy and have this item tabled until next month. A motion stating such was made by Brenda Kozlowski and seconded by Dennis McKenzie. Voting was unanimous.

**Resolution #2015-03 – Appointment of Deputy Treasurer:** Treasurer Kozlowski stated that her signature had to be on every check and in case she could not perform her duties the law states that a deputy treasurer needs to be appointed to assume her responsibilities. This Resolution would make Wayne Winterton the Deputy Treasurer. A motion to approve Resolution #2015-03 was made by Brenda Kozlowski and seconded by Dennis McKenzie. Voting is as follows:

	YES	NO	ABSTAIN	ABSENT
Board Member Brent Broadhead	X			
Board Member Dennis McKenzie	X			
Board Member Brenda Kozlowski	X			
Board Member Wayne Winterton	X			
Mayor Bob Kowallis	X			

**Planning Commission Decision Update on Charleston Plaza Phase II:** The Board was informed that Phase II of Mike Peterson's Development, ie...the storage unit phase, would block Mr. King's view. In efforts to be a good neighbor, Mr. Peterson will drop the roof line of the few sheds that block the view by three feet. The Board thanked Mr. Peterson for his kind consideration of his neighbors.

**Town Christmas Party:** The Events Committee said that they thought the party had gone well and that the residents seemed pleased with the food and Santa Claus. It was decided that Day's Market would be used again to supply the food for this large gathering.

**Staff & Board Reports:**

- Dennis* - Asked the Public Works Director, Dave, to get a layout on the roads so that they can start planning improvement for 2015. Wayne asked if 2400 South could be broken up into several sections instead of doing nothing. New signs for the roads was also discussed in regards to height requirements and reflectivity.
- Dave* - Mentioned that he had found a slippery when we sign for 2400 S. and thought it would well to post it for liability purposes.
- Dennis* - The Board gave Dave some direction on how they would like the roads plowed in the future. It was mentioned that all the intersections need to be salted and they do not want the cemetery road plowed until all others are done. It was also recommended that the big truck be used with such heavy storms.
- Brent*- Nothing
- Wayne* - Nothing
- Brenda*- Nothing
- Mayor* - Mentioned that HL&P were interviewing candidates for General Manager. Also recommended that 3 new paper towel dispensers be ordered for the Park Pavilion.
- Ramie* - Nothing
- Brian* - Nothing

Meeting adjourned at 8:30 p.m.

Submitted by Ramie Winterton



**APPROVED**  
2/5/15

## Financial Reports – January 2015

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### Account Balances as of 1/30/15

General Fund- Wells Fargo		\$138,158.11
C P Fund-Road		50,000.00
C P Fund-Public Works Equip	(\$        )	5,000.00
C P Fund-Town Hall	(\$        )	0.00
C P Fund-Park	(\$        )	<u>0.00</u>
		\$193,158.11
B&C Road Revenue	\$18,983.25	
Road Exp.	- <u>\$ 775.86</u>	+\$18,207.39
PTIF Cemetery Savings 1112		\$29,662.26
PTIF General Savings 2279		\$41,428.02
PTIF Building Escrow 4124		\$18,172.98

### New & Recurring Bills

Fuelman	9.41	Truck Fuel
Wave Publishing	23.13	Public Notice
Lonepine Images	30.00	Logos on Shirt
Latimer Hardware	30.18	Saw Blades
State Construction Registry	34.73	Building Permit Fee
Office Products Dealer	48.48	Garbage Liners
Mountain Supply	58.57	Valve & Coupler
Utah State Tax Commission	58.66	Sales Tax on Food
Ace Hurst Stores	58.68	Couplers and Valves
Heber City Tire Factory	74.00	Tire Mount on Truck
UPS Store	76.61	General Plan Copies
Wasatch Auto Parts	81.87	Small Truck Repair
Gateway Mapping	138.84	Training
Wasatch County Solid Waste	144.00	Garbage
Amazon	171.09	Paper towel dispensers
Heber Light and Power	244.28	Lights
PROMO ink.	277.50	Printing of Envelopes, etc.
Pelorus Methods	500.00	Tech and Computer Support
Zion's Bank Public Finance	<u>1,080.70</u>	Interest on Road Bond
<b>Total</b>		
	\$3,140.73	

**APPROVED**  
2/5/15

**Charleston Town**  
**Operational Budget Report**  
**10 General Fund - 07/01/2014 to 01/31/2015**  
**58.33% of the fiscal year has expired**

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
<b>Change In Net Position</b>					
<b>Revenue:</b>					
<b>Taxes</b>					
3110 General property taxes - current	54,218.00	15,927.43	63,720.55	57,000.00	111.79%
3120 General property taxes - prior years	879.98	136.73	1,199.44	4,200.00	28.56%
3130 General sales taxes	47,139.04	7,367.67	61,470.86	74,000.00	83.07%
3141 Energy taxes	13,324.47	4,485.91	15,803.85	26,000.00	60.78%
3143 Telecommunications taxes	2,932.14	556.78	3,324.34	5,000.00	66.49%
3170 Fee in lieu of property taxes	1,540.53	396.37	2,599.21	3,500.00	74.26%
<b>Total Taxes</b>	<b>120,034.16</b>	<b>28,870.89</b>	<b>148,118.25</b>	<b>169,700.00</b>	<b>87.28%</b>
<b>Licenses and permits</b>					
3210 Business licenses & permits	1,397.08	520.00	600.00	1,900.00	31.58%
3221 Building permits	10,637.98	191.61	14,122.04	9,000.00	156.91%
<b>Total Licenses and permits</b>	<b>12,035.06</b>	<b>711.61</b>	<b>14,722.04</b>	<b>10,900.00</b>	<b>135.06%</b>
<b>Intergovernmental revenue</b>					
3356 Class C road allotment	14,323.92	0.00	14,973.69	30,000.00	49.91%
<b>Total Intergovernmental revenue</b>	<b>14,323.92</b>	<b>0.00</b>	<b>14,973.69</b>	<b>30,000.00</b>	<b>49.91%</b>
<b>Charges for services</b>					
3460 Cemetery Fees	1,550.00	300.00	2,650.00	1,395.00	189.96%
3471 Park rental	941.00	0.00	100.00	1,700.00	5.88%
3475 Pioneer Day revenue	676.50	0.00	646.65	700.00	92.38%
3479 Town Hall rental	950.00	0.00	1,902.50	3,000.00	63.42%
<b>Total Charges for services</b>	<b>4,117.50</b>	<b>300.00</b>	<b>5,299.15</b>	<b>6,795.00</b>	<b>77.99%</b>
<b>Interest</b>					
3610 Interest earnings	142.88	0.00	83.72	400.00	20.93%
<b>Total Interest</b>	<b>142.88</b>	<b>0.00</b>	<b>83.72</b>	<b>400.00</b>	<b>20.93%</b>
<b>Miscellaneous revenue</b>					
3690 Misc. revenue	1,456.28	0.00	159.23	4,000.00	3.98%
3691 HL & P Dividend	18,750.00	9,375.00	18,750.00	37,500.00	50.00%
<b>Total Miscellaneous revenue</b>	<b>20,206.28</b>	<b>9,375.00</b>	<b>18,909.23</b>	<b>41,500.00</b>	<b>45.56%</b>
<b>Contributions and transfers</b>					
3871 Transfer from cemetery	0.00	0.00	0.00	0.00	0.00%
3890 Increase in Fund Balance	0.00	0.00	0.00	0.00	0.00%
<b>Total Contributions and transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>	<b>170,859.80</b>	<b>39,257.50</b>	<b>202,106.08</b>	<b>259,295.00</b>	<b>77.94%</b>
<b>Expenditures:</b>					
<b>General government</b>					
<b>Administrative</b>					
4140.110 Admin salaries and wages	24,701.29	3,185.22	27,076.57	35,000.00	77.36%
4140.130 Admin employee benefits	3,960.45	237.19	2,868.27	5,000.00	57.37%
4140.180 Admin Town Board Stipend	4,950.00	520.00	3,635.00	7,000.00	51.93%
4140.210 Admin league & association memberships	527.00	0.00	371.00	870.00	42.64%
4140.220 Admin public notices	201.19	23.13	258.80	500.00	51.76%
4140.230 Admin travel, conferences and training	180.00	20.00	290.00	4,500.00	6.44%
4140.240 Admin office expense, supplies, postage	1,911.85	354.11	898.09	4,000.00	22.45%
4140.270 Admin buildings maintenance	3,136.50	48.48	2,227.98	4,000.00	55.70%
4140.280 Admin garbage, misc. utilities	457.07	144.00	642.53	650.00	98.85%
4140.281 Admin heat	1,521.45	0.00	722.56	2,500.00	28.90%
4140.282 Admin electricity	710.30	173.46	343.28	1,300.00	26.41%
4140.290 Admin telephone	2,259.77	299.59	2,480.25	3,000.00	82.68%
4140.310 Admin accounting and legal	3,534.21	500.00	2,665.00	4,500.00	59.22%
4140.314 Admin building inspector	337.69	34.73	1,311.01	4,000.00	32.78%
4140.510 Admin insurances	3,729.52	225.00	3,460.40	6,000.00	57.67%
4140.600 Elections	2,236.73	0.00	0.00	0.00	0.00%
4140.700 Scholarship & Donation Expense	0.00	0.00	200.00	800.00	25.00%
<b>Total Administrative</b>	<b>54,355.02</b>	<b>5,764.91</b>	<b>49,450.74</b>	<b>83,620.00</b>	<b>59.14%</b>
<b>Total General government</b>	<b>54,355.02</b>	<b>5,764.91</b>	<b>49,450.74</b>	<b>83,620.00</b>	<b>59.14%</b>
<b>Public safety</b>					
<b>Fire</b>					
4220.450 Fire general expense	0.00	0.00	0.00	0.00	0.00%
<b>Total Fire</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Public safety</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

**Charleston Town**  
**Operational Budget Report**  
**10 General Fund - 07/01/2014 to 01/31/2015**  
**58.33% of the fiscal year has expired**

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
<b>Highways and public improvements</b>					
<b>Highways</b>					
4410.110 Streets salaries and wages	9,304.47	1,440.00	8,321.27	18,000.00	46.23%
4410.130 Streets employee benefits	1,119.33	163.78	2,342.56	2,700.00	86.76%
4410.250 Streets truck repair & maintenance	4,880.99	(50.47)	3,060.13	6,400.00	47.81%
4410.260 Streets Shop Building Maintenance	1,565.13	88.86	1,694.04	2,500.00	67.76%
4410.280 Streets shop and garage utilities	881.78	269.04	448.00	2,000.00	22.40%
4410.450 Streets road repair	40,258.45	0.00	775.86	40,000.00	1.94%
4410.451 Streets vehicle fuel	2,246.40	9.41	1,475.21	3,600.00	40.98%
4410.455 Streets lights	0.00	0.00	0.00	100.00	0.00%
<b>Total Highways</b>	<b>60,256.55</b>	<b>1,920.62</b>	<b>18,117.07</b>	<b>75,300.00</b>	<b>24.06%</b>
<b>Sanitation</b>					
4310.110 Flood Expense	0.00	0.00	0.00	0.00	0.00%
<b>Total Sanitation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Highways and public improvements</b>	<b>60,256.55</b>	<b>1,920.62</b>	<b>18,117.07</b>	<b>75,300.00</b>	<b>24.06%</b>
<b>Parks, recreation, and public property</b>					
<b>Parks</b>					
4510.110 Parks, recreation salaries and wages	7,652.25	864.00	6,443.00	12,000.00	53.69%
4510.130 Parks, recreation employee benefits	453.88	33.04	517.10	800.00	64.64%
4510.280 Parks, recreation utilities	690.36	23.79	533.22	1,000.00	53.32%
4510.410 Parks, recreation Pioneer Days	5,717.75	0.00	5,423.33	5,500.00	98.61%
4510.411 Parks, recreationTown picnics and Christmas	986.29	0.00	716.59	1,500.00	47.77%
4510.450 Parks, recreation supplies and maintenance	1,536.04	171.09	1,876.61	3,000.00	62.55%
<b>Total Parks</b>	<b>17,036.57</b>	<b>1,091.92</b>	<b>15,509.85</b>	<b>23,800.00</b>	<b>65.17%</b>
<b>Cemetery</b>					
4590.110 Cemetery salaries and wages	5,090.93	288.00	3,306.09	9,500.00	34.80%
4590.130 Cemetery employee benefits	419.66	26.75	279.87	700.00	39.98%
4590.450 Cemetery supplies and maintenance	2,050.76	228.84	659.28	2,000.00	32.96%
<b>Total Cemetery</b>	<b>7,561.35</b>	<b>543.59</b>	<b>4,245.24</b>	<b>12,200.00</b>	<b>34.80%</b>
<b>Total Parks, recreation, and public property</b>	<b>24,597.92</b>	<b>1,635.51</b>	<b>19,755.09</b>	<b>36,000.00</b>	<b>54.88%</b>
<b>Transfers</b>					
4831 Transfer to debt service fund	0.00	0.00	0.00	29,375.00	0.00%
4832 Transfer to capital projects	0.00	0.00	0.00	35,000.00	0.00%
4890 Budgeted increase in Fund Balance	0.00	0.00	0.00	0.00	0.00%
<b>Total Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>64,375.00</b>	<b>0.00%</b>
<b>Total Expenditures:</b>	<b>139,209.49</b>	<b>9,321.04</b>	<b>87,322.90</b>	<b>259,295.00</b>	<b>33.68%</b>
<b>Total Change In Net Position</b>	<b>31,650.31</b>	<b>29,936.46</b>	<b>114,783.18</b>	<b>0.00</b>	<b>0.00%</b>

**Charleston Town  
Monthly Operational Budget  
10 - General Fund Year 2015**

	July	August	September	October	November	December	January	February	March	April	May	June	Total
<b>Change In Net Position</b>													
<b>Revenue:</b>													
<b>Taxes</b>													
3110 - General property taxes - curren	-	-	-	-	8,122	39,671	15,927	-	-	-	-	-	63,721
3120 - General property taxes - prior y	551	-	-	-	511	1	137	-	-	-	-	-	1,199
3130 - General sales taxes	8,736	9,824	7,160	7,790	11,639	8,955	7,368	-	-	-	-	-	61,471
3141 - Energy taxes	1,925	1,793	1,945	268	3,576	1,811	4,486	-	-	-	-	-	15,804
3143 - Telecommunications taxes	546	-	539	535	576	572	557	-	-	-	-	-	3,324
3170 - Fee in lieu of property taxes	466	469	417	390	309	152	396	-	-	-	-	-	2,599
<b>Total Taxes</b>	<b>12,224</b>	<b>12,085</b>	<b>10,061</b>	<b>8,983</b>	<b>24,733</b>	<b>51,161</b>	<b>28,871</b>	-	-	-	-	-	<b>148,118</b>
<b>Licenses and permits</b>													
3210 - Business liceses & permits	-	-	-	-	-	80	520	-	-	-	-	-	600
3221 - Building permits	-	1,148	790	1,380	5,026	-	192	-	-	-	-	-	8,536
<b>Total Licenses and permits</b>	-	<b>1,148</b>	<b>790</b>	<b>1,380</b>	<b>5,026</b>	<b>80</b>	<b>712</b>	-	-	-	-	-	<b>9,136</b>
<b>Intergovernmental revenue</b>													
3356 - Class C road allotment	-	5,521	-	2,942	6,511	-	-	-	-	-	-	-	14,974
<b>Total Intergovernmental revenue</b>	-	<b>5,521</b>	-	<b>2,942</b>	<b>6,511</b>	-	-	-	-	-	-	-	<b>14,974</b>
<b>Charges for services</b>													
3460 - Cemetery Fees	-	550	-	500	800	500	300	-	-	-	-	-	2,650
3471 - Park rental	-	50	50	-	-	-	-	-	-	-	-	-	100
3475 - Pioneer Day revenue	647	-	-	-	-	-	-	-	-	-	-	-	647
3479 - Town Hall rental	790	200	100	313	200	250	-	-	-	-	-	-	1,853
<b>Total Charges for services</b>	<b>1,437</b>	<b>800</b>	<b>150</b>	<b>813</b>	<b>1,000</b>	<b>750</b>	<b>300</b>	-	-	-	-	-	<b>5,249</b>
<b>Interest</b>													
3610 - Interest earnings	-	-	-	-	17	-	-	-	-	-	-	-	17
<b>Total Interest</b>	-	-	-	-	<b>17</b>	-	-	-	-	-	-	-	<b>17</b>
<b>Miscellaneous revenue</b>													
3690 - Misc. revenue	45	-	-	40	20	53	-	-	-	-	-	-	158
3691 - HL & P Dividend	-	-	-	-	18,750	-	9,375	-	-	-	-	-	28,125
<b>Total Miscellaneous revenue</b>	<b>45</b>	-	-	<b>40</b>	<b>18,770</b>	<b>53</b>	<b>9,375</b>	-	-	-	-	-	<b>28,283</b>
<b>Contributions and transfers</b>													
3871 - Transfer from cemetery	-	-	-	-	-	-	-	-	-	-	-	-	-
3890 - Increase in Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Contributions and transfers</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue:</b>	<b>13,706</b>	<b>19,555</b>	<b>11,001</b>	<b>14,157</b>	<b>56,057</b>	<b>52,045</b>	<b>39,258</b>	-	-	-	-	-	<b>205,778</b>
<b>Expenditures:</b>													
<b>General government</b>													
<b>Administrative</b>													
4140.110 - Admin salaries and wage	2,778	3,242	1,753	2,412	2,421	7,966	3,185	-	-	-	-	-	23,756
4140.130 - Admin employee benefits	251	334	163	225	830	616	237	-	-	-	-	-	2,656
4140.180 - Admin Town Board Stipen	500	625	425	500	500	500	520	-	-	-	-	-	3,570
4140.210 - Admin league & associati	-	-	371	-	-	-	-	-	-	-	-	-	371
4140.220 - Admin public notices	28	-	-	125	41	42	23	-	-	-	-	-	259
4140.230 - Admin travel, conferences	20	-	-	170	20	20	20	-	-	-	-	-	250
4140.240 - Admin office expense, su	-	129	-	136	28	73	354	-	-	-	-	-	719
4140.270 - Admin buildings mainten	1,500	451	30	-	-	199	48	-	-	-	-	-	2,228
4140.280 - Admin garbage, misc. utilil	144	-	-	144	-	211	144	-	-	-	-	-	643
4140.281 - Admin heat	75	13	22	43	133	436	-	-	-	-	-	-	723
4140.282 - Admin electricity	-	75	85	85	-	-	173	-	-	-	-	-	418
4140.290 - Admin telephone	379	378	298	338	369	339	300	-	-	-	-	-	2,400
4140.310 - Admin accounting and leg	1,345	320	-	500	-	-	500	-	-	-	-	-	2,665
4140.314 - Admin building inspector	50	-	50	1,176	-	-	35	-	-	-	-	-	1,311

**Charleston Town  
Monthly Operational Budget  
10 - General Fund Year 2015**

	July	August	September	October	November	December	January	February	March	April	May	June	Total
4140.510 - Admin insurances	725	225	1,160	225	225	225	225	-	-	-	-	-	3,010
4140.600 - Elections	-	-	-	-	-	-	-	-	-	-	-	-	-
4140.700 - Scholarship & Donation E	-	-	-	100	-	-	-	-	-	-	-	-	100
<b>Total Administrative</b>	<b>7,795</b>	<b>5,791</b>	<b>4,357</b>	<b>6,179</b>	<b>4,567</b>	<b>10,626</b>	<b>5,765</b>	-	-	-	-	-	<b>45,080</b>
<b>Total General government</b>	<b>7,795</b>	<b>5,791</b>	<b>4,357</b>	<b>6,179</b>	<b>4,567</b>	<b>10,626</b>	<b>5,765</b>	-	-	-	-	-	<b>45,080</b>
<b>Public safety</b>													
<b>Fire</b>													
4220.450 - Fire general expense	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Fire</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Public safety</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Highways and public improvements</b>													
<b>Highways</b>													
4410.110 - Streets salaries and wage	925	1,065	444	566	1,004	1,519	1,440	-	-	-	-	-	6,963
4410.130 - Streets employee benefits	245	581	574	56	110	486	164	-	-	-	-	-	2,216
4410.250 - Streets truck repair & mai	331	162	959	1,003	237	418	(50)	-	-	-	-	-	3,060
4410.260 - Streets Shop Building Mai	-	103	-	1,097	95	30	89	-	-	-	-	-	1,413
4410.280 - Streets shop and garage	7	7	14	14	8	121	269	-	-	-	-	-	441
4410.450 - Streets road repair	-	-	72	555	148	-	-	-	-	-	-	-	776
4410.451 - Streets vehicle fuel	356	215	375	193	163	163	9	-	-	-	-	-	1,475
4410.455 - Streets lights	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Highways</b>	<b>1,864</b>	<b>2,133</b>	<b>2,440</b>	<b>3,484</b>	<b>1,765</b>	<b>2,737</b>	<b>1,921</b>	-	-	-	-	-	<b>16,343</b>
<b>Sanitation</b>													
4310.110 - Flood Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Sanitation</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Highways and public improvem</b>	<b>1,864</b>	<b>2,133</b>	<b>2,440</b>	<b>3,484</b>	<b>1,765</b>	<b>2,737</b>	<b>1,921</b>	-	-	-	-	-	<b>16,343</b>
<b>Parks, recreation, and public proper</b>													
<b>Parks</b>													
4510.110 - Parks, recreation salaries	925	1,031	444	340	623	951	864	-	-	-	-	-	5,178
4510.130 - Parks, recreation employe	71	79	163	8	40	73	33	-	-	-	-	-	466
4510.280 - Parks, recreation utilities	7	158	28	28	253	34	24	-	-	-	-	-	533
4510.410 - Parks, recreation Pioneer	-	306	4,500	-	-	24	-	-	-	-	-	-	4,830
4510.411 - Parks, recreationTown pic	531	-	-	-	100	617	-	-	-	-	-	-	1,247
4510.450 - Parks, recreation supplies	1,004	3	303	-	234	79	171	-	-	-	-	-	1,794
<b>Total Parks</b>	<b>2,539</b>	<b>1,576</b>	<b>5,438</b>	<b>376</b>	<b>1,250</b>	<b>1,778</b>	<b>1,092</b>	-	-	-	-	-	<b>14,048</b>
<b>Cemetery</b>													
4590.110 - Cemetery salaries and wa	617	670	296	113	221	304	288	-	-	-	-	-	2,509
4590.130 - Cemetery employee bene	47	51	23	11	25	23	27	-	-	-	-	-	208
4590.450 - Cemetery supplies and m	187	244	-	-	-	-	229	-	-	-	-	-	659
<b>Total Cemetery</b>	<b>851</b>	<b>965</b>	<b>319</b>	<b>124</b>	<b>246</b>	<b>327</b>	<b>544</b>	-	-	-	-	-	<b>3,376</b>
<b>Total Parks, recreation, and public pr</b>	<b>3,390</b>	<b>2,541</b>	<b>5,756</b>	<b>500</b>	<b>1,496</b>	<b>2,105</b>	<b>1,636</b>	-	-	-	-	-	<b>17,424</b>
<b>Transfers</b>													
4831 - Transfer to debt service fund	-	-	-	-	-	-	-	-	-	-	-	-	-
4832 - Transfer to capital projects	-	-	-	-	-	-	-	-	-	-	-	-	-
4890 - Budgeted increase in Fund Bal	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Transfers</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures:</b>	<b>13,049</b>	<b>10,465</b>	<b>12,553</b>	<b>10,163</b>	<b>7,828</b>	<b>15,468</b>	<b>9,321</b>	-	-	-	-	-	<b>78,848</b>
<b>Total Change In Net Position</b>	<b>657</b>	<b>9,090</b>	<b>(1,551)</b>	<b>3,994</b>	<b>48,229</b>	<b>36,576</b>	<b>29,936</b>	-	-	-	-	-	<b>126,930</b>

**Charleston Town Resolution # 2015-01**

Title of Resolution: Town Board Member Assignments for 2015

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***BE IT HEREBY RESOLVED*** that the Charleston Town Board hereby adopts the attached list of Town Board Assignments for the calendar year of 2015.

<u>Record of Vote:</u>	<u>Aye</u>	<u>Nay</u>
Dennis McKenzie, Board Member	X	
Brenda Kozlowski, Board Member	X	
Wayne Winterton, Board Member	X	
Brent Broadhead, Board Member	X	
Bob Kowallis, Mayor	X	

Attest \_\_\_\_\_  
Ramie Winterton, Town Recorder

Date \_\_\_\_\_

**Charleston Town Resolution # 2015-02**

Resolution Adopting the Amended  
Personnel Policies of Charleston Town

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**WHEREAS**, the Governing Board of Charleston Town has recently revised and amended its personnel policies,

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Charleston that the Personnel Policy Dated January, 2015 is hereby adopted as the Official Personnel Policy of the Town of Charleston and replaces all previous Personnel Policies of the Town, whether verbal or in writing and whether adopted, declared or otherwise stated.

Record of Vote:

Aye

Nay

Dennis McKenzie, Board Member

Brenda Kozlowski, Board Member

Wayne Winterton, Board Member

Brent Broadhead, Board Member

Bob Kowallis, Mayor

Attest \_\_\_\_\_  
Ramie Winterton, Town Recorder

Date \_\_\_\_\_

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## **Charleston Town Resolution # 2015-03**

Title of Resolution: Appointment of Deputy Treasurer

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**BE IT HEREBY RESOLVED** by the Charleston Town Board that Board Member Wayne S. Winterton be appointed to the position of Deputy Town Treasurer, which position will fulfill the fiduciary duties of the Office of the Town Treasurer in the absence of the Town Treasurer.

<u>Record of Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Brent J. Broadhead, Board Member	X		
Dennis McKenzie, Board Member	X		
Brenda Kozlowski, Board Member	X		
Wayne Winterton, Board Member			X
Bob Kowallis, Mayor	X		

Attest \_\_\_\_\_  
Ramie Winterton, Town Recorder

Date \_\_\_\_\_