

**MINUTES FOR DUCHESNE COUNTY SPECIAL SERVICE DISTRICT #3
MEETING HELD ON DECEMBER 22, 2025 IN THE DUCHESNE COUNTY
CONFERENCE ROOM #1, AT THE COUNTY ADMINISTRATIVE
BUILDING, DUCHESNE, UTAH**

Opening

Present at the meeting were: Chairman Clyde Watkins, Board Members, Fred Kaminski, and Ron Winterton, and Secretary, Connie Sweat taking minutes.

Chairman Watkins called the meeting to order at 5:15 p.m.

Discussion of the 2025 Budget

The District stayed within budget, excess funds will be transferred to Capital Outlay. Mr. Winterton made a motion to accept the 2025 budget as presented, Mr. Kaminski seconded the motion, all in favor aye, motion carried.

Discussion of the 2026 Budget

Mr. Kaminski made a motion to adopt the 2026 budget as presented, Mr. Winterton seconded the motion, all in favor aye, motion carried.

Minutes

The minutes from the November 24, 2025 meeting were reviewed.

Mr. Winterton made a motion to approve the November 24, 2025 minutes as presented, Mr. Kaminski seconded the motion, all in favor aye, motion carried.

Department Monthly Training Incentives

Secretary Sweat presented the monthly incentives for November:

Town of Altamont	\$ 1,480.00
Duchesne City	\$ 1,225.00
Myton City	\$ 400.00
Myton City	\$ 550.00
Roosevelt City	\$ 1,350.00

Mr. Kaminski made a motion to approve the incentives for the month of November for Altamont, Duchesne, Myton (Oct. and Nov.), and Roosevelt (with a correction); Mr. Winterton seconded motion, all in favor aye, motion carried.

The following bills were submitted for payments:

- Strata Networks – Internet & Ipad - \$ 40.03
- Connie Sweat – December Wages - \$325.00
- Clyde Watkins – 2025 Board Mtgs - \$600.00
- Ron Winterton – 2025 Board Mtgs - \$600.00
- Fred Kaminski – 2025 Board Mtgs - \$600.00

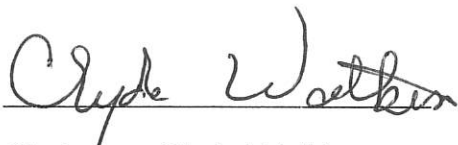
Mr. Winterton made a motion to approve all the bills as presented and listed above; Mr. Kaminski seconded the motion, all in favor aye, motion carried.

The board reviewed the Zion's Bank Statement and PTIF Account Statements.

Business

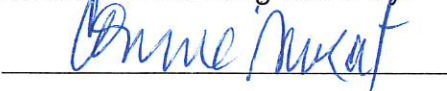
Discussion of 2026 Meeting Schedule. Motion to approve as presented, with a change in May to Tuesday the 26th, was made by Mr. Winterton, seconded by Mr. Kaminski. All in favor aye, motion carried.

Mr. Winterton motioned to adjourned the meeting, seconded by Mr. Kaminski. All in favor aye, adjourned at 5:31 pm.



Chairman, Clyde Watkins

Minutes of meeting taken by:



Connie Sweat