

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, March 10, 2026

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on March 10, 2026, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair John Crofts
Davis County Commission Vice Chair Bob Stevenson
Clerk Brian McKenzie

EXCUSED

Davis County Commissioner Lorene Kamalu

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM, and Austin Gray of Syracuse City led the Pledge of Allegiance.

PUBLIC COMMENTS

Chris Hansen, of Farmington, introduced himself as a contractor and a volunteer for Meals on Wheels out of the Centerville Senior Center. He highlighted a critical need for a program focused on minor home repairs for seniors and vulnerable residents. During his volunteer visits, he noticed that many of these individuals do not need full home remodels but simply require small, specific fixes. He explained that this issue currently falls through the cracks between different departments, noting that Habitat for Humanity is not a suitable fit due to its laborious application process and high project thresholds that do not align with minor needs. Chris also shared that he had spoken with the Health Department and Ryan Parker from the Community and Economic Development (CED) Department, and learned these small projects fall outside their normal scope as well. To address this gap, he proposed that a social services budget grant could be an appropriate solution, specifically pointing to a successful program in Salt Lake City that actively assigns a contractor and a manager to help residents complete minor projects. Noting an upcoming budget review, Chris urged the County to consider allocating additional funds to hire personnel to create "care and compassion teams" modeled after Salt Lake City's approach. Furthermore, Chris mentioned he recently attended a Salt Lake City Council meeting on housing development, where he discovered there has been no communication or efforts from Davis County representatives regarding these programs. He relayed an open invitation from Salt Lake City's board for Davis County officials to attend their meetings, suggesting it would be easy to learn from them and adapt their successful program locally.

Commissioner Crofts thanked Chris for his comments, noting that the County saves a substantial amount of money thanks to volunteers, and shared his own positive experiences and lifelong friendships made through the Meals on Wheels program. Commissioner Crofts invited Chris to speak with him after the meeting.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2026-264. Approval of a Proclamation Declaring March 18, 2026, as "Tage I. Flint Day" in Davis and Weber Counties for His Induction into the Order of the Western Big Hat - recommended by Bob Stevenson, Davis County Commission Vice Chair, Commissioners' Office**

Commissioner Stevenson recognized Davis County resident Tage Flint for his upcoming induction into the Order of the Western Big Hat, a partner program with Weber County.

VOTING:

Motion to Approve Item 1: Bob Stevenson. Second: John Crofts. All present voted aye.

MEETING MINUTES

- 2 **#2026-259. Approval of the Work Session Meeting Minutes for February 17, 2026 - recommended by John Crofts, Davis County Commission Chair, Commissioners' Office**
- 3 **#2026-258. Approval of the Regular Commission Meeting Minutes for February 17, 2026 - recommended by John Crofts, Davis County Commission Chair, Commissioners' Office**

VOTING:

Motion to Approve Items 2-3: John Crofts. Second: Bob Stevenson. All present voted aye.

BUSINESS/ACTION

CLERK'S OFFICE

- 4 **#2026-263. Approve the Cancellation of the Regular Commission Meeting Scheduled for Tuesday, March 17, 2026 - recommended by Brian McKenzie, Clerk, Clerk's Office**

Brian McKenzie, County Clerk, requested the cancellation because two or more Commissioners have conflicting schedules on that date.

VOTING:

Motion to Approve Item 4: John Crofts. Second: Bob Stevenson. All present voted aye.

COMMISSIONERS' OFFICE

- 5 **#2026-267. Written Motion Requesting the Davis County Legislative Body to Approve the Transfer of Confiscated or Unclaimed Firearms to the Davis County Sheriff's Office's Crime Lab Firearm Library for Training Purposes - recommended by John Crofts, Commission Chair, on behalf of Lorene Kamalu, County Commissioner, Commissioners' Office**

Financial Information: N/A

Terms: N/A

VOTING:

Motion to Approve Item 5: John Crofts. Second: Bob Stevenson. All present voted aye.

PUBLIC HEARING: COMMUNITY & ECONOMIC DEVELOPMENT

- 6 **#2026-197. First Public Hearing for the Davis County 2026-2027 Annual Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs - recommended by Ryan Steinbeigle, Community Service Manager, on behalf of Kent Andersen, Community & Economic Development Director, Community & Economic Development - Community Services**

Financial Information: N/A

Terms: N/A

Ryan Steinbeigle explained that applications for the programs were open from January 19—February 20, resulting in 21 requests totaling \$2.3 million. After applications are reviewed, a drafted plan with funding recommendations for both programs will be presented to Commission in May. Addressing Chris Hansen's earlier public comment, Ryan noted that Habitat for Humanity receives about \$150,000.00 for home repairs, capped at \$15,000.00 per project for large-scale items like roof and furnace repairs. He mentioned ongoing conversations about creating a minor home repair program and determining if federal funds could support it.

VOTING:

Motion to Open a Public Hearing: Bob Stevenson. Second: John Crofts. All present voted aye.

Commissioner Crofts invited public comments; no comments were made.

VOTING:

Motion to Close the Public Hearing: John Crofts. Second: Bob Stevenson. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

7 **#2026-245. Ratification of Amendment #1 to Contract #2024-0178 with Placer Labs, Inc. for Location Intelligence and Foot Traffic Analytics Data Platform Services - recommended by Kent Andersen, Director, Community & Economic Development - Tourism**

Financial Information:

- Type: Payable
- Amount: \$46,000.00

Terms:

- Beginning Date: 02/28/2026
- Ending Date: 02/27/2027

Kent Andersen, CED Director, told Chris Hansen that his comments would be included as part of the Annual Action Plan public comments. He then explained that the platform in Item 7 is used to assess foot traffic from visitors and residents, measure the impact of events, and assist with economic development attraction.

8 **#2026-265. Approval of an Agreement with Conventions Sports & Leisure International, LLC (CSL) to Provide Advisory Services Concerning the Evaluation, Negotiation, and Execution of a New Management Agreement Associated with the Davis Conference Center - recommended by Kent Andersen, Director, Community & Economic Development - Tourism**

Financial Information:

- Type: Payable
- Amount: \$35,000.00, Plus An Hourly Fee If Applicable

Terms:

- Beginning Date: 03/10/2026
- Ending Date: 12/31/2026

Director Andersen explained that CSL will help revise the County's 20-year Davis Conference Center management contract with Western States to better align their 5% revenue-driven incentive with the County's broader economic impact goals. CSL will evaluate the facility's shared uses, a move Commissioner Crofts praised as forward-thinking.

VOTING:

Motion to Approve Items 7-8: Bob Stevenson. Second: John Crofts. All present voted aye.

FACILITIES

9 **#2026-246. Approval of an Amendment to Contract #2025-1264 with Jardine Malaska Construction Services, LLC for Additional Scope of Work on the Valley View Parking Lot Upgrades - recommended by Lane Rose, Director, Facilities**

Financial Information:

- Type: Payable
- Amount: \$94,423.71

Terms:

- Beginning Date: 03/10/2026
- Ending Date: 07/31/2026

The construction team encountered 10 to 11 inches of asphalt instead of the standard three inches, requiring additional trucking and hauling fees. The scope also added sidewalk, curb, gutter, and flatwork for a new ball washing machine.

VOTING:

Motion to Approve Item 9: John Crofts. Second: Bob Stevenson. All present voted aye.

HEALTH

- 10 **#2026-242. Approval of a Grant Agreement with CommonSpirit Health Hospitals for the Davis Links Project** - recommended by Brian Hatch, Director, Health - Admin

Financial Information:

- Type: Receivable
- Amount: \$50,000.00

Terms:

- Beginning Date: 04/01/2026
- Ending Date: 03/31/2027

Brian Hatch, Health Director, first addressed the earlier public comment made by Chris Hansen, noting that the Health Department does have relevant programs but faces waiting lists due to funding shortages. He then presented Item 10, a grant that the County applied for to help fund Davis Links, an electronic resource locator allowing community members to search for the County's partner services.

VOTING:

Motion to Approve Item 10: Bob Stevenson. Second: John Crofts. All present voted aye.

HUMAN RESOURCES

- 11 **#2026-254. Approval of an Agreement For Use of Opioid Litigation Settlement Funds with Davis Behavioral Health, Inc.** - recommended by Todd Utzinger, Legal Defender Coordinator, Human Resources

Financial Information:

- Type: Payable
- Amount: \$90,000.00

Terms:

- Beginning Date: 03/10/2026
- Ending Date: 12/31/2026

Todd Utzinger, Legal Defender Coordinator, explained that Davis Behavioral Health faced a funding shortfall of \$90,000.00 for opioid treatment. After collaborating with the Commission, the Sheriff, Pre-Trial Services, and the Health Department, they determined this was the most pressing need for the opioid settlement funds while also ensuring the funds' longevity. Todd noted that this would be reviewed annually to address the current needs.

VOTING:

Motion to Approve Item 11: John Crofts. Second: Bob Stevenson. All present voted aye.

PUBLIC WORKS

- 12 **#2026-255. Approval of an Agreement with Utah Department of Transportation (UDOT) for I-15 Reconstruction Third-Party Work Reimbursement** - recommended by Adam Wright, Director, Public Works

Financial Information:

- Type: Receivable
- Amount: Based on UDOT Approval

Terms:

- Beginning Date: 03/10/2026
- Ending Date: N/A

Adam Wright, Public Works Director, presented a master agreement with UDOT for I-15 reconstruction, which includes potential reimbursement for third-party inspections and permit approvals. Director Wright said that this agreement is part of a State effort to improve transportation. He anticipates the agreement to end at the same time as the project.

VOTING:

Motion to Approve Item 12: Bob Stevenson. Second: John Crofts. All present voted aye.

SHERIFF'S OFFICE

- 13 **#2026-241. Approval of Purchase Order and State of Utah Cooperative Contract #AR4700 with Environmental System Research Institute (ESRI) - recommended by Taylor West, Chief Deputy Sheriff, on behalf of Arnold Butcher, Chief Deputy Sheriff, Sheriff's Office**

Financial Information:

- Type: Payable
- Amount: \$42,494.00

Terms:

- Beginning Date: Upon Final Signature
- Ending Date: 08/31/2026

- 14 **#2026-257. Approval of Sponsorship Agreement with Granite Construction for the Construction of a Shelter on Bay #9 of the Davis Shooting Range - recommended by Taylor West, Chief Deputy Sheriff, on behalf of Arnold Butcher, Chief Deputy Sheriff, Sheriff's Office**

Financial Information:

- Type: Receivable
- Amount: \$2,000.00

Terms:

- Beginning Date: Upon Final Signature
- Ending Date: Five Years from the Date of Final Signature

- 15 **#2026-268. Approval of a Donation Agreement with Hogan and Associates Construction for an In-Kind Donation of a Traeger Smoker with Accessories - recommended by Taylor West, Chief Deputy Sheriff, on behalf of Arnold Butcher, Chief Deputy Sheriff, Sheriff's Office**

Financial Information:

- Type: Receivable
- Amount: \$1,500.00 Value

Terms:

- Beginning Date: 03/10/2026
- Ending Date: 03/10/2026

Chief Deputy West presented the in-kind donation intended for the newly constructed emergency building. He jokingly suggested naming the smoker the "Arnold Butcher Memorial Smoker." Commissioner Crofts quipped that a sizable donation from Chief Deputy Arnold Butcher would initiate a consideration of naming the Emergency Operations Center (EOC) after him.

VOTING:

Motion to Approve Items 13-15: Bob Stevenson. Second: John Crofts. All present voted aye.

TREASURER'S OFFICE

- 16 **#2026-229. Approval of an Agreement with CashMan for Armored Truck Services for the Sheriff's Office and Health Department - recommended by Matt Brady, Davis County Treasurer, Treasurer's Office**

Financial Information:

- Type: Payable
- Amount: \$11,981.04

Terms:

- Beginning Date: 03/10/2026
- Ending Date: 03/10/2029

Matt Brady, County Treasurer, presented this three-year, but annually payable, contract. The costs will be divided evenly between the Sheriff's Office and the Health Department.

VOTING:

Motion to Approve Item 16: Bob Stevenson. Second: John Crofts. All present voted aye.

CONSENT ITEMS

- 17 **#2026-239. Approval of a Sponsorship Agreement with Davis Technical College for CommonSpirit Arena 2 - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$2,000.00

Terms:

- Beginning Date: 04/01/2026
- Ending Date: 10/01/2026

18 **#2026-247. Approval of an Agreement with SnowBasin Sports Education Foundation for the Snowbasin Ski Swap** - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

- Type: Receivable
- Amount: \$3,236.30

Terms:

- Beginning Date: 10/30/2026
- Ending Date: 10/31/2026

19 **#2026-253. Approval of an Agreement with Black Diamond Gymnastics and Sports Center for Winter Classic Gymnastics Meet** - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

- Type: Receivable
- Amount: \$18,585.00

Terms:

- Beginning Date: 02/17/2027
- Ending Date: 02/21/2027

20 **#2026-252. Approval of an Agreement with Utah State Bar for Utah State Bar Testing** - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

- Type: Receivable
- Amount: \$10,827.14

Terms:

- Beginning Date: 07/27/2026
- Ending Date: 07/29/2026

21 **#2026-269. Approval of the 1347 Register for 03-10-2026** - recommended by Scott Parke, County Controller, Tax Administration

Financial Information: N/A

Terms: N/A

VOTING:

Motion to Approve Items 17-21: Bob Stevenson. Second: John Crofts. All present voted aye.

VOTING:

Motion to Recess to Board of Equalization: Bob Stevenson. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

22 **#2026-10. Property Tax Register 03-10-2026** - recommended by Scott Parke, County Controller, Tax Administration

The Property Tax Register is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:

Motion to Approve Item 22: John Crofts. Second: Bob Stevenson. All present voted aye.

VOTING:

Motion to Reconvene Commission Meeting: Bob Stevenson. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Crofts shared a story from a recent local homeless committee meeting featuring an anonymous guest who overcame homelessness and addiction to become a successful businessman. He highlighted the guest's message about personal commitment, community support, and the importance of helping others, emphasizing the broad diversity of thought and experience within the Davis County family.

Commissioner Crofts also recommended a newly released movie called "Standout," which tells the true story of Ben Kjar, a Davis County local, born with physical challenges, who underwent multiple surgeries and still became a three-time state wrestling champion. Commissioner Crofts met the director at a local theater and noted that Ben will be hosting more local movie showings and becoming more involved within the community.

Commissioner Crofts discussed a recent Town Hall he hosted regarding the history of Davis County and the three-Commission form of government. At the Town Hall, Max Elliot, County Surveyor, shared the history of Davis County Commissioners, where some in attendance found an ancestor listed. Commissioner Crofts then told a story about a man from Bountiful who trained a bear cub to plow fields like an ox, highlighting the County's rich and deep roots.

MEETING ADJOURNED

The meeting adjourned at 10:31 AM.

Minutes Prepared by:

Solana Guest
Deputy Clerk

Minutes Approved on:

03/24/2026



Brian McKenzie (Mar 25, 2026 08:46:11 MDT)

Brian McKenzie
Davis County Clerk



John Crofts (Mar 25, 2026 02:52:25 MDT)

John V. Crofts
Commission Chair

