

Weber Area Dispatch 911 and Emergency Services District
Administrative Control Board
Meeting Minutes of January 27, 2026

Board Members in Attendance: Russell Porter, James Harvey, Leonard Call, Gage Froerer, Benjamin Nadolski, and Ann Jackson

Excused Board Member: Richard Sorensen

Additional Attendees: Executive Director Kevin Rose, Deputy Director Scott Freitag, District Attorney Bryan Baron, Lt. Skyler Gailey, and Kathy Stokes

1. Welcome – Russ Porter, Chair
2. Public Comment: None
3. Consent Agenda:
 - a. Approval of minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meeting on December 18, 2025.

A motion to approve the minutes from Weber Area Dispatch 911 and Emergency Services District Administrative Control Board meeting on December 18, 2025 was made by James Harvey. Gage Froerer made the second motion. Motion carried by unanimous vote.

4. Action Items:

a. Operations Policies

i. O-J-022 Criminal Justice Information System Alerts

Added BCI requirement that the child's name and other critical data elements, including the Child Abduction flag, have been entered into the NCIC system.

A motion to approve operations policy O-J-022 Criminal Justice Information System Alerts was made by James Harvey. Leonard Call made the second motion. Motion carried by unanimous vote.

b. Personnel Policies

i. J-04 Job Description: I.T. Systems Administrator

Updated qualifications.

A motion to approve J-04 Job Description: I.T. Systems Administrator was made by Gage Froerer. Benjamin Nadolski made the second motion. Motion carried by unanimous vote.

c. Garland Dispatch Agreement

Change to a one-year agreement, and added a clause that if there are changes to Garland's and Tremonton's agreements with each other than the Tremonton agreement with the District could also change.

A motion to approve the Garland Dispatch Agreement was made by Ann Jackson. Leonard Call made the second motion. Motion carried by unanimous vote.

d. Utah Division of Natural Resources Interlocal Cooperation Agreement

The District currently has agreements with DNR and DWR. The law enforcement agencies are now combined and requested just one agreement. This is a combined agreement. No other changes, the compensation remains the same.

e. A motion to approve the Utah Division of Natural Resources Interlocal Cooperation Agreement was made by James Harvey, with the contingency that the name is checked (Division vs Department). Benjamin Nadolski made the second motion. Motion carried by unanimous vote.

f. Surplus

All I.T. related items that are no longer of value or use. Will attempt auctioning, or donating before destroyed.

A motion to approve the surplus was made by Leonard Call. James Harvey made the second motion. Motion carried by unanimous vote.

5. Public Hearing:

a. Motion to adjourn public meeting and convene public hearing

A motion to adjourn the public meeting and convene public hearing was made by James Harvey. Benjamin Nadolski made the second motion. Motion carried by unanimous vote.

b. Public hearing on adjustments to 2026 Budget

No comments made.

c. Motion to adjourn public hearing and reconvene public meeting

A motion to adjourn the public hearing and reconvene the public meeting was made by Gage Froerer. Benjamin Nadolski made the second motion. Motion carried by unanimous vote.

d. Resolution No. 2026-001 – Revising the Operating Budget of Weber Area Dispatch 911 and Emergency Services District For the 2026 Calendar Year

The agreements with Tremonton, Garland, and Perry are signed which will add an additional \$333,383 revenue. It is proposed that \$194,038 is used for Salary and Benefits for the two additional FTEs, \$25,000 for Overtime, \$2,500 for Equipment Maintenance for additional fire alerting, and \$46,000 for Software Maintenance for CAD and RMS for those agencies.

- e. A motion to approve Resolution No. 2026-001 – Revising the Operating Budget of Weber Area Dispatch 911 and Emergency Services District For the 2026 Calendar Year was made by Leonard Call. James Harvey made the second motion. Motion was carried by roll call vote:

Board Member Nadolski: Aye
Board Member Porter: Aye
Board Member Harvey: Aye
Board Member Call: Aye
Board Member Froerer: Aye
Board Member Jackson: Aye
Board Member Sorensen: Absent

6. Discussion on District Retirement Policy

The board discussed the District's retirement policy, which allows employees hired before July 1, 2014, to receive up to 5 years of District health insurance coverage upon retirement under the Utah Retirement Systems (URS). Retirees are responsible for covering their portion of costs and any increases during the coverage period. The District maintains its original payment at the time of retirement. Coverage ends after five years, at age 65, or if the retiree acquires other employment that provides health insurance. As of 2014, the policy only applies to employees hired before July 1, 2014; post-2014 hires are not eligible. Approximately 27 employees hired prior to this cutoff remain, within a workforce of 79. The challenge discussed included whether to continue, sunset, or otherwise amend this policy to manage the ongoing liability, which is noted as an issue during audits. Comparisons were made to county policy changes and concerns were raised about possible "double coverage" (retirees with two insurances). Members discussed the need to provide adequate notice for any changes. An analysis was requested to project when the liability would naturally decrease, considering a standard 30-year retirement model in public safety and the fact that fewer than 3% of employees historically use the retirement benefit.

7. Chairman's Report –Russ Porter, Chair

Nothing to report.

8. Director's Report – Kevin Rose, Executive Director

Incident of the Month: At 17:46, Mountain America reported a robbery involving multiple suspects who fled with \$2,000 in cash containing an active tracking device. Heather quickly verified the location, obtained detailed suspect descriptions, clarified that there were no known weapons, and confirmed there were no injuries, all while maintaining a calm, reassuring presence with the caller during a highly stressful situation. Within minutes, live tracking information from the alarm company was received and documented in real time by

Emily. As the situation continued to unfold, Matt, working the OPD channel, promptly relayed continuous location updates to responding officers, coordinated additional tracking capabilities, and provided clear, timely radio traffic. This coordinated effort guided officers to the suspect vehicle, resulting in a controlled felony stop and the apprehension of three suspects. This incident was handled very efficiently. Critical information was entered in a timely manner and communicated to officers quickly, demonstrating an excellent example of teamwork. Three suspects were apprehended in large part due to the coordinated efforts of this team of dispatchers.

Job Posting statistics: 177 Applications, 74 Tested, 27 Passed, 22 showed up for interviews, 8 Conditional Offers, 2 of them withdrew, Final interviews tomorrow for remaining 6 candidates. We will plan on another hiring process in 2 or 3 months.

We have been busy the last month preparing for the cut over with Brigham City, Tremonton, Garland, and Perry. It has been a huge coordinated effort. We put together a team here that has worked on this event. We had a team go and do training to the police and fire agencies. Also, another team trained to our dispatchers. Cut over is scheduled for Monday, February 2nd. At this point we are ready to go. Our I.T. Department has also put in a lot of work for this. We have been working with DPS to make sure they are comfortable with what will happen. We are happy with the relationship with them. We don't know if Box Elder will make any changes pertaining to their employees. The only thing he is sure of is that their revenue will decrease for the next 3 years due to the 911 telephone surcharge.

9. 2025 Budget Report – Kevin Rose, Executive Director

We have received about 92% of our property tax revenue. We will not see the final amount until the end of February. The 911 telephone surcharge will not be finalized until the end of March. We should be on track when finalized. Overall, we are not over in any of our budget items, we are under budget in most of them. We anticipate the we will be within budget when the 2025 budget is finalized.

10. Next Meeting February 24, 2026. A motion to adjourn was made by James Harvey. Gage Froerer made the second motion. Meeting adjourned.

Respectfully submitted by Kathy Stokes

Director: 

Date: 3/24/24