

REGULAR TOWN COUNCIL MEETING MINUTES
WEDNESDAY, FEBRUARY 18th, 2026, AT 6:30 P.M.
CASTLE VALLEY TOWN BUILDING - 2 CASTLE VALLEY DRIVE

****This meeting was a hybrid meeting held electronically by Zoom and also in person at the anchor site of the Town Building.**

Council Members Present: Mayor Duncan, Council Members Gibson, Hill, Holland, and O'Brien

Council Present on Zoom: None

Absent: None

Present at the anchor site: Bruce Jenkins, Matt Mcctrick, Mike Carlyle, Egmont Honer, Ron Drake, Bruce Keeler, and Dorje Honer.

Others Present on Zoom: Colleen Thompson, John Groo, Donnarae Aiello, the Llewellyns and Kate Carpenter.

Regular Town Meeting

M Duncan called the Meeting to Order and called role at 6:30 PM.

1. Open Public Comment: None

2. Approval of Minutes:

Regular Town Council Meeting December 17, 2025.

CM Hill motioned to approve December 17, 2025, Meeting Minutes, CM Gibson seconded motion passed unanimously.

Regular Town Council Meeting January 21, 2026.

CM Hill motioned to approve the Meeting January 21, 2026, Meeting Minutes with CM O'Brien's correction, CM Gibson seconded motion passed unanimously.

3. Executive Reports:

*Grand County Fire Warden - Bruce Jenkins- re: Item 7 2026 Participating Entity Cooperative Agreement. Jenkins gave an overview of the Cooperative Agreement. As the CV Fire District does not own or have jurisdiction on the land the Town is the representing municipal entity for this agreement with the Utah Division of Forestry, Fire and State Lands (FFSL). The State program supports entities in a catastrophic fire initial attack (IA). The first \$5000 cost is covered by the State after that point there can be Federal funds thresholds. The cost of the CWS program to the Town is offset by participation commitments (PC) to include mitigation, preparedness and prevention, there was zero cost in 2025 because PC of in-kind work, chipping, parade, and outreach. The Fire District's Community Wildfire Preparedness Plan (CWPP) and the Town's Hazard Mitigation Plan qualifies the Town. Non-Red Card fire fighters can do IA but must defer once other agencies arrive. HB 48 requires the Town to adopt the WUI Building Code (done last month) and identify on a map where the WUI code would be enforced within the Town's jurisdiction. M Duncan and CM Holland had concerns on how the Town would enforce WUI code, pursue code violations, legal costs and cover firefighting costs not covered in the agreement or meeting thresholds. Having this agreement with FFSL provides for the initial attack support.

M Duncan added as part of all this the Town will need to update the MOU with the CV Fire District.

M Duncan thanked Jenkins and Mcctrick for attending.

*Water Agent and Water Committee Report - John Groo reported on the Water Advisory Committee (WAC) Meeting they have begun delegating the priority action plan topics from the Water Protection Plan. The WAC will be meeting on second Mondays to give the Agent time to get the draft meeting minutes done in time for the Council meeting. Groo reminded everyone of the Water Budget Study UGS presentation Tuesday February 24th at 6:30 PM. There are plans to revise/update the 2017 Water Use Ordinance and the Water User Agreement soon. And Groo is working on a response to an extension of a fixed time water right application.

*Road Department Report- D. Honer - Castle Creek Culvert Update, the old culvert has been removed work continues on the footers. The brakes on the Loader will be needing repairs. The GMC 1998 Dump truck needs to have the steering box sent away and rebuilt cost for approval tonight \$1199.10. There

was a lengthy discussion on the alteration to the direction of flow to increase capacity of the Shafer extension culverts.

*Planning & Land Use Commission-Faylene Roth - Minutes provided

*Utah Renewable Communities-CM Gibson reported no news from the Public Service Commission.

* Grand County EMS - Lionel Weeks- report provided

*Fire District-Chief Drake reported next week he is taking Engine 37 up to Springville for repairs.

* Information Technology (IT) Report- Colleen Thompson has added a Water Advisory Committee page to the website. Work continues on data privacy requirements.

4. Correspondence: None

5. Administrative Matters & Procedures: Water Budget Study UGS presentation Tuesday February 24th at 6:30 PM, No Town letters. Buck added we will need to decide if the Town will try again to raise property taxes this year; we are waiting to see if there will be any legislative changes to that process. She has started planning for the Spring Clean Up.

NEW BUSINESS

6. Discussion and Possible Action re: Relinquishment of Easement over to Lot 78.

Buck explained that the Castle Valley Drive road placement / prescribed easement was corrected between Lots 76 and 77 a couple years ago this request corrects the easement at the corner of Lot 78. CM Hill motioned to relinquish the easement over to Lot 78; CM O'Brien seconded the motion passed unanimously.

M Duncan confirmed that there were no utilities in this easement.

Bruce Keeler thanked the Council / Town for a great 37 years in the Valley and he is looking forward to his new life in Grand Junction, but it is with a heavy heart he leaves the Valley. CM Holland thanked Keeler for everything he did for the Town as Mayor.

7. Discussion and Possible Action re: 2026 Participating Entity Cooperative Agreement.

M Duncan and the Council agreed that there are parts of the Agreement they were not comfortable with, but the Town could get stuck with costs either way. A fire started in Town limits could ultimately cost the Town. The MOU with the Fire District will need updating. And who/ how the participating commitments (PC) are managed and reported will have to be worked out with the Fire District. The initial attack responsibilities will also need to be spelled out in the MOU. The Fire District will also be responsible for keeping up on red card certifications. The Council was not comfortable with the financial responsibilities of this agreement, but it is better to have FFSL support than not.

CM Gibson motioned to approve the 2026 Participating Entity Cooperative Agreement, CM O'Brien motion passed unanimously and reluctantly.

UNFINISHED BUSINESS -None

8. Closed Meeting (If necessary)

9. Payment of the bills.

Buck had bills to be added: John Groo \$422.00, Division of Water Rights extension \$15, Detour Sign Rental \$560, Steering Box rebuild \$1999.10.

CM Gibson moved to pay the bills, CM O'Brien seconded, and the motion passed unanimously.

ADJOURNMENT

M Duncan adjourned the Meeting at 7:45 PM

Approved:  Attested: 

Jazmine Duncan, Mayor

Jocelyn Buck, Town Clerk