

# SSBG Committee Meeting



**MAG**  
COMMUNITY & ECONOMIC  
DEVELOPMENT

## MEETING MINUTES

March 24, 20216 | 1:00 PM

## Approved:

### ATTENDEES

Kena Mathews, Community Action Services  
and Food Bank  
Jessica Wilde, Summit County Senior Center  
Mike Winward, Wasatch County Senior Center  
Tim Brosnahan, Welfare and Self-Reliant Services, The  
Church of Jesus Christ of Latter-day Saints  
Heather Hogue, United Way Utah County  
Diann Glenn, Wasatch Community Foundation

### ABSENCES

Tonja Hanson, Summit County Council  
Kendall Crittenden, Wasatch County Council

## DISCUSSION & AGENDA ITEMS

### 1. INTRODUCTIONS: Welcome by Board Chair Heather Hogue

### 2. ACTION: Approve minutes from SSBG summer meeting

- a.
  - i. Motion to approve: Heather Hogue
  - ii. Second: Diann Glenn

### 3. Application process overview

- a. Reviewed scoring criteria by Claudia Saldana

### 4. Review and score applications

- a. Scoring and discussion by Committee members

### 5. ACTION: Approve funding allocation and awards for FY26

- a.
  - i. Motion to approve: Kena Mathews

- ii. Second: Heather Hogue

## **6. ACTION: Approve contingency plan for funds if the award amount differs from the estimate.**

- a. Plan includes: The committee also established a contingency plan for any potential budget changes. If the amount were to come in under or over approximately \$30,000 we would disburse the difference equally amongst the organizations until fully funded. If the SSBG budget changed more than that, we would reconvene virtually to make necessary changes.
- b.
  - i. Motion to approve: Kena Mathews
  - ii. Second: Heather Hogue

## **7. Next Meeting:**

- a. Review and approve policy
- b. Review and approve scoring criteria for the upcoming program year
- c. Elect a new chair and vice chair

## **8. ACTION: Adjourn**

- a.
  - i. Motion to approve: Tim Brosnahan
  - ii. Second: Diann Glenn

**NEXT MEETING: September 2, 2026, at 2 PM (Virtual)**