

Board Meeting Documents

March 26, 2026

MINUTES OF THE STUDY SESSION – MARCH 12, 2026

The Board of Education of the Aspen Peaks School District met in a study session on Thursday, March 12, 2026, at 4:00 PM. The study session took place in the boardroom at the Alpine School District office in American Fork, UT.

Board members present: Board President Diane Knight, Vice President Amber Bonner, Jeanne-Marie Burrows, Jason Hart, Steve Sparti, and Jason Theler(arrived 4:02 PM). Nicki Brammer was absent.

Also present: Superintendent Perkins. There were approximately 12 others in attendance.

ASD Printing Services - Jake McDonald

- Introduced Printing Services staff
- Self Funded Department
- Department funds do not cover cost of the facility or utilities
- Serves ASD, Provo, SD, Charter Schools, PTA and employees
- ATEC Partnership since 2020
- Inventory of machines and services provided, one delivery van
- Operational costs
- Revenue and Net Profit over last 5 years
- Shared services options - Jake feels that servicing all 3 districts would not be an issue
 - Assign one printing technician per district so each district would have equal priority
- Suggested combining Printing Services and District Mail into one department
- Suggested Print Services oversee all printing for the entire district - more cost effective

Boundary and Enrollment Projections - Eric Woodhouse and Derek Farnes

Boundary adjustments come with a high level of emotion and intensity

38 schools = 34,322 students

- 24 Elementary Schools
- 6 Junior High/Middle Schools
- 4 High Schools

Considerations - criteria district looks at when considering a boundary study

1. Impacts on educational programs and outcomes
2. School capacity utilization over time
3. Proximity to schools
4. Keep neighborhoods/communities together
5. Impacts on transportation
6. Competing criteria - which criteria is more precedent?

Showed the number of students at each school and projections over the next 5 years

New brainstorming idea for boundary studies - online tool Operations is developing

The meeting adjourned at 5:11 PM.

MINUTES OF THE BOARD MEETING – MARCH 12, 2026

The Board of Education of the Aspen Peaks School District met in a board meeting on Thursday, March 12, 2026, at 6:00 PM. The board meeting took place in the boardroom at the Alpine School District office in American Fork, UT.

Board members present: President Diane Knight, Vice President Amber Bonner, Jeanne-Marie Burrows, Jason Hart, Steve Sparti, and Jason Theler. Nicki Brammer was absent.

Also present: Superintendent Perkins. There were approximately 30 others in attendance.

President Diane Knight conducted the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Briawna Hugh.

REVERENCE

Reverence was given by Briawna Hugh.

COMMUNITY COMMENTS - no comments

APPROVAL OF MINUTES

President Knight recommended the approval of the February 19, 2026, February 24, 2026, February 26, 2026 and March 2, 2026 Board Meetings and February 26, 2026 Study Session minutes. Board member Bonner made the motion to approve the February and March meeting minutes, and it was seconded by Board member Theler. The Board voted in favor and the motion passed unanimously.

ROUTINE BUSINESS

1. Expenditure Detail Report/Claims - Superintendent Perkins recommended the approval of the Expenditure Report for February. Board member Sparti made the motion to approve the Expenditure Report, and it was seconded by Board member Hart. The Board voted in favor and the motion passed unanimously.

DISCUSSION ITEMS

1. Consideration of a potential boundary study - All attending Board members and Superintendent Perkins spoke in favor of moving forward with a potential boundary study. The link to the Boundary Study presentation will be on the Aspen Peaks School District website. Additional comments were made about school size being too small vs. too large, the need to investigate further with the need of more details, the need to look into the impact of schools/areas and prioritizing the study starting with elementary schools, followed by middle/junior high schools and then high schools. Eric Woodhouse, the Operations Director, commented that a boundary study doesn't mean action will be taken or schools will close, it allows the district to figure out if adjustments need to be made.

ACTION ITEMS

1. Appointment of Business Administrator - Board member Sparti made the motion to approve the Appointment of Bea Twede as Business Administrator of Aspen Peaks School District, and it was seconded by Board member Burrows. All present Board members and Superintendent Perkins complimented Bea Twede on her appointment as Business Administrator and welcomed her to Aspen Peaks School District. Board President Diane Knight initiated a vote for Bea Twede to the appointment of Business Administrator of the Aspen Peaks School District. The Board voted in favor and the motion passed unanimously.

2. Administration of the Oath of Office - Board President Diane Knight conducted the administration of the Oath of Office of Bea Twede as Business Administrator of Aspen Peaks School District. Bea Twede thanked her team, Superintendent Perkins, the Board, her husband and children.

BOARD MEMBER REPORTS AND INFORMATION ITEM

Board member Burrows - commented on the boundary study that was just completed at her children's school. She thanked the Operations team for their efforts and the way they handled the study. She also expressed her excitement for the new Cabinet appointments that were announced this week.

Board member Bonner - thrilled and excited to work with the new Cabinet members.

Board member Theler - referenced seeing the excitement of personnel from all 3 districts hand shakes, hugging and talking at the Literacy Promise Conference at BYU. He commented how wonderful it was that even though we are going through a district split our employees are still excited to see their colleagues.

Board member Sparti - thrilled and excited with the Cabinet appointments after the large number of interviews that were conducted.

Board member Hart - excited to add the Cabinet members and grateful for them to join our team.

Board President Knight - loved checking the references of the Business Administrator applicants. She is grateful to be a part of starting Aspen Peaks School District.

Superintendent Perkins introduced the new cabinet and staff members:

- Doug Webb - Associate Superintendent, Chief of Schools
- Eric Woodhouse - Associate Superintendent, Chief Learning Officer
- Cami Harper - Chief Talent Officer (Human Resources)
- Kevin Henshaw - Assistant Superintendent Secondary
- Brady Rowley - Assistant Superintendent Elementary
- Kari Shirk - Assistant Superintendent Student Learning
- Rich Stowell - Chief of Staff and Strategic Engagement(absent)
- Paul Lewis - Executive Director of Technology
- Sam Rencher - Executive Director of Elementary Schools and Curriculum

ADJOURNMENT INTO CLOSED SESSION TO DISCUSS PERSONNEL, PROPERTY AND LITIGATION ISSUES

On motion by Board member Theler and seconded by Board member Bonner, the meeting adjourned into a closed meeting to discuss personnel, property and litigation issues at 6:54 PM. A roll call vote was taken. The Board Members who voted in favor were President Diane Knight, Vice President Amber Bonner, Jeanne-Marie Burrows, Jason Hart, Steven Sparti, and Jason Theler.

MINUTES OF THE CLOSED MEETING – MARCH 12, 2026

The Board of Education of the Aspen Peaks School District met in a closed meeting on Thursday, March 12, 2026 at 7:12 PM. The meeting was held in a conference room at the ASD in American Fork, UT.

Board members present: President Diane Knight, Vice President Amber Bonner, Jeanne-Marie Burrows, Jason Hart, Steve Sparti, and Jason Theler.

Also present: Superintendent Perkins and there were approximately 0 others in attendance.

President Diane Knight conducted the meeting. Closed session ended at 7:22 PM.

ADJOURNMENT

On motion by Board member Burrows and seconded by Board member Sparti, the meeting adjourned at 7:23 PM. The Board members who voted in favor were President Diane Knight, Vice President Amber Bonner, Jeanne-Marie Burrows, Jason Hart, Steve Sparti, and Jason Theler. The vote was unanimous.

DRAFT

Aspen Peaks School Board
Meeting Schedule 2025-2026

Time: 6:00 PM

Location: 575 N 100 E, American Fork, UT 84003
(Alpine SD District Office)

December 11, 2025

January 15, 2026

January 29, 2026

February 12, 2026

February 26, 2026

March 12, 2026

March 26, 2026

April 16, 2026

April 30, 2026

May 14, 2026

May 28, 2026

June 11, 2026

June 25, 2026

July 16, 2026

August 13, 2026

August 27, 2026

September 10, 2026

September 24, 2026

October 8, 2026

October 22, 2026

November 12, 2026

December 10, 2026

FY26 Budget Amendments

Aspen Peaks School District



Capital Budget Additions

1. \$303,890 added to budget for technology expenditures
2. \$10 million added to budget for capital expenditures
 - The additional budget for capital expenditures is funded from the Alpine School District Building Fund and allocated to each new district.
 - New districts have the flexibility to use the \$10 million allocation for specific needs of each district.
 - Individual allocations provide for equity to be maintained as funds are expended.



Operations Budget

Income:

Operations (\$60/student)

Original Budget	Revised Budget	Difference
\$ 2,040,000	\$ 2,101,020	\$ 61,020
Expenditures:		
\$ 466,000	\$ 212,102	\$ (253,898)
\$ 217,000	\$ 64,211	\$ (152,789)
\$ -	\$ 10,000	\$ 10,000
\$ -	\$ 17,000	\$ 17,000
\$ 108,000	\$ 98,450	\$ (9,550)
\$ 3,000	\$ 3,000	\$ -
\$ 794,000	\$ 404,763	\$ (389,237)

Estimated Carryover to FY27 Budget

\$ 1,696,257

Budget Differences

- Alpine School District is covering the base cost of the Superintendent, Superintendent/Board-Executive Assistant, and Business Administrator salaries through the end of June 2026.
- Several board members chose a stipend option in lieu of health insurance coverage.
- Communications salary cost is lower than anticipated. A communications hourly technician will be hired in FY26 rather than a full-contracted employee.

Questions??