

**Thursday, January 22, 2015**  
**PERRY CITY COUNCIL MEETING AGENDA**

The Perry City Council will hold a meeting on the Thursday identified above, starting at approximately 7:00 PM after a 6:30 PM Work Session, in the City Council Room at 3005 South 1200 West in Perry. Agenda items may vary depending on length of discussion, cancellation of scheduled items, or agenda alteration. Numbers and/or times are estimates of when agenda items will be discussed. Action on public hearings will always be later in the same meeting or at a subsequent meeting. Every agenda item shall be a discussion and/or action item, unless otherwise indicated.

**Approx. 6:30PM**

Work Session to Discuss CDBG Grant Project

**Approx. 7:00PM**

**1. Call to Order and Opening Ceremonies**

- A. Invocation – Peter Gerlach
- B. Pledge of Allegiance – Todd Christensen
- C. Review and Adopt the Agenda

**2. Procedural Issues**

- A. Conflicts of Interest Declaration(s), If Any
- B. Pass out Warrants to Council Members (and Possible Discussion)
- C. Business License(s):
  - PME Sporting Goods

**3. Approx. 7:15 PM – Public Hearing and Public Comments (No Vote Needed)**

**Rules:** (1) Please Speak Only Once (Maximum of 3 Minutes) per Agenda Item; (2) Please Speak in a Courteous and Professional Manner; (3) Do Not Speak to Specific Member(s) of the City Council, Staff, or Public (Please Speak to the Mayor or to the Council as a Group); (4) Please Present Possible Solutions for All Problems Identified; (5) No Decision May Be Made During this Meeting if the Item Is Not Specifically on the Agenda (with Action on Public Hearings, if any, later in the Meeting); and (6) Comments must be made in person or in writing (with your name being stated for the record).

- A. Public Comments

**4. Appointments**

- A. Appoint a Member to Represent Perry City on the Box Elder County Mosquito Abatement Board
- B. Appoint Members to the Special Uses and Appeals Board
- C. Appoint the Planning Commission Chair and Vice Chair

**5. Approx. 7:25PM – Action Items (Roll Call Vote)**

- A. Approval of the Warrants
- B. Approve an Application for CDBG Funding
- C. Approve Capital Projects and Improvements List for BRAG
- D. Approve CDBG Threshold & General Policies

**6. Approx. 8:00 PM – Discussion Items**

- A. Ordinance 14-L Adopting an Ordinance Allowing Chickens to be kept on Single-Family Residential Lots
- B. Emergency Services Interlocal Agreement with Brigham City
- C. Tourism Board Grant Projects and Application Process

**7. Approx. 8:40 PM – Minutes & Council/Mayor Reports (Including Council Assignments)**

No Council Action May be Taken if an Item is not specifically on the Agenda

**A. Approval of Consent Items**

- January 8, 2014 City Council Meeting Minutes

- B. Todd Christensen:** Mayor Pro-Tem, Information Technology, Telecommunications, UTOPIA, WWTP

- C. Peter Gerlach:** Streets, Street Lights/Signs, Transportation/UTA, Youth Council, Emergency Services/First Responders
- D. Jana Nelson:** Flood Control Board, Culinary Water, Mosquito Abatement, Cemetery Location
- E. Esther Montgomery:** Parks & Trails, Community Outreach, Fourth of July Co-Chair, Storm Water
- F. Brady Lewis:** Police/Night Out Against Crime, Economic Development, Planning Commission
- G. Mayor Cronin:** Chief Executive Officer, Fourth of July Chairman, Emergency Services Coordinator, City Ambassador
- H. Items for Next City Newsletter**

**8. Items for Future Meeting**

**9. Approx. 9:00 PM-Executive Session**

**10. Approx. 9:30 PM – Adjournment (next regular meeting on Thurs., February 5, 2015 at 7:00PM)**

**Certificate of Posting**

The undersigned duly appointed official hereby certifies that a copy of the foregoing agenda was sent to each Member of the City Council and was posted in three locations at the Perry City Offices, as well as at the Dale Young Park and main Perry City Park, and was faxed to the Ogden Standard-Examiner and Box Elder News Journal on this 16th day of January, 2015. Any Individual requiring auxiliary services should contact the City Offices at least 3 days in advance (435-723-6461).

\_\_\_\_\_  
Shanna S. Johnson, Chief Deputy Recorder

Road Project	Linear Feet of Road Included in Project	Estimated Project Cost** to be covered by Perry Budget only	Price Per Linear Foot	Ranking of most Traveled 1 being most traveled 4 being least traveled	Pros/Cons (please send me your thoughts on pros & cons)
Option 1 2700 South From 900 West to Hwy 89	600	\$120,000.00	\$200.00	1	+ Fits well within budget & good CDBG project as it enhances access to schools and impact: - may have issues in moving power poles, chance some costs could be covered by develop
Option 2 900 West SOUTH to 2700 South	1200	\$320,000.00	\$266.67	4	+ can piggy back on waterline replacement project so price per linear foot reduced, power - not as many people favorably impacted, chance some costs could be covered by develop
Option 3 900 West PART WAY NORTH to 2325 South	450	\$160,000.00	\$355.56	3	+ good start on getting 900 West going north enhanced - Will required some land acquisition, most expensive project based on price per foot, may
Option 4 900 West NORTH to 2250 South	1300	\$400,000.00	\$307.69	2	+ Nice to get one of the bottleneck areas fixed -Huge street budget impact for next 3 threes, will require some land acquisition, may have

\*\* The cost listed are not total project cost, but only the portion estimated that will not be covered by CDBG monies or impact fees

If Option 1 or 2 is selected, it is still recommended that the budget for next year include monies to do the land acquisition needed to do the 900 West north phases as soon as possible.

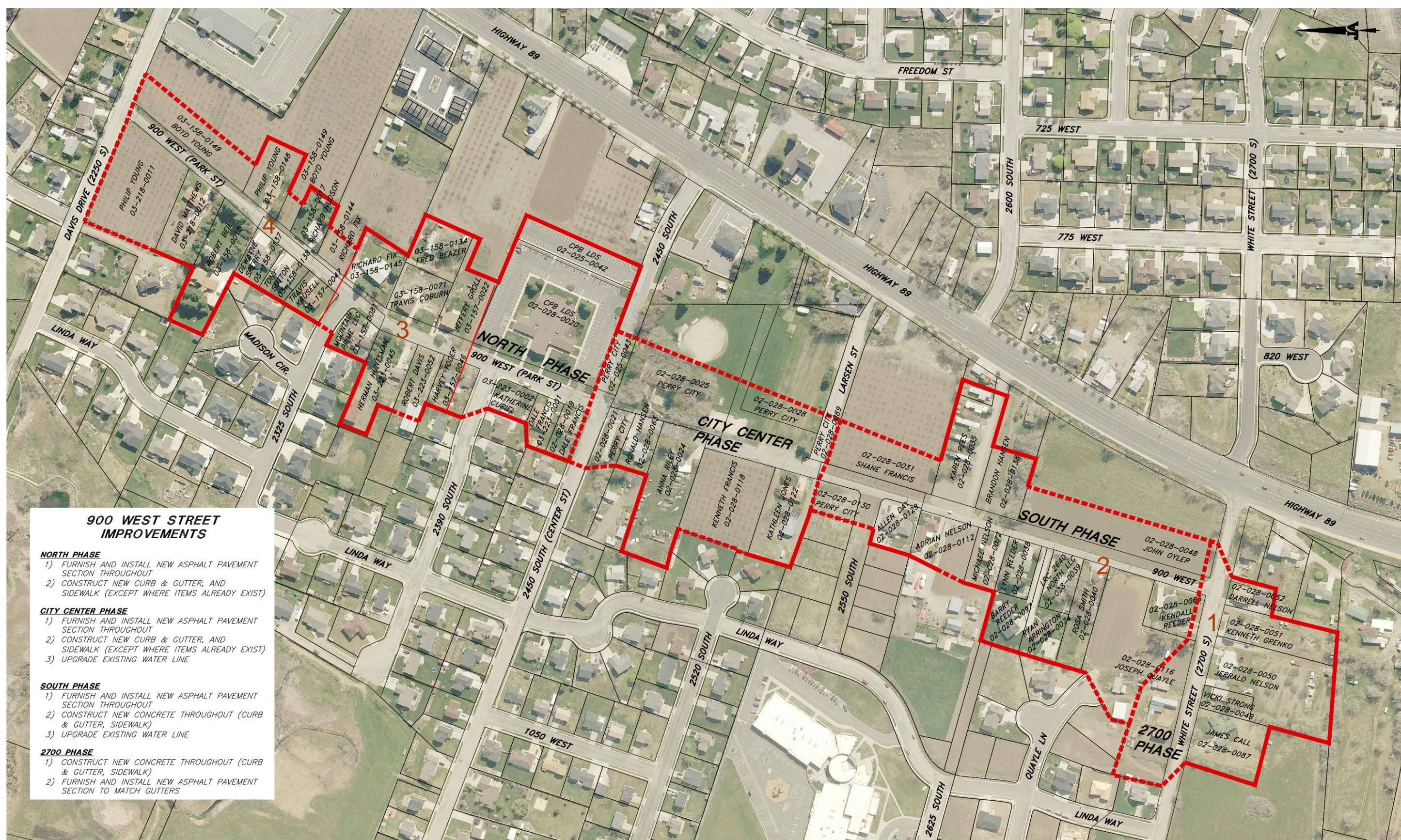
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s the most people/vehicles for good  
ers in the future

pole agreements already in place  
ers in future

/ have issues in moving power poles

issues moving power poles



**900 WEST STREET IMPROVEMENTS**

**NORTH PHASE**

- 1) FURNISH AND INSTALL NEW ASPHALT PAVEMENT SECTION THROUGHOUT
- 2) CONSTRUCT NEW CURB & GUTTER, AND SIDEWALK (EXCEPT WHERE ITEMS ALREADY EXIST)

**CITY CENTER PHASE**

- 1) FURNISH AND INSTALL NEW ASPHALT PAVEMENT SECTION THROUGHOUT
- 2) CONSTRUCT NEW CURB & GUTTER, AND SIDEWALK (EXCEPT WHERE ITEMS ALREADY EXIST)
- 3) UPGRADE EXISTING WATER LINE

**SOUTH PHASE**

- 1) FURNISH AND INSTALL NEW ASPHALT PAVEMENT SECTION THROUGHOUT
- 2) CONSTRUCT NEW CONCRETE THROUGHOUT (CURB & GUTTER, SIDEWALK)
- 3) UPGRADE EXISTING WATER LINE

**2700 PHASE**

- 1) CONSTRUCT NEW CONCRETE THROUGHOUT (CURB & GUTTER, SIDEWALK)
- 2) FURNISH AND INSTALL NEW ASPHALT PAVEMENT SECTION TO MATCH GUTTERS

PROJECT ENGINEER			
DATE	REV.	DATE	APPR.

SCALE:  
N. T.S.

DESIGNED BEB  
DRAWN BEB  
CHECKED BKJ



**CONSULTING ENGINEERS**

1716 East 5600 South  
South Ogden, Utah 84403 (801) 476-9767

**PERRY CITY CORPORATION**  
**900 WEST STREET**

**SITE PLAN**

SHEET:  
**1**  
OF 1 SHEETS  
0

Report Criteria:  
 Detail report.  
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>Brigham City Corp.</b>								
6106	Brigham City Corp.	01/14/2015	interlocal storm water	01/02/2015	117.60	117.60	01/14/2015	
6106	Brigham City Corp.	01/14/2015	walmart sales tax	01/02/2015	16,709.56	16,709.56	01/14/2015	
6106	Brigham City Corp.	4066	walmart sales tax	12/18/2014	16,118.16	16,118.16	12/18/2014	
6106	Brigham City Corp.	4066	storm water service	12/18/2014	117.60	117.60	12/18/2014	
Total Brigham City Corp.:					33,062.92	33,062.92		
<b>Jones &amp; Associates</b>								
11552	Jones & Associates	16380	gun range & Police training facility	10/01/2014	49.50	49.50	01/14/2015	
11552	Jones & Associates	16380	public safety impact fee	10/01/2014	445.50	445.50	01/14/2015	
11552	Jones & Associates	16380	street maintance projects	10/01/2014	623.50	623.50	01/14/2015	
11552	Jones & Associates	16380	900 W CDGB Projects	10/01/2014	148.50	148.50	01/14/2015	
11552	Jones & Associates	16380	Hwy 89 Waterline replacement pr	10/01/2014	3,481.25	3,481.25	01/14/2015	
11552	Jones & Associates	16380	storm drain annual report	10/01/2014	761.25	761.25	01/14/2015	
11552	Jones & Associates	16380	900 W CDGB Projects	10/01/2014	148.50	148.50	01/14/2015	
Total Jones & Associates:					5,658.00	5,658.00		
<b>Republic Services</b>								
10200	Republic Services	0493-0004685	garbage service	12/31/2014	16,244.44	16,244.44	01/14/2015	
Total Republic Services:					16,244.44	16,244.44		
<b>Zions Bank</b>								
11510	Zions Bank	01/14/2015	Utopia	12/26/2014	9,146.31	9,146.31	01/14/2015	
Total Zions Bank:					9,146.31	9,146.31		
Grand Totals:					64,111.67	64,111.67		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_



FOR OFFICE USE ONLY	
Zone _____	Use: P* P C N
Issued _____	Approved _____
Business License No. _____	
License Fee \$ _____	Date Rec'd _____
Receipt # _____	
<input type="checkbox"/> Check # _____	<input type="checkbox"/> Cash <input type="checkbox"/> Other _____

**BUSINESS LICENSE APPLICATION**

**Check all that Apply:**

Original application     Renewal Application

Change of:     Address     Ownership     Business name

**Business Information – Please type or print clearly:**

Applicant's Name JAMIE SCOTT

Business Name PME SPORTING GOODS

Business Address 937 W 2390 S Perry City, UT 84302

What type of building is this?     Home     Commercial     Other

Will you have visiting clientele at this address?     Yes     No

Mailing Address 937 W 2390 S    City PERRY State UT Zip 84302

Bus. Phone (435) 225-1348    Business Start Date 1/15/14

Email Address: ~~JAS~~ \_\_\_\_\_ (required) Sales Tax # 15500270 - TEMPORARY

Website Address: JAMIESCOTT@PMESPORTINGGOODS.COM  
WWW.PMESPORTINGGOODS.COM

Is the Applicant the Property Owner?     Yes     No

If No, Property Owner's Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Describe Business: RETAIL - SPORTING, FISHING, HUNTING  
EQUIPMENT ACCESSORIES - TRIP SHIP MOSTLY

**Check all that Apply:**

- |  |   |  |
|--|---|--|
| 1. <input type="checkbox"/> Professional Services \$34                                     | 8. <input type="checkbox"/> Food /Fruit Sales \$125     | 15. <input type="checkbox"/> Truck Stop \$2,608          |
| 2. <input checked="" type="checkbox"/> Home Business \$30                                  | 9. <input type="checkbox"/> Large Scale Constr. \$2,359 | 16. <input type="checkbox"/> Restaurant \$125            |
| 3. <input checked="" type="checkbox"/> Wholesale/Retail Bus. \$30                          | 10. <input type="checkbox"/> Live Performance \$125     | 17. <input type="checkbox"/> Temporary \$34              |
| 4. <input type="checkbox"/> Big Box \$5,000  | 11. <input type="checkbox"/> Movie Theater \$125        | 18. <input type="checkbox"/> Amusement Machines \$30     |
| 5. <input type="checkbox"/> Construction \$125   | 12. <input type="checkbox"/> Public Lodging \$34        | 19. <input type="checkbox"/> Vending Machines \$5        |
| 6. <input type="checkbox"/> Automotive \$34  | 13. <input type="checkbox"/> Rental \$41 (+\$10/unit)   | 20. <input type="checkbox"/> Class A Beer \$225          |
| 7. <input type="checkbox"/> Gas Station/Conv. Store \$125                                  | 14. <input type="checkbox"/> Storage Units \$125        | 21. <input type="checkbox"/> Public Exhibitions \$30/day |
| 22. <input type="checkbox"/> Solicitors \$38 per person (ID required for all participants) |   |  |

All Licenses expire December 31<sup>st</sup>. No pro ration for a partial year.

**Perry City Contacts:**

Duncan Murray, City Administrator/Attorney  
435-723-6461 ext.101  
[duncan.murray@perrycity.org](mailto:duncan.murray@perrycity.org)

Robin Matthews, Utility, Permit, & Licensing Clerk  
435-723-6461 ext.103  
[robin.matthews@perrycity.org](mailto:robin.matthews@perrycity.org)



**Application For  
CDBG - Community Development Block Grants (CDBG)**

**Perry City CDBG 2015  
Community Development Block Grants (CDBG)**

<b>Application ID:</b>	116617	<b>Application Type:</b>	Initial
<b>Status:</b>	Editing	<b>County:</b>	Box Elder
<b>Date Submitted:</b>		<b>Funding Opportunity Number:</b>	115279

**Applicant Information**

<b>Applicant</b>	<b>Sub-Recipient</b>	<b>Project Manager</b>	<b>Engineer or Architect</b>
<b>Name:</b> Perry City Corporation	<b>Name:</b> Not Applicable	<b>Name:</b> Shanna Johnson	<b>Name:</b> Brett Jones
<b>Address 1:</b> 3005 S 1200 W	<b>Address 1:</b>	<b>Address 1:</b> 3005 S 1200 W	<b>Company:</b> Jones & Associates
<b>Address 2:</b>	<b>Address 2:</b>	<b>Address 2:</b>	<b>Address 1:</b> 1716 E 5600 S
<b>City:</b> Perry	<b>City:</b>	<b>City:</b> Perry	<b>Address 2:</b>
<b>State:</b> Utah	<b>State:</b>	<b>State:</b> Utah	<b>City:</b> South Ogden
<b>County:</b> Box Elder	<b>County:</b>	<b>County:</b> Box Elder	<b>State:</b> Utah
<b>AOG Region:</b> Bear River	<b>AOG Region:</b>	<b>AOG Region:</b>	<b>County:</b> Box Elder
<b>Zip:</b> 84302	<b>Zip:</b>	<b>Zip:</b> 84302	<b>Zip:</b> 84302
<b>Main Phone:</b> 435-723-6461	<b>Main Phone:</b>	<b>Main Phone:</b> 453-723-6461 ext119	<b>Phone:</b> 801-476-9767
<b>Main Fax:</b> 435-723-8584	<b>Main Fax:</b>	<b>Main Fax:</b> 435-723-8584	<b>Fax:</b> 801-476-9768
	<b>Email:</b>	<b>Email:</b> shanna.johnson@perrycity.org	<b>Email:</b> brettj@jonescivil.com

**Public Participation**

<b>Date of First Public Notice:</b>	12/31/2014	<b>Date of Second Public Notice:</b>	
<b>Date of First Hearing:</b>	01/08/2015	<b>Date of Second Hearing:</b>	

**Attachments**

<b>File Name</b>	<b>Description</b>
<a href="#">Proof of Publication 1st Public Hearing.pdf</a>	1st public Hearing Proof of Publication

**Scope of Work**

The purpose of this four phase project is to provide street improvements for the 900 West Street area in the middle of Perry City. This is an older street mixed with newer subdivisions and older single family dwellings. The street is also used for the annual Fourth of July parade and other community functions. The deteriorating asphalt surfaces and aging undersized waterlines need to be immediately improved. There are also other necessary concrete improvements, such as curb, gutter, and integral sidewalk. The 900 West area is home to many lower income families, and these improvements would be a direct benefit to them.

This project is divided into four phases; namely, North Phase, City Center Phase, South Phase, and a 2700 South Phase. Each phase requires slightly different improvements and has it's own cost analysis. Each phase would require 2-3 months for design and bidding, and approximately 3-4 months for construction. These cost estimates were calculated by Perry City's Engineers, Jones and Associates, in particular Brett Jones. A Copy of the South Phase cost estimate is attached to this application.

The city is putting aside matching B&C Road funds and other funds to be applied with any CDBG Grants that may be awarded.

The City is applying for funding for the Street improvements in the 900 West (South Phase) Street area, See below detail:

- Construct 5,400 sq. feet sidewalk
- Construct 2,480 linear feet curb/gutter
- Remove and re-construct 3340 sq. yards of asphalt/road base
- Construct 1,200 linear feet 8" water main
- Install new fire hydrant
- Relocate Utility Pedestal, power pole, and street signs
- Misc. landscaping

**Attachments**

File Name	Description
<a href="#">South Phase Cost Estimate.pdf</a>	900 West South Phase Cost Estimate
<a href="#">900 West Street Improvements[1].pdf</a>	900 West Map with Phases Inc. South Phase

**Budget**

**2015**  
**Total Estimated Project Cost:** \$465,512.50  
**CDBG Request:** \$100,000.00

**Program Expenditures**

Budget Category	CDBG Funds	Other Funds	Total
Administration	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00
Technical Assistance (AOG)	\$0.00	\$0.00	\$0.00
Program Delivery Costs	\$0.00	\$0.00	\$0.00
<b>Sub-Total:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Construction	\$100,000.00	\$309,651.00	\$409,651.00
Engineer/Architect	\$0.00	\$55,861.50	\$55,861.50
<b>Sub-Total:</b>	<b>\$100,000.00</b>	<b>\$365,512.50</b>	<b>\$465,512.50</b>
Other	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Real Property Acquisition	\$0.00	\$0.00	\$0.00
<b>Sub-Total:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Grand Total:</b>	<b>\$100,000.00</b>	<b>\$365,512.50</b>	<b>\$465,512.50</b>

**Other Project Funding**

Type	Source	Status	Amount
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Local	B&C Road Funds	Committed		\$365,512.50
			<b>Total:</b>	<b>\$365,512.50</b>

**Project Timeline**

Element	Start Date	Completion Date
Contract Execution	07/01/2015	07/01/2015
Environmental Release	07/01/2015	09/30/2015
Other Activities	07/01/2015	09/30/2015
Project Engineer Design	07/01/2015	11/30/2015
Bid Specifications	12/01/2015	02/01/2016
Bid Publication	02/10/2016	02/24/2016
Bid Opening	02/25/2016	02/25/2016
Bid Award	03/25/2016	03/25/2016
Pre-Construction Conference	04/01/2016	04/01/2016
Project Construction	04/01/2016	09/30/2016
Final Inspection	10/03/2016	10/14/2016
Final State Monitoring	10/17/2016	10/31/2016

**Other Requirements**

<b>Applicant's Consolidated Plan Location:</b>	1	A
	Page Number	Section
<b>Does municipality have an adopted "Moderate Income Housing Plan" in accordance with HB 295?:</b>	Yes	
<b>Does project further the goals or objectives of that plan?:</b>	Yes	
<b>Grantee Organization (Sponsor) DUNS #:</b>	62-297-2284	
<b>1(866)705-5711 DUN's Helpline.</b>		
<b>Applicant must attach SAM registration Documentation.</b>		
<b>North American Industry Classification System (NAICS):</b>	921110	
<b>Grantee Organization (Sponsor) Fed Tax Id:</b>	87-6113380	
<b>Select eligible Activity:</b>	(03J Water/Sewer Improvements)(03K Street Improvements)(03L Sidewalks)	
<b>National Objective:</b>	Benefit to low and moderate income (LMI) persons	Site specific LMI
	General	LMI Specific
<b>Low/moderate income beneficiaries:</b>	Targeted - 100% LMI	
<b>Beneficiary Type:</b>	People	
<b>Total proposed Beneficiaries:</b>	142	
<b>Total proposed low/moderate income beneficiaries:</b>	108	
<b>Percentage LMI:</b>	76.06%	
<b>How were these figures obtained?:</b>	2013 Survey conducted. 42 Homes are in the service area. 39 Surveys were completed. 132 total with 98 LMI. Avg family size 3.38 x 3 homes = 10 people to add	
<b>Project Objective:</b>	Suitable living environment	
<b>Outcome project will achieve:</b>	Availability/Accessibility	
<b>Date residential anti-displacement and relocation assistance plan adopted:</b>	08/09/2012	

**Attachments**

File Name	Description
<a href="#">Ordinance 11J Moderate Income Housing Plan.pdf</a>	Moderate Income Housing Plan

## Internal Control Questionnaire

**PART I - AUDIT INFORMATION**

Did the jurisdiction SPEND more than \$750,000 in FEDERAL FUNDS in the last fiscal year  
If the answer is "yes", then a Single Audit is required. When was it prepared and sent to the State?

No

*\* Single audits must be sent to: Utah State Auditor's Office, Room E310, East Capitol Complex, SLC, UT 84114-2310 within 30 days of completion.*

**PART II - GENERAL INFORMATION**

What is the governing body of the grantee? (council + mayor?) how many members?  
How often does the council meet?  
Who keeps the minutes of the meetings?  
Does the council operate as a council or does each member have specific line item responsibility?  
Does the jurisdiction have fidelity bond coverage for the responsible officials, as required by law?

Council + Mayor 6 Members  
twice per month  
City Recorder  
Operates as a Council.  
Yes

**PART III - ACCOUNTING SYSTEM**

Are accounting records adequate to identify the source and application of grant funds for each individual contract?  
What kind of accounting system or software is used by the jurisdiction?  
Is there a chart of accounts?  
Does the jurisdiction maintain a General Ledger?  
Does the jurisdiction maintain a Project Ledger?  
Does the accounting system adequately identify receipts and expenditures for each grant or contract?  
Does the jurisdiction prepare financial statements at least annually?  
Have the financial statements been audited within the last two years by an independent accountant?  
Who are the auditors?  
Does the jurisdiction have written accounting policies & procedures?

Yes  
Caselle Clarity  
Yes  
Yes  
Yes  
Yes  
Yes  
Yes  
Christensen, Palmer & Ambrose  
Yes

**PART IV - BUDGETARY CONTROLS**

Does the jurisdiction set-up budgets to control project funds?  
Who is responsible for monitoring the budget compared to actual?

Yes  
Shanna S. Johnson

**PART V - PROPERTY MANAGEMENT**

Is a fixed asset ledger maintained by the jurisdiction?  
Is a physical inventory taken at least every two years?  
Are written policies in place to govern the acquisition and disposition of property and equipment?

Yes  
Yes  
Yes

**PART VI - PURCHASES**

Does the jurisdiction have written purchasing procedures?  
Who has responsibility over purchasing?  
Are purchase orders used for all or part of the jurisdictions purchasing?  
Are large items to be purchased put out to competitive bid?

Yes  
Jolene Eddington  
Yes  
Yes

**PART VII - INTERNAL CONTROLS (SEPARATION OF DUTIES)**

Is there separation of responsibility in the cash receipt, accounting, banking and bank reconciliation of cash receipts?  
Who receives and records checks when they come in the mail?  
Who makes the deposits of the funds received and how often are they deposited?  
Who records the cash into accounting?  
Is there separation of responsibility in the payment process?  
Who enters the invoices into accounting?  
Who prepares the checks to pay invoices?  
Are all checks approved before they are signed?  
Who approves them?  
How many signatures are required on the checks?  
Who can sign them?

Yes  
Robin Matthews  
Jolene Eddington, Daily  
Robin Matthews  
Yes  
Robin Matthews  
Robin Matthews  
Yes  
Jolene Eddington  
2

<b>Does the jurisdiction have a petty cash fund?</b>	Jolene Eddintgon & Mayor Karen Cronin
<b>Who controls it?</b>	Yes
<b>How much is kept in it?</b>	Jolene Eddington
<b>Are all checks pre-numbered and accounted for when the bank account is reconciled?</b>	\$100.00
<b>Who prepares the bank reconciliation?</b>	Yes
	Shanna S. Johnson

**Attachments**

<b>File Name</b>	<b>Description</b>
<a href="#">Ordinance 11J Moderate Income Housing Plan.pdf</a>	Moderate Income Housing Plan

2015 CDBG Program Year Funding  
Perry City CDBG 2015  
Perry City Corporation

**Application Preparer** (please print) \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Chief Elected Official** (please print) \_\_\_\_\_

(Of City /County that is making application)

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

*If the CDBG grant funds will be passed through from the City or County to another agency or organization please complete the following:*

**CEO of Sub-Recipient** (please print) \_\_\_\_\_

(If Applicable)

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

# DRAFT

**BRAG 2015**  
**CONSOLIDATED CAPITAL IMPROVEMENTS LIST**

**SHORT TERM (2015)**

PROJECT DESCRIPTION	TOTAL PROJECT COST	LOCAL CASH MATCH	LOCAL INKIND MATCH	CIB LOAN	CIB GRANT	CDBG	OTHER	PROJECT COMPL. Date	CIB SUBMISS DATE
900 West Street & Infrastructure Improvements (South to 2700 S)	\$420,000	\$320,000				\$100,000		2016	1/31/15
Public Safety Training Facility	\$10,000	\$10,000						2015	N/A
Storm Pipeline (2830 S & 1000 W)	\$220,090	\$135,265						2015	N/A
Detention Basin Design (1000 W & 3600 S)	\$10,000	\$10,000						2015	N/A
12" Water Main on 1650 South	\$186,680	\$186,680						2015	N/A

**MEDIUM TERM (2016 TO 2019)**

PROJECT DESCRIPTION	TOTAL PROJECT COST	LOCAL CASH MATCH	LOCAL INKIND MATCH	CIB LOAN	CIB GRANT	CDBG	OTHER	PROJECT COMPL. Date	CIB SUBMISS DATE
900 West Street & Infrastructure Improvements (North to 2325 S)	\$260,000	\$160,000				\$100,000		2018	1/31/17
Public Safety Training Facility & Area Imp.	\$120,600	\$40,000			\$80,600			2019	TBD
1100 South Joint Fire Station (Land)	TBD	\$125,000					TBD	2019	N/A
Improvements at Dale Young Park	\$20,677	\$20,677						2016	N/A
Water Main to Gun Range	\$250,536	\$250,536						2019	N/A
10" Water Main on Valley View Drive	\$104,650	\$104,650						2016	N/A
Culinary Well Upgrades and Acquisition	\$216,392	\$216,392						2019	N/A
1000 W 3600 S Detention Basin	\$515,980	\$210,610					\$305,370	2019	N/A

**LONG TERM (AFTER 2019)**

PROJECT DESCRIPTION	TOTAL PROJECT COST	LOCAL CASH MATCH	LOCAL INKIND MATCH	CIB LOAN	CIB GRANT	CDBG	OTHER	PROJECT COMPL. Date	CIB SUBMISS DATE
900 West Area Street & Infrastructure Improvements (2700 South to Hwy 89)	\$220,000	\$120,000				\$100,000		2022	1/31/21
900 West Street & Infrastructure Improvements (North to 2250 S)	\$500,000					\$100,000		2020	1/31/19
1200 West Roadway Extension	\$2,380,900	\$219,922			\$2,160,978			2021	1/2015
New City Building	\$TBD							2022	N/A
3100 South Water Reservoir	\$65,637	\$65,637						2020	N/A

16" Water Main on 3200 South	\$9,631	\$9,631						2020	N/A
10" Water Main on Hwy 89	\$421,668	\$42,167		\$379,502				2020	TBD
10" Water Main Hwy 89	\$819,423	\$163,884		\$655,538				2020	TBD
10" Water Main 800 West	\$241,280	\$43,680					\$197,600	2023	N/A
Drainage Trunkline & Detention Basiin (1900 S & Hwy 89)	\$152,052	\$152,052						2020	N/A
Drainage trunkline& Detention Basin (3600 S & Hwy 89)	\$787,605	\$393,770					\$393,835	2020	N/A
Drainage trunkline& Detention Basin (3200 S & Hwy 89)	\$223,145	\$83,590					\$139,555	2020	N/A
Drainage Pipe 2450 S Hwy 89	\$616,680			\$616,680				2020	N/A
Drainage Trunkline (900 W & 2600 S)	\$92,560	\$92,560						2020	N/A

This worksheet has been completed by \_\_\_\_\_ and projects here upon have been approved for addition to regional capital improvement list.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# THRESHOLD & GENERAL CDBG POLICIES 2015

## THRESHOLD POLICIES

1. All projects submitted for CDBG funding must be included in the Consolidated Plan for the Bear River Region. The sponsoring jurisdiction's Capital Improvement Plan (CIP)/Consolidated Plan Project Table must be formally adopted by January 23, 2015 and submitted to BRAG by January 31, 2015 with the CDBG Application
2. Non-profit applicants must provide proof of tax-exempt status at the time of application
3. All projects must meet a HUD National Objective as described in the State's 2015 CDBG Application Guide.
4. A preliminary design and architect's/engineer's estimate must accompany all construction projects.
5. Every CDBG contract should be capable of being completed within eighteen months.
6. Applicants who have not satisfactorily completed contract requirements for their previous CDBG project must contract for assistance from BRAG.
7. Consistent with the policies of the State of Utah CDBG program, in order to be eligible, grantees or sub-grantees must have drawn down at least 50% of any prior CDBG funding by BRAG's final adoption of the CDBG allocation.
8. CDBG funds allocated by BRAG may only benefit individuals and families living outside Logan City. Projects that may benefit residents of Logan City in more than an incidental manner will not be accepted.

## GENERAL POLICIES

1. Projects must not significantly reduce environmental quality or quality of life.
2. Projects should incorporate energy saving measures.
3. Projects which are to be located within hazardous areas, such as fault zones or flood plains, must be designed to mitigate those hazards.
4. Projects should be located close to the population being served, to prevent sprawl and associated higher service delivery costs.
5. Public benefits from projects should out-weigh costs of increased demand on public facilities.
6. Applicants must demonstrate that they have analyzed alternatives and that this project is the most cost effective.
7. Applicants should demonstrate that other funding sources have been contacted and have been used to the maximum extent possible.
8. Applicant should maximize opportunities for coordination with other agencies, or jurisdictions to avoid duplication of effort and to maximize efficiency.

By signing the following you are confirming that you will adhere to all of the above policies or risk losing eligibility for CDBG funding.

\_\_\_\_\_  
CHIEF ELECTED OFFICIAL

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CHAIRMAN OF BOARD OF DIRECTORS  
OF NON-PROFIT AGENCY (if applicable)

\_\_\_\_\_  
DATE