

Flaming Gorge Fire & EMS District Board Minutes
February 25, 2026, 6:00PM
Manila Fire Station
71 West 1st North, Manila, UT 84046

1. Welcome/Introductions
 - a. Stephanie Rose (Board Chair), Bret Reynolds, Jordan Hewitt, Keri Pallesen, Casey Olsen, Jayden Guymon, Steve Forbes, Gale Lamb, Jeff Gosar, Leonard Isaacson (Virtual), Corey Auger (Virtual), JayDee Guymon (Virtual)
2. Updates
 - a. Dutch John Fire - JayDee Guymon
 - i. No updates
 - b. Fire Warden - Corey Auger
 - i. PC Statement was received back from the State. Stephanie will sign it at our next meeting.
 - ii. The final version of the cooperative agreement has been released. Corey will send it out to Steve to share with board members and include in the next agenda.
 - iii. Reviewed the fire department assistance grant, and the only feedback is to make sure we include the FDID and other required fields under department information.
 - iv. Planning on a refresher course in DJ in March.
 - v. S131 and S290 courses are coming up in Uintah County, Chief Gosar should have flyers for it to share with anyone interested.
 - vi. Met with the forest service yesterday regarding their plans for burning in the spring. Fire department personnel with a red card are welcome to come to these burns for training purposes.
 - c. Daggett County Emergency Manager - Leonard Isaacson
 - i. No updates
 - d. General Manager - Steve Forbes
 - i. Operations Updates
 1. Jeff is moving forward with trainings and working to have some equipment serviced and certified, specifically working with Siddons-Martin to certify our SCBA generator
 2. Jeff and Steve will attend the Town of Manila Council meeting on 3/12. Jeff is coordinating with the state fire marshall's office to meet immediate needs for inspections and Jeff is aiming to complete his inspector certification in May.
 3. ISO survey is scheduled for 3/19.
 4. Brodie Wilson submitted a resignation letter from the assistant chief position. Joseph Harrison has expressed an interest in filling the position and Jeff, Steve and Casey will meet with him in the coming weeks to formalize the change of position.
 - ii. Administrative Updates
 1. The renewal request we discussed at the last meeting was related to [SAM.gov](https://sam.gov) registration. Steve confirmed that our account is current. And it appears all of our entity registrations are up to date.
 2. We ordered checks that we can print directly from quickbooks.
 3. Admin assistant position is posted.
 - e. Board Member Updates
 - i. Bret - Reviewed the LBA paperwork and confirmed that only Stephanie, Woody and Bret are official board members. We may need to have an LBA meeting to add additional members. Bret recommends we contact Eric to determine whether we can make the LBA board automatically match the district board, and to ask whether we need to have LBA meetings more frequently.
 - ii. Woody - Absent
 - iii. Stephanie - No updates
 - iv. Leonard - No updates
 - v. Gale - No updates

3. Unscheduled discussion and consideration of request from Daggett County for ambulance standby for the Cow Country Rodeo on July 10th and 11th.
 - a. Bret MOTIONS to approve the Cow Country Rodeo Request to be ratified at our next meeting. Gale SECONDS. No objections. Motion PASSES unanimously.
4. Discussion and consideration of 2026 Election Schedule
 - a. Discussed which positions are up for election and the timeline for declaring for the election. Consensus is that we need to confirm the positions that are up for election and what the county needs from us and that these positions are non-partisan.
 - b. Gale and/or Bret will follow up with the county clerk to confirm the correct timeline and ensure we follow the correct process for the election.
 - c. Stephanie MOTIONS to table. Bret SECONDS. No objections. Motion PASSES unanimously.
5. Discussion and consideration of FFSL Fire Department Assistance Grant Application
 - a. Reviewed and discussed application as prepared by Chief Gosar.
 - b. Bret MOTIONS to approve the grant application as presented. Gale SECONDS. No objections. Motion PASSES unanimously.
6. Correspondence
 - a. Received a check from Blue Cross/Blue Shield of Wyoming. Gold Cross Billings states this appears to be related to an account they've sent for billing. They requested we notify them when the check is deposited, so that they can record it in their billing records.
 - b. Received a check from Williams, which came through Daggett County, with a grant agreement attached. Stephanie MOTIONS to sign grant agreement and use funds as indicated for operations budget purposes. Gale SECONDS. No objections. Motion PASSES unanimously.
7. Review and approve February 11, 2026 Board Meeting Minutes
 - a. Discussed whether we want to continue trying to use AI service for meeting minutes. Steve will continue to explore options within Gemini service, but would prefer not to subscribe for another service yet.
 - b. Gale MOTIONS to approve minutes as presented. Stephanie SECONDS. No objections. Motion PASSES unanimously.
8. Financials
 - a. No financial report
9. Expenses
 - a. Bret MOTIONS to approve expenses as presented. Gale SECONDS. No objections. Motion PASSES unanimously.
10. Closed session for Discussion of Items permitted by § 52-4-205 of State Code*.
11. Adjourn - 6:57PM

Flaming Gorge Fire and EMS District Board Meeting
Wednesday, February 25 · 6:00 – 7:00pm
Time zone: America/Denver
Google Meet joining info
Video call link: <https://meet.google.com/nry-hmiw-ttg>
Or dial: (US) +1 413-370-4386 PIN: 956 673 791#
More phone numbers: <https://tel.meet/nry-hmiw-ttg?pin=2283908122946>

*pursuant to § 52-4-205 of Utah State Code: Closed Session is for the purpose of discussing the character, professional competence, or physical or mental health of an individual; collective bargaining; litigation, purchase, exchange, or lease of real property