



Board of Directors Meeting Minutes

March 19, 2026

1160 N. 645 West, Washington, Utah

Zoom link: <https://bit.ly/4dchFxN>

Agenda Item	Presenter	Action taken	Time
Board training	Chair Adams	none	5:30pm
Board Meeting Call to Order	Chair Adams	<p><b>Board Members in Attendance:</b> Jamee Adams (Chair)   Marisa Granado (Secretary)   Elizabeth Chesley (on Zoom)   Shelby Bridges (joined on Zoom @ 6:25)   Matt McDonald   Jana Rae Warren (arrived at 6:20pm)</p> <p><b>Others in Attendance:</b> Kasidi Havens (Assistant Director)</p> <p>Adjournment set for 7:00PM</p>	6:12PM
Approve Minutes from Previous Meetings	Chair Adams	<p><b>Motion:</b> Matt McDonald motions to approve the Board Meeting Minutes from February 12, 2026. Marisa Granado seconds. Ayes: Jamee Adams, Marisa Granado, Elizabeth Chesley, Matt McDonald Nays: None Abstains: None The motion is passed.</p> <p>Matt McDonald motions to approve the Board Meeting Minutes from February 18, 2026. Elizabeth Chesley seconds. Ayes: Jamee Adams, Marisa Granado, Elizabeth Chesley, Matt McDonald Nays: None Abstains: None The motion is passed.</p>	
Public Comment	Chair Adams	<p>*Please note that the Board will not take action on any items introduced during his portion of the meeting according to Utah Code 52-4-202(6)(b) none</p>	
Enrollment	Chair Adams	<p><b>Enrollment:</b> 230 students current as of March 19, 2026. Suggestion to consider synergy with admin and how our group can work together to improve enrollment. Consider the fine line between</p>	

		governance and management. Utilize data submitted in exit surveys from families upon withdrawal to help retention and enrollment. Marketing idea to show expectation vs. what students are receiving.	
<b>Administrative Report</b>	Director Kasidi Havens	<p><b>Program</b></p> <ul style="list-style-type: none"> <li>● Upcoming faculty meeting to PD Value based, heart centered trainings</li> <li>● Professional Development- Director and Teachers talked about curriculum and next year plans</li> <li>● Outdoor Recreation Grant Infrastructure Application Brian will have more info</li> <li>● Every Kid Outdoors Initiative packets for all students and Brian has more info.</li> <li>● Best of Southern Utah will find out results soon</li> </ul> <p><b>Upcoming</b></p> <ul style="list-style-type: none"> <li>● March 26 th – Maturation Classes Jamee proposes idea to have at beginning of year for students to learn and practice self-care throughout year.</li> <li>● April 1 st – Letters of Intent to be disseminated to all staff</li> <li>● April 3 rd -6 th – Easter Break</li> <li>● April 7 th – No school for students, PD for Teachers</li> </ul>	
<b>Financial Training &amp; Report</b>	Nate Adams	<ul style="list-style-type: none"> <li>● Financial Summary as of February 28, 2026</li> <li>● Financial Budget Detail Report as of February 28, 2026</li> <li>● Financial Balance Sheet as of February 28, 2026 <ul style="list-style-type: none"> <li>○ possibly look at office expenses to talk to Nate next time</li> <li>○ want trend reports from b.o.y as well as for comparison of years and to e.o.y.</li> </ul> </li> </ul>	
<b>Committee Reports</b>		<ul style="list-style-type: none"> <li>● Consider adding Academic performance committee, in future, to understand and track results of education. Possibly add, blend and change around committees. Could add a brief report from admin/Kasidi will be chair and provide trend report.</li> <li>● Finance &amp; Audit Committee – Elizabeth Chesley, Chair</li> <li>● Marketing &amp; Outreach Committee - Matt McDonald, Chair <ul style="list-style-type: none"> <li>○ continued collaboration and meetings with admin</li> </ul> </li> <li>● Director Evaluation Committee - Shelby Bridges, Chair <ul style="list-style-type: none"> <li>○ Jana Rae brought info for end of year evaluation and needs formatting.</li> <li>○ Shelby created evaluation for this end of year. Two format types to review, consider Brian giving input as well for clear expectations. Aligned with public charter school guidelines. Jana needs board collaboration improvement plan from last year. How to consider other faculty needs, not all academic. Suggestion to give</li> </ul> </li> </ul>	

		rankings on importance and involvement. Community relationships with parents may need to be added. Overall positive format, not using vocabulary like 'poor'. Director will have only refined summary from board, not all comments and full evaluation reports. Build evaluation for future foundation to collaborate with all staff and board. Anonymity is highly important. Summary from sections to deliver to Brian. Possibly have oversight description about Brian's role to disseminate all management of school so that questions are not direct.	
<b>Discussion / Action Items</b>	Chair Adams	<p><b>*Discussion Items:</b></p> <ul style="list-style-type: none"> <li>● Director Evaluation (End of Year): review and distribute to staff in April Jamee will address staff at next upcoming staff meeting as precursor to evaluation. Matt will condense into Google form. I will send it out once ready for all staff.</li> <li>● Upcoming Trainings - Monday, March 23; 5:30pm – 6:30pm Data-Driven Oversight and Academic Accountability UAPCS online training</li> <li>● Upcoming UAPSC Conference in Layton (June 10-11). Get tentative count / plan for hotel reservations - free tickets to attend from Shannon for attending online trainings. Jamee will request headcount for hotel rooms and those attending as date comes near. Currently tentative attendees include Jamee, Matt, Marisa, and Elizabeth.</li> </ul>	
<b>Adjournment</b>	Chair Adams	<p><b>Motion:</b></p> <p>Matt McDonald motions to adjourn the meeting. Elizabeth Chesley seconds.</p> <p>Ayes: Jamee Adams, Marisa Granado, Shelby Bridges, Elizabeth Chesley, Matt McDonald, Jana Rae Warren</p> <p>Nays: None</p> <p>Abstains: None</p> <p>The motion is passed.</p> <p>The meeting is adjourned.</p>	8:00PM
<b>Next Meeting</b>		<b>April 9, 2026 - MVM Conference Room</b>	6:00pm

**Audio Link:**

[https://drive.google.com/file/d/1fPEQzKcyymBP2gDJT6FAxNhYEM-00dkX/view?usp=drive\\_link](https://drive.google.com/file/d/1fPEQzKcyymBP2gDJT6FAxNhYEM-00dkX/view?usp=drive_link)

**Vision**

At Mountain View Montessori, our vision is to awaken within each child their unique potential that will enable them to make a valuable contribution to society.

**Mission**

Mountain View Montessori provides quality education founded on child-centered Montessori principles with project based learning to achieve academic excellence. We are dedicated to supporting the whole child by fostering intellectual, emotional and physical growth.