



**MAGNA CITY COUNCIL
MEETING AGENDA
March 24, 2026**

****AMENDED AGENDA****

Webster Center
8952 West Magna Main Street
Magna, Utah 84044

PUBLIC NOTICE IS HEREBY GIVEN that the Magna City Council will hold a meeting for presentation, discussion, and possible action at **6:00 PM** on the **24th day of March 2026** at the Webster Center, 8952 West Magna Main Street Magna, Utah as follows:

**** Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.**

Approximate Meeting Time Length: 95 minutes

6:00 PM – PUBLIC MEETING

1. CALL TO ORDER
2. Determine Quorum
3. Pledge of Allegiance

4. PUBLIC COMMENTS (Limited to 2 minutes per person)

Anyone who wants to speak on an item that is not on the public hearing agenda must sign up and will be called in order. Please state your name. Councilmembers will not respond during public comments, but city staff will follow up if needed. **Comments are limited to two (2) minutes.**

5. STAKEHOLDER REPORTS

- A. Unified Police Department - **Chief Del Craig** (5 minutes)
- B. Magna 4th of July – **Jennifer D’Haenens** (5 minutes)

6. CONSENT AGENDA (5 minutes)

- A. Approve City Council Meeting Minutes
 - 1) March 10, 2026 City Council Meeting

7. PRESENTATION ITEMS

- A. MSD Updates – **MSD Staff**
- B. Draft City Budget Discussion FY2027 – **Dave Sanderson, Accountant** (20 minutes)

8. COUNCIL BUSINESS

- A. Discussion and Potential Action Regarding **Resolution R2026-20**, Adopting Rules of Order and Procedure for City Council Meetings – **Nathan Bracken, City Attorney** (10 minutes)
- B. Discussion and Potential Action Regarding **Ordinance 2026-O-04**, Adopting a Surplus Property Policy – **Claire Gillmor, Deputy City Attorney** (10 minutes)
- C. Discussion and Potential Action Regarding the Request of Authority to Exercise Power of Eminent Domain to Condemn Property Located at 2825 S 8000 W – **Tamaran Woodland, Assistant City Engineer** (5 minutes)

- D. Discussion and Potential Action Regarding Unified Police Department (UPD) Request Funding for an Additional Police Sergeant – *Chief Del Craig, UPD* (10 minutes)
- E. Discussion and Potential Action Regarding **Resolution R2026-21**, Adopting Rules of Order and Procedure for Parades – *Claire Gillmor, Deputy City Attorney* (5 minutes)
- F. Discussion and Potential Action Regarding **Resolution R2026-15A**, An Updated Resolution Appointing Jeff White to the Planning Commission
- G. Discussion and Potential Action Regarding **Resolution R2026-16A**, An Updated Resolution Appointing Jeff Larson to the Planning Commission
- H. Discussion and Potential Action Regarding **Resolution R2026-17A**, An Updated Resolution Appointing Ted Shaw to the Planning Commission
- I. Discussion and Potential Action Regarding **Resolution R2026-18A**, An Updated Resolution Appointing Alternate Members to the Planning Commission

9. MANAGER/CITY ATTORNEY UPDATES (10 minutes)

- A. City Manager Updates – *Kelly Bush, Assistant City Manager*
- B. City Attorney Updates – *Nathan Bracken, City Attorney*

10. COUNCIL REPORTS (10 minutes)

11. CLOSED SESSIONS IF NEEDED AS ALLOWED PURSUANT TO UTAH CODE §52-4-205

- A. Discussion of the character, professional competence or physical or mental health of an individual.
- B. Strategy sessions to discuss pending or reasonably imminent litigation.
- C. Strategy sessions to discuss the purchase, exchange, or lease of real property.
- D. Discussion regarding deployment of security personnel, devices, or systems; and
- E. Other lawful purposes as listed in Utah Code §52-4-205

12. ADJOURN

ZOOM WEBINAR: Magna City Council Meeting

When: March 24, 2026, 06:00 PM Mountain Time (US and Canada)

<https://us06web.zoom.us/j/87125783065?pwd=qGJpbcYeym8glgElUdS6RH8GsIA8p9.1>

Webinar ID: 871 2578 3065

Webinar Passcode: 729950

Successful sign-in to a Zoom account is required to access this webinar, one can be created for free at any time on the Zoom website or mobile/desktop app.

Upon request with three (3) working days’ notice, the Greater Salt Lake Municipal Services District, in support of Magna City, will make reasonable accommodations for participation in the meeting. To request assistance, please call (385) 377-9466 – TTY 711.

A copy of the foregoing agenda was posted at the following locations on the date posted below:

Magna City website at <https://magna.utah.gov/> and the Utah Public Notice Website at

<https://www.utah.gov/pmn/>. Pursuant to State Law and Magna Ordinance, Councilmembers may participate electronically. Pursuant to Utah Code § 52-4-205, parts of meetings may be closed for reasons allowed by statute.

POSTED: March 22, 2026

**AN ORDINANCE OF THE MAGNA CITY COUNCIL (“the Council”)
REPEALING AND REPLACING MAGNA CITY CODE CHAPTER 3.36
PROPERTY DISPOSAL**

RECITALS

WHEREAS, Utah Code Ann. § 10-8-2(1)(a)(iii) authorizes the Council to purchase, receive, hold, sell, lease, convey, and *dispose* of real and personal property for the benefit of the municipality; and

WHEREAS, Chapter 3.36 of the Magna City Code was enacted when Magna was a Metro Township and includes several references to Salt Lake County, which are outdated and inaccurate since Magna’s incorporation as a municipality; and

WHEREAS, the Council desires to repeal and replace Chapter 3.36 of the Magna City Code with the enactment of updated requirements for the disposal of municipal property; and

WHEREAS, the Council has determined that the requirements for the disposal of municipal property set forth in Attachment A will serve the best interests of Magna City and the general public.

NOW, THEREFORE, BE IT ORDAINED BY THE MAGNA CITY COUNCIL as follows:

1. Repeal/Enact. Chapter 3.36 of the Magna City Code is hereby repealed. Chapter 3.36 is hereby enacted in substantially the form set forth in Attachment A of this Ordinance, subject only to administrative or grammatical corrections.
2. Severability. If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which shall continue in full force and effect.
3. Direction to Staff. Staff are authorized and directed to: (i) Correct any administrative or grammatical errors within this Ordinance and Attachment A; and (ii) Codify and publish this Ordinance and Attachment A pursuant to all governing law, including, but not limited to, Utah Code Annotated § 10-3-711.
4. Effective Date. This Ordinance will take effect immediately upon posting pursuant to Utah Code Annotated § 10-3-712.

PASSED AND ADOPTED this 24th day of March, 2026.

MAGNA CITY

By: _____
Mick Sudbury, Mayor

ATTEST

APPROVED AS TO FORM

Diana Baun, Recorder

MAGNA ATTORNEY

Voting:

Council Member Prokopis voting _____
Council Member Olsen voting _____
Council Member George voting _____
Council Member Pierce voting _____
Council Member Jensen voting _____

Date ordinance summary was posted to the Magna City website, the Utah public Notice Website, and in a public place within Magna City per Utah Code §10-3-711: _____

Effective Date of Ordinance: _____

SUMMARY OF
MAGNA CITY
ORDINANCE NO. 2026-O-04

On March 24, 2026, the Magna City Council approved Ordinance No. 2026-O-04, repealing and replacing Chapter 3.36 of the Magna City Code.

By: Mick Sudbury, Mayor

ATTEST

APPROVED AS TO FORM

Diana Baun, Recorder

City Attorney

Voting:

Council Member Prokopis voting _____
Council Member Olsen voting _____
Council Member George voting _____
Council Member Pierce voting _____
Council Member Jensen voting _____

A complete copy of Ordinance No. 2026-O-04 is available in the office of the Magna City Recorder, 860 Levoy Drive, Suite 300 Taylorsville, UT 84123.

CHAPTER 3.36 PROPERTY DISPOSAL

3.36.010 Purpose and Implementation: The Ordinance shall establish an efficient and effective method for disposal of Magna City property. This Ordinance directs the timely, efficient, cost-effective, transparent and safe disposition of City property in a manner consistent with the best interests of Magna City.

3.36.20 Definitions: The following definitions will apply for the purposes of this Chapter:

- A. “Disposal” means the conveyance, transfer, or discard of Public Property.
- B. “Public Property” means, consistent with Utah Code Ann. § 76-8-101(5)(a) or applicable successor statute, real or personal property that is owned, held, or managed by the City, including real or personal property that is transferred by the City to an independent contractor which remains public property while in the possession of an independent contractor of the City for the purpose of providing a program or service for, or on behalf of the City.
- C. “Surplus Personal Property” means any Public Property including vehicles, that is not real property, that is no longer needed now or in the foreseeable future, or that is no longer of value or use to the City.
- D. “Surplus Real Property” means any Public Property that is real property, that is no longer needed now or in the foreseeable future, or that is no longer of value or use to the City.

3.36.030 Authority: Pursuant to Utah Code Ann. § 10-8-2, the City may purchase, receive, hold, sell, lease, convey, and dispose of real and personal property for the benefit of the municipality, whether the property is within or without the municipality's corporate boundaries, if the action is in the public interest and complies with other law.

3.36.040 Inventory of Public Property: The City shall keep and maintain an inventory of Public Property valued in excess of **\$10,000.00**.

3.36.050 Surplus Personal Property

- A. Surplus Personal Property Valued Less than **\$10,000.00**: The City Manager shall have the authority to dispose of Surplus Personal Property with a value of less than **\$10,000.00**. The City Manager may sell, trade, or properly discard in accordance with the disposal method that provides the greatest benefit to the City. The City Manager shall deposit all proceeds in the applicable City fund and shall not sell for less, or assign a trade value of less than fair market value.

B. Surplus Personal Propety Valued in Excess of \$10,000.00: The City Council shall have the authority to dispose of Surplus Personal Property with a value in excess of \$10,000.00 through any, or a combination of, the following means and methods:

- Sell or transfer to another governmental agency. If the asset is transferred to another agency the City should document how the transfer provides benefit to the entity or the citizens it serves.
- Acceptance of a cash offer that constitutes fair market value in accordance with at least three different independent appraisals or expert opinions.
- Auction the item on the City's webpage, eBay, or via live auction. The City will be responsible for all costs associated with this option, and must allocate sufficient resources from a departmental budget line-item for this purpose. The City Manager will coordinate the auction if eBay is used.
- Sell the item through a sealed-bid process.
- Trade the item in for new replacement equipment.
- Surplus via Utah Division of Purchasing and General Services
- Dispose as scrap metal if the items is broken, unusable, and/or hazardous.
- Properly discard the item if the item is broken, unusable, and/or hazardous.
 - ✓ Documentation and pictures must be provided for an item to be discarded.
 - ✓ Discarding the item(s) being surplusd is the last option to be used unless the item is broken, unusable or has no commercial, salvage or donation value and/or the City has exhausted all other options for disposal.

If the item is sold or transferred, the receiving individual or party must sign a liability waiver. If the City is responsible for the pick up or transfer of the item, it must obtain the signature of the individual or party receiving the item on the waiver and forward the waiver to the City Recoder to maintain documentation of the sale.

C. Vehicles: For vehicles being surplusd, the City shall attach a printout from Kelly Blue Book with the estimated value of the vehicle to keep with the disposal documentation.

D. Procceds: Proceeds from the sale of Surplus Personal Property shall be deposited in a City fund as determined by the City Council.

3.36.060 Surplus Real Property: The disposal of all Surplus Real Property requires approval of the City Council.

A. Significant Parcel of Real Property: Surplus Real Property greater than one (1) acre in size shall be considered a "significant parcel of real property," Prior to the disposal of a significant parcel of real property, the City shall provide an opportunity for the public to comment on the proposed disposal and public notice as a class A notice under Utah Code Ann. § 63G-30-102, for at least 14 days prior to the opportunity for public comment.

B. Disposal: The City Council may dispose of Surplus Real Property by any means or methods that provides the City with the fair market value of the Surplus Real Property. Further, fair market value for the Surplus Real Property may be provided to the City in cash, other real

property of equal or greater value, or another benefit that provides value equal to the fair market value of the Surplus Real Property. The fair market value of the Surplus Real Property shall be determined by at least one appraisal by a qualified and accredited real estate appraiser.

- C. Records: The City Recorder shall keep and maintain all records associated with the disposal of the Surplus Real Property, including, but not limited to: appraisals, contracts, correspondence, and other documentation evidencing the City's compliance with this Chapter.

3.36.070 Unlawful Disposal: It shall be unlawful for the City, or any City staff or elected official, to dispose of Surplus Personal Property or Surplus Real Property by any means or methods not specifically set forth herein this Chapter. Further, it shall be unlawful for any City staff or elected official to personally benefit from the disposal of Surplus Personal Property or Surplus Real Property.

DRAFT

PATROL ACTIVITY REPORT / FEBRUARY 2026 / MAG

(zones 11)

	<u>2025</u>	<u>2026</u>					
	F	J	F	M	A	M	J
Total Calls	1248	1489	1357				
Total No Cases (Cleared By)	392	N/A	N/A				
Total Cases (GO)	449	482	459				
Calls Per Officer	57	68	62				
Patrol Allocations	22	22	22				

	F	J	F	M	A	M	J
ARSON							
AGG ASSAULT							
ASSAULT	17	34	24				
BURGLARY	10	4	3				
BURGLARY ALARM	8	6	14				
CIVIL RIGHTS			6				
CONSERVATION							
COUNTERFEITING		1					
CRIMES AGNST PER							
DAMAGED PROP	23	10	11				
DRUG COURT							
DRUGS	4	7	9				
EMBEZZLEMENT							
ENTICEMENT							
ESCAPE/WARRANTS	4	7	9				
EXPLOITATION							
EXTORTION							
FAMILY OFFENSE	35	54	42				
FORGERY							
FRAUD	14	3	5				
FRAUD ELDERLY		2					
GAMBLING							
HEALTH/SAFETY	1	2	3				
HOMICIDE							
INV OF PRIVACY	2	13	15				
JUVENILE OFF	1	1					
KIDNAP		2					
LARCENY	25	24	22				
LIQUOR	3	1	4				
MORALS		1	1				
OBSCENITY			1				
OBST JUDICIAL			1				
OBST POLICE	1	3	3				

PROACTIVE ENF
 PROSTITUTION
 PROPERTY CRIME
 PUBLIC ORDER
 PUBLIC PEACE
 PUBPEACE ALARM
 ROBBERY
 ROBBERY ALARM
 RUNAWAY
 SEXUAL ASLT
 SEX EXPLOIT
 SEXUAL OFFENSE
 STOLEN PROP
 STOLEN VEHICLE
 TRAFFIC
 WEAPON OFFENSE
 BLANK -NO NCIC YET
TOTAL

90	84	84				
75	77	73				
2						
3	2					
4	3	5				
2	5	5				
3	1	3				
1						
7	6	5				
114	126	109				
	3	2				
449	482	459				

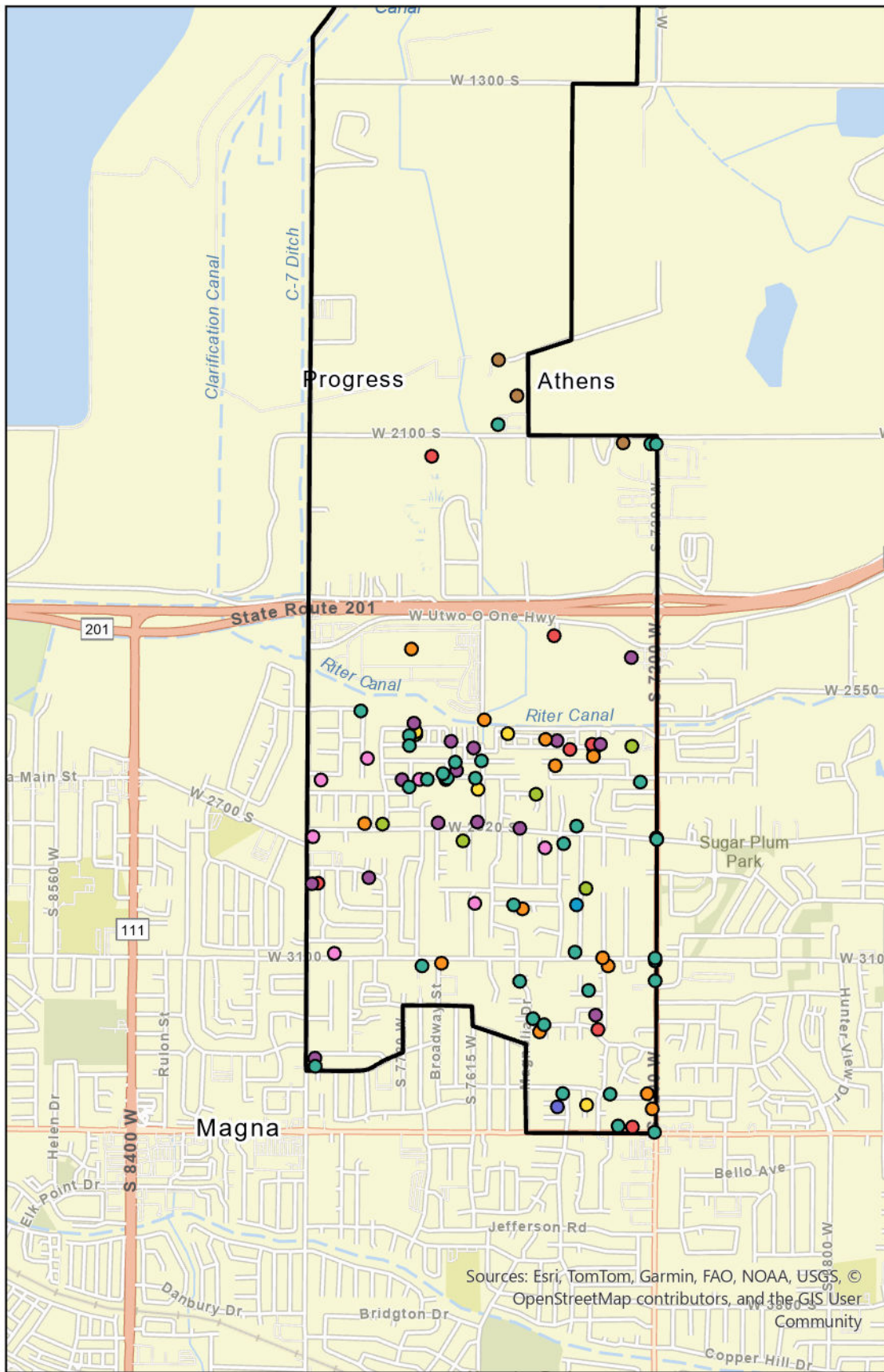
Booking Arrests
 Citations

	F	J	F	M	A	M	J
Booking Arrests	22	31	39				
Citations	121	246	187				

MAGNA

DISTRICT 1

FEBRUARY 2026



Total = 111

- ASSAULT (3)
- BURGLARY (1)
- BURGLARY ALARM (5)
- DAMAGED PROP (1)
- DRUGS (1)
- ESCAPE (3)
- FAMILY OFFENSE (11)
- FRAUD (1)
- HEALTH/SAFETY (2)
- INV OF PRIVACY (1)
- LARCENY (5)
- OBST JUDICIAL (1)
- OBST POLICE (1)
- PUBLIC ORDER (17)
- PUBLIC PEACE (16)
- RUNAWAY (1)
- SEXUAL OFFENSE (1)
- STOLEN VEHICLE (2)
- TRAFFIC (38)

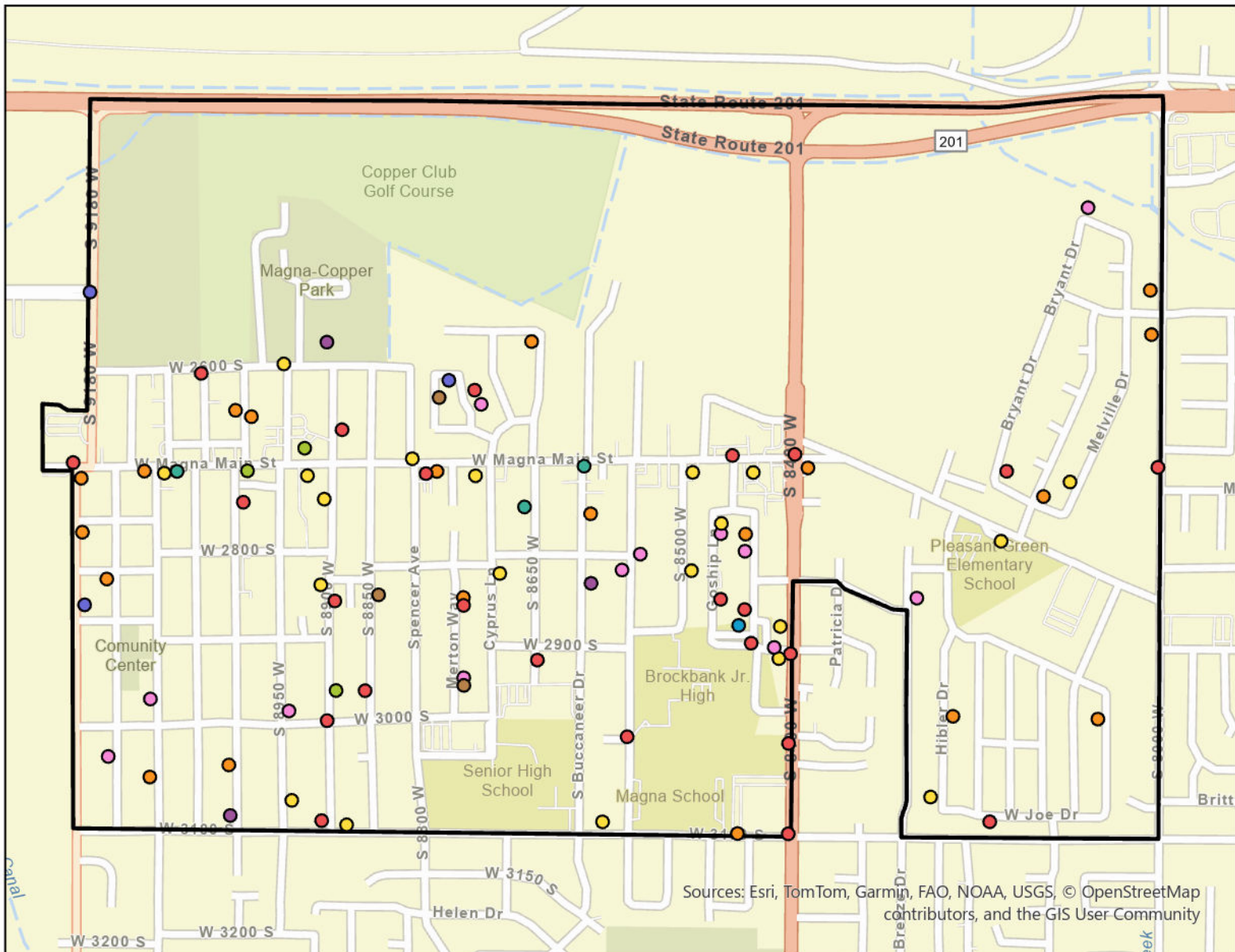


Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, ©
OpenStreetMap contributors, and the GIS User
Community

MAGNA

DISTRICT 2

FEBRUARY 2026



Total = 119

- ASSAULT (6)
- BURGLARY (1)
- BURGLARY ALARM (3)
- DAMAGED PROP (4)
- DRUGS (4)
- ESCAPE (2)
- FAMILY OFFENSE (10)
- FRAUD (3)
- HEALTH/SAFETY (1)
- INV OF PRIVACY (3)
- LARCENY (5)
- LIQUOR (1)
- OBSCENITY (1)
- OBST POLICE (1)
- PUBLIC ORDER (23)
- PUBLIC PEACE (24)
- RUNAWAY (2)
- SEX ASSAULT (1)
- SEXUAL ASLT (3)
- SEXUAL OFFENSE (1)
- TRAFFIC (20)

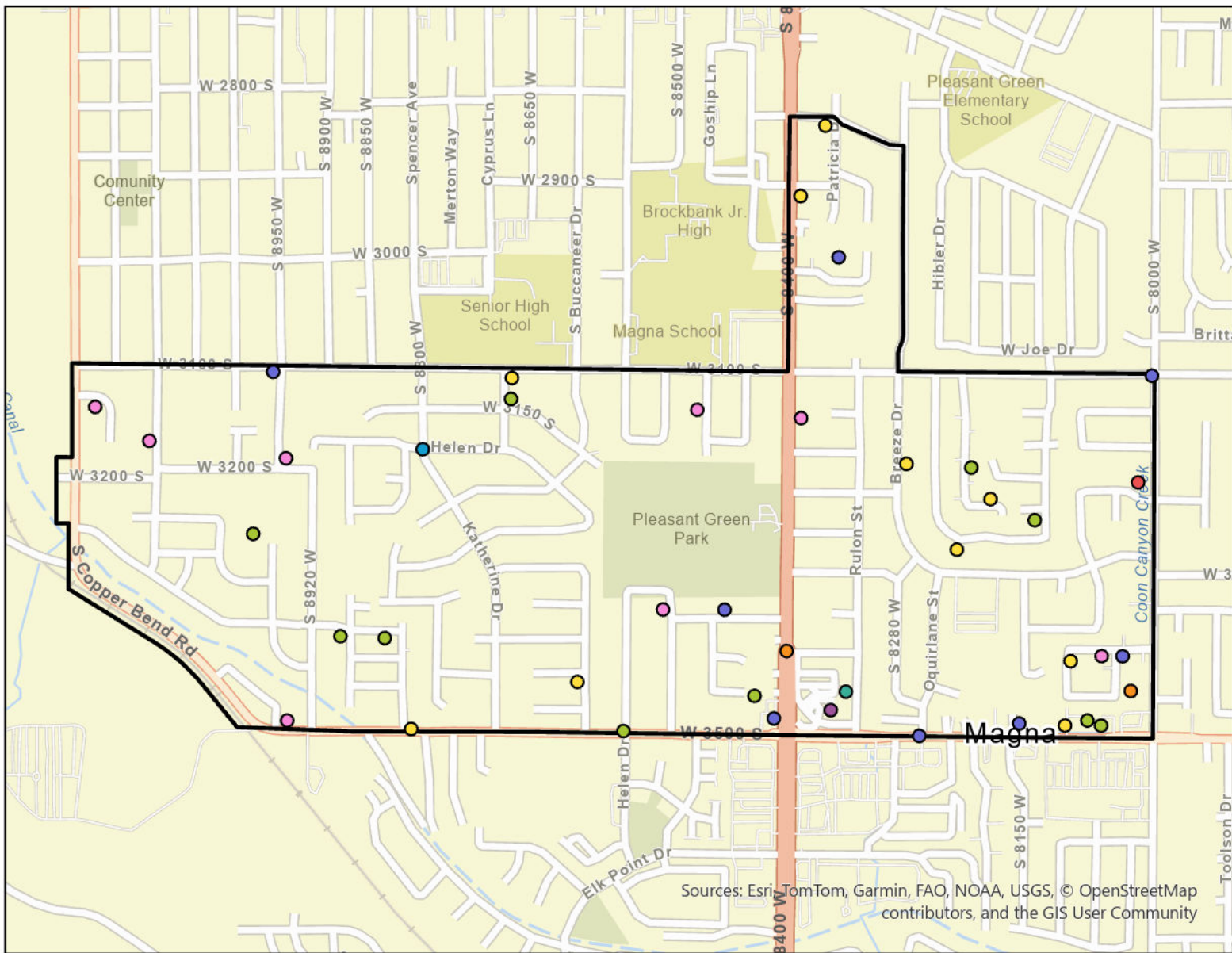


Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

MAGNA

DISTRICT 3

FEBRUARY 2026



Total = 53

- ASSAULT (2)
- DAMAGED PROP (1)
- FAMILY OFFENSE (12)
- INV OF PRIVACY (1)
- LARCENY (4)
- PUBLIC ORDER (11)
- PUBLIC PEACE (11)
- RUNAWAY (1)
- STOLEN VEHICLE (2)
- TRAFFIC (8)

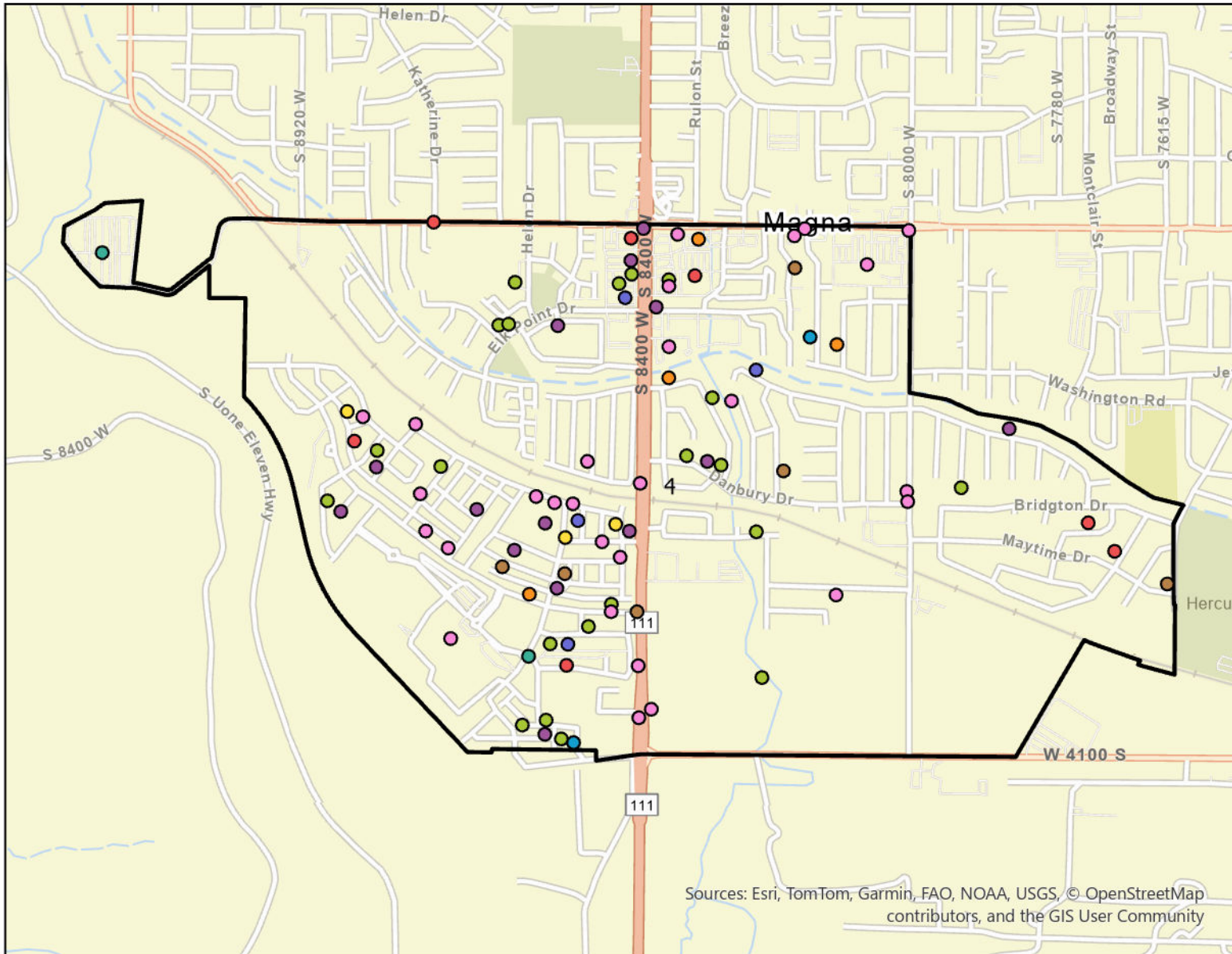


Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

MAGNA

DISTRICT 4

FEBRUARY 2026



Total = 127

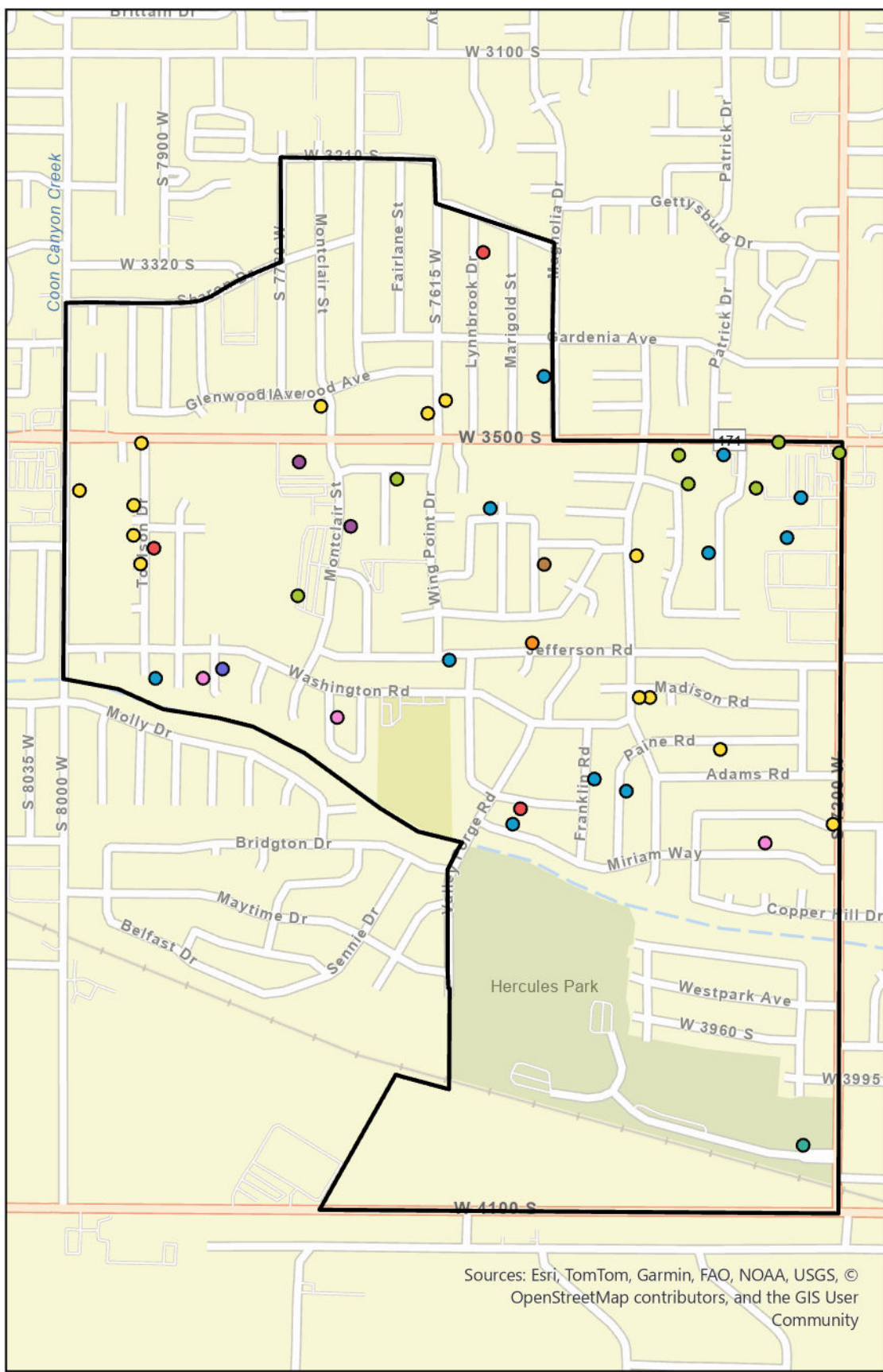
- ASSAULT (10)
- BURGLARY (1)
- BURGLARY ALARM (4)
- CIVIL RIGHTS (4)
- DAMAGED PROP (4)
- DRUGS (3)
- ESCAPE (2)
- FAMILY OFFENSE (6)
- INV OF PRIVACY (8)
- LARCENY (8)
- LIQUOR (1)
- MORALS (1)
- PUBLIC ORDER (24)
- PUBLIC PEACE (16)
- RUNAWAY (1)
- SEXUAL ASLT (1)
- TRAFFIC (31)
- WEAPON OFFENSE (2)



MAGNA

DISTRICT 5

FEBRUARY 2026



Total = 49

- ASSAULT (3)
- BURGLARY ALARM (2)
- CIVIL RIGHTS (2)
- DAMAGED PROP (1)
- DRUGS (1)
- ESCAPE (2)
- FAMILY OFFENSE (3)
- FRAUD (1)
- INV OF PRIVACY (2)
- LIQUOR (2)
- OBST POLICE (1)
- PUBLIC ORDER (9)
- PUBLIC PEACE (6)
- SEXUAL OFFENSE (1)
- STOLEN VEHICLE (1)
- TRAFFIC (12)

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, ©
OpenStreetMap contributors, and the GIS User
Community



Administration

Magna City FY 2027

Administration SUMMARY	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Account Name				
Personnel wages	\$ 171,727	\$ 338,700	\$ 708,202	109.1%
Council wages	105,100	98,400	142,400	44.7%
Personnel benefits	53,360	140,780	279,950	98.9%
Awards, recognition	1,079	2,000	4,000	100.0%
Subscriptions, memberships	4,355	27,830	13,610	-51.1%
Printing/publications/advertising	560	4,000	70,500	1662.5%
Travel/mileage	1,628	2,500	8,080	223.2%
Office expense and supplies	772	14,750	46,500	215.3%
Computer equipment/software/Cell	8,512	7,500	41,250	450.0%
Attorney-civil	54,407	90,000	250,000	177.8%
Attorney-land use (MSD)	-	35,000	125,000	257.1%
Training and seminars	1,271	17,000	34,000	100.0%
Web page development/maintenance	11,154	9,745	33,745	246.3%
Software/streaming	25,651	17,500	52,500	200.0%
Payroll processing fees	504	1,100	6,000	445.5%
Lobbyist	32,000	-	52,000	100.0%
Communications	329	10,000	21,000	110.0%
Contributions/special events	71,297	185,000	235,000	27.0%
Insurance	21,416	26,000	104,000	300.0%
Workers comp insurance	130	3,750	20,000	433.3%
Postage	11,347	10,000	37,500	275.0%
Professional and technical	19,058	-	180,000	100.0%
UFA emergency services	-	-	-	0.0%
Grant	4,500	-	12,500	100.0%
SL (Client) county support services	-	35,000	-	-100.0%
Equipment/computer purchases	-	-	15,000	100.0%
Code infrocement Abatements	8,816	-	15,000	100.0%
Webster Center	9,376	40,000	790,000	1875.0%
Non classified expenses	8,992	-	708,500	100.0%
Totals:	\$ 627,341	\$ 1,116,555	\$ 4,006,237	258.8%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Personnel wages				
Account Number:				
Line Item Description Detail				
City Manager	171,727	191,700	203,202	6.0%
Assistant City Manager	-	55,000	130,000	136.4%
Assist to Manager	-	92,000	-	-100.0%
Customer Service Representative	-	-	60,000	100.0%
Mayors assistant			75,000	
City supervisor			90,000	
City employee			75,000	
City employee			75,000	
Totals:	171,727	338,700	708,202	109.1%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	171,727	338,700	708,202	109.1%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Council wages				
Account Number:				
Line Item Description Detail				
Magna Council	105,100	16,000	24,000	50.0%
Magna Council	-	16,000	24,000	
Magna Council	-	16,000	24,000	
Magna Council	-	16,000	24,000	
Magna Mayor	-	24,000	36,000	
Planning Commission	-	1,300	1,300	
Planning Commission	-	1,300	1,300	
Planning Commission	-	1,300	1,300	
Planning Commission	-	1,300	1,300	
Planning Commission	-	1,300	1,300	
Planning Commission/Alternates	-	1,300	1,300	
Planning Commission/Alternates	-	1,300	1,300	
Planning Commission/Alternates	-	1,300	1,300	
Totals:	105,100	98,400	142,400	44.7%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	105,100	98,400	142,400	44.7%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Personnel benefits				
Account Number:				
Line Item Description Detail				
Council benefits	11,000	16,500	20,000	21.2%
City Manger benefits	42,360	64,280	80,000	24.5%
Assist to City Manager	-	25,000	52,000	108.0%
Assist to Manager	-	35,000	-	-100.0%
Customer Service Rep	-	-	24,000	100.0%
Mayors assistant			24,750	
City supervisor			29,700	
City employee			24,750	
City employee			24,750	
Totals:	53,360	140,780	279,950	98.9%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	53,360	140,780	279,950	98.9%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Awards, recognition				
Account Number:				
Line Item Description Detail				
For appreciation of former planning commissioners and elected officials	1,079	2,000	4,000	100.0%
Totals:	1,079	2,000	4,000	100.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	1,079	2,000	4,000	100.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Printing/publications/				
Account Number:				
Line Item Description Detail				
Business cards, postcards etc	560	4,000	12,500	212.5%
Banner on main street (4)			58,000	
Totals:	560	4,000	70,500	1662.5%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	560	4,000	70,500	1662.5%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Travel/mileage				
Account Number:				
Line Item Description Detail				
Mileage/ Air fare reimbursement	1,628	2,500	6,580	163.2%
Council travel to ULCT conference April 22-24, St. George, UT	-	-	1,500	100.0%
Totals:	1,628	2,500	8,080	223.2%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	1,628	2,500	8,080	223.2%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Office expense and su				
Account Number:				
Line Item Description Detail				
Office supplies	772	5,000	10,000	100.0%
Small equipment	-	2,500	7,500	200.0%
Copier/printer	-	5,000	10,000	100.0%
Computer/Mayor	-	2,250	5,000	122.2%
Computer/Assistant to City Manager	-	-	3,000	100.0%
Computer/ Assist to Manager	-	-	3,000	100.0%
Computer/Customer Service Rep	-	-	3,000	100.0%
Mayors assistant			3,000	
City supervisor			1,000	
City employee			500	
City employee			500	
Totals:	772	14,750	46,500	215.3%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	772	14,750	46,500	215.3%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Computer equipment				
Account Number:				
Line Item Description Detail				
Software/ I pads replacement	4,600	5,000	30,000	500.0%
Cell phone Mayor	3,912	2,500	750	-70.0%
Cell phone Council	-	-	750	100.0%
Cell phone Council	-	-	750	100.0%
Cell phone Council	-	-	750	100.0%
Cell phone Council	-	-	750	100.0%
Cell phone Council	-	-	750	100.0%
Cell phone Council	-	-	750	100.0%
City Manager	-	-	750	100.0%
Assistant to City Manager	-	-	750	100.0%
Assistant to Manager	-	-	750	100.0%
Customer Service Representative	-	-	750	100.0%
Mayors assistant			750	
City supervisor			750	
City employee			750	
City employee			750	
Totals:	8,512	7,500	41,250	450.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	8,512	7,500	41,250	450.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Training and seminar				
Account Number:				
Line Item Description Detail				
Training & seminars	1,271	-	-	0.0%
April, St George \$250 each	-	2,000	4,000	100.0%
ULCT Mid Year Conference	-	15,000	30,000	100.0%
Totals:	1,271	17,000	34,000	100.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	1,271	17,000	34,000	100.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Web page developme				
Account Number:				
Line Item Description Detail				
Development	11,154	-	24,000	100.0%
Muni ordinance & Code	-	1,452	1,452	0.0%
Civic Plus	-	8,293	8,293	0.0%
Totals:	11,154	9,745	33,745	246.3%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:				
	-	-	-	0.0%
Proposed New Budget:				
	11,154	9,745	33,745	246.3%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Software/streaming				
Account Number:				
Line Item Description Detail				
Zoom and equipment	25,651	17,500	-	-100.0%
MSD want Magna to move to Teams	-	-	52,500	
Totals:	25,651	17,500	52,500	200.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	25,651	17,500	52,500	200.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Payroll processing fees				
Account Number:				
Line Item Description Detail				
Outside payroll processing fees	504	1,100	6,000	445.5%
Totals:	504	1,100	6,000	445.5%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	504	1,100	6,000	445.5%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Lobbyist				
Account Number:				
Line Item Description Detail				
Lobbyist	32,000	-	-	0.0%
Lincoln	-	-	40,000	
Kori	-	-	12,000	
Totals:	32,000	-	52,000	100.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	32,000	-	52,000	100.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Contributions/special				
Account Number:				
Line Item Description Detail				
Magna 4th of July	35,597	70,000	70,000	0.0%
Magna town council	-	-	-	0.0%
Magna chamber of commerce	-	-	-	0.0%
Magna - Yuzawa educational	-	30,000	30,000	0.0%
Magna in motion	-	-	-	0.0%
Arts council of Magna	-	-	-	0.0%
Events: Copper days	-	50,000	50,000	0.0%
UPD youth academy	-	5,000	5,000	0.0%
Magna Kearns Youth Court	-	-	-	0.0%
(grant funding from other sources)	-	-	-	0.0%
Magna Museum	-	5,000	5,000	100.0%
Various	35,700	25,000	75,000	100.0%
Totals:	71,297	185,000	235,000	27.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	71,297	185,000	235,000	27.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Insurance				
Account Number:				
Line Item Description Detail				
General liability (ULCT)	21,416	25,000	100,000	300.0%
Fidelity bonding (Treasurer)	-	1,000	4,000	300.0%
Totals:	21,416	26,000	104,000	300.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	21,416	26,000	104,000	300.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Workers comp insura				
Account Number:				
Line Item Description Detail				
Workers compensation insurance	130	3,750	20,000	433.3%
Totals:	130	3,750	20,000	433.3%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	130	3,750	20,000	433.3%

Administration

Magna City FY 2027

Fund: General				
Department: Administration				
Account Name: Postage				
Account Number:				
Line Item Description Detail	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Stamps costs mailing out	11,347	-	-	0.0%
Newsletters	-	10,000	37,500	275.0%
Totals:	11,347	10,000	37,500	275.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	11,347	10,000	37,500	275.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Professional and tech				
Account Number:				
Line Item Description Detail				
Accounting services \$2,000 per month	-	-	30,000	100.0%
IT support	-	-	30,000	100.0%
Contingency on above increased prices	-	-	120,000	100.0%
	19,058	-	-	
Totals:	19,058	-	180,000	100.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	19,058	-	180,000	100.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: UFA emergency serv				
Account Number:				
Line Item Description Detail				
Fees	-	-	-	0.0%
Totals:	-	-	-	0.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	-	-	-	0.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Grant				
Account Number:				
Line Item Description Detail				
Grant writer	4,500	-	12,500	100.0%
Totals:	4,500	-	12,500	100.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	4,500	-	12,500	100.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: SL (Client) county su				
Account Number:				
Line Item Description Detail				
SLCO clerk	-	-	-	0.0%
SLCO supervisor	-	-	-	0.0%
SLCO addressing	-	-	-	0.0%
Elections	-	35,000	-	
Totals:	-	35,000	-	-100.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	-	35,000	-	-100.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Equipment/computer				
Account Number:				
Line Item Description Detail				
I pads new	-	-	-	0.0%
Phones new	-	-	-	
Computers	-	-	15,000	
Totals:	-	-	15,000	100.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	-	-	15,000	100.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Code infrocement Ab				
Account Number:				
Line Item Description Detail				
Code enforemet abatement	8,816	-	15,000	100.0%
Totals:	8,816	-	15,000	100.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	8,816	-	15,000	100.0%

Administration

Magna City FY 2027

Fund: General	Actual FY 2025	Final Budget FY 2026	Tentative Budget FY 2027	% Diff.
Department: Administration				
Account Name: Webster Center				
Account Number:				
Line Item Description Detail				
Webster Center rent	9,376	-	350,000	100.0%
Utilities (own their own city hall)	-	40,000	40,000	
Remodel new building	-	-	400,000	
Totals:	9,376	40,000	790,000	1875.0%
Additions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Deletions				
	-	-	-	0.0%
Totals:	-	-	-	0.0%
Net Change in Budget Requests:	-	-	-	0.0%
Proposed New Budget:	9,376	40,000	790,000	1875.0%

CITY OF MAGNA

RESOLUTION NO. R2026-15A

DATE: March 24, 2026

**AN UPDATED RESOLUTION OF THE MAGNA CITY COUNCIL
APPOINTING JEFF WHITE AS A REGULAR MEMBER OF THE
MAGNA PLANNING COMMISSION**

RECITALS

WHEREAS, the Magna City Council (the “**Council**”) is ready to appoint members of the Magna Planning Commission (the “**Planning Commission**”); and

WHEREAS, multiple members of the Planning Commission have graciously and dutifully continued to serve beyond their originally appointed terms and the Council desires to appoint additional Planning Commission members to fill any and all vacancies; and

WHEREAS, the Council has reviewed applications from interested candidates to replace current Planning Commission members who have completed their terms and to fill current vacancies; and

WHEREAS, The Mayor has recommended that the Magna City Council appoint Jeff White to fill one of those positions; and

WHEREAS, the Council desires to appoint Jeff White as a regular member of the Planning Commission to fulfill a **three-year term** for the seat.

NOW, THEREFORE BE IT RESOLVED by the Magna City Council effective immediately:

1. Jeff White is appointed as a regular member of the Planning Commission to fulfill a **three-year term**, which begins April 1, 2026.

2. Commissioner White is directed to: (a) complete the training requirements required under Utah Code before he may participate in a public meeting of the Planning Commission; and (b) complete the Open and Public Meetings Act training required under Utah Code § 52-4-104 as soon as reasonably practicable.

3. The Mayor and Magna staff are directed and authorized to take any steps needed to implement Mr. White’s appointment to the Planning Commission

{Signatures on Following Page}

APPROVED AND ADOPTED by the Magna City Council, on this 24th day of March 2026.

MAGNA CITY COUNCIL:

By: _____
Mick Sudbury, Mayor

ATTEST

Magna City Recorder
Diana Baun

MAGNA CITY COUNCIL VOTE:

Council Member George	voting	_____
Council Member Jensen	voting	_____
Council Member Olsen	voting	_____
Council Member Pierce	voting	_____
Council Member Prokopis	voting	_____

CITY OF MAGNA

RESOLUTION NO. R2026-16A

DATE: March 24, 2026

**AN UPDATED RESOLUTION OF THE MAGNA CITY COUNCIL
APPOINTING JEFF LARSON AS A REGULAR MEMBER OF THE
MAGNA PLANNING COMMISSION**

RECITALS

WHEREAS, the Magna City Council (the “**Council**”) is ready to appoint members of the Magna Planning Commission (the “**Planning Commission**”); and

WHEREAS, multiple members of the Planning Commission have graciously and dutifully continued to serve beyond their originally appointed terms and the Council desires to appoint additional Planning Commission members to fill any and all vacancies; and

WHEREAS, the Council has reviewed applications from interested candidates to replace current Planning Commission members who have completed their terms and to fill current vacancies; and

WHEREAS, The Mayor has recommended that the Magna City Council appoint Jeff Larson to fill one of those positions; and

WHEREAS, the Council desires to appoint Jeff Larson as a regular member of the Planning Commission to fulfill a **three-year term** for the seat.

NOW, THEREFORE BE IT RESOLVED by the Magna City Council effective immediately:

1. Jeff Larson is appointed as a regular member of the Planning Commission to fulfill a **three-year term**, which begins on April 1, 2026.
2. Commissioner Larson is directed to: (a) complete the training requirements required under Utah Code before he may participate in a public meeting of the Planning Commission; and (b) complete the Open and Public Meetings Act training required under Utah Code § 52-4-104 as soon as reasonably practicable.
3. The Mayor and Magna staff are directed and authorized to take any steps needed to implement Mr. Larson’s appointment to the Planning Commission

{Signatures on Following Page}

APPROVED AND ADOPTED by the Magna City Council, on this 24th day of March 2026.

MAGNA CITY COUNCIL:

By: _____
Mick Sudbury, Mayor

ATTEST

Magna City Recorder
Diana Baun

MAGNA CITY COUNCIL VOTE:

Council Member George	voting	_____
Council Member Jensen	voting	_____
Council Member Olsen	voting	_____
Council Member Pierce	voting	_____
Council Member Prokopis	voting	_____

CITY OF MAGNA

RESOLUTION NO. R2026-17A

DATE: March 24, 2026

**AN UPDATED RESOLUTION OF THE MAGNA CITY COUNCIL
APPOINTING TED SHAW AS A REGULAR MEMBER OF THE MAGNA
PLANNING COMMISSION**

RECITALS

WHEREAS, the Magna City Council (the “**Council**”) is ready to appoint members of the Magna Planning Commission (the “**Planning Commission**”); and

WHEREAS, multiple members of the Planning Commission have graciously and dutifully continued to serve beyond their originally appointed terms and the Council desires to appoint additional Planning Commission members to fill any and all vacancies; and

WHEREAS, the Council has reviewed applications from interested candidates to replace current Planning Commission members who have completed their terms and to fill current vacancies; and

WHEREAS, The Mayor has recommended that the Magna City Council appoint Ted Shaw to fill one of those positions; and

WHEREAS, the Council desires to appoint Ted Shaw as a regular member of the Planning Commission to fulfill a **two-year term** for the seat.

NOW, THEREFORE BE IT RESOLVED by the Magna City Council effective immediately:

1. Ted Shaw is appointed as a regular member of the Planning Commission to fulfill a **two-year term**, which begins April 1, 2026.

2. Commissioner Shaw is directed to: (a) complete the training requirements required under Utah Code before he may participate in a public meeting of the Planning Commission; and (b) complete the Open and Public Meetings Act training required under Utah Code § 52-4-104 as soon as reasonably practicable.

3. The Mayor and Magna staff are directed and authorized to take any steps needed to implement Mr. Shaw’s appointment to the Planning Commission

{Signatures on Following Page}

APPROVED AND ADOPTED by the Magna City Council, on this 24th day of March 2026.

MAGNA CITY COUNCIL:

By: _____
Mick Sudbury, Mayor

ATTEST

Magna City Recorder
Diana Baun

MAGNA CITY COUNCIL VOTE:

Council Member George	voting	_____
Council Member Jensen	voting	_____
Council Member Olsen	voting	_____
Council Member Pierce	voting	_____
Council Member Prokopis	voting	_____

CITY OF MAGNA

RESOLUTION NO. R2026-18A

DATE: March 24, 2026

**AN UPDATED RESOLUTION OF THE MAGNA CITY COUNCIL
APPOINTING DOYLE JENKINS AND RONNIE THOMPSON AS
ALTERNATE MEMBERS OF THE MAGNA PLANNING COMMISSION**

RECITALS

WHEREAS, the Magna City Council (the “**Council**”) has recently appointed members of the Magna Planning Commission (the “**Planning Commission**”); and

WHEREAS, the Council understands that the Planning Commission Meetings require as many Commissioners as possible to run efficiently and best serve the residents of Magna; and

WHEREAS, it is acceptable for councils to appoint Alternate Planning Commission Members to attend meeting in the place of Planning Commissioners who are unable to participate; and

WHEREAS, the Council has reviewed applications from interested candidates to fill two positions as alternate Planning Commission Members, one position for a two-year term and the other position for a three-year term; and

WHEREAS, the Mayor has recommended that the Magna City Council appoint the following: Ronnie Thompson for a **two-year term**, and Doyle Jenkins for a **three-year term** as alternate members of the Planning Commission.

NOW, THEREFORE BE IT RESOLVED by the Magna City Council effective immediately:

1. Doyle Jenkins and Ronnie Thompson are appointed as alternate members of the Planning Commission to fulfill the terms stated above, which begins April 1, 2026.
2. Commissioners Jenkins and Thompson are directed to: (a) complete the training requirements required under Utah Code before they may participate in a public meeting of the Planning Commission; and (b) complete the Open and Public Meetings Act training required under Utah Code § 52-4-104 as soon as reasonably practicable.
3. The Mayor and Magna staff are directed and authorized to take any steps needed to implement Mr. Jenkins’ and Mr. Thompson’s appointments as alternates to the Planning Commission

{Signatures on Following Page}

APPROVED AND ADOPTED by the Magna City Council, on this 24th day of March 2026.

MAGNA CITY COUNCIL:

By: _____
Mick Sudbury, Mayor

ATTEST

Magna City Recorder
Diana Baun

MAGNA CITY COUNCIL VOTE:

Council Member George	voting	_____
Council Member Jensen	voting	_____
Council Member Olsen	voting	_____
Council Member Pierce	voting	_____
Council Member Prokopis	voting	_____

MAGNA CITY RESOLUTION NO. R2026-20

A RESOLUTION OF THE MAGNA CITY COUNCIL ADOPTING THE RULES OF ORDER AND PROCEDURE FOR CITY COUNCIL MEETINGS

RECITALS

WHEREAS, the Magna City Council (“City Council”) is the legislative body that requires a systematic way of conducting its business through rules of order and procedure designed to provide the orderly conduct for full, open, and comprehensive debate of issues placed on the City Council agenda for action in a forum open to the public; and

WHEREAS, Utah Code Ann. §§ 52-2-101 et. seq., Open and Public Meetings Act, requires the City to take its actions openly and conduct deliberations openly, unless statutory exceptions apply;

WHEREAS, Utah Code Ann. § 10-3-606 requires that municipalities adopt rules of order and procedure to govern and prescribe parliamentary order and procedure, ethical behavior, and civil discourse in a public meeting; and

WHEREAS, the City Council finds that it is proper to adopt and revise its rules of order and procedure so that the City Council meeting and other public hearings are conducted fairly, orderly, and efficiently; and

WHEREAS, this resolution is adopted to provide a set of rules that governs the City Council meetings or other public hearings.

NOW, THEREFORE, the Magna City Council hereby adopts the Magna City Council Rules of Order and Procedure as follows:

1. **Quorum:** Three members of the City Council shall constitute a quorum to conduct business in a meeting, excluding the Mayor.
2. **Mayor Pro Tempore:** The Mayor shall appoint the Mayor pro tempore, which must be confirmed by the majority of the City Council at the first meeting in January.
3. **Convening the Meeting:** The City Council shall schedule regular meetings in advance by resolution on an annual basis. The schedule shall set the time and place of the regular meeting which shall be held typically on the second and fourth Tuesday of each

month. The Mayor or two City Council members may place items for consideration on the agenda of a regular or special meeting. The Mayor or the Mayor Pro Tempore shall call the meeting to order at the time scheduled, preserve order at the meeting, and conduct the meeting as stated on the agenda and in compliance with applicable ordinances and rules of order and procedure.

- a) All meetings shall be conducted fairly, efficiently, and respectfully. The Mayor or Mayor Pro Tempore has discretion to conduct the meeting consistent with these goals.
 - b) The order to convene a special meeting shall be entered in the minutes and provided with at least three hours' notice in compliance with Utah Code Ann. § 10-3-502 and notwithstanding Utah Code Ann. § 52-4-202. If any City Council member makes a personal appearance at the special meeting without notice, the appearance shall constitute a waiver of the notice.
 - c) The public notice requirement may be disregarded for an emergency meeting pursuant to Utah Code Ann. Subsection 52-4-202(5).
4. **Work Session:** A work session may precede or be included in the regular meeting for the City Council to ask questions or receive input from staff or others on agenda items or other matters. The work session may be informal. No final action shall be taken on any item discussed during a work session.
5. **Public Comment:** At every regular meeting of the City Council, there shall be an agenda item titled "Public Comment" near the beginning of the City Council meeting to allow any member of the public to speak to the City Council on any matter of public concern regardless if the item is identified on the agenda for action.
- a) If any member of the public provides comment on a matter that is set for action later on the agenda, the Mayor may identify the public comment as part of the record for that agenda action but only at the time set for discussion.
 - b) The City Council may not take final action on any unscheduled matter identified during the public comment portion of the agenda, but any City Council member may ask questions, give recommendations to the Mayor, or request that a matter be placed on the agenda at a later meeting.
 - c) To ensure fairness and neutrality, the Mayor shall limit public comments to a maximum of three minutes per individual. The Mayor shall govern the conduct

of the public comments to prevent outward displays of support or opposition to those speaking and prohibit allocations of time by one commenter to another.

6. **General Meeting Procedure:** The matters shall proceed in the order specified on the agenda. A motion to amend the agenda shall be made by the City Council member requesting a change of order to the agenda and seconded, with the majority of the City Council in attendance in favor of amending the agenda.
7. **Consent Agenda:** If there is a routine or uncontested matter that requires approval, the City Council may vote to approve each item as a group on the consent agenda without extensive discussion. Any City Council member may request that any consent agenda item be removed from consideration and reviewed individually. If a consent agenda item is placed on the regular agenda, the City Council shall vote separately on the item or by motion may table the consent agenda item by a nondebatable motion to set it for a future City Council meeting.
8. **Agenda:** The meeting is governed by the agenda, and the agenda constitutes the City Council's ordered list of items for discussion or decision. Final action may be taken on any action item that is in the open meeting and on the agenda.
 - a) The Mayor shall clearly announce the numbered agenda item and clearly state the subject of the agenda item.
 - b) The Mayor may invite the appropriate person, who may be the Mayor, a City Council member, City Attorney, or staff, or an invited person, to provide input, recommendations, or a report on the agenda item, as provided in Subsection 9, Initial Presentation Procedures.
 - c) The Mayor may request members of the City Council to address germane questions for clarification to the person who provided input or a report. The person shall be given time to respond.
 - d) At a public hearing, the Mayor shall open the public hearing for public input and announce the time. After hearing public input, the Mayor shall close the public hearing and announce the time.
 - e) With or without the Mayor's invitation for a motion, a City Council member may make a motion for action on the action agenda item. The Mayor shall identify the maker of the motion.

- f) The Mayor shall recognize the second to the motion and identify the maker of the second, if made. If no City Council member makes a motion to second the original motion, the agenda item is considered concluded without decision, and the City Council moves on to the next agenda item, unless another motion is made.
- g) The Mayor shall announce the motion and its second, or request the maker of the motion to repeat it, or request the City Recorder to repeat the motion.
- h) The Mayor shall declare that now is the time on the agenda to discuss the motion. If no discussion occurs or after discussion, the Mayor shall announce that the City Council shall vote on the motion.
- i) The Mayor may repeat the motion if there has been substantial discussion to clarify the purpose of the motion and vote.
- j) The Mayor votes only in the case of a tie or as otherwise provided in Utah Code Ann. § 10-3b-302. In the event of a tie vote or a nay vote, such votes shall be roll call votes for the purposes of the minutes.
- k) The Mayor shall announce the result of the vote and what action has been taken, if any.
- l) The person who sets an agenda item, whether the Mayor, two City Council members, or staff, may withdraw that agenda item from consideration by communicating the withdrawal to the Mayor prior to the commencement of the meeting.
- m) During the meeting, the Mayor shall announce that the item has been pulled from the agenda and why.

9. **Initial Presentation Procedures:** After an initial input or report on an agenda item, the Mayor or any City Council member may ask germane questions of the person who provided the input or report and review documents and information as necessary to understand the issue.

10. **Motions Required for City Council Action.** To act on any agenda item under consideration, a City Council member shall make the motion to approve the action item or adopt the ordinance, resolution, or rule. The motion shall receive a second from another City Council member. Any motion to approve requires the majority of the City

Council or three votes to pass. In the absence of a second to a motion, the motion to approve fails, and the agenda item is concluded without decision unless another motion is made. There can be no more than three motions on the floor at the same time. The vote shall proceed first on the last motion made.

- a) Initial Motion: Any City Council member may make an initial motion on an agenda item. Prior to voting on the initial motion, the City Council may discuss or debate the motion fully. Each Council member will be given the opportunity to discuss the motion beginning with the council member making the motion and the council member making the second to the motion. The remaining council members then will be allowed to discuss. After each council member has had the opportunity to discuss once, the Mayor may ask for another round of discussion. The Mayor will then close the discussion and call for the vote. The Mayor may limit the length of the discussion for fairness, orderliness, and efficiency. The Mayor may call the question to vote on the matter if a motion has been made and seconded. Any other City Council member may also call the question to vote on the matter.
- b) Motion to Withdraw: At any time prior to voting, the same City Council member who made the initial motion to approve the action item or adopt the ordinance, resolution, or rule may, without a second or a vote, withdraw the motion.
- c) Motion to Amend: Any City Council member may amend an initial motion but it requires a second by a City Council member. The motion to amend must be germane to the initial motion. The City Council may debate or discuss and shall vote on the amended motion prior to voting on the initial motion. If the motion to amend the initial motion has been seconded and passes, the Mayor shall allow debate and action on the amended motion. If the motion to amend fails, the Mayor shall bring the initial motion back to debate in its original format, not amended.
- d) Motion to Substitute: Any City Council member may make a new and different motion, known as a substitute motion, which is not germane to the subject under consideration in the initial motion or the motion to amend the initial motion. The motion to substitute requires a second. If a City Council member questions the characterization of the motion as a substitute motion, the Mayor shall designate the type of motion made, either a motion to amend or a motion to substitute, which is the final determination. After discussion and debate on the substitute motion, which is the most recent motion on the floor, a vote shall be taken. If the substitute motion passes, the initial motion or motion to amend is eliminated.

The substitute motion thus completes the agenda item. If the substitute motion fails, the Mayor now opens the debate on the initial motion, or the motion to amend the initial motion. If the motion to amend passes, the Mayor shall bring the initial motion back to the debate as amended. If the motion to amend fails, the Mayor shall bring the initial motion back to debate in its original format, not amended.

- e) General Consent: The Mayor may use general consent or unanimous consent to dispense with any motion if it appears the City Council is all in agreement. The Mayor shall first determine there are no objections to the general consent motion before the motion is approved.

11. Nondebatable Motions. The Mayor shall immediately call for a vote of the City Council without debate on the following motions made and seconded. A majority vote is required to approve the motion.

- a) Motion to Adjourn: A motion to adjourn requires the City Council to adjourn immediately to its next regularly scheduled meeting and requires a majority vote pursuant to Utah Code Ann. § 10-3-507.
- b) Motion to Fix the Time to Adjourn: A motion that requires the City Council to adjourn the meeting to a specific time identified in the motion requires only a motion and a second to the motion as provided in Utah Code § 10-3-507.
- c) Motion to Recess: A motion that requires the City Council to immediately take a recess with the length of time identified in the motion.
- d) Motion to Table: A motion that requires City Council discussion of the agenda item to cease and the agenda item placed on indefinite hold unless the motion contains a specific time for the return of the agenda item at a future City Council meeting upon the order of the Mayor or two City Council members.
- e) Call for Previous Question: A motion that requires the City Council to cut off debate and put the matter to a vote. The motion is frequently “I move the previous question” or “I call the question.” If the previous question motion is made and seconded, the Mayor shall stop debate and call for the vote on the motion to limit debate.
- f) Call for Orders of the Day: Any City Council member may call for orders of

the day to return the discussion to the agenda. This motion does not require a vote.

- g) Action Items: For information requests or specific assignments to staff, the City Council may act informally or by consensus without a motion.

12. **Voting:** Any matter brought for legislative action before the City Council by motion must be decided by an affirmative vote or negative vote of a majority of the City Council. Any action by the City Council requires three yes votes to pass. The Mayor may vote in the case of a tie vote or otherwise pursuant to Utah Code Ann. § 10-3b-302.

- a) The Mayor Pro Tempore shall be entitled to cast a vote as member of the City Council, including when acting as Mayor. The Mayor Pro Tempore may not cast more than one vote on any motion or cast a second vote as Mayor to break a tie vote among City Council members. If there is a tie vote with the Mayor Pro Tempore's vote, the motion fails.
- b) On any motion to approve an ordinance, resolution, or rule which creates financial obligations of the City, the vote shall be recorded as a roll call vote.
- c) On any motion to approve, if the voice vote tally is unclear, or if there is even one Nay vote, the entire vote shall be recorded as a roll call vote.
- d) If a council member makes the motion to approve which is seconded and then it fails, a council member may request an entry of findings of fact and conclusions of law to be included into the motion and the record. The City Council may motion to recess to allow the City Attorney to prepare the findings of facts and conclusions of law to be included in the motion or to table for consideration at a future meeting.

13. **Closed Meetings:** The City Council may hold a closed meeting pursuant to Utah Code § 52-4-205 for certain purposes only. On the public notice required pursuant to Utah Code Subsection 52-4-202(1), the public notice shall include the meeting agenda, which shall include an agenda item to go into a closed meeting, even if not acted upon at each meeting.

- a) Any City Council member may make the motion to convene a closed City Council meeting, and in the open meeting, shall state the reasons for the motion. The motion shall be seconded. The City Council shall approve the motion by 2/3 vote of the members of the public body present prior to convening the closed

meeting.

b) The motion to enter into a closed City Council meeting shall specifically state at least one of the following grounds as provided in Utah Code Ann. Subsection 52-4-205(1). A closed City Council meeting may only be held for:

- i. discussion of the character, professional competence, or physical or mental health of an individual, except to fill a midterm vacancy or temporary absence which occurs in open meeting;
- ii. strategy sessions to discuss collective bargaining;
- iii. strategy sessions to discuss pending or reasonably imminent litigation;
- iv. strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water rights or water shares, to discuss a proposed development agreement, project proposal, or financing proposal related to the development of land owned by the state, if public discussion would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms;
- v. strategy sessions to discuss the sale of real property, including any form of a water right or water shares, if the public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms when the public body previously gave public notice that the property would be offered for sale and the terms of the sale are publicly disclosed before the public body approves the sale;
- vi. discussion regarding deployment of security personnel, devices, or systems;
- vii. investigative proceedings regarding allegations of criminal misconduct; or
- viii. deliberations concerning an evaluation, protest, or appeal concerning procurement matters as provided in Subsections 52-4-205(1) (m), (n), or (o).

- c) At the conclusion of the closed meeting discussion, the Mayor shall request a motion and a second to adjourn the closed meeting and return to the open meeting.
14. **Reconsideration:** Only a City Council member who is in the majority on a vote may make a motion to reconsider or rescind any action taken. Any City Council member may second the motion. If approved by a majority, the original agenda item shall be reconsidered or rescinded in the current City Council meeting or placed on the next City Council or special meeting agenda for reconsideration and discussion.
- a) At the time of reconsideration, the City Council may discuss and debate the initial motion as if it were on the floor for the first time. The number of City Council members present must be equal to or greater than the number of City Council members present when the matter was first considered in compliance with Utah Code § 10-3-508.
 - b) If reconsideration would cancel or abrogate a binding obligation of the City, the City Attorney shall provide a legal opinion to the Council on the subject prior to any action on reconsideration.
 - c) At the time of reconsideration, if a motion to rescind the action is made and seconded, the City Attorney shall provide a legal opinion to the Council on the subject prior to any action on the motion to rescind.
15. **Public Hearings at City Council Meetings:** The City Council shall conduct a public hearing during its City Council meeting to consider an annexation, the adoption or any modification of a land use regulation, zoning text, or zoning map, the tentative budget, any bond issuance, or any truth in taxation hearing pursuant to Utah Code § 59-2-919. The City Council may also elect to hold a public hearing on a matter even if it is not required by law.
16. **Rules of Procedure for Public Hearings:** The Mayor may announce that the same rules of order and procedure that apply to a City Council meeting shall apply to a public hearing held during the City Council meeting. The rules of order and procedure and code of conduct shall be made available to the public who attend the public hearing and on the City's public website.
17. **Formal Nature of Public Hearings:** A public hearing may be more formal than other portions of the City Council meeting to protect the due process rights of the applicant and any other participant.

- a) If a staff report is generated prior to the public hearing, the applicant shall be provided with a copy of the staff report within a reasonable period of time prior to the public hearing.
- b) The matter shall be introduced by staff and followed by testimony from the applicant at the applicant's discretion. Any interested person shall then be given the opportunity to provide testimony for or against the matter. At the conclusion of testimony by interested persons, the applicant shall be given the opportunity to offer rebuttal testimony.
- c) Any person providing testimony will be requested to state the person's name and address, state clearly the person's position on the matter subject to review; and provide testimony, information, or data in support.
- d) Any person other than the applicant may provide testimony only once during a specific public hearing, including public hearings that are postponed or continued for future meetings.
- e) The Mayor may limit the length of testimony or allocate available time equitably for any interested person who requests to testify.
- f) Any testimony, evidence, documents, photographs, or other information received by the City Council shall be entered into the record of proceedings. The City Council has the discretion to postpone action on a public hearing item, and it may continue to receive additional written comments or other evidence until such time as the Mayor closes the public hearing or reschedules the public hearing.
- g) At the conclusion of the public hearing, the City Council may consider the matter and engage in discussion and debate as necessary. Although the rules of evidence do not apply to public hearings, City Council members have discretion to weigh the evidence and measure the credibility of the testimony by a preponderance of the evidence.
- h) The City Council may make a final decision at the close of the public hearing, except that the City Council may, in some circumstances:
 - i. announce its findings of fact and conclusions of law in support of the decision orally on the record; or

- ii. give directions to staff to prepare a written order, permit, or decision consistent with the City Council findings, which the City Council may adopt or modify at a future City Council meeting.

18. **Modification of Rules:** To the extent these rules of order and procedure conflict with any other law or statute, the other law or statute shall prevail. The City Council or the presiding officer has discretion to modify these rules or the procedures under these rules to the extent necessary to accommodate the needs of a particular situation or changes in the law. The adoption of these rules shall not be deemed to confer any specific substantive or procedural rights upon any person participating at a City Council hearing or meeting.

19. **Adjournment:** The City Council may vote to adjourn the meeting by motion and a second without hearing all matters on the agenda by a majority vote. Any matter not heard may be rescheduled on the next available agenda. The City Council may also adjourn at any time if disruptive conduct at a meeting prevents orderly action.

20. **Expulsion:** The City Council, by a two-thirds vote of the members of the governing body, may fine or expel any member of the governing body if the person engages in disorderly conduct during the open public meeting or closed meeting, fails to disclose a direct or indirect financial conflict of interest regarding the issue discussed at or action proposed to be taken in the open public meeting, or commits a crime during the open public meeting.

21. **Requiring Attendance of Witnesses, Production of Evidence:** The City Council may require the attendance of any person to give testimony or produce records, documents, or things for inspection, copying, or examination necessary or useful to the governance of the municipality. The City Council may by ordinance establish its own procedures for issuing subpoenas to require attendance or production in the same manner as provided in the Utah Rules of Civil Procedure and through the assistance of the City Attorney.

22. **Conduct of Mayor as Council Chair:** The Mayor shall:

- a) preside at City Council meetings;
- b) participate in discussion of any matter;
- c) vote as a member only in case of a tie or if otherwise specifically authorized under state law pursuant to Utah Code Ann. § 10-3b-302;
- d) have no power to veto;

- e) possess primary responsibility to enforce the Magna City Council Rules of Order and Procedure;
- f) maintain the dignity of the City Council meetings;
- g) call the City Council meeting to order and confine discussion to the agenda;
- h) permit staff and public participation at appropriate times;
- i) require knowledge of the Magna City Council Rules of Order and Procedure;
- j) ensure compliance with the Magna City Council Rules of Order and Procedure;
- k) ensure compliance with the Utah Open and Public Meetings Act;
- l) advise or courteously discourage any member who talks disproportionately to other members, including imposing a time limit on council reports;
- m) ensure those who have the floor are not interrupted; and
- n) make the ruling if a member is out of order or noncompliant with City Council procedures.

23. **Written Minutes:** The City Council shall keep written minutes and a recording of all open meetings. Written minutes shall include the date, time, place of meeting, the names of members present and absent, the substance of all matters proposed, discussed, or decided by the public body which may include a summary of comments made by members of the public body. Any member of the public body may request any other information or record of the proceeding to be entered in the minutes or recorded at the open meeting. The written minutes are intended to be a summary document of the agenda items acted upon and related discussions, not a transcript or verbatim summary of comments made by members of the public body.

24. **Online Version of Minutes.** An online version of the City Council minutes may satisfy the requirements that minutes include “the substance of all matters proposed, discussed, or decided or the substance of testimony or comments” if maintained and publicly available online by providing a link to the meeting recording as required in Utah Code Subsection 52-4-203 (2)(b).

25. **Code of Conduct:** These Rules of Order and Procedure also adopt the “Code of Conduct” to be applied both in and out of open public meetings to members of the Magna City Council, Boards, Committees, and Commissions. Attached as *Exhibit A*.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MAGNA :

Section 1. The Magna City Council Rules of Order and Procedure are adopted by the City.

Section 2. The Code of Conduct is adopted for the Mayor, Magna City Council, Boards, Committees, and other Commissions and attached as *Exhibit A*.

Section 3. This Resolution hereby adopted is effective on _____.

[execution on following page]

MAGNA CITY RESOLUTION NO. R2026-120

**A RESOLUTION OF MAGNA CITY COUNCIL ADOPTING THE RULES OF
ORDER AND PROCEDURE FOR CITY COUNCIL MEETINGS**

ADOPTED this 24th day of March, 2026.

MAGNA CITY, UTAH

BY:

MICK SUDBURY, Mayor

Date

ATTEST:

Diana Baun, City Recorder

Date

VOTING:

Council Member George

voting _____

Council Member Jensen

voting _____

Council Member Olsen

voting _____

Council Member Pierce

voting _____

Council Member Prokopolis

voting _____

EXHIBIT A
CODE OF CONDUCT

Code of Conduct

For Members of the Magna City Council, Boards, Committees, and Commissions

The Magna City Council hereby adopts a Code of Conduct for Members of the City Council, including the Mayor, and Magna City's boards, committees, and commissions to ensure public confidence in the integrity of local government and its effective, open, and fair operation. If there is a conflict between the City Council's Rules of Order and Procedure and the Planning Commission's, the City Council's Rules of Order and Procedure shall govern until such time as amended Planning Commission Rules of Order and Procedure are adopted. The following standards are established:

- **Act in the Public Interest**

Recognizing that stewardship of the public interest must be their primary concern, Members will work for the common good of the people of Magna and not for any private or personal interest, and they will ensure fair and equal treatment to all persons, claims and transactions coming before the Magna City Council, boards, committees, and commissions.

- **Comply with the Law**

Members shall comply with the laws of the nation, the State of Utah, and Magna City in the performance of their public duties. These laws include the United States and Utah Constitutions; the Magna City Municipal Code; statutory provisions pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, and open processes of government, including the Utah Public Officers' and Employees' Ethics Act, Utah Code, Title 67, Chapter 16; and Magna City policies and procedures.

- **Conduct of Members**

The professional and personal conduct of Members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from rudeness, disrespectful comments, insults, name-calling, abusive conduct, personal charges, or verbal attacks upon the character or motives of other Members of Council, Mayor, boards, committees, commissions, the staff, or the public.

- **Respect for Process**

Members shall perform their duties in accordance with the processes and rules of order and procedure as established by the Mayor, City Council, board, committees, and commissions governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by City Staff.

- **Conduct of Public Meetings**

Members shall prepare themselves for public issues in the meeting, listen courteously and attentively to all public discussions before the body, and focus on the business at hand. They shall refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of meetings. Everyone should feel safe in expressing their opinions, views, and concerns. Clapping, shouting, and booing during meetings are not permitted. All persons attending a Public Meeting shall obey any lawful order of the Chair to enforce the Rules of Procedure.

- **Conflict of Interest**

In order to ensure their independence and impartiality on behalf of the common good, Members shall not use their official positions to influence governmental decisions in which they have a material financial interest, or where they have an organizational responsibility or personal relationship, which may give the appearance of a conflict of interest. In accordance with law, Members shall disclose investments, interest in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist.

- **Policy Role of Members**

Members shall respect and adhere to the Council-manager structure as adopted by ordinance of the Magna City government. In this structure, the City Council determines the policies of the City with the advice, information, and analysis provided by the public, City Manager, City staff, boards, committees, or commissions.

- **Independence of Boards, Committees and Commissions**

Because of the value of the independent advice of boards, committees, and commissions to the public decision-making process, Members of the City Council shall refrain from using their elected positions to unduly influence the deliberations or outcomes of board, committee, commission, and staff deliberation proceedings.

- **Positive Workplace Environment**

Members shall support the maintenance of a positive and constructive workplace environment for City employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealing with City employees but without giving inappropriate direction to staff.

Compliance and Enforcement

Magna City Code of Conduct is intended to be self-enforcing. It therefore becomes most

effective when Members are thoroughly familiar with it and embrace its provisions. The Magna City Code of Conduct expresses standards for ethical conduct expected of the Mayor and Members of the Magna City Council, boards, committees, and commissions. Members themselves have the primary responsibility to ensure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The Mayor and Chairs of boards, committees, and commissions have the responsibility to intervene when actions of Members are witnessed or reported that appear to be in violation of the Code of Conduct. The City Council by 2/3 vote may also impose sanctions on Members whose conduct does not comply with the City's ethical standards.

Sanctions

- Official verbal reprimand in an open meeting if the Member continuously causes disruptions during a public meeting and does not appropriately respond to a simple warning.
- Formal public letter of censure by Mayor, Chair, or majority of the council or body.
- Loss of any committee assignment.
- In accordance with Utah Code Ann. §§ 52-4-301 or 10-3-607, removal from meetings.

Official Warning and Temporary Suspension

The Meeting Chair shall issue an official warning before taking further action in response to the following actions by a member of the City Council, City Staff, or the Public who does any of the following:

- Repeatedly begins speaking without being recognized by the Chair;
- Engages in attacking insults; or
- Engages in boisterous conduct, including applause, whistling, stamping of feet, booing, or making any loud, threatening, profane, abusive, personal, impertinent, slanderous, or obscene utterance that disturbs, disrupts, or otherwise impedes the conduct of the meeting.

This warning shall clearly identify the inappropriate behavior and the potential consequences that will arise if such behavior persists, provide the warned individual with an opportunity to

correct the conduct, before the city takes more serious action, including temporary removal from the premises. The City Council shall issue this warning by a majority vote.

Suspension from the Meeting

The City may suspend the abusive individual for the remainder of the meeting and any subsequent meetings which the City has scheduled for that day if the individual does not correct the behavior in response to an official warning. This temporary suspension from City property provides the offending individual with an opportunity to “cool down” and reflect on his or her behavior. The City Council shall approve the suspension from the meeting by a majority vote.

A RESOLUTION OF THE MAGNA CITY COUNCIL ADOPTING 4TH OF JULY PARADE RULES AND PARTICIPATION GUIDELINES POLICY

RECITALS

WHEREAS, Utah Code Ann. § 10-3-717 authorizes the Magna City Council (the “Council”) to exercise all administrative powers by resolution;

WHEREAS, pursuant to its administrative powers, the Council desires to adopt a policy for 4TH of July Parade Rules and Participation Guidelines;

WHEREAS, a policy for 4th of July Parade Rules and Participation Guidelines has been prepared (the “Parade Policy”) and sets forth the criteria for acceptance of entry applications, rules for participation, acknowledgment of risk, and waiver of liability; and

WHEREAS, the Council has determined that the Parade Policy attached to this Resolution will serve the best interests of Magna City and the general public.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council that the Parade Policy attached to this Resolution is hereby approved in substantially the form attached, subject only to minor administrative errors or clarifications which may be modified by staff, and effective immediately.

APPROVED and ADOPTED this 24th day of March, 2026.

MAGNA CITY

By: _____
Mick Sudbury, Mayor

ATTEST

Diana Baun, Recorder

Voting:

- Council Member Prokopis voting _____
- Council Member Olsen voting _____
- Council Member George voting _____
- Council Member Pierce voting _____
- Council Member Jensen voting _____

Magna 4th of July Parade Information and Entry Application

Parade starts at noon on Saturday, July 4th, 2026

1. Authorized Contact for Entry (First & Last Name)

Authorized Contact Email Address

Authorized Contact Phone Number

Facebook Username/Email

Updates and important information shall be shared via Facebook. Please provide your personal Facebook name so we can approve your request once we email you our private group information. If you do not have a Facebook account and would prefer to receive updates via email, please provide the email address you would like us to use.

2. SUBMISSION OF APPLICATION DOES NOT GUARANTEE ENTRY. The Parade Committee shall notify the Authorized Contact of accepted entries and Check-In and Staging Information will be emailed to the Authorized Contact. Entries may be modified by emailing the Parade Committee at Magna4th2025@gmail.com up until the Entry Deadline of June 20th, 2026. Entries may be denied by the Parade Committee at any time. If an entry is denied, the applicant may modify their entry and resubmit it via email up until the Entry Deadline. However, resubmission does not guarantee entry.

3. Entry deadline for applications is June 20, 2025 ****NO EXCEPTION****

4. **Parade Rules - **NO EXCEPTIONS****

Please read:

- Please follow the directions given by parade volunteers.
- Vehicles listed in this application are only allowed in the church parking lot.
- For safety walkers must stay outside the church parking lot. They can wait in the church or the grassy park area.
- Be respectful of each other's parking spaces.
- No one may get on or off a float/vehicle once it has started down the parade route.
- No dangling legs over the edge of a float/vehicle.
- Walkers must not reach into any vehicle for candy/promotional material, they need to carry what they need or have another option such as a wagon.
- There must be a responsible adult present if any children are riding or walking with the entry.
- The driver of the vehicle pulling floats must have a fire extinguisher.
- No selling of any products or food items at any time before or during the parade.

- No real weapons / firearms allowed, except by law enforcement, on any entry.
- No smoking or alcoholic beverages on any parade entry at any time before or during the parade.
- No fire or flame-producing devices are allowed on floats.
- Vehicles must be able to travel slow enough to avoid stalling.
- No burnouts

5. General Information **SUBJECT TO CHANGE**

- Check In/Staging will begin at 10:00 AM. Entries will be staged at the LDS Church on the northwest corner of 3100 South & 8400 West. Equestrian entries will staged in the east parking lot of Magna Elementary on 3100 South.
- No parking within the staging areas. Parking is available at the Rec Center with a sidewalk along the pool that exits to Vivian Street, just a block from the 3100 South. A drop off zone will be available, and details will be provided with the entry confirmation.
- Parade Route: Starting on 3100 South heading west. Turn north onto 8560 West. Turn west onto Magna Main Street (2700 South). Ending at 9150 South.
- At the end of the Route, entries will be directed south on 9150 West to 3100 South. South on 9200 West & North on 9180 West are discouraged, as they are the detour routes for the area during the parade.

6. Title of Entry

Entry Description

Details of Entry

(PLEASE BE VERY SPECIFIC_

"Ex: One truck pulling a 12' trailer, or 3 motorcycles or 5 horses, or 2 cars followed by 20 walkers"

Revisions can be made up until entry deadline of June 20th.

7. Entry Type

Float
Equestrian
Marching Group

Vehicle(s)
Multiple - Please provide Specific Details
Other:

8. Will there be music with your entry?

Yes
No
Maybe

9. Insurance Information

PLEASE READ, SIGN AND DATE: I, on behalf of the applicant and each of its participants, hereby indemnify, waive, hold harmless and release Magna City Corporation from any and all claims of any kind for injuries or losses of any nature whatsoever including, but not limited to injury, illness, disability, death, or loss or damage to property or person, arising out of my/our participation in the parade, and agree that applicant assumes all liability therefore. I/we understand there are risks associated with participation in parades including bodily injury and property damage, and assume all such risks. I am the Authorized Contact for this entry. I agree to the rules outlined above & the Official Rules and Participation Guidelines. I will ensure all participants in this entry adhere to the rules outlined above and the Official Rules and Participation Guidelines. I understand any violation may result in the entry being denied entrance to the parade or may be removed from the parade.

Signature of Representative

Date

- For questions, please email magna4th2025@gmail.com

MAGNA 4TH OF JULY PARADE

OFFICIAL RULES & PARTICIPATION GUIDELINES

2026 – USA 250 Years: Celebrating Freedom (1776–2026)

Magna, Established 1874

1. Parade Purpose & 2026 Theme

The Magna 4th of July Parade is a family-centered community celebration honoring America's Independence.

In 2026, we proudly celebrate **250 Years of American Freedom (1776–2026)**. Entries are encouraged to reflect:

- Patriotism and national pride
- America's founding and freedoms
- Military, first responders, and community service
- Magna's heritage (Est. 1874)
- Unity, gratitude, and celebration

Entries should be uplifting, family-friendly, and aligned with the 250th Anniversary theme.



2. Application & Approval

- All floats, vehicles, bikes, walkers, and performers **MUST** submit a completed application by the posted deadline.
- Entries must include:
 - Description of float, vehicle, bikes, walkers, and performers
 - Any music being played
 - A primary contact person (must be present on parade day)
- Incomplete or inappropriate applications will not be accepted.
- The Parade Committee reserves the right to approve or deny any entry.

All decisions of the Parade Committee are final.

Parade Categories:

- Floats
- Classic Cars
- School & Local Sports Teams
- School & Local Bands
- Children's Section
 - Children in the parade under the age of 18 must be accompanied by a responsible adult at all times.
 - Bikes, strollers, and walkers are welcome
 - Use of hover boards, electric bikes or motorized bikes/vehicles is prohibited for children.
 - Anyone under the age of 13 riding a bicycle, scooter, skateboard or similar vehicle must wear a helmet at all times.
 - Decorations on bikes, strollers, etc. are highly encouraged
- Trained animals

3. Safety Requirements

(Strictly Enforced & Non-Negotiable 🚨)

The safety of spectators and participants is the highest priority. Safety for all float riders and participants within the parade is the responsibility of each float sponsor or organizer.

Parade Safety 10-foot Buffer Rule

- A minimum 10-foot safety buffer must be maintained and not compromised at any time between
 - Vehicles/floats and spectators

- Vehicles and walkers
- Animals and spectators

Participants

- ALL participants must dress modestly and behave in a safe and appropriate manner.
- ALL children in the parade under the age of 18 must be accompanied by a responsible adult at all times.
- **Riders**
 - No one may ride on any section of a vehicle that is not designed for the safe transport of passengers.
 - Riders may not get on or off the vehicle at any time during the parade, except in the case of emergency.
 - There shall be no performances from a moving vehicle unless the performers are seated, or there are side rails on the float to prevent someone from falling off.
- **Standing Riders.**
 - Each standing float rider must be provided with a firm, adequate support (i.e. handhold, rail, barrier, rope), that is away from the edge of the float.
- **Performers/Walking Groups.**
 - Performers shall keep up with the pace of the parade, and shall not act or perform in any manner that causes a temporary or permanent stopping or slowing of any vehicles in the parade.
 - All groups must ensure that everyone is capable of walking the entire distance of the parade route in the heat of a July day, and provide sufficient water.

Animals

- Only animals that are properly trained and able to handle large crowds, loud/sudden noises and the presence of other animals are permitted to participate in the parade.
- Animals shall be properly restrained at all times and remain under the constant control of a trainer or experienced handler or rider at all times.
- No animal may be permitted to get within 10 feet of a spectator or any parade participant other than a participant in the same entry.
- Applicant must ensure that waste is cleaned before the next parade entry arrives.

Vehicles

- Vehicles must move at walking speed only.
 - Minimize abrupt starts/stops, and not perform unsafe maneuvers like racing, burnouts, wheelies, or doughnuts.
- Drivers must be licensed, insured, sober, and capable of safely operating the vehicle.
- Riders must remain seated — no jumping on or off while moving.
- All decorations must be securely fastened (no dragging, falling, or sharp edges).
- Decorations shall not cover any exhaust pipe or be placed in a position that may interfere with the exhaust system.
- Floats shall be designed to allow the driver 180 degrees of clear forward vision at all times, and an unobstructed rear view of the float.
 - If an unobstructed view to the rear is not possible, a spotter must walk alongside the operator to monitor float activity.

- No person shall discharge firearms, pyrotechnics, fireworks, silly string, or any other projectiles during the parade.
 - Generators must be properly secured and safely enclosed.
 - No flammable decorations may be placed near the generator.
 - Operators and passengers of a motorcycle, ATV, or similar vehicle must abide by the State of Utah's helmet and certification laws.
-

4. Large Entry Requirements

To assist with parade flow and safety:

- Large entries (15+ participants OR any motorized float/trailer entry) must provide **two (2) adult volunteers**.
 - Volunteers may be assigned to assist with spacing, safety monitoring, or parade operations.
 - Volunteers must check in at staging and follow the Parade Committee's direction.
-

5. Insurance Requirement

- All motorized entries (cars, trucks, motorcycles, trailers, tractors, etc.) must carry valid automobile liability insurance.
 - Proof of insurance must be available upon request.
 - The Parade Committee may request proof of insurance prior to parade day.
 - The Parade Committee assumes no liability for accidents, injuries, or property damage involving parade participants.
-

6. Candy, Water & Giveaways

Permitted:

- Candy, giveaways, and handouts may be handed out by walkers.
- Gentle tossing is permitted **ONLY** if it does not cause spectators to enter the street.
- Squirt guns/bottles **ONLY** containing clear water are permitted with respect and spectator consent.

Not Permitted:

- Throwing items from moving vehicles into the street path.
- Any action that encourages spectators to approach vehicles, floats or animals.
- Squirt guns/bottles containing anything other than clear water.

- Spraying spectators without consent.
- Spraying near elderly spectators, strollers, electronics, volunteers, government employees, or government vehicles.

If distribution becomes unsafe, Parade Officials may immediately stop distribution if deemed unsafe.

7. Signage & Commercial Presence

- Sponsor logos are permitted but should not overpower the patriotic theme.
 - All messaging must remain patriotic and family-friendly.
 - Entry numbers must be clearly visible.
 - Inappropriate, vulgar, or disruptive messaging or imagery is prohibited.
-

8. Anti-Demonstration & Parade Integrity Policy

The Magna 4th of July Parade is a permitted community event. Participation is by approval of the Parade Committee. It is not intended as an open forum for demonstrations or advocacy.

The following are strictly prohibited:

- Demonstrations or protest activity (positive or negative)
- Messaging intended to disrupt, provoke, or divide
- Signs, audio, or materials unrelated to the parade's patriotic theme
- Organized activity designed to redirect attention away from the parade celebration

Any entry or participant engaging in prohibited conduct may be:

- Immediately removed from the parade route
 - Barred from future participation
 - Referred to law enforcement if necessary
-

9. Lineup & Arrival

- Participants must arrive at their assigned arrival time.
- No day-of vehicle additions will be permitted.
- Follow volunteer instructions at all times.
- Clean your staging area before departure.
- No stopping at the end of the parade route — follow designated exit instructions.

Late arrivals may be denied participation.

10. End of Route

- No stopping at the end of the route.
 - Follow designated exit instructions.
 - Be aware of road closures and traffic direction.
-

11. Conduct Expectations

Participants must:

- Follow directions from parade officials and volunteers
- Maintain parade spacing and flow
- Avoid drawing spectators into the street
- Keep behavior respectful and family-appropriate

Entries may be removed for:

- Unsafe behavior
- Disorderly conduct
- Failure to follow volunteer or law enforcement direction
- Violating parade rules

Serious or repeated violations may result in denial of future participation.

12. Liability & Assumption of Risk

Participation in the Magna 4th of July Parade is voluntary. Participation may involve inherent risks including but not limited to heat exposure, crowd interaction, and moving vehicles.

By participating, all entrants agree:

- They assume full responsibility for their vehicle, float, participants, and actions.
- They release and hold harmless the Magna 4th of July Parade Committee and affiliated entities from liability for injury, damage, or loss.
- They understand parade officials may enforce rules at their discretion for the safety and integrity of the event.

MAGNA 4TH OF JULY PARADE

OFFICIAL RULES & PARTICIPATION GUIDELINES

2026 – USA 250 Years: Celebrating Freedom (1776–2026)

Please read carefully before signing.

Participation in the Magna 4th of July Parade is voluntary. By signing below, I acknowledge and agree to the following:

1. Assumption of Risk

I understand that participation in a parade event involves inherent risks, including but not limited to:

- Vehicle movement
- Crowds and pedestrian traffic
- Weather conditions
- Physical activity
- Candy and water distribution activities

I voluntarily assume all risks associated with participation.

2. Release of Liability

I release and hold harmless:

- Magna 4th of July Parade Committee
- Event organizers
- Volunteers
- Sponsors
- Affiliated partners
- Property owners
- Local government entities

From any and all claims, liability, damages, injuries, losses, or expenses arising out of participation in the parade.

3. Motorized Entry Acknowledgment

If operating or participating in a motorized entry, I confirm:

- The vehicle is properly insured.
- The driver is licensed and capable of safe operation.
- The vehicle will operate at walking speed only.
- I assume responsibility for all passengers and participants associated with the entry.

4. Conduct Agreement

I agree to:

- Follow all parade rules and volunteer instructions.
- Maintain safe spacing.
- Avoid actions that draw spectators into the street.
- Cease candy/water distribution if directed by parade officials.

Failure to follow rules may result in removal from the parade without refund.

5. Media Release

I grant permission for photographs or video taken during the parade to be used for promotional purposes without compensation.

Participant Information

Entry Name/Organization: _____

Primary Contact Name: _____

Phone Number: _____

Email: _____

Signature: _____ Date: _____

(Parent/Guardian signature required for participants under 18)

Parent/Guardian Name: _____

Signature: _____ Date: _____

Magna Community Oriented-Neighborhood Preservation Sergeant

Year One:

1. Total Cost per Sergeant Year One

- *Wagess + Benifits + Vehicle*
- *Expected Costs* = $123,550 + 76,000 + 50,000 = \$249,550$

Total One sergeant = \$249,550

Year Two

1. Total Cost per Sergeant Year Two

- *Wagess + Benifits*
- *Expected Costs* = $123,550 + 76,000 = \$199,550$

Total One sergeant = \$199,550

Mission:

Community Oriented Policing-Neighborhood Preservation Unit is a specialized unit focusing on quality-of-life issues, chronic neighborhood problems, and long-term community stability. They help improve neighborhood quality, prevent neighborhoods from declining and reduce repeat calls for service.

Purpose:

Take a **proactive, problem-solving approach:**

- **Addressing nuisance properties**
 - Drug houses
 - Problem rentals
 - Abandoned or blighted homes

- **Enforcing city ordinances**
 - Illegal parking
 - Junk/vehicle violations
 - Noise complaints
 - Zoning or code violations (in coordination with city code enforcement)

- **Reducing crime hotspots**
 - Working on areas with repeated calls for service
 - Coordinating surveillance or targeted enforcement

- **Community engagement**
 - Attending neighborhood meetings and events
 - Working with HOAs, landlords, and residents
 - Educating the public on prevention strategies
 - School/Youth Engagement

- **Multi-agency collaboration**
 - Partnering with:
 - Code enforcement
 - Health departments
 - Fire departments
 - Prosecutors



Precinct Commander
UPD 6
Chief

Unified Police Department
Magna Precinct
(Mar 8, 2026 – July 11, 2026)

Executive Officer
UPD21
Lt.

Admin:
VA:
PT Janitor:

Days 0600-1600
MN1
Sgt.

Afternoons 1400-2400
MN2
Sgt.

Graveyards 2000-0600
MN3
Sgt.

Cover Days 0500-1800
MN4
Sgt.

Cover Graves 1700-0600
MN5
Sgt.

MN10
MN11
MN12
MN14

MN20
MN21
MN22
MN24

MN30
MN31
MN32
MN34

MN40
MN41
MN42
MN44

MN50
MN51
MN52
MN54

Investigations

MN260
Sgt.

MN261
MN262
MN263
MN264
MN265
MN81
MN82
MN724
MN725
MHU260

BOLD- Magna Sgt's

<u>Staffing</u>	<u>Allocated</u>	<u>Actual</u>
Chief	1	1
Lieutenant	1	1
Sergeants	6	6
Officers	29	28
Secretary	1	1
Victim Advocate	1	1
PT Janitor	1	1
PT Social Worker	1	1
Total	41	40



Precinct Commander
UPD 6

Unified Police Department
Magna Precinct

Executive Officer
UPD21

Admin:
VA:
PT Janitor:

Days 0600-1600
MN1

Afternoons 1400-2400
MN2

Graveyards 2000-0600
MN3

Cover Days 0500-1800
MN4

Cover Graves 1700-0600
MN5

MN10
MN11
MN12
MN14

MN20
MN21
MN22
MN24

MN30
MN31
MN32
MN34

MN40
MN41
MN42
MN44

MN50
MN51
MN52
MN54

Investigations

Investigations Sgt.

COP NPU Sgt.

MN81
MN82
MN724
MN725
MHU260

MN261
MN262
MN263
MN264
MN265

BOLD- Magna Sgt's

<u>Staffing</u>	<u>Allocated</u>	<u>Actual</u>
Chief	1	1
Lieutenant	1	1
Sergeants	7	7
Officers	29	28
Secretary	1	1
Victim Advocate	1	1
PT Janitor	1	1
PT Social Worker	1	1
<u>Total</u>	42	41