



Human Services Advisory Council Minutes

January 27, 2026

Innovation Center

4:00 PM

1. Call to Order

Cami Clark called the meeting to order at 4:03 p.m.

2. Roll Call

Margery Wickham, Karen Kuipers, Mark Paradise, Scott Rounds, Darin Durfey, Mark Schull, Patrick Green, Peter Clegg, Cami Clark, Jared Sanford, Amy Hoftiezer, Kristine Naylor, Natalie Heiner, Tracy Beckett, David Stratford, Taysa Hackbarth, Brittany Lopez, and Grant Sunada.

3. Public Comment

No public comment.

4. Presentations & Informational Items

Natalie Heiner presented on a gun safety initiative that distributed gun lock boxes, ammunition boxes, and medication lock boxes throughout the community by mailing flyers, using social media outreach, and collaborating with other agencies. Disposable prescription lock boxes were also purchased and will be distributed through local pharmacies. The initiative received strong community engagement and positive feedback.

5. Department Update

A. Monthly Department Updates, Peter Clegg

1. OSUMH Audit Outcomes
2. Federal Discretionary Funding
3. Financial Analyst Position

Peter Clegg provided an update on OSUMH audit outcomes. The audit identified three findings related to cash management, SUD prevention data submission timelines, and consumer satisfaction survey response rates for treatment programs. A delayed cash deposit of five days was noted, exceeding the allowable three-day maximum. SUD prevention data submissions exceeded the 45-day requirement, and treatment program satisfaction surveys showed a 9% response rate, below the required 10%. Mark Schull with Optum noted that a 9% response rate was a "high 9%" and shared that surveys will begin rolling out with local providers to improve participation. Additional discussion focused on the audit's emphasis on written policies and procedures, including clarification on whether certain policies should be agency specific or department wide. Peter Clegg also confirmed audits are conducted annually for the department.

Peter Clegg also reported that all federal discretionary funding has been fully utilized. A brief disruption occurred involving SAMHSA-funded grants, including Mental Health Awareness Training (MHAT) and Partnerships for Success (PFS), but termination notices were rescinded within 24 hours. No further issues have been identified. He noted that the Rural Health Transformation collaboration with Grant may

support increased upstream prevention efforts, particularly in rural areas.

Personnel updates were also provided. Anthony Gibson has been hired as Financial Analyst and will oversee billing and claims tracking, service compliance, financial performance monitoring, and fiscal reporting. Bailey Ruybal will be transitioning out of the Office Manager role.

6. Approving the Minutes

A. November Meeting Minutes

Attachments

1. HSAC Meeting Minutes 11.25.25.pdf

A motion to approve was made by Jared Sanford and seconded by Darin Durfey.

7. Discussion Items

A. HSAC Relief Services Sector Representative, Peter Clegg

Introduce and recognize Margery Wickham as the new Human Services Advisory Council member representing the Relief Services sector.

Peter Clegg introduced and welcomed Margery Wickham as the new HSAC member representing the Relief Services sector. Margery shared her background in education, including experience as a principal and as the childcare director for Switchpoint, and noted her current role as a regional director. She expressed enthusiasm for being apart of the Human Services Advisory Council.

B. OSUMH Office Directive – Integrated Care Training, Mark Schull

Mark Schull will provide an overview of the OSUMH Office Directive requiring annual integrated care training by July 1, focused on coordinated physical health referrals. Discussion to introduce early planning efforts, potential partnerships, and support for planning and collaboration.

Mark Schull reviewed the OSUMH Office Directive requiring annual integrated care training. Local Authorities are required to implement integrated programming addressing substance use, mental health, and physical health through direct services or partnerships with local health departments, accountable care organizations, federally qualified health centers, and other providers. Discussion included the importance of providing clients with lists of local primary care providers, establishing written referral agreements, conducting assessments for integrated care, and offering training focused on wellness goals, motivational interviewing, and whole-person health. Members discussed potential training formats, including virtual options, and the possibility of expanding beyond the Optum provider network. Amy Hoftiezer noted the availability of the Tooele County Health Department resource guide which includes many different types of resources for our community.

C. State Legislative Session, Peter Clegg

Peter Clegg will discuss relevant bills, concerns, and observations from the current legislative session.

D. HB1 - Rural Health Transformation funding opportunity, Peter Clegg

Peter Clegg will discuss the HB1 funding opportunity.

Peter Clegg discussed the HB1 Rural Health Transformation funding, noting Utah's proposal was funded in December 2025 and that RFP's are expected soon. Priority areas include preventive health initiatives, workforce development, technology innovation, and sustaining health infrastructure. Members emphasized the importance of collaboration, readiness, and timely submission of MOU's and letters of commitment. Discussion included the paramedicine program, integrated healthcare models, expanded case management, and the need for improved data collection. Grant Sunada shared that a data scientist position is currently open to support data-driven planning and evaluation.

8. Action Items

9. Council Reports

There were no council reports.

10. Adjournment

A motion to adjourn was made by Cami Clark, Scott Rounds seconded the motion. Meeting adjourned at 5:08 p.m.