



The Regular Meeting of the
Brian Head Town Council

Brian Head Town Hall – Council Chambers
56 North Highway 143 – Brian Head, UT 84719
www.Zoom.us ([Click Here](#))

Via Zoom Meeting ID# 833 1297 9743

TUESDAY, MARCH 24, 2026 @ 1:00 PM

AGENDA

- A. CALL TO ORDER**
- B. PLEDGE ALLEGIANCE**
- C. DISCLOSURES**
- D. APPROVAL OF THE MINUTES:** March 10, 2026, Town Council Minutes
- E. REPORTS / PUBLIC INPUT ON NON-AGENDA ITEMS.** Public input is limited to three (3) minutes on non-agenda items.
- F. AGENDA ITEMS**
 - 1. UTAH PATCHWORK PARKWAY ANNUAL REPORT.** Nancy Dalton, Director & Rachelle Combo, Brian Head Representative. The Patchwork Parkway annual report and contribution request .
 - 2. BID AWARD FOR THE TOWN HALL EXTERIOR AND SHUTTLE STOP PROJECTS.** Bret Howser, Town Manager. The Council will award the contract for the Town Hall Exterior Project and the Shuttle Stop Project
 - 3. TOWN COUNCIL VACANCY INTERVIEWS & APPOINTMENT.** Mayor Calloway. The Council will interview for the qualified candidates for the Town Council vacancy and make an appointment to fill the Town Council position.
 - 4. PUBLIC FORUM REVIEW.** Bret Howser, Town Manager. The Council will hold a discussion on the Transportation Utility Fee (TUF) vs. Property Tax Increase public forums that were held on March 20th and March 23rd and give direction to staff.
 - 5. FISCAL YEAR 2027 STRATEGIC PLAN REVIEW.** Bret Howser, Town Manager. The Council will review the first draft of the FY2027 Strategic Plan for the Public Works Department.
 - 6. FUTURE AGENDA ITEMS.** Discussion on potential items for future Council agendas.

G. ADJOURNMENT

Date: March 20, 2026

Available to Board Members as per Ordinance No. 11-003 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the public board may participate by means of electronic communications. In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

CERTIFICATE OF POSTING

I hereby certify that I have posted copies of this agenda on the Brian Head Town website, Utah Public Meeting website, and at the Town Hall according to Utah Code Annotated §63A-20-102 and have caused a copy of this notice to be delivered to the Daily Spectrum, a newspaper of general circulation.

Nancy Leigh, Town Clerk



Email: nleigh@bhtown.utah.gov - Fax: 435-677-3661
Mailing Address: P.O. Box 190068 - Brian Head, UT 84719-0068

AGENDA APPLICATION

Today's Date: March 5, 2026

Brian Head Town Boards: *Please check one*

- Town Council Meeting
- Planning Commission Meeting
- Brian Head Redevelopment Agency Meeting
- Brian Head Special Service District Meeting
- Brian Head Tree Commission
- Brian Head Trails Committee

*Please check website for current meeting schedules for dates and times.

Applicant Name: Nancy Dalton, Byway Coordinator & Rachele Cuomo, Brian Head Representative

Representing: Utah Patchwork Parkway

Agenda Topic Requested (Please be as specific as possible) Annual Utah's Patchwork Parkway report & contribution request. Request for local match for Utah's Patchwork Parkway's Utah Outdoor Recreation Grant Application for Interpretive Trailhead Kiosk Fabrication/Construction

Attachments to be included are:

Requested date of Meeting, date of meeting in which topic is to be heard. 3/10/26

Action Desired by Applicant: Request for annual contribution for local match for Utah's Patchwork Parkway projects - Interpretive trailhead kiosk fabrication/construction

*NOTE: All information pertaining to the agenda items must be submitted to the Town Clerk no later than the Wednesday prior to the meeting date in order to be included in the Council's / Commission's meeting packet. If you have any questions, please contact the Town Clerk at nleigh@bhtown.utah.gov or by calling the Town offices during normal business hours.

Signature of Applicant

Mayor Calloway and Council Members,

Attached are the 2026 Adopted Byway Operating Budget - request for \$1,500 annual contribution for the upcoming FY 2026-27 budget year; and the 2026 Utah Outdoor Recreation Grant Budget for the Interpretive Trailhead Kiosks project.

Under the FHWA/Byway grant the Byway Communities Panguitch and Parowan each approved \$5000 cash over two budget years and in-kind labor and equipment; and Brian Head Town did 100% cash match of \$15,823.67 over two budget years. When the construction second cycle of RFB came in at \$358,650, 212.79% above the grant and UDOT's engineer's cost estimate, we ended the FHWA/Byway grant and decided to look for other funding options.

The attached UORG budget is at a 30% match, as directed by Patrick Morrison from UOR. Local match for Iron County is 40% and Garfield County is 20%. Normally, whichever county has more of the project, there local match will be the one you go with. After pleading our rural communities' small budgets, Patrick said the committee should accept an average which is 30%. I will also include our plea in the application.

The UORG Grant Budget shows individual site costs including in-kind labor/equipment costs from Parowan, Panguitch and the Dixie USFS. However, to evenly share the non-city sites, Professional Service and Contingency, I have divided the cash and in-kind costs as follows: All three communities equally share the professional services & non-city sites & non-city sites.

Panguitch \$6,002.63 Cash & \$7,175.54 In-Kind (includes \$1000 from Dixie USFS for Mammoth & Panguitch Lake)

Parowan \$6,002.63 Cash & \$11,031.26 In-Kind

Brian Head \$16,120 Cash

This is slightly higher than the original FHWA/Byway grant cash local match. The proposed Cash Match can be split over two budget years. If we use part or none of the contingency item, then the left-over amount would be deducted from each community's cash match. Hopefully, with our Byway Committee having more authority over this grant project, we can keep the costs reasonable. Also, most of the local cash match goes toward fabrication and kiosk materials.

Also, Parowan and Iron County have approached the 250 Celebration & another state funding sources for funding assistance. We will continue to find other funding sources to help alleviate the cash match.

UORG Materials for Council Meetings Timeline - March 9-12

Monday by 8 am - Email Panguitch & Parowan the copies of the 2026 Annual Report & UORG Budget & Project Summary with Local Cash & In-Kind Matches

Tuesday 5:30 pm Panguitch City Council Meeting

Thursday 5:30 pm Parowan City Council Meeting

March 17th - email 2026 Annual Report & UORG budget & Project summary to Brian Head

March 24th 1 pm Brian Head Town Council Meeting

UORG Application Materials Deadlines - March 9-13

Monday Afternoon - Sample Support Letter emailed to Garfield & Iron Counties; 3 Byway Communities; & Dixie USFS

Tuesday - Email Draft Application to UORG Patrick for complimentary review for corrections, etc.

Thursday - Finalize application, **ALL SUPPORT LETTERS ARE DUE**

Friday - Final review of application and all Letters of support and supporting documents are attached and then push the submit button

March 17th - email 2026 Annual Report & UORG Budget & Project summary to Brian Head

If any of you have questions, please call me, as your questions will help keep our application clear as spring water, and easy for the grant reviewers to understand what we want to accomplish.

Thank you for your support,
Nancy Dalton, Byway Coordinator
Utah's Patchwork Parkway
435.463.3735

**Utah's Patchwork Parkway
Proposed 2026 Operating Budget**

	A	B	C
1	INCOME	DESCRIPTION	AMOUNT
2		Balance from 12/31/2024	8895.53
3		Contributions from 3 Byway Communities	4500
4		I-15 Billboard - Iron County Tourism Matching Marketing Grants - Annual Lease	5525
5		TOTAL INCOME FOR 2025	18920.53
6			
7	EXPENSES		
8		Utah Business Name Renewal	25
9		I-15 Billboard Design & Annual Lease	5525
10		Social Media Ads (\$150 per month March-December)	1500
11		Website - Hosting	150
12		Website Upgrade - Back online	2500
13		Website Existing Domain Names AutoRenew 2/4/2026 hwy143.org & .com and utahspatchworkparkway.com & .org	345.08
14		Memberships - National Scenic Byway Association	300
15		Interpretive Kiosks Ribbon Cutting Celebration/Driving Tour printed materials & other items	500
16		Telephone - \$30/month	360
17		Contract Labor - Byway Coordinator's Admin - \$300/month	3600
18		Travel/Conference Fees/Lodging	500
19		TOTAL EXPENSES FOR 2025	15305.08
20			
21	DIFFERENCE		3615.45
22			
23			
24		Proposed 2026 Budget does not include UOR Grant.	

**Utah's Patchwork Parkway's
Interpretive Trailhead Kiosk Project Budget Narrative - March 2026**

	A	B	C	D	E	F	G
1	DESCRIPTION	TOTAL COST	UORG MATCH 70% Match	IRON COUNTY PAROWAN & BRIAN HEAD LOCAL MATCH 2-County Average 30% Match	GARFIELD COUNTY PANGUITCH LOCAL MATCH 2-County Average 30% Match	PAROWAN IN- KIND LOCAL MATCH	PANGUITCH IN- KIND LOCAL MATCH
2	PROFESSIONAL SERVICES						
3	Qualified Construction Engineer Firm to construct Kiosk Site 7; supervise construction of Sites 3,4,5,6,8,9,10,& 11; ordering fabrication of interpretive trailhead panels, & ordering kiosk materials	25000	17500	5000	2500		
4	Project Management to coordinate work with contractor and cities/federal agencies; track/record project tasks including In-kind labor & equipment costs. \$25/hrs x 120 hrs	3000	2100	600	300		
5	CONSTRUCTION - FABRICATION						
6	IRON COUNTY						
7	Site #3A - Parowan Lions Park Trailhead - fabricate and install 4 panels on existing kiosk, installation materials & in-kind labor	9000	6300	2464.48			
8	Stie #3B - Parowan Lions Park SE Corner - move Mt Messiah monument from BLM site (Parowan Canyon) to SE Corner; fabricate panel; construct kiosk & install 1 double sided panel	6000	4200	-1116.54	0	235.52	

**Utah's Patchwork Parkway's
Interpretive Trailhead Kiosk Project Budget Narrative - March 2026**

	A	B	C	D	E	F	G
9	Site 4 Forebay - Prep site, fabricate panels, construct kiosk & install 2 panels	10100	7070	-909.6	0	2916.54	
10	Site 5 Yankee Reservoir - Prep site, fabricate panels, construct kiosk & install panels	10100	7070	3030		3939.6	
11	Site 6 Hidden Haven - Prep site, fabricate panels, construct kiosk & install 2 panels	10100	7070	-909.6			
12	Site 7 Brian Head - Prep site, fabricate panels, construct kiosk & install one 4-ft x 8-ft double sided panel	27550	19285	8265		3939.6	
13	GARFIELD COUNTY						
14	Site 8 Mammoth Creek Picnic Area - Prep site, fabricate panels, construct kiosk & install 2 panels	9950	6965		1985		1000
15	Site 9 Panguitch Lake - Prep site, fabricate panels, construct kiosk & install panels	15200	10640		580.4		1966.5
16	Site 10 Panguitch West Kiosk - Fabricate & Install panel	5000	3500		1270.56		3979.6
17	Site 11 Garfield County Visitor Center - Fabricate & Install panel	4150	2905		1015.56		229.44
18	PROJECT TOTALS	135150	94605	16423.74	7651.52	11031.26	7175.54
19	Contingency 10% of Project	13,500	9450	2700	1350		
20	TOTAL BUDGET with CONTINGENCY	148,650	104055	19123.74	9001.52	11031.26	7175.54
21							
22							
23	NON-ELIGIBLE CONTRIBUTIONS					22062.52	14351.08

**Utah's Patchwork Parkway's
Interpretive Trailhead Kiosk Project Budget Narrative - March 2026**

	A	B	C	D	E	F	G
24	Design & Construction Plans	30,000		20,000	10000		
25	Sites 1 & 2 - Fabricate & Install 4 Byway Directional Signs	10000		10000			

**ITEM: BID AWARDS FOR BEAUTIFICATION PROJECTS**

AUTHOR: Bret Howser
DEPARTMENT: Administration
DATE: March 24, 2026
TYPE OF ITEM: Administrative Action

SUMMARY:

The Council will consider awarding contracts for the following Beautification Projects

- Town Hall Exterior Renovation
- Shuttle Stops & Crosswalks

BACKGROUND:

In 2023, Council reviewed and refined a list of several projects which were intended to improve the first impression of Brian Head and polish the character of the Town's core. These projects are known collectively as the "Core Beautification Projects." The Council placed these projects on the ballot in November 2023 for a proposed General Obligation (GO) bond vote. Voters approved a proposed bond of up to \$3.5 million "for the purpose of financing all or a portion of the costs of the acquisition of land and the construction of improvements for safety and beautification projects, including, but not limited to, crosswalks, transit stops, street and trail improvements and lighting, utility improvements, and related matters." The maximum term (length) of the bonds was 25 years. It was represented to voters by the Town that the annual property tax levy for the bonds would not exceed the amount that was being paid by taxpayers at the time for the Series 2005(B) GO Bonds, which were subsequently retired in 2024.

Following the bond election, staff spent 2024 in project planning stage. An ad-hoc committee called the "Beautification Committee" (thanks to Kim Oldroyd, Shelly Martin, Martin Tidwell, and Alice Dennison for their valuable time and participation on this committee) was convened to help scope out the individual projects and give aesthetic design direction. They met several times, researched various design options, and gave direction. Staff has been using the committee's input and research to work with engineers and contractors to begin designing the projects.

General Obligation bonds were issued in 2025 in the amount of \$1,800,000 to fund the Core Beautification projects. Since that time, staff has been working to design, bid and implement these projects. New street lights were installed in 2025, along with decorative street name placards and trail lights. In 2026, we are aiming to do an exterior remodel of Town Hall (including a new digital marquee in front of Town Hall) and install new shuttle stops and crosswalks.

ANALYSIS:**Shuttle Stops & Crosswalks**

The Town contracted with Ensign Engineering in 2025, working jointly with Arcadis for architectural design, to generate plans for the shuttle stops and grading work for crosswalks. The plans have been presented to the Council for design input along the way (including as recently as January 2026) and were put out to bid in February 2026. The Town received two bids:

- Larry A. Pendleton Building, Inc -- \$722,100
- PRT Builders LLC -- \$769,344

The cost estimate for this project was originally calculated by Horrocks Engineering in 2024 at approximately \$500,000 for the construction portion of this project. However, that estimate did not include reconstructing the ramp from Town Hall to the Town Trail to make it ADA accessible. Indeed, just the gabion baskets involved in reconstructing that ramp were bid at \$138,000 in the low bid. So the bids aren't as far off of the cost estimates as it appears at first glance.

Of course, we're always looking to get the most bang for our buck, so staff sat down (with the help of Mayor Calloway who has valuable experience in the construction field) and worked with our engineer and the low bid contractor to try and find any potential cost savings (a process called "value engineering"). Here's what we believe can be scaled back from the project:

- Remove all the gabion baskets from the ramp across from Town Hall and replace with a rock wall not to exceed 4 ft
 - Town staff can acquire and haul the necessary stone from the Snowshoe/Toboggan project site
 - This will reduce the \$138,000 gabion basket line and replace with a charge of approximately \$20,000 for stacking the stone wall
 - The Mayor also suggests altering the wall to be one long ramp of approximately 250 feet rather than the switchbacks currently designed. This is for aesthetic and ease of maintenance (clearing snow) rather than cost savings.
- Remove some concrete from the sidewalk entering Apple Annes and entering Giant Steps Parking Lot, replace with asphalt
 - Maybe a \$20,000 cut in concrete
 - Asphalt would add back in \$5000-10,000
- Simplify design of shuttle stop roofs to eliminate steel pan and cedar tongue-and-groove
 - Maybe \$7-10,000 savings
 - Need to run structural calculations to make sure this will work
- Scale back a little on the soils testing
 - Rely on hauled in soil with a proctor rather than native
 - Savings between \$1500 and \$5000. If it's on the lower end, probably just do the testing
- The Town may be able to provide fill material from BH Unit 3 SAA project. If so we can get credits for it.

With these changes, staff believes the project will ultimately come in between \$550,000 and \$600,000. However, we recommend awarding the project as bid, so we don't need to re-bid the project and then we can do the reductions above via a change order.

Town Hall Exterior Remodel

The Town did not seek the services of an engineer to design this project as it is largely replacing cladding that is not structural in nature. The plans were created by an architectural firm and put out to bid in the first part of March. Bids were received on March 20 as follows:

- Larry A. Pendleton Building, Inc -- \$422,886
- PRT Builders LLC - \$479,086

Not having employed an engineer for this project, there was no engineer’s cost estimate. Staff had made a very broad estimate of \$200,000 for the project. Not having done a similar project in the past, we didn’t have much of a frame of reference for estimating. The approach on this project was – design it the way it ought to be, bid it out, and scale back as necessary.

The low bid for this project included approximately \$250,000 for heated walkways (boiler, boiler room built on the north end, rip out existing concrete, lay out heat tubing, replace concrete, etc.). Staff had supposed more like \$50,000 for this piece. This alone accounts for the drastic difference in the project bid relative to cost estimates.

If the Council wishes to remove the heated walkways, staff recommends awarding bid as is and removing the heated walkways from the project as a change order. The project could then be completed for approximately \$175,000. Alternatively, the Council could proceed with the entire project and the difference could be covered out of the contingency/other projects line from the Core Beautification bonds. The heated walkway was mainly put in the project as a measure to keep the stone work from being damaged by salt used to keep the walkway from icing up. Staff believe that \$250,000 will go a long way toward fixing stone every handful of years. Also the fact that we’re using natural stone (rather than the existing cultured stone) will also help it be more resistant to the salt.

FINANCIAL IMPLICATIONS:

Core Beautification Projects Financial Position

Funds:	Budget	Actual	
Series 2025 GO Bonds	\$1,800,000	\$1,800,000	
UDOT Grant	\$350,000	\$350,000	
Total	\$2,150,000	\$2,150,000	

Projects	Budget	Actual	Remainder
Street Lighting	\$550,000	\$611,077	-\$61,077
Street Signs	\$60,000	\$75,920	-\$15,920
Trail Lights	\$30,000	\$14,851	\$15,149
Shuttle Stop/Crosswalks	\$600,250	\$100,250	\$500,000
Town Hall Cladding	\$200,000	\$5,438	\$194,563
Digital Marquee	\$100,000	\$54,200	\$45,800
Contingency/Other Projects	\$582,250	\$0	\$582,250
Bond Issuance Cost	\$27,500	\$27,500	\$0
Total	\$2,150,000	\$889,235	\$1,260,765

The above chart shows what has been spend on “Core Beautification” projects relative to the budget. Overage on the Street Lighting project are largely due to unanticipated costs to Rocky Mountain power for work done in addition to work contracted with Cache Valley Electric for installation. Contingency funds will be required to cover this. Overage in street signs are covered by underspending on trial lighting.

Funds could be utilized from the “Contingency/Other” category to cover the difference between estimated costs for these two projects and the bid cost. Staff will also approach UDOT to see if they are able to cover a proportionate share of the additional cost for the Shuttle Stop/crosswalks project. This could take away from some of the other projects we were considering for use of these beautification bond funds, which include:

- Memorial Park
- Art Projects
- Dog Park
- Park Pavilion Improvements

Each of these projects could also draw on RDA funding for completion.

BOARD/COMMISSION RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommends awarding bids as follows:

Shuttle Stops and Crosswalks to Larry A. Pendleton Building, Inc in the amount of \$722,100

Town Hall Exterior Renovation to Larry A. Pendleton Building, Inc in the amount of \$422,886

PROPOSED MOTION:

I move to award contract to Larry A. Pendleton Building, Inc in the amount of \$722,100 for the construction of shuttle stops and crosswalks in a form approved by the Town Manager.

I move to award contract to Larry A. Pendleton Building, Inc in the amount of \$422,886 for the Town Hall Exterior Renovation in a form approved by the Town Manager.

ATTACHMENTS:

A - Bid Tabulations

STAFF RECOMMENDATION FOR AWARD
Brian Head Shuttle Stop Project
Project No. 13815

Bids for the Brian Head Shuttle Stop Project were received and opened on March 11, 2026. A total of two (2) bids were received from qualified contractors.

The bids are summarized as follows:

- **Larry A. Pendleton Building, Inc.** – \$722,100.00
- **PRT Builders LLC** – \$769,344.00

Larry A. Pendleton Building, Inc. submitted the lowest bid in the amount of \$722,100.00, which is approximately \$47,244 (6.1%) lower than the next lowest bid.

A review of the bid submitted by Larry A. Pendleton Building, Inc. indicates that the bid is complete and responsive. The contractor has acknowledged all addenda, provided the required bid bond, and submitted a properly executed bid form. Additionally, the contractor holds a valid and active Utah contractor's license and is considered a responsible bidder.

Based on the review of the bids and supporting documentation, it is the staff's recommendation that the Brian Head Shuttle Stop Project be awarded to **Larry A. Pendleton Building, Inc.** in the amount of **\$722,100.00** as the lowest responsive and responsible bidder.

Staff further recommends that Brian Head Town be authorized to execute the construction contract and any associated documents necessary to complete the project.

Respectfully submitted,
Ryker Ogden, EIT
Project Engineer
Ensign Engineering and Land Surveying

Bid Tabulation

Project Information	
Project	Brian Head Shuttle Stop Project
Owner	Brian Head Town
Project No.	13815
Location	Brain Head, UT 84719
Bid Due / Opening	03/11/2026 5:00 PM MST
Contract Type	Lump sum bid schedule (14 bid items)
Award Basis	Lowest responsive and responsible bidder

Preliminary Result	
Apparent Low Bidder	Larry A. Pendleton Building, Inc
Apparent Low Bid	\$722,100.00
Spread to Next Bid	\$47,244.00
% Spread	6.5%

– Brian Head Shuttle Stop Project

Bid Summary

Bidder	Total Bid	Rank	Δ to Low	% Over Low	Item Lows
PRT Builders LLC	\$769,344.00	2	\$47,244.00	6.5%	7
Larry A. Pendleton Building, Inc	\$722,100.00	1	-	0.0%	7

Bid Terms & Review Notes

Completion (per bid forms)	180 days substantial / 210 days final
Liquidated damages	\$750.00 per calendar day
Bid security requirement	5% of bidder's proposed total
Transcription status	VERIFIED ALL SCANNED DOCUMENTS

Cost Proposal Form

Walkway Heat

- Demo
- Boiler & Snowmelt Tubing
- New Concrete (4,500 psi - 6" min thickness)

Qty*	Unit	Unit Price	Bid
			19,058
			120,750
			40,299

Stonework

- Demo
- Labor/Materials to Install
(Town to furnish Stone)

			4,500
			85,326

Windows

- Remove south side upper window
- Replace West side lower left window with one that meets egress requirements
- Add Window on north side upper right

			500
			1,782
			1,690

Cladding

- Demo/Remove old stucco
- Install new siding
- Repair/Repaint Remaining Stucco

			7,303
			7,406
			22,885

Other Building Modification

- Furr out South Wall
- Remove old log rail and pillars across entrance
- Install new heated entrance stairs & handrails
- Extend concrete bases at entrance
- Fascia modifications according to A2.1
- Power to future sign on south wall
- Permanent LED decorative/holiday lights
(installed on top eaves of north, west, and south sides)

			3,071
			2,128
			6,712
			5,230
			9,660
			1,295
			13,473

Other Bid Items Not Listed

- Boiler roof framing
- Boiler roofing
- Boiler room footings and walls
- Safety signs and cones
- Total

			13,130
			4,536
			49,652
			2,500
			\$422,886

* Where quantity and unit price is not applicable, just put the total bid for the item

PRT

BID FORM

Cost Proposal Form

Walkway Heat

- Demo
- Boiler & Snowmelt Tubing
- New Concrete (4,500 psi - 6" min thickness)

	Qty*	Unit	Unit Price	Bid
	*	1	\$ 15,730.00	\$ 15,730.00
	*	1	\$137,634.00	\$ 137,634.00
	*	1	\$ 12,584.00	\$ 12,584.00

Stonework

- Demo
- Labor/Materials to Install
(Town to furnish Stone)

	*	1	\$ 4,653.00	\$ 4,653.00
	*	1	\$ 97,256.00	\$ 97,256.00
	*	1	\$ -	\$ -

Windows

- Remove south side upper window
- Replace West side lower left window with one that meets egress requirements
- Add Window on north side upper right

	*	1	\$ 3,736.00	\$ 3,736.00
	*	1	\$ 4,693.00	\$ 4,693.00
	*	1	\$ 5,571.00	\$ 5,571.00

Cladding

- Demo/Remove old stucco
- Install new siding
- Repair/Repaint Remaining Stucco

	*	1	\$ 24,840.00	\$ 24,840.00
	*	1	\$ 31,884.00	\$ 31,884.00
	*	1	\$ 12,453.00	\$ 12,453.00

Other Building Modification

- Furr out South Wall
- Remove old log rail and pillars across entrance
- Install new heated entrance stairs & handrails
- Extend concrete bases at entrance
- Fascia modifications according to A2.1
- Power to future sign on south wall
- Permanent LED decorative/holiday lights
(installed on top eaves of north, west, and south sides)

	*	1	\$ 1,091.00	\$ 1,091.00
	*	1	\$ 6,947.00	\$ 6,947.00
	*	1	\$ 5,678.00	\$ 5,678.00
	*	1	\$ 8,520.00	\$ 8,520.00
	*	1	\$ 12,117.00	\$ 12,117.00
	*	1	\$ 1,966.00	\$ 1,966.00
	*	1	\$ 7,576.00	\$ 7,576.00

Other Bid Items Not Listed

- Sandblast and refinsih Logwork in Front
- Sand blast and refinish Eave Tails on roof
- North Add-on with Screen wall

	*	1	\$ 34,445.00	\$ 34,445.00
	*	1	\$ 13,370.00	\$ 13,370.00
	*	1	\$ 36,342.00	\$ 36,342.00
	*	1	\$ 5,000.00	\$ 5,000.00

GRAND TOTAL

\$ 484,086.00

* Where quantity and unit price is not applicable, just put the total bid for the item

**ITEM: MID-TERM COUNCIL VACANCY APPOINTMENT**

AUTHOR: Nancy Leigh, Town Clerk
DEPARTMENT: Administration
DATE: March 24, 2026
TYPE OF ITEM: Legislative Action

SUMMARY:

The Council will conduct interviews for the mid-term vacancy created with the resignation of Council Member Ricks. Once the interviews are concluded, the Council can then take a vote for the appointment.

BACKGROUND:

Council Member Ricks submitted his resignation with an effective date of April 2, 2026, which created a mid-term vacancy. The successful candidate will fill Council Member Rick's term until December 31, 2027, when the next municipal election is held in 2027.

ANALYSIS:

Staff received three qualified candidates who have submitted a letter of interest for the vacancy for which the Council will conduct interview with each candidate. The Town Clerk has verified the qualifications of each candidate for the appointed position. The three candidates who submitted a letter of interest are:

- Martin Tidwell
- Skylar Bennett
- Zach Siggard

As part of the interview process, Council Member Ricks can participate in the interviews and vote on the vacancy. The interviews and the deliberation must be conducted in an open and public meeting for transparency purposes which is the intent of the Open and Public Meeting Act.

Once the interviews are concluded, the Council will take an initial vote to fill the vacancy. If no candidate receives a majority vote in the initial vote, then the two (2) candidates that received the most votes in the initial vote shall be placed for a second vote of the Council. If in the second vote neither candidate receives a majority vote, the vacancy shall be determined by a coin toss between the two candidates with the highest number of votes.

If for any reason the Council does not fill the vacancy within the 30-day timeline (June 2, 2026), then the Town Clerk is required to notify the Lt. Governor's office who will within 45 days after they receive the notice will provide public notice to solicit candidates and appoint an individual to fill the vacancy.

Follow-up with successful candidate:

After the candidate has been selected, they are required to fill out a conflict-of-interest form unless that individual already has one completed with the Town. The conflict-of-interest form will be posted on the Town's website with a link to the Lt. Governor's office within two days of receiving the conflict-of-interest form. .

Quick Summary:

1. Council Member Ricks has the option to interview and vote on a candidate.
2. Interviews are to be conducted in a public meeting.
3. The Council will take an initial vote following the interviews and depending on the vote, the following may apply:
 - a) Take an initial vote.
 - b) If there is not a majority vote for a candidate in the initial vote, then the Council will take a second vote on the two candidates who received the highest number of votes.
 - c) The Council cannot enter into closed session to discuss the candidates. The deliberation must be done in an open meeting.
 - d) The appointment needs to be made within 30 calendar days of the resignation date (June 2, 2026).
 - e) The successful candidate must complete a conflict-of-interest form and submit it to the Town Clerk who will post on the Town's website with a link to the Lt. Governor's office within two days of receiving the form.

FINANCIAL IMPLICATIONS:

N/A

BOARD/COMMISSION RECOMMENDATION:

NA

STAFF RECOMMENDATION:

Staff have no recommendations on this agenda item.

PROPOSED MOTION:

I move to appoint _____(name of candidate) to fulfill the mid-term vacancy from Council Member Ricks with a term ending December 31, 2027.



Nancy Leigh <nleigh@bhtown.utah.gov>

Town Council Vacant

1 message

Martin Tidwell <>

Thu, Feb 19, 2026 at 4:09 PM

To: Nancy Leigh <nleigh@bhtown.utah.gov>

I would like to be considered for the town council vacancy. I am highly qualified and feel an obligation to serve the people of Brian Head. I meet all the requirements for appointment to the town council.

Best,
Martin Tidwell

Skylar Bennett

Brian Head, Utah

Professional Summary

Full-time Brian Head resident and business owner with experience managing finances, leading teams, and completing complex projects from start to finish. I care about the long-term health of our town and believe in practical decision-making, accountability, and clear communication. I bring hands-on experience in both business operations and local development.

Professional Experience

Founder & CEO – Tough Apparel

2016–Present

- Built and operate a seven-figure e-commerce company
 - Oversee budgeting, cash flow, and long-term financial planning
 - Negotiate commercial loans and maintain banking relationships
 - Manage vendor contracts and manufacturing partnerships
 - Lead a team and coordinate contractors across multiple functions
 - Make capital investment decisions and manage operational risk
-

Local Development & Construction Experience

Owner-Builder – Primary Residence Construction

Brian Head

- Personally built my primary residence, completing the majority of the construction work myself
 - Pulled permits and worked through inspections in compliance with town building codes
 - Coordinated specialty subcontractors when required
 - Managed budgeting, procurement, and construction timelines
 - Gained firsthand experience with the town's development process
-

Community Engagement

- Participated in structured community feedback efforts involving residents and business owners
 - Presented organized findings and practical recommendations to town leadership
 - Regular attendee of town council meetings
-

Core Competencies

- Practical Problem Solving
- Clear & Direct Communication
- Project Leadership
- Contract & Vendor Negotiation
- Financial Management
- Risk Awareness

Town Council Vacancy Notice - Application

Brian Head Drivers Team <s> To: Nancy Leigh
<nleigh@bhtown.utah.gov>

Mon, Mar 9, 2026 at 3:58 PM

Mr. Zachary D. Siggard
356 S Highway 143,
Brian Head, UT 84719

March 9, 2026

Nancy Leigh
Town Clerk
Brian Head Town
PO Box 190068
Brian Head, UT 84719

Dear Ms. Leigh and Members of the Brian Head Town Council,

I am excited to apply for the mid-term Town Council Member vacancy in Brian Head, as detailed on the town's website.

As a dedicated full-time resident for nearly two years, a registered voter, U.S. citizen over 18, and fully eligible candidate, I am committed to driving positive change in our exceptional community.

Brian Head's breathtaking landscapes, premier skiing, and strong community bonds make it a true gem. I am deeply invested in its prosperity for residents and businesses alike.

As a local business owner who has navigated our unique challenges firsthand, I am driven to propel sustainable growth, harmonize tourism with environmental stewardship, elevate public services, and safeguard our natural heritage.

With over a decade of experience operating my own business and tech ventures since 2010, including expertise in technology and AI, I offer innovative insights to boost economic development and modernize digital infrastructure.

In my career, I have successfully managed projects and led teams in dynamic tech settings, working on large multi-department teams, overseeing product rollouts, and managing multiple teams across entire organizations to hit deadlines within budget and on time in multiple billion-dollar organizations.

Imagine streamlining town processes for faster, more efficient services—ensuring residents and visitors receive the support they need seamlessly.

I am dedicated to transparent, inclusive governance, and my proven skills in problem-solving, communication, strategic planning, AI integration, and website development will directly advance critical areas like infrastructure upgrades, public safety enhancements, and robust community engagement.

By leveraging these abilities, I will help Brian Head thrive as a forward-thinking, resilient town.

I am eager to bring my vision and energy to the Council and collaborate on shaping a brighter future for Brian Head. I look forward to discussing how I can contribute during the March 24, 2026 interviews.

Thank you for this opportunity. Together, we can elevate Brian Head to new heights.

Sincerely,

Zach Siggard
Brian Head Citizen

**ITEM: PUBLIC FORUM REVIEW DISCUSSION**

AUTHOR: Bret Howser
DEPARTMENT: Administration
DATE: March 24, 2026
TYPE OF ITEM: Discussion

SUMMARY:

The Council will discuss their takeaways from the recent public forums and may give staff direction regarding what they think should be included in the proposed budget in April regarding road maintenance, public safety staffing, and transportation utility fees or property tax increase.

BACKGROUND/ANALYSIS:

Late in 2025, pursuant to an action step in the FY 2026 Strategic Plan, staff presented Council with Transportation Utility Fee (TUF) calculation done by Crews & Associates. The fee was intended to cover a gap in funding due to the sharp increase in paved road maintenance costs. At that time, Council directed staff to complete an additional analysis of what funding would be required to increase the level of service for gravel road maintenance and add it into the fee calculation. Staff then completed a gravel road analysis and maintenance schedule and presented it to Council at the Strategic Planning Retreat in January 2026. After reviewing the updated TUF calculation, Council began to reconsider whether TUF or a property tax increase might be the best option for funding additional road maintenance. They directed staff to hold some public forums in March to ascertain residents' perspectives on the matter.

These public forums were held on March 20 and March 23. With the last Council meeting prior to the presentation of the budget being held March 24, staff does not have time to summarize or analyze the feedback from the forums. Therefore, we are requesting that the Council hold a discussion on their take from the forums and hopefully give staff direction on how to proceed with the budget presentation in April.

Some questions staff proposes for the Council to address:

1. Is the public satisfied with the level of maintenance of Town roads (gravel and paved)?
2. If not, is the proposed level of service sufficient to meet public expectations?
3. What did the public forum indicate was the preferred method for funding the proposed level of service:
 - a. Transportation Utility Fee?
 - b. Property Tax Increase?
 - c. Cuts elsewhere in the budget?
 - d. Mix of these or other?
4. If property tax increase is part of the solution, should we include an increase for expanded public safety service (particularly a fire-dedicated marshal).
5. Does the Council agree with the feedback received from the public?

FINANCIAL IMPLICATIONS:

There are significant financial implications for a TUF fee or a property tax increase. They are addressed more thoroughly in reports previously delivered to the Council.

BOARD/COMMISSION RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff is looking for policy direction at this point to guide the creation of the FY 2027 budget

PROPOSED MOTION:

N/A

ATTACHMENTS:

N/A

Brian Head Town Council
c/o Nancy Leigh

11:32 AM (7
hours ago)

Name: Brent Haug

Message:

Here is my opinion, please print this opinion and read it at the Brianhead Town Hall Meeting.

Property tax for my condo in (5) years 2021- 2026 increased from \$480.00 to \$900.00 to over \$1200.00 in (5) years for a studio condo. 🤪

I'm not interested in paying more tax on my condo. My current tax liability on a 440 sq. Ft condo is \$1269.00 a year that's enough!

Compare this to a single family home in Las Vegas ...with a decent sized lot in a beautiful neighborhood at 1300 sq feet where my tax liability was \$1100 a year. Taxes are capped in Nevada.

Timberbrook had a special assessment during this time as well to fix the parking lot. We all paid for this.

Gravel roads to 2.5 million dollar homes? Is that the shtick?

Utah especially Brian Head and the tax authority seems to think they can double real estate tax and people will just look the other way. Not so. This is especially tough on retirees and Utah has minimal financial benefits for retired people.

I don't think my friend Susan on the third floor is looking forward to this either.

Let them fund it with the transportation tax.

I cannot attend the town hall meeting.

Kindly forward my opinion to the decision makers before they take on this vote.

Respectfully,
Brent R Haug
464 N. Hwy. 143



STAFF REPORT TO THE TOWN COUNCIL

BRIAN HEAD

ITEM: DRAFT FY 2027 STRATEGIC PLAN REVIEW

AUTHOR: Bret Howser
DEPARTMENT: Administration
DATE: March 10, 2026
TYPE OF ITEM: Discussion

SUMMARY:

Council will review and discuss the attached Draft FY 2027 Strategic Plan, in particular the proposed strategies and action steps, and direct staff regarding any changes they would like to see.

BACKGROUND:

Council met at a Strategic Planning Retreat in January and reviewed the Community Vision, Town Goals, and FY 2026 Strategies & Action Steps. Based on discussion and direction from that retreat, staff has drafted a proposed FY 2027 Strategic Plan.

ANALYSIS:

The Draft FY 2027 Strategic Plan is attached. The attached plan is a collaboration of the Administration, Public Works, and Public Safety Departments. It is anticipated that this draft plan will be reviewed over two council meetings in March, and then adopted following the budget workshop in April.

FINANCIAL IMPLICATIONS:

The FY 2027 budget, which will be presented in April, will be based on this strategic plan.

BOARD/COMMISSION RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

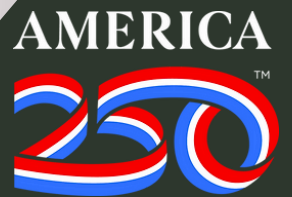
Council should review and discuss the attached Draft FY 2027 Strategic Plan, in particular the proposed action steps, and direct staff regarding any changes they would like to see.

PROPOSED MOTION:

No motion necessary, item is discussion/informational only

ATTACHMENTS:

A - Draft FY 2027 Strategic Plan



BRIAN HEAD

**FISCAL
YEAR 2027
STRATEGIC PLAN**

Proposed March 10, 2025

CONTENTS

PURPOSE STATEMENT

Brian Head Town exists to serve the interests of its residents, homeowners, businesses and guests. As a local government entity, the Town Council and staff strive to accomplish those things which Town stakeholders expect of their local government in the most efficient manner possible. To accomplish this, the Town engages in a detailed and thorough strategic planning process which is described in these pages.

This document focuses on the strategies which will be administered by the staff of Brian Head Town in order to pursue the goals of the Town Council and effectuate the vision set forth by the community. Many of these strategies may be ongoing or long-term in nature, but each strategy will be pursued to one degree or another during the course of Fiscal Year 2027 (July 1, 2026 thru June 30, 2027).

Certain action steps which will be carried out in pursuit of these strategies are also detailed herein. These action steps, along with typical day-to-day duties, make up the work plan for staff for the fiscal year. This document stems from the Community Vision and serves as the basis for the fiscal year budget.

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STRATEGIC PLANNING PROCESS

Brian Head Town engages in strategic planning in order to ensure that the community's expectations of its local government are being met. Through strategic planning, all resources (meaning every tax dollar spent and each man hour worked) are tied back to a clear community vision through goals, strategies, and action steps.

The elements of strategic planning shown here are intended to establish what it is the residents and guests of Brian Head expect from their local government by 1) defining a vision, 2) fleshing out that vision in a set of outcome-oriented goals, 3) developing strategies to effectuate those goals, 4) identifying the action steps staff will take in pursuit of the strategies, and 5) allocating resources to these actions. In this manner, we will better ensure that finite resources are being most effectively applied toward achieving what the community ultimately expects of its local government.

COMMUNITY VISION

In August of 2013, the Town Council directed town staff to re-establish a community vision which would drive a new effort in strategic planning. A focus group of individuals representing various facets of the community was assembled to look at Brian Head through the lenses of culture, economy, and environment, and from their discussion and brainstorming on those topics derive a single

unifying statement defining a vision of what Brian Head is and hopes to become. The Brian Head Town Community Vision was then submitted to the public and Council for approval in a series of public hearings in September and October 2013.

STRATEGIC PROCESS



The Council adopted the Brian Head Town

Community Vision which is summarized in the statement at the bottom of this page. Further information about this vision, including more detailed descriptions of the current and ideal culture, environment, and economy of the Town are included in the Brian Head Town Community Vision document available online at www.brianheadtown.utah.gov or by contacting Town Hall at 435-677-2029.

TOWN GOALS

Following adoption of the community vision, the Town Council developed a set of Town goals which flow from the vision. These goals highlight aspects of the vision which require special attention from the staff. Council will review these goals annually to monitor the progress made on each goal and may modify these goals in

the short term. The goals are detailed more particularly in the following section of this document.

BRIAN HEAD IS A RUSTIC MOUNTAIN VILLAGE WITH DIVERSE RECREATION AND COMPLEMENTARY COMMERCIAL OPPORTUNITIES WHERE PEOPLE AND NATURE CO-EXIST



STRATEGIC PLANNING PROCESS

STRATEGIES & ACTION STEPS

This FY 2027 Strategic Plan document deals with the strategies and action steps portion of the strategic planning process. These elements were developed by Town staff and have been crafted particularly to bring about the Town goals and community vision.

Each year, the Council and staff reviews strategies or services currently provided by Brian Head Town and we ask ourselves what aspect of the community vision or Town goals this activity serves. If a given strategy is geared toward achieving one the goals or the vision, it remains in the strategic plan, and in many cases is enhanced with new action steps. If a strategy is not determined to be effectively achieving the vision or goals, it is modified or discarded. Where Town goals are being addressed by few current services or programs, strategies may be added along with associated action steps.

The remainder of this document describes these strategies and action steps for the upcoming fiscal year.

RESOURCE ALLOCATION

With the vision, goals, strategies and action steps all identified, what remains is to allocate time and resources to these elements. This is done each year through the budget process. The details of resource allocation are contained in the Town's budget document, which has been formatted to align budget data with these elements of strategic planning. The draft FY 2027 Budget Document will be completed in April 2026 and can be found online at www.brianheadtown.utah.gov or by contacting Town Hall at 435-677-2029.



TOWN GOALS

Each January the Town Council meets in a Strategic Planning Retreat to set broad guiding strategic policy for the year. During this retreat, the Council reviews the Town's progress toward the existing Town Goals and considers any potential modifications of the Town Goals.

The following goals were derived from the Community Vision and have been set by the Town Council to guide policy and action for Brian Head Town during Fiscal Year 2027.

Economy

- 1) Enhance the Brian Head Experience
- 2) Attract more visitors especially in Summer & Fall
- 3) Support local events
- 4) Maintain a business and development climate that is attractive to resort-complementary commercial establishments



Culture

- 1) Foster a stronger sense of community and well-informed public discourse
- 2) Engage the community with information & activities that build unity
- 3) Increase livability of Town by making area more pedestrian and bike friendly
- 4) Mitigate impacts of resort economy on town culture

Environment

- 1) Maintain emphasis on and protect the natural environment
- 2) Guide growth of the built environment to be consistent with the General Plan and balanced with finite resources
- 3) Expand and improve the trails system
- 4) Develop a more polished image and first impression of the Town



STRATEGIES

ADMINISTRATION DEPARTMENT

The Administration department carries out a variety of day-to-day duties which are critical to the strategic approach of the Town. For the sake of brevity, these are not all listed under a strategy in this plan, but man hours of money spent on them will be included in the Budget Document under the corresponding strategy. The action steps listed below are explicitly spelled out in the plan because they are new, involve significant cost, represent policy or administrative direction, or require a certain degree of follow-up and accountability.

Public Information & Communication

Strategy: Hold regular open meetings and solicit public engagement (PI01)

Goals Impacted: Culture #1

Action Step	Lead Staff	By When
Hold Council Meeting each 2 nd /4 th Tuesday	N. Leigh	Ongoing
Hold Planning Commission each 1 st /3 rd Tuesday	G. Sant	Ongoing
Partner with Resort to gather Town-centric input on Resort's surveys	N. Leigh	09/2025
New and improved email/contact list	N. Leigh	09/2025
Annual Community Input Forum	N. Leigh	12/ <u>2026</u>
Conduct annual open meeting training	C. Claridge	04/ <u>2027</u>
<u>Investigate AI podcast-type summaries of meetings</u>	<u>N. Leigh</u>	<u>12/2026</u>
<u>Scope out AV improvements in Council Chambers/PS Training Rm</u>	<u>B. Howser</u>	<u>09/2026</u>

Strategy: Communicate significant information to the public in proactive manner (PI02)

Goals Impacted: Culture #1 and #2

Action Step	Lead Staff	By When
Maintain Town Facebook page	C. Claridge	Ongoing
Quarterly Mayor's message	<u>B. Howser</u>	Quarterly
Monthly news/information poster (posted and emailed)	<u>Guest Svcs Rep</u>	Monthly
Community input/engagement activity at Fireman Breakfast	B. Howser	07/ <u>2026</u>
Complete backlogged Planning Commission minutes	N. Leigh	06/2027
<u>Project management website improvements</u>	<u>B. Howser</u>	<u>07/2026</u>
<u>Collect email addresses for those interested in project updates</u>	<u>B. Howser</u>	<u>07/2026</u>
<u>Implement Mailer Lite email contact system</u>	<u>N. Leigh</u>	<u>07/2026</u>

Strategy: Keep Town Hall open and staffed with knowledgeable and personable personnel (PI03)

Goals Impacted: Culture #1; Economy #1

Action Step	Lead Staff	By When
Have front desk and phone coverage 9-5:00 all weekdays	S. Williamson	Ongoing
Staff generally available to answer public inquiries 8-5:00 weekdays	S. Williamson	Ongoing



STRATEGIES

Business/events licensing and fuel pump cross training refresher	N. Leigh	09/ <u>2026</u>
Investigate Interactive Voice Response to automate call routing	S. Williamson	09/2025
Design, purchase, and install office placards in Town Hall	S. Williamson	09/2025
Utility billing/bulk water cross training refresher	A. Hunter	12/ <u>2026</u>
Building permit cross training refresher	G. Sant	03/ <u>2027</u>

Strategy: *Maintain clear and accessible records for the public (PI04)*

Goals Impacted: Culture #1

Action Step	Lead Staff	By When
Update Brian Head history with newspaper clippings and news from Google alerts	Guest Svcs Rep	Ongoing
Renew records officer certification	N. Leigh	03/ <u>2027</u>
Complete electronic archiving of physical bldg/planning records	G. Sant	06/2026
Complete electronic archiving of physical admin/public works records	N. Leigh	06/ <u>2027</u>
Conduct RFP for codification software (budget pending)	N. Leigh	06/2026
Implement codification software (budget pending)	N. Leigh	06/2027

Strategy: *Plan and carry out community events geared toward building Town unity (PI05)*

Goals Impacted: Culture #1 & #2; Economy #1; Environment #1

Action Step	Lead Staff	By When
Brian Head Arbor Day event	A. Hunter	07/ <u>2026</u>
Fall Town cleanup (give it another try, see if it grows)	Guest Svcs Rep	09/ <u>2026</u>
Fall community hike and barbeque	T. Whitelaw	09/ <u>2026</u>
Spring Town cleanup	A. Hunter	05/ <u>2027</u>
Town fuel mitigation event	A. Burton	06/ <u>2027</u>
Volunteer trail cleanup/maintenance	B. Johnson	06/ <u>2027</u>

~~**Strategy:** *Celebrate Brian Head Town's 50 years (PI06)*~~

~~**Goals Impacted:** Culture #1 & #2~~

Action Step	Lead Staff	By When
Design and price out Frontier Homestead Brian Head display	N. Leigh	09/2025
Scrapbook restoration/compilation	D. Calloway	12/2025
50th Celebration Event (summer portion)	N. Leigh	07/2025



STRATEGIES

Strategy: Improve quality and accountability of public engagement through 311 system (PI06)

Goals Impacted: Culture #1 & #2, Economy #1

<u>Action Step</u>	<u>Lead Staff</u>	<u>By When</u>
<u>Draft a 311 response process and policy, adopt as admin policy</u>	<u>N. Leigh</u>	<u>07/2026</u>
<u>Create an online tracking system for 311 requests/resolutions</u>	<u>N. Leigh</u>	<u>08/2026</u>
<u>Train staff on 311 response and tracking process</u>	<u>N. Leigh</u>	<u>08/2026</u>
<u>Market the “Yellow Button” via print, social media, email list</u>	<u>C. Claridge</u>	<u>09/2026</u>
<u>Report 311 data to the Council semi-annually</u>	<u>B. Howser</u>	<u>Semi-Annual</u>
<u>Develop Brian Head Town “Culture of Courtesy” Model</u>	<u>B. Howser</u>	<u>07/2026</u>
<u>Hold all-staff trainings on “Culture of Courtesy”</u>	<u>B. Howser</u>	<u>Annual</u>

Community Development

Strategy: Maintain land management policies that reflect the Community Vision and General Plan (CD01)

Goals Impacted: Environment #1 & #2; Economy #4

Action Step	Lead Staff	By When
Attend Utah Land Use Institute Conference	G. Sant	<u>03/2027</u>
Make LMC adjustments required by <u>2026 legislative</u> changes (if any)	G. Sant	12/ <u>2026</u>
Attend American Planning Association Conference	G. Sant	05/ <u>2027</u>
Train Planning Commission 4-hrs per year	G. Sant	06/ <u>2027</u>

Strategy: Provide clear, timely, customer-friendly planning/building reviews (CD02)

Goals Impacted: Environment #1 & #2; Economy #4

Action Step	Lead Staff	By When
Complete design review on all permits within <u>14-17</u> days	G. Sant	Ongoing
Implement land use online permits (include Special Assessment)	G. Sant	10/ <u>2026</u>
Building season kickoff contractor/realtor information seminar	G. Sant	04/ <u>2027</u>
<u>Online building guide and inspection list</u>	<u>G. Sant</u>	<u>07/2026</u>

Strategy: Conduct timely, equitable and professional building inspections (CD03)

Goals Impacted: Environment #2; Economy #4

Action Step	Lead Staff	By When
Complete all requested inspections within two business days	G. Sant	Ongoing
Update permit log on paper	G. Sant	Monthly
Provide Council with monthly permit/inspection report	G. Sant	Monthly
Submit state building fees/report	S. Williamson	Quarterly



STRATEGIES

Train and implement 2024 IRC	G. Sant	12/2026
Create Public Works Inspection procedures/checklist	J. Tubbs	06/2027

Strategy: ~~Ensure adherence to policies through consistent code~~ *Obtain voluntary code compliance with an emphasis on education before acceleration* (CD04)

Goals Impacted: [Culture #1 & #4](#), [Economy #1](#), [Environment #1](#), ~~& #2 & #4~~

Action Step	Lead Staff	By When
Code compliance shifts on Saturdays (min 32 /month in summer, busy weekends in winter)	A. Hunter	Ongoing
Deliver code compliance report to Council end of summer/winter (and publish on website)	A. Hunter	Biannually
Annual code compliance refresher with Public Safety staff	A. Hunter	04/ 2027
Property Rights Ombudsman - Code compliance process training	A. Hunter	07/2026
Code Officer Safety Specialist - ICC Credential	A. Hunter	09/2026
Implement "Code Compliance Corner" social media videos	C. Claridge	06/2027
Brian Head Town Code familiarization trainings with key staff	B. Howser	Quarterly

Strategy: *Implement workforce housing plan* (CD05)

Goals Impacted: [Economy #4](#)

Action Step	Lead Staff	By When
Acquire 20-acre parcel from Forest Service	B. Howser	12/2025
Develop standard affordable housing development agreement —including deed restriction requirements	B. Howser	12/2025
Develop draft agreement with Cedar City Housing Authority to manage deed-restricted affordable units once they are constructed	B. Howser	06/2027

Economic Development

Strategy: *Support special events and initiatives which draw visitors to the community* (ED01)

Goals Impacted: [Economy #2 & #3](#)

Action Step	Lead Staff	By When
Advertise all events week prior on social media	C. Claridge	Ongoing
Coordinate public services through event permitting	N. Leigh	Ongoing
Offer banner pole use for events with fee for Town to hang it	N. Leigh	Ongoing
Propose fees for event services with discounts for newer events	N. Leigh	07/ 2026
4th of July fireworks (or drone show)	D. Benson	07/ 2026
Continue pilot program for summer lift operations with Tourism Bureau and Brian Head Resort	B. Howser	10/ 2026



STRATEGIES

New Year's fireworks	D. Benson	12/ 2026
Work with Chamber of Commerce to take over Christmas lighting event on Thanksgiving week	A. Hunter	11/ 2026

Strategy: *General area marketing (ED02)*

Goals Impacted: Economy #2 & #4

Action Step	Lead Staff	By When
Quarterly Business spotlight on social media (coordinated with Chamber of Commerce)	C. Claridge	Quarterly
Annual report to Council from Tourism Bureau/Chamber	B. Howser	01/ 2027
Invite businesses to participate in marketing co-op	B. Howser	03/ 2027
Administer marketing co-op	B. Howser	06/ 2027
Apply for 2026-27 marketing co-op	B. Howser	06/ 2027

Strategy: *Build needed public infrastructure for resort commerce (ED03)*

Goals Impacted: Economy #1 & #4; Environment #2

Action Step	Lead Staff	By When
Enter agreement with Iron County and assume maintenance responsibility for Brian Head Peak Rd	B. Howser	07/2025
Organize local business funding for peak observation phase II and supply in-kind services	B. Howser	09/ 2026
Complete peak road milling with Forest Service	B. Howser	09/2025
Funding strategy for center turn lanes	B. Howser	06/ 2027
Master plan community plaza to replace existing Town Hall with community center, outdoor stage, etc.	B. Howser	06/-
Apply for grant to complete parking master plan	B. Howser	06/ 2027
Work with USFS on campground plan for Bear Flat (two year plan get grant for NEPA for campground improvements and trail to CBNM)	B. Howser	06/2027
Renew Community Development Area (CDA) Interlocal Agreement	B. Howser	07/2026
Develop lot behind Town Hall to all-weather overflow parking	J. Tubbs	10/2026
Clear Brian Head Peak Road of snow to dry out for summer	J. Tubbs	05/2027
Install gate on Brian Head Peak Road	J. Tubbs	10/2026
Grade Brian Head Peak Road	J. Tubbs	07/2026

Strategy: *License businesses to ensure health, safety, and welfare (ED04)*

Goals Impacted: Economy #1 & #4

Action Step	Lead Staff	By When
Implement CityInspect business licensing software	N. Leigh	07/2025
Implement CivicPlus business licensing software	C. Claridge	08/2026
Public tutorial on new business license software	C. Claridge	09/2026
Review business license code for consistency	C. Claridge	12 08/2026



STRATEGIES

[Reduce days to revocation for license after non-renewal to limit accumulated fines](#) [C. Claridge](#) [08/2026](#)

~~Adjust our process consistent with new statute for nightly rentals (Knotwell language)~~ ~~[N. Leigh](#) [07/2025](#)~~

Strategy: *Facilitate mobility and decrease traffic through public transit (ED05)*

Goals Impacted: Economy #1 & #4; Environment #1 and #4

Action Step	Lead Staff	By When
Increase shuttle service as necessary to meet demand	B. Howser	Ongoing
Conduct request for proposal for shuttle services	N. Leigh	08/2025
Explore 5311 funding for expansion of shuttle services	B. Howser	09/2025

Strategy: *Provide core goods and services which are not provided by private businesses (ED06)*

Goals Impacted: Economy #1 & #4

Action Step	Lead Staff	By When
Maintain retail fuel service	N. Leigh	Ongoing
Acquire/install replacement fuel dispenser	N. Leigh	06/2026

Strategy: *Encourage resort-commercial development at commercial nodes (ED07)*

Goals Impacted: Economy #1 & #4; Environment #2

Action Step	Lead Staff	By When
Apply for Rural Community Opportunity grant for Village Way power line	B. Howser	09/ 2026
Develop lot behind Town Hall to all-weather overflow parking	J. Ficken	10/-
Develop financial plan for Village Way parking expansion	B. Howser	06/-
Work with developer on agreement for Navajo Node commercial development	B. Howser	06/ 2027

Strategy: *Operate Visitor Center (ED08)*

Goals Impacted: Economy #1 & #3; Environment #4

Action Step	Lead Staff	By When
Maintain visitor information on information kiosks	Guest Svcs Rep	Ongoing
Distribute brochures weekly	Guest Svcs Rep	Weekly
Annual guest services training (winter and summer fall with resort)	Guest Svcs Rep	Biannual
Attend brochure swap (when financially feasible)	Guest Svcs Rep	Annual
Visitor Center welcome/information monitor	N. Leigh	12/2025

Strategy: *Beautify Brian Head (ED09)*



STRATEGIES

Goals Impacted: Economy #1 & #3; Environment #4

Action Step	Lead Staff	By When
Complete Design/Bid of Core Beautification Phase I(b) —(Shuttle Stops/Crosswalks/Town Hall Cladding/Snowmelt)	B. Howser	07/2025
Develop a prioritized list/build schedule for dumpster enclosures	B. Howser	07/2026
Work with Cedar Breaks Lodge on additional screening —of maintenance yard (utilize beautification grant and enhanced vegetative screening req't)	B. Howser	09/2025
Statement Flag Pole at Bear Flat well	B. Howser	09/2025
Prototype of shade over park bench	N. Wallis	09/2025
Install pinecone art on entry signs	B. Howser	09/2025
Steam Engine Dr beautification (deadfall/rocks in shoulders)	N. Wallis	10/2025
Implement Core Beautification Phase I(a) —(Street lights/Signs)	B. Howser	10/2025
Build first dumpster enclosure on the prioritized list	N. Wallis	10/2025
Refurbish/beautify Town entryway signs (finish up planter, etc)	B. Jonhson	09/2026
Implement Core Beautification Phase I(b) —(Shuttle stops, crosswalks, Town Hall exterior renovation, digital marquee)	B. Howser	10/2026
Design, fabricate, install five custom trash cans around town	B. Howser	06/2027
Design/bid out memorial/flag pocket park by Bear Flat Well	B. Howser	07/2026
Create design for dumpster enclosures that we can bid out	I. Owen	09/2026
Bid out next dumpster enclosure	I. Owen	09/2026
Develop dumpster enclosure implementation schedule	I. Owen	10/2026
Identify volunteer committee for “Bear Over There” art project	B. Howser	07/2026

Strategy: Better Connect Town with Businesses (ED10)

Goals Impacted: Economy #1 & #3; Environment #4

Action Step	Lead Staff	By When
Visit with business owners individually to discuss issues/concerns	B. Howser	Quarterly
Notify Brian Head businesses of Chamber meetings	N. Leigh	Ongoing
Participate in the Parowan Main Street scarecrow walk	A. Hunter	09/2026
State of the City address to Cedar City Chamber of Commerce	B. Howser	02/2027
Annual Attend Chamber of Commerce meetings in Brian Head	B. Howser	Ongoing

Strategy: Preserve Dark Skies (ED11)

Goals Impacted: Economy #1 & #2; Culture #4; Environment #1, #2 & #3

Action Step	Lead Staff	By When
Remove excess street lights and replace others with —night-sky friendly lights	B. Howser	10/2025
Follow up dark sky flyer informing public what’s been done —and inviting single family residences to join in	B. Howser	06/2026
Any more, or are we done with this strategy???		



STRATEGIES

Strategy: Celebrate Brian Head Days (America 250 Edition) (ED11)

Goals Impacted: Economy #1, #2 & #3; Culture #1 & #2

Action Step	Lead Staff	By When
Ground-breaking ceremony for Memorial/Flag Park	B. Howser	07/2026
Tie events into America 250	C. Claridge	07/2026
America 250/Brian Head Days banner over the highway	B. Howser	07/2026
Group Hike	B. Howser	07/2026
5k Run		
Car Show		
Bands		
Fireworks		
Line Dancing		
Waiting for Nancy's action steps		

Strategy: Enhance/Maintain Holiday Lighting (~~ED11~~ED12)

Goals Impacted: Economy #1 & #2; Culture #4; Environment #1, #2 & #3

Action Step	Lead Staff	By When
Replace any defective holiday lights and purchase add'l lights	A. Hunter	10/ 2026
Contract to maintain large tree lights each year	A. Hunter	11/ 2026
Enhance visitor Christmas light experience at park/pond	A. Hunter	11/ 2026
Organize community holiday tree lighting day(s)	A. Hunter	11/ 2026
Holiday wrap wayfinding signs, skier bridge & tree by Mall entryway signs, Town Hall, and pavilion	J. Tubbs	11/ 2026
Keep pedestrian access to Christmas lights at park open	B. Johnson	12/ 2026
Remove non-permanent holiday lighting and features	J. Tubbs	02/ 2027

Strategic Planning

Strategy: Foster strategic thinking and action throughout the organization (SP01)

Goals Impacted: General

Action Step	Lead Staff	By When
Executive strategic planning reviews	S. Williamson	Monthly
Plan 2025-2028 strategic planning tour to northern Utah	C. Claridge	07/06/2027
Implement consistent action step report, with or without ClearGov	S. Williamson	9/2025
Carry out 2027 strategic planning tour to Sun Valley/Nordic Valley	C. Claridge	09/ 2026
Update Community Vision	B. Howser	12/ 2026



STRATEGIES

Strategy: *Gather data to help shape policy and strategy (SP02)*

Goals Impacted: General

Action Step	Lead Staff	By When
Sales tax database updates	S. Williamson	Monthly
Annual resident satisfaction survey	N. Leigh	10/ 2026
Finalize sales tax database and input historical data	S. Williamson	12/ 2026
Update visitor count annual report (Placer.ai)	B. Howser	01/2027

Strategy: *Align resources with objectives in short and long term (SP03)*

Goals Impacted: General

Action Step	Lead Staff	By When
Strategic planning retreat	S. Williamson	01/ 2027
Strategic plan update	S. Williamson	03/ 2027
Budget adoption	S. Williamson	06/ 2027

Strategy: *Engage with the State Legislature to guard against pre-emption of local autonomy and unfunded mandates (SP04)*

Goals Impacted: General

Action Step	Lead Staff	By When
Actively support Iron County Council of Gov'ts legislative efforts	B. Howser	Ongoing
Contact legislative representatives regarding proposed legislation that has potential ramifications for Brian Head, our Iron County neighbors, or cities/towns in general	B. Howser	Ongoing
Actively participate in weekly Legislative Policy Committee mtgs during legislative session	B. Howser	03/ 2027

Financial Management - GAIN EFFICIENCIES IN ORDER TO MAXIMIZE RESOURCES

Strategy: *Receive and invest funds for greatest return at very low risk (FM01)*

Goals Impacted: General

Action Step	Lead Staff	By When
Enhanced Service Fee database updates	C. Claridge	Quarterly
Update road lengths for Class C road disbursement	S. Williamson	12/2026



STRATEGIES

Strategy: Maximize grant revenue to offset tax burden on residents and local businesses (FM02)

Goals Impacted: Economy #3 and General

Action Step	Lead Staff	By When
Town staff select projects for each grant	S. Williamson	08/ <u>2026</u>
UDOT TAP funding for Town Trail Phase IV	B. Howser	08/2025
Apply for restaurant tax grant	B. Howser	10/ <u>2026</u>
Complete Community Dev Block Grant (if we qualify)	A. Burton	12/ <u>2026</u>
Apply for Office of Outdoor Rec grants (Lightning Point Trail)	B. Howser	03/ <u>2027</u>
Apply for regional project for Community Funding Program (sewer)	B. Howser	03/ <u>2027</u>
Apply for Recreation Trails Program funding (OHV Trail NEPA)	B. Howser	03/2026
Apply for water/sewer DEQ Grants (meter towers)	J. Tubbs	06/ <u>2027</u>
Apply for Outdoor Rec Parks Grant (pickleball)	B. Howser	03/2027
Apply for Federal Lands Access Program funding (Cedar Breaks Connector Trail)	B. Howser	06/2027

Strategy: Minimize the risk of losing resources to injury or lawsuit (FM03)

Goals Impacted: General

Action Step	Lead Staff	By When
Safety committee meetings	S. Williamson	Monthly
Administer safety incentive competition and trainings	S. Williamson	Biannually
Annual safety inspection of public buildings	G. Sant	12/ <u>2026</u>

Strategy: Maximize efficiency through sound purchasing practices (FM04)

Goals Impacted: General

Action Step	Lead Staff	By When
Research and price out centralized MS Office	S. Williamson	09/2025
Implement centralized MS Office	S. Williamson	09/2026
Revamp Town purchasing policies/practices	S. Williamson	10/ <u>2026</u>

Strategy: Prepare and share clear and accurate financial information (FM05)

Goals Impacted: Culture #1 & General

Action Step	Lead Staff	By When
Transaction transparency report	S. Williamson	Quarterly
Employee compensation transparency report	S. Williamson	Annual
Carry out annual financial audit and prepare CAFR	S. Williamson	12/ <u>2026</u>
Prepare annual impact fee report	S. Williamson	12/ <u>2026</u>
Prepare budget document according to GFOA guidelines	S. Williamson	04/ <u>2027</u>
Prepare annual RDA report	S. Williamson	06/ <u>2027</u>



STRATEGIES

Strategy: Set fee levels that cover costs but don't deter investment in the community (FM06)

Goals Impacted: Economy #3

Action Step	Lead Staff	By When
Calculate and consider street utility fee	S. Williamson	12/2025
Review building and planning fee levels	G. Sant	03/ <u>2027</u>
Recalculate disproportionate STR license fees	S. Williamson	04/ <u>2027</u>
Update utility fee financial model and review with Council	S. Williamson	04/ <u>2027</u>
Update and adopt consolidated fee schedule	<u>N. Leigh</u>	06/ <u>2027</u>
<u>Implement Transportation Utility Fee or Property Tax Increase</u> <u>(pending Public Forum feedback)</u>	<u>B. Howser</u>	<u>07/2026</u>

Personnel Management - ENGAGE STAFF IN ORDER TO MAXIMIZE QUALITY OF SERVICE

Strategy: Encourage employee physical, mental and emotional wellness (PM01)

Goals Impacted: General

Action Step	Lead Staff	By When
Hold URS personal retirement planning event	S. Williamson	10/ <u>2026</u>
Renew PEHP health plan	S. Williamson	12/ <u>2026</u>
Hold Healthy Utah Fair	S. Williamson	03 05/ <u>2027</u>
Warrior Wednesday team workouts	S. Williamson	Quarterly
Implement book club	S. Williamson	Quarterly

Strategy: Establish a friendly and cohesive work environment (PM02)

Goals Impacted: General

Action Step	Lead Staff	By When
Quarterly pot-lucks	A. Hunter	Ongoing
Annual holiday party	A. Hunter	12/ <u>2026</u>

Strategy: Recognize and Reward staff capable of providing "Resort Town Quality" service (PM03)

Goals Impacted: General

Action Step	Lead Staff	By When
Instant recognition bonuses	S. Williamson	Ongoing
Public recognition of 5, 10, 15, 20 year service awards	Dep't Heads	Ongoing
Award surplus bonuses (if surplus is available)	S. Williamson	09/ <u>2026</u>
Employee Christmas cards	B. Howser	12/ <u>2026</u>



STRATEGIES

Update compensation planning benchmarked at 85th percentile of the market and implement

S. Williamson 03/2027

Strategy: Help employees progress toward their ideal through comprehensive goal setting (PM04)

Goals Impacted: General

Action Step

Annual strategic/personal development check-in with employees

Lead Staff

B. Howser

By When

Ongoing



STRATEGIES

PUBLIC SAFETY DEPARTMENT STRATEGIES

The Public Safety Department carries out a variety of day-to-day duties which are critical to the strategic approach of the Town. These include providing 24-hour coverage of the Town, increasing manpower/coverage during busy weekends/holidays, responding to hazard calls as they arise, providing traffic control during events, carrying out fire inspections as needed, and attending various trainings. For the sake of brevity, these are not all listed under a strategy in this plan, but man hours of money spent on them will be included in the Budget Document under the corresponding strategy. The action steps listed below are explicitly spelled out in the plan because they are new, involve significant cost, represent policy or administrative direction, or require a certain degree of follow-up and accountability.

General Public Safety Strategies

Strategy: Prepare for emergencies by utilizing Nat'l Incident Mgt System (ICS) and the Town's Emergency Operations Plan (EOP) (PS01)

Goals Impacted: General

Action Step	Lead Staff	By When
Complete ICS 100 for all <i>new</i> Town staff and elected officials	D. Benson	05/ <u>2027</u>
Review and Update Brian Head EOP	D. Benson	06/ <u>2027</u>

Strategy: Promote emotional and physical health and wellness necessary to meet the demands of a public safety officer (PS02)

Goals Impacted: General

Action Step	Lead Staff	By When
Participate in organized "Pride Hike" with all Public Safety staff	D. Guymon	10/ <u>2026</u>
Mandatory annual mental health evaluation	A. Burton	01/ <u>2027</u>
Annual mental health resilience training	A. Burton	06/ <u>2027</u>
Annual pack test	D. Abbott	06/ <u>2027</u>
Provide quarterly health and wellness events	A. Burton	06/ <u>2027</u>

Strategy: Improve community image and visibility (PS03)

Goals Impacted: Culture #1 & #2

Action Step	Lead Staff	By When
Weekly posts on Brian Head Public Safety Facebook page	A. Burton	Weekly
Annual Public Safety open house during 4 th of July	A. Burton	07/ <u>2026</u>
Fireman pancake breakfast	D. Benson	07/ <u>2026</u>
Labor Day parade	D. Benson	09/ <u>2026</u>
Interfaith "9-11" gathering	D. Benson	09/ <u>2026</u>
Participate in the annual Red Ribbon Week at Parowan Elementary	D. <u>Guymon</u>	11/ <u>2026</u>
Annual Fire Extinguisher Training for business/general public	D. Abbott	06/ <u>2027</u>



STRATEGIES

Strategy: Respond to public safety emergencies as they arise (PS04)

Goals Impacted: General

Action Step	Lead Staff	By When
Calendarize and conduct marshal truck and equipment inspections	D. Guymon	Quarterly
Evaluate “Fire Shifts” and fine tune the duties of this assignment	D. Benson	Quarterly
Reorganize department under two sergeants (budget pending)	D. Benson	09/2025

Strategy: Proactively provide emergency medical treatment for residents and visitors (PS05)

Goals Impacted: General

Action Step	Lead Staff	By When
Plan for a <u>permanent</u> designated Life Flight landing/staging zone	D. Benson	12/ <u>2026</u>
<u>Bid out/complete engineering for landing/staging zone</u>	<u>D. Benson</u>	<u>06/2027</u>
Assist fire personnel in advancing medical training	<u>D. Abbott</u>	Ongoing
Provide bi annual community CPR, AED, first aid course	D. Abbott	<u>Annual</u>
Annual preventative service maintenance on 12 lead monitors	<u>D. Abbott</u>	01/ <u>2027</u>
Maintain our annual Quick Response Unit Certification	<u>D. Abbott</u>	01/ <u>2027</u>
Provide to staff EMS tablets for patient reporting and accuracy	D. Abbott	01/2026
Certify all Marshals as EMT’s (New Recruits)	J. <u>Bettridge</u>	06/ <u>2027</u>
Provide a Tactical Combat Casualty Care (TCCC) course	J. Burton	06/2026
<u>Provide a Wilderness Medicine Training and Certification</u>	<u>D. Abbott</u>	<u>06/2027</u>

Marshal’s Office Strategies

Strategy: Provide a proactive and highly visible police presence throughout the Town during all hours of the day and night (MA01)

Goals Impacted: General

Action Step	Lead Staff	By When
Patrol every road in the community once per shift	D. Guymon	Ongoing
Perform nightly security checks on our 24-hour businesses	D. Benson	Ongoing
Display vehicles on heavy weekends	D. <u>Guymon</u>	Ongoing
Perform physical and visual checks of business properties that are closed for operation during evening and night hours	D. Guymon	Ongoing
Conduct focused traffic enforcement shifts along SR-143	<u>J. Bettridge</u>	Quarterly
Apply for COPS Hiring Program (CHP) grant through USDOJ	A. Burton	Annually
Apply for “Staffing For Adequate Fire and Emergency Response” (SAFER) grant through FEMA	D. Abbott	Annually



STRATEGIES

Strategy: Train Deputies and give tools necessary to maintain a true public safety response (MA02)

Goals Impacted: General

Action Step	Lead Staff	By When
Dive team trainings <u>refresher</u>	J. Morgan	<u>12/2026</u>
Biannual firearms qualification	J. Bettridge	Biannual
40 hours per year of EMS training per marshal	<u>D. Abbott</u>	Annually
36 hours of fire training per year per marshal	D. <u>Abbott</u>	Annually
40 hours of Law Enforcement training per year per marshal	D. Guymon	Annually
2 Dive team operations (dives) per year	J. Morgan	Annually
Annual Ice Rescue training refresher	D. Abbott	Annually
30 hours of crisis intervention (mental health) training	D. Guymon	Annually
Audit Evidence Room	C. Mathews	Annually
Send 1 deputy to the Utah County Firearms Instructor Course	J. Bettridge	09/2025
Acquire 8 rifle suppressors	J. Bettridge	01/2026
Acquire Long Rifle with Optic (Sniper Rifle)	J. Bettridge	01/2026
Send 1 deputy to Force Science Investigation Course	J. Bettridge	10/2026
Apply for Body Camera Grant	A. Burton	07/2026
Acquire a competent and acceptable body camera system	C. Mathews	08/2026

Strategy: Provide heightened police coverage during peak times (MA03)

Goals Impacted: Economy #2 & #3 and General

Action Step	Lead Staff	By When
Utilize electronic message board for events	A. Dunlap	Ongoing
Deploy speed trailer on Hwy 143 during holiday/event weekends	<u>J. Bettridge</u>	Ongoing
Deploy car counter during heightened traffic events and times	<u>J. Bettridge</u>	Ongoing
Strictly enforce illegal parking issues	D. Benson	Ongoing

Strategy: Keep Brian Head a multi-recreational community through OHV education and enforcement (MA04)

Goals Impacted: Economy #1 & #3 and General

Action Step	Lead Staff	By When
Strictly enforce OHV issues	D. Benson	Ongoing
Dedicated OHV/Snowmobile enforcement shifts on weekends	<u>D. Guymon</u>	Ongoing
Use message board to educate on new OHV laws	A. Dunlap	11/ <u>2026</u>
Monthly social media posts on OHV education	A. Burton	<u>Monthly</u>
Recruit part time deputy pool to help with 24/7 enhanced coverage	D. Benson	06/2026
Reduce speed limit on Vasels past Park parking	D. Benson	09/2026



STRATEGIES

Fire Department Strategies

Strategy: *Ensure that trained fire personnel and appropriate equipment are available to fight fire in Brian Head (FD01)*

Goals Impacted: General

Action Step	Lead Staff	By When
Acquire 1 gas clip monitors	D. Benson	12/2025
Add fire focused Deputy Marshal (pending <u>tax increase</u>)	D. Benson	<u>10/2026</u>
Repair foam system on Timberwolf	D. Abbott	01/2026
Repairs to ladder truck to bring to certification standard	D. Benson	01/2026
Generator for ladder truck	D. Abbott	01/ <u>2027</u>
Acquire NFPA mandated tools for ladder truck	D. Abbott	01/ <u>2027</u>
Acquire a <u>second</u> thermal imaging binocular	<u>J. Bettridge</u>	04 <u>08</u> /2026
Paint and refurbish <u>ladder-rescue</u> truck (pending budget)	D. Benson	06/ <u>2027</u>
<u>Acquire a SKED co Rescue System</u>	D. Abbott	<u>06/2027</u>
<u>Acquire a flammable materials cabinet</u>	D. Abbott	<u>06/2027</u>
<u>Acquire a laminated glass cutter</u>	D. Abbott	<u>06/2027</u>
<u>Acquire 3 AED's for public spaces (Town Hall, Pub Wks, Parks?)</u>	D. Abbott	<u>06/2027</u>

Strategy: *Retain and recruit wildland fire division personnel that can respond to fires outside of our community (FD02)*

Goals Impacted: General

Action Step	Lead Staff	By When
Recruit an Engine Boss	D. Benson	Ongoing
Hire seasonal fire crew to do fuels mitigation and contract wildfire	D. Benson	07/ <u>2026</u>

Strategy: *Train all fire department personnel in the strategies and tactics used for structural and wildland fires as well as rescue operations (FD03)*

Goals Impacted: General

Action Step	Lead Staff	By When
Create a training schedule for regular meetings that refresh fire department members on current tactics	D. Abbott	01/ <u>2027</u>
Participate in a FFI/FFII course hosted by Parowan	D. Abbott	06/ <u>2027</u>

Strategy: *Keep our commercial properties safe from fire hazards (FD04)*

Goals Impacted: General

Action Step	Lead Staff	By When
Process all recurring inspections every two years	N. Leigh	Ongoing



STRATEGIES

Monitor snow removal from around private hydrants and require property management/homeowners to remedy problems	D. Abbott	Ongoing
Re-evaluate 3 “Fire Pre-plans” quarterly on commercial properties and make appropriate adjustments to pre-plan	D. Abbott	Quarterly
Conduct annual fire inspections and hold accountable for remedying hazards found	D. Benson	06/ <u>2027</u>

Strategy: *Work to improve Brian Head Insurance Service Office (ISO) rating (FD05)*

Goals Impacted: General

Action Step	Lead Staff	By When
Maintain <u>NERIS and Elite (Fire/EMS reporting)</u> compliance	A. Burton	Ongoing
Maintain fire apparatus and record a maintenance log	D. Abbott	Monthly
Annually inspect/flow test all hydrants and record results in GIS	D. Benson	06/ <u>2027</u>
<u>Contract annual flow testing for 100 hydrants annually</u>	<u>D. Benson</u>	<u>12/2026</u>

Strategy: *Expand fuels reduction projects in and around Brian Head (FD06)*

Goals Impacted: General

Action Step	Lead Staff	By When
Track private fuel mitigation projects	A. Burton	Ongoing
Town chipping project	A. Burton	09 10/ <u>2026</u>
Educate public on proper fuels mitigation/chipping pile prep	A. Burton	09/ <u>2026</u>
Archery Range fuel reduction project (Phase II)	D. Benson	10/ <u>2026</u>
Pursue becoming a recognized “Fire Wise Community”	D. Benson	01/ <u>2027</u>
Assist with community burn projects	D. Benson	06/ <u>2027</u>
Burn slash piles on Manzanita Trail	D. Benson	06/ <u>2027</u>
Re-establish our Wildland Community Preparedness Committee to communicate with raw landowners regarding fire mitigation	D. Benson	06 01/ <u>2027</u>

Strategy: *Work with Special Assessment Areas to improve fire protection through expanded infrastructure (FD07)*

Goals Impacted: General

Action Step	Lead Staff	By When
Guide potential sponsors through petition process	B. Howser	As Needed
Provide notice, hold hearings, create resolutions and ordinances to establish SAA’s	B. Howser	As Needed
Secure financing/bonds for approved SAA projects	S. Williamson	As Needed
Complete Snowshoe & Toboggan Water Project <u>punch list</u>	<u>B. Howser</u>	10 07/ <u>2026</u>
<u>Manage BH Unit 3 and Elk Drive water line install</u>	<u>B. Howser</u>	<u>10/2026</u>
<u>Update SAA policy to reduce ratio for Fire Protection Area B</u>	<u>B. Howser</u>	<u>07/2026</u>
<u>Reach out to prior sponsors an invite to re-petition</u>	<u>B. Howser</u>	<u>07/2026</u>



STRATEGIES

PUBLIC WORKS DEPARTMENT STRATEGIES

The Public Works Department carries out a variety of day-to-day duties which are critical to the strategic approach of the Town. These include certain maintenance functions, snow removal, and training. For the sake of brevity, these are not all listed under a strategy in this plan, but man hours of money spent on them will be included in the Budget Document under the corresponding strategy. The action steps listed below are explicitly spelled out in the plan because they are new, involve significant cost, represent policy or administrative direction, or require a certain degree of follow-up and accountability.

Streets Strategies

Strategy: Maintain and improve gravel roads (ST01)

Goals Impacted: General

Action Step	Lead Staff	By When
Complete widening of Snowshoe & Toboggan, Rue Jolley	R. Rose	07/2025
Mag Chloride (2) treatment on Aspen, Mountain View, Forest, Fox Run, Falcon, OHV Trail, Hidden Lake, Upper Hunter, Snowflake	J. Tubbs	07/2026
<u>Looking for Council input on which roads to mag in addition to OHV Trail</u>		
Road blading on all dirt roads	J. Tubbs	07/2026
Complete Grade 1 gravel road maintenance per schedule	J. Tubbs	07/2026
Complete Grade 2 gravel road improvements per schedule	J. Tubbs	08/2026
Earth Bind on Upper Hunter Ridge (trial basis)	R. Rose	09/2025
Install road base with Earth Bind (pending water truck) on Trail, —Scenic Dr	R. Rose	09/2025
Redraft and re-prioritize the Gravel Road Schedule	J. Ficken	12/2025
Install road base with Earth Bind (pending water truck) on north —Forest and east Mountain View	R. Rose	09/2026
Entertain accepting Bobcat Road as a Town right-of-way	B. Howser	09/2026

Strategy: Maintain paved roads (ST02)

Goals Impacted: General

Action Step	Lead Staff	By When
Sweep paved streets before and after major weekends and as needed	N. Wallis???	Ongoing
Culvert bypass on Steam Engine above Shady Dell	R. Rose	09/2025
Beautify Corner of Steam Engine and Alpine Court	N. Wallis	09/2026
Improve Drainage on Steam Engine starting from Alpine Court and ending at open ditch <u>and clean up corner</u>	N. Wallis???	09/2026
Oversee Cross Gutter Construction on Circle Drive	J. Ficken	09/2026
<u>Re-collar manholes that are identified as unlevel with pavement</u>	J. Tubbs	10/2026



STRATEGIES

Strategy: Implement Streets Master Plan (ST03)

Goals Impacted: General

Action Step	Lead Staff	By When
Crack Seal lower Ridge View, Pinehurst and Eagles Roost and Hunter Ridge	J. Tubbs	06/ 2026
Asphalt repair and chip seal Ridge View, Pinehurst and Eagles Roost and Hunter Ridge	J. Tubbs	08/ 2026
Upper Ridge View mill and overlay	J. Tubbs	08/2026
Chip seal Ridge View, Pinehurst and Eagles Roost	J. Tubbs	09/2026
Aspen Dr and Circle Dr pavement apron —(pending available streets capital funds)	J. Tubbs	09/ 2026
Design 2026-2027 Streets Project/Hold Fall Walk Thru	J. Tubbs	10/ 2026
Bid Out 2026-2027 Project	J. Tubbs	11/2026

Strategy: Train staff to provide highest quality maintenance in safest manner possible (ST04)

Goals Impacted: General

Action Step	Lead Staff	By When
Attend PWX Conference (every other year) <u>Jared looking into it</u>	J. Tubbs	Ongoing
Attend Snow Conference	Team Leads	11/2025
Attend UDOT Annual Conference	J. Ficken	11/2025
LTAP Conference???		

Strategy: Snow Removal (ST05)

Goals Impacted: Economy #3 & General

Action Step	Lead Staff	By When
Maintenance and repair of blowers (in-house)	Team Leads	Ongoing
Clear each road within 4 hours and after 4" of accumulation	Team Leads	Ongoing
Fill out storm plan before each storm and share with Public Safety	Team Leads	Ongoing
Prepare snow removal equipment for season	N. Wallis???	Ongoing
Put up and take down snow markers on roads and Town Trail	J. Tubbs	10/2026
Update snow removal policy for expedited road widening and expanded snow storage capacity, <u>snow dump site, berms, etc.</u>	J. Tubbs	10/ 2026
Materials acquisition (salt/cinders)	A. Hunter	10/ 2026
Repair and purchase tire chains	J. Tubbs	10/ 2026
Identify a snow dump site/Snow hauling plan	J. Ficken	10/
Revise Snow Removal policy for trail and Village Way/Parking	J. Ficken	10/
—and temporary one way designation		



STRATEGIES

Strategy: Street Lights & Signs (ST06)

Goals Impacted: Economy #1 & #3, Environment #4

Action Step	Lead Staff	By When
Identify and replace/repair damaged signs	J. Tubbs	07/ 2026
Install collars with vertical banner arms on decorative light poles	J. Tubbs	12/2026

Strategy: Improve multi-modal transportation options (ST07)

Goals Impacted: Economy #1; Culture #1 & #3, Environment #2, #3 & #4

Action Step	Lead Staff	By When
Maintain/replace solar lighting along Town Trail	B. Johnson	07/2025
Complete install of solar lights on Town Trail (on new posts)	T. Whitelaw	10/2026
Install more benches, trash cans and pet waste bags on Town Trail	B. Johnson	08/2025
Crack seal/Seal coat Phase 3/Pond Trail more???	J. Tubbs	09/2026
—(maybe whole trail — pending budget)		
Address signage needs for walking path (at-own-risk, speed limits, non-motorized at each entrance, direct pedestrians to Town Trail)	T. Whitelaw	09/2026
Enhanced signage directing pedestrians to Town Trail	B. Johnson	09/
Install new snowmobile trail signage	J. Ficken	09/2025
Design/install new Town Trail directional signage	B. Howser	09/ 2026
Engineering Town Trail Phase 4 (grants pending)	B. Howser	10/ 2026
Bid out Town Trail Phase 4	B. Howser	11/ 2026
Re-Paint crosswalks on paved trail	J. Tubbs	06/ 2027
Address Town Trail drainage issues	T. Whitelaw	08/ 2026
Backslope improvements on Town Trail between Town Hall/Navajo	T. Whitelaw	10/ 2026

Parks & Recreation Strategies

Strategy: Maintain recreation infrastructure at high quality (PK01)

Goals Impacted: Culture #2, Economy #1 & #3

Action Step	Lead Staff	By When
Clean and maintain park and Chair 1 restrooms	B. Johnson	Ongoing
Post summer/winter safety signs at park	B. Johnson	Ongoing
Attend Trails Conference	T. Whitelaw	05/2027
Re-establish tread on Green Acre Meadows section of OHV Trail	B. Howser	07/ 2026
Navajo Loop Heavy Maintenance (Outdoor Recreation Crew)	B. Howser	07/2025
Repaint basketball/pickleball court lines	B. Johnson	07/ 2026
Inspect/repair playground equipment and infrastructure at park	B. Johnson	07/ 2026
Inspect/repair picnic pads/tables/BBQ racks	B. Johnson	07/2025
Inspect/repair irrigation around pond	B. Johnson	07/2025
Re-sod areas of pond grass pods as needed	B. Johnson	07/ 2026



STRATEGIES

Remove thistle from Manzanita Trail	B. Johnson	07/2025
Mag Chloride on OHV Trail (twice)	PW Director	09/2025
Town Trail tread/drainage maintenance between Hunter Ridge and Spruce (PW crew labor)	B. Johnson	09/2025
Crack seal/seal coat basketball/pickleball courts	B. Johnson	09/2025
Develop long-term plan for surface management of courts	J. Tubbs	12/2026
Overseed and fertilizer around pond	B. Johnson	10/2025
Annual maintenance/repairs on OHV Trail	B. Johnson	05/ <u>2027</u>
Clear all trails of down/debris (volunteer labor)	B. Johnson	06/ <u>2027</u>
Repair damaged fence around pond	T. Whitelaw	07/2026
Delineate between playground and grass to reduce chips in grass	T. Whitelaw	07/2026
Level out rubber chips at playground	T. Whitelaw	07/2026
Replace balls/nets/etc. as needed	T. Whitelaw	06/2027

Strategy: Expand/Enhance Open Space & Recreation Opportunities (PK02)

Goals Impacted: Environment #4; Economy #1 & #2

Action Step	Lead Staff	By When
Replace dock ramp and widen dock	J. Ficken	07/2025
Price out pickleball courts, explore potential grants	B. Howser	<u>09/2026</u>
Contract to plant additional trees at pond (tree committee)	B. Johnson	07/ <u>2026</u>
Design dog park	J. Tubbs	08/ <u>2026</u>
Master plan "Archery Range" with dog park, pump track sledding hill, and memorial park	B. Howser	09/
Add signage on Town Trail Phase III re: Meadow Preserve	B. Howser	<u>06/2027</u>
Complete new pavilions at pond	N. Wallis	10/2025
Construct pavilion improvement project	N. Wallis	10/2025
Design/implement (timed) gas fire pits just outside park pavilion	T. Whitelaw	06/2027
Begin construction of dog park	J. Tubbs	10/ <u>2026</u>
Put a conservation easement on the Meadow	B. Howser	12/ <u>2026</u>
Install water fountains adjacent to park restrooms	J. T. Whitelaw	12/ <u>2026</u>
Design pond algae control plan	J. Tubbs	12/ <u>2026</u>
Implement pond algae control plan	J.	07/2026
Complete dog park construction	J. Tubbs	09/ <u>2027</u>
Level sunken cement pads (2) improve drainage	J. Tubbs	10/ <u>2026</u>
Improve transitions from walking path around Pond	T. Whitelaw	09/2026

Strategy: Enhance trails system consistent with Trails Master Plan (PK03)

Goals Impacted: Environment #3; Economy #1 & #3

Action Step	Lead Staff	By When
Rebuild Aspen Meadows Loop bridge	B. Howser	07/2025
License Navajo Loop Trail with Brian Head Resort	B. Howser	07/2025
Bring OHV Trail signage back in line with signage plan	T. Whitelaw	07/ <u>2026</u>



STRATEGIES

<u>Sign/block OHVs from private property adjacent to chain up area</u>	<u>T. Whitelaw</u>	<u>07/2026</u>
<u>Repair Green Meadow Acres and Feather Ct stretch of OHV trail</u>	<u>T. Whitelaw</u>	<u>07/2026</u>
<u>Complete Aspen Meadows Loop West Rim</u>	<u>B. Howser</u>	<u>07/2025</u>
<u>Install directional signage on Aspen Meadows Loop</u>	<u>B. Johnson</u>	<u>07/2025</u>
<u>—Manzanita Trail, and Navajo Loop</u>		
<u>Complete installation of direction signage on Navajo Loop and</u>	<u>T. Whitelaw</u>	<u>07/2026</u>
<u>temporarily reroute through Navajo parking lot</u>		
<u>Aspen Meadows Loop maintenance Scout Camp to Dark Hollow</u>	<u>B. Howser</u>	<u>07/2026</u>
<u>(Outdoor Rec Crew)</u>		
<u>Trails volunteer maintenance day</u>	<u>T. Whitelaw</u>	<u>05/2027</u>
<u>Complete Manzanita scenic overlook and trailhead</u>	<u>B. Johnson</u>	<u>08/2025</u>
<u>Planning/approval for Cedar Breaks Connector Trail including</u>	<u>B. Howser</u>	<u>06/2026</u>
<u>—cross-country ski area use (pending grant)</u>		
<u>Complete permitting for Lightning Point Trail (CBNM connector)</u>	<u>B. Howser</u>	<u>10/2026</u>
<u>Design/fab/install interpretive signage for Manzanita Trail</u>	<u>B. Howser</u>	<u>06/10/2026</u>
<u>Establish “Public Lands Partnership” account with All Trails</u>	<u>B. Howser</u>	<u>06/2027</u>
<u>Separate Aspen Meadows loop trail from OHV Trail between</u>	<u>T. Whitelaw</u>	<u>06/2027</u>
<u>Town Hall and Crooked River</u>		
<u>Work with Resort on agreement for Sunspots XC ski area</u>	<u>B. Howser</u>	<u>06/2027</u>

Asset Management Strategies

Strategy: Administer Depreciable Asset Replacement Program (AM01)

Goals Impacted: General

Action Step	Lead Staff	By When
Replace computers/electronics according to schedule	B. Howser	Ongoing
Purchase hydraulic hose repair station	J. Ficken	07/2025
Replace two Deputy Marshal vehicle	D. Benson	10/ <u>2026</u>
Replace two Public Works vehicles	J. Tubbs	07/2026
Replace code enforcement truck	B. Howser	10/ <u>2026</u>
Replace Skid Loader	J. Ficken	10/2025
Kodiak blower replacement	J. Ficken	11/2025
Revisit grader replacement plan	J. Tubbs	<u>07/2026</u>
Order grader replacement (pending results of reworked plan)	J. Ficken	12/ <u>2026</u>
Replace Marshal and Fire PPE per schedule	D. Benson	12/ <u>2026</u>
Replace fuel dispenser & credit card system	N. Leigh	12/2025
Replace pressure washer	J. Ficken	06/2026
Replace one sander	J. Ficken	06/2026
Replace 12' Truck Plow	J. Ficken	06/2026
Replace 14' Plow and 12' Plow	J. Tubbs	10/2026
Purchase used water truck for road maintenance	J. Ficken	06/2026
Replace Ranger side by side	J. Ficken	06/2026
Look for used forklift	J. Ficken	06/2026
Look for grant for extrication equipment	D. Benson	06/ <u>2027</u>



STRATEGIES

Strategy: Maintain Public Facilities (AM02)

Goals Impacted: Culture #1, Environment #4

Action Step	Lead Staff	By When
Fix problems from quarterly inspections	J. Tubbs	Ongoing
Look for Public Works storage property in Parowan valley	J. Tubbs	Ongoing
Crack seal parking lots	J. Tubbs	09/ 2026
Replace Town Hall furnaces	B. Howser	10/ 2026
Town Hall carpet and paint	C. Claridge	10/ 2026
Re-Design Public Safety Building parking lot	D. Benson	10/-
Repair Public Safety parking lot	J. Tubbs	10/2026
Acquire Public Works Facility land from Forest Service	B. Howser	12/2025
Design Public Works Facility expansion	J. Tubbs	12/ 2026
Attend tax sale to look for land for Town facilities	B. Howser	05/ 2027
Site Development planning for New PW Building	J. Tubbs	06/ 2027
Clean carpets and chairs annually at Town Hall & Public Safety	Guest Svcs Rep	06/ 2027
Public Safety Building maintenance (paint , lighting, roof repair)	D. Benson	06/ 2027
Replace folding/banquet tables at Fire Station	D. Benson	06/2026
Develop financing plan for Public Works Facility expansion	J. Tubbs	06/ 2027
Acquire 20 acre parcel from Forest Service	B. Howser	12/2026

Strategy: Refine GIS Program (AM03)

Goals Impacted: General

Action Step	Lead Staff	By When
Ongoing training for GIS	J. Ficken	Ongoing
Ongoing training for Public Works staff on GIS data collection	J. Ficken	09/2025
Jared is working on action plan		

Water System - PROVIDE SAFE, AFFORDABLE WATER VIA A RELIABLE STORAGE AND DISTRIBUTION SYSTEM

Strategy: Meet State DEQ water quality standards (WA01)

Goals Impacted: General

Action Step	Lead Staff	By When
Division of Drinking Water trainings (as available)	A. Hunter	Ongoing
Monthly/Annual testing per DEQ schedule	C. Leigh	Monthly
Attend Ground Water Conference	J. Tubbs	12/ 2026
Acquire two new/used snowmobiles for winter water testing	J. Ficken	12/2025
Rural Water training	A. Hunter	03/ 2027
Complete DDW approval for chlorination	J. Tubbs	07/2026
Build chlorine storage room(s) at chlorination sites	J. Tubbs	10/2026



STRATEGIES

Strategy: Ensure sufficient water supply (WA02)

Goals Impacted: General

Action Step	Lead Staff	By When
Inclinometer Readings Fall/Spring	J. Tubbs	Annually
Hold policy discussion regarding appropriate charge for water rights from "pool"	S. Williamson	-
Fill Snow Making Pond	J. Tubbs	08/ <u>2026</u>
Oversee Completion of Snowmaking Well	J. Ficken	09/2025
Negotiate with the Resort for completion of Salt Pile well	B. Howser	12/2026
Make lease payments to Parowan Reservoir Co	J. Tubbs	04/ <u>2027</u>

Strategy: Maintain & Improve Water Storage & Distribution System (WA03)

Goals Impacted: General

Action Step	Lead Staff	By When
Repair system leaks/breaks/etc	C. Leigh	Ongoing
Continue to Audit/Maintain existing water meters and replace defective meters	A. Hunter	Ongoing
Dive and clean next tank on list	C. Leigh	09/ <u>2026</u>
Replace generator control panel at Bear Flat Well	J. Ficken	10/2025
Oversee/Inspection of Water Infrastructure Projects	J. Ficken	10/2025
Work with private parties to complete Blue Jay Way looping	B. Howser	10/2026
Create a <u>written</u> PRV and valve maintenance schedule	C. Leigh	12/ <u>2026</u>
Identify all properties that need shut off valves at property lines	N. Wallis	08/2026
Install shut off on property line at Sawmill condos	C. Leigh	08/2026
Re-locate Dry Canyon Meter for better operation	C. Leigh	10/2026
Install hydrants or flush points for no dead-end lines		09/2027
Identify and document all dead-end lines that need hydrant or flush points		C. Leigh
		12/2026
Abandon water dead-end line behind Town Hall at bulk water	C. Leigh	10/2026
Move Snowflake pump to Town Hall Well (maybe???)	J. Tubbs	06/2026

Sewer System Strategies - SAFELY AND AFFORDABLY DISPOSE OF SANITARY SEWER INTO AN APPROVED TREATMENT FACILITY

Strategy: Maintain & Improve Wastewater Collection System to DEQ Standards (SE01)

Goals Impacted: General

Action Step	Lead Staff	By When
Repair system leak	J. Tubbs	Ongoing



STRATEGIES

Send Out Information on Infiltration to Condos/Residents for improvement Leaks of possible illegal sump pump connections to the sewer	A. Hunter	<u>Date???</u>
Test Bear Flat Well Semi Annually for Nitrate Monitoring Program	J. <u>Tubbs</u>	Ongoing
Camera/Clean 20% of system	J. <u>Tubbs</u>	09/ <u>2026</u>
Locate and mark manholes in dirt (GPS)	C. Leigh	09/2025
Oversee Construction of Snowshoe & Toboggan project	J. Ficken	09/2025
Ponderosa sewer line construction (pending project approval/bidding)	B. Howser	09/2025
Locate and GPS sewer manholes in canyon from forebay to canyon sewer meter for flow capacity study	J. <u>Tubbs</u>	09/202 <u>65</u>
Identify manhole infiltration during spring runoff	<u>C. Leigh</u>	05/202 <u>65</u>
Make inventory of manholes needing steps	<u>C. Leigh</u>	05/202 <u>65</u>

Strategy: *Treat wastewater consistent with DEQ standards (SE02)*

Goals Impacted: General

Action Step	Lead Staff	By When
Meet quarterly with Parowan to review flows and costs	B. Howser	Quarterly
Participate with Parowan in sewer treatment expansion project preliminary engineering	B. Howser	12/ <u>2026</u>

Solid Waste Strategies

Strategy: *Collect solid waste regularly consistent with State regulations (SW01)*

Goals Impacted: Environment #1 & #4, and Economy #3

Action Step	Lead Staff	By When
Trash collection Mon, Wed, Fri, Sat, Sun (Summer <u>Yr Round</u>)	<u>I. Owen</u>	Ongoing
Trash collection Mon, Wed, Fri, Sat, Sun (Winter)	Team Leads	Ongoing
Enhanced collection service during peak times	Team Leads	Ongoing
<u>Implement 2026 Dumpster Rejuvenation Project</u> <u>(power wash, repair, repaint)</u>	<u>I. Owen</u>	<u>06/2027</u>
Apply new messaging/door highlights to dumpsters	I. Owen	06/2027
Purchase new lids/containers as necessary	<u>I. Owen</u>	Ongoing
Maintain approaches to dumpster locations	<u>I. Owen</u>	Ongoing
Implement community cleanup dumpster <u>twice</u> year	A. Hunter	09/ <u>2026</u>
Construct asphalt pads under dumpsters at targeted locations <u>Where? - staff desires Council input</u>	J. <u>Tubbs</u>	10/ <u>2026</u>

