

JENSEN WATER IMPROVEMENT DISTRICT

**MEETING APPROVED
MINUTES**

FEBRUARY 19, 2026 6:00 P.M.

JWID OFFICE

5950 S. 8500 E.
JENSEN, UT 84035

MEETING CALLED BY	Randan Vincent called meeting at 6:02 pm
TYPE OF MEETING	Regular Scheduled Board Meeting
FACILITATOR	Randan Vincent
NOTE TAKER	Trudy Wheeler
ATTENDEES	Board Members: Randan Vincent, Russell Tomlinson, Monty Pratt, Jake Wilkins, Lorn Ruppe Employees: Trudy Wheeler, Travis Ruppe Community Participants: Brooks Jones (Jones & Demille Engineering), Bryan Meier (Sunrise Engineering), Rick Buist, Kaitlin Samano, Andrew Peterson, Mike McDonald, Eric Johnson (Johnson & Yellowhorse- on Microsoft teams just for resolution bond).

Agenda topics

TOPIC: REVIEW OATH OF OFFICE MEETING MINUTES 1/15/2026

DISCUSSION			
CONCLUSIONS	Jake made a motion to approve the meeting minutes, Russell 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: REVIEW BOARD MEETING MINUTES 1/15/2026

DISCUSSION			
CONCLUSIONS	Monty made a motion to approve the meeting minutes, Jake 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: A RESOLUTION AMENDING THE REPAYMENT SCHEDULE ON THE \$241,000 WATER REVENUE BONDS, SERIES 2026 SECOND AMENDING RESOLUTION; AND RELATED MATTERS.

RESOLUTION NO. 02-19-2026A

DISCUSSION	Eric Johnson, our Bond Attorney, explained the repayment schedule, not changing anything about what we already agreed to. Just with delay on the project everything is pushed back 1 year. Changing 1 st payment from October 1, 2025, to October 1, 2026. Everything stayed the same except for the payment 1 year later.		
CONCLUSIONS	Russell made a motion to approve resolution 02-19-2026A. Lorn 2 nd the motion. All board members individually voted by roll call: Randan Vincent-Yes, Russell Tomlinson-Yes, Monty Pratt-Yes, Jake Wilkins-Yes, Lorn Ruppe-Yes. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: GREG GILROY – METER MOVE 10500 EAST

DISCUSSION	<p>Didn't show Discussed where he wants it moved to and what fees would be associated with the move. It's a 2" line, but the hydrant close by is over 100 lbs. pressure. All fees will be on him except the impact fee. Installation, all new meter's parts (meter (since meter was removed), setter etc..) and contractors' fees also. Line is behind property.</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: NEW WATER CONNECTION – BRUSHCREEK ROAD MIKE & RONDA MCDONALD

DISCUSSION	<p>9430 East Brushcreek Road. Mike would like a meter for his son on the lot between the old road and the new road. He wants to build a tiny home or put a travel trailer on it. Jensen Water line closer to property so won't need to cross irrigation. Meter would be put on brush creek road so vac truck can access it.</p>		
CONCLUSIONS	<p>Monty made a motion to approve the meter for his son. Lorn 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved. ¾" meter \$11,500 pay in full within 60 days or start a payment plan 1/3 down by 60 days and pay in full by 6 months. It won't be installed until paid in full. Also needs to be actively built within 6 months or the meter could be rescinded.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: NEW WATER CONNECTION – 3291 EAST 3500 SOUTH KAITLIN SAMANO

DISCUSSION	<p>Meter for 3291 East 3500 South, west property of old Angus properties. Kailin would like a meter for a new house to be built. Would be across the road, would need a bore to connect, also some payment would be needed. Trudy discussed rough estimates on bore and what ifs of anything could happen with the bore. Lorn mentioned it is very rocky and might take some time to bore. \$11,500 plus another invoice for bore. Contractors invoice minus \$2,300.</p>		
CONCLUSIONS	<p>Russell made a motion to approve the meter at 3291 East 3500 South for Kaitlin Samano. Jake 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved. ¾" meter \$11,500 pay in full within 60 days or start a payment plan 1/3 down by 60 days and pay in full by 6 months. This will need a bore; customer is responsible for all costs of bore less than \$2,300 construction costs. It won't be installed until paid in full. Also needs to be actively building within 6 months or meter could be rescinded</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: UABOG CIB 1 YEAR AND 2-5 YEAR LIST

DISCUSSION	<p>The meeting will be March 3rd at 1:30 at Uintah County. Once we approve the 1 year and 2-5 year I will enter it on a new program website Utah Project Portal. Instead of sending it to UBAOG we login and enter the project here. Address current list for the 1-year list. Discussed the 1-year list moved the line below tank to #1 and put in a PRV and a new line from master meter to 1mg tank. # 2-meter upgrade, Redwash road north #3 and replace aging lines #4. 2–5-year list and CASI is good. Trudy will update the Utah Project Portal with the discussion.</p>		
CONCLUSIONS	<p>Russell made a motion to approve the 1-year and 2–5-year list as discussed. Jake 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: MASTER PLAN AND CASI

DISCUSSION	<p>Master Plan has been completed, and Sunrise just finished the CASI. UBOAG didn't have any changes for the CASI. It's on the agenda if we want to adopt the master plan or if we have any other changes needed. Also discussed the Asset Management Plan possibly due in 2028. There is CIB Staff Funding for less than \$100,000.</p>		
CONCLUSIONS	<p>Monty made a motion to adopt the Master Plan and CASI. Russell 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: SUNRISE ENGINEERING

DISCUSSION	Nothing further		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: JONES & DEMILLE ENGINEERING

DISCUSSION	Moving forward with the Redwash project, the water line will start at the end of March. Discussed turning the lights to caution on the weekends or turning off. Roughly 15-minute wait time from customer comments. If someone runs the light the other light will reset and they must wait even longer.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: RESOLUTION 20260219B ELECTRONIC MEETINGS

DISCUSSION	We need a resolution to have electronic meetings. Created resolution 20260219B to allow board members and public to call in or attend electronically via Microsoft Teams, zoom, etc....		
CONCLUSIONS	Russell made a motion to adopt the resolution, Lorn 2 nd the motion. All board members individually voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: LEASE OF BURNS BENCH WATER SHARES

DISCUSSION	Jensen Water 4 shares for lease during the 2026 season. Advertise by hanging in office, post office, on the Burns Bench and Jensen community Facebook page and mention at the Burns Bench shareholders meeting. Get with Dana on price.		
CONCLUSIONS	Russell made a motion to accept and put these out for lease. Monty 2 nd the motion. Our total bill, divided by 4, is the minimum price per share. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: WATER CONSERVATION

DISCUSSION	<p>Randan asked to put water conservation so we can start to talk about it. Added a paper conserving water begins with you. Send out in March statement. Called water districts and got their current pricing and water conservation if they have one. Also added Ashley Valley's water conservation table and requirements on what triggers their water rates.</p> <p>Discussed having a public hearing April or May to have a water conservation rate. Randan asked the board to come up with a plan by next meeting on how to structure conservation rate and have a public meeting 1st of April – 1st of May.</p> <p>Leave rates as is and do a conservation rate. Discussed tiered rates for a discount on new fee. Also, we discussed lowering minimum usage. We need 30 days after hearing public comments.</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: UDOT R930-7 AGREEMENT BOND

DISCUSSION	UDOT agreement for any water lines in the UDOT right of way if we are members of Utah Local Government Trust we don't need to provide the bond. Our principal will need to get it notarized. Russell will be responsible for it.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: TRUST SAFETY PROGRAM

DISCUSSION	We need to create our safety program; and attend legal brief meetings virtually. They are asking us to inspect infrastructure, keep detailed records, complete fraud risk which we already do, safety, auto safety and have a safety committee. A lot of this is currently in our employee handbook. Monty and Trudy will get together to create this. Our employee manual needs to be reviewed by legal which they also do offer. It is due at the end of February but will ask for an extension.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: HEATER & CARBON MONOXIDE DETECTOR INSPECTION PLAN/FIRE EXTINGUISHER

DISCUSSION	Monty asked for us to create a heater and carbon monoxide inspection plan. Also need to have the fire extinguisher inspected. Create a plan annually or bi-annually. Call Vernal Fire Extinguisher and check with them. We need a motion to put into the admin code that we will start a yearly or bi-annually (March and October) by a 3 rd party. After we shut off heater and before we turn it on for the fall get them checked. Heater, water heater to be checked. We may be able to use propane provider. The plug in also checks for gas and carbon monoxide. Check with Scott to see if he checks them.		
CONCLUSIONS	Monty made a motion to implement and plan to have the heaters and water heater checked in March and October. Fire extinguishers once a year. Russell 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Lorn Ruppe-For. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: OFFICE REPORT:

DISCUSSION	Working on Dept. of Water Rights water use survey. Also leaving for St. George next week to RWAU.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: MAINTENANCE REPORT:

DISCUSSION	Tri County Health passed, Chem Tech Ford samples done. Redwash started. Will need to raised valves on Redwash so they don't get buried. Strata finished south end of Redwash, Water line starting end of March. Discussed Buckskin Hills pressure they want.		
CONCLUSIONS	Discussed getting a meeting together with Ryan about PRV and then a separate meeting with Scott Hardman and County Commissioners to discuss Buckskin hills water use.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: FINANCIAL REPORT – MONTY PRATT

DISCUSSION	Review current budget <ul style="list-style-type: none"> • Bank Statement - Board Review and Initial • A/P Register - Board Review and Initial • PTIF Accounts - Board Review and Initial • Past Due and Shut off Notice List - Board Review and Initial • 2026 Budget Worksheet Report - Board Review and Initial • 2026 Ashley Valley Water Statement of Water Used Report - Board Review and Initial • G/L Account – Board Review and Initial 		
CONCLUSIONS	None		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: OPERATION DISCUSSIONS

DISCUSSION	Discussed meter installations and to install where best for Jensen Water. With the low water do we need to restrict meter sells? Russell provided update on trails committee and Enduro track that they got a grant. County plans to eminent domain for Johnson and Ashley Valley Water properties.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ADJOURN

Russell made a motion to adjourn, Jake 2nd the motion.

