

Hinckley Town Council
Hinckley Town Council Chambers
161 E. 300 N., Hinckley, UT
Digital Recording
Thursday, March 5, 2026

The meeting was called to order at 7:03 PM.

Invocation: Alan Miller

I. Pledge of Allegiance: Led by Mayor Alan Miller

II. Roll Call:

Mayor Alan Miller

Council Members: Skip Taylor, Chris Mork, Kristi Townsend

On-line: Council Member Ron Black

Town Clerk Tresa Taylor, Maintenance employees: Joe Stevens, Dillon Lewis

III. Guests:

Joyce Barney, Mike Barney, Scott Barney

IV. Approval of Minutes

Council Member Kristi Townsend moved to accept the meeting minutes for February 19, 2026, as presented. Council Member Chris Mork second the motion, all voted aye.

V. Petitions, Remonstrances and Communication:

None.

VI. Report of Governing Body - Boards - Committees:

The water treatment plant generator has been test run and is ready for service.

VII. Staff Reporting

None.

VIII. New Business

1. Review and consider adopting a Cooperative Wildfire System Agreement by and between the Utah Division of Forestry, Fire and State Lands, and Hinckley Town.

The Council reviewed the tabled agreement between Utah Division of Forestry, Fire and

State Lands, and Hinckley Town as well as Hinckley Town's Wildfire Risk Assessment participation commitment cost of \$39.00.

Council Member Skip Taylor moved to approve the Cooperative Agreement, seconded by Council Member Ron Black. Roll Call Vote: Council Member Skip Taylor, aye; Council Member Chris Mork, aye; Mayor Alan Miller, aye; Council Member Ron Black, aye; Council Member Kristi Townsend, aye. Motion carried.

2. Hinckley Cemetery - Water Rights

The Council discussed the potential merger of cemetery districts and infrastructure needs.

Water Right: Research revealed that in 2007, the town's water right was moved from the cemetery to wells in Hinckley Town and South Track. The town needs to contact the Utah Division of Water Rights to divert water back to the cemetery.

Infrastructure: The town is required to meter all water usage and the cemetery water is currently not metered. A bid for \$1,138.97 for a 2-inch Kamstrup water meter was presented, but final figures for remaining plumbing supplies are pending.

3. Review and consider approving the West Hinckley Unit 1 Subdivision Amended Plat presented by Joyce Barney with reasonable infrastructure improvements.

Mayor Miller noted the town received one written bid estimate for \$9,396 for the turnaround construction at the end of West Hinckley Subdivision. Council Member Skip Taylor said he received a second verbal estimate for \$2,000.00 for gravel and grading the turnaround, but not a written bid.

Mike Barney asked for permission to get his own bids for construction of the turnaround and the response was yes.

Joyce Barney asked the following questions:

Was the private land owner contacted?

The response was no. Mayor Miller noted his discussion with the town attorney is that the town is within its rights on this issue.

What evidence does the town have to require this infrastructure improvement to get approval on the lot joiners?

Mayor Miller referred to the Town Code, the subdivision plat amendment process, and safety requirements.

At what point will the Town be willing to sign my plat?

Mayor Miller responded it's possible for the town to collect a fee-in-lieu of development to move forward.

This agenda item was tabled until the next town council meeting to allow the town to gather a documented statement from the Fire Marshal and additional written bids for the construction of the turnaround.

4. Review and consider a Resolution to amend the Consolidated Fee Schedule.

The council reviewed and discussed each line item on the written consolidated fee schedule update sheet prepared by Council Member Ron Black listing the fee item, existing fee, consensus fee amount and the listed proposed fee.

No action was taken due to the need to gather additional information on direct and indirect costs to itemize certain fees.

5. Discuss Hinckley Town Code Enforcement and entering into an agreement with the Millard County Justice Court.

Mayor Miller informed council members that he emailed Judge Probert and the county clerk about engaging into an agreement with the Millard County Justice Court for town code enforcement appeals and said he is looking into the cost for this service.

6. Review and consider a Resolution establishing requirements for installation and activation of historically purchased water and sewer connections.

The council reviewed and discussed the written resolution in that it requires any purchaser of a water or sewer connection that did not install the connection within one (1) year from the date of purchase to pay increased costs for materials and impact fees. The purchaser will receive a credit in the amount actually paid for the service.

Clerk Taylor stated this resolution was reviewed and redrafted by Town Attorney Todd Anderson.

Mayor Alan Miller read aloud fully Resolution 26-03-05, A resolution of the Hinckley Town Council, Hinckley, Utah, amending and supplementing Resolution 25-07-03 that established a requirement for the timely installation of water and sewer service connections and providing for payment of additional material supply costs in the event of delay.

Council Member Skip Taylor moved to approve Resolution 26-03-05. Council Member Chris Mork seconded the motion. Roll Call Vote: Council Member Skip Taylor, aye; Council Member Chris Mork, aye; Mayor Alan Miller, aye, Council Member Ron Black, aye; Council Member Kristi Townsend, nay. Motion carried.

IX. Outstanding Business

1. Park Pavilion Electricity

No discussion.

2. Hinckley Industrial Park - Business Development

No discussion.

3. CDBG Grand Water Improvements Project Update

The water treatment plant generator was test run by Wheeler Machinery and is ready for service.

X. Miscellaneous Discussion

No discussion.

XI. Training

Rather than training, Mayor Alan Miller discussed upcoming Community Events. Planning Commission Meeting and Public Hearing: Wednesday, March 11, 7 PM.

Town Council Meeting: Thursday, March 19, 7 PM.

Town Cleanup Day: Saturday, March 28th. The council discussed ideas to get the community involved such as meet at the Town Park at 9 AM for park clean up and donuts. The town may provide a trailer for curbside pickup and may open the limb pile for grass clippings and tree limbs on clean up day.

Easter Egg Hunt: Saturday, April 4th, and discussion that the park must be cleared of dog waste beforehand.

Rodeo Queen Contest: Monday, May 11 at 5 PM.

Miss Hinckley Pageant: To be determined, Council Member Kristi Townsend.

XII. Payment of Bills

Council Member Kristi Townsend moved to approve the following purchase orders:

PO # 308 Ag Center, \$735.41, fire truck tire,
PO # 309 Anderson Law Center, \$1,540.00, attorney services,
PO # 310 Bankcard Center, \$734.28, office printer,
PO # 311 Bankcard Center, \$248.78, fire school lodging,
PO # 312 Bankcard Center, 373.17, fire school lodging,

PO # 313 Scholzens Products, \$660.00, chlorine.

Council Member Skip Taylor seconded the motion to approve the purchase orders, all voted aye.

Council Member Kristi Townsend moved to pay bills, seconded by Council Member Skip Taylor, all voted aye.

XIII. Adjournment

Council Member Chris Mork moved to adjourn the meeting at 8:30 PM, seconded by Council Member Kristi Townsend, all voted aye.


Tresa Taylor, Hinckley Town Clerk
Dixie Talbot, Hinckley Town Clerk


Mayor Alan J. Miller