

**Legacy Preparatory Academy Governing Board Meeting**  
To be held at Legacy Preparatory Academy Secondary Campus  
2214 South 1250 West Woods Cross, Utah, 84087  
Agenda, Thursday, February 12, 2015, 7:00 pm

Governing Board Members: Wendy Aposhian-President, Matt Harmer-Vice President, Brett Taft-Treasurer, Vern Rogers, Michele McDonald, Alisha Johnson, with Teresa Gehring-Secretary

**LPA Mission Statement: Legacy Preparatory Academy builds the foundation of knowledge and critical thinking skills necessary for children to become independent learners for life.**

**Our mission is to:**

- **Provide a *classically-based curriculum* that is thorough and challenging**
- **Integrate *fine arts* to enhance learning**
- **Teach the value of public virtue to promote *respect***
- ***Engage parents* as real partners to share in enriching student education**
- ***Honor each child* as an individual and foster their innate curiosity and desire to learn**

**2014-15 LPA GOALS for Board and Administration:**

- 1) **Improve Staff Retention and Development**
- 2) **Provide a Quality Education**
- 3) **Obtain Accreditation**

**MEETING AGENDA**

7:00 **BOARD ASSIGNMENTS AND SCHEDULE**

- Next Board Meeting: March 12<sup>th</sup>, 7:00 pm
- Review Status of Assignments
- New Assignments:
  1. Answer Board Emails: Michele (February 13<sup>th</sup> to March 12<sup>th</sup>)
  2. Board Message to Parents: Brett (submit by March 5<sup>th</sup> to Gina)
- Board Vacancies
  1. Interview of candidates
- Approval of January 15, 2015 Minutes

7:20 **ACADEMIC EXCELLENCE: *How well are students doing?***

Executive Director-Elizabeth Hatch

1. Progress toward 3 Goals- Staff Retention, Educational Quality and Accreditation
2. Progress toward Goal of Increasing Jr. High Enrollment

February Report Topics: Attendance, Behavior management and character development

- Elementary School Report: Karen Holman
- Junior High School Report: Erin Taylor

7:50 **FINANCIAL MANAGEMENT: *How well is the school doing financially?***

- Ratification of Endowment Research Committee formation on December 11, 2014
- Endowment Research Committee update: Clarke Hilbig
- Construction update: Gina Pritt
- Reports: Red Apple
  - Current financial statements
  - Report of 2014 Audit process

8:20 **PUBLIC COMMENT**

8:30 **BOARD ASSESSMENT AND DEVELOPMENT:** *How well is the Board governing the execution of the Charter Agreement and the fiduciary, legal, and ethical management of LPA?*

- o Brett: Successful Board Management of Charter School Executives, a summary presentation of a training by Utah Association of Public Charter Schools
- o Discussion of LPA Board processes for management of the Executive Director

9:00 **ACTION ITEMS**

- o Approval of Minutes (see above)
- o Ratification of the formation of a parent committee for Endowment Research on December 11, 2014, chaired by Clarke Hilbig (see above)
- o Formation of a parent committee to research ways to improve the South Campus field and playgrounds, chaired by Jill Poulsen
- o Formation of a parent committee to evaluate Student Privacy
- o Approval of 2015-2016 School Calendar
- o Proposal to change auditing firms
- o Consent Agenda, if necessary
- o Approval of new board member and changes to officers
- o Approval of bonus distribution to Executive Director (after closed session)

9:15 **ASSIGNMENTS**

- o Review any new assignments made during meeting, if necessary

<b>Description</b>	<b>Owner</b>	<b>Due Date</b>	<b>Status</b>
Woods Cross Council Meeting	Alisha Erin		Closed
State Charter Board Charter Survey	Wendy	1/16/2015	Closed
Accreditation Standard Two	Michele Alisha Vern	1/22/2015	Open
Board letter to Parents	Michele	2/5/2015	Open
Distribute most recent financials	Courtne	2/5/2015	Open
Administration Reports to Board	Admin	2/5/2015	Open
Board Email Account	Alisha	2/12/2015	Open
Board member recruitment letter	Wendy Matt	2/15/2015	Open
Letter to Wasatch Peak Academy	Erin Wendy	2/15/2015	Open
Attend Recruiting Event for Wasatch Peak Academy	Wendy	2/21/2015	Open
Attend Staff Meeting	Vern Brett	3/4/2015 2:45-3:45	Open
Keep policies on Website up to date	Teresa	ongoing	Open

Brief break if time allowed

9:20 **CLOSED MEETING** to discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation.