

OGDEN VALLEY COUNCIL MEETING

Tuesday, March 3, 2026, 6:00 p.m.
Huntsville Town Hall, Council Chambers
7474 East 200 South, Huntsville, Utah

Participation is available electronically.
Instructions can be found at

https://us02web.zoom.us/join/82811793914?signature=EMn7Nly_BHbk9GX-05S7rm8rgFKi3Bva9TaAAfiN9Ek

REGULAR COUNCIL MEETING (6:00 pm.)

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence

2. Public Comment (at the discretion of the Mayor). All public comment shall: 1) only be made by those after the person states his or her name and address for the record; 2) may last no longer than 2 minute unless otherwise allowed by the Mayor; 3) must be germane to the authority of the City Council and be directly related to city programs, projects, services or events; and 4) may not address an item already on the agenda.

3. Consent Agenda
 - a. Approval of outstanding invoices
 - b. Approval of Minutes: Work Session February 9, 2026; Work Session February 13, 2026
 - c. ~~Approval of New Business Licenses: see short-term rental list attached, see new business licenses list attached.~~

4. Resolution 2026-13: (Approximately 5 minutes) Discuss and possibly deny, continue, or adopt Resolution 2026-13 establishing Advisory Committees for Ogden Valley City.

5. Resolution 2026-16: (Approximately 5 minutes) Discuss and possibly deny, continue, or adopt Resolution 2026-16 adopting paragraph 10.2 of the comprehensive finance procedures.

6. Ordinance 2026-17: (Approximately 5 minutes) Discuss and possibly deny, continue, or adopt Resolution 2026-17 adopting an interlocal agreement for Animal Services.

7. Ordinance 2026-18: (Approximately 5 minutes) Discuss and possibly deny, continue, or adopt Resolution 2026-18 approving membership in Utah League of Cities and Towns.

8. Closed Meeting (As needed)
A closed meeting for any purpose as allowed in UCA 52-4-25.
9. Adjourn

Electronic Participation (Zoom)

Topic: Ogden Valley City Council Meeting

Time: Feb 17, 2026, 6:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82811793914?pwd=3nakkp1W7md1PBHkEdi34GhO1rdXDy.1>

Passcode: 512652

Special Accommodations

For individuals needing ADA accommodations, please contact **Kay Hoogland, Council Member**, at 847-404-7770 or khoogland@ogdenvalleyut.org at least 24 hours before the meeting.

Electronic Participation Statement

One or more members of the City Council may participate electronically.

The **anchor location** for this meeting is **Huntsville Town Hall**, 7474 E. 200 S., Huntsville, UT

Closed Meeting Statement

The City Council may vote to hold a closed session for any item permitted under **Utah Code Title 52, Chapter 4**.

Certification of Posting

The undersigned certifies that the foregoing notice was posted on the date below at the statutorily required locations.

Dated this 27th day of February, 2026.

Signature: *Sharon Robbins*

Printed Name: Sharon Robbins

Title: Recorder

OGDEN VALLEY CITY COUNCIL
 NOTICE OF OGDEN VALLEY COUNCIL WORK SESSION MEETING
 February 9, 2026, 2:00 p.m.
 Huntsville Town Hall, Council Chambers, 7474 East 200 South, Huntsville, Utah

Name	Title	Status
Janet Wampler	Mayor	Present
Tia Shaw	Council Member	Present
Peggy Dooling-Baker	Council Member	Present
Kay Hoogland	Council Member	Present
Chad Booth	Council Member	Present
Don Hickman	Council Member	Present
Sharon Robbins	Recorder	Present
Kathy Zindel	IT Director	Present

Agenda

1. **Call to Order** by Mayor Wampler at 2:00pm
 - a. **Pledge of Allegiance** led by Mayor Wampler
 - b. **Moment of Silence** for approximately one minute

2. Planning Update

Council member Booth provided an update on the Planning Commission activities. The Commission has assigned individual members to update each of the zones. The Brian Carver, the City Planner is updating the General Plan. The last meeting of the Planning Commission hosted Craig Call. He is an Attorney with extensive knowledge on land use, and author of a land use book. Craig provided a hot topics list and spoke with the Planning Commission members about these topics and the members' questions.

\$30-40K has been set aside from the budget for planning. Brian Carver is spending about 20 hours per week working on permitting and issues.

Mayor Wampler indicated there will be a study in the near future (1-2 years) to do a complete general plan. The Planning Commission should not create a new plan, but use what is there. She indicated that no more than \$40K should be spent and that a detailed plan is not required.

Council member Dooling-Baker indicated that Communication costs are not in the budget. She has received a proposal from JUB for communications support to be

reviewed by the City Council to see if we want to engage them for part or all of their services.

Council member Hoogland asked that the Council proceed with caution on these costs since our projected sales tax may be down, due to lack of snow / tourism.

Council members Booth and Dooling-Baker were asked to identify a maximum budget cap for these planning efforts.

Council member Hickman indicated that JUB sends an email detailing hours and costs monthly. He indicated the Planning Commission efforts can be broken out as a separate cost code.

Council member Booth indicated there is a central planning email (planning@ogdenvalleyut.org) to triage answers. Brain reviews first and sends questions to Council members Booth / Dooling-Baker for answers.

Council member Hoogland asked if we can use a form to collect the patterns of questions to help to start developing standard answers / FAQs.

3. Pineview Loop Trail Grant App

Council member Hickman indicated he had been approached by Eden Valley Trails Trust to provide a letter of support and matching funding for a future engineering feasibility study. He asked **Alan Wheelwright**, Executive Director of Eden Valley Trails Trust, to describe his proposal for Ogden Valley City's support. (documents attached).

He suggested the Mayor sign the letter of support and suggested \$10K matching donation. He indicated he had already reached out to Weber County and planned to reach out to Huntsville Town for letters and donations.

Council member Dooling-Baker expressed she would be interested in providing a letter of support but not the matching donation, since the City's budget is limited. She also asked how the Loop Trail would get around the dam.

Shane Dunleavy, VP of Loop Trail, indicated there is interest by private sponsors to provide matching donations. He also indicated that other similar groups in other states have developed ways to get around the dam.

Lonnie Martinez, indicated the feasibility study would need to be completed first.

4. Proposal to create committees for: Agriculture, City Name, Water Advisory, Youth Council, Seniors Advisory, Business Association.

Council member Shaw indicated that we should see what other cities are doing.

Mayor Wampler indicated there should be a resolution put together on a future agenda for Committees. There was discussion about whether all committees thought about would be included in the Resolution or just the committees that are currently considered a priority, such as the City Naming group. There was also discussion about the role of the Committees whether they can make decisions or just provide recommendations.

A number of possible committees were suggested: City Naming group, AG Committee, Water Advisory Committee, Youth Council, Business Advisory group, Senior group, Dark Sky, Olympics, Agritourism. One suggestion to provide an article in the Ogden Valley News to collect suggestions for potential committees.

Kay Larrison asked how the naming committee would be limited in size. It too large, it is more difficult to complete its tasks. Council member Shaw asked the naming recommendations should represent the demographics of the City.

Council member Hickman indicated that Iain Hueton has a draft proposal for an AG Council. Mayor Wampler expressed interest in hearing the feedback on challenges for both large and small farmers.

Ogden Valley Water Advisory group

Council member Hickman reviewed his proposed charter for the Ogden Valley Water Advisory group (attached.) He indicated it was not to be a forum to adjudicate issues, but look at the issues the valley will face, such as flood plain management, water quality, discharges from sewer. The thought is to include other organizations that work on water, such as DNR. The City Council would appoint a Chair and Co-chair. Another question was how to engage the Planning Commission in this effort.

Council member Hoogland suggested the committee be chartered for one year. Council member Booth asked how politics would be kept out of advisory group.

Council member Dooling-Baker suggested the Board be run by an attorney and be held to ethical standards. It should include developers, non-profits and should refrain from Bias. Mayor Wampler suggested representation from the Water Districts to advise the Council monthly on the

state of water. It should start small and grow from there. Council member Hoogland indicated that other water experts should also participate, not just water districts. Council member Shaw asked how we would choose our representatives.

Council member Hoogland asked for Council member Hickman to provide the next iteration on the Water Advisory Board proposal.

5. Council Comments

Council member Shaw indicated she is working with the Weber County surveyor about addressing. She indicated that he is willing to come to talk with the City Council about it.

Council member Hoogland indicated the Finance team is going over the draft of the procedures and will bring it to the Council on Friday.

Council member Hickman indicated there is a triangle for closure of the Ogden Valley Divide. There will be an article about this for the newspaper.

Mayor Wampler indicated we will pay the League of Cities membership to be able to use their resources. She indicated the Council will be able to use them for legal review.

She has been actively reviewing the bills in the legislature. There are more than 700 bills, some of which will impact the cities. For example, HB460(?) will limit taxes. There is a proposed state level ebike bill that will add more regulations. It was sent to the trail people to get comments / opinions. There have been 45 bills adopted and they are half way through the session.

6. Adjournment Council member Hoogland motioned to adjourn the meeting. Council member Shaw seconded the motion. All council members vote aye.

OGDEN VALLEY CITY COUNCIL
NOTICE OF OGDEN VALLEY COUNCIL WORK SESSION MEETING

February 13, 2026, 2:00 p.m.

Huntsville Town Hall, Council Chambers, 7474 East 200 South, Huntsville, Utah

Name	Title	Status
Janet Wampler	Mayor	Present
Tia Shaw	Council Member	Present
Peggy Dooling-Baker	Council Member	Present
Kay Hoogland	Council Member	Present
Chad Booth	Council Member	Present
Don Hickman	Council Member	Present
Sharon Robbins	Recorder	Present
Kathy Zindel	IT Director	Present

Agenda

1. **Call to Order** by Mayor Wampler at 2:00pm
 - a. **Pledge of Allegiance** led by Mayor Wampler
 - b. **Moment of Silence** for approximately one minute

2. Planning Discussion: Presenter Corbin Gordon

City Attorney Gordon held a meeting with the Planning Commission in the morning. He indicated there needs to be a separation of the Planning Commission and the City Council. The Planning Commission is to remain independent and do its own work.

Council member Dooling-Baker has helped to get them started, and they may need help with technology but should not be directed by the City Council. The City Council should generally not participate in their meetings and cannot have a quorum present for their meetings.

The Chair of the Planning Commission controls the agenda and is helped by the City Planner.

Council member asked how the Planning Commission can provide progress updates to the City Council. These updates can be provided by the City Planner or City Attorney.

Council member Hoogland indicated the City Council will need to be looking at budget and will need to approve plans for external services.

Council member Hickman asked if it is possible to have joint work sessions, if needed, to resolve issues. This question still needs to be answered. The City Attorney had dropped prior to the question.

3. Planning: Landen Group Communications Strategy

Council member Hoogland had shared a proposal from Landen Group with the City Council regarding Communications support for Planning. The Landen group is a sub group under JUB. Council member Hickman indicated he like the idea of professional to support communications, and if not professionals then who would be the support. We may need to consider engaging more volunteers and getting more bids for this support.

Mayor Wampler indicated without staff it is difficult to get the support needed for this effort. There are requirements to mail to each home owner for the hearings. Communications are difficult in the valley – there needs to be a communications campaign in place, that includes social media. There will be lots of questions from the community residents.

Council member Hoogland indicated this overall proposal cost was around \$30K but presented as an ala carte proposal where tasks and services can be selected separately. She expressed that we do not need all of these services but should par down to the most important.

Mayor Wampler indicated that further discussion is needed, and commitments made for someone to do the work.

4. Monthly Roads update

Nate Smith, the City Engineer, provided a spreadsheet for the work completed in the month of January.

More efforts have gone into fixing roads since less has been required for snow removal. If residents need to get a pothole repaired, Weber County can be called to get on the list of repairs.

In March and April, a full roads maintenance plan will be drafted to look at maintenance for the upcoming year.

5. Finance Procedures: Sherrie Broadbent

A Finance Committee has been established for oversight. This committee includes: Mayor Wampler, Council members Hickman and Hoogland, the Treasurer, and Sherrie Broadbent. They are meeting bi-monthly and will start receiving budget reports for review.

There are two policies needed for Finance; a General Finance policy that provides spending authority and a Purchasing policy. These will be presented in the next City Council meeting.

Sherrie Broadbent shared a presentation to look at the policies and rules for the Finance processes (attached).

Council member Hoogland indicated that Kay Larrison, Treasurer, will handle the money that comes into the City. Diane, a new clerk, will handle the money going out. For large purchases Council member Hoogland will be involved.

6. Reschedule Meetings: 3.17 date, 3.2 date

March 17th is the date of the state Democrat and Republican caucuses. The decision was to change the meeting time to noon – 2pm to accommodate anyone that wants to attend those caucuses.

Huntsville Town asked that the March 2nd meeting be completed by 3:30pm for another event that is scheduled. The meeting time for March 2nd was changed to noon – 2pm to ensure the meeting is completed prior to the other event.

7. Ordinance & Resolution Review

Mayor Wampler asked what resolutions and ordinances are being provided for the consent agenda for the next City Council meeting: Rocky Mountain Power, invoices, minutes.

8. Council Comments

Mayor Wampler asked Council members Booth and Hickman to give an update on demolition. Demolition is managed under permit through the Weber County permit system. It can remain with Weber County until the City gets a new permit system. Council member Hickman indicated that Weber County will be moving to a new system, OpenGov, in the near future.

Council member Hickman indicated that excavation permits are not currently managed through Weber County's system. These permits were excluded from the moratorium.

Council member Hoogland had no additional updates.

Council member Dooling-Baker indicated the City Naming group has added new members, including a statistician and someone from Weber State.

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To get broader participation in the survey a mailer will be required. This mailer should include a Mayor's message, QR code and URL. The costs for the mailer should be identified and provided to the City Council for approval.

The City Naming group is meeting weekly (Wednesdays, 7pm at the library) with all residents invited to collect more information to develop a proposal. Council member Hickman asked that they develop a playbook to change the name.

Council member Shaw had no additional updates.

Mayor Wampler indicated there are new open entry level positions for hire with the Fire Department at \$55/hour. She indicated the state legislature has about 650 bills to go through. She also indicated there is an Ogden Valley Clean Up scheduled for April 25th. Volunteers and sponsors will be needed for this event.

Council member Dooling-Baker indicated there is a job posting for a code enforcement officer. It will be posted for 10 days. Council member Hoogland indicated she willing to assist with interviewing the candidates. Mayor Wampler indicated with potential water restrictions this coming summer, the City will need enforcement.

Council member Dooling-Baker indicated the website is progressing. If people need the municipal code, they should contact us. She also indicated they are putting a Report & Repair Button on the website to report issues or request pothole fixes.

9. Adjournment Council member Hoogland motioned to adjourn the meeting. Council member Shaw seconded the motion. All council members vote aye.

Approval Report New Business License Applications

These are all STR's.

Business / Owner Name	Business Address / Description	License Number
Secret Samurai LLC Erica James	4350 N Seven Bridges Road Eden Contracted Artist	4118
Keith Damsky Iona Sharf Trust	6376 E 725 S Huntsville Short Term Rental	4130
Keith Damsky Alta Bird Florida LLC	6486 UT - 39 Scenic #42 Huntsville Short Term Rental	4131
Pow Dream FL Pow Dream FL LLC	6486 UT - 39 Scenic Huntsville Short Term Rental	4132
Heavens Gate 48 LLC Heavens Gate 48 LLC	6486 UT - 39 Scenic #48 Huntsville Short Term Rental	4133

DISREGARD

Approved on: _____

Approved By _____

Title _____

New Business Licenses for the Valley.

4122

Matt/Ryan Watson/Hayes

Powder Basin Eye Pros

2143 N 5500 E

Eden, UT 84310

385-732-1532

DISREGARD

CV-2 zone permitted in this zone.

Eye Doctor, optometrist, optician or oculist

Parcel Number 220470058

4118

Erica James

Secret Samurai LLC

4350 N Seven Bridges Road

Eden, UT 84310

503-866-6067

RE-15 Zone Home Occupations are permitted

Contracted Artist

Parcel Number 223470008

4116

Powder Haven Club LLC

3923 North Wolf Creek Drive

Eden, UT 84310

435-659-8520

CV-2 Zone academies/studio's for dance, art, sports etc. is permitted, athletic recreational equipment, and sporting goods sales or rentals, permitted, private liquor club, needs Conditional Use Permit, restaurant is permitted

DISREGARD

Private Club to include ski, food & beverage, retail, ski school, outdoor adventures

Parcel Number 220160122

OGDEN VALLEY CITY

RESOLUTION NO. 2026-13

A RESOLUTION ESTABLISHING GUIDANCE FOR THE CREATION, OPERATION, AND ANNUAL REVIEW OF ADVISORY COMMITTEES IN OGDEN VALLEY CITY

WHEREAS, Ogden Valley City (“City”) values transparent, community-centered governance and seeks to encourage broad resident participation in shaping City priorities, policies, and initiatives; and

WHEREAS, Ogden Valley Municipal Code § 2.03.010 provides that advisory boards, commissions, and committees may be created by the City Council; and

WHEREAS, Ogden Valley Municipal Code § 2.03.030 grants the City Council authority to exempt additional advisory groups from formal procedural requirements and to guide, limit, or terminate their operation; and

WHEREAS, the City Council desires to establish a flexible, informal structure for advisory committees that encourages creativity, collaboration, and meaningful community feedback without imposing unnecessary procedural burdens; and

WHEREAS, the Council further desires to ensure that each advisory committee remains relevant, active, and aligned with the City’s evolving needs through an annual review and mission-renewal process;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Ogden Valley City, Utah, as follows:

Section 1. Establishment of Advisory Committees.

The City Council may create advisory committees by motion or resolution. Each committee shall have a defined purpose, scope, and expected outcomes.

Section 1A. Initial Advisory Committees.

The following advisory committees are hereby recognized as the City’s initial committees established under this Resolution, each to be activated, guided, or renewed by subsequent Council action:

- Renaming Committee
- Water Issues Advisory Committee
- Agricultural Advisory Committee
- Local Business Advisory Committee
- Youth Advisory Committee

Section 2. Informal Status and Exemption from Formal Requirements.

Advisory committees are informal, non-decision-making bodies and are exempt from formal procedural requirements unless otherwise specified by the Council. They are not subject to the Open and Public Meetings Act unless expressly required.

Section 3. Membership and Co-Chair Structure.

Membership is open to residents, business owners, and subject-matter participants. Each committee shall be co-chaired by one City Council member and one resident volunteer, selected as determined by the City Council member.

Section 4. Roles and Responsibilities.

The Council Co-Chair shall coordinate schedules and ensure alignment with Council priorities. The Resident Co-Chair shall facilitate discussion and assist with informal notes. Members shall participate and share community perspectives or other relevant information consistent with the focus of the advisory committee.

Section 5. Meetings.

Meetings may be held in any format conducive to participation, including workshops, listening sessions, or informal gatherings. Committees may determine their own cadence.

Section 6. Deliverables.

Committees may provide deliverables such as recommendations, survey summaries, concept sketches, or community. Formal reports are not required unless requested by the Council or Co-Chairs.

Section 7. Annual Review and Mission Renewal.

Each advisory committee shall undergo an annual review during the first quarter of each calendar year. The Council shall evaluate activity, relevance, and usefulness, and renew, revise, or sunset the mission. Committees not renewed are dissolved. Within a reasonable time following creation and each annual renewal, each committee shall present its plan of work and anticipated deliverables for the upcoming calendar year.

Section 8. Duration and Dissolution.

Committees may be standing, project-based, or time-based. The City Council may dissolve a committee at any time.

Section 9. Ethical Conduct.

Committee members shall comply with applicable provisions of the Ogden Valley Municipal Code regarding ethical conduct and conflicts of interest.

Section 10. Effective Date.

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of Ogden Valley City, Utah, this __ day of March, 2026.

APPROVED:

Janet Wampler
Mayor, Ogden Valley City

ATTEST:

Sharon Robbins
City Recorder

APPROVED AS TO FORM:

City Attorney

OGDEN VALLEY CITY

RESOLUTION NO. 2026-16

**A RESOLUTION ESTABLISHING A MILEAGE REIMBURSEMENT POLICY FOR
OGDEN VALLEY CITY**

WHEREAS, Ogden Valley City is in its organizational startup period and must establish interim fiscal policies to support essential City functions; and

WHEREAS, certain elected officers and individuals serving in key administrative roles are currently performing duties on an unpaid basis until regular compensation or stipends are established; and

WHEREAS, the City desires to adopt a clear, accountable, and IRS-compliant policy for mileage reimbursement during this period as well as thereafter for paid employees;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Ogden Valley City, Utah, as follows:

Section 1. Adoption of Mileage Reimbursement Policy.

The following shall be adopted as Section 10.2 Mileage Reimbursement of the City Comprehensive Finance Procedures:

Employees shall be reimbursed for the use of a personal vehicle when travel is required for City business at the standard IRS mileage rate. During the City startup period, elected officers and those serving as recorder, clerk, treasurer, or IT department head on an unpaid basis are eligible for mileage reimbursement from the date of this resolution until such time as they may receive regular pay or stipends. During this period, reimbursement for such individuals shall include travel to and from City offices as well as other travel required for City business. Mileage reimbursement requests must include the date of travel, starting point and destination, purpose of travel, and miles driven.

Section 3. Severability.

If any provision of this Resolution is declared invalid, the remaining provisions shall remain in full force and effect.

Section 4. Effective Date.

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of Ogden Valley City, Utah, this __ day of March, 2026.

APPROVED:

Janet Wampler
Mayor, Ogden Valley City

ATTEST:

Sharon Robbins
City Recorder

APPROVED AS TO FORM:

City Attorney

**OGDEN VALLEY CITY
RESOLUTION 2026-17**

**A RESOLUTION OF OGDEN VALLEY CITY, UTAH, APPROVING AND AUTHORIZING
THE MAYOR TO EXECUTE AN INTERLOCAL COOPERATION AGREEMENT WITH
WEBER COUNTY FOR ANIMAL CONTROL SERVICES**

WHEREAS, Ogden Valley City (“City”) is a municipal corporation of the State of Utah; and

WHEREAS, Weber County (“County”) operates animal control and animal shelter services for jurisdictions within Weber County; and

WHEREAS, the City has adopted ordinances regulating and controlling animals within its municipal boundaries and requires enforcement and related animal control services; and

WHEREAS, pursuant to the Utah Interlocal Cooperation Act, Utah Code Ann. § 11-13-101 et seq., governmental entities may enter into interlocal agreements to provide governmental services and facilities in a manner that best meets the needs of their communities; and

WHEREAS, the City and County have negotiated an Interlocal Cooperation Agreement for Animal Control Services (“Agreement”), under which the County will provide animal control enforcement, sheltering, licensing, and related services within the City; and

WHEREAS, the City Council finds that entering into the Agreement will promote public health, safety, and welfare by ensuring professional and efficient animal control services for residents of Ogden Valley City; and

WHEREAS, the Agreement provides for a five-year term, cost allocation based on population and service volume, and indemnification and insurance provisions consistent with Utah law; and

WHEREAS, the City Council desires to approve the Agreement and authorize its execution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Ogden Valley City, Utah:

Section 1. Approval of Agreement.

The Interlocal Cooperation Agreement for Animal Control Services between Ogden Valley City and Weber County, attached hereto as Exhibit A and incorporated herein by this reference, is hereby approved.

Section 2. Authorization to Execute.

The Mayor is hereby authorized and directed to execute the Agreement on behalf of Ogden Valley City and to take all actions reasonably necessary to carry out its intent.

Section 3. Interlocal Cooperation Act Compliance.

Pursuant to Utah Code § 11-13-202.5, the City Council determines that:

- a. The Agreement is necessary and proper to provide animal control services within the City;
- b. No separate legal or administrative entity is created;

- c. The Agreement provides for joint and cooperative action consistent with applicable law; and
- d. A duly executed copy of the Agreement shall be filed with the City Recorder.

Section 4. Effective Date.

This Resolution shall take effect immediately upon adoption.

ADOPTED AND PASSED by the City Council of Ogden Valley City, Utah, this ___ day of _____, 2026.

APPROVED:

Janet Wampler
Mayor, Ogden Valley City

ATTEST:

Sharon Robbins
City Recorder

APPROVED AS TO FORM:

City Attorney

**INTERLOCAL COOPERATION AGREEMENT
FOR ANIMAL CONTROL SERVICES
BETWEEN WEBER COUNTY AND OGDEN VALLEY CITY**

This Agreement is made pursuant to the Utah Interlocal Cooperation Act, Utah Code Ann. § 11-13-101 et seq., by and between Weber County, a body politic of the State of Utah (“County”), and Ogden Valley City, a municipal corporation of the State of Utah (“City”). Collectively, they are the “Parties.”

RECITALS

WHEREAS, the City has adopted ordinances for the regulation and control of animals within its jurisdiction;

WHEREAS, the County operates an animal shelter and employs animal control officers;

WHEREAS, the City desires to contract with the County to provide animal control and related services within the City, and the County is willing to provide such services;

NOW THEREFORE, the Parties agree as follows:

SECTION 1. TERM AND TERMINATION

1.1 **Term.** This Agreement shall commence on March 3, 2026 and continue for a term of 5 years unless terminated earlier as authorized by this agreement.

1.2 **Renewal.** At the expiration of the five-year term, the Agreement may be renewed annually by written mutual agreement.

1.3 **Termination.** Either Party may terminate this Agreement with 180 days’ written notice. In the event of material breach, either Party may terminate the Agreement with 60 days’ notice unless the breach is cured.

SECTION 2. SCOPE OF SERVICES

The City hereby authorizes the County to enforce the City’s animal control ordinances and to provide animal control services within the City limits, and the County shall provide such services, including but not limited to:

- (a) Enforcement of City and State animal control laws;
- (b) Routine patrol and complaint response during business hours (M–F, 8 a.m.–5 p.m., excluding holidays);
- (c) Emergency response 24/7 per County call-out criteria, including but not limited to:
 - i. impoundment of animals of persons jailed for criminal violations;
 - ii. dog bites (if no law enforcement officer is available);
 - iii. injured animals;

- iv. vicious animals posing a threat to the public;
 - v. animals attacking livestock, and
 - vi. loose livestock.
- (d) Transport strays and unwanted animals to the County animal shelter;
- (e) Licensing program for dogs, including collection of fees and issuance of tags;
- (f) Investigation of animal bites, rabies quarantine, and coordination with public health authorities;
- (g) Pickup and disposal of small domestic animals killed on public roads;
- (h) Biannual inspection of animal-related businesses;
- (i) Quarterly reports of activity within the City.

SECTION 3. SHELTER SERVICES

3.1 The County shall house impounded animals at the Weber County Animal Shelter, providing care, adoption, redemption, or humane euthanasia in accordance with law and shelter policy.

3.2 The City agrees to pay for animals impounded from its jurisdiction pursuant to the shelter's established fee schedule.

SECTION 4. COST ALLOCATION AND PAYMENT

4.1 Annual fees shall be based on a formula using (a) population served and (b) call/service volume. The County shall provide written notice of fee adjustments annually.

4.2 The City shall pay the County in quarterly installments within 30 days of billing.

4.3 Late payments may accrue interest at the statutory rate.

SECTION 5. RECORDS AND REPORTING

5.1 Records generated under this Agreement are County records but shall be available for City inspection.

5.2 The County shall provide the City quarterly reports summarizing calls, impounds, dispositions, licenses issued, and enforcement actions.

SECTION 6. FINES, FEES, AND REVENUE

6.1 License fees, impound fees, adoption fees, and related charges shall be retained by the County.

6.2 Court-imposed fines for ordinance violations filed by the City shall be retained by the City.

SECTION 7. EMPLOYMENT STATUS

Animal control officers are employees of the County only, and the County is responsible for wages, benefits, workers' compensation, and insurance.

SECTION 8. INSURANCE AND INDEMNIFICATION

8.1 Each Party shall maintain appropriate liability insurance or self-insurance coverage.

8.2 The County shall defend and indemnify the City against claims arising from County acts or omissions in providing services.

8.3 The City shall defend and indemnify the County against claims challenging the validity of the City's ordinances.

8.4 The Parties are governmental entities as set forth in the Governmental Immunity Act of Utah, Title 63G, Chapter 7, Utah Code Annotated (the "Immunity Act"). The Parties do not waive any defenses otherwise available under the Immunity Act, nor does any Party waive any limits of liability provided by the Immunity Act which immunity and damage caps are expressly preserved and retained.

SECTION 9. ADMINISTRATION

This Agreement shall be administered by the governing bodies of the Parties. No separate legal entity is created.

SECTION 10. DISPUTE RESOLUTION

The Parties shall first attempt good faith negotiation, then mediation. If unresolved, disputes shall be resolved in the Second Judicial District Court, Weber County, Utah.

SECTION 11. AMENDMENT

This Agreement may be amended only by written instrument signed by both governing bodies.

SECTION 12. COMPLIANCE WITH LAW

The Parties shall comply with all applicable federal, state, and local laws, including nondiscrimination and accessibility requirements.

SECTION 14. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the Parties and supersedes prior discussions or agreements.

IN WITNESS WHEREOF, the Parties execute this Agreement as of the date first written above.

DATED this ___ day of _____, 2026.

APPROVED:

Janet Wampler
Mayor, Ogden Valley City

ATTEST:

Sharon Robbins
City Recorder

APPROVED AS TO FORM:

City Attorney

**BOARD OF COUNTY COMMISSIONERS
OF WEBER COUNTY**

By _____
James H. Harvey, Chair

Date _____

ATTEST:

Approved as to form and for compliance
with state law:

Weber County Clerk/Auditor

Weber County Attorney's Office

OGDEN VALLEY CITY

RESOLUTION NO. 2026-18

A RESOLUTION APPROVING MEMBERSHIP IN THE UTAH LEAGUE OF CITIES AND TOWNS AND AUTHORIZING PAYMENT OF THE PRORATED FY 2026 MEMBERSHIP INVOICE

WHEREAS, Ogden Valley City (“City”) is a duly incorporated municipality organized under the laws of the State of Utah; and

WHEREAS, the Utah League of Cities and Towns (“ULCT”) provides statewide municipal advocacy, training, policy support, and technical assistance to member cities and towns; and

WHEREAS, membership in ULCT provides benefits to newly incorporated municipalities, including training and professional development for elected officers and staff, consultation and technical assistance on municipal operations, legislative advice and representation before the Utah Legislature, access to a Local Administrative Advisor, and other resources essential to effective municipal governance; and

WHEREAS, ULCT has issued an invoice to Ogden Valley City dated January 29, 2026, calculating the City’s FY 2026 membership dues based on assessed property value, population estimate, and sales tax revenue, resulting in a total calculated membership fee of \$10,569.12, prorated at fifty percent (50%) for the remainder of FY 2026, for a total amount due of \$5,284.56; and

WHEREAS, the invoice states that a newly incorporated municipality may become a member of ULCT through official public action committing to pay prorated dues for the current fiscal year; and

WHEREAS, the City Council finds that joining ULCT will provide essential resources, training, and support during the City’s inaugural year of operations and is in the best interest of the City and its residents;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Ogden Valley City, Utah, as follows:

Section 1. Approval of Membership. The City Council hereby approves membership in the Utah League of Cities and Towns effective immediately upon adoption of this Resolution.

Section 2. Authorization of Payment. The City Council authorizes payment of \$5,284.56 to the Utah League of Cities and Towns for prorated FY 2026 membership dues (January through June 2026), as reflected in the invoice dated January 29, 2026. The City Recorder and Finance Officer are authorized to issue payment from the approved FY 2026 budget.

Section 3. Implementation. The Mayor, City Recorder, and other appropriate officers and employees of the City are hereby authorized and directed to take any and all actions necessary or reasonably required to complete enrollment and activate the City's membership with ULCT.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of Ogden Valley City, Utah, this __ day of March, 2026.

APPROVED:

Janet Wampler
Mayor, Ogden Valley City

ATTEST:

Sharon Robbins
City Recorder

APPROVED AS TO FORM:

City Attorney



January 29, 2026

Ogden Valley

UTAH LEAGUE OF CITIES AND TOWNS MEMBERSHIP FEE FOR 2025-2026 (FY 2026)

(1) 2022 Assessed Property Value*	\$2,592,365,890	x .000002675	=	\$6,934.58
(2) 2023 Population Estimate	7,583	x .2	=	\$1,516.60
(3) 2023 Sales Tax Revenue	\$1,887,651.00	x .001122	=	\$2,117.94
		Calculated Total	=	\$10,569.12

Total 2025-2026 Membership Fee (50% proration) = \$5,284.56

A newly incorporated municipality whose recently elected officials take office in December or January may become a member of the Utah League of Cities and Towns, with all the immediate benefits of full, paid membership, through official public action taken by the governing body, committing to pay the membership dues of the current fiscal year, prorated for half the year, within 90 days of receiving revenue from the State Tax Commission.

**Population Estimate, Sales Tax Revenue and Assessed Property Value Data for newly incorporated communities are taken from their required feasibility studies. Ogden Valley's feasibility study does not include a 2022 property value number, so the 2023 property valuation is used here.*