

OGDEN VALLEY CITY COUNCIL
NOTICE OF OGDEN VALLEY COUNCIL WORK SESSION MEETING
February 23, 2026, 2:00 p.m.
Huntsville Town Hall, Council Chambers, 7474 East 200 South, Huntsville, Utah

Name	Title	Status
Janet Wampler	Mayor	Present
Tia Shaw	Council Member	Present
Peggy Dooling-Baker	Council Member	Present
Kay Hoogland	Council Member	Present
Chad Booth	Council Member	Absent
Don Hickman	Council Member	Present
Sharon Robbins	Recorder	Present
Kathy Zindel	IT Director	Present

1. **Call to Order** by Janet Wampler at 2:00pm
 - a. **Pledge of Allegiance** led by Janet Wampler
 - b. **Moment of Silence** for approximately one minute

Public Comment

Mark Ferrin indicated there are two seats on the OVPSA board, available for Ogden Valley residents to apply. The due date for the application is March 11. If there are no applications there is a possibility the OVPSA will not continue.

2. Planning Update:

City Planner Carver sent out an update that included planning as well as engineering updates.

Council member Dooling-Baker indicated the Planning Commission has momentum. They have reviewed the General Plan and are working on revising three zones for review with the public – AV-3, FR-3, and FV-3.

Council member Dooling-Baker handed off Communications to Council member Hoogland to provide an update. She expressed the Council has received an extensive proposal from JUBs public involvement group. She has determined the areas of support most critical for the City are: (1) Facilitation for public meetings, (2) collecting and tracking public comments that would be consolidated and captured in a database, (3) get

a schedule of communications. Council member Hoogland has parred down the cost of services to \$10K.

City Attorney Gordon, indicated the Planning Commission is working in their meeting on February 24th to have the final codes ready to provide notice to the public for a March 3rd public hearing. They will then start working on the next set of codes – F-5, F-40, RE-15, RE-20 – to release in a March 10th meeting, for a hearing on March 17th.

Mayor Wampler reminded the Council about their training that best practices indicate the decision to finalize the code should be in a separate meeting than the public hearing. City Attorney Gordon indicated there is nothing in the code about not voting in the same meeting as the hearing. The Planning Commission would like to have this vote at the same meeting, if possible, in the interest of time.

Everyone agreed that sufficient time was needed for the citizens to have time to review the codes, and for the City Council also have time to review the codes.

Mayor Wampler suggested the public be provided with a red-lined version of the code to make it easy for them. Council member Booth suggested providing the initial Weber County version and a clean final version. Council member Hoogland indicated it needs to be easy for the public to see the changes and also recommends providing a summary of changes.

Council member Dooling-Baker reminded everyone that the Planning Commission review and release of codes is fluid. City Planner Carver will provide an update weekly.

3. Council Training:

City Attorney Gordon discussed what is appropriate for Consent on the agenda. It is for items that do not need to be discussed. If a Council member thinks discussion is required, they should ask the Mayor to remove the item from the Consent agenda.

He also reminded that a quorum is required for public meetings. If a member will not be available they should let the Mayor know.

He discussed the differences between work sessions and council meetings. Council meetings should focus on the items that are on the agenda. If a council member wants to talk about a topic, it should be brought up in a work session.

4. Committee Resolution Language:

Council member Hoogland provided an updated version of the resolution language for review by the Council that provides the same treatment for different committees, i.e., standing committee versus a committee with a specific deliverable.

There was discussion on what is the nature of the deliverables the committee would provide. For some committees, it may be a proposal and for others just providing information. Council member Booth asked how we would keep bias out of a committee. Mayor Wampler indicated that anyone that has interest will have a bias. The difference is the committee will not have powers; it will still be City Council decisions. Council member Hoogland indicated there may be some controversial topics where the City Council wants to have public involvement.

Council member Hoogland indicated she will work with the City Attorney to review and revise the language to bring it back to the next work session. Based on discussion, Council member Hoogland will include only the committees the council is considering launching, not the entire list.

5. Engineering:

- **Seven Sewers**
- **Big Picture Overview of Engineering Projects**

Council member Hickman indicated there are guests at the session that will provide support for the City with engineering. Nate Smith, from JUB, is City Engineer. Matt Crump, also from JUB, is Deputy City Engineer. Council member Hickman indicated that council members should go directly to Nate and Matt and copy him on the communications. Nate and Matt provided hard hats and vests for each council member that they can use if they go to a job site.

Council member Hickman, the City Engineer and Deputy City Engineer walked the City Council through a presentation on seven sewers and overview of engineering projects. The presentation is attached with the minutes.

Council member Hoogland indicated additional research is needed to get more information on the details for how we would manage each sewer district or to create a new district.

Council member Hickman indicated that in the meeting with Weber County, there is an expectation that the City would take over responsibility. If the City needs Weber County to continue management, there would need to be additional discussion and extension of that responsibility.

The question was raised about whether the City must take these over. This question will need to be answered and then discuss what that would look like. If the City takes it over, it will need to have assessments conducted of each sewer system to understand the status.

Miranda Menzies, Chair of the Wolf Creek Water and Sewer District, indicated she came to this meeting to support the city. The District has no policy indicating if they would be willing or unwilling to take over the responsibility. She also indicated there are distinctions to be aware of between service districts that are appointed and water/sewer districts that are elected. She also suggested including sewer districts in any assessment of status.

6. Finance Procedures: Section 10.2 Discussion

Council member Hoogland indicated the Finance procedures section was reworked. This section covers reimbursement of mileage. The questions discussed were what the estimated costs for reimbursement, who should be reimbursed and when does the reimbursement begin. Council member Hoogland will revise the document based on the feedback.

7. Council Comments (10 minutes)

Council member Dooling-Baker asked if office hours are being used. There has not been a lot of feedback from citizens. This topic will be revisited when there is more data. This will be put on a future agenda for further discussion.

Council member Dooling-Baker asked about what information should be collected in the city naming committee. There was some discussion of how and where stored. Council member Hoogland indicated she will draft something about how to protect citizen information.

She also indicated that Weber County has said the City needs to do the building permit. A citizen was told to come to the City to get answers on their permit. She also was asked questions about a commercial permit. Mayor Wampler indicated the discussion can be held offline from the council meeting.

Council member Hoogland is working on the vision statement and will provide in a future work session.

Mayor Wampler indicated the legislative session is nearly over with over 950 bills. The bills are either going to pass or die in this time frame. She also met with U.S. Senator Curtis to open the lines of communications. He is interested in looking at energy. Mayor Wampler indicated that energy will become a topic of discussion as we get closer to the Olympics.

She indicated there is training from the League of Cities on all bills passed by the Utah legislature. The Spring League meeting will be held in St George, if we decide to attend.

8. Adjournment. Council member Hickman motioned to adjourn the meeting. Council member Booth seconded the motion. All members voted aye (7-0).

The February 23, 2026 City Council Work Session minutes were Approved by the Ogden Valley Planning Commission on the 17th day of March, 2026.

Signature: *Sharon Robbins*

Printed Name: Sharon Robbins